


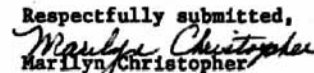
Burnham reported that Philip Truesdale expects to come to Rochester either this month or next month to meet with Presbytery. It was moved by Avery and seconded to approve this request. Carried. Elders had received a copy of a letter from Presbytery's Committee on Ministry requesting time for committee representatives to meet with the ministers and session for their biennial review as outlined in the letter. Moved by Pappa and seconded that the CM Committee be asked to come on Tuesday, March 17, 1987. Carried.

Moved by Avery and seconded to hold elder/deacon retreat on Saturday, February 7, and installation/ordination of elders and deacons on Sunday, February 8, 1987. Carried.

Moved by Pappa and seconded to approve request of the Organ Committee to set up a display in the narthex. Carried.

The meeting was closed with prayer by Sahrbeck at 11:35 p.m.

  
Monty B. Burnham  
Moderator

Respectfully submitted,  
  
Marilyn Christopher  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, January 13, 1987, at 8:30 p.m. at the Burnhams.

Elders Present: Avery, Burke, Christopher, DeLapp, Fuhrman, Harmon, Illi, Kihlkin, Leyland, Morse, Palmer, Priestley, Quinn, and alternate Mancini.

Elder Absent: Ostberg

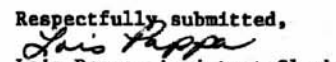
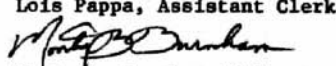
Staff Present: Burnham (Moderator), Sahrbeck, Staneck

Diane and Jerry Frazier were guests at the meeting. Diane shared with Session her reasons for submitting her resignation at this time. She also expressed some of her concerns about the office and the church. Various elders expressed thanks for her many years of dedicated service and we shared in a time of prayer for Diane as she moves into this new phase of life.

A gift of stock has been received. It was moved by Priestley and seconded to authorize Bette Causey to proceed with the sale of this stock. Motion carried.

Marilyn Christopher reported that she had submitted a letter of resignation effective January 18. A time of sharing followed. Her resignation is accepted with regret.

The meeting was closed with prayer at approximately 11:30 p.m.

Respectfully submitted,  
  
Lois Pappa, Assistant Clerk  
  
Monty B. Burnham, Moderator



The Session of Parkminster Presbyterian Church met on Tuesday, January 20, 1987 at the church.

**Elders Present:** Avery, Burke, DeLapp, Fuhrman, Kuhlkin, Leyland, Pappa, Priestley, Harmon, Illi, Morse, Alternate Mancini, Elders-elect Carey, Norr and Weber.

**Elders Excused:** Palmer, Ostberg; Elders-elect Preston and Price.

**Staff Present:** Burnham (Moderator), Sahrbeck, Staneck

Following a time of prayer in the Chapel, the meeting was called to order at 7:30 p.m. Time was spent in sharing reactions to the Annual Meeting and what God is saying to us through the meeting. Pastoral concerns were also shared.

#### STAFF REPORTS

**Sahrbeck:** 1986 was a stretching time, a time to choose to grow. He was grateful for the experience. Time away after Christmas was busy with family illness. Was glad to be back home and into work and the New Year's Eve celebration. Ev shared a letter from a visitor to the Christmas Eve program. He has mixed feelings about the new year and is struggling with many things. Senses lack of inner peace, is trusting God through changes. Grateful for many things. Excited about year-end finances.

**Staneck:** This has been a difficult but growing, stretching time. It was difficult to be laid up with ankle. Felt pressure from people during that time. Is concerned about senior high team. Felt badly she was not able to work with the senior high team and college kids over Christmas. Difficult to work day-by-day with reality of task force and financial situation. Has updated job descriptions for Christian Ed, VBS; Summer Sunday school is in order. Working on Lenten program. Delighted to have Paul Glukowski as co-chair of Christian Ed. Is trying to balance priorities.

**Burnham:** Mother is still doing poorly in recovery from stroke. Aunt is in psychiatric hospital, difficult time for father. Appreciates prayers for situation. Receiving joy and energy from new Romans class. Had college age group at home December 26, was discouraged group was small. Has put energy into Presbytery mission directions, is excited about Hospitality & Good News, Outreach and Church in Society.

Ev expressed concern that we had moved too quickly in voting people to inactive status without first making proper contact as we said we would in the letter sent out. If contact has not been made, please do it.

#### CLERK'S REPORT

The minutes of 12/9/86, 12/28/86 and 1/6/87 were approved as written. The minutes of 12/16/86 were approved as corrected: "Session agreed to meet on Sunday, December 28, 1986 after the worship service...."

**Correspondence:** No action was taken on letters from Presbytery (December 3, 1986) and The Gates Keystone Club. A letter from Nancy Patterson was circulated; letter from C. Brower was read and referred to Christian Education and Ev Sahrbeck. A suggestion was received regarding a campaign to have everyone pay their own per capita tax. It was agreed that we should not publicize this idea since it is clearly requested in the envelope boxes.

It was moved, seconded and passed to provide a letter of transfer for Jim, Hope and Jeanette Bradley to the Cascade Christian Reformed Church, Cascade, MI. The Deacon minutes of 1/6/87 were accepted as written.

#### COMMITTEE REPORTS

**Trustees:** Report as written. Concern expressed regarding Monroe Savings negotiations. Several banking options were discussed. A budget forecast was distributed for further review.

**Book Nook:** Session noted Carole's concern about continuing the Book Nook. We feel that closing it would be a loss to the church, but realize the need for prayer in this regard.

**Christian Education:** It was moved and seconded to approve the dates of July 19-31, 1987 for Summers Best Two Weeks. Carried.

**Church in Society:** Jeff Willit visited Session to present the committee's report. It was moved by Leyland, seconded and carried to temporarily suspend the Church in Society Committee and reallocate responsibilities as listed in their report. Christian Education could take over the awareness/education function through adult Sunday School classes. Crop Walk could be handled by the Outreach Committee. Voter Registration information could be displayed by the office staff, and Alice Read will continue disseminating information through PASS THE SALT. This will be reviewed again in 3 months. The Nominating Committee will contact Dan Minchen and Wendy Burnham to see if they are interested in working with this committee.

Reports were reviewed from Hospitality and Good News, Outreach, Preschool, Publicity and Stewardship committees.

**Worship and Music:** It was moved, seconded and carried to grant permission to schedule two combined choir concerts on Sunday, March 22 at our church and Westminster, as part of the Lenten program.

It was moved, seconded and passed for the Roberts Wesleyan Chorale to present a concert on April 5, with a free-will offering to be taken.

**Committee on Ministry:** It was moved by Avery and seconded to increase D. Staneck's vacation from 3 weeks to 4 weeks per year. Carried.

#### OLD BUSINESS:

Report is to be given at next meeting regarding visit of two elders with the Thurlings.

Monty and Ev have been in touch with Phil Truesdale regarding his ordination. March 29 is the best date for the church. The Deacons will be asked to do a reception following the ordination.

#### NEW BUSINESS:

Moved by Leyland, seconded and passed to recognize the Boy Scouts on Boy Scout Sunday, February 8.

Moved by Priestley, seconded and passed to open our sanctuary for the Rev. Ben Weir to preach for Presbytery on March 20. The deacons and elders will provide a reception following the service. Leyland and De Lapp volunteered to work with two deacons to organize this.

Moved by Fuhrman, seconded and passed to hold the Credit Union annual meeting the first Sunday in March following the church service.

The meeting adjourned with prayer at approximately 11:20 p.m.

Respectfully submitted,

*Monty B. Burnham*  
Monty B. Burnham, Moderator

*Lois Pappa*  
Lois Pappa, Assistant Clerk

The Session of Parkminster Presbyterian Church met at the Presbyterian Home on Saturday, February 7.

**Elders Present:** Carey, DeLapp, Fuhrman, Illi, Leyland, Mancini, Morse, Norr, Pappa, Preston, Price, Quinn, Alt. Weber

**Elders Excused:** Avery, Kuhlkin, Priestley

**Staff Present:** Burnham (Moderator), Sahrbeck

The elders and deacons joined together for a time of worship led by Jim Jordan, Bible study led by Monty Burnham and communion. Following lunch Session met to review and discuss the questions of ordination and installation in the Book of Order with elders-elect.

Elections and committee assignments for 1987 resulted in the following:

**Elected Positions:**

Clerk - Lois Pappa  
Assistant Clerk - Ed Carey  
Nominating Committee - Phil Price (Chairperson), Ken Avery  
Committee on Ministry - Jim Quinn (Chairperson), Steve Norr  
Presbytery Commissioners - John Preston, Domenic Mancini

**Committee Responsibilities:**

Christian Education - Ken Avery, Ginny Illi (after June)  
Credit Union - Jerry Fuhrman  
Hospitality & Good News - Ed Morse, Mike Weber  
Men's Association - Mike Weber  
Organ - Lois Pappa  
Outreach - Bob DeLapp  
Pastoral Care - Domenic Mancini  
Preschool - Jerry Fuhrman  
Publicity - Lois Pappa  
Radio & Tape - Roe Kuhlkin  
Retirees - Ginny Illi  
Stephen Ministry - Domenic Mancini  
Stewardship - John Preston  
Women's Association - Ginny Illi  
Worship & Music - Phil Price  
Deacon Representative - Bob DeLapp

Five names were placed in nomination and prioritized for two congregation representatives to the Committee on Ministry. Jim Quinn will contact these people.

The meeting was adjourned with prayer at 3:30 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa, Clerk of Session

*Monty Burnham*  
Monty B. Burnham, Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, February 10, 1987, at the church, beginning with prayer in the Chapel at 7:00 p.m.

**Elders Present:** Avery, Carey, DeLapp, Fuhrman, Illi, Kuhlkin, Leyland, Mancini, Morse, Norr, Pappa, Preston, Price, Priestley, Quinn, Alt. Weber

**Staff Present:** Burnham (Moderator), Sahrbeck, Staneck

**STAFF REPORTS**

**Sahrbeck:** Ev shared that he has felt deeply for the congregation's and his own responses to change and concerns for the church. Still strongly feels a call to be here. Thought the Elder-Deacon retreat on Saturday had a very good spirit with openness and lightness. Appreciated Jim Jordan's leadership at the retreat. Missed Daryl while she was away. Finds the Wednesday morning Bible studies and preparation to be very rich times; is enjoying the series on the saints. Reported that Mr. Strauss has been here working on the organ. Ev is looking forward to the national convention of the National Association of Evangelicals to be held in Buffalo. Has been visiting, editing Parkminster Life, carrying out various administrative duties, had group from Cephas Attica at house which he finds to be particularly memorable times, has had lunch with college students and men of the congregation. Asked for prayer in working out his relationship with Monty and is receiving help through Presbytery for this. He shared several pastoral concerns.

**Staneck:** Took vacation last week; spent time at the Community of Jesus, visited friends and visited mother in New Jersey. Felt particularly blessed by the surroundings while in New Jersey. Is housesitting this week in Penfield. Concerns at the church include Summer's Best Two Weeks—Dina Garnham has resigned from the committee, Lettie Hursh needs prayer as she completes paperwork for certification, Scott McClurg and Char Kuhlkin have joined the committee, which Daryl feels is a blessing. Asked for prayer for God's guidance to senior high team as they plan retreat.

**Burnham:** Reported that a new secretary has started working in the office; her name is Linda Fullington. He is feeling well rested and peaceful, grateful for two days rest after heavy emotional and physical time. Prayer meetings in the last month have been fervent, better attended. He senses people are reaching out to each other and the Lord. Has had good response to the church officer training, felt the retreat was a good event. Continues to enjoy preaching and has sensed eager listeners. Is teaching Romans on Sunday mornings, spoke with Webster Presbyterian men last week, feels small group leaders are working hard and are hopeful and positive about groups. Has worked with CE Task Force, Hospitality & Good News and other committees. He and Wendy entertained junior highs at their home. Attended prayer group at Faith Temple which is meeting the second Monday of each month to intercede for the city. Has met with various members of the congregation.

**CLERK'S REPORT**

The minutes of January 13, 1987, and January 20, 1987, were accepted as written.

A thank you letter from the Ogden Presbyterian Church was shared.

It was moved by Pappa and seconded to give the Rochester Presbyterian Home permission to use our church in the event of an emergency for temporary housing for their residents.

Carried.

Several letters were received from members of the congregation. Monty has met with Sheila and Dave Harp. A letter from Dave Beinetti will be acknowledged by Fuhrman, a letter from Doris Barrows will be acknowledged by Weber, a letter from Helen and Peter Bonney will be acknowledged by Pappa and their suggestion will be discussed further at the next meeting.

**CLERK'S REPORT (Cont'd)**

Communion was served on February 1, 1987, to the congregation and on February 7, 1987, at the elder-deacon retreat.

**DEACON'S MINUTES**

Minutes and committee assignments were received as written.

**COMMITTEE REPORTS**

Christian Education Task Force - Paul Gluchowski attended the meeting to bring the committee's report. It was well received and the committee was encouraged to continue on the course they have set.

Trustees - It was moved by Leyland that we absorb the cost of copying in the office supply budget for all committees except the music school, credit union, preschool and Summer's Best Two Weeks. Carried.

It was moved by Priestley to accept the trustee's recommendation for reducing the budget as amended. Carried. The amendment was moved by Carey and seconded by Price to include \$100 for the senior highs. Carried.

Organ - It was moved by Price to approve an Organ Concert Series as a fundraiser. Tickets will cost \$10 for the inaugural concert by Jim Jordan and \$5 each for five subsequent concerts by Eastman School of Music students. Carried. It was further moved and seconded to offer student tickets at a reduced rate. Carried.

Christian Education: Moved by Priestley and seconded to grant permission to the Boy Scouts to hold a dinner from 4:00 - 7:00 p.m. on March 21. Carried.

Committee on Ministry: Moved by Avery to grant permission to Ev Sahrbeck to take study leave to attend the national convention of the National Association of Evangelicals in Buffalo on March 3-4-5. Carried.

It was agreed that elders will share in a gift for Diane Frazier in recognition of her faithful service as office manager.

The meeting was adjourned with prayer at 10:00 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, February 17, 1987, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: Avery, Carey, Illi, Kuhlkin, Mancini, Morse, Norr, Pappa, Preston, Priestley, Quinn, and Alt. Weber

Elders Excused: DeLapp, Fuhrman, Leyland, Price

Staff Present: Burnham (Moderator), Sahrbeck, Staneck

The meeting was opened with an opportunity for the sharing of personal concerns.

**COMMITTEE REPORTS**

Christian Education - It was moved by Quinn to approve the dates of July 19-23 for Vacation Bible School. Carried. It was noted that these dates correspond with the first week of Summer's Best Two Weeks. Also, many previous staff members have volunteered to work with VBS this year.

A recommendation was made by Christian Education to establish an ad hoc committee to address concerns about and make a recommendation regarding the Sunday morning schedule. This was put on hold pending the final report of the Christian Ed task force which is currently meeting.

The Lenten program schedule was reviewed. A senior high retreat will be held on March 6-8, led by Jeff and Joyce Fuhrman.

It was moved by Quinn to hold registration for Summer's Best Two Weeks on March 22 and 29 in the Social Hall after church. Slides of Winter's Best Two Days will be shown. Carried.

Stephen Ministries - Eight new people will be assigned cases in March. A commissioning service will be held in the Spring for those completing training at this time. It is hoped that someone can attend a conference in August.

Stewardship - It was moved by Preston and seconded by Priestley to present a Financial Planning Program by Ron Blue, consisting of five 2-hour sessions on video tape, to be held 3 weeks before Easter and 2 weeks after Easter. An enrollment period will be held before commitment is made to purchase the tapes. Carried. It was suggested that follow-up services be offered by the Stewardship Committee.

Worship & Music - Report as written. Second co-chairperson is still needed for this committee. A recommendation was made to establish a task force to address concerns about the children's sermon. Following discussion, it was decided that Ed Carey will work with Burnham and Sahrbeck, then with Christian Education if needed, and report to Session next month.

Outreach - Rose Pinneo and Doris Carey visited Session to review the committee's recommendation to hold a special offering for World Relief in place of One Great Hour of Sharing. The offering would take place the first Sunday in May. Session agreed with this recommendation.

The proposed 1987 Mission Conference was discussed. Sam Moffett has been invited to speak. Session reaffirmed this direction. Since it has been necessary to eliminate this budget item, alternate funding will need to be generated.



Jim Pinneo, Rose and Penny's brother, will be in Rochester March 15 and will be asked to present a slide program and discussion during the Sunday School hour. Regular adult classes will be suspended on that day.

Since the Church in Society Committee has been dissolved and Outreach is unable to take on the Crop Walk project this year, it was moved by Illi and seconded to drop official committee organization of Crop Walk participation this year. Participation is encouraged on an individual basis.

Written reports were also received from Pastoral Care and Preschool

### OLD BUSINESS

Bonney letter - Kuhlkin, Priestley and Preston will visit the Bonneys to discuss their concerns and invite them to Session if they would like to do so.

Irvine - Pappa will confirm the date that has been tentatively set for Irvine to meet with Session. Joan Mabon, Executive Presbyter, will be asked to moderate.

Budget - Priestley presented a revised budget based on the action taken 2/10/87 and a copy of the letter to go to committees. Elders were reminded to speak with committee chairpersons before they receive the letter.

### NEW BUSINESS

It was moved, seconded and passed to cancel the subscription to Vanguard magazine.

It was moved by Pappa and seconded to permit the Parkminster Music School to use the church L.D. number for 1099 forms this year. Bette Causey will assist the school in obtaining their own number for next year. Carried.

Burnham reviewed a letter he is sending on behalf of the Session to Bill Young upon his retirement.

The meeting was adjourned with prayer at 10:45 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Session Clerk

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, March 10, 1987 beginning with prayer in the Chapel at 7:00PM.

Elders Present: Avery, Carey, DeLapp, Fuhrman, Illi, Kuhlkin, Leyland, Mancini, Morse, Norr, Preston, Price, Priestley, Quinn, and alternate Elder Weber.

Elders Excused: Pappa

Staff Present: Burnham(moderator), Sahrbeck, Staneck

### STAFF REPORTS

Sahrbeck: Attended an enjoyable and informative conference of NAE in Buffalo, NY with excellent music, speakers throughout. He is pleased with the completion of the pedal division on the organ and is singing with the special Lenten Choir. He has been busy with special events coming up, Bible study, new program materials, and committee responsibilities.

Staneck: Daryl expressed regret at submitting resignation as DCE, but believed it to be God's will, and has accepted a tentative responsibility with Grenville Christian College. She will give further report of activities on 3/17/87.

Burnham: His days have been full, especially with Ev away. His time with the Deacons was very rewarding. The Ash Wednesday service went very well and he appreciated the elder participation in praying for others. He and Wendy are enjoying the opportunity to use their house for hospitality. He has enjoyed participating with prayer group at Faith Temple on each second Monday of the month. He feels good about sessions he and Ev are attending with a counselor.

Pastoral Care: Mancini and Burnham reported on the condition of Bill Bly, Fred Sickles, Homer King, Grace Baker, Helen French and Chet Stadler. Priestley reported on the meeting of elders with the Bonneys about their concerns. Monty recommended that future concerns be expressed in writing if the party will agree to do so. Joan Mabon moderated the Session for the time Paul Irvine came to express his concerns. Session members responded to Paul individually. There was agreement that conversation would continue in the future.

### CLERK'S REPORT

A letter requesting April third or tenth for a Brownie overnight was read. Mancini moved approval and after seconding it was carried.

It was agreed by consensus that Gloria Troup be granted permission to display floral paintings in the downstairs lounge during April.

### COMMITTEE REPORTS

Christian Ed: It was moved by Avery and seconded to allow the junior and senior highs to have a car wash for the Flower City Work Camp, and to send letters of solicitation to church members. Carried.

(Session Minutes for 3/10/87)

Stewardship: Preston indicated costs for the Ron Blue Financial Seminars would be higher than previously thought, but would announce the figure on Sunday at less than \$25 per family participating. He also requested a Moment for MISSION on Sunday for the announcement.

#### DEACONS

A written report was received. It was moved by Leyland and seconded that Session participate with Deacons in a joint backing of a proposal to do something tangible for the Truesdales in relation to Phil's ordination. Carried.

#### NEW BUSINESS

It was moved by Carey and seconded that Daryl Staneck's resignation be accepted. Carried.

Respectfully submitted,

*Ed Carey*  
Ed Carey  
Session Assistant Clerk

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, March 17, 1987, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: Avery, Carey, DeLapp, Fuhrman, Illi, Kuhlkin, Leyland, Mancini, Morse, Norr, Pappa, Preston, Price, Priestley, Quinn, and alternate Weber.

Staff Present: Burnham (moderator), Sahrbeck, Staneck

#### STAFF REPORTS (Continued from 3/10/87 meeting)

Staneck - Daryl gave updates on Summer's Best Two Weeks, Senior Highs, Library, Vacation Bible School, Junior Highs and Adult Education. She said she still feels 100% involved and is grateful for opportunities she has had to meet with people individually.

#### PASTORAL CONCERNS

Several concerns were shared. Elders were reminded to keep in touch with their deacon caring partners regarding concerns they may have for individuals on their caring lists.

#### CLERK'S REPORT

The minutes of 2/7/87, 2/10/87 and 2/17/87 were accepted as written.

Correspondence: Approval was given to change the date of the Brownie overnight in the church as long as the church calendar is clear. Thank you letters were shared from Diane Frazier and from Christ Presbyterian Church. Pappa will respond to a letter from Presbyterians for Democracy and Religious Freedom indicating that we are not a Sanctuary Church.

It was moved and seconded to grant a letter of transfer for Garnet Williams to the First Presbyterian Church of Galion, Ohio. Carried.

The following infants were baptized at Parkminster on February 15, 1987:

Heather Anne Wise  
Kelly Evelyn Olmstead

Communion was served privately to two individuals on February 26, 1987 by Sahrbeck.

DEACON'S MINUTES - Accepted as written. Concern was expressed regarding aspirin being placed in the first aid boxes. It was suggested that aspirin be labelled "For Adult Use Only" and an alternative be made available for use by children.

#### COMMITTEE REPORTS

Christian Education: A letter was received from Jeff & Joyce Fuhrman following the senior high retreat commending our team and expressing what they feel are needs of the group. Avery will write a letter to the team on behalf of Session, Burnham will write to the Fuhrmans. It was moved and seconded to refer the letter to Christian Education for follow-up. Carried.

The importance of confidentiality in the handling and copying of documents and letters was discussed. It was suggested that copies of letters be limited and those left in mailboxes be stapled or placed in envelopes.

Hospitality and Good News: Beverly Evans visited Session to discuss the Billy Graham Crusade that is anticipated to be held in Rochester in Fall 1988. A crusade office has been opened in East Rochester. Dan Wright has agreed to act as liaison between Parkminster and the crusade office. Bev also explained the Prayer Triplet concept of three people praying together for three people each (total of 9 individuals).

It was moved by Carey and seconded to approve Dan Wright as liaison with the Crusade. Carried. It was moved by Mancini and seconded that if the crusade takes place Parkminster will participate in all aspects of it. Carried.

Christian Education Task Force: Paul Gluchowski reported for the task force. A final report will be submitted in April.

Committee on Ministry: Jerry Frazier and Vi Price are the congregational representative to this committee. It was moved and seconded for Burnham to be granted study leave May 1, 2, and 3. Carried. It was moved and seconded to grant Sahrbeck study leave April 21, 22 and 23, and vacation April 24 and 25. Carried.

Organ Committee: Moved and seconded to approve proposal to classify donors by categories, depending on amount of gift, as is common among fundraising efforts in voluntary projects. Carried.

Stewardship Committee: Preston reported that 33 families have signed up for the financial planning video series. Scholarship help will be offered to individuals with a need.

Outreach Committee: In addition to a written report, it was noted that Sam Moffitt has declined the invitation to speak at a fall mission conference.

Pastoral Care: Mancini gave a verbal update to the written report. He also recognized Rose Pinneo and Grace Dennison for their faithful service to the congregation through this committee.

Stephen Ministries: Mancini noted appreciation for the commissioning service of new Stephen ministers on Sunday.

Publicity Committee: Report as written.

Trustees: A recommendation was moved and seconded that regardless of what date during the calendar year an hourly paid employee of our church terminates his/her employment, he/she is entitled to a full year's vacation pay. This would not be applicable for an employee with less than 6 months employment. Motion tabled pending review by Committee on Ministry.

Financial statement of 2/28/87 was distributed. Priestley gave update on mortgage situation.

## OLD BUSINESS

1. Worship & Music Committee: Carey reported that he met with Burnham and Sahrbeck to discuss his concerns about the children's sermon. Nothing further is required at this time.
2. Sunday service schedule will be discussed in April.
3. Reception for Ben Weir - Plans are in order. Source of financial support to be discussed in April.
4. Burnham announced that the offering taken at the choir concert on March 22 will go to the SWEM food closet.
5. Moved by Morse and seconded to approve a pulpit exchange with the GRAE organization on the Sunday after Easter, April 26. Carried.

## NEW BUSINESS

1. Burnham distributed a letter regarding the city-wide prayer meeting for revival being held at 7:30 p.m. at Bethel Full Gospel Church the second Monday of each month. He shared his own appreciation of this time and encouraged participation by others.
2. Moved by Mancini and seconded to have a men's breakfast May 2. Carried.
3. Phil Truesdale came into the meeting following his time with the Presbytery's Committee on Ministry. Shared that he has felt very supported by everyone he has met with and is looking forward to Presbytery on March 24. He also shared about his family and the ministry they will have in Guatemala City, after which Session joined in a time of prayer.

The role of Session moderator was discussed briefly; it was suggested that elders review the guidelines in the Book of Order.

Elders were asked to continue to ponder and pray if we should take further action in our stand against abortion.

Staneck was excused from the meeting. Quinn, Avery and Priestley agreed to plan a reception in her honor. Several suggestions were discussed. Moved and seconded for the committee to provide an opportunity for people to give donations toward a gift for Daryl.

The meeting was adjourned at 11:00 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, April 14, 1987, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: Avery, DeLapp, Fuhrman, Illi, Kuhlkin, Mancini, Morse, Norr, Pappa, Preston, Price, Quinn, Alt. Weber

Elders Excused: Carey, Leyland, Priestley

Staff Present: Burnham (moderator), Sahrbeck

## STAFF REPORTS

Sahrbeck: Reported on his many activities during the past month, including involvement

in Ben Weir's visit, Phil Truesdale's ordination, and several farewells for Daryl Staneck. Shared that he misses Daryl and is looking forward to time away after Easter for retreat and visits with family.

Burnham: Shared that he feels good about his growing relationship with Ev. Thankful for reception for Presbytery event; shared thank you letter from Rev. Marie King on behalf of committee that sponsored Weir event. Enjoyed Boy Scout dinner and was blessed by choir concert with Westminster. Was pleased to meet Phil Truesdale whom he described as a "unique man of God." Has been meeting with several other pastors to discuss common concerns. Has met with members involved with Christian Education and with the Kuhlkins who will be working with junior & senior high leaders. Feels Anne McKibben is doing a "great job" in the office. Is counseling in several situations.

Special permission was given for infant baptisms to be held April 26 and May 24. Others who may be seeking infant baptism will be encouraged to participate on May 24 instead of regularly scheduled date on June 14. The regular schedule of every two months will be publicized in the fall and parents will be encouraged to present their infants at those times.

## CLERK'S REPORT

The minutes of March 10, 1987, were approved as corrected: "Pastoral Care: . . . Monty recommended that future program ideas be expressed. . .". The minutes of March 17, 1987, were approved as written.

Moved by Illi and seconded to accept Tracy Donalds' request to be dropped from the rolls. Carried. Quinn to make follow-up call to Tracy.

Correspondence from C. Schultz referred to Trustees; Fuhrman to follow-up.

Communion was served during the worship service on April 5, 1987.

The following infant was dedicated on April 12, 1987.

Colleen Elizabeth Quinn

## DEACON'S MINUTES

The minutes of April 7, 1987, were accepted as written.

## COMMITTEE REPORTS

Summer's Best Two Weeks - Lettie Hursh and Scott McClurg visited Session to present proposal regarding a bus purchase and to give update on plans. Moved by Price and seconded to authorize committee to investigate purchase of used bus to transport children in program. Carried. Several elders expressed appreciation for the enthusiasm and the work of the committee and prayed for their efforts.

Christian Education - Written report reviewed. Thanksgiving was expressed for willingness of some new people to fill vital Christian Ed roles. Suggested changes in adult education schedule for April 26 and May 17 were approved by consensus.

Committee on Ministry - Moved by Quinn and seconded to approve the recommendation made by the Trustees on 3/17/87 that regardless of what date during the calendar year an hourly paid employee of our church terminates his/her employment, he/she is entitled to a full year's vacation pay. This would not be applicable for an employee with less than 6 months employment. Carried. Quinn also reported that this policy was followed for Staneck.



Moved by Quinn to grant vacation for Burnham May 6, 7, 8, 9 and 10 following his study leave on May 1, 2 and 3. He is entitled to 1½ days off on May 4 and 5; ½ day will be made up. Carried.

Worship and Music - Moved to budget minimum \$100 maximum \$135 to provide substitute organists for balance of 1987. Carried. This will provide for an organist on April 26 when we have a guest minister as well as one other Sunday when J. Jordan will be away. A special music group from Houghton College will also perform on April 26.

Outreach - Report as written. Also, Norr shared current news from Cephas Attica.

Preschool - Moved by Fuhrman and seconded that Preschool not be charged extra for photocopies as previously recommended by Trustees since they already pay an annual fee for office supplies. Carried.

Written reports were also received from Pastoral Care, Publicity, Retirees, Stephen Ministers and Stewardship committees.

#### NEW BUSINESS

Burnham presented an alternative plan for serving communion in front of the chancel at the Maundy Thursday service. It was unanimously accepted.

Information regarding a Service Evangelism Seminar led by Richard Armstrong May 8 and 9 was distributed and attendance encouraged.

The meeting adjourned at approximately 10:30 p.m. with prayer.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, April 21, 1987, beginning with prayer in the Chapel at 7:00 p.m.

Elders present: Avery, DeLapp, Fuhrman, Illi, Leyland, Mancini, Morse, Norr, Preston, Price, Priestley, Quinn, Alternate Weber

Elders Excused: Carey, Kuhlkin, Pappa

Staff Present: Burnham, Moderator. Staff Excused: Sahrbeck

The business portion of the meeting was opened with prayer by Burnham at 7:33 p.m.

#### NEW BUSINESS

Morse expressed thanks to the Chancel Committee for their special work during Holy Week and for the Easter services. There is a question whether Easter attendance was sufficient to warrant two services (first service, 300; second service, 220). The matter was referred to the Worship and Music Committee for their evaluation and recommendation.

Vi Price was invited to share with Session a personal concern. After silent prayer, there was discussion concerning the programs of the Church and what changes God might be calling us to. The Mission Statement of the Church was reviewed. Elders were asked to consider their commitment to each of the main focuses of the Statement, and to pray for each other daily, by name, in this regard. Burnham distributed a sheet on which elders were to record the minimum time per week they spend in the implementation of each goal, and that strengths and vulnerabilities concerning each would be shared at May's Session meeting.

Session discussed the material which had been circulated earlier concerning the invitation to become a "Pathway" church. There was consensus that although we continue to support Parkminster's stated position on abortion, we do not feel called to join the Pathway organization at this time. It was moved by Quinn and seconded to send a letter of support and encouragement to the Crisis Pregnancy Center, particularly expressing gratitude for those from Parkminster who are involved there. Carried. Quinn will write the letter.

The role of the Moderator was discussed, including a critique of some past meetings.

#### TRUSTEE REPORT

Leyland expressed thanks for all who had helped during the recent flooding of the Social Hall.

It was moved by Priestley and seconded to establish a Capital Fund for the sole purpose of funding building improvements and mortgage debt reduction. Carried. An anonymous gift has been received to start such a fund. The Stewardship Committee is directed through their Session representative to prepare and have available information concerning wills, bequests, and possibilities for trust donations.

Based on receipts during the first quarter, annual receipts could reach \$420,000, about \$70,000 over budget. Even without counting the anonymous gift of \$10,000, we are slightly ahead of budget. It was mentioned that the chart outside the office needs to be updated.

All information requested by the bank for the mortgage negotiation has been supplied. Everything looks favorable for a mortgage rate of approximately 9.5 per cent. Little or no mortgage money will be saved this year because of closing costs; however, in 1988, there should be a savings of approximately \$2,000 per month.

#### COMMITTEE REPORTS

Stewardship: There was consensus to authorize the Committee to promote a special offering to Kirkhaven during May, Older Americans Month. Kirkhaven will provide bulletin inserts for advance publicity. The offering will be received on May 31, the same Sunday as Dr. Burnham's scheduled commitment to conduct Kirkhaven's worship service. The congregation will be instructed to use the pew envelopes for their contribution.

Outreach: On Sunday, April 26 there will be a Moment for Mission advertising the World Relief offering to be received May 3. Also on April 26, the World Relief film, Crossfire, will be shown. Sterling Huston will be the Outreach Conference speaker on November 1.

Christian Education: A correction to last meeting's report: Dorothy Keefe is not Assistant Sunday School Superintendent. She will be involved with teacher training only. An Assistant Sunday School Superintendent is still being sought.

#### OLD BUSINESS

Church in Society Committee: In January, the Committee's activities were suspended with a commitment for re-evaluation in three months. There was consensus that the Nominating Committee should not staff the Church in Society Committee. Session will assume responsibility for handling issues as they are brought up. An advertisement will be placed in Parkminster Life for a person interested in coordination of election information in the fall.

Weir Reception: All expenses for the reception were covered.

Pat Robertson Videotape: Mancini moved and it was seconded to grant permission for the showing of the Pat Robertson videotape. Carried.

Evaluation of Small Groups: It was agreed that the group coordinators will be asked to devise a forum for such evaluation with instructions to report their findings for Session review.

Easter Offering: It was moved and seconded to equally divide the Easter offering (approximately \$740) between the Stephen Ministers Program and the Outreach Committee. After discussion, it was agreed to table the motion until the next meeting.

Smoking/No Smoking: As regulations now stand, we have a legal obligation to decide before May 7 whether to allow smoking in the building. It was moved by Quinn and seconded to allow smoking for one group only (Alcoholics Anonymous) in one room only (Room 101). Carried. Therefore, our agree with AA will remain unchanged. The Trustees will notify AA.

The next Session meeting will be on May 12. The May 19 meeting will commence with the reception of new members (7:30 to 9:00 p.m.) after which other business will be conducted (9:00 to 10:00 p.m.).

The meeting was adjourned at 10:05 p.m. with prayer by Illi.

Respectfully submitted,

*Philip B. Price*  
Philip B. Price  
Clerk Pro Tempore

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, May 12, 1987, at the church, beginning with prayer in the Chapel at 7:00 p.m.

Elders present: Avery, DeLapp, Fuhrman, Illi, Juhikin, Leyland, Mancini, Morse, Norr, Pappa, Preston, Price, Priestley, Quinn, Alt. Weber

Staff present: Burnham (moderator), Sahrbeck

The business portion of the meeting began at 7:30 p.m. with time for sharing and prayer for the Carey and Priestley families.

#### STAFF REPORTS

Sahrbeck: Ev reported it had been an active, stressful month with lots of pastoral care and counsel needed. The loss of Ed and Doris Carey was very personal for him. He has been very aware of God's grace. His time away for retreat and family visits was very much appreciated. Is meeting with class of 7 new members. Felt encouraged by Armstrong seminar. Meeting with Organ Committee. Concerned about PL typing and work load in office. Reported \$4800 has been received for Carey memorial including donation from Open Door Mission.

Burnham: Monty also expressed his deep sense of loss of the Careys. Has met with others to write letters to six national ministries and James Andrews, stated clerk of General Assembly, regarding issue of homosexuality and More Light churches. Asked for prayer in this regard. Made several pastoral calls, continues to find prayer meetings to be special times. Attended seminar at Princeton and felt uplifted by time with friends in Washington, D.C.

#### CLERK'S REPORT

The minutes of April 14 and April 21, 1987, were approved at written.

Letters of Transfer: Moved by Fuhrman and seconded to provide a letter of transfer for Alice Wies to the Bergen United Methodist Church, Bergen, New York. Carried. Moved by Priestley and seconded to provide letter of transfer for Nancy and John Patterson to the First Presbyterian Church, Golden, Colorado. Carried.

Correspondence: An Annual Consultation Summary Report from Presbytery Committee on Candidates was circulated recommending that Jeffrey Fuhrman be continued under care. Thank you letters were shared from Daryl Staneck and Walt Priestley along with a letter from Marion & Joe Mengel, friends of the Careys.

Communion was served to the congregation at the Maundy Thursday service April 16, 1987. Communion was served privately to one person on April 12 and to three individuals on April 18, 1987.

The following infant was baptized on April 26, 1987:  
Emily Beth Mutch

DEACON'S MINUTES - Accepted as written.

#### COMMITTEE REPORTS:

Outreach: Rose Pinneo and Josephine Hinson visited Session to present plans for the fall conference October 31-November 1. The guest speaker will be Sterling Houston; the theme "So Send I You." The weekend is seen as a preparation for the 1988 Billy Graham Crusade. It will include meals, sharing by the Tribles and seminars by local missions. A packet of materials including a daily Bible study for the following week will be provided to participants. Session was in agreement with the plans. Further discussion was held regarding the date and ways to cover the cost. It was suggested the previous week by considered since October 31 is Halloween. Regarding cost, the weekend needs to be self-funded, perhaps by selling meal tickets and receiving a love offering.

Moved by Mancini and seconded to invite Dr. Ernest Lall to speak at a dinner June 21. Dr. Lall worked with Dr. Norval Christy in Pakistan and was an associate member of Parkminster in 1960. Passed by consensus.

Book Nook: Report as written.

Christian Education: Request made to solicit congregation or provide budget money for Summer's Best Two Weeks scholarships. Committee to investigate possibility of using money held over from 1986. To be followed up 5/19.

Committee on Ministry: Written report submitted. Moved and seconded to approve vacation for Sahrbeck July 14-15-16 and August 1 through 15. Passed.

Hospitality & Good News: Written report to be reviewed 5/19.

Organ Committee: Written report submitted. Sales are underway for organ concert series.

Pastoral Care: Report as written. Pastoral concerns were shared.

Stephen Ministries: Report as written. Mancini shared that Martha Garland is willing to teach a new class in the fall.

Publicity: Report as written. Additional help is needed on this committee.

Stewardship: Written report submitted. Financial seminar concluded last week, was well attended. Moved by Preston and seconded to repeat the seminar September 10, 17, 24 and October 1 and 8. Passed. It was suggested the series be made available to young people and the surrounding community if possible. Moved by Preston and seconded to approve the tentative schedule for the fall Stewardship campaign in October. Passed. It was noted that two additional committee members are needed.

Women's Association: Written report submitted. Illi gratefully reported the Deacon's granted \$300 as seed money to fund the revised structure for the babysitting service. Officer candidates are all in place for next year.

#### OLD BUSINESS

1. Christian Education Task Force: Moved by Mancini and seconded to hold a special session meeting on May 26 to discuss the CE Task Force report. The CE committee will be invited to attend. Passed.
2. Easter Offering: Moved by Leyland and seconded to bring back the motion that was tabled 4/21. Passed. The motion was withdrawn. Moved by Fuhrman and seconded that the Easter offering be designated to Outreach with the suggestion that they use part of it for the Outreach Conference and part of it for Summer's Best Two Weeks scholarship needs when the exact needs are made known. Following discussion, the motion was tabled.

#### NEW BUSINESS

1. Moved by Priestley and seconded to ordain and install Alternate Weber as elder to fill vacancy left by Ed Carey. Passed. The Nominating Committee will be activated to fill the vacancy on the Trustees.
2. Agreed that Session members will provide altar flowers as memorial to Ed and Doris Carey within next few weeks. Illi to coordinate.

The meeting adjourned with prayer at 10:15 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, May 19, 1987, at the church, beginning with prayer in the Chapel at 7:00 p.m.

Elders present: Avery, DeLapp, Fuhrman, Illi, Kuhlkin, Leyland, Morse, Norr, Pappa, Preston, Price, Quinn, Weber

Elders excused: Mancini, Priestley

Staff present: Burnham (moderator), Sahrbeck

The business portion of the meeting began at 7:30 p.m. with Sahrbeck acting as moderator to introduce the new members class. There was a time of sharing by each elder and prospective new member. Each candidate was asked to share about his or her faith and elders were given opportunity to ask questions. By individual motions, each of the following was voted into membership.

Carpenter, Sandra	Letter of Transfer
Schnabel, Kenneth	Reaffirmation of Faith
True, James	Reaffirmation of Faith
Wetterskog, Rodney	Reaffirmation of Faith
Wetterskog, Charline	Reaffirmation of Faith
Yarger, Bradley	Letter of Transfer
Yarger, Sandra	Letter of Transfer

These new members will be received by the congregation at the June 7 communion service.

#### CLERK'S REPORT

Letters of Transfer: Moved by Pappa and seconded to provide a letter of transfer for Carole A. and Daniel R. Levering to First Presbyterian Church, Myrtle Beach, South Carolina. Passed. Moved by Pappa and seconded to provide a letter of transfer for Elizabeth Levering Weaver to Pleasant Hill Presbyterian Church, Duluth, Georgia. Passed.

Moved by Pappa and seconded to grant Dr. William Showalter permission to conduct the marriage service of Charles Brower and April Beard on July 18, 1987.

A letter of resignation from Elder/Trustee Priestley was accepted. Pappa to provide written response thanking him for his service and the spirit in which he did it.

#### COMMITTEE REPORTS

Christian Education: A financial report for Summer's Best Two Weeks was submitted showing \$4,514 income to date with total of \$5,272.25 expected. Estimated expenses are \$4,948.75. The committee feels scholarship help is needed.

Moved by Illi and seconded to bring back tabled motion regarding Easter offering. Passed. After discussion, motion was defeated. Moved by Avery and seconded to designate \$300 of the Easter offering for Summer's Best Two Weeks scholarships. Passed. (This leaves balance of \$448 in Easter offering.)

Trustees: Leyland presented report and financial statement. Moved and seconded that we set June 28 at the close of the Sunday service as a time for updating and sharing with the congregation as to where we stand financially, mortgage concerns and any other matters Session would like to share at that time. Passed. Leyland and Bette Causey will be meeting with the bank on 5/21. Please pray for that meeting.

Nominating Committee: Needs to nominate 1 elder, 1 alternate elder and 2 trustees. Chairman Price requested prayer for the committee as they meet. He also noted that a trustee needs to be selected from the current board and requested each elder to pray if he or she should fill that position.



**OLD BUSINESS**

1. Smoking Guidelines - Current guidelines allowing smoking in the building only in Room 101 during the Alcoholics Anonymous meeting will be enforced.
2. Parkminster Life Typing - Moved by Avery and seconded to pay up to \$60 from the Easter offering for a typist for Parkminster. Life. Passed.
3. Small Group Evaluation - All the facilitator's will be meeting on May 31 to proceed with the evaluation process.

**NEW BUSINESS**

1. Picnic in the Park - Burnham presented a format proposal for Picnic in the Park this year. Following discussion, it was recommended that "Track Four" be referred back to Christian Education for further consideration of providing a program for children sixth grade and younger. To be followed up 5/26.
2. Summer Schedule - Moved by Morse and seconded to follow the summer schedule of 9:00 a.m. worship service July 5 through September 6. Moved by Leyland and seconded to amend the start date of the summer schedule to June 28. Passed as amended.
3. Crop Walk '88 - Agreed by consensus to not participate in the Crop Walk.

The meeting adjourned at 11:20 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met in a special meeting on May 26, 1987, at the church beginning with prayer in the Chapel at 7:00 p.m. The purpose of the meeting was to consider the report of the Christian Education Task Force.

Elders Present: Avery, Fuhrman, Illi, Leyland, Mancini, Morse, Norr, Pappa, Preston, Priestley, Quinn, Weber

Elders Excused: DeLapp, Kuhlkin, Price

Staff Present: Burnham (moderator), Sahrbeck

At 7:30 p.m. Session met with members of the Christian Education Committee (H. Priestley, Jackson, Mosher, Gluchowski) and the C.E. Task Force (McKibben, M.J. Preston, Pappa, Gluchowski, chair).

Burnham opened this portion of the meeting with prayer.

**COMMITTEE REPORT**

Christian Education: Regarding Picnic-in-the-Park, the committee recommended that Track 4 remain as written in the original proposal. They did not feel, in light of other current responsibilities, that they have the time or energy to properly plan and carry out a Wednesday

evening program for the children. Also, since there are not enough video tapes for the entire summer, they suggested that we consider not showing tapes during the two weeks of Summer's Best Two Weeks

Moved and seconded to approve the Picnic-in-the-Park program as recommended. Passed.

**TASK FORCE REPORT**

Paul Gluchowski reviewed the written report, which included the charge given to the committee; a review of meetings that were held; a chart of the Mission of Christian Education; a chart of past, present or possible future programs to support that mission; and the staffing needs to carry out such programs. The final portion of the report listed the advantages and disadvantages of hiring a full- or part-time staff person and leaving the position vacant.

The Task Force feels there is sufficient work for a full-time staff person; however, recognizes the need for a youth worker. One solution would be two part-time positions, possibly filled by the same person. The committee is also aware of the lack of financial support for such a position this year.

Session expressed thanks to the Task Force for the extensive, well-prepared report; some discussion of the report followed.

Session also spent some time discussing overall concerns with the Christian Education committee. We are very grateful for the amount and quality of work this committee is doing and aware that they are only able to "tread water," not able to think about long-range plans and this point.

The committee members were dismissed and Session continued the discussion. Suggestions made included:

- Member of congregation has volunteered to help on a part-time basis but expects some remuneration
- Raise money from the congregation to pay for a person for the balance of 1987
- Provide fewer but higher quality programs
- Need a vision!
- Need to pray together!
- On behalf of the trustees, Priestley shared he feels we will be on budget at the end of the year, although there will be additional expenses for closing on the mortgage. He projects that we will be able to put a staff person back into the budget at the start of 1988.

**NEW MEMBER**

Elders Morse and Quinn shared about meeting with Erika Wagner, who has requested to be received into membership before returning to Atlanta, Georgia, next month. It was moved by Morse and seconded by Quinn to accept Erika Wagner into membership. Passed.

Thanks was expressed to Priestley for his service on the Trustees. The meeting adjourned with prayer at 10:25 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, June 9, 1987, at the church, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: Avery, DeLapp, Fuhrman, Kuhlkin, Mancini, Morse, Norr, Pappa, Preston, Price, Quinn and Weber

Elders Excused: Illi and Leyland

Staff Present: Burnham (moderator), Sahrbeck

The business portion of the meeting was opened with prayer by Sahrbeck at 7:30 p.m.

#### STAFF REPORTS

**Sahrbeck:** Ev reported that he and Monty Burnham have been working on job descriptions, working out responsibilities, calendars, etc. Has been picking up some Christian Education work: met with grades 3-6 to talk about communion, is meeting once a month with coordinators and facilitators, will be teaching senior high class. Performed 2 weddings, 3 more are scheduled. Is meeting with small group and facilitators, completed new members class, working with Outreach, Deacons, Hospitality and Good News committees. They have had Cephas men for dinner and is scheduling regular visits to Attica with Monty. Visited friend in Buffalo who is improving after three weeks in a coma. Bill and Joan Till, the people from whom the organ was purchased, are coming for organ concert Sunday. Offer received from someone knowledgeable about Radio Shack computers to teach the office staff. Linda typed Parkminster Life on computer at home last month.

**Burnham:** Discussed and requested prayer for General Assembly currently meeting in Biloxi, Mississippi, especially for committee dealing with Chapter 9 organizations. Distributed brochure, "The Structural Design for Mission of the Presbyterian Church (U.S.A.)" which outlines the current stated mission of the church. Led worship service at Kirkhaven with Jim Jordan. Reported that attendance has improved at corporate prayer meetings. Shared with Sahrbeck in final committal service for the Careys. Reported that small group attendance has grown, groups will continue on individual schedules throughout the summer, evaluation process taking place. Has continued meeting with Morehouse, Mellinger and Geyer regarding homosexuality issue. Requests prayer for spirit of reconciliation, peace and unity as they face this issue. Involvement with Presbytery includes meeting new pastors at Joan Mabon's residence and time spent with Judith Ray and Barbara Young of Westminster. Wendy has joined board of Presbyterian and Reformed Renewal Ministries in Oneida. Staff meeting has been changed to Thursday morning.

#### CLERK'S REPORT

The minutes of May 12, 1987 were accepted as written. The minutes of May 19, 1987 were accepted as corrected: Christian Education - "Moved by Illi. . . Easter offering. Passed. After discussion, motion was defeated. The minutes of May 26, 1987 were accepted as corrected: New Member - "Elders Morse and Quinn shared about their meeting with Erika Wagner. . ."

**Correspondence:** Moved by Price and seconded to accept resignation letter from Shirley Taylor, Co-chair of Worship and Music Committee. Agreed by consensus. Letter from Synod referred to Christian Education. Letter from Lish referred to Worship and Music.

**Moved** by Price and seconded to approve request from Rotary Club to sponsor a Multiphasic Blood Analysis Program at the church on August 15 from 6:30 a.m. to 12 noon. Passed.

Baptisms were performed as follows:

5/24/87	Elaina Karen Burns	(infant)
6/7/87	Erika Wagner	(adult)

Communion was served to the congregation on Sunday, June 7, 1987.

**Pastoral Care** - Committee report was given and other concerns shared.

**Retirees** - Written report.

**Nominating Committee** - Price reported that the committee met and has determined and prioritized names for Elder, Trustee and Worship & Music Co-chair positions. It was noted that a co-chair of Outreach also needs to be named to replace Doris Carey.

#### OLD BUSINESS

1. C.E. Task Force - Moved by Morse and seconded to accept the Christian Education Task Force report and make it part of the permanent record of Session. \*
2. Parkminster Life - Sahrbeck recommended making the typing of P.L. part of the office procedure. Moved by Mancini and seconded to use the balance of the Easter offering as needed to produce P.L. Defeated. Moved by Avery and seconded to authorize up to \$60 to produce July's P.L. Passed.

#### NEW BUSINESS

1. New Year's Eve - Burnham noted that someone needs to be designated to plan this event. It was agreed that small group facilitators will be asked to do so.
2. Concern was expressed about kids being in the building at night. The matter was referred to the Trustees.
3. A report was received from the Wooleys on behalf of the Young Marrieds. Burnham will speak with them further about their needs. Session is in full support of this group.
4. Burnham invited elders and spouses to a picnic at his home on Tuesday, July 21 at 6:30 p.m. Bring meat for the grill and a dish to pass. In case of rain it will be held at the church.

The agenda for June 16 was discussed and the meeting adjourned at 10:20 p.m.

Respectfully submitted,

*Lois Pappa*

Lois Pappa  
Clerk of Session

*Monty B. Burnham*

Monty B. Burnham  
Moderator

\*Copy of this report following the September Session minutes.

The Session of Parkminster Presbyterian Church met on Tuesday, June 16, 1987, at the church, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: Avery, DeLapp, Fuhrman, Illi, Kuhlkin, Leyland, Mancini, Morse, Norr, Pappa, Preston, Price and Quinn

Elder Excused: Weber

Staff Present: Burnham (moderator), Sahrbeck

The business portion of the meeting was opened with prayer by Burnham at 7:40 p.m.

#### SMALL GROUP EVALUATIONS

Avery and Mancini reviewed the written report that was submitted. The criteria for the groups was restated, along with observations by facilitators partly drawn from group member input, and concerns that have emerged from the evaluation process. In general, it was a very positive and encouraging report.

Moved by Mancini and seconded to hold an all-group meeting on September 27. Passed.

Discussion and suggestions from Session included:

- Establish specific way for people to join in addition to invitation in bulletin.
- Agreement with report's statement that more facilitators are needed, especially to relieve the Burnhams and Sahrbecks from leading a group.
- Consider a mid-year all group meeting following evaluation of September 27 meeting.
- Have a couple take administrative responsibility for the groups.

#### JOB DESCRIPTIONS

The job descriptions developed by Burnham and Sahrbeck were distributed and discussed. These descriptions include specific job responsibilities and an estimated time required to perform them. They were developed to answer concerns/needs expressed in:

- (1) The church Mission Statement - Commitment to God, Commitment to the Body of Christ, and Commitment to the World.
- (2) The Pastoral Nominating Committee description provided when Burnham was called to the church, which focused on Evangelism and Stewardship.
- (3) A letter written April 20, 1987 to First Federal Savings and Loan by Burnham. This letter included growth predictions for the next ten years.

Time was spent by Session to review and discuss this material. It was felt that the pastors' time is extensive and well spent in the areas designated.

Part of the discussion centered around Christian Education. If the pastors assume responsibilities in this area, other tasks will suffer. It is expected that additional time will be required for C.E. in the fall. Avery spoke about the need for Session to face the C.E. situation. Prayer was requested regarding the person who offered to work with C.E. as of June 1.

#### WHERE ARE WE GOING?

Session looked again at the mission statement and how we are fulfilling it. Weak areas include adult education and corporate prayer. Concern was expressed that lack of finances inhibit what we do. We were reminded of our need to trust God and pray diligently about the finances.

#### 1986/87 CALENDAR

We discussed the need to define and support the programs we want to be involved in. It was suggested that we review the year's calendar early in the year, looking at each program and activity to determine if changes should be made. Elders were requested to contact their committees to be thinking about the programs they are sponsoring. It was suggested that committee chairpersons be invited to join in this process. We need to be praying about long-range scheduling of programs.

#### TRUSTEES

Leyland reviewed the written report. She expressed concern regarding special offerings and stressed the need for committees involved with such offerings to notify the counters in advance and preferably to provide help in the counting process. The financial report was reviewed and the mortgage progress discussed.

#### CONGREGATIONAL MEETING 6/28/87

This meeting will consist of:

- Presentation of officer nominations by the Nominating Committee.
- Trustee report, including progress on mortgage, announcement of special gifts that have been made to the church and list of priority expenditures.
- Adult Sunday School questionnaire to be distributed at the end of the meeting with a brief interpretation by Avery (or his delegate).

#### OTHER BUSINESS

Correspondence - Letter from Ardizzone was referred to Worship and Music Committee.

Young Marrieds - A report was received from the Wooleys requesting permission to establish a Twenties Group for single and married people. Permission was granted to do so.

Nominating Committee - Status report given by Price.

Computer Training - Moved by Leyland and seconded to expend up to \$300 to provide proper computer training for the secretaries. Passed.

The meeting adjourned at 10:55 p.m.

Respectfully submitted,

*Lois Pappa*

Lois Pappa  
Clerk of Session

*Monty H. Burnham*

Monty H. Burnham  
Moderator



The Session of Parkminster Presbyterian Church met in a special meeting on Sunday, June 28, 1987, at the church. The meeting was opened with prayer by M. Burnham at 11:30 a.m.

**Elders Present:** Avery, DeLapp, Fuhrman, Harrison, Kuhlkin, Mancini, Norr, Pappa, Preston, Price, Quinn, Weber and Alt. Doughty

**Elders Excused:** Illi, Leyland, Morse

**Staff Present:** Burnham (Moderator), Sahrbeck

It was moved by Quinn on behalf of the Hospitality & Good News Committee to hold an all-church picnic on Saturday, August 1, at Davis Park. Passed with the suggestion that a letter be sent to the congregation encouraging them to invite friends to attend.

The housing and automobile needs of the Tribleys were discussed. Avery offered housing and it appears that various automobiles will be made available throughout their stay.

The meeting adjourned at 11:40 a.m.

Respectfully submitted,

*Lois Pappa*

Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, July 14, 1987, at the church, beginning with prayer in the Chapel at 7:00 p.m.

**Elders Present:** DeLapp, Fuhrman, Harrison, Illi, Leyland, Mancini, Morse, Norr, Pappa, Preston, Price, Weber and Alt. Doughty

**Elders Excused:** Avery, Kuhlkin and Quinn

**Staff Present:** Burnham (moderator)

**Staff Excused:** Sahrbeck

The business portion of the meeting was opened with prayer by Burnham at 7:30 p.m. Burnham welcomed our new elder Jim Harrison and alternate elder Tom Doughty.

#### STAFF REPORTS

**Burnham:** Monty shared that he felt there was a good spirit at the congregational meeting and commended Phil Price and the nominating committee for their fine job. He is pleased with the ongoing work of committees and programs although somewhat disappointed with attendance at the Organ Concert June 14, the Young Marrieds picnic and breakfast for senior highs. Thursday evening and Saturday afternoon calling with Ev is going well. A visit to Attica with the Cephas group was a particular blessing. Monty expressed concern for the mission plan developed by Presbytery. It will be discussed in August and voted on in September. He met with Phil and Frances Harmon for renewal of their wedding vows.

The task force regarding homosexuality met with the interim pastor, associate pastor, clerk of Session and head of the 5-year task force at Third Presbyterian Church and asked for an opportunity to meet with their full session. This has been done with the knowledge of Stewart Moot and Joan Mabon. Much time was spent discussing this. Monty will provide Session members with copies of related documentation.

#### CLERK'S REPORT

The minutes of June 9, June 16, and June 28, 1987, were accepted as written.

**Correspondence:** Letters from Presbytery, Keller and Donovan were circulated. Letter from Cockrell was read to Session then referred to Music & Worship committee.

A sign-up calendar for prayer in the chapel on Sunday mornings was circulated.

Communion was served individually by Sahrbeck to two persons on Sunday, June 7, 1987.

**DEACON MINUTES** - Accepted as written.

#### TRUSTEES

Jean Leyland reported. The Trustees have been discussing options for securing the building. Session gave support to proceed with these plans.

A full financial report will be made available at a later date.

#### COMMITTEE REPORTS

**Committee on Ministry** - Because of a misunderstanding regarding the floating holiday for July 4th, a letter was written to staff and secretaries. This was reviewed by Session prior to mailing. In the future the office will be closed on floating holidays and publicized to the congregation beforehand.

**Hospitality & Good News** - It was moved and seconded to release the committee from planning an all-church picnic August 1. Passed.

**Organ Committee** - Potential new members are being invited to join the committee. Various responsibilities for the final four concert have been delegated. Attendance at the concerts is encouraged.

**Outreach Committee** - Report as written.

**Pastoral Care** - Report as written.

**Stephen Ministry** - Martha Garland will teach a new class in the fall.

**Publicity** - Report as written.

**Retirees** - Report as written.

**Stewardship** - The committee is developing guidelines for wills/bequests to the church. It was suggested that they be very general and long-term in designating needs, such as "Capital Fund" or "Ministry of Music," since specific needs change over the years.

A graph showing Monthly Attendance, Monthly Total Operating Budget Offering and Monthly Total Income was presented and reviewed. This is very much appreciated and helpful.

#### OLD BUSINESS

1. Presbytery goals were discussed. It was moved and seconded to request the Evangelism Committee of Presbytery to articulate on the floor of Presbytery on July 28, verbally and in written form, the previous recommendations expressed to the task force of Presbytery. Passed.
2. Personal use of time (see minutes of 4/21) and the 1987-88 church calendar will be discussed at the August meeting.
3. New Year's Eve - need for coordinator will be presented to small group facilitators in September.
4. Nominating Committee - there is still need for another trustee.

#### NEW BUSINESS

1. Parkminster Life - It was moved and seconded to authorize up to \$60 from the Easter offering for Parkminster Life typing.
2. Computer training - A secretary from Kodak is training the office staff. She has indicated she does not want to be paid; however, some sort of payment or gift seems appropriate (up to \$300 has been authorized by Session). This will be discussed further in August.
3. Request from Women's Association for date for Thank Offering was referred to Stewardship Committee.
4. Church attendance was discussed and will be monitored.
5. Plans for picnic at Burnhams' on July 21 were discussed.

The meeting adjourned at approximately 10:40 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator, Senior Pastor

The Session of Parkminster Presbyterian Church met on Tuesday, August 11, 1987, at the church, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: Avery, DeLapp, Fuhrman, Harrison, Illi, Kuhlkin, Leyland, Mancini, Norr, Papp, Price, Quinn, Weber and Alt. Doughty

Elders Excused: Morse and Preston

Staff Present: Burnham (moderator)

Staff Excused: Sahrbeck

The business portion of the meeting was opened with prayer by Burnham at 7:35 p.m.

#### STAFF REPORTS

Burnham: Shared some positive notes/remarks received from members of congregation. Summer's Best Two Weeks and Vacation Bible School were highlights of the month. Has been involved pastorally with several families. Attended Dan Wright's reappointment as U.S. Marshall. Gave updates regarding Evangelism and Discipleship Committee recommendation to the proposed Mission Directions and involvement with More Light issue. Has been involved with Christian Education regarding junior and senior high leadership strategy, attended retirees events, visited Attica.

#### CLERK'S REPORT

The minutes of July 14 were accepted as corrected:

"The business portion of the meeting was opened with prayer by Burnham."

Staff Reports: "The task force...met with the interim pastor, associate Pastor, clerk of Session and head of the 5-year task force..."

Clerk's Report: "Communion was served individually by Sahrbeck..."

Correspondence: Letter from Rochester Presbyterian Home referred to Nominating Committee. Letter from McKibben discussed. Burnham, Mancini and Norr to meet with McKibben. It was agreed that the Lord's Prayer should be included regularly in Sunday morning worship. Letter regarding Peacekeeping circulated.

Letter of Transfer: It was moved by Pappa and seconded to grant a letter of transfer for Richard E. McKibben to First Baptist Church, Waynesboro, Virginia. Passed.

Communion was served to the congregation on Sunday, August 2, 1987, and individually by Sahrbeck and Dennison to two persons on Tuesday, July 28, 1987.

The following infants were baptized on Sunday, August 9, 1987:

Stephanie Lynne Barnett Jones, daughter of Kurt and Nancy Barnett Jones.

Joshua Aaron Sauer and Laura Emily Sauer, children of James and Marie Sauer.

Kathleen Mary Steinkirchner, daughter of James and Pamela Steinkirchner.

Kumbirai Ushe, daughter of Samson and Fides Ushe.

DEACON MINUTES - Accepted as written.

#### TRUSTEES

Jean Leyland reported that we will not renegotiate our mortgage with Monroe Savings Bank due to an upcoming merger. Mr. Kowwie, our attorney, and Jim Harrison will revisit the banks contacted earlier this year. It was agreed that Leyland will inform the congregation through a Moment for Mission on August 16.

#### COMMITTEE REPORTS

Christian Education - Written report. Burnham will write letters of appreciation to Lettie Hursh, Summer's Best Two Weeks committee and Vacation Bible School committee. Results of the questionnaire will be provided to Session. It was moved and seconded to accept the proposed adult Sunday School program. Passed. The Advent program was discussed. It was agreed that C. E. should consider some type of program during this important season.

Church in Society - Alice Read is continuing to write "Pass the Salt." Copies are being mailed to a large number of people through Dr. Morehouse's ministry. It was moved and seconded to hold a bipartisan Voter Awareness Night in September, preferably on the 18th. Passed.

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Committee on Ministry - Information on the status of the Personnel Policies was distributed.

Men's Association - A men's retreat will be held October 9-11 led by Ken Siegel and Harold Steels. Cost per person to be \$40-45.

Outreach Committee - Rose Pinneo visited Session to present committee recommendation that Parkminster give 10% of income to outreach in 1988. This proposal was unanimously approved, followed by a time of prayer and thanksgiving.

Pastoral Care - Report as written

Stephen Ministry - Information meeting was not well attended. Elders were asked to encourage participation in this program. Classes to begin in September.

Women's Association - 1987-88 program submitted and accepted.

Worship & Music - Written report.

OLD BUSINESS - Items for discussion to be considered at a later date.

#### NEW BUSINESS

1. The morning YWCA group that met here for several years has disbanded. Anne Thomas is leading several women from this group who would like to continue to meet with a similar program, a copy of which was submitted. It was moved and seconded to grant permission for this group to meet as requested following review of the smoking policy and the most current suggested rates for use of the Social Hall. Motion passed.
2. It was moved and seconded to grant Christian Education request to provide a family-oriented service on Labor Day Sunday, September 6. Children age four and over will be invited to stay in church throughout the service. Passed.
3. Copies of a letter from the Presbyterian Church (U.S.A.) Council on Theological Education was distributed. According to the letter, "Beginning in 1989 each congregation will be asked to make a voluntary contribution of 1% of its local program budget as its proportionate share for the education of the church's ministers and educators."
4. Parkminster Life - A balance of \$100 is still available in allocated funds.

The meeting adjourned with prayer at 10:40 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, August 18, 1987, at the church, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: Avery, DeLapp, Harrison, Illi, Kuhlkin, Mancini, Morse, Norr, Pappa, Preston, Price and Quinn

Elders Excused: Furhman, Leyland, Weber and Alt. Doughty

Staff Present: Burnham (moderator) and Sahrbeck

The business portion of the meeting opened with prayer at 7:30 p.m. Elders Mancini and Avery left the meeting for a brief period to visit and pray with the Fraziers who had just experienced a death in the family. Time was spent in personal sharing.

#### STAFF REPORT

Sahrbeck - Reported his vacation was restful. He spent time with family and friends and on retreat. Expressed concern regarding his car. Activities included weddings, visitation and a visit to Attica which will continue on a regular basis. He is moving into schedule developed with Burnham.

#### CLERK'S REPORT

##### Correspondence:

Letter from Linda Schultz - Moved and seconded to approve a co-ed volleyball team to participate in a church league during the winter. Team will not be allowed to use East Hall. Passed.

Letter from Dan Minchen - Moved that Radio & Tape Ministry be asked to look into recommendations regarding sound system. Passed. Portion of letter regarding amplification of soloist's voices referred to Worship and Music Committee. Following discussion, it was decided not to take action on special Carey memorial. Pappa to discuss present policy regarding memorials and information on Carey memorial fund with Minchen.

Burnham shared letter from Dave Jenkins. Morse to respond on behalf of Session.

#### TRUSTEES REPORT

Written report reviewed. Prayer needed for mortgage situation.

#### COMMITTEE REPORTS

Christian Education - Questionnaire results were distributed. Junior/senior high situation reviewed and recommendation made.

Session Minutes - August 18, 1987  
Page 2

It was moved by Avery and seconded to offer Dina Garnham a position as follows:

- Part-time youth leader beginning September 1, 1987.
- Annual take-home pay to be \$6,000 (\$2,000 for 1987).
- Discretionary fund of \$10 per week to be made available.
- Registration fee and expenses of approximately \$600 to be paid for Youth Workers Conference in Atlanta, Georgia.
- Employment package to be developed that is consistent with procedures of Committee on Ministry regarding vacations, benefits, etc.
- Funds to be advanced from a Credit Union account specified for other uses, to be repaid by December 31, 1987.
- Portions of Thanksgiving and Christmas offerings to be designated to repay any special funds used.

Motion passed. Burnham will convey this information to Dina following the meeting; Committee on Ministry to develop offer letter.

Stewardship - Written report reviewed. Fall stewardship campaign letter and timeline reviewed. Following some discussion, it was recommended that the stewardship commitment of time & talents not be pursued at this time. It was felt that a new focus should be developed separate from the fall campaign. It was further noted that Trustees need help in administering the building and grounds committee.

Moved by Illi and seconded for Women's Association Thank Offering to be held November 8. Passed.

#### NEW BUSINESS

1. As a follow-up to Burnham's "Keep Remembering the Poor" sermon on August 16, it was suggested that the Deacon's Fund, clothing barrel and food cupboard be highlighted in This Week at Parkminster. Also, several individuals have expressed interest in learning more about this area. It was moved by DeLapp and seconded to allow this group of volunteers to join together to pray about, study, and interpret needs of the poor. They will work in conjunction with Outreach and the Deacons. Motion passed.
2. A prospective new members list was reviewed and individuals took responsibility to contact the people on the list.
3. The following dates were approved for October meetings:
  - October 13 - New members meet with Session
  - October 17 - 7:30 a.m. - Business breakfast meeting
  - October 20 - Attend Life Style Evangelism meeting as recommended by Hospitality and Good News
4. It was moved and seconded to purchase a \$50 "Dinner for Two" gift certificate from the Daisy Flour Mill as a gift for the computer trainer. Pappa to implement.

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5. Memo from Treasurer and Head Counter - Moved and seconded to implement following recommendation as policy:

1. Notify treasurer and head counter about all special fund drives.
2. Notify them when the drive is to be held, who is in charge, whether additional counters will be needed, who the check is to be made out to and where it is to be mailed.
3. Give this information to treasurer and head counter in writing at least two weeks prior to when it is presented to the congregation.

Motion passed.

6. Developments regarding the "More Light" issue and the need for our Session to take official action were discussed. Third Church is considering the request by Burnham, Morehouse, Geyer and Mellinger to visit their September Session meeting. It was moved by Quinn and seconded to designate the first 45 minutes of the September 8th meeting to discuss this issue. Passed.

The meeting adjourned at 10:50 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, September 8, 1987, at the church, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: Avery, DeLapp, Fuhrman, Harrison, Illi, Kuhlkin, Leyland, Morse, Norr, Pappa, Preston, Quinn, Weber and Alt. Doughty

Elders Excused: Mancini and Price

Staff Present: Burnham (moderator) and Sahrbeck

The business portion of the meeting began at 7:30 p.m.

#### STAFF REPORTS

Sahrbeck: Reported that everything went well during the two weeks Monty was away; he met with Christian Education, Outreach and Deacons. Is meeting with sexton candidates along with J. Fuhrman. Out of 10-12 applications, four are being interviewed. New members class will be starting this month. Will be attending McKibben wedding in Virginia.

Burnham: Enjoyed two week vacation. Visited Suzanne in Los Angeles and Wendy's family in Oakhurst for her parents' 50th anniversary celebration. Also visited Monty's family in St. Joseph, Missouri. Returned to full schedule. Met with youth leaders, routine counseling, looking forward to teaching class on Romans. Sunday worship will become more formal, will be preaching from gospel of Mark. Sunday School teachers will be commissioned during Sunday service.



**CLERK'S REPORT**

Minutes of August 11, 1987, were accepted as written. Minutes of August 18, 1987, were accepted as corrected:

Under Christian Education in motion regarding Dina Garnham, fourth item revised to "Registration fee and expenses of approximately \$600 to be paid . . ."

Correspondence: Letter from Steinmiller shared.

**DEACON MINUTES** - Accepted as written. It was noted that a good used wheelchair is needed.

**TRUSTEES**

Christian Education is reminded that Sunday school materials need to be moved out of the Preschool area in preparation for the start of the Preschool program.

To summarize previous actions by Session and to finalize the disposition of the Easter offering, it was moved by Harrison and seconded that the Easter offering be put into the regular operating budget with \$100 moved to the 1987 Stephen Ministries line item. Passed.

It was moved by Harrison and seconded that Parkminster Life be published for the balance of 1987 as part of the operating budget. Passed.

Trustees reported unpaid bills at the end of August total approximately \$2000. Prayer is needed! Requests for the 1988 budget and spending plans are due October 15. It was encouraged that mailboxes in the office be used whenever possible to reduce postage costs.

**COMMITTEE REPORTS**

Christian Education - Written report including schedule of adult education classes. Attendance at the 8:00 a.m. prayer meeting before adult education is encouraged.

**OLD BUSINESS**

The "More Light" issue was discussed. A letter has been received from Third Presbyterian Church directed to Pastors Burnham, Geyer and Mellinger with copies to the clerks of session inviting the pastors and two representatives from each session to meet with Third Church's session on Wednesday, September 30.

It was moved to support Monty Burnham in this effort and to send two named representatives to the September 30 Session meeting of Third Presbyterian Church. Also, we are in support of the activities of Burnham, Geyer, Morehouse and Mellinger to dialogue with the Session of Third Church. Following further discussion, the motion was tabled and it was agreed to meet with Presbytery representatives on September 20 at 5:30 p.m. for further understanding of the matter. The meeting on September 15 is cancelled.

The meeting adjourned with prayer at 10:45 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Sunday, September 20, 1987, in the church social hall.

Thanks was given to Jean Leyland for providing soup and coffee to accompany brown bag lunches. The business portion of the meeting began with prayer at 6:00 p.m.

Elders Present: Avery, DeLapp, Fuhrman, Harrison, Ili, Kuhlkin, Leyland, Morse, Norr, Pappa, Preston, Price, Quinn, Weber and Alt. Doughty

Elder Excused: Mancini

Staff Present: Burnham (moderator) and Sahrbeck

Guests Present: Joan Mabon, Interim Executive Presbyter, and the Rev. Raymond Trout, pastor of South Presbyterian Church, representing the Presbytery Committee on Ministry

Ms. Mabon and Mr. Trout were invited to attend the meeting to further discuss and clarify the "More Light" issue. They discussed the remedial action process. They stated the purpose of the Permanent Judicial Commission is to review and rule on whether proper procedures have been followed as well as ruling on the issue. To proceed with a remedial case would require a demonstration that the "More Light" statement is out of order. They cautioned that this process would most likely hamper any meaningful dialogue although it is likely much unfocused discussion, which could not result in action, would result.

In summary, Ms. Mabon and Mr. Trout suggested that we need to be very clear about a remedial case and weigh the decision very carefully. Other options would be to request discussions with other sessions, be vulnerable, request Presbytery to make a stand, talk with other churches. It was suggested that we as a Session could issue a statement declaring our position regarding the homosexuality issue. They encouraged us to make decisions that have integrity for us as a Session and avoid devisiveness within our Session and congregation. We need to be together in whatever we do!

Session appreciated the discussion and many questions were answered. Thanks was expressed for the time and help given. The meeting continued following the departure of our guests at 8:00 p.m.

It was moved by Norr and seconded to send the Rev. Monty Burnham and two representatives of Session to enter into discussion on September 30 with the Session of Third Presbyterian Church. They are sent in the spirit of Ezekiel 33:1-9 to present our position that we feel we have a different interpretation of Biblical sexuality and we believe they are in error procedurally concerning their More Light position. Passed.

It was suggested that Price and Norr accompany Burnham on September 30. First alternate delegate is Avery.

**COMMITTEE REPORTS:**

Hospitality and Good News: Reminder of October 20 meeting at Pearce Memorial Church for Life Style Evangelism program presented by Joe Aldrich. Elders will attend.

Organ Committee: Report as written. \$1,000 received since September 1. Updated proposal for Phase 2 expected this week.

Outreach Committee: Written report included schedule for Mission Conference on November 1, 1987:

9:00 a.m.	Involvement of all Sunday School classes
10:00 a.m.	Special coffee time for adult classes in social hall
10:30 a.m.	Worship service on missions with Sterling Huston as special speaker
6:00 p.m.	Oriental dinner Program: Tribleys, Elders 4, Skit, Scavenger hunt for 3rd-6th grade children, Babysitting for children under 3rd grade. Offering

Written material to be given to each family prior to the conference containing: Daily devotionals for 7 days, descriptions of all the mission projects supported by Parkminster, and program for the conference.

Pastoral Care: Report from committee plus sharing of concerns.

Stephen Ministry: Currently 5 people enrolled, need 8 for class. Classes begin September 28th.

Stewardship: Financial Seminar is being attended by 2-3 families. Others who missed portions of the first seminar are coming in for specific segments.

#### OLD BUSINESS

1. Elders were reminded to contact possible new members if they have not yet done so.
2. Building Maintenance - We have not acted on list prepared by P. Irvine of projects still to be completed in the building.
3. Report on New Year's Eve arrangements will be given in October.

#### TRUSTEES

Financial reports were distributed.

Fuhrman reported that a new sexton has been hired. He is concerned about the condition of the building. Moved by Leyland and seconded to hold workdays on October 24 and November 7 from 9:00 a.m. to noon.

Some concerns were shared:

- There has been more leakage due to roof problem.
- Rochester Rotor was called regarding water in basement. The dry well has become clogged. They will give proposal for alternative ways to correct problem.
- The fire inspector cited 22 points of violation including fact that emergency lights are not operative.
- Fire doors need to be kept closed.

Minutes - September 20, 1987

Security system - A basic system will be installed on office door for use at times when building is not busy. It will have a magnetic release set up on an intercom system with answering posts in the main office, music room and credit union.

A \$7,000 anonymous gift was received today!

Harrison gave update on mortgage negotiations.

#### NEW BUSINESS

1. A request has been received from some of the women who attended the fall retreat to change the time of the Wednesday evening prayer meeting. Following discussion it was agreed to keep the current times of 6:00-7:00 p.m. due to other scheduling concerns. The women will be encouraged to attend as much as possible.
2. Moved by Avery and seconded to grant permission to publicize the Brighton Renewal Conference on October 20-22 and the GRAE Tillapaugh Workshop on December 3-5. Passed.
3. National Association for Evangelicals (NAE) Statement of Belief will be discussed at another meeting.
4. Harrison reported that several members have suggested to him that a retreat be held for couples. He will contact interested people to see if they would like to be part of an ad hoc group to coordinate such a retreat.
5. Christian Education was commended for doing a fine job in setting up the fall Sunday School. Morse will write a letter on behalf of Session and elders were encouraged to express individual thanks to committee members.

The meeting adjourned with prayer at 9:30 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

#### EXAMINED AND APPROVED

date ... 12/21/87 ...

with ... 0 ... Exceptions listed

#### SESSION RECORDS COMMITTEE

Presbytery Genesee Valley

*Nancy L. Loe*



CHRISTIAN EDUCATION TASK FORCE REPORTPART II

The Task Force held five meetings.

January 22

The meeting focused on better understanding session's four directives and discussing needs we perceived existed within Parkminster for Christian Education. We agreed to have each member of the committee survey three to five families concerning the needs of individuals and their concerns and opinions.

February 5

The Task Force reviewed survey results in combination with committee member's needs lists. Major conclusions included: no glaring deficiency in overall program, those actively involved encouraged by the content of programs; problems with lack of commitment to adult Sunday School hour, the junior and senior high age programs, and the lack of a young adult program.

The major part of the evening was devoted to charting a vision for Christian Education at Parkminster Church- listing the objectives of the CE program. A mission statement entitled "Christian Education- a Family Affair at Parkminster" was developed.

March 2

The Task Force took each item of the mission statement and, applying it to each age level, defined program and resources necessary to support it. A chart was produced listing the objectives, the programs, and these headings: Leadership, Planners, Doers and Responsible Committee.

March 12

At this meeting the Task Force learned of the resignation of Daryl Staneck. Daryl met with us that evening to go over the mission statement and the Task Force chart of how they could be carried out within our church. She made helpful additions and comments. After Daryl left, the Task Force began developing plans for how the work called for on the program and objective chart could be carried out by the staff and lay people of the church.

March 23

At this final meeting the Task Force completed listing plans for handling the Christian Education program with different types of staffing: full time CED, part time CED, part time youth worker, the two ministers and no CE staff, and lay people. Pros and Cons were listed for each situation. Recommendations to the session were also developed.

Special Task Force on Christian Education  
Final Report to Session - April 21, 1987

Task force commissioned to address the following questions.

- 1) Outline the mission of Christian Education at Parkminster.
- 2) Define the function of Christian Education at Parkminster.
- 3) Define the needs of Christian Education at Parkminster.
- 4) Define a structure to carry out the above, including job descriptions of both lay and professional staff.

The Christian Ed. task force committee met five times to discuss and answer our charge. (A brief outline of committee meeting agenda is found in appendix A.) The committee initially conducted a limited survey to evaluate our current Christian Ed. program. The emphasis was to find out if program deficiencies existed. Survey results indicated general program was meeting congregation's needs. Areas of concern were cited with Jr./Sr. High program, absence of young adult program and lack of adult commitment to attending 9:00 a.m. Sunday School time. Irrespective of task force committee's staffing recommendations, these areas of concern will require further study by both staff and Christian Ed. to effectively solve.

The committee's next action was to define the mission statement for Christian Education at Parkminster. Ten major goals were identified which became the basis for all programs. The committee then applied these goals to each age grouping within the congregation and recommended programs to best reinforce mission statement. Current programs along with potential new programs, were recommended where they reinforced goals. New program recommendations were identified to fill gaps and perceived weaknesses as we could best determine them. A detailed chart relating mission statement to program is found in appendix B. Review of this chart does show a vital active and exciting program currently exists meeting the basic needs of Christian Education at Parkminster.

The next step was to take each program and identify key aspects contributing to its success. Four major functions were identified; leadership, planners, doers and responsible committee. The leadership function was understood to be introduction and design of new programs, overall program coordination, lay leader training, motivation and support and program monitoring. The planning function was to establish program structure and outline, provide staffing and resources and detailed program coordination. The doers and responsible committee are self explanatory. A detailed chart showing these functions and recommended directions is found in appendix C.

As we approached the final question of required lay and professional staff to support outlined programs, our committee felt clearly that a full time Christian Education director could be effectively utilized. This would allow remaining staff free to support other areas of responsibility. The leadership function for an effective Christian Ed. program cannot be underestimated. The vitality of our current Christian Ed. program is largely do to the time and care put into it by our present director. To best serve the sessions intention for this committee, we felt the need to go beyond just a single recommendation

and offer other workable alternatives. We submit that responsibilities could be reassigned between staff members and committees to provide Christian Ed. leadership in the absence of a full time director. Alternatives for a part time Christian Ed. director and/or part time youth leader were discussed. To help guide session's discussion on this subject, a list of advantages/disadvantages and areas of concerns for these alternatives follows. Also included in appendix D is Browncroft Community Church's job descriptions for Director of Christian Education and for Director of Youth Ministries.

The option of eliminating the Christian Ed. director position completely was also discussed with the committee's conclusion that the function of program director would still be a requirement the remaining staff must provide. Whether the time exists in current staff schedules to support this function can only be addressed by the staff. Our committee's perception is that the current staff would be hard pressed to provide effective Christian Ed. leadership along with their current responsibilities.

#### Options for session consideration:

##### -Full time Christian Ed. Director

###### Advantages

- establishes leadership/continuity
- establishes coordination
- professionally trained
- tuned into new programs/resources/Presbytery
- initiates & plans new programs
- supports Christian Ed., Session, S.S. coords., outreach, S.S. superintendent
- provides lay people training & support
- maintains consistency in programs during lay leadership changes
- available during working hours for making contacts, detail work & emergency support
- does program staffing as needed
- indirect support of stewardship, outreach & other church programs
- ensures quality of program through program monitoring

###### Areas of Concern/ Disadvantages

- payroll and benefits expense
- may prohibit hiring youth leader as to financial constraints

##### -Part time Christian Ed. Director

###### Advantages

- provides in a limited fashion the function of full time position
- reduced payroll/benefits
- potential for reallocating resources for other programs or staff (youth leader)
- encourages growth & leadership training of more active lay personnel
- encourages utilization of lay people's ideas, creativity and initiative
- encourages lay people responsibility & accountability

###### Areas of Concern/ Disadvantages

- is part time qualified help available?
- may require increased support by pastoral staff
- preventative guidance may be reduced
- emergency requests for program support may not be met

##### -Part time Youth worker/leader

(could be same person as part time Christian Ed. Director)

###### Advantages

- provides Jr./Sr. High program support involvement with:
  - Jr./Sr. High team including training
  - Sunday School program
  - retreats
  - special programs (musicals, work camp, etc.)
- build interpersonal relationships with Jr./Sr. High kids
- provide community outreach (teen night?)

###### Areas of Concern/ Disadvantages

- Position may result in yearly turnover in personnel, lack of continuity
- staff supervision reg'd.
- requires detailed structure of responsibility
- key that right person with appropriate gifts is found

Note that this option would help address one area of concern in our existing program mentioned earlier. Current Jr./Sr. High team members have voiced support for this option.

In summary, our task force committee concludes that our current Christian Ed. mission goals and resulting program recommendations would be effectively supported by a full time Christian Ed. director. A part time director is also a viable option if remaining staff are able to supplement program support. This also allows the option of hiring a part time youth leader if finances exist.

Our committee would like to thank session for its concern for the Christian Ed. program through initiating this task force. We believe the time was well spent in addressing your charge to us. During our meetings, numerous ideas for both program and structure were discussed which will be passed on to appropriate committees.

Respectfully submitted in Christ,

Paul Gluchowski  
Mary Jane Preston  
Lois Pappa  
Rick McKibben  
Esther Huston

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APPENDIX B

PARKMINSTER PRESBYTERIAN CHURCH  
MISSION OF CHRISTIAN EDUCATION  
Prepared by Task Force - February 1987

MISSION STATEMENT	PRE-SCHOOL	ELEMENTARY	JUNIOR/SENIOR HIGH	ADULT *
Learn Bible Doctrine (Specifics and Overview)	Sunday School V.B.S.	Sunday School V.B.S. S.B.T.W. Camps Library Seasonal Programs	Sunday School S.B.T.W. Church Camps Library Seasonal Programs Communicants Fellowship (Young Life)	Sunday School Church Bible Study Small Groups Library Seasonal Program Retreats
Learn How To Worship God	Sunday School (music) V.B.S. Church (children's sermon)	Sunday School V.B.S. Church Junior Church S.B.T.W. Special classes (e.g. communion)	Sunday School Church Prayer Meeting Retreats S.B.T.W. Communicants Special Service Resp.	Sunday School Church Prayer Meeting Retreats
Learn How To Serve God	Sunday School (Mission & Stewardship) V.B.S. (Mission Project)	Sunday School (Mission & Stewardship) V.B.S. (Mission Project) Youth Club Presenting Programs Outside Church	Sunday School (Sr.-Special Child Support) (Jr.-Outreach Proj.) Fellowship S.B.T.W. Presenting Programs Outside Church Outreach Conference	Sunday School Retreats Small Groups Seminars Church Committee Outreach Confer
Learn How To Apply Christian Values To Life	Sunday School V.B.S.	Sunday School V.B.S. Youth Club S.B.T.W. Library 50 Day Adventure Seasonal Programs	Sunday School Communicants Church S.B.T.W. Fellowship 50 Day Adventure Library	Sunday School Church Small Groups Library 50 Day Adventure
Learn How To Recognize God's Will For Your Life	Sunday School	Sunday School	Sunday School College Selection & Awareness	Sunday School Retreats Seminars Church Vocation Counsel Small Groups Urbana Financial Counsel
Learn How To Share Your Faith	Sunday School V.B.S.	Sunday School V.B.S. S.B.T.W. Church Programs/ Events	Sunday School Communicants S.B.T.W. Church Programs/ Events Evang. Crusades	Sunday School Evangelism Comm. Evang. Crusades Seminars
Understand The Need for Christ in Your Life	Sunday School V.B.S.	Sunday School V.B.S. S.B.T.W. Youth Club Seasonal Programs	Sunday School Fellowship S.B.T.W. Church Communicants Retreats Seasonal Programs	Sunday School Church Retreats Small Groups
Learn How to Live In/As The Body of Christ	Sunday School V.B.S. Events/Family Nights Camps	Sunday School V.B.S. Events/Family Nights Camps Youth Club S.B.T.W.	Sunday School Communicants Events/Family Nights Camps Fellowship	Sunday School Church Events/Family Nights Camps Understand & Develop "Gifts" Church Committees

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How To Minister To The of Others	Sunday School V.B.S.	Sunday School V.B.S. S.B.T.W.	Sunday School S.B.T.W. Fellowship Work Projects	Sunday School Small Groups Church Committees Work Projects Teacher Training
Understand byterianism'	Sunday School (Special Class?)	Sunday School Communicants Youth Triennium	Sunday School Church Committees Deacons/Session Presbytery & Synod Involvement	

ES: \*Church programs in this category include "Young Adults"; however, we realize there are special opportunities also available such as Intervarsity and other college groups, youth delegates to Presbytery, etc.  
V.B.S. = Vacation Bible School; S.B.T.W. = Summer's Best Two Weeks

This list is not all-inclusive. It is an attempt to see how past, present and possible future programs teach participants the concepts set forth in the "Mission of Christian Education."

## APPENDIX C

3/4/91

PROGRAM	LEADERSHIP	PLANNERS	DOERS	RESPONSIBLE COMMITTEE
	Coordinate programs Staff Training Liaison w/Session and Staff Introduce New and Special Programs "Idea people" Motivators	Resources Personnel Establish Structure		
Sunday Worship	Staff	Staff	Staff Designated Others	Staff Session
Children's Sunday School	Staff S.S.Super.	S.S.Superintendent Dept. Coordinators	Volunteer teachers Music teachers Ministers (for special classes, ie communion) A/V support staff Resource person	Christian Ed.
Junior Church (during Sunday worship)	Staff C.E. Committee	Spec. Coordinator S.S.Superintendent	Staff Volunteers Child Involvement Session	Christian Ed. Session
(Would possibly include worship time, study of doxology, Lord's Prayer, meaning of Communion, hymns/choruses)				
VBS	Staff C.E. Committee	Planning Committee Curriculum Comm.	Volunteers Staff	Christian Ed.
Youth Club	Staff	Planning Comm.	Volunteers	Christian Ed.
Summer's Best Two Weeks	Staff	Planning Committee	Paid Leadership Volunteer adults Volunteer students	Christian Ed.
Junior/Senior High	Staff Team Coordinators	Leadership Team Teen Reps.	Leadership Team Teen Leaders	Christian Ed.

Program to include Sunday School, Fellowship, Retreats, Presenting Programs Outside Church.  
Could/should include opportunities to get together with kids from other churches, Allies events,  
some type of youth center which could be a rallying point for kids. This would require part-time  
youth leader (college students?) with enthusiasm, energy and dedication found in SBTW leaders.  
Youth leader would require staff supervision.

424 Communicants Class	Staff	Staff or Designated Coord.	Staff Elders Other teachers	Christian Ed.
Teacher Training	Staff	Outside programs C.E. Committee S.S. Superintendent	C.E. Committee Skilled Volunteers Staff	Christian Ed.
Adult Sunday School	Staff	Coordinator	Volunteer Teachers Guest Teachers	Christian Ed.
Small Groups	Staff	Staff Group Leaders	Group Leaders	Session
Bible Study	Staff	Staff	Staff Volunteers	Staff Christian Ed.?
Library	Staff	Librarians	Librarians	Christian Ed.
Adult/Family Retreats/Camps	Staff	Spec. Coordinators Planning Committee	Teacher/Speaker Volunteers	Christian Ed. Session Men's Assoc. Women's Assoc. Designated Comm.
Family Events	Staff	Spec. Coordinators Staff	Outside Speakers Groups Volunteers Teachers for all ages	Christian Ed. Staff Deacons Hospitality & Good News
Includes events such as Picnic-in-the-Park, Advent, Lenten Series, After-Church Brunches				
Special Events	Staff Outside Organiz. Presbytery Committees	Spec. Committees Outside Groups	Volunteers Outside supported	Appropriate Comm. Session
Includes such events as crusades, seminars or programs either in-church or in the Rochester area, work programs, 50-day Adventure, Urbana, Youth Triennium, etc.				

The Session of Parkminster Presbyterian Church met at the church at 7:30 p.m. on Tuesday, October 13, 1987, following a time of prayer at the home of Domenic Mancini.

Elders Present: Avery, DeLapp, Harrison, Illi, Kuhlkin, Leyland, Morse, Norr, Pappa, Quinn, Weber, and Alt. Doughty

Elders Excused: Fuhrman, Mancini, Preston, and Price

Staff Present: Burnham (moderator) and Sahrbeck

Sahrbeck moderated the first portion of the meeting, presenting candidates for membership. Each member of Session and each candidate had an opportunity to share his or her own faith and involvement in the church. The following actions were taken:

Moved by Leyland and seconded to receive Steven Lee Boggs and Peg Hardy Boggs into membership. Passed.

Moved by Weber and seconded to receive Michael Dembitsky and Jacqueline Nitsch Dembitsky into membership. Passed.

Moved by Quinn and seconded to receive Matthew Alan Kellett and Karen Louise Kellett into associate membership. Passed.

These new members will be received by the congregation on October 18 and will share in a new members' dinner at the Sahrbeck's on October 25.

The meeting continued at 9:00 p.m. with Sahrbeck sharing a statement of belief from the National Association of Evangelicals. It was agreed that this statement focuses on where we stand as a church as well.

#### STAFF REPORTS

Burnham: Shared a letter from the Falvos. Has continued regular duties of teaching, preaching, corporate prayer, etc. Highlights of the month for Monty included the men's retreat, youth leadership breakfast (adults and kids), Graham Crusade opening meeting, all-group meeting on September 27, commissioning of Sunday School teachers, first meeting of the "Remember the Poor" task force, Sunday School Teacher's Convention in Buffalo, "More Light" issue. Reported that the Presbytery Mission Goals and Directions committee adopted the Book of Order statement, but did not want to allocate money for evangelism, which was a disappointment.

Sahrbeck: Found men's retreat to be a very rich time, is working on schedule including visitation, has provided communion to several shut-ins, new members' classes, teaching Sunday school, visited Attica. As vice president of GRAE is now acting president due to President Gary Walsh having back surgery. Has felt closely several recent illnesses and deaths.

#### CLERK'S REPORT

Minutes of September 8 were accepted as written. Minutes of September 20 were accepted as corrected: First paragraph, line 4, ". . . followed as well as ruling on the issue."

Correspondence: Letters from Bills and Williams were circulated. Letter from Maloney was shared and discussed. Burnham to respond.

The following infant was baptized on October 4, 1987: Deanna Elise Taramino



Communion was served to the congregation on October 4, 1987. It was served privately by Sahrbeck and Grace Dennison to the following persons:

Chester Stadler on September 10, 1987  
Irene Aslett on September 15, 1987  
Ruth Brown and Ruth McLaud on September 19, 1987  
Geraldine Pohle on September 22, 1987

**DEACONS MINUTES** - accepted as written.

### TRUSTEES

**Building** - Session agreed to have decorating committee make recommendations for completing Room 201. An estimate is being sought for heating and air conditioning of the Music Room and Room 301 will be receiving attention.

**Financial Report** - If we continue to keep within budget with spending, we should end the year with the desired \$10,000 to begin 1988. Please keep praying for the finances; last week's giving was low. Gratitude was again expressed to Walt Priestley for his continuing help with the budget; he completed the report on his computer.

**Sexton** - Sahrbeck reported that the new sexton, Bob Lynch, is doing a good job. It is a blessing to have him.

**Liability Insurance** - A new policy is in place, thanks to the help of George Evans.

### COMMITTEE REPORTS

#### Christian Education

Proposal regarding Communicant's Class was approved as presented:

Class meetings - Wednesdays, 7-8 p.m. at the church for 8th and 9th graders on January 6 - March 9.

Meeting with Session: March 15, 1988

Public Reception: Maundy Thursday, March 31, 1988

Faculty: Pastors, active and inactive elders, Dina Garnham

Proposal regarding Advent program approved as presented:

November 29 - no planned program - Thanksgiving weekend

December 6 - Decorate the church

December 13 - Organ Concert

December 20 - 4 p.m. caroling/dinner/Sunday School Christmas program in evening

Christian Education responsible for December 6 and 20.

Approved use (and heating) of East Hall for viewing of S.B.T.W. Resident Camp film 10/25.

Nominating Committee - Report as written. Committee is working on officers for 1988. Several nominations have been received from the congregation.

Outreach Committee - Approved request to receive offering during the evening program to defray costs of the conference. Balance to go to Tribles.

Organ Committee - Report as written.

Publicity Committee - Report as written

Retirees - Report as written

Stewardship - Report as written. Concern expressed about remainder of letters getting out to congregation. As many as possible to be distributed Sunday, balance to be mailed Monday.

Women's Association - Report as written.

### OLD BUSINESS

1. More Light Issue - Burnham and Norr reported on meeting with Session of Third Church.
2. New Year's Eve Celebration - Young people are working on an idea.
3. Irvine's Report of Building Needs - Trustee's are addressing.

### NEW BUSINESS

1. Graham Crusade - Dan Wright, Nellie Morse, and Bev and George Evans attended an information meeting on the crusade. We need to have a 4-member committee consisting of a Congregational Leader, Men's Leader, Women's Leader and Youth Leader. Dan Wright has already been named congregational leader by the Session. Names for the other positions were proposed and prioritized.

It was moved by Morse and seconded to give blanket authorization to publicize the Graham Crusade events. Passed.

Since business was completed, the meeting scheduled for Saturday, October 17, was cancelled. On Tuesday, October 20, all Session members and spouses will attend the Life-Style Evangelism Seminar at Pearce Memorial Church.

The meeting adjourned with prayer at 10:45 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty V. Burnham*  
Monty V. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met at the church at 7:30 p.m. on Tuesday, November 10, 1987, following a time of prayer at the church.

Elders Present: Avery, DeLapp, Fuhrman, Harrison, Illi, Kuhlkin, Leyland, Morse, Norr, Pappa, Preston, Price, Quinn, Weber, and Alt. Doughty

Elders Excused: Mancini

Staff Present: Burnham (moderator) and Sahrbeck

## STAFF REPORTS

Sahrbeck - Month has been very active with several pressures. Parkminster Life continues to be frustrating due to small staff. As acting president of GRAE has been very involved in preparations for Tillapaugh Conference; attended a 2-day conference at Camp-of-the-Woods in Speculator, NY. Has attended extra meetings of Presbytery nominating committee. He and Nancy will no longer be leading a group but will continue to meet with the facilitators. Was involved with memorial service for neighbor of Irvine's and tree planting at Presbyterian Home for Ruth Brown.

Burnham - "Packed full calendar since last month." Met with Presbytery trustees with Jim Harrison. Attended pre-crusade events. Congregational members who have accepted leadership roles: Wright, Illi, Beinetti, Garnham. 120 people responded to Prayer Triplets. Has been asked to work with pastors in Gates-Chili area in preparation for crusade. He and Wendy held open house for neighbors. Attended father-daughter weekend in Boston with Mary Beth. Finds visits to Attica to be very worthwhile.

A letter of resignation from Jim Jordan was shared, followed by time of prayer for Jim.

## CLERK'S REPORT

Minutes of October 13 were accepted as written.

Correspondence: Letter from Presbyterian Church (USA) referred to Outreach. Letter from V. Price was shared. Illi and DeLapp to call, Burnham to write letter.

Membership: Moved and seconded to accept letter of transfer for Bradley and Sandra Yarger to the Second Presbyterian Church in Indianapolis, Indiana. Passed. Moved and seconded to drop Erika Wagner from the roles. (She has joined Baptist Church in Atlanta, Georgia.) Passed.

A note and box of candy from Dom Mancini were shared.

DEACON'S MINUTES - accepted as written. Appreciation expressed for the care given to congregation by the deacons.

## TRUSTEES

Harrison reviewed memo of 11/19/87 regarding meeting at Monroe Savings Bank, projected schedule of growth dated 11/2/87 and letter from Monroe dated 11/2/87. Jim feels this is a very favorable package.

Moved by Morse, seconded by Preston to accept the proposal from Monroe Savings Bank as outlined in their letter of November 2, 1987, and to empower the treasurer to execute the necessary documents. Unanimously passed.

Moved by Leyland and seconded to accept the commitments set forth in the negotiations with slight amendment to item as 5, as listed below.

1. Paying \$11,100 per month on the mortgage.
2. Increasing membership 10% per year as outlined in our schedule (dated 11/2/87).

3. Having a capital drive to reduce the debt by 1992 (when our membership should be 804). When this occurs, historically 85% of the pledged amount is received during the traditional 3-year period of the drive. With these pledges in hand, we should be able to put together a loan with another institution and thus pay off Monroe Savings by 12/31/92.
4. Providing Mark A. Collier at Monroe with a copy of our annual financial statements, and comments by the audit committee, not later than the 31st of January each year.
5. Expressing gratitude to the congregation for Monroe Savings.

Caution was expressed regarding the presentation of a capital fund drive in light of our emphasis on tithing. The goal of 10% increase in membership will be shared with Evangelism Committee for their help in finding creative ways to meet the goal.

## COMMITTEE REPORTS

Christian Education - Report as written

Nominating Committee - Price reported that all but one elder nominee and all deacons are in place. They are now working on alternates and corporation officers, then will look to committee chairpersons.

Outreach Committee - Report as written.

Organ Committee - Report as written.

Freschool Committee - Report as written.

Stewardship - Preston reported that after 3 weeks, 130 pledges have been received totaling \$265,446, an average increase of 13% per pledge. Further follow-up methods will be determined by the committee working in conjunction with Robert Illi and Monty Burnham.

Women's Association - Report as written with deletion of item (d) concerning dishwasher.

Worship & Music Committee - Written report was reviewed including agenda for November 3 meeting. Price reported on action taken at meeting, including:

1. Committee voted to use disposable cups for communion. When common cup is used, communion will be taken by intinction.
2. The question regarding use of microphones in the choir loft was referred to the tape ministry.
3. They are looking into replacement of hymnals and pew Bibles.
4. Recommended one early service time for Christmas Eve. Session agreed on time of 7:00 p.m.

Regarding Easter observance, Leyland moved and Price seconded that we have one worship service on Easter Sunday, April 3, Communion Sunday will be moved to April 10, and baptism will be held April 17. Passed.

Committee on Ministry - Quinn reported that the committee has been meeting twice a month. They have met with all staff and completed salary recommendations for 1988.



## OLD BUSINESS

1. New Year's Eve - Farress Crombe has volunteered to be general chairperson. The junior and senior highs will be involved. Theme: Old radio shows.
2. Congregational Leaders for Crusade - In place as listed above in Burnham's report. Will be attending a regional meeting to be held at Parkminster. Deacons are providing reception.
3. Presbytery's Mission Directions Task Force Report - Reviewed by Burnham.
4. More Light issue - Review of letter received from Lee Beckhusen of the Committee on Ministry and response by Monty.

## NEW BUSINESS

1. Parkminster Life - Ev Sahrbeck resigned as editor. There is urgent need for an editor and 2 staff writers. A letter indicating our concern and need for help to produce further issues will be communicated to the congregation in a letter to be distributed with "This Week at Parkminster" on Sunday morning.

The meeting adjourned with prayer at 10:45 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, November 17, 1987, at the church, beginning with prayer in the Chapel.

Elders Present: Avery, DeLapp, Fuhrman, Harrison, Kuhlkin, Leyland, Morse, Norr, Pappa, Preston, Price, Quinn, Weber, Alt. Doughty

Elders Excused: Illi, Mancini

Staff Present: Burnham (moderator, Sahrbeck

The business portion of the meeting was opened with prayer by Burnham at 7:30 p.m. He also shared that Helen French passed away on Saturday, November 14. A memorial service is planned for November 18 at 7:00 p.m. The Deacons will prepare a reception.

## TRUSTEE REPORT

## I. Building

A recommendation was presented regarding the list of unfinished projects compiled by Paul Irvine on 6/27/87. It was moved and seconded that the following ten items be completed before any other expenditure of capital funds be approved.

1. Secretary Office A/C repair - \$700
2. Security System - \$1,009

3. Music Room Insulation - heat/AC - \$4,000
  4. Mortgage Closing costs - \$2,000
  5. Room 201 (paint, floor covering, furnishings) - \$2,500
  6. Room 301 (cupboards, storage, carpet, tack strips) - \$1,000
  7. Activate fire doors (required by insurance company) - \$1,000
  8. Carpet (rooms 304, 309) - \$500
  9. Repair roof - \$5,000
  10. Provide for circulating air & fans in music/tape room - \$500
- Estimated total of these items is \$18,209. Motion passed.

A list of projects completed at 10/24/87 and 11/7/87 workdays was reviewed. It was felt that these days were well attended and very productive.

It was moved, seconded and passed that the following guidelines for use of the East Hall be approved.

1. Due to the construction of the floor, activities such as basketball, volleyball, square dancing will not be allowed. Each activity that is suggested needs to be addressed individually by the Trustees to assure proper supervision and coverage of planned activity by our insurance.
2. Christian Education Committee is encouraged to use the room. Trustees will authorize heating the area for weekend events, etc. as requested. It is encouraged that a representative from the CE committee meet with the trustees to discuss these issues in the near future.
3. Trustees request that the CE Committee appoint a group of people to go through all the storage areas to consolidate and/or dispose of items.
4. Trustees will continue to address needed repairs.

## II. Budget

1. Bar charts will be developed and posted outside the church office. Work is underway to put the budget on the office computer by the end of January.
2. A year-to-date financial statement dated 10/31/87 was reviewed.
3. It was moved by Harrison and seconded to put the entire Thanksgiving offering into the youth ministry line item of the operating budget. Passed.
4. There was discussion regarding 1987 pledges. Bob Illi will be contacted to be sure notices have gone out to people who are behind in their pledges. Further communication will be considered following discussion of the budget.
5. The first draft of the budget was reviewed. This draft includes items as submitted by committees and results in a projected gap of \$36,000 between budget and giving. Discussion included need for prayer, possibility of informational meeting for congregation, asking committees to prioritize their requests, put some requests on hold until more money comes in, support evangelism efforts, rework budget, etc.

Trustees will look at the budget and make recommendations to balance budget at December 8 meeting of Session, enlisting help of committees as necessary. A decision will be made at that time regarding a meeting with the congregation. Stewardship Committee was asked to follow-up pledges within the next 1-2 weeks, before the Trustee meeting on December 2.

## NEW BUSINESS

1. Upcoming dates for November and December were reviewed.
2. Moved by Morse and seconded to designate January 24, 1988, as Sanctity of Life Sunday. Passed.
3. Moved by Norr and seconded to take a special offering on January 24, 1988, for the Crisis Pregnancy Center. Passed.
4. Moved by Leyland and seconded to approve the following dates:
 

Session Meeting	1/12/88
Annual Meeting	1/17/88
Elder/Deacon Training	1/22/88
Session Examination	1/26/88
Elder/Deacon Retreat	2/5/88 and 2/6/88
Ordination/Installation	2/7/88

 Motion passed.
5. Retreat will be held at Presbyterian Home, Friday evening from 7-10 p.m. and Saturday from 8 a.m.-12 noon. Cost \$6.00 per person.
6. Proposal received from Brian Davidson to hold a Missions Athletes International soccer camp at Parkminster for 2 weeks during the summer of 1988. It was agreed that this could not be done this year due to Summer's Best Two Weeks and the Billy Graham Crusade.
7. It was proposed that a commissioner to Presbytery be named to serve in place of Dom Mancini. No one agreed to do this.
8. Parkminster Life - A letter went out as planned on Sunday. Pray for responses.
9. Moved by Quinn and seconded to accept Jim Jordan's resignation as choir director/organist. Passed. Pappa will write a letter to Jim expressing thanks for his dedicated service. Burnham will announce to the congregation on Sunday, November 22. Moved and seconded to have Worship & Music Committee conduct a search for a replacement and make a recommendation to Session. Passed.
10. \$717 was received in the Women's Association Thank Offering collection. The women are encouraged to look carefully at who receives the offering and to designate their gift for a particular ministry.
11. Burnham announced that Frank Ichishita has been nominated as Executive Presbyter. He was the unanimous choice of the committee.
12. Dina Garnham will be asked to report to Session on December 15.
13. The More Light issue was discussed at great length. Elders were invited to attend a meeting in Clarence, NY, on November 23 to meet with John Reynolds from Niagara Falls. He will be reviewing the option of remedial action.

Attendance at the November 29 meeting called by the Committee on Ministry was encouraged. This meeting will include pastors and sessions from Brighton, Webster, Third and Parkminster churches.

## COMMITTEE REPORT

Committee on Ministry - Moved by Norr and seconded to grant Sahrbeck vacation time December 25-30. Passed.

The meeting was adjourned with prayer at 11:21 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met in a special meeting, called by the moderator, in his office, on Wednesday, November 25, 1987, at 8:30 p.m. for the purpose of determining whether to call a special meeting of the congregation.

Elders Present: Fuhrman, Harrison, Illi, Kuhlkin, Morse, Preston, Weber, and Doughty (Alt.)

Elders Excused: Avery, DeLapp, Leyland, Mancini, Norr, Pappa, Price, and Quinn

Staff Present: Burnham (Moderator)

Staff Excused: Sahrbeck

It was moved and seconded to call a special meeting of the congregation on Sunday, December 13, 1987, immediately following the morning worship service. The purpose of the meeting is twofold:

1. To review and approve terms of our new mortgage offer from Monroe Savings and Loan.
2. To receive an information report about the projected budget for 1988.

Motion passed.

Respectfully submitted,

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian met at the church on December 8, 1987, beginning with a time of prayer in the Chapel at 7:00 p.m.

Elders Present: Avery, DeLapp, Fuhrman, Harrison, Illi, Kuhlkin, Leyland, Morse, Norr, Pappa, Preston, Quinn, Weber, and Doughty (Alt.)

Elders Excused: Mancini and Price

Staff Present: Burnham (Moderator) and Sahrbeck

The business portion of the meeting began with prayer by Burnham at 7:30 p.m.

#### CLERK'S REPORT

The minutes of November 10, 1987 and November 17, 1987 were approved as written.

Correspondence: Letter from Jeff and Joyce Furhman was shared; Leyland to respond. Letter from Maloney was shared.

Membership: Moved, seconded and passed to approve the following letters of transfer.  
Shirley Strassner to Westminster Presbyterian Church  
Robert and Susie Williams to Pittsford Community Church  
Kathleen Falvo to Brighton Presbyterian Church

Communion was served to the congregation on December 6, 1987.

DEACON'S MINUTES - accepted as written. Leyland noted that \$1500 was received by the Deacons on Sunday following a "Moment for Mission" the previous week.

#### TRUSTEES

Leyland presented general report.

- Clerk was asked to send letter of thanks on behalf of the Session to Walt Priestley for his help in preparation of financial statement.
- Moved and seconded to give junior/senior high group approval to stay overnight in the church New Year's eve followed by breakfast. This will follow their participation and help with dinner and worship. Passed.

Harrison presented financial report.

- Financial statements of 10/31/87 and 11/30/87 were presented.
- Mortgage process was reviewed. Congregational meeting has been called on December 13 to give approval, then Presbytery and Supreme Court approval is required. Projected closing costs: \$2,000 to \$2,500.
- Harrison moved and Leyland seconded the following resolution:

Whereas, this Church is presently indebted to Monroe Savings Bank, FSB under its Note and consolidated mortgages dated January 20, 1984, in the amount on that date of \$1,060,000, all due and payable in three years, and

Whereas, the date for final payment has been extended from time to time by the said mortgagee pending the refinancing by the Church of the said amount now owing, which is approximately \$1,032,000 at this date, which said amount the Church is unable to pay without such refinancing, and

Whereas, the mortgagee has now agreed to a modification and extension of the said mortgage on certain terms and conditions specified in its letter of commitment dated November 2, 1987, all of which terms and conditions appear satisfactory to the Church, it is

Resolved: that Parkminster Presbyterian Church of Rochester accept and approve the terms and conditions proposed by Monroe Savings Bank, FSB, for the modification and extension of the existing mortgage covering its property in the Town of Chili, New York and agree that it will pay the balance thereof, being approximately \$1,032,000, together with interest on the unpaid balance thereof at any time owing at a rate established as 1% above the prime rate set by Monroe Savings Bank, FSB, but not greater than 12% per annum, in equal monthly installments of \$11,100.00 each, to be applied first to interest and the remainder thereof to principal for a maximum term of sixty months, after which time the entire balance thereof shall be all due and payable, and it is further

Resolved: that the appropriate officers of this Board and of the Church, and particularly the Chairman of the Board of Trustees and the Church Treasurer, be and they hereby are authorized and directed to execute all necessary or appropriate papers and documents, including a Petition to the Supreme Court for leave to mortgage the said property, a mortgage modification and extension agreement and, if necessary, a request for approval hereof to the Presbytery of the Genesee Valley to implement foregoing resolution and to pay the expenses thereof.

Resolution passed.

- Draft 2 of the 1988 budget was reviewed and discussed. Trustees have done a fine job in presenting a balanced budget. Items questioned included Christian Education budget, piano/organ maintenance, Youth Ministry, office staff overtime, director of music school and director of special music. Various elders and staff took responsibility to check these items further and to bring report to next meeting.
- General information regarding the budget will be shared at the Congregational Meeting on December 13 by Trustee Chairperson Leyland.

#### COMMITTEE REPORTS

Outreach - Rose Pinneo presented request for permission to place Christmas stockings in the Narthex for collection of items for Cephas Attica and Open Door Mission. Moved by Avery and seconded to grant permission for this. Passed.

Christian Education - Julie Kuyt and Bob Jackson visited to discuss three items.

- Proposed 20% of children's giving (3 years to junior high age) be designated for special projects, i.e. Open Door Mission, to encourage and teach stewardship. It is felt children will better respond to defined, tangible projects. Moved by Kuhlkin and seconded. Passed.
- Would like to see children more involved in worship service, perhaps by using songs or choruses which they know. This suggestion was received as a recommendation to be worked out with Christian Ed and staff.
- Concern regarding carpeting in the nursery was referred to Trustees.

## NEW BUSINESS

1. Moved by Avery and seconded by Morse to announce to the congregation that the Christmas offering will be used for youth ministry. Passed.
2. Moved by Morse and seconded to hold an encore concert by Jim Jordan on Sunday, January 10, followed by a reception for Jim. Passed.
3. Petition #2493 which was included in packet of information is not a current issue. Please disregard.

The meeting adjourned at 10:39 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, December 15, 1987, at the church beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: Avery, DeLapp, Fuhrman, Harrison, Illi, Kuhlkin, Leyland, Morse, Norr, Pappa, Preston, Price, Weber, and Alt. Doughty

Elders Excused: Mancini and Quinn

Staff Present: Burnham (Moderator) and Sahrbeck

The business portion of the meeting began at 7:30 p.m. with prayer by Burnham. Also, time was spent in personal sharing of concerns and good news.

## CLERK'S REPORT

Correspondence:

A letter was shared from Kathy Quinn resigning her position as director of special music. It was moved and seconded that we accept Kathy's resignation. Moved by Harrison and seconded to table motion until budget is discussed. Motion tabled.

Letters from the Greater Rochester Billy Graham Crusade and the Presbytery of Genesee Valley were circulated.

Letter of Transfer: Moved by Pappa and seconded to approve letter of transfer for Donald and Sharon Oppedisano to the First Presbyterian Church of Honeoye Falls. Passed.

## COMMITTEE REPORTS

Ad Hoc Committee - A report was received from Jeanne Houpt, Jim Jordan, Kathy Quinn and Nancy Sahrbeck of the music staff regarding the search for and purchase of a Steinway piano for the choir loft. This piano is being purchased as a memorial to Ed and Doris Carey. The report was received with a prayer of thanksgiving for the piano and for the lives of Ed and Doris.

Decorating Committee - Vi Price and Shirley Harrington presented a recommendation for improvements to Rooms 201, 201A, 201B, 301, 304, 309, 310 and classroom tables. The committee was commended for an excellent, well-researched report.

Following discussion it was moved by Avery and seconded to complete all painting and all improvements to Room 201 except the credenza. Following that, if money is available in the opinion of the trustees, to complete as much of the other carpeting as possible. Motion defeated.

Following further discussion it was moved by Harrison and seconded to approve the recommendation as presented with no additional items to be added to the trustees' previously approved list until current items are completed. Motion was approved with 1 negative vote and 2 abstentions. Because of lack of unanimity, it was moved by Norr and seconded that we table the issue until the trustees have had an opportunity to study it further. Motion tabled.

Youth Ministry - Dina Garnham visited to discuss the youth ministry and her role. She presented a written outline of the purpose of youth fellowship, the means/methods of carrying out the purpose, and the people involved. This was followed by some discussion, during which it was determined that Dina needs to have clearer definition of some aspects of her role. Burnham and the Committee on Ministry will develop a job description.

Christian Education - Report as written. A schedule for communicants' classes was circulated for elders to sign up to help Sahrbeck with teaching.

Preschool Committee - Report as written.

Stewardship Committee - John Preston reviewed report. Presbytery is presenting a Mission Endowment Program workshop at Parkminster on February 7. The committee recommended that five representatives attend, two from Session. Harrison and Norr will attend.

Worship & Music - Report as written.

Organ Committee - Report as written.

Presbytery Meeting 11/24 - New executive presbyter was approved and will be arriving in January, replacing Joan Mabon who has been the interim executive presbyter.

## NEW BUSINESS

Bill and Nancy Tribley presented a comprehensive study entitled "An Accurate Picture of Parkminster Presbyterian Church." This study is a continuation of one they conducted in 1979 while in seminary; it presents a factual overview of the church from 1976-1987. It will be studied further and discussed at a later meeting.

Tribleys' needs were also shared and prayer offered for them as they prepare to return to Japan.

## TRUSTEES

Budget - Reports were given on the individual items questioned last week and adjustments made. An adjusted Draft 2 with a surplus of \$1,102 will be finalized at a special meeting set for January 5. Items that had to be removed from the budget will be prioritized. It was recommended to work toward the Music School paying some of it's director's salary. Moved and seconded to bring motion regarding acceptance of Kathy Quinn's resignation off the table. Passed. Pappa to respond to Kathy.



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## OTHER BUSINESS

1. Letter from Tom Doughty regarding Sunday service was distributed for review and discussion next meeting.
2. Leyland to send Christmas gifts to secretaries on behalf of Session.
3. Moved by Pappa and seconded to hold elder-deacon training on January 23. Passed.
4. Moved by Morse and seconded to give any proceeds from New Year's Eve to the Youth Ministry. Passed.
5. Jean Leyland volunteered to take responsibility for organizing lunch on January 17 before the Annual Meeting.
6. It was decided that the "Malachi" group which was cancelled on the Sunday following Carey deaths will not be rescheduled.
7. Moved by Leyland and seconded to invite Rick Marshall of the Billy Graham Crusade to speak at Sunday School and the worship service on February 28. Passed.
8. Moved by Pappa and seconded to send a written thank you to Bill Leyland for the excellent care of the grounds he and his crew provide. Passed.

Meeting adjourned at 11:30 p.m.

*Lois Pappa*  
Respectfully submitted,  
Lois Pappa, Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

A special meeting of the Session of Parkminster Presbyterian Church was held on Tuesday, January 5, 1988, beginning with prayer in the Chapel in 7:00 p.m.

Elders Present: Avery, DeLapp, Fuhrman, Harrison, Illi, Kuhlkin, Leyland, Morse, Norr, Pappa, Preston, Price, Weber, Alt. Doughty

Elders Excused: Mancini and Quinn

Staff Present: Burnham (moderator) and Sahrbeck

The business portion of the meeting was opened with prayer by Burnham at 7:35 p.m.

## STAFF REPORTS

Sahrbeck: Has found last two months to be stressful; expressed concern regarding leadership and would welcome opportunity for sharing. Grateful for church's financial situation. Appreciated response to Tillapaugh conference and Graham Crusade events. Enjoying teaching Sunday School. Communicants class to begin soon with seven participants. He and Nancy hosted a neighborhood brunch Thanksgiving morning, guests for Thanksgiving dinner and the Choir on Christmas Eve.

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Busy with Presbytery nominating committee; Presbytery is being restructured. Tom Miller from Coalport, PA is living with the Sahrbecks.

Burnham: Expressed thanks for Christmas gift. Grateful for December offerings of \$42,500. Attended Christmas events; "Retirees brunch was excellent!" Working on job description for Dina Garnham's position. Appreciates research and analysis Tribbleys have done. He has been nominated for the Evangelism and Discipleship Committee of Presbytery. Is working with Worship and Music on replacement for Jim Jordan. Feels frustrated with role as small group leader, needs someone to assume that role. Continues to visit Attica the third Friday of each month with Cephas.

## CLERK'S REPORT

The minutes of November 25, 1987 were accepted as corrected: Elders Price and DeLapp attended the meeting. The minutes of December 15, 1987 were accepted as written.

Letters of Transfer: A letter of transfer was granted for William and Mary Lu Webster to the First Presbyterian Church in Eustis, Florida.

Correspondence: Thank you notes were shared from Anne McKibben and Linda Fullington for Christmas gifts.

The following infants were baptized at the church on December 20, 1987:

Brett Andrew McGuire  
Evan Gil Martin

Communion was served to the congregation on December 6, 1987. It was served privately by Sahrbeck and Grace Dennison on December 22 to Ruth Brown, Helen Copeland, Catherine Reynolds, Anne Steckel and Irene Aslett.

Steve Norr shared that Cephas Attica was recently chosen as one of fifteen top volunteer organizations for New York State. A presentation was made by Mrs. Mario Cuomo.

TRUSTEES: Following diligent work by the trustees, a balanced budget was presented for approval. Extensive discussion included the following:

- Letter from Sue Fuhrman was shared expressing concern about the salary for the Music School director.
- Price presented concerns from Worship & Music regarding the director of music position and salary. The committee requested authorization to offer up to a maximum of \$9,150.
- Moved by Price and seconded to take \$1,000 from Miscellaneous line item to add to organist salary. Motion tabled.
- Avery presented prioritized requests from the Committee on Ministry for J. Quinn: (1) increases for paid staff who were not yet increased; (2) pay substitute treasurer for December 1988; (3) increase raises to ministers; (4) gift allowance for Sahrbeck.
- Moved by Avery and seconded to evaluate Dina Garnham's position at 6-month point and consider pay increase. Tabled until March.

It was moved by Illi and seconded to approve the budget as amended with the understanding that the Trustees will hold the miscellaneous line item until the Director of Music is decided. Passed.

## COMMITTEE REPORTS

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Nominating Committee - Raised question if it would be permissible to have one person hold both positions of assistant treasurer and financial secretary. It was agreed that Session would prefer to maintain two separate positions.

Organ Committee - Doughty reviewed plans for the January 10 Encore Concert to be presented by Jim Jordan, followed by a reception for Jim.

#### OTHER BUSINESS

1. Copies of the Director of Music job description were distributed.
2. Regarding the "More Light" issue, it was agreed by consensus to approve the request in Lee Beckhusen's letter of December 30 regarding materials to be presented to Presbytery.

The meeting adjourned at 10:40 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty P. Burnham*  
Monty P. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, January 12, 1988, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: Avery, DeLapp, Fuhrman, Illi, Kuhlkin, Leyland, Morse, Norr, Pappa, Preston, Price, Quinn, Weber, Alt. Doughty

Elders Excused: Harrison and Mancini

Staff Present: Burnham (moderator) and Sahrbeck

Burnham opened the business portion of the meeting with prayer at 7:30 p.m. and shared some joys and concerns for members and friends. This was followed by personal sharing by elders.

Tom Doughty discussed the letter he sent to Session December 15 concerning the length of the Sunday morning worship service and the need to evaluate the ministry of the church. He stressed the need to establish goals and action steps, then to review progress and share progress with the church family. Tom also shared a questionnaire entitled "Profile of a Vital Church," which could be used as an aid for discussion.

#### CLERK'S REPORT

The minutes of December 8, 1987, were accepted as written.

#### Correspondence:

- Copies of letter from Ken and Denise Moore regarding "More Light" issue were provided in each elder's packet.
- A thank you letter from Cephas Attica for Christmas gifts was shared and will be shared with congregation through "This Week at Parkminster."
- Presbyterian Medical Mission Fund letter was discussed. Burnham will write to General Assembly and Dr. Lorenz for further information.

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Moved by Leyland and seconded to remove Valerie Jordan from membership since she has joined another church. Passed.

DEACON'S MINUTES - Received as written

#### COMMITTEE REPORTS

Christian Education - Written report. In response to their request for direction regarding a Lenten series, it was decided by consensus to not hold a Lenten program this year. Graham Crusade events will continue to be promoted. Traditional services will be held on Ash Wednesday, Maundy Thursday and Good Friday.

Moved by Illi and seconded to allow the youth group to hold a "Sub Sale" for Super Bowl Sunday. Orders will be taken ahead of time and subs distributed on February 28. Passed with reminder to keep sales low key.

Committee on Ministry - Written report reviewed by Quinn.

Worship and Music - Moved by Morse and seconded to approve the job description for the Director of Music so committee can begin recruiting. Passed.

Nominating Committee - Price shared the names of candidates to complete slate to be presented at Annual Meeting.

Organ Committee - Written report presented by Doughty.

Outreach - Report as written. Reminder of Sanctity of Life Sunday, January 24.

Preschool - Report as written.

Stewardship - Receipts reported for January 3 and 10

Presbytery - Overture on amending G13.0103 reviewed and support encouraged. It makes more explicit the 1978 General Assembly direction as to who can be ordained.

#### OLD BUSINESS

1. "More Light" - Moved by Fuhrman and seconded that the Session of Parkminster Presbyterian Church request that the senior pastor, Monty Burnham, not commit the Session to any further action and/or discussion concerning the More Light issue as it relates to Third Presbyterian Church. Furthermore, the Session will go on record as not supporting any effort by other churches in the Presbytery who may take the issue to ecclesiastical court. We additionally request that Rev. Burnham, if he personally wishes to continue his support of his fellow pastors on this issue, do so on his own time and not utilize the church staff or supplies to accommodate his participation. Motion defeated after discussion which included:

- Do we not have some responsibility in situation?
- Matt Welde, Executive Director of Presbyterian United for Biblical Concerns, visited Rochester recently to discuss issue and suggested some alternative actions.
- Burnham gave update of events and correspondence since last discussed.
- Session of Brighton Presbyterian Church filed complaint against Session of Third Presbyterian Church which will be ruled upon by 9-member permanent judicial committee of the Presbytery.

Moved by DeLapp and seconded to not concur with request in Lee Beckhusen's letter of January 6 regarding materials to go to Presbytery. Passed.

Moved by Pappa and seconded to establish a task force to continue study of the issue and make recommendations. Passed. Burnham, Morse, Avery will be on the task force and Moores will be invited to participate as well.

2. Vi Price's Concern - This concern will be kept before us; Phil Price will relate our decision regarding the Lenten series.
3. Microphones in Choir Loft - Dan Minchen is involved; will bring to Worship and Music Committee.

#### NEW BUSINESS

1. Annual Meeting - Discussed briefly.
2. Requests to declare January 31, 1988, "N.A.E. Sunday" and February 7, 1988, "Substance Abuse Sunday" were approved.
3. Request for "Heirloom" (singing group) from Houghton College to sing in worship on March 20 was denied.
4. Agreed to make information available but not to promote "Washington for Jesus" April 29.
5. We will monitor membership and worship attendance statistics monthly.
6. Music School will be discussed next month.
7. Request for Genesee Ecumenical Ministries to use facilities for dinner on April 28 was referred to Trustees.

The meeting adjourned with prayer at 11:15 a.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, January 26, 1988, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: Avery, DeLapp, Harrison, Illi, Norr, Pappa, Preston and Weber

Elders Excused: Fuhrman, Kuhlkin, Leyland, Mancini, Morse, Price, Quinn and Alt. Doughty

Staff Present: Burnham (moderator) and Sahrbeck

The business portion of the meeting was opened with prayer by Burnham at 7:30 p.m.

Following discussion with elders-elect DeLapp, Evans, Gallup, Harrison, Hinson and Alt. Reynolds were questioned by current elders, it was moved by Preston and seconded to sustain the examination and proceed toward the ordination and installation on February 7. Passed.

Deacons-elect Bonney, Crandall, Ellinwood, Gundry, Nichols and Preston were then examined. Following discussion, it was moved by Illi and seconded to sustain the examination and proceed toward the ordination and installation on February 7. Passed.

#### COMMITTEE REPORTS

Christian Education - Mary Jane Preston and Rose Pinneo attended the meeting to propose that we hold "Walk Through the Bible" seminars October 22 (Old Testament) and November 19 (New Testament). A deposit of \$500, which will be obtained from private sources, is required to hold the dates and the total charge is \$2500 (135 people at \$18.50 each). Any profit is split between the ministry and the church. The seminar is aimed toward people new to the church and to Christ as well as current members. Members of area churches will also be invited. It was moved by Avery and seconded to approve the request. Passed.

#### NEW BUSINESS

1. Two items were reviewed from the Report of the Trustees of Presbytery presented for action at the January 30 Presbytery Stated Meeting: The proposed resolution regarding our mortgage agreement, and proposed Guidelines and Procedures for Review of Congregational Capital Development by Town and Country and Metropolitan Departments. Concern was expressed regarding the proposed guidelines which combine approval for capital development and denomination mission causes.
2. In preparation for the Elder-Deacon Retreat, elders were asked to review Tribley's reports of December 17, 1979, and December 15, 1987; to complete the Preparatory Exercises which have been distributed; and to write a Purpose Statement of 10 words or less. The book, Life Style Evangelism, was also recommended.

#### CLERK'S REPORT

1. Letter of Transfer - It was moved and seconded to grant a letter of transfer for Kevin and Laurie Burtner to the First Presbyterian Church, Clarence, New York. Passed.
2. It was moved and seconded to offer use of our facilities to the Rochester Presbyterian Home in case of emergency. Passed. Pappa to respond.
3. It was moved and seconded to accept Charles Brower onto the "More Light" Task Force. Passed.

Following a time of sharing concerns, the meeting adjourned with prayer at 10:30 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

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The Session of Parkminster Presbyterian Church met on February 6, 1988, at 8:45 a.m. while attending the Elder-Deacon Retreat at the Rochester Presbyterian Home.

Elders Present: DeLapp, Evans, Fuhrman, Harrison, Hinson, Leyland, Mancini, Morse, Norr, Pappa, Preston, Quinn, Weber, and Alt. Reynolds

Elders Excused: Gallup and Kuhlkin

Staff Present: Burnham (Moderator) and Sahrbeck

It was moved by Quinn for the Committee on Ministry and seconded to grant study leave to Sahrbeck to attend a tour of English cathedrals, followed by vacation time. Total time away to be April 4-27, 1988. Passed.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, February 9, 1988, at the church, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: DeLapp, Evans, Fuhrman, Gallup, Harrison, Hinson, Kuhlkin, Mancini, Morse, Norr, Pappa, Preston, Quinn, Weber

Elders Excused: Leyland and Alt. Reynolds

Staff Present: Burnham (moderator) and Sahrbeck

New elders were welcomed by Burnham at the business portion of the meeting at 7:30 p.m. Prayer was offered by Pappa.

#### STAFF REPORTS

Sahrbeck - Shared several pastoral concerns. Has been pleased with response to Graham Crusade events, participation in Sunday School class on "Life of Paul," and communicant's class. With Nancy, he led a one-day retreat in East Rochester. Counseling load has increased. Will be going with the organ committee to Philadelphia February 11-13 to visit with the Tills and tour the Wanamaker organ. Felt time at elder-deacon retreat was very helpful. Is anticipating upcoming study leave.

Burnham - Pleased with retreat; looking forward to follow-up next week. Inquiry has been received from an organist candidate. Gluchowskis and Leylands have requested dedication of Carey memorial piano on February 21. Feels we are ahead of schedule in preparation for Graham Crusade. January was a heavy month administratively. Appreciates work of decorating committee. Has been invited to speak February 28 at Summerville Church; they are looking at "More Light" issue.

Elder's prayer concerns were shared.

#### CLERK'S REPORT

Minutes of January 5, 1988, and January 12, 1988, were approved as written. Minutes of January 26, 1988, were approved as corrected: Add to Christian Education action "A deposit of \$500, which will be obtained from private sources, is required...". Minutes of February 6, 1988, were approved as written.

Correspondence: Thank you from Monty Burnham was shared.

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Membership: Moved and seconded to grant a Letter of Transfer to Cynthia and Robert Bergstedt to the Carlsbad Union Church, Carlsbad, California. Passed.  
Moved and seconded to dismiss Michael Woodbury who has joined St. Helen's Church and Susan (Chamberlain) Cook who has joined St. Pius X. Passed.

A suggestion was made to include on each month's agenda, "Items to be included in weekly announcements." One such item could be that our mortgage was approved at Presbytery. A tentative closing date of February 29 has been set.

#### COMMITTEE REPORTS

Christian Education - Moved by Burnham and seconded to hold new member classes March 2, 9, 16, 23 and 30 from 7:00-9:00 p.m., taught by Burnham. Meeting with Session will be Tuesday, April 12, and public reception Sunday, April 17. Passed.

Hospitality and Good News - The committee recommendations were approved by consensus: (1) encourage congregation participation in the Wednesday, 6:00 p.m. prayer meetings as a lenten discipline; (2) invite Elwin Cutler, Buffalo Crusade Director and former pastor of Pearce Memorial Church to preach on Sunday, June 19; and (3) invite Sterling Huston to preach September 18 or 25.

Organ, Outreach and Retirees - written reports reviewed.

Stewardship - Report given on Deferred Giving Seminar held February 7. Concepts will be communicated throughout the year.

Worship & Music - Proposal regarding wedding coordinator was reviewed. Question was raised about the sexton's fee; Quinn to follow-up with Worship & Music. Any editorial comments should be submitted to committee. Will be reviewed again next month.

Committee on Ministry - Written report reviewed by Quinn, who also distributed and highlighted a "Book of Order Scan" completed by the committee.

#### OLD BUSINESS

1. Music School Update - A meeting is scheduled February 25 including Music School staff, Preschool director and chairpersons, Fuhrman and Pappa.
2. Presbytery - Item regarding "inclusiveness of church membership" was tabled until April 26 so that a process can be set up to be sure all sides are heard. Burnham will draft letter expressing our concern regarding issue of relating capital improvements to giving to Presbyterian missions.

#### REORGANIZATION

After some discussion on the role of a session representative, the following positions were elected by Session:

Clerk - Lois Pappa  
Assistant Clerk - Josephine Hinson  
Nominating Committee - George Evans (Chair), Jim Quinn  
Committee on Ministry - Jim Quinn (chair), Steve Norr  
Commissioners to Presbytery - John Preston, Dominic Mancini (all other elders are alternate delegates)



Elders volunteered to be session representatives to the following committees:

Credit Union - Jerry Fuhrman  
 Christian Education - Bob DeLapp  
 Organ - Lois Pappa  
 Outreach - Jim Harrison  
 Pastoral Care, Stephen Ministry - Dom Mancini  
 Preschool - Jerry Fuhrman  
 Publicity - Bob DeLapp  
 Radio & Tape - George Reynolds  
 Stewardship - John Preston; Counters - Jerry Fuhrman  
 Women's Association - Jim Harrison  
 Worship & Music - Stan Gallup  
 Library - Josephine Hinson  
 Boy Scouts and SBTW - Roe Kuhlkin  
 Task Force on Poverty - Mike Weber  
 Graham Crusade - George Evans  
 Post Service Prayer - Josephine Hinson

The needs of the Youth Ministry will be considered again when the director's job description is completed. The Retirees (Elaine Reiss), Roaring 20's (Wooley's) and Pass the Salt (Alice Read) will be contacted by Pappa to express our appreciation, encouragement and availability as needed.

#### NEW BUSINESS

1. Moved by Morse and seconded to permit a bulletin attachment on March 6 for Girl Scout Sunday. Passed.
2. Pray about need of Dave & Jan Jenkins expressed in their letter of February 4; action to be taken in March.
3. Moved by Mancini and seconded to approve request from Pensions Committee of Presbytery to hold a luncheon for retired clergy at Parkminster around February 25. Passed contingent upon someone being willing to cook and serve.
4. Committee on Ministry moved that vacation time be approved for Burnham as follows: 3 days in February, 4 days in March and 3 days in May. Passed.

The meeting was adjourned with prayer by Kuhlkin at 10:02 p.m.

Respectfully submitted,

*Lois Pappa*  
 Lois Pappa  
 Clerk of Session

*Monty B. Burnham*  
 Monty B. Burnham  
 Moderator

The Session of Parkminster Presbyterian Church met at the church on February 16 1988, beginning with prayer in Chapel at 7:00 p.m.

Elders Present: DeLapp, Evans, Gallup, Harrison, Hinson, Kuhlkin, Leyland, Mancini, Morse, Norr, Pappa, Preston, Quinn, Weber, and Alt. Reynolds. Elder Fuhrman was excused from the business meeting but attended the planning session following.

Staff Present: Burnham (moderator). Sahrbeck was excused from the business meeting but attended the planning session following.

The business meeting began at 7:30 p.m.

1. Graham Crusade - Preston presented information from the finance committee regarding Crusade Support Sunday, March 20. It was moved by Preston and seconded to approve a special offering on March 20 for the Crusade with appropriate lead-in the previous two Sundays. Passed.
2. Outreach - Moved by Harrison and seconded to hold an after-church brunch on August 21 or 28 to give John Guyer an opportunity to share about his work. An offering will be taken to cover transportation and a love gift; if needed, Outreach will contribute from their contingency budget. Passed.
3. Trustees - Recommended that Session use the Sunday announcement sheet to report need for \$2000 for a computer system and money to replace the dishwasher at 8 Cardinal Drive. Approved.  
 Trustees plan to notify the congregation through Sunday announcement sheet that a chart of financial information has been posted outside the church office.
4. Presbytery - Burnham presented draft of a letter to be sent to Presbytery Trustees regarding proposed guidelines for capital improvements. Suggested revisions will be incorporated into final letter.
5. Summer's Best Two Weeks - Moved by Kuhlkin and seconded to erect a sign on the front lawn regarding SBTW registration. Passed.

This portion of the meeting concluded at 7:55 p.m. after which Session and Deacons met with Bill and Nancy Tribble to continue discussion started at the retreat on church direction. The evening concluded at approximately 10:00 p.m.

Respectfully submitted,

*Lois Pappa*  
 Lois Pappa  
 Clerk of Session

*Monty B. Burnham*  
 Monty B. Burnham  
 Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, March 8, 1988 beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: DeLapp, Evans, Fuhrman, Gallup, Harrison, Hinson, Kuhlkin, Leyland, Mancini, Norr, Pappa, Preston, Quinn, Weber, Alt. Reynolds

Elder Excused: Morse

Staff Present: Burnham (moderator) and Sahrbeck

The business portion of the meeting began at 7:30 p.m. with a prayer of thanksgiving for the completion and furnishing of Room 201.

#### CLERK'S REPORT

The minutes of February 9, 1988 and February 16, 1988 were approved as written.

It was moved by Pappa and seconded to approve Gloria Troup's request to hang paintings in the lower lounge area during the Easter season. Passed.

It was moved by Pappa, seconded and passed to permit outside ministers to perform marriages at Parkminster as follows:

June 25 - Beldoe wedding to be performed by the Rev. Raymond Belcher  
 July 30 - Seebold wedding to be performed by the Rev. Mike McOrmond  
 October 1 - Heitz wedding to be performed by the Rev. Sterling Huston

The following children were dedicated on March 8, 1988:

Erik Michael Wetterskog  
Kaylie Ruth Wetterskog

Communion was not served during the past month.

Thank you notes from Leylands and Fuhrmans were shared. The concept of a "Sunshine Club" was discussed and approved; Pappa to work out details.

#### STAFF REPORTS

Sahrbeck - Has been busy with Presbytery Nominating Committee which is actively involved in the reorganization of Presbytery. Has been working with decorating committee and overseeing painting and door staining being done by Andy Sahrbeck. Helped with reorganization of Deacons. Reported that Deacons have voted monthly amount to Dom Mancini to help cover his visitation expenses, and that Deacons have established pattern for reading Leading Your Church to Growth. Continues to enjoy teaching communicant's class. Anticipating study leave which will include visit with Donald Coggins; plans developing well.

Burnham - Touched by two recent funerals. Excited about Inquirer's Class - 14 attending on Sunday morning and expects 6-10 on Wednesday evening. Two classes were established to meet needs. Jim & Alice Read will be leading small group, thus relieving Burnham's of that responsibility. Spoke at Summerville on February 28 re Biblical sexuality. Search underway for Director of Music; 3 applicants to date. Will be visiting family and celebrating mother's birthday in Missouri March 17-22.

Personal concerns and highlights of elders were shared.

DEACON'S MINUTES - Minutes of 2/16/88 and 3/2/88 were accepted as written.

#### COMMITTEE REPORTS

Christian Education - Paul Gluchowski and Julie Kuyt visited with proposal for "Bring a Friend Sunday." Concept was approved with enthusiasm; some concerns regarding implementation were shared. Committee to work out details.

They also brought a concern and request for suggestions as to how to encourage prompt starting time for Sunday School which will require further discussion.

Outreach Committee - Rose Pinneo visited to give an updated report on Tribley's needs and ask permission to contact the congregation. Following discussion it was decided that a coordinated effort should be made to express the needs of both Tribleys and Jenkins.

Committee on Ministry - Quinn reviewed report and presented information on Burnham's study leave request.

Pastoral Care and Stephen Ministries - Report reviewed by Mancini

Retirees - Report as written.

Stewardship - Preston presented report. Moved and seconded that Stewardship develop an Endowment and Deferred Giving Program and that the program be presented for the congregation when developed. Passed.

Suggestion of developing a bulletin insert listing membership needs of Stewardship and other committees was approved. Need for Stewardship chairperson(s) was referred to Nominating Committee

Women's Association - Report as written

Worship and Music - Prayer requested as they search for Director of Music.

Presbytery - Mancini shared observation.

#### OLD BUSINESS

1. Sterling Huston has confirmed preaching date of September 25.
2. Proposal regarding wedding coordinator will be finalized in April.
3. Music School update - Pappa and Fuhrman reported on meeting involving music school and preschool personnel. Music school staff have several ideas to consider.
4. Tribley input and monitoring of attendance/membership deferred until next week.

NEW BUSINESS - To be considered next week.

The Meeting adjourned with prayer at 10:15 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, March 15, 1988, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: DeLapp, Evans, Fuhrman, Gallup, Harrison, Hinson, Kuhlkin, Leyland, Mancini, Norr, Pappa, Preston, Quinn, Weber, Alt. Reynolds

Elders Excused: Morse

Staff Present: Burnham (moderator) and Sahrbeck

The business portion of the meeting began promptly at 7:30 p.m. Sahrbeck introduced members of the Communicant's Class and gave an overview of what was covered in their classes. Each young person was asked what Jesus means to him or her and answered questions from the elders. It was then moved by Mancini and seconded to accept the following communicants into membership. Unanimously passed.

Matthew Thurling  
Matthew Odmak  
Tinkhani Ushe  
Robin Stewart  
Matthew Hilton  
Pam Driffill  
Jeff Ugino  
Thomas Harp

It was further moved and seconded to accept Richard Jackson into membership following examination by three elders prior to the Maundy Thursday service when all communicants will be received. Passed.

#### CLERK'S REPORT

Letter of Transfer - It was moved by Pappa and seconded to grant a letter of transfer for Amy Wilkinson to the Church of the Palms - Presbyterian in Sarasota, Florida. Passed.

#### COMMITTEE REPORTS

Christian Education - Julie Kuyt and Paul Gluchowski visited to present details of "Bring a Friend" Sunday and Open House.

Committee on Ministry - It was moved and seconded to approve the revised 1988 study leave schedule for Burnham. Passed. Monty shared about his planned study leave.

Task Force on Poverty - Steve Buggs presented proposal.

Moved by Weber and seconded to allocate space for the dissemination of information concerning needs and opportunities to serve. Approved.

Moved by Weber and seconded to approve the establishment of an account to be administered by the task force in meeting the needs of people they work with. Implicit in this is the approval to solicit funds. Details to be worked out by appropriate parties. Passed.

Moved by Weber and seconded to approve the initiation of a small group for those who are interested. Passed.

Youth/Summer's Best Two Weeks - Kuhlkin requested permission to sell tickets in the library for the Easter breakfast.

Twelve people have requested scholarship aid for SBTW. Input was requested for ways of obtaining the money. It was suggested that a "friends of SBTW" task force be formed to raise money, perhaps through a dinner.

Trustees - Moved by Leyland and seconded to purchase a dishwasher for 8 Cardinal Drive using money saved at the mortgage closing. Passed. with one dissenting vote.

Building security was discussed. Harrison reported on the mortgage closing.

#### OLD BUSINESS

1. Burnham reported that 17 people are attending inquiry classes.
2. Sahrbeck discussed need for groups to be more caring in requesting room setups. A memo will be sent to all committees.
3. Membership directory is being updated. List of inactive people was distributed for review.
4. Letter received from Joyce & Jeff Fuhrman.
5. Task Force on Homosexuality has not yet met; encouraged to do so.
6. It was agreed to read Leading Your Church to Growth as follows: Chapters 1 & 2 - April, Chapters 3 & 4 May and Chapters 5, 6 & 7 - June. Joint meeting with Deacons in June was suggested.

The meeting adjourned at 10:45 p.m. with prayer.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, April 12, 1988, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: DeLapp, Evans, Gallup, Harrison, Minson, Kuhlkin, Leyland, Mancini, Morse, New, Pappa, Preston, Quinn, Weber, and Alh Reynolds

Elder Present: Fuhrman

Staff Present: Burnham (moderator)

Staff Excused: Sahrbeck

The business portion of the meeting was opened with prayer by Burnham at 7:30 p.m.

Monty expressed concern that some elders had not picked up their information packets. He stressed the importance of reading and praying about the information ahead of time in order to be prepared for the meeting.

Elders who have not yet invited anyone to "Bring a Friend Sunday" on May 1st were encouraged to do so and offered an opportunity to share why they have not. Several participated in the discussion including Roe Kuhlkin who expressed his concerns about the current "spiritual climate" of the church. This will be given top priority for further discussion.

#### Music Search Committee:

Carl Schultz, Bob Newman, Wendy Burnham and Bev Evans of the Music Director Search Committee visited to present a proposal. It was moved by Quinn and seconded to establish two separate positions, music director and organist, and to approve the proposed job descriptions for these positions. Passed. It was further moved by Mancini and seconded to approve the committee's recommendation to hire Grace Cummings as music director, with the final financial package to be developed by the Trustees and presented to Session next week. Passed. Prayers were offered for Grace as she begins her ministry among us and for Kathy Quinn as she seeks God's direction for her next step.

#### Candidates for Membership:

Following a time of sharing, the following candidates were accepted into membership. They will be greeted publicly during worship service on Sunday, April 17.

Catherine and Frank Barry  
Janice and Frederick Brule  
Deborah Candelora  
Marion and Frederick Conover  
Moody Johnson  
Christine and Richard Martin

It was further moved by Minson and seconded to receive Thomas Guhl etc membership pending favorable examination by Mancini and Evans. Passed.

#### Inquirer's Class:

The Christian Education committee recommended that another Inquirer's Class be held on Sunday mornings and Wednesday evenings beginning the week of May 8 as a follow-up to the May 1st "Bring a Friend Sunday." This was approved with the suggestion that Ev Sahrbeck also be involved so that he and the class might become acquainted.

The meeting was adjourned at 10:10 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, April 19, 1988, at 8:05 p.m. at the church.

**Elders Present:** Delapp, Evans, Fuhman, Gallup, Harrison, Minson, Kuhlkin, Leyland, Mancini, Morse, Norr, Pappa, Quinn, Weber, and Alt. Reynolds

**Elders Excused:** Preston

**Staff Present:** Burnham (moderator)

**Staff Excused:** Sahrbeck

#### STAFF REPORT

**Burnham** - Is missing Ev personally and as a colleague in ministry. Has grieved over loss of Michael Nicols. Is excited about events of the last month - Holy Week, lay leadership of Good Friday service, Women's Quiet Day, Christian Life And Witness classes, Flower City Work Camp, Men's breakfast, Inquirer's Class, Larry Scott's involvement at the church. Is looking forward to Grace Cummings coming in as music director. Expects another big Inquirer's Class to begin week of May 8 and would welcome help from elders.

Other joys and concerns were shared. Evans reported that someone from Kentucky has given \$1,500 to the Tribles and pledged \$200 per month for 2 years, for which we are all very grateful.

#### CLERK'S REPORT

The minutes of March 8, 1988, were accepted as written. The minutes of March 15, 1988, were accepted with one correction: Trustees - motion passed with one dissenting vote.

**Letters of Transfer** - Granted for Stanley T. and Eleanor M. Snyder to Lakeside Presbyterian Church, Rochester, NY; and for Douglas and Carmen Schlenker to Bergen United Presbyterian Church, Bergen, NY.

**Correspondence** - Burnham to write thank you notes to Bill Leyland, Andy Sahrbeck and Ron Leyland expressing our gratefulness for the finish work that has been completed in the church.

Letter was shared from Music Search Committee announcing reception for Grace Cummings on April 27 from 7:15 - 7:45 with church musicians.

Letter from Barbara Steinmiller and copy of letter sent to Rick Marshall of Graham Crusade were circulated.

Approval given for women to hold World Day of Prayer at Parkminster on 3/1/89 if date is clear on calendar.

**Baptism** - Tinkhani Ushe was baptized on March 31, 1988

**Communion** - Communion was served publicly on 3/31/88 and 4/10/88.

**DEACONS** - Minutes received as written.

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A.M.



Trustees - Written report reviewed. It was noted that Room 201B has been allocated for the next 6 months to Larry Scott, new Young Life Director for the area. Financial statement was reviewed by Harrison.

Moved and seconded that Session approve hiring a Music Director at a salary up to \$82.70 per week and an Organist at a salary of up to \$76.90 per week, effective when the person begins work. Passed.

Moved and seconded that the substitute organist position should receive up to but not exceed the amount that the new organist position is tonight being agreed to and that Committee on Ministry share this decision with the substitute organist.

Moved and seconded to amend the motion to make this change in two weeks (through May 1). Amendment passed with one dissenting vote. Motion passed as amended.

#### COMMITTEE REPORTS

Committee on Ministry - Report as written. Moved and seconded to approve recommendation for wedding coordinator with understanding that one check will be written to the Senior wedding coordinator who will then disperse funds. Passed. Price and McKibben to be asked to continue process.

Draft of job description will be presented in May by Burnham. It was noted that Ev Sahrbeck's name was omitted from the "Bring a Friend" brochure and should be included in the next printing.

Organ Committee - Report as written.

Outreach Committee - Written report received. World Relief Sunday moved to June 5, 1988.

Pastoral Care - Written report reviewed by Mancini.

Publicity - Written report received. Suggestion made to ask committee to coordinate special displays of various church groups for outside groups using the building, i.e. Boy Scouts, Stephen Ministries, Preschool. DeLapp to develop idea further.

Retirees - Written report received.

Stephen Ministries - Written report reviewed by Mancini who expressed concern regarding loss of Martha Garland in leadership role and need for another leader to be trained. Dom feels this is important if program is to continue.

Stewardship - Report as written. Chairperson and members are needed for this committee.

Presbytery - Mancini reported that two young people from Parkminster attended. The Parkminster Task Force on Homosexuality will attend meeting on April 26.

#### OLD BUSINESS

1. Inactive Member's List - List was reviewed and determinations were made as to who should remain active, who should be listed as inactive, and who should receive notice they will be dropped from roles unless the church is notified within three months.
2. Statement of Reformed Faith - Any comments should be forwarded to Burnham.
3. Music School Update - No report.
4. Caring List Expectations - A memo outlining expectations was distributed with the lists. Progress will be discussed at a later date.
5. Session Assignments were considered. Quinn asked to be replaced on Nominating Committee. Nominating Committee needs to meet to consider an Outreach chairperson for 1989 who might be able to work with committee this year, and to name chairperson for Syewardship.

*Paper destroyed in copy  
A.M.*

6. Attendance and Membership - No action.

## NEW BUSINESS

1. Task Force on Homosexuality - Morse reported that the committee will be formulating a description of their assigned task. They now have four members with a possible fifth person.
2. Graham Crusade Day of Prayer and Fasting will be held May 11.
3. The May 17th meeting will be 3 hours with half the time spent in review of Leading Your Church to Growth and the other half working on the mission statement and goals. Deacons will be invited to join us for further discussion on Tuesday, June 21. Roe Kuhlkin's concerns will be addressed May 17.
4. Copies of the "Mission Directions" of Presbytery were distributed.
5. Hinson distributed seed thoughts for consideration regarding after church prayer ministry in the Chapel. This will be discussed at a later date.

The meeting adjourned with prayer at 10:35 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa,  
Clerk of Session

*Monty P. Burnham*  
Monty P. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, May 10, 1988, at the church, beginning with prayer in the chapel at 7:00 p.m.

Elders Present: DeLapp, Evans, Fuhrman, Gallup, Harrison, Hinson, Kuhlkin, Mancini, Leyland, Morse, Norr, Pappa, Quinn, Weber, Alt. Reynolds

Elder Excused: Preston

Staff Present: Burnham (Moderator), Sahrbeck

## STAFF REPORTS

Sahrbeck - Shared that he feels "renewed and blessed" by time away and he learned a lot. Re-entry came at full speed. Ev then shared several slides of their trip.

Burnham - Was extra busy while Ev was away. Highlights of April and May included the Christian Life and Witness classes and Bring a Friend Sunday. 425 were in attendance that Sunday, 26 kids were in the 1st and 2nd grade class, and 7 kids responded to an invitation to accept Christ at junior church. Grace Cummings was welcomed that Sunday as well. Last weekend Monty and Wendy attended Mary Beth's graduation in Boston.

Some time was spent in personal sharing by the Elders.

CLERK'S REPORT

The minutes of April 12, 1988 were accepted as written; the minutes of April 19, 1988, were accepted as corrected: New Business item #3 read, "...May 17."

Letters of Transfer: It was moved and seconded to move Deborah (Benedict) Eksten from inactive to active status. Passed. It was then moved and seconded to grant a letter of transfer for Deborah Eksten to the Gates Presbyterian Church. Passed.

It was moved and seconded to grant a letter of transfer for James and Alice Hill to the Webster Presbyterian Church. Moved.

Correspondence - A letter of appreciation was circulated from the Gordon-Conwell Theological Seminary for a donation for Jeffrey Fuhrman. A letter was shared from Bill and Cincy Nichols regarding the Women's Suburban Church Softball League.

A letter was received from Kathy Quinn resigning her position as director of the Women's Choir. It was moved, seconded and passed to receive her resignation. Burnham to respond.

Letters of concern from Ardizzone, Irvine and Gallup were shared.

DEACON MINUTES - Received as written.

COMMITTEE REPORTS

Trustees - Leyland reported that Bob Lynch has resigned as sexton as of 5/13/88. \$3,000 was received from the estate of Helen French. Harrison reviewed the 1988 Budget Analysis dated April 30, 1988, and the attendance/income/budget chart. He asked that committees hold spending if possible.

Book Nook - Written Report.

Christian Education - Written report. It was noted there is an urgent need for a co-chairperson to work with Paul Gluchowski, whose term ends in January.

Committee on Ministry - Written report. Recommended policies regarding submitting expenses were approved.

Hospitality and Good News - Written Report. It was noted that they need help in visiting.

Nominating Committee - Pappa will serve as second elder on this committee.

Organ Committee - Written Report.

Outreach - World Relief Sunday will be held June 19.

Pastoral Care - Written Report

Publicity - Written Report. Tom Doughty has indicated an interest in working on articles for the Gates-Chili News.

Stephen Ministries - Written report.

Women's Association - Written Report. 29 women attended the Spring luncheon.

Worship and Music - Written report.

Presbytery Meeting - Mancini reported that a resolution for inclusiveness was passed granting full membership to avowed, practicing homosexuals. It was felt that a section of the 1978 report on homosexuality was taken out of context. Charles Brower attended as a member of Parkminster's task force.

## OLD BUSINESS

1. Inquirer's Class - Monty reported that two people attended the first inquirer's class on Sunday morning. Another will be held Wednesday evening.
2. Inactive Member's Lists - The list of members distributed with Monty's memo of May 6 was reviewed and actions were agreed upon. Monty will draft letters.
3. Caring lists - Elders who have not yet contacted their list need to do so within the next week.
4. Presbyterian Medical Mission Fund - Burnham to obtain more information.
5. Wedding Coordinator - No one in place as yet.
6. Prayer Ministry on Sunday mornings - Following discussion, it was agreed that Hinson will draft guidelines for elders and deacons as a first step toward enhancing this ministry.
7. Task Force on Homosexuality - Will meet on Thursday.
8. Music School - No report.

## NEW BUSINESS

1. Mike Weber shared how God has been leading him since January of this year. At this time he feels he should devote more time to his business and therefore, resign from Session. It was moved by Mancini and seconded to accept Mike's resignation with reluctance. Passed. It was agreed that George Reynolds will be installed as Mike's replacement and an alternate elder will be elected.
2. It was agreed that Pappa will acknowledge the letters of concern which have been received. Further discussion and plan of action will take place at next week's meeting.
3. The request of the Crusade Committee to change the date Elwyn Cutler speaks here to Sept. 11 was approved. Mr. Cutler is the Director of the Buffalo/Syracuse crusades.
4. It was agreed to replace Picnic in the Park with the neighborhood picnics with the idea of inviting neighbors to come and learn about the Crusade. The Crusade Comm. will work out the details.

Meeting Adjourned at 10:20 P.M.

*Lois Pappa*  
Respectfully Submitted,  
Lois Pappa, Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, May 17, 1988 at the church, beginning with prayer in the Chapel at 7:00 P.M.

Elders Present: DeLapp, Evans, Fuhrman, Gallup, Harrison, Hinson, Kulkin, Leyland, Mancini, Morse, Norr, Pappa, Preston, Quinn, and alt. Reynolds.

Staff Present: Burnham (Moderator), Sahrbeck

The second portion of the meeting was opened with prayer by Burnham at 7:30 P.M. He reminded us of the agreed upon purpose of the meeting, to discuss where we are as a church, the mission of the church, and letters recently received from members of the congregation.

Several elders shared their perceptions, and there was general agreement that:

1. There is discontent in the church which is evidenced by falling attendance, financial problems, shortage of committee chairs and members, and letters of discontent.
2. We are a caring congregation who asked Monty to stretch us in evangelism and outreach, yet we have not supported him. We need to reach a balance in caring and reaching out.
3. Emotional issues are being expressed, (i.e. "I don't like....," which may be different than underlying spiritual concerns.
4. There seems to be a lack of unity. Is it between Monty & Ev? on the Session? between staff and session? We need to move together. This affects the entire church body, and Session needs to take responsibility.
5. We need to form a unified vision of where we are going and how we are going to get there.
6. Time is needed each month to have an opportunity to be vocal. It was suggested that perhaps this could be done following staff reports. Time could be limited on committee reports, with only action items being looked at during the meeting.

It was suggested that elders once again review the Mission Statement and share any areas of concern or that we feel no longer apply.

Additional letters were shared from Kuyt, Harrison, Avery and Nichols, and some time was spent in discussing and listing our personal likes and dislikes about the worship service. The importance of touching into hurts and listening was discussed. The following elders agreed to visit members who wrote letters.

Kuyt - Mancini & Leyland	Ardizzone - Preston & Pappa
Gallup - Kuhlkin & Norr	Irvine - Fuhrman & Quinn
Harrison - Mancini & Leyland	Avery - Evans & Kuhlkin
Nichols - Harrison & Reynolds	

It was decided to hold a Session breakfast the first Saturday of each month. We will read the book of Acts. Monty will lead a brief Bible study at the breakfast, followed by personal sharing. The first breakfast will be held on June 4 from 7:30 to 9:00 a.m. Read Acts 1-5. Leyland and Hinson will prepare breakfast.

The meeting was adjourned at 10:05 p.m. with prayer.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, June 14, 1988 beginning with prayer in the chapel at 7:00 p.m.

Elders Present: DeLapp, Evans, Fuhrman, Gallup, Harrison, Hinson, Kuhlkin, Leyland, Mancini, Morse, Norr, Pappa, Preston, and Quinn  
Reynolds

Staff Present: Burnham (moderator) and Sahrbeck

The business portion of the meeting was opened with prayer by Sahrbeck at 7:25 p.m.

#### CLERK'S REPORT

The minutes of May 10, 1988, were accepted as corrected.

Presbytery Meeting: "...Charles Brower attended..."  
The Minutes of May 17, 1988, were accepted as written.

Letter of Transfer - Granted to Brian and Sue Kyhos to the Rochester Christian Reformed Church.

Correspondence - Letter of appreciation on behalf of the Stokely family for care given to Debbie Stokely and her family while she was in Rochester.

A letter has been received from Joseph Small of Twelve Corners Presbyterian Church for the Stewardship Unit of Presbytery. It was moved and seconded to invite Conny Hunter to our July 12 meeting at 9:00 p.m. to share Presbytery concerns in the area of stewardship. Passed.

Holy Communion was served to the congregation on April 10, 1988, and on June 5, 1988.

On April 17, 1988, infants Keven Daniel Moore and Laura Glenn Willit were baptized; and on June 12, 1988, infant Kevin John Macksamie was baptized.

Candidate for Membership - Following a time of sharing, it was moved by Quinn and seconded to accept George Hagen into membership. After a time of prayer, he was welcomed informally by the elders.

Deacon's Minutes - Received as written. Sahrbeck shared his gratefulness for the giving and caring spirit of the deacons.

#### COMMITTEE REPORTS

Trustees - It was moved by Leyland and seconded that the following steps be taken to help free up session time: (1) Give the Trustees more independence in deciding on uses of the building, and (2) allow the Trustees to receive fund-raising ideas first for recommendation to the Session. Passed.

The following recommendations were also made:

Consider how involved we are in committees and become working members rather than liasons.

Put more information in the monthly reports and pick them up ahead of time so less time can be spent on them during meetings. Have reports in on time.

Jerry Fuhrman has submitted a letter to Monty Burnham asking to be relieved of his duties as a Trustee due to his work commitments. It was moved by Burnham and seconded to grant this request. Passed.

Jim Harrison reviewed the church finances, recommending a \$9,000 reduction in the budget or increase in giving. It is hoped that the status report given to the congregation June 12 will result in increased giving. This matter will be reviewed again July 12.

The importance of locked doors was reviewed once again. Please be sure to check doors when leaving the church. There has been some vandalism and thefts.

The following committees submitted written reports which were reviewed:

Christian Education  
Outreach  
Pastoral Care  
Publicity  
Retirees  
Stewardship

Committee on Ministry It was moved and seconded that the paid music staff notify the treasurer when they take vacation and who replaces them. Passed. It was also moved and seconded that Dina report her time worked each week, so that a realistic account is on record and she can be cared for. Passed.

Nominating Committee - George Evans reviewed the written report. Charles Brower has accepted nomination to serve as Alternate Elder; however, the committee has been unable to fill committee chairpersons. It was suggested that we consider changing the name to "ministry" rather than "committee". The Nominating Committee also recommended reducing the number of elders from 15 to 12. This will be considered by Session later in the year.

Presbytery Report - Verbal reports were given by those who attended. An additional \$25,000 is needed for Budget/Mission for 1988. Medical insurance has increased 50%. General Assembly is meeting now. Raymond Hall of Butler, PA, has been elected moderator. He is strong in evangelism and church growth.

#### OLD BUSINESS:

1. Reports were given regarding visits to members of the congregation who had written letters recently.
2. Session organization was briefly discussed.
3. Youth Ministry- A working committee is being formed to support Dina with ideas, organization and planning.
4. Board of Pensions vs. Medical Mission Fund- Monty received a lot of information which is available to anyone interested. The issue is being considered at General Assembly this week.
5. A reply has not yet been received from the Huntington Congregation regarding "Sufficient Light".
6. Letters have been mailed out to inactive members.
7. Laurie Odmark has accepted the position of Wedding Coordinator.
8. Guidelines are being developed by Hinson for the after-worship ministry.
9. Lois Pappa gave a verbal report regarding the Music School. A formal



recommendation regarding finances will be submitted to the Trustees.

#### NEW BUSINESS:

1. The agenda for the 6/21/88 meeting with the Deacons was set as follows:
  1. Discuss first 5 chapters of Wagner's book.
  2. Discuss the purpose statement and direction, following up on meetings with the Tribles.
  3. Hear where the Deacons are as a group with their ministry.
2. The next Session breakfast will be held July 9 at 7:30 a.m. Morse and DeLapp will cook. Discussion on the book of Acts will continue, with Pappa convening the meeting in the absence of Sahrbeck and Burnham.
3. The summer Sunday morning schedule was reviewed: Prayer at 8:30 a.m. and worship at 9:30 A.M., followed by Tarry and Talk (or brunch) provided by the Deacons.
4. A Wedding request for September 10 was referred to the Trustees.
5. A Trustee to replace Jerry Fuhrman will be discussed next month.

#### STAFF REPORTS:

Sahrbeck - Month of emotional highs and lows with 25th anniversary celebration and Jerry Frazier's death. Has also been involved with GRAE Executive Committee and Presbytery Nominating Committee. With George Evans, hired Steve Weaver as sexton; Steve requires a lot of time and care. Continues with organist search committee, met with Grace Cummings. Mr. Strauss is here this week to work on the organ. Was grateful for his parents coming for the anniversary celebration but is very concerned for them. On Sunday will be conducting a communion service at the Bergen Presbyterian Church followed by the congregational meeting.

Burnham - Has felt deeply the loss of Jerry. Has been "thrilled with development of preaching series. Entertained retirees and youth group. Has visited Attica and been involved with the Graham pastor's committee. Is working long hours regarding post-crusade events. With Wendy attended a four-week class by Agape Counseling Center which they found to be very helpful. Will be on vacation June 26 through July 18.

The meeting adjourned with prayer by Quinn at 10:30 p.m. followed by a birthday celebration for George Evans.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session and Deacons of Parkminster Presbyterian Church met in a joint meeting on Tuesday, June 21, 1988, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: DeLapp, Evans, Fuhrman, Gallup, Harrison, Hinson, Kuhlkin, Leyland, Mancini, Morse, Norr, Pappa, Preston, and Reynolds

Elder Excused: Quinn

Deacons Present: Ardizzone, Bonney, Causey, Christopher, Crombe, Ellinwood, Gundry, Hilton, McClurg, Morse, Nichols, Reynolds, Schultz, Willit

Deacons Excused: Crandall and Preston

Staff Present: Burnham (moderator) and Sahrbeck

#### GRAHAM CRUSADE

Ev Sahrbeck introduced the idea of "Bring a Friend (to the Crusade)." Beginning with the pastors on July 31, elders and deacons on August 7 and adults, young people and children on August 14 will be encouraged to post cards on dividers in the sanctuary indicating which of the crusade meetings they will be attending. The Sundays from August 21 to September 11 will be additional opportunities to indicate attendance and add names of people invited to attend as guests. This idea was approved.

Further encouragement was offered to attend and invite non-Christians to the Crusade. Busses will provide transportation to and from the church. On August 28 contacts will be made with homes in the Gates-Chili area. This is a unique opportunity which we need to take advantage of.

#### PURPOSE STATEMENT

Monty briefly reviewed our process to date with developing a purpose statement and distributed a summary statement and brochure for discussion. The items were thoroughly reviewed with minor editing suggestions. Thanks was expressed to Monty for his work in preparing the statement.

It was moved and seconded to adopt the statement as revised. Passed. The revision will be presented at the next regular meetings of Session and Deacons for final review and discussion of how the statement can be made available to the entire congregation in a manner that would invite their understanding and acceptance.

The meeting was adjourned with prayer at 9:45 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, July 12, 1988, beginning with prayer in the chapel at 7:00 p.m.

Elders Present: DeLapp, Evans, Fuhrman, Gallup, Harrison, Hinson, Leyland, Mancini, Morse, Norr, Pappa, Quinn, Reynolds and alternate nominee Brower.

Elders Excused: Kuhlkin and Preston

Staff Present: Sahrbeck (Moderator)

Staff Excused: Burnham

The business portion of the meeting was opened with prayer by Sahrbeck at 7:25 p.m. Cindy Nichols was welcomed as a guest at the meeting.

#### STAFF REPORT

Sahrbeck - Shared concern for several members who are ill at home or in the hospital; some have just returned from the hospital. Ron Drake has been hired as Sexton. Took part in Dominique Lynn's wedding in PA on Saturday. Expressed regret that Elsa Logan will be unable to be here on Sunday. Deacon's brunch will still take place as planned. Asked for help with Sunday service; Josephine Hinson will assist.

#### CLERK'S REPORT

The minutes of June 14, 1988, were accepted as corrected: They were incorrectly dated May 14, 1988, and Elder Reynolds was present. The minutes of June 21, 1988 were approved as written.

Membership-Moved and seconded to drop Ellen (Hickey) Willis from the rolls of the church at her request. Passed.

Letter of resignation- Dina Garnham submitted a letter of resignation due to her anticipated move to Syracuse following marriage in September. It was moved by Pappa and seconded to accept her resignation. The Committee on Ministry will check her time worked and compensatory time earned to provide paid time off if warranted. Passed. Pappa to respond in writing on behalf of the Session, expressing our appreciation for her work with the youth.

Infant Dedication- Stephanie Joanne Candelora was dedicated on July 10, 1988, during the worship service.

#### COMMITTEE REPORTS

Trustees- Written report reviewed by Leyland. Financial report reviewed by Harrison. A summary report will be provided to the congregation on Sunday. Following discussion and review of the proposed budget changes, it was moved by the Trustees to revise the budget as proposed. It was further moved and seconded to amend the proposed budget to retain \$600 for Christian Education and reduce the bottom line to \$9,400. Passed with one opposing vote. Amended motion passed. It was further recommended that elders carefully review the revised budget in order to bring back any further suggestions.

Trustees also recommended that an announcement be made once a month to the congregation regarding finances. It was suggested that discussion of finances be "very low-key" immediately following the Crusade in September and October. Also, that any announcements be verbal and presented in the spirit of "this is our family budget."

Christian Education - The need for scholarship money for Summer's Best Two Weeks was presented. Several of those present offered to give toward this need and the motion was withdrawn. Regarding the Sunday School Teacher's Handbook, it was felt this was a very worthwhile effort and perhaps teachers could make a small donation which would cover the cost involved.

Committee on Ministry - Written report including input on youth worker job description and youth ministry committee. Names were recommended and prioritized for replacement for Jerry Frazier on committee.

Written reports were also received from Outreach, Pastoral Care, Stephen Ministers, Women's Association. The need for babysitting coordinators was noted.

Presbytery - Sahrbeck and Pappa reported.

PRESBYTERY - Converse Hunter visited on behalf of Presbytery to present Presbytery's budget and mission needs. He challenged us to consider a one-time gift for 1988 and a 2% increase in our 1989 budget.

#### OLD BUSINESS:

Trustee - A trustee is still needed to complete Jerry Fuhrman's term. Please pray about this.

Youth Ministry Committee - Recommendations to be considered when Burnham and Kuhlkin are present to provide more information.

Congregational Meeting - A congregational meeting will be held immediately following the service on August 7 to elect an Alternate Elder. Charlie Brower is being nominated by the Nominating Committee.

Homosexual Task Force - Booklet distributed by Morse.

Upcoming Dates - Reminder given that 100 people are needed to distribute Graham Crusade invitations on August 28. Session will meet on July 19. There will be no breakfast in August due to vacations.

The meeting adjourned with prayer.

Respectfully submitted.

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, July 19, 1988 beginning with prayer.

Elders Present: De Lapp, Evans, Fuhrman, Harrison, Hinson, Kuhlkin, Leyland, Mancini, Morse, Norr, Pappa, Quinn, Reynolds, and alternate nominee Brower

Elders Excused: Gallup and Preston

Staff Present: Burnham (moderator) and Sahrbeck

The business portion of the meeting began at 7:30 p.m. with prayer by Burnham.

#### STAFF REPORT

Burnham - Shared about his vacation which was very relaxing. Has had contact with Bill Thompson who will be in this area late August. Moved and seconded to invite Bill to preach at Parkminster August 28. Passed. Has been asked to furnish mailing list to Synod for mailing of Nor'easter. Agreed by Session not to furnish mailing list but to publicize availability for pick-up by interested members.

#### OLD BUSINESS

Youth Ministry - Actions taken last week were discussed. A letter from Wendy Burnham was shared. Following lengthy discussion of the youth ministry, it was moved and seconded to establish a Youth Ministry Committee as a committee of Session with a Session representative on the committee. Passed. An organizational chart showing this committee was reviewed. It was noted that the Youth Director of designee should meet monthly with Sunday School leaders.

It was moved and seconded to reestablish the budget line item at the current level to support a Youth Director. It was then moved and seconded to table this motion until August to allow time to pray about the budget balancing. Motion defeated by majority vote. Following further discussion, the original motion was passed unanimously.

Moved and seconded to authorize the newly formed Youth Ministry Committee to act as a search committee for a Youth Minister. Passed.

#### OTHER BUSINESS

A revised draft of the purpose statement will be provided, feedback can be given in writing.

August 9 - Regular business meeting  
August 16 - Review of Wagner's book

A thank you note from the Gallups was shared and a postcard from John Preston.

The meeting adjourned at 9:30 p.m. with prayer and a birthday celebration for Jean Leyland.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, August 9, 1988, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: Evans, Fuhrman, Gallup, Hinson, Mancini, Norr, Preston, Quinn, and alternate Brower

Elders Excused: DeLapp, Harrison, Kuhlkin, Leyland, Morse, Pappa, Reynolds, Sahrbeck

Staff Present: Burnham (moderator)

The business portion of the meeting was opened with prayer by Hinson at 7:45 p.m.

#### STAFF REPORT

Burnham - The highlights of the month were the Vacation Bible School and Summers Best Two Weeks and the worship service. Attended the last night of the Buffalo Crusade. Had a busy time developing: (a) fellowship groups, (b) worship programs, (c) recommendations of membership status. Reported on work preparing Parkminster Presbyterian Crusade Committee for the Rochester Crusade, follow-up (nurture groups) and Walk Through the Bible classes. Discussed on-going staff

needs - organist, youth leqder and sexton. Several members and family members are unwell and need care. Supported committees. Attended Attica with Wendy and Harold Steele. Prepared 3 couples for baptism.

#### CLERK'S REPORT

The minutes of July 12 and 19 were both accepted as written.

Letter of Transfer - granted to Jonathan Evans.

Correspondence - Letter of appreciation from Lettie Hursh. Postal card from John Preston and notification of absence from Robert DeLapp.

#### COMMITTEE REPORTS

The following committees submitted written reports which were received:

Organ	Worship and Music
Outreach	Committee on Ministry
Pastoral Care	

Stewardship - Preston reported static attendance and an increased income in July. Handed out material was discussed. Quinn requested a simplified budget reporting system.

Presbytery Report - Mancini reported a quiet meeting at which General Assembly reports were heard. Sahrbeck had taken part in the worship service.

#### OLD BUSINESS

Membership Status - It was moved and seconded to move the following people from inactive to dropped: Philip, Susan, Stephanie Bender, Ruth Buckingham, Cynthia Burks, Ellen Chandra, Kenneth Cratsley, Debra Darrow, Helen Doser, Robert Drake, Jr., Angela Fekishazy, James Hickey, George and Kathleen Horeth, Cheryl LaCasse, George, Rita, Mark, and Deana Lagana, Jackie Laine, Kathleen Laurini, Natalie Ley, Dominique Lynn, Jean Miner, David Morgan, Stephen Morse, Kimberly Nelson, Edna Ott, Joann Otterpohl, John, and Debra Picarella, Clifton, and Dorothy Ryan, Audrey and Jeffrey Schramm, Kim Schuman, Scott Schuman, Thomas Schwellensattl, Lawrence and Ann Smith, Eddie Sota, Kenneth Strassner, Marci Swinehart, David Sylvester, Lauri, Mark, and Phillip Trokanski, Margaret Woodbury. It was moved and seconded to move the following people from active to dropped: Douglas and Donna Allen, Lori Colombo, Worothy Feathers, Gary, Patricia, Ronald, Randy, and Chris Feaney, Glen and Beth Hawn, Sandra Henderson, Norma Hopkins, Patricia Huselton, John and Gail Klein, Larry and Faith Larsen, Bernard Lusk, Carolyn Nagy, Jane and Jennifer Norsen, Rebecca (Oette) Miller, Daniel Peters, Christine Roat, Ronald and Amanda Roberts, Donna Schlenker, Heather Simons, Sandra Testa, Barbara Uhl, Cindy Webb, Craig Wies, Thomas Wilkinson, Ellen Willis, and Ward, Joyce, and Peter Worden. It was moved and seconded to move the following people from active to inactive: Charles Ardizzona, Constance Armistead, Eileen Boddy, Lynne Borders, Jeanne Carey, Robin Chu, Jennifer DeLapp, Reynolds, Lois, and David Dowe, Tracy Flynn, Todd Frazier, Scott Frazier, Karen Fuhrman, Daniel Gallup, Sharon Glitch, Earl Gruetman, Harold, Gloria, and Thomas Gruetman, Harold Hankins, Debora Hughes, Henry Lish, John LeRoy, Stanley, and Dorothy MacDonald, Alexander, and Virginia Marshall, Mark, and Mary McGuire, Tracey, and Robyn North, William, and Linda Oette, Nancy Palermo, James Pappa, Margaret, Lee, and Todd Schmidt, Carol Showalter, Tim Showalter, Bonnie Swanson, and Piper Wood. Passed.

It was moved and seconded and passed to take the following action on the following members:

Reply received from Coles - leave inactive  
Reply received from Colombo - drop  
Reply received from Leggetts - leave on inactive (Evans will visit)  
Norton - leave active (Monty Burnham and George Evans will visit)  
Willis - drop  
Deitz - Brower will visit

Miller - leave inactive, needs Pastoral Care  
 Showalter - leave inactive (Brower will visit)  
 Wick - Monty Burnham will visit with McKibben

Church Brochures - were reviewed and discussed. Small changes in wording were moved and seconded and passed. It was moved and seconded to print documents as modified. Passed.

#### NEW BUSINESS

The Perinton Community Church has requested Monty Burnham to be on their Council of Reference. It was moved and seconded that Monty Burnham be allowed to be on the council according to his wishes. Passed. The concern of the Session for the welfare of the church will be conveyed.

Sharing and study groups were discussed at length and modifications will be made. Publicity for the groups was discussed and it was moved and seconded to have a bulk meeting for the congregation. This will include group information and the Purpose Statement of the Church. It was moved and seconded to hold an all group meeting on Sept. 25, 1988. Both issues were passed.

New proposed programs were discussed:

- It was moved and seconded to hold a monthly Praise and Adoration Service. Passed.
- It was moved and seconded and passed to hold Holy Communion Services on Fridays at 6:45 a.m. and Wednesdays at 6:45 p.m. This programme will be piloted and times may change.
- It was moved and seconded to rename the chapel prayer time after Sunday services as a Healing time. Passed.

Session members are reminded that help is needed on August 28, 1988 to hand out Graham Crusade invitations.

The Cephas Attica picnic will be held on August 14, 1988 from 2-6 p.m.

Brower and Quinn reported that they will not be present at the Session meeting on August 16, 1988.

Concern was expressed that all letters that were written to Session have been followed up by visits as previously discussed.

The meeting was adjourned by prayer at 10:35 p.m.

Respectfully submitted,

*E. Josephine Hinson*  
 Josephine Hinson  
 Acting Clerk of Session

*Monty B. Burnham*  
 Monty B. Burnham  
 Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, August 16, 1988, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: DeLapp, Evans, Fuhrman, Gallup, Harrison, Hinson, Kuhlkin, Mancini, Ntrr, Pappa, Preston

Elders Excused: Leyland, Morse, Quinn, Reynolds and Alt. Brower

Staff Present: Burnham (Moderator) and Sahrbeck

The business portion of the meeting was opened with prayer by Burnham at 7:35 p.m.

#### STAFF REPORT

Sahrbeck - Reported on his recent vacation time which was very restful. He was happy to spend time with his parents, and also to see Daryl Staneck and Jim Jordan. Shared it was "Good to be back!"

#### CLERK'S REPORT

Communion was served to the congregation on August 7, 1988.

Three infants were baptized August 14, 1988:

Paul Stanley Beinetti  
 Laura Adelaid Conover  
 Alyssa Nicole Tarricone

#### OTHER BUSINESS

September meetings - It was moved by Mancini and seconded to cancel the September 13 meeting due to the Graham Crusade. All business will be conducted on September 20. Passed. It was further decided to not have a Session breakfast in September.

Membership - It was moved by Mancini and seconded to move Piper Wood from drop status to inactive status in response to her request to remain on the rolls. Passed.

The balance of the meeting time was spent in personal sharing and discussion of the book, Leading Your Church to Growth.

The meeting was adjourned with prayer at 9:55 p.m.

Respectfully submitted,

*Lois Pappa*  
 Lois Pappa  
 Clerk of Session

*Monty B. Burnham*  
 Monty B. Burnham  
 Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, September 20, 1988, beginning with prayer in the Chapel.

Elders Present: DeLapp, Evans, Fuhrman, Gallup, Harrison, Kuhlkin, Leyland, Morse, Norr, Pappa, Preston, Quinn, Reynolds, and Alt. Brower

Elders Excused: Hinson and Mancini

Staff Present: Burnham (Moderator) and Sahrbeck

The business portion of the meeting was opened with prayer by Sahrbeck at 7:30 p.m.

#### PASTORS' REPORTS

Sahrbeck - Feeling "happy, blessed, and exhausted" following the Crusade. "It's a great privilege to be part of what God is doing." With Gary Walsh, chairman of GRAE organization, is meeting with representatives of GEM, working to bring Ron Sider here in November to speak at the First Baptist Church in Rochester. Working with George Evans and two current sextons, Ron Drake and Scott Flaherty. Working



with Burnham preparing for small groups. Saw "The Last Temptation of Christ" which was not edifying; is available to speak with anyone who might have concerns about this film. Anticipating new season at the church and looking for God to do good things ahead. Shared concerns for several people.

Burnham - Has experienced a full month with intensive involvement in the Crusade. Parkminster received 60 cards from Crusade. Parkminster Life was printed this month as a result of a gift from Jim and Barbara Mutch. Sterling Huston will preach on Sunday. Rally Day scheduled this Sunday will include for the adults, fall class presentations, Walk Through The Bible presentation and Crusade testimonies. Search is still underway for organist. All-group meeting for small groups will be held Sunday. Involved with Discipleship and Evangelism Committee in Presbytery; has appreciated resources of Jim Rice. Performed two out-of-town weddings. Will be on study leave October 12-November 10. Congregation will meet October 2 for lunch and review of purpose statement.

#### CLERK'S REPORT

Minutes of August 9, 1988 were approved as corrected.

Add: "It was moved and seconded to publish a September issue of Parkminster Life. Passed." It was further noted that the total cost of PL was \$161; a contribution of \$100 toward this cost was received.

In Burnham's staff report, words "with Session" to be omitted from the first sentence.

Specific actions regarding membership will be recorded in the permanent meetings.

Minutes of August 16, 1988 were approved as written.

Correspondence - Letter from C. Schultz regarding congregational meeting on October 2 was shared and will be considered further as topic is discussed under old business. Burnham has been in touch with the Schultzes regarding this concern.

Membership - It was moved and seconded to grant letter of transfer for Carol D. Showalter to the First Presbyterian Church of Northumberland, Pennsylvania. Passed.

DEACON'S MINUTES - Received as written

#### COMMITTEE REPORTS

Christian Education - Report as written

Nominating Committee - Evans brought up the previously-stated suggestion of the committee to reduce the number of elders to 12. Due to concern for how to adequately provide representation on committees and trustees, it was decided to maintain current number of 15.

Outreach - Mission Conference recommended on Sunday and Monday, February 19 and 20 with guest speaker Joseph Tson of Romanian Missionary Society, estimated cost of \$1,000 to be included in 1989 budget. It was moved by Harrison and seconded to approve these plans. Passed.

Stephen Ministries - New class will be held for ten weeks beginning October 6.

Trustees - Leyland reviewed written report and also noted that some money has been set aside for redecorating of Sahrbeck's dining room.

She also reported that \$200 has been received from Hazel Rugg's estate, 10 banners have been donated to the church by Careys' daughters, and approximately \$6,200.00 is expected from Elsa Logan's estate. Trustees are waiting for a recommendation from the Stewardship Committee regarding estate gifts.

A mailing was sent to all pledging units regarding our current financial status. The financial secretary inserted confidential statements with the mailing. It was moved by Leyland and seconded that a personal call be made by the pastors, or elders selected by the pastors, to all those who are in arrears. Passed.

The financial statement was reviewed by Harrison. Burnham expressed thanks to the Trustees for their faithfulness in watching the budget and keeping us all informed. Evans reminded us that it is God's problem to provide if we are doing His work.

Worship and Music - Presented a proposal for revising the Sunday morning worship service which was warmly received by Session. It was felt to be very workable and responsive to several concerns expressed by the congregation. It will go into effect on Rally Day and be acknowledged upfront as a change made in response to concerns.

Written reports were also received from Pastoral Care, Retirees, Stewardship and Women's Association.

Youth Ministry - Kuhlkin shared that Jack Cleveland from the Washington area has been invited to visit this weekend to meet with the committee and work with the youth during Sunday School and at a volleyball/pizza party in the afternoon. Jack is a candidate for the part-time youth leader position. Please pray for the committee as they seek to fill this position. Following discussion about the needs of this group and a time of prayer, it was moved by Morse and seconded to release up to \$500 to search for a youth leader. Passed.

Presbytery - No meeting in August. Evans volunteered to attend the September meeting for Mancini.

#### OLD BUSINESS

Walk Through the Bible - Mary Jane Preston visited to remind us of the Walk Through the Bible program being presented in October. A video will be shown on Rally Day and registration begun. She announced that babysitting will be provided during the program.

October 2nd Congregational Meeting - 12:00-12:45 lunch followed by introduction to purpose statement by Burnham and group discussion. Leylands will be responsible for the lunch. All elders are encouraged to attend and support the discussion.

Session Breakfast - October 1 at 7:30 a.m. for fellowship. George and Bev Evans to cook.

Follow-up to Congregational Concerns expressed August 9. - If contact has not yet been made, please do so soon.

The meeting adjourned with prayer at 10:50 p.m.

Respectfully submitted,

*Lois Pappa*

Lois Pappa  
Clerk of Session

*Monty B. Burnham*

Monty B. Burnham  
Moderator

EXAMINED AND APPROVED

date... 12/11/88.....

with... 2... Exceptions listed

SESSION RECORDS COMMITTEE

Presbytery Governance Unit

*Jean A. Wolfarth*

The Session of Parkminster Presbyterian Church met on Tuesday, October 11, 1988, at the church, beginning with prayer in the Chapel at 7:00 p.m.

ELDERS PRESENT: DeLapp, Evans, Fuhrman, Gallup, Harrison, Kuhlkin, Leyland, Mancini, Morse, Norr, Pappa, Preston, Reynolds, and Alt. Brower

ELDERS EXCUSED: Hinson and Quinn

STAFF PRESENT: Burnham (moderator) and Sahrbeck

The business portion of the meeting was opened with prayer by Gallup at 7:30 p.m.

#### PASTORS' REPORTS

Burnham - is excited about where the church is at this time; feels the new worship format has been well received; there is a good Inquirer's Class underway; the first Praise and Adoration Service on October 9 went well; and communion is being served twice a week in prayer meetings. A fourth weekly prayer meeting has begun on Monday mornings at the request of young mothers. He officiated at the wedding of Dina Garnham and Andy Palmer on September 24. Twenty children are involved in a Bible Club, approximately 10 young people and 15 adults in nurture groups as a result of the Crusade. Looking forward to study leave in Europe beginning next week.

Sahrbeck - Senses new anticipation of God's movement as we move into full fall schedule of activities. Feels that as a church and individually we are in a needy place with lots of opportunities ahead to experience God's provision. Shared several concerns for those who are ill. Looking toward a busy month ahead with Monty gone; will need to set priorities. Reported that work has continued with GRAE and GEM to bring Ron Sider here November 19 to speak at the First Baptist Church of Rochester. Has been selected to chair the Presbytery Nominating Committee. Has been working with the organist selection committee; a candidate will be playing on Sunday. Continues to work with Organ Committee rewriting foundation proposal. Is looking forward to some cross-country skiing this winter. Specific areas of need: someone to assist with worship services 10/30 and 11/6

#### CLERK'S REPORT

Minutes of September 20, 1988, were accepted as written.

Correspondence: Thank you letter from Gary Walsh for use of church by GRAE organization. Pappa will write thank you to the Women's Association for their provision of lunches for GRAE. Nancy Sahrbeck has been the primary person doing this. It was noted that our building continues to be used extensively for community events. A Crusade follow-up meeting will be held here the morning of October 19, followed by lunch for the Executive Committee.

Communion - Holy Communion was served to the congregation at Sunday worship on October 2, 1988. Also, communion was served following the prayer meetings on September 28 and 30, October 5 and 7. This will continue each Wednesday evening and Friday morning.

Baptisms - The following were baptized on Sunday, October 9, 1988, during the morning worship service.

Joanna Lynn Behnke (child), daughter of Steven and Raylene Behnke  
Daniel Scott Christopher (infant), son of Stephen and Janice Christopher  
Laura Michelle Crombe (infant), daughter of John and Farress (Andrews) Crombe  
Bennett Michael Minchen (infant), son of Daniel and Sandra (Jones) Minchen  
Casey Garrick Romer (infant), son of Kenneth Cole and Theresa Ann Romer

DEACON'S MINUTES - Minutes of October 4, 1988 were accepted as written. It was noted that the Deacons are providing for a November/December issue of Parkminster Life and are looking into printing the Sunday bulletin in large type for the visually impaired. Deacons also provided a helpful list of suggestions for ways to care for families handling a death in the family.

#### COMMITTEE REPORTS

Trustees - Leyland reviewed written report and noted there will be a fire drill on Sunday morning. Regarding visits to members who are behind in pledges, it has been recommended by Trustees that Mancini and Evans make visits with the financial secretary, Bob Illi. Following discussion, it was moved by Mancini that the elders only will make pastoral calls and report back to Session. Passed. Mancini and Evans will meet with Illi first to affirm his concern for confidentiality and to relay our purpose of the call being pastoral in nature. Dollar information will not be shared. Elders were asked to contact their committees with the reminder that budget information is needed.

Harrison reviewed the financial statement and summary. He related that Bob Illi has received several communications regarding pledges since the letter was sent out last month regarding giving status. Pray for resources to be released!

Outreach, Pastoral Care, Women's Association, Worship and Music and Organ Committees - Written reports were submitted

Stephen Ministries - Mancini reported there is not enough interest to hold a class now. It will be considered in 1989.

Christian Education - DeLapp reviewed written report. It was recommended by the committee to take 50% of the children's offering from now to the end of December (instead of previously-approved 20%) to be used for the "Heifer Project," where a goat is purchased for a needy family overseas. The junior/senior highs will sell T-shirts after church to support this project as well.

The C.E. committee will take responsibility for a church decorating night on December 4. It was recommended that the decorations be kept simple and that the chancel committee and small groups be called upon to help. Other Christmas plans include a Friday evening baking party at the church. On Sunday December 18, church families will visit Kirkhaven to sing carols and distribute cookies, then return to the church for a pot luck supper and Christmas play.

Nominating Committee - Evans reported the committee is meeting regularly.

Youth Ministry - Kuhlkin presented a recommendation to offer Jack Cleveland a position as youth director. He reviewed Jack's credentials and references and reported on his visit to Rochester to meet with the youth and the committee. Kuhlkin also reviewed the concept of entering into a partnership with Young Life in which the church and Young Life join together in providing for one worker. He presented information on how this has been done in other areas. A tentative budget proposal was also reviewed.

Following discussion, it was moved by Kuhlkin and seconded to proceed with the hiring process, based on a financial plan of \$7200 from budget, \$3000 from Outreach and \$1000 from special offerings, to call Jack Cleveland to serve as Youth Director effective 1/1/89; and to enter into a partnership with Young Life similar to the concept shared with Session. Passed.

Presbytery Report - Sahrbeck, Preston and Evans shared about the September meeting.

#### OLD BUSINESS

Reports were given on follow-up calls to members for whom concern was expressed August 16.

#### NEW BUSINESS

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It has been suggested by Deacons that everyone look at caring lists to see if anyone might be alone for Thanksgiving. If so, those people should be contacted and attempt made to connect them with families.

Session will follow the lead of the Deacons and have one elder share each meeting on a meaningful "nugget" from Wagner's book. Kuhlkin will share in November, Preston in December.

Upcoming dates were reviewed. On October 18, elders will meet at the church at 6:30 p.m. to car pool to Pearce Memorial Church to hear David Bryant speak on "The Mission Continues," a follow-up event to the Graham Crusade. A Session breakfast will be held November 5; Norr and Pappa to cook.

The meeting adjourned with prayer by Kuhlkin at 10:30 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Mary B. Burnham*  
Mary B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, November 8, 1988, beginning with a time of prayer at 7:00 p.m.

**ELDERS PRESENT:** DeLapp, Evans, Gallup, Harrison, Hinson, Kuhlkin, Leyland, Mancini, Morse, Norr, Pappa, Preston, Quinn, Reynolds and Alt. Brower

**ELDER EXCUSED:** Fuhrman

**STAFF PRESENT:** Sahrbeck (Moderator)

**STAFF ABSENT:** Burnham

Sahrbeck began the next portion of the meeting at 7:30 p.m. with prayer and stated that the purpose of the meeting was to interview new member candidates. The balance of the agenda is scheduled for November 15; however, the following items were discussed:

1. The Music School staff has requested permission to present an advent program December 11 which is the same day as the regularly scheduled Prayer & Praise service. Decision to be made November 15.
2. Kuhlkin requested permission for the Boy Scouts to distribute food bags on Sunday, November 13, for collection November 20 as part of a national Boy Scout effort. Permission granted.
3. Women's Association requested permission to accept Thank Offering on Sunday, November 20. Permission granted.

A discussion was held on the meanings of the words "liturgical, evangelical and charismatic." These are terms we have used to describe ourselves and with which we feel comfortable.

At 8:00 p.m. elders met with new member candidates for an informal time of refreshments followed by a time for the candidates to share their faith. After all had shared, it was moved by Harrison, seconded and passed to accept the following candidates into membership:

Betty Close  
Richard and Sydia Cromer  
Orlando and Nancy Jaime

Reaffirmation of Faith  
Reaffirmation of Faith  
Letter of Transfer, Northminster  
Presbyterian Church, San Antonio, TX  
Reaffirmation of Faith

Keith and Carolyn Kirkpatrick

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Elizabeth Morgan

Larry Scott

Arthur and Karen Tarricone

Scott and Sherry Thomas

Reaffirmation of Faith

Letter of Transfer, Christian Community  
Presbyterian Church, Bowie, MD

Letter of Transfer, Latta Road Baptist Church

Profession of Faith

These individuals will be received by the congregation during the worship service on Sunday, November 13, 1988.

The meeting adjourned with prayer at 9:40 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Everett W. Sahrbeck*  
Everett W. Sahrbeck  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, November 15, 1988, beginning with prayer in the Chapel at 7:00 p.m.

**ELDERS PRESENT:** DeLapp, Evans, Fuhrman, Gallup, Harrison, Hinson, Kuhlkin, Leyland, Mancini, Morse, Norr, Pappa, Preston, Reynolds, Quinn, and Alt. Brower

**STAFF PRESENT:** Burnham (moderator) and Sahrbeck

The business portion of the meeting was opened with prayer by Burnham at 7:35 p.m.

#### PASTORS' REPORTS

**Sahrbeck** - Shared that a lot of pastoral concern was expressed to new members through personal visits and phone calls outside the class time; was very gratified to see response. Has carried a heavy load during Burnham's absence, spending time in pastoral care, visitation, working with Outreach committee in planning conference in February, GRAE, GEM, Presbytery Nominating Committee. Has continued to work with organist search committee which has extended through the entire year; requests much prayer for this need. Participated with Cephas-Attica in a burial service for an Attica inmate, which was a very special experience. Reported good news from Mr. Strauss who has promised to have the organ back together by Christmas five additional ranks larger. Shared family concerns which have also been heavy during this time.

**Burnham** - Expressed gratefulness to Sahrbeck for his leadership during Burnham's time away, as well as gratefulness for the opportunity to take study leave. Reported it was a "phenomenal experience."

Feels we have reached the end of a chapter in the life of the church and noted the following points: reconciliation in process; healing in process; purpose statement in place with objectives and goals to follow; unity in Session and Deacons; major program tracks reordered prayer has become more important; healthy Christian Education program with excellent lay leadership; small group ministry improved this fall; Summer's Best Two Weeks and VBS excellent; key staff in place with Grace Cummings and Jack Cleveland.

Concerned about fallout which he feels may be due to dislike of purpose and identity statements; dislike of Burnham's personality or style; burnout; ongoing emphasis to live the gospel we profess; emphasis on loving God in worship and service with expression of devotion in word or song; personal expectations not met; stand against abortion and homosexuality.

#### CLERK'S REPORT



476

Annual reports are due in office November 27. Please remind your committee chairpersons. The minutes of October 11 were approved as written.

Membership - It was moved and seconded to grant a letter of transfer for Arthur and Jean Hauck to the Lutheran Church of Our Savior. Request for letter of transfer for Ron and Jane Long to the First Presbyterian Church in Caledonia referred to Pappa for response. They were dropped from our membership in December 1983.

Baptism - Adult Thomas Scott was baptized during the worship service on Sunday, November 13, 1988.

Communion - Communion was served following prayer meetings on October 12, 14, 19, 21, 26, 28, November 2, 4, 9, and 11.

Correspondence - Letter from Sue and Darrell Burke was received this evening, deferred to next meeting. Letter from Presbytery requesting nominees for Youth Delegates to Synod or General Assembly was referred to the Youth Ministry. Pappa will respond to letter from Subcommittee on Ministry to Deaf/Hearing Impaired.

#### COMMITTEE REPORTS

Music School - Moved by DeLapp and seconded to adopt request from Music School to hold an Advent Christmas Concert on Sunday, December 11, at 3 p.m. and to cancel monthly praise service scheduled that evening. Passed.

Pastoral Concerns - Mancini and Evans shared some feedback from visits to members who are behind in their pledges. These calls are continuing and a full report will be given next month.

Stewardship - Preston reviewed report of pledges. Outstanding pledges after 11/20 will be followed up by elders and deacons according to caring lists. Mancini and Evans will screen names first to give advice regarding anyone they have already contacted.

Trustees - Harrison reviewed projected financial situation for 1988 and 1989 projected budget. Following a time of brainstorming and discussion, it was suggested to hold a meeting for anyone who would like to share concerns with Session. This will be held at 7:30 p.m. November 29 in the church sanctuary. Announcement of the meeting will be made by Burnham, Sahrbeck, Pappa, and Quinn at the beginning of the November 20 worship service. Another meeting will be held December 4 immediately following the worship service to discuss the budget with the congregation and ask for their input. Harrison, Burnham and possibly Preston will lead the discussion.

It was moved by Leyland and seconded to give half the Thanksgiving offering to the Deacons and half to the general budget. Passed.

Outreach - Permission was granted to display Christmas stockings in the narthex during December to receive gifts for Cephas Attica and the Open Door Mission.

Written reports were also received from Christian Education, Pastoral Care, Stephen Ministries, Retirees, and Worship and Music.

A Session breakfast will be held on Saturday, December 3. Reynolds and Preston will cook.

The meeting adjourned with prayer by Sahrbeck at 11:30 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

477

The Session of Parkminster Presbyterian Church met on Tuesday, December 6, 1988, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: DeLapp, Evans, Fuhrman, Gallup, Harrison, Kuhlkin, Leyland, Mancini, Morse, Norr, Pappa, Preston, Quinn, Reynolds, and Alt. Brower

Elder Excused: Hinson

Staff Present: Burnham (moderator) and Sahrbeck

The business portion of the meeting was opened with the reading of Scripture passages from Philippians and prayer by Burnham. Beverly Evans and Shirley Merz visited Session to observe and pray, Bob and Jan Thurling visited to share.

Trustees - Harrison reviewed the November financial statements, projected end-of-year financial condition and updated stewardship information. As of 12/6/88, there are 132 pledges totalling \$255,652, averaging \$1,937. The trustees suggested displaying a poster showing opportunities to give special gifts beyond pledges for special needs and a thermometer showing total giving vs. budget goal. It was decided to display the thermometer but to not act on the special needs list at this time.

Visit by Thurlings - Bob shared his concern about the sense of direction taken as a church in recent years. He said that in the late 1960's there was no challenge to give and the budget was pared to meet giving. He feels this is a self-defeating action. Twenty years ago there was a campaign called DISC (Dimensions In Stewardship Commitment) which focused on program. Session and church leaders established a program based on vision regardless of cost. That vision was communicated through an every-member canvass with a cost estimate. Bob feels there is no vision or challenge in the present budget.

Bob also shared that he felt the decision to decrease from two services to one was detrimental to the church, that one service does not meet the needs of the people and does not encourage adults to attend Sunday School. In the past, money left at the end of the year was given to mission; therefore, he questioned the goal to have \$10,000 at the end of the year. Bob summarized by saying we have no where to go but up, we need to get behind a program and challenge people.

Jan shared her personal feelings about the church over recent months and challenged us with, "We have so much, we have to be able to look beyond ourselves and see the needs beyond us."

Much appreciation was expressed to Bob and Jan for sharing their thoughts with us.

#### CLERK'S REPORT

Sunshine Club - Pappa reported that a plant was sent to the Kuhlkin family and money is being collected for a gift for Bette Causey. The Deacons have also contributed toward this.



Sahrbeck shared that a memorial service will be held on Friday for his brother-in-law, Bill Sempereora, in New Jersey. The family will be leaving Thursday afternoon and returning Saturday.

Other concerns of the congregation were shared.

Membership - It was moved by Pappa and seconded to grant a letter of transfer for Margaret Schmidt to Pearce Memorial Free Methodist Church, North Chili. Passed.

It was moved by Pappa and seconded to grant a letter of transfer for Jane Swinehart to Vienna Presbyterian Church, Vienna, Virginia.

Correspondence - Letters were read by the clerk from Darrell and Sue Burke, Karen Irvine, Michael Kuyt, Beverly Evans, James Odmark and Steve Boggs.

Typewritten notes of the Session's budget reduction suggestions from November 15, 1988, were distributed. Also notes of the discussion at the congregational meetings of November 29, 1988, and December 4, 1988, were distributed. Because these were informal sharing meetings with no official business, no minutes were written.

#### OTHER BUSINESS

Christmas Offering - It was moved by Leyland and passed to divide the Christmas offering equally between the Deacons fund and the general operating budget. Passed.

New Year's Eve - The suggestion from the small group facilitators to have a fellowship hour at 9:30 p.m. followed by a communion service at 11:00 p.m. was approved. The admission price is to bring an appetizer and \$1.00 for beverages.

Following a time for personal sharing by elders, the meeting adjourned with prayer at 10:00 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, December 13, 1988, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: DeLapp, Evans, Fuhrman, Gallup, Harrison, Kuhlkin, Leyland, Morse, Norr, Pappa, Preston, and Reynolds,

Elders Excused: Hinson, Mancini, Quinn and Alt. Brower

Staff Present: Burnham (moderator) and Sahrbeck

The business portion of the meeting was opened with prayer by Burnham at 7:30 p.m.

Burnham distributed several documents for personal review and consideration:

Report from the Task Force on Church Growth (regarding evangelism and church growth)

Permanent Judicial Commission decision in Remedial Case No. 88-1, Session of Brighton Presbyterian Church vs. Session of Third Presbyterian Church. ("More Light" issue.)

Notice of Rochester Community Forum Series, "The Moral Factor: Re-Thinking Human Sexuality"

#### CLERK'S REPORT

The minutes of November 8, November 15 and November 27, 1988, were approved as written.

Pappa reported on a phone conversation from Dan Wright.

Correspondence - Letter shared from David Anderson regarding promotion of Marriage Encounter. This will be considered as New Business. Thank you note was read from Dave Jenkins for \$40 from Sunshine Club given to Jan during her recent visit to Rochester.

Sunshine Club - Ev Sahrbeck expressed thanks for the food provided to his family by Session and Deacons following the memorial service for Bill Sempereora.

Baptisms - The following infants were baptized on Sunday, December 11, 1988:

Taylor Christina Martin, daughter of Richard and Christina Martin  
Andrew Holt Wood, son of Donald E. and Piper (Park) Wood

Holy Communion - Communion was served privately by Pastor Sahrbeck and Deacon Grace Dennison as follows:

Anne Steckel, Chester Stadler, and Aline Lane at home - 10/20/88  
Irene Aslette at Brae Loch Nursing Home - 11/3/88  
Gerry Pohle at Kirkhaven - 11/8/88  
Eugenie Percy at Friendly Home - 11/8/88

Communion was served to the congregation on Sunday, December 4, 1988, during the morning worship service, and following prayer meetings in the Chapel on November 16, 18, 23, 25 and 30, and December 2, 7, and 9.

DEACON'S MINUTES - Written minutes were received.

#### COMMITTEE REPORTS

Budget information was distributed by the Trustees. Written reports were received from the following committees. Due to time constraints, they were not reviewed nor acted upon during the meeting.

Nominating Committee  
Organ Committee  
Outreach  
Pastoral Care  
Publicity  
Stephen Ministries  
Women's Association  
Worship & Music

Also, Burnham has provided a schedule of important dates through Easter Sunday for elders, deacons and elder-deacon candidates.

#### DISCUSSION

Time was spent in organizing and discussing input received from the congregation over the past few weeks, along with our own perceptions of problems within the congregation. This was approached in four steps:

1. Identify perceived problems
2. Prioritize
3. Decide when and how to address
4. Decide when and how to inform the congregation.

Harrison presented needs/concerns which he perceived. These were discussed and expanded as follows:

1. Root out key situations - address - solve
2. Commitments - time, talents, money - "Not equal gifts but equal sacrifice"
3. All accept ownership
4. Help all experience the Holy Spirit
5. Communication and caring at all levels.
6. Put words into action.
7. Emphasize youth/young families/evangelical outreach
8. Worship service
9. Community of Jesus
10. Monty Burnham

Several problems expressed by the congregation were listed:

1. Judgmental attitude
2. Poor pastoral care at crucial times
3. Quality of sermons
4. Community of Jesus influence
5. Complaining/devisive behavior
6. Worship service format/content
7. Financial status
8. Unresolved hurts
9. Poor elder care

10. Poor followership
11. Lack of commitment
12. Lack of ownership/corporate concerns
13. Lack of emphasis on grace
14. Search for unanimity on session
15. Poor communication from elders
16. Locked doors
17. Need for more family events, non-threatening gatherings
18. Lack of vision/communication thereof
19. Pros and cons re youth program

It was agreed that Pappa will write an announcement for the Sunday information sheet thanking the congregation for their input and letting them know Session is considering their concerns and suggestions.

Suggestions from Session included:

1. Continue congregational forums
2. Session take united stand and communicate to congregation
3. Church-wide retreat

Of these problems, four seemed to be of equal importance to be addressed first. Without prioritizing they were listed with methods of approach:

Worship service - Referred to Worship & Music for recommendations back to Session.

Community of Jesus - Begin with a discussion within Session, reviewing previous Presbytery & Synod reports and materials from the Community. Establish a task force to meet and make recommendations to Session.

Concerns re Burnham - Referred to Committee on Ministry for report back to Session.

Attitude Problems - Process deferred to later date.

It was suggested by Morse that the Outreach Committee and Christian Education Committee be invited to visit Session personally on January 10 and February 14, respectively, to discuss their programs and goals. It was agreed to do this.

STEWARDSHIP - It was reported that as of 12/12/88, there are 136 pledges totalling \$269,148, averaging \$1,979 per unit. Following discussion regarding increasing income, it was moved by Harrison and seconded to list items for designated giving over and above pledges. Motion passed with one dissenting vote. It was agreed to discuss further at another time before putting this into motion.

It was agreed to meet again on December 20 to discuss budget. The meeting adjourned with prayer at 10:00 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, December 20, 1988, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: DeLapp, Evans, Gallup, Harrison, Hinson, Kuhlkin, Leyland, Morse, Norr, Pappa, Preston, Quinn, Reynolds, and Alt. Brower

Elders Excused: Fuhrman & Mancini

Staff Present: Burnham (moderator) and Sahrbeck

The business portion of the meeting was opened with prayer by Burnham at 7:30 p.m.

#### CLERK'S REPORT

Correspondence: Christmas card from Jenkins' and thank you letters from Dave Jenkins and Jane Balajthy (on behalf of Intervarsity) were shared. Letter from Presbytery regarding contributions for World Service-Armenia Relief was referred to Outreach Committee.

Membership - Moved by Pappa and seconded to grant a letter of transfer for Robert & Mary Wise to the Rush United Methodist Church, Rush, New York. Passed.

#### COMMITTEE REPORT

An updated Nominating Committee report was distributed.

#### BUDGET

The proposed budget was briefly discussed with some suggestions made for increasing income, including: Selling or increasing rent on 10 Cardinal Drive, increasing rent for preschool and music school, eliminate the copier, hold a service auction, pass the hat for videos/films, requested special designated gifts, assess each member for per capita expense, look to new members, reduce sexton hours, cut positions.

Each elder spent time alone determining how he/she would cut the budget, then came together to share that plan. Many suggestions were made both to decrease expenses and to increase income. The trustees agreed to meet again this week to establish a revised proposed budget.

Session will meet again on December 27, 1988. The meeting adjourned with prayer at 10:30 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty D. Burnham*  
Monty D. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, December 27, 1988, beginning with prayer in the Chapel at 7:00 p.m.

Elders Present: Evans, Gallup, Harrison, Hinson, Kuhlkin, Morse, Norr, Pappa, Quinn, Reynolds, and Alt. Brower

Elders Excused: DeLapp, Fuhrman, Leyland, Mancini, and Preston

Staff Present: Burnham (moderator) and Sahrbeck

The business portion of the meeting was opened with prayer by Burnham at 7:30 p.m.

#### CLERK'S REPORT

Correspondence: Thank you letter from the Kuhlkins was shared.

Moved by Pappa and seconded to join national effort for churches to ring bells on January 16 in observance of Martin Luther King's birthday. Passed.

#### PASTOR'S REPORTS

Burnham - Encouraged attendance at Marketplace Conference on January 7, 1989. Registration is at 8:00 a.m. at the Riverside Convention Center. Moved by Burnham, seconded and passed to cancel the Session breakfast on January 7. Requested suggestions for names of individuals to invite to the Inquirer's Class. Suggested that we observe Sanctity of Life Sunday with an offering for the Crisis Pregnancy Center to be taken February 5. Session agreed. Reported that the regular offering on Christmas Sunday was \$12,165 and the Christmas offering was \$1,919. Hinson led a prayer of thanksgiving. Shared that he and Sahrbeck will be presenting a sermon series regarding attitudes in response to one of the areas of concern identified previously.

Sahrbeck - Shared his feelings about what has been happening in our recent meetings and urged us to remember that while finances capture our attention, the church is people and without people and their involvement, which requires our nurture and encouragement, we will collapse. He encouraged us to remember that pastors are people too, and need our support and care. As Christians we are called to commitment and sacrifice and we need to fight together for the church. He read passages from Jeremiah 29 which relate to our current situation.

Further time was spent in group sharing.

#### BUDGET

Burnham distributed copies of documents he had prepared including "A Call to Commitment," listing seven items he feels we are called to; documentation of four items he feels are essential to support our identity and purpose statements; and six alternatives to a balanced budget. Another budget alternative was provided by the Trustees. All budget alternatives were considered.

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Following discussion of one of Burnham's alternatives, for he and Wendy to rent their home, move into the church building, and work part-time as pastor and part-time as custodian, it was moved by Morse and seconded not to consider or discuss this option further. The motion was passed with a majority vote, with those opposed feeling there was a need at this point to remain open to all suggestions.

Several elders agreed to contact individuals regarding possible budget cuts for their areas. This is being done to remain in communication and to seek feedback about the consequences of such cuts. Reports to be made at next meeting.

#### NEW BUSINESS

It was moved by Hinson and seconded that Burnham write a letter to Third Presbyterian Church on behalf of Session expressing our concern over their recent losses due to fire. Passed.

It was agreed to meet at 7:00 p.m. on Thursday, December 29, 1988, to attempt to finalize the budget so that it can be published January 8 in preparation for the Annual Meeting on January 15, 1989. The meeting adjourned with prayer at 10:35 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Thursday, December 29, 1988. The meeting was opened with prayer at 7:00 p.m.

Elders Present: Evans, Gallup, Harrison, Hinson, Morse, Norr, Pappa, Preston, Quinn, Reynolds, and Alt. Brower

Elders Excused: DeLapp, Fuhman, Leyland, Kuhlkin and Mancini

Staff Present: Burnham (moderator) and Sahrbeck

Harrison reported that we have now received 142 pledges totalling \$281,720. Burnham offered a prayer of thanksgiving.

Burnham reviewed his first "Call to Commitment," living within our means, and the items he feels are vital to support our purpose statement. He then shared about his relationship with Sahrbeck and how he feels their calls complement each other. Sahrbeck also shared.

Following extensive discussion about our relationships with one another, we reviewed the budget. Elders who had contacted various individuals about possible cuts reported the results of their conversations.

Prayer concerns were shared and the meeting adjourned with prayer at 10:15 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

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<p>PLEASE FOLLOW INSTRUCTIONS IN WORKBOOK</p> <p><b>A. Membership (PCUSA)</b></p> <p>ACTIVE MEMBERS DECEMBER 31, 1987 492</p> <p>ADHS 1988</p> <p>a. PROFESSION OF FAITH 11</p> <p>b. CERTIFICATE 11</p> <p>c. OTHER 12</p> <p>d. TOTAL GAINS (Add 2a, b, c) 34</p> <p>SUBTOTAL OF LINES 1 &amp; 2d 526</p> <p>LOSSES FOR 1988</p> <p>a. CERTIFICATE 24</p> <p>b. DEATH 5</p> <p>c. ALL OTHER LOSSES 90</p> <p>d. TOTAL LOSSES (Add 4a, b, c) 119</p> <p>e. TOTAL ACTIVE MEMBERSHIP 12/31/88 (LINE 3 minus 4d) 407</p> <p><b>f. FEMALE MEMBERS</b> 246</p> <p>a. INFANT BAPTISMS 12</p> <p>b. ADULT BAPTISMS 3</p> <p>CHURCH SCHOOL (SUNDAY &amp; WEEKDAYS)</p> <p>i. STUDENT, TEACHERS AND WORKERS (UNDUPLICATED COUNT)</p> <p>ia. TOTAL STUDENTS 130</p> <p>ib. TOTAL TEACHERS 57</p> <p>ic. TOTAL OFFICERS 3</p> <p>d. TOTAL LINE (Add 8a, b, c) 190</p> <table border="1"> <thead> <tr> <th></th> <th>MEN</th> <th>WOMEN</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>(15)</td> <td>12</td> <td>(18)</td> <td>3</td> </tr> <tr> <td>(17)</td> <td>9</td> <td>(18)</td> <td>6</td> </tr> <tr> <td>(19)</td> <td>4</td> <td>(20)</td> <td>1</td> </tr> <tr> <td></td> <td></td> <td></td> <td>5</td> </tr> </tbody> </table> <p>(All Totals are Members of Session (Unconsecrated System) Check Box Yes (Y) (21)</p> <p>Number of persons received on Profession of Faith up to age 18 9 (22)</p> <p>SIGNATURE OF PERSON FILLING IN REPORT <i>Anne P. McKibben</i> TELEPHONE NO. 247-2424 (716)</p> <p>NAME OF PERSON FILLING IN REPORT Anne P. McKibben</p> <p>ADDRESS 2710 Chill Avenue</p> <p>CITY ROCHESTER STATE NY ZIP 14624</p> <p><b>B. Finances</b> (Use Whole Dollars Only. Do Not Use Cents)</p> <p>9. BEGINNING BALANCE JANUARY 1, 1988 63,178</p> <p>10. RECEIPTS (INCLUDE ALL ORGANIZATIONS)</p> <p>Living Donors - Regular Contributions 362,953</p> <p>- Capital and Building Funds 4,466</p> <p>Bequests and other Non Living Sources -0-</p> <p>- Capital and Building Funds -0-</p> <p>- Other Income -0-</p> <p>Subsidy or Aid -0-</p> <p>TOTAL RECEIPTS (Add 10a, b, c, d, e) 367,429</p> <p>11. TOTAL LINE 9 + 10f 430,607</p> <p>12. EXPENDITURES</p> <p>a. Session Local Program (See Instructions) 309,879</p> <p>b. Session Local Mission 21,079</p> <p>c. Capital Expenditures 15,687</p> <p>d. Investment Expenditures -0-</p> <p>e. Per Capita Apportionment 4,858</p> <p>f. Presbytery Program &amp; Mission 6,000</p> <p>g. Synod Program &amp; Mission 500</p> <p>h. General Assembly Program &amp; Mission 2,400</p> <p>i. Other Mission Related to PCUSA -0-</p> <p>j. Other Mission Not Related to PCUSA 24,755</p> <p>TOTAL EXPENDITURES 385,158</p> <p>13. ENDING BALANCE OR BALANCES ON HAND LINE 9 PLUS LINE 10f MINUS LINE 12k 45,449</p> <p>14. VALUE OF ALL INVESTMENTS 12/31/88 (INCLUDE ITEM 12d ABOVE) (TO NEAREST THOUSAND) 00</p> <p><b>COMPOSITION OF CHURCH</b></p> <table border="1"> <thead> <tr> <th></th> <th>CONGREGATION</th> <th>SESSION</th> <th>DEACONS</th> </tr> </thead> <tbody> <tr> <td>ASIAN</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>BLACK</td> <td>5</td> <td>0</td> <td>0</td> </tr> <tr> <td>HISPANIC</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>NATIVE AMERICAN</td> <td>1</td> <td>0</td> <td>0</td> </tr> <tr> <td>WHITE</td> <td>401</td> <td>15</td> <td>15</td> </tr> <tr> <td>TOTAL</td> <td>407</td> <td>15</td> <td>15</td> </tr> </tbody> </table>													MEN	WOMEN	TOTAL	(15)	12	(18)	3	(17)	9	(18)	6	(19)	4	(20)	1				5		CONGREGATION	SESSION	DEACONS	ASIAN	0	0	0	BLACK	5	0	0	HISPANIC	0	0	0	NATIVE AMERICAN	1	0	0	WHITE	401	15	15	TOTAL	407	15	15
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ANNUAL MEETING OF PARKMINSTER PRESBYTERIAN CHURCH  
PART I - ECCLESIASTICAL  
January 15, 1989

The Annual Meeting of Parkminster Presbyterian Church was called to order at 12:45 p.m. by the Rev. Dr. Monty M. Burnham, Moderator. The meeting began with the singing of "The Church's One Foundation" followed by Scripture and prayer by Dr. Burnham.

Dr. Burnham declared that a quorum was present and that all transactions would be in order. Thanks was expressed to Anne McKibben and Linda Fullington for typing the 42-page annual report, to Jim Harrison and Jean Leyland for producing and typing the budget, and to Bob Jackson and Ken Morre for copying, collating and stapling the report.

It was moved, seconded and carried to approve the minutes of the Annual Meeting January 17, 1988, as written.

The report of the pastor was reviewed. Burnham also clarified the work of the Youth Ministry Committee and introduced Jack Cleveland who has been hired as Youth Director.

The report of the associate pastor was reviewed.

The reports of the Deacons, the Board of Ushers, memorial funds and the benevolence fund were reviewed.

The report of Session was accepted as written.

Reports were received from the following committees of the church: Christian Education, Sunday School, Summer's Best Two Weeks, Young Adults, Herman W. King Memorial Library, Boy Scout Troop #258, Worship and Music Committee, The Choir, The Men's Chorus, The Handbell Choir, Organ Committee, Chancel Committee, Parkminster Music School, Committee on Ministry, Fellowship Groups, Outreach Committee, Pastoral Care, Stephen Ministry, Stewardship Committee, Member and Attendance Statistics, Task Force on Poverty, Book Nook, Hospitality and Good News, Publicity, Retirees, Martha Circle, Rachel Circle, Women's Association, Mothers' Fellowship, Parkminster Preschool and Wedding Coordinator.

Opportunity was given for comments and questions. Thanks was expressed to Charlene Kuhlkin, Esther Huston and Paul and Judy Gluchowski for the children's Christmas play, to all those responsible for the Sunday School Teacher's Handbook, to the leaders of the music program and to the Organ Committee. Special thanks to Grace Cummings for her flexibility during the ongoing search for an organist.

Trustee Chairperson Jean Leyland introduced Jim Harrison to review the 1989 budget, expressing thanks for the many hours of work he had put into it. Harrison stated that Session is continually seeking God's priorities in developing the budget. Everyone was asked to help cut back in the use of utilities, phone and copying. Concern was expressed regarding the lack of heat on the 3rd floor. This will be further investigated by the Trustees. The concept of designated income was discussed; there is no set policy in place at this time although we have traditionally tried to work with a unified budget. Kuhlkin explained the partnership with Young Life to support the work

of Jack Cleveland. Paid staff were excused from the meeting during discussion of salaries. The terms of call for the pastors will be discussed and voted upon during the meeting of the Corporation.

Nominating Committee Chairperson George Evans placed the following names in nomination for Elders, Class of 1991: Candice Garnham, Charles Brower, Munroe Kuhlkin, Edward Morse, Cindy Nichols, Alternate Robert Newman. Hearing no further nominations from the floor, it was moved, seconded and carried that the nominations be closed and the clerk cast one ballot to elect the slate as presented.

Each elder nominee was given an opportunity to share why he/she felt called to serve in this way.

Evans then placed the following names in nomination for Deacons, Class of 1991: Doris Barrows, William Christopher, Thomas Ellinwood, Nancy Fitch, and Mary Jackson. Also, the name of Peter Crandall was placed in nomination for the Class of 1989 to replace Donna Hilton who has found it necessary to resign from the Board. Hearing no nominations from the floor, it was moved, seconded and carried that the nominations be closed and the clerk cast one ballot to elect the slate as presented.

Since the position of Alternate Deacon was still open, nominations were received from the floor. Michael Kuhlkin and Farress Crombe were nominated. It was moved, seconded and passed to close the nominations. There was discussion regarding the advantages of having a youth serve as Deacon and the possible scope of responsibilities for such a person. The general consensus was that it was a good idea that should be given serious consideration by the nominating committee. During the discussion, Mike Kuhlkin was out of the room thinking about the nomination and discussing it with his father. He returned and asked that his name be withdrawn; he did not feel ready to accept the nomination at this time. Vote was taken and Crombe was elected alternate deacon.

Each nominee then shared his/her feelings about being elected to the Board of Deacons.

The meeting was closed with prayer.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

ANNUAL MEETING OF PARKMINSTER PRESBYTERIAN CHURCH  
PART II - CORPORATE  
January 15, 1989

The meeting was called to order by Corporation Chairperson James Odmark at 3:05 p.m. A quorum was declared; actual attendance was 81. Associate Pastor Everett Sahrbeck opened with prayer.

The minutes of January 17, 1988 were presented and it was moved, seconded and

carried to accept the minutes as written. The minutes of August 7th, 1988 were corrected to read: The Rev. Monty Burnham was moderator of said meeting which opened with prayer at 11:05 a.m. The name of the meeting is to be changed to Ecclesiastical not Corporate. It was moved, seconded and carried to accept the minutes of August 7th as corrected.

The Treasurer's report and the year-end Financial Statement for 1988 were presented. It was moved, seconded and unanimously carried to accept these reports. The Trustee Chairperson, Jean Leyland, gave special thanks to Elizabeth Causey for her excellent record keeping. Rev. Burnham gave praise for the positive balance to start with in 1989. Elizabeth Causey, outgoing Treasurer, was then presented with a gift certificate on her retirement for 10 full years of faithful, fine, loyal, dedicated service. Thank you Betty!

The Trustee- Elder report was presented. Following no discussion, it was moved, seconded and carried to accept the Report.

The second part of the Nominating Committee report was presented by Chairperson George Evans. Placed in nomination for the position of Trustee-Elder: Candice Garnham, Charles Brower and Monroe Kuhlkin for class of 1991. The name of John Preston was presented for class of 1989. Following no further nominations from the floor it was moved, seconded and carried to cast one unanimous ballot for the entire slate.

Nominating Chairperson George Evans then presented the names of five persons from the congregation to serve on this coming years Nominating Committee: Steven Boggs, Joy Brower, Marilyn Christopher, Beverly Evans and Jean Newman. In addition, two elders, (one to be appointed by Session as chairperson) and one deacon will serve to make a total of eight persons on the Nominating Committee. Following no additional nominations, it was moved, seconded and carried to close the nominations and cast one unanimous ballot for the entire slate.

The names of Charles Forte, chairperson, John Horn, Barbara Steinmiller, Laurel Wooley were presented for nomination to the Audit Committee. Following no further nominations, it was moved, seconded and carried to close nominations and cast one unanimous ballot for the slate.

Nominations for Corporate officers were presented as follows: Corporation Chairperson: James Odmark, Alternate Corporation Chairperson: Jean Leyland, Corporation Treasurer: Richard McKibben, Alternate: Lynda Hunt, Corporation Clerk: Virginia Illi, Alternate Thomas Doughty, Financial Secretary: Robert Illi. Following no additional nominations from the floor it was moved, seconded and carried to cast one ballot for the entire slate.

The committee chairpersons were presented at this time. It was noted that chairpersons are still needed for Church in Society and Hospitality and Good News. A congregational vote is not needed for these positions. George Evans thanked present members of the Nominating Committee for their faithful service during the past months.

The Corporation Chairperson asked the ministers to leave so discussion could follow on: Terms of Call for the Pastors. The members of the congregation discussed lack of salary increase. The Committee on Ministry Chairperson

plus a Trustee Elder spoke to the issue of financial package for ministers. Committee on Ministry Chairperson James Quinn spoke to the congregation saying that the church is experiencing hard times financially. A great deal of soul searching and prayer for God's direction took place over the Terms of Call and while the package is not ideal all parties are willing to work with it. Both ministers are willing and feel called to serve here during these lean times. A motion was moved, seconded and carried to accept the Terms of Call as presented.

It was suggested that during the year as people felt financially able, to think about the needs of the church, sacrifices made and programs trimmed to consider giving an additional amount of money for these needs.

A motion was made that if an additional \$5,000 dollars above pledged amount comes in at any time that the dollar amount of Ministers study leave time be put back into Terms of Call, seconded, discussion followed. An amendment to the motion was: increase \$5,000 to \$8,500 to include \$3,500 of bequest monies freed up for operating fund usage. Seconded and discussion followed. After lengthy discussion the motion was withdrawn and seconder agrees. The congregation expressed faith in the Trustees for working on future financial concerns.

Old Business: None

New Business; Carl Schultz asked about the status of a Capitol funds drive and a Membership drive. Trustee-Elder Chairperson Jean Leyland noted that Session is addressing these concerns and will report back to the congregation. No further new business.

It was moved, seconded and carried to close the meeting. The Rev. Monty Burnham offered a closing prayer at 4:00 p.m.

Respectfully submitted,

Virginia H. Illi  
Corporation Clerk

*Virginia H. Illi*

The Session of Parkminster Presbyterian Church met on Tuesday, January 3, 1989. The meeting was opened with prayer at 7:00 p.m.

Elders Present: Evans, DeLapp, Fuhrman, Harrison, Hinson, Kuhlkin, Leyland, Morse, Norr, Pappa, Preston, Quinn, Reynolds, and Alt. Brower

Elders Excused: Gallup and Mancini

Staff Present: Burnham (moderator) and Sahrbeck

Guest Present: Elder nominee Cindy Nichols

#### CLERK'S REPORT

Correspondence - Thank you notes from Linda Fullington and Anne McKibben were shared. Also, the letter written by Burnham to Third Presbyterian Church.

Minutes - The minutes of December 6 and December 13, 1988, were accepted as written. As a follow-up to the December 13 minutes, Paul Gluchowski has been invited to meet with Session February 14 to provide a Christian Education update. Harrison will contact Outreach regarding a visit in January.

Holy Communion - Communion was served following prayer meetings in the Chapel on December 14, 16, 22, 23, 28 and 30, and in the Sanctuary on December 31 at the annual New Year's Eve Service.

Infant Dedication - Colin Lesley, son of David and Holly Anderson, was dedicated on Sunday, December 25, 1988, during the morning worship service.

Elder-Deacon Retreat - The retreat to be held February 3 and 4 with cost \$10. Reservations must be in to Josephine Hinson by January 29.

#### BUDGET

Harrison distributed the December financial report which showed an unexpected balance on hand at year end of \$14,753. Many prayers of thanksgiving were offered.

A budget revision from the December 29th meeting was distributed and discussed. Several additional changes were agreed upon due to the year-end balance. We were very grateful to be able to restore several of the cuts that had been proposed. It was suggested that a free-will offering be taken to offset the cost of the Dobson video series being presented in the Spring.

It was moved by Harrison and seconded to adopt the proposed budget dated 12-29-88 with adjustments made 1-3-89. Passed.

It was moved by Quinn and seconded to increase study leave days to 24 for Burnham and 21 for Sahrbeck in lieu of study leave dollars for 1989 only. Passed.

The budget will be presented to the congregation at the Annual Meeting January 15 with an explanation column included. It was agreed that we would prioritize at another meeting which items we would like to restore to the budget as additional resources become available.

DEACON'S - Minutes of November 1 and December 6 were accepted as written. Thankfulness for the service of the deacons was expressed. It was moved by Evans and seconded that a note of appreciation be sent. Passed. Pappa to respond.

#### COMMITTEE REPORTS

Christian Education - Reports of October 4, November 6 and December 12 were reviewed. Paul Gluchowski will continue to chair this committee, which we feel is doing an excellent job. In 1988 a portion of the children's offering was designated for CE use; feedback regarding 1989 is requested.

Credit Union - A federal examiner and supervisor is meeting with the committee to suggest a merger with a larger credit union.

Nominating Committee - Report reviewed. Discussion regarding need to encourage individuals to serve in positions that match their gifts. "Job Fair" to be held on day of annual meeting. Pappa and Hinson to set up table for Session.

Organ Committee - Report of December 11 reviewed.

Outreach - November and December reports reviewed. Upcoming events include Moment for Mission and brunch on January 26 featuring Brenda Farnham of Presbyterian Medical Missions, and Outreach Weekend February 19-20. Christmas gift donations to Cephas-Attica and Open Door Mission were greatly appreciated.

Pastoral Care - Reports reviewed and pastoral concerns shared.

Publicity - Report of November 27 reviewed. Noted that a coordinator is needed in this area.

Radio & Tape Ministry - October report reviewed.

Retirees - Continue to provide an excellent program for retirees. In December 80 people attended the Christmas lunch honoring residents of the Presbyterian Home.

Stephen Ministries - October and November reports reviewed.

Trustees - Report of December 22.

Stewardship - Report of November 3. Reminder that when negotiating the mortgage, we agreed to have a debt reduction program within three years and to work toward a 10% increase in the congregation.

Women's Association - Two reports reviewed.

Worship & Music - November report. Recommendations regarding worship are expected by February.

#### OLD BUSINESS

The Worship and Music Committee is continuing its search for an organist. This has been a long, difficult search. Please pray that someone will be found soon.

#### NEW BUSINESS

1. David and Holly Anderson have requested permission to visit Session to discuss Marriage Encounter. They will be invited January 10.
2. John Preston will share a "nugget" from Wagner's book on January 10.
3. Concern was expressed for relationship of the financial secretary to Session. Referred to Committee on Ministry.

Next meeting - January 10, beginning with prayer at 7:00 p.m. The meeting adjourned with prayer by Sahrbeck at 10:10 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on January 10, 1989, beginning with prayer in the Chapel at 7:00 p.m.

**Elders Present:** DeLapp, Evans, Fuhrman, Gallup, Harrison, Hinson, Kuhlkin, Leyland, Norr, Pappa, Preston, Quinn, Reynolds, and Alt. Brower

**Elders Excused:** Mancini and Morse

**Staff Present:** Burnham (moderator) and Sahrbeck

**Elder Nominees Present:** Garnham, Nichols, and Alt. Newman

The business portion of the meeting was opened with prayer by Sahrbeck at 7:30 p.m. Preston shared from Peter Wagner's book, Leading Your Church to Growth. Kuhlkin will share next.

#### PASTORS' REPORTS

**Sahrbeck** - Expressed appreciation for the amount of energy and time expended for the life of the church in the past month. Feels God has blessed our willingness to struggle together and has worked to move us together in the deeper life of the church. Is grateful for the experience. Ev shared several current pastoral concerns.

**Burnham** - Is thankful for last several weeks and feels God has uncovered long-term issues in the midst of the short-term problem of budget. Expressed excitement about "Marketplace" conference held on Saturday. Approximately twelve persons have joined inquiry classes. Jack Cleveland has arrived and is living at the Harringtons' home.

#### CLERK'S REPORT

Minutes of December 20, 27 and 29 were approved as written.

**Correspondence** - Thank you note from Cephas-Attica for Christmas gifts. Request by Belinda Naugle, member of Chili Presbyterian Church, to hold wedding at Parkminster. It was moved by Kuhlkin, seconded and passed to allow the wedding to take place, contingent on availability of Wedding Coordinator and at a time which would not conflict with previously scheduled piano recital.

**DEACON'S MINUTES** - Received as written. It was noted that the Deacons have been reviewing Peter Wagner's book; Session would like to hear what they have found worthwhile in the book.

#### COMMITTEE REPORTS

**Hospitality & Good News** - Report as written. Moved by Leyland and seconded that elders do visitation on the 4th Tuesday of each month. Following discussion, motion was tabled until later meeting.

**Outreach** - Chairperson Rose Pinneo will visit Session in March to share goals, etc.

**Stewardship** - Report as written.

**Worship & Music** - Written report was submitted which includes response to congregational concerns. Session will review it again and make report back to the congregation.

**Committee on Ministry** - Moved by Quinn and seconded to grant study leave to Sahrbeck March 13-17 to attend conference at National Cathedral, Washington, D.C. (Donald Coggin speaking) and March 27-30 to attend retreat. Passed. The committee also recommended that sensitive details such as hourly wage rates not be included in budget information given to congregation.

#### NEW BUSINESS

1. Dave and Holly Anderson visited to present information on Marriage Encounter and to request permission to promote it at the church. Weekends seminars are conducted three times a year. Moved by Harrison and seconded to grant permission as requested. Passed.
2. Revised schedule of upcoming dates was reviewed.
3. Report given by Burnham that 14 people attended the appetizer time New Year's Eve and approximately 25-30 attended communion. It was suggested that this event be reviewed in September next year to allow more time for preparation.
4. Elder-Deacon training will be held January 21. Leyland and Hinson to prepare breakfast.

#### OLD BUSINESS

1. Budget priorities for reinstatement were discussed. Many items are needed. Priorities will be set as funds become available.
2. The Community of Jesus issue was discussed. Further discussion and decisions about opportunities for the congregation will take place at a later date.

The meeting was adjourned with prayer at 10:35 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*M. Burnham*  
Monty Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on January 24, 1989, at the church. The meeting was opened with prayer by Sahrbeck at 7:05 p.m.

**Elders Present:** Evans, Gallup, Harrison, Hinson, Kuhlkin, Leyland, Mancini, Morse, Norr, Pappa, Preston, Reynolds, and Alt. Brower

**Elders Excused:** DeLapp, Fuhrman and Quinn

**Staff Present:** Burnham (moderator) and Sahrbeck

**Elders Elect Present:** Garnham, Nichols, and Alt. Newman



Elders elect were welcomed. Thanks was expressed to Leyland and Hinson for serving breakfast on Saturday morning for the Elder-Deacon training session led by Burnham and Sahrbeck. There was much sharing with elders elect, including questions regarding how they feel they can serve the congregation and some of the needs of the church.

At 8:30 p.m. deacons elect Mary Jackson, Nancy Fitch, Doris Barrows and Alternate Farress Crombe were welcomed into the meeting. There was discussion and examination, followed by prayer for the deacons elect and the Board of Deacons.

#### CLERK'S REPORT

Correspondence: Moved by Pappa, seconded and passed to approve request of Gloria Troup to display her paintings in the lobby area outside the Social Hall during the Easter season. Pappa to contact.

Moved by Pappa, seconded and passed to approve request from Presbyterian Home to allow Parkminster to be used for residents in case of an emergency at the Home. Pappa to respond.

Moved by Burnham, seconded and passed to approve request from Presbytery Stewardship Committee to use Parkminster on April 24 for a stewardship seminar for 75-100 people.

Moved, seconded and passed to approve request from Brownie Troop 30 to use church for a sleepover on Friday, March 10. Passed with certain restrictions. Pappa to respond.

Evans presented a written message received on Sunday. Brower and Reynolds to contact individual involved.

The meeting adjourned with prayer by Garnham at 10:05 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on February 7, 1989 at the church. The meeting was opened with prayer by Burnham at 7:10 p.m.

Elders Present: Brower, DeLapp, Evans, Garnham, Harrison, Kuhlkin, Mancini, Morse, Nichols, Norr, Pappa, Preston, and Alt. Newman

Elders Excused: Gallup, Hinson and Reynolds

Staff Present: Burnham (moderator) and Sahrbeck

Burnham distributed several items for review: "Spiritual Intimacy" from The Road to Reality by K. P. Yohannan; the prophecy delivered at the Elder-Deacon Retreat by Bill Dean; and a brochure about an upcoming conference. He also announced that James Forbes will speaking at Westminster Church on February. It was agreed

that elders and deacons would attend the monthly prayer and praise service February 12 to share about the retreat. Brower and Evans reported on their visit with a church member. A proposal of organization to support the purpose of the church was also distributed.

At 8:00 p.m. we all attended a reception for new member candidates, along with the deacons, then met with the candidates. Following a time of sharing by each person, it was moved by Mancini and seconded to receive all candidates who were present, as well as David Anderson and Ernest Balajthy who were unable to be present, contingent upon their meeting with elders on Sunday morning, into active membership at Parkminster. Passed.

Thus, the following were received:

Anderson, David	Letter of Transfer, Genesee Valley United Methodist Church, West Henrietta, NY
Anderson, Holly Jean	Letter of Transfer, Genesee Valley United Methodist Church, West Henrietta, NY
Balajthy, Ernest Paul	Letter of Transfer, Genesee Baptist Church, Genesee, NY
Balajthy, Janet Luhrs	Letter of Transfer, Grace Presbyterian, Montclair, NJ
Cornell, Carl	Reaffirmation of Faith
Cornell, Sandra Prince	Reaffirmation of Faith
Deutsch, Lynda Fisher	Reaffirmation of Faith
Doughty, Thomas R.	Letter of Transfer, Latta Road Baptist, Rochester, NY
Doughty, Christine Scott	Letter of Transfer, Latta Road Baptist, Rochester, NY
Macksamie, John Michael	Reaffirmation of Faith
Smith, Lisa D.	Reaffirmation of Faith
Tschorke, Betsy Dibble	Reaffirmation of Faith

These new members will be received by the congregation during the worship service on Sunday, February 12.

The meeting adjourned with prayer by Sahrbeck at 9:45 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, February 14, 1989. The meeting was opened with prayer by Burnham at 7:10 p.m.

Elders Present: Brower, DeLapp, Evans, Gallup, Garnham, Harrison, Hinson, Kuhlkin, Mancini, Morse, Nichols, Norr, Preston, Reynolds and Alt. Newman

Elders Excused: Pappa

Staff Present: Burnham (moderator) and Sahrbeck

#### PASTORS' REPORTS

Burnham - Thankful for the recent retreat and for signs of God's movement in personal life. Felt blessed by the Sunday evening format of worship. Seeking guidance on the correct way in which we can focus on our purpose statement, but does not feel called to preach on it at this time. Is concerned about the apparent dryness of the elder's prayer meetings; proposed that Session should open at 7 p.m. and prayers should be used as appropriate during the meetings. Would like to see committee reports in minute form so that spiritual support can be given. Feels the need for increased experience and information concerning the Holy Spirit. Will introduce the vision for the church. Wishes the 1990 budget to be ready 6/1/89 and the Nominating Committee to have finished its work by 6/30/89. Would like to do more "fun" things with the Session and Deacons. Has done more calling than usual this last month and has felt the pressure of the holiday month.

Sahrbeck - Is grateful for time to get back to a routine visiting schedule. Did a detailed program for the Retirees. Has concentrated on people needing follow-up and has appreciated time with the Inquirer's Class. Has worked hard with the Nominating Committee, has done much counseling and attended the Presbytery A.G.M. Has worked on the details of the Outreach Conference.

Comments on Pastors' Reports - Burnham's visions need to be revisited and will be put into Old Business. The prophecy given at the retreat was discussed. Nichols and Bev Evans will organize a schedule of people to greet newcomers on Sunday morning.

#### CLERK'S REPORT

Minutes: In minutes of 1/3/89, Holy Communion was served on 12/21, not 12/22. In minutes of 1/10/89, page 2, New Business #3, change "at" to "that." In Old Business #2, change "Communion" to "Community." Minutes were approved as corrected.

Infant Baptism - The following infants were baptized on Sunday, February 12, 1989: David Thomas Barry, son of Frank and Catherine Barry; Leslie Anne MacLean, daughter of Duncan and Susan MacLean.

Holy Communion - Communion was served privately by Pastor Sahrbeck and Deacon Grace Dennison to Irene Aslett at Brae Loch Manor Nursing Home on February 14, 1989.

#### OLD BUSINESS

##### Session organization and Individual Assignments for Ministry, 1989

Elders were urged not to be managers of committees, but to be a ministry. Discussion took place concerning the liberty of committees to act on their own, rather than consulting Session to the same extent as in the past. A list of criteria should be written for committee chairmen for reference when making decision for actions.

Proposed committee assignments were reviewed and changed (see attachment). The list provided is the skeleton on which to build.

Visitation Evening - It was decided that on the 3rd Tuesday in March, Session members will visit in pairs from 7:00-8:30 p.m. A Session meeting will follow at 8:30 p.m.

Outreach Committee - Will meet with Session on March 14, 1989.

#### DEPARTMENT OF KNOWING GOD'S LOVE

Worship and Music - Report reviewed. It focused on the clapping issue and will be revisited next month. Session members were encouraged to read the Proposed Amendments to the Constitution of the Presbyterian Church (U.S.A.). Item 2 of the report concerning usage of the Apostles and Nicene Creeds and the Affirmation of Purpose was approved.

Organ Committee - Report reviewed. The Session is most grateful to the writers of the newsletter.

Christian Education - The recommendation of the committee for another "Bring a Friend" Sunday was approved.

#### DEPARTMENT OF SHARING & DECLARING GOD'S LOVE

Hospitality and Good News - Report reviewed.

Stephen Ministries - Report reviewed.

#### DEPARTMENT OF SUPPORT

Outreach - Wendy Burnham intends to take Christian books into China. Request from committee for an announcement to be placed in "This Week" and made during the Sunday morning service. It is proposed that a receptacle be made available for monies for this project. The balance will be paid from Outreach contingency. Approved.

Publicity - Report reviewed.

Trustees - Report reviewed.

Committee on Ministry - Three days of vacation from March 28-30 were approved for Sahrbeck. Study leave for Sahrbeck will be from April 3-6, 1989. Burnham will be away from February 23-27, 1989. Motion by Norr, seconded and approved.

**OLD BUSINESS**

The Session and Deacons will all contribute funds to raise the honorarium for Bill and Linda Dean to approximately \$200.

**NEW BUSINESS**

Session breakfast will be held March 4, 1989. A nugget from Wagner's book will be given by the Deacons in March and by Kuhlkin in April.

On April 2 after the worship service, there will be a "feedback" meeting for the Session to report back to the congregation on issues raised earlier. Motion by Hinson, seconded and approved.

There will be a Presbytery Stewardship workshop on April 24 at 7:00 p.m. at Parkminster.

The meeting was closed with prayer at 10:25 p.m.

Respectfully submitted,

*Josephine Hinson*

Josephine Hinson  
Assistant Clerk

*Mont B. Burnham*  
Mont B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, March 14, 1989, at the church. The meeting was opened by Burnham with readings from Acts 2 and prayer.

Elders Present: Brower, DeLapp, Evans, Gallup, Garnham, Harrison, Hinson, Kuhlkin, Mancini, Morse, Nichols, Norr, Pappa, Preston, Reynolds, and Alt. Newman

Staff Present: Burnham (moderator)

Staff Excused: Sahrbeck

Deacon Nellie Morse visited to share "nuggets" from Wagner's book. She shared that within the Board of Deacons they found their resistance to the book to be due the time commitment and sharing of the Gospel that it requires. Some of the specific "nuggets" were that high morale is essential for a growing church; for a church to heal and grow, forgiveness and reconciliation must occur; pastors should be strong and sensitive; lay people must be submissive to authority; and love must be prominent. Nellie's sharing was followed by discussion and prayer.

**PASTOR'S REPORT**

Burnham - Has done a lot of visitation in homes and Attica. Has attended committee meetings, corporate prayer meetings, praise and adoration service. He would like at some time to discuss the effectiveness of the praise and adoration service. Dr. Tson was a "gift of God." Has been asked to chair the Evangelism and Discipleship

Committee of Presbytery which will require attendance at Council meetings as well. On April 15 there will be a Presbytery meeting with clergy and key lay people, to be held at Parkminster. Speaker will be Dr. Gary Demerest who leads evangelism in the denomination. The Crusade continuing committee is sponsoring a follow-up meeting April 20 at Pearce Memorial. The crusade choir will be invited to participate and Rick Marshall will give a \$10,000 gift to the community.

Additional time was spent in personal sharing by the elders and prayer.

Nellie Morse presented the concept of "Caretakers." She and two other deacons have revised the caring lists into a caretaker concept, with every member being charged to care for one another and deacons, elders, group leaders and specified others having direct care for certain members of the congregation. A suggested letter and stationery was distributed; letters should be mailed by March 26. Thanks was expressed for the work that went into this project.

**CLERK'S REPORT**

Minutes - Minutes of December 20, December 27, December 29, and January 24 were accepted as written. Minutes of February 14 were accepted as corrected: Reynolds was present. Minutes of February 7 were inadvertently omitted and will be presented next month.

Correspondence - Thank you notes were received from Bette Causey and Lois & Bob DeLapp.

Communion - Holy Communion was served to the congregation on Sunday, February 5, and following Wednesday evening and Friday morning prayer meetings on January 4, 6, 11, 13, 18, 20, 25, 27, February 1, 3, 8, 10, 15, 17, 22, 24, March 1, 3, 8 and 10.

Infant Dedication - Jessica Thomas, daughter of Sherry and Scott Thomas, was dedicated during the Sunday worship service on March 12, 1989.

DEACONS - Minutes of March 7, 1989, meeting were received. Reynolds to write note of appreciation to the Deacons.

**REPORTS FROM DEPARTMENT OF KNOWING GOD'S LOVE**

Worship & Music - Written report submitted. It was noted that Jean Houpt has expressed a desire to be a permanent substitute organist. New effort is being made to contact organ students from Eastman before they arrive in Rochester this fall.

**REPORTS FROM DEPARTMENT OF SHARING & DECLARING GOD'S LOVE**

Hospitality & Good News - Written report. Arranging for bus to Syracuse for Billy Graham Crusade April 30.

Pastoral Care - Written report.

Stephen Ministries - Written report. Eight new people are interested in this program. We all joined in prayer for the Stephen Ministers.

Preschool - Written report. Director is looking for a teacher for next school year to replace one who will be leaving. The committee is also looking into the possibility of starting a pre-kindergarten program for the fall of 1990. A new wooden climber is being built for the playground.

#### REPORTS FROM DEPARTMENT OF SUPPORT

Committee on Ministry - Recommended by committee to approve vacation for Burnham 4/15/89 - 4/19/89 and study leave 4/21/89 - 4/22/89 to attend "A Call to Renewal" in St. Louis. Passed. Presbytery Evangelism & Discipleship Committee will help with funding.

Outreach - Rose Pinneo and Greg Milley visited Session to discuss the activities and goals of Outreach. Current plans include a luncheon meeting for Brian Davidson June 18 and work days at the Open Door Mission. Gratefulness was expressed for the conference featuring Dr. Tson. A net amount of \$1527.69 received on the weekend will be forwarded to the Romanian Missionary Society.

It was moved by Reynolds and seconded to approve in principle the concept of an auction in the fall. Passed. It was moved by Harrison and seconded to accept an offering for World Relief on May 21 (provided the date is available on the church calendar). Passed.

Following discussion of communication difficulties, it was moved by Brower and seconded to insert announcement sheets in the Sunday bulletin. Passed. Other suggestions included a monthly bulletin board of events, photos of new members and interest sheets from new members.

A time of prayer was held for the Outreach Committee.

Stewardship - Written report. Discussion begun on campaign for 1990. Plan to send at least two members to Presbytery's workshop on developing stewardship campaigns.

Publicity - Written report. Help is needed for this committee.

Trustees - Minutes of February 23, 1989, and copy of letter from Attorney Kenneth Kouwe of December 29, 1988, were reviewed. Appreciation expressed for excellent minutes. Recommended by Trustees to give \$333.33 of special Easter offerings to youth director fund, balance to operating budget. Approved. Recommended by Sunday School that 50% of children's offering during 1989 be used for special outreach project. Approved.

#### OTHER BUSINESS

1. Suggested that each committee move toward submitting minutes of meetings rather than monthly report to Session.
2. It was moved by Burnham and seconded to adopt proposal regarding Inquirer's Class: Inquirer's Class proposed for five weeks beginning Sunday, April 2 and Wednesday, April 5, Session reception and interview Tuesday, May 9, and public reception on Sunday, May 14. Passed. It was moved by Evans and seconded that Dan & Carole Levering be invited to rejoin the church without attending classes. Passed.

3. On March 21, elder partners will go calling before meeting at the church at 8:30 p.m. Calls will be made to caring list people unless Care & Concern Committee brings names.
4. Moved by Brower and seconded that meeting to provide feedback to the congregation not be held April 2 since we are not prepared at this point. Passed. Issue of Community of Jesus will be finalized next week; recommendation regarding Worship and Music report will be finalized in April.
5. Committee on Ministry needs to clarify relationship of financial secretary to Session. Will report in April.
6. Fund of additional giving for Bill and Rinda Dean needs to be finalized and forwarded.
7. Session breakfast to be held April 1. Mancini and Harrison to cook. Reminder made to let them know if unable to attend.
8. April meeting will also include nugget from Wagner's book by Kuhlkin and visit from Christian Education Committee.
9. Moved by Evans and seconded to invite Dr. Gary Demerest to preach here on April 16. A retiring offering will be received in the narthex following the service to help defray estimated cost of \$75 honorarium and approximately \$70 for hotel if needed. Passed.

The meeting adjourned with prayer at 10:05 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Mont B. Burnham*  
Mont B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, March 21, 1989, at the church. The meeting was opened with prayer by Burnham at 8:40 p.m.

Elders Present: Brower, DeLapp, Evans, Gallup, Garnham, Harrison, Hinson, Mancini, Morse, Nichols, Norr, Pappa, Preston and Reynolds

Elders Excused: Kuhlkin and Alt. Newman

Staff Present: Burnham (moderator) and Sahrbeck

Prior to this meeting, elders went out in pairs to call on church members. Elders felt it was a positive experience.

The meeting time was used to discuss our need to answer concerns about the Community of Jesus that were brought up at the informal congregational meeting held in December.



It was felt that some people perceive that the Community poses a threat to the congregation while others would like information. We discussed some of the differences we experience among ourselves as members of Session and agreed that we feel our first commitment is to Jesus, followed by our responsibility to Parkminster. It was further agreed that we all "need Christ, need the Holy Spirit, are fallable and sinful." Uneasiness seems to be a result of "old" events and attitudes rather than more recent events.

It was suggested that we issue a positive statement from Session regarding what we stand for. We were also reminded that the congregation elected us to Session and agreed to accept the authority of Session.

It was agreed that we will finalize our next step regarding this issue as the first item of business at our meeting on April 11.

Following this discussion, we were sent on an Easter egg hunt by a note from the "Easter bunny." Eggs were quickly located within the room, each of which contained the words of a hymn. These were shared around the table and the meeting was closed with prayer by Sahrbeck at 10:15 p.m.

Respectfully submitted,

*Lois Pappa*

Lois Pappa  
Clerk of Session

*Monty B. Burnham*

Monty B. Burnham  
Moderator

**Note:** Minutes of April 11 meeting begin on page 504.

The Session of Parkminster Presbyterian Church met on Tuesday, May 9, 1989, at 7:00 p.m. at the church.

**Elders Present:** Brower, DeLapp, Evans, Garnham, Harrison, Morse, Nichols, Norr, Pappa, Preston, Reynolds, and Alt. Newman

**Elders Excused:** Gallup, Hinson, Kuhlkin and Mancini

**Staff Present:** Burnham (moderator) and Sahrbeck

At 7:00 p.m. an informal reception was held in the Library for all new member candidates, after which we all met in the Chapel for a time of sharing. We were joined during this time by guests Julie Kuyt and Steve Boggs. All the candidates shared their faith and desire to join Parkminster. Through motions and voting on each candidate, the following were accepted into membership:

Bartysch, Glenn	Letter of Transfer, Asbury First United Methodist
Bartysch, Kathy	Letter of Transfer, Asbury First United Methodist
Beigie, David	Reaffirmation of Faith
Chalmers, James	Reaffirmation of Faith
Chalmers, Mary Lou	Reaffirmation of Faith

Crawford, Mary Kate	Reaffirmation of Faith
Fairbrother, Thomas	Letter of Transfer, Dewey Ave. Presbyterian
Fairbrother, Kate	Letter of Transfer, Dewey Ave. Presbyterian
Galton, M. Jane	Reaffirmation of Faith
Ladd, Marty	Reaffirmation of Faith
Ladd, Patti	Reaffirmation of Faith
Levering, Daniel	Letter of Transfer, First Pres. Myrtle Beach, SC
Levering, Carole	Letter of Transfer, First Pres. Myrtle Beach, SC
Wood, Donald E.	Reaffirmation of Faith

Two other candidates were unable to be with us on May 9, but were visited previously by elders Preston and Hinson. Upon their recommendation, the following were accepted into membership:

Kroboth, Kenneth	Reaffirmation of Faith
Kroboth, Ruth	Letter of Transfer, Penfield United Methodist

## COMMITTEE REPORTS

**Youth Ministry** - Jack Cleveland visited to share the exciting things happening with the youth. He has been working mainly with the senior high group; help is needed in the junior high area. Prayer was offered for Jack and his ministry.

**Worship & Music** - Bob Newman, chairperson of the committee, brought a recommendation to offer Jean Houpt the position of organist on a permanent basis at the budgeted salary of \$76.92 per week. This recommendation was approved.

**Organ Committee** - Request was presented at the Session breakfast May 6 to hold a Celebration Organ Concert on May 25, 1989, to be followed by a reception. James E. Jordan to perform. Jim has agreed to play this concert while in Rochester to receive his doctoral degree and in celebration of the completion of the swell division of the organ. Request approved with the suggestion that a free-will offering be accepted for the organ fund.

**Outreach Committee** - Moved by Reynolds and seconded to permit a free-will offering for Brian Davidson when he is here to speak at a luncheon June 18. Passed.

## CLERK'S REPORT

**Membership** - Moved by Pappa and seconded to grant letter of transfer for Leo and Joyce Ostberg to the Rochester Christian Reformed Church in Penfield, NY. Passed. Moved by Pappa and seconded to move Kathy (Spring) Grossman from inactive to active status and grant letter of transfer to United Methodist Church of Webster. Passed.

Our next business meeting will be held May 16, 1989. We will not go calling that evening due to the amount of business to be completed. Three documents were distributed for review prior to May 16: Membership Care 5/9/89, Proposal for a Seminar and Sermon Series entitled "The Gift," and draft of "Statement of the Session of Parkminster Presbyterian Church."

The meeting adjourned with prayer at 10:25 p.m.

Respectfully submitted,

*Lois Pappa*

Lois Pappa  
Clerk of Session

*Monty B. Burnham*

Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, April 11, 1989, at the church, beginning with prayer at 7:05 p.m.

**Elders Present:** Brower, DeLapp, Evans, Gallup, Garnham, Harrison, Kuhlkin, Mancini, Nichols, Norr, Pappa, Preston and Alt. Newman

**Elders Excused:** Hinson, Morse and Reynolds

**Staff Present:** Burnham (moderator) and Sahrbeck

#### OLD BUSINESS

The Community of Jesus issue was discussed. It was agreed that Burnham, Sahrbeck and DeLapp will draft a statement for Session. The discussion was followed by a time of prayer.

#### PASTORS' REPORTS

**Sahrbeck** - Ev shared about his study leave at the College of Preachers in Washington, D.C. the week before Holy Week. This was an "intensive, rich time" and he hopes to be able to attend again. He also reported that Holy Week services were a blessing to him. Following Easter, time was spent in New Jersey and New York City. The next week he was able to attend a retreat at the Community of Jesus which was a good time for personal renewal and refreshment.

**Burnham** - Appreciated Holy Week events. Inquiry Class has started with 16 people attending. Has been involved with Evangelism and Discipleship Committee of Presbytery. Dr. Gary Demerest will be speaking at a workshop here at Parkminster April 15 and will preach April 16. . Monty will be leaving Friday to go to Missouri for a wedding, then on to St. Louis for a Presbyterians For Renewal conference. The Crusade Continuing Committee is sponsoring a meeting April 20 at Pearce Memorial Church to pray for the Syracuse Crusade, hear a challenge from Rick Marshall, and present \$10,000 to two local agencies serving the poor. Tentative plans are being made for Billy Graham to return for an anniversary event in the fall.

#### SCHEDULE FOR INQUIRERS' CLASS

Week 1 - Sunday, April 2 and Wednesday, April 5  
 Week 2 - Sunday, April 9 and Wednesday, April 12  
 Week 3 - Sunday, April 16 and Wednesday, April 19  
 Week 4 - Sunday, April 23 and Wednesday, April 26  
 Week 5 - Sunday, April 30 and Wednesday, May 3

Session Reception - Tuesday, May 9, 7:00 p.m.; Session Interview - 7:30 p.m.  
 Public Reception - Sunday, May 14, 10:30 a.m.

**SHARING** - Further time was spent in sharing needs and prayer for ourselves and members of the congregation.

#### CLERK'S REPORT

**Minutes** - The minutes of February 7, 1989, were accepted as written. The minutes of March 14, 1989, were accepted as corrected: Other Business, Item 9, "... following the service on the following Sunday to help defray . . ." The minutes of March 21, 1989, were accepted as corrected: Paragraph 3, "... are fallable and sinful."

**Correspondence** - Sign-up sheet was circulated for elders to help Scott Doughty during Sunday School hour. Letter from Kirkhaven requesting time to visit church was referred to Outreach Committee. Thank you letter from Bill and Rinda Dean for monetary gift was shared. Letter from Presbytery committees requesting time for triennial visit to Session was reviewed; it was agreed to invite them to visit on June 13. Burnham to contact.

**Communion** - Holy Communion was served to the congregation at the Maundy Thursday service, March 23, and at the Sunday morning worship service on April 2. Communion was also served following Wednesday evening and Friday morning prayer meetings on March 15, 17, 21, 24, 29, 31, April 5, and 7.

**Baptism** - The following were baptized during the Sunday morning worship service on April 9: Justin Lewis (infant), son of Keith and Carolyn Kirkpatrick, and Heather Ann Quinn (child), daughter of James and Kathleen Quinn.

#### DEPARTMENT OF KNOWING GOD'S LOVE

**Deacons** - Minutes of April 4, 1989, were accepted as written.

**Worship & Music** - Will present update on organist search next month.

**Radio & Tape** - Written report submitted. It was noted that \$200 profit from the sale of Dr. Josef Tson's tapes has been donated to his ministry.

**Christian Education** - Paul Gluchowski and Julie Kuyt visited to give a personal report. Thanks was expressed by Burnham on behalf of Session for the excellent programs being provided. Paul and Julie commented that the programs are going well because of an active, experienced, committed group of people who feel teaching is their "mission." They are also pleased with the number and qualifications of the people now serving on the C.E. committee. It has been a great help to have Jack Cleveland here and the youth program functioning well. Specific needs include more teachers for the fall, new teachers who can be trained for several years' service, chairs and tables. Also, while Paul and Julie feel good about current programs, they see a need for someone who can look at long-term plans from a broader perspective. Their visit ended with a time of prayer for Christian Education.

**Book Nook** - Report received from Carole Vetter. Carole plans to close the Book Nook. She is willing to turn it over to someone else if there is interest or to dispense of the inventory. Burnham to work with Carol in this process; Pappa to write note of thanks from Session.

#### DEPARTMENT OF SHARING & DECLARING GOD'S LOVE

Written reports received from Outreach, Pastoral Care and Stephen Ministries.

**Fun Ministries** - Bowling party was successful. Future plans include a golf tournament, All-Church Picnic June 25, band concerts in conjunction with musicians from other area churches, Monday night volleyball and star wars baseball at the church during July and August.

## DEPARTMENT OF SUPPORT

Presbytery Meeting - Ruth Pringle, Moderator of Synod, spoke of looking at and sharing faith. A new funding policy is being formulated. Dom Mancini is continuing as Elder Delegate, George Evans would like to serve as an alternate. Burnham is seeking an ex-elder to fill other delegate position.

Publicity - Report as written. Noted that help is still needed in this area.

Stewardship Committee - Preston reviewed plans for Stewardship Campaign 1989. It is proposed that a vision for the church for 1990 be developed and shared with the congregation through an all-member visitation program prior to the Stewardship Campaign. This will require that the budget be developed by June so the visitation program can be carried out in the fall. Pledges would be received and dedicated October 29.

Trustees - Financial Analysis through March 1989 and minutes of March 30 were reviewed. Expense reduction plans in the areas of RG&E, telephone, janitor supplies, photocopier and insurance have been addressed. These reductions will produce an anticipated savings of \$2,700 for 1989 against the \$3,600 requested at the time the budget was approved. Discussion followed regarding the copier. It was requested that since the number of copies will be limited, the copier should be used for the church only, not outside groups. Concern was also expressed regarding communication needs.

Rental, capital fund and building & grounds matters were also discussed. Church clean-up days are set for May 6 and 13. Groups are being asked to help in ongoing, weekly cleaning. Elders were given assignments for the library, offices and room 201.

Trustees will work with Committee on Ministry regarding security concerns.

## ADJOURNMENT

Elders will go calling on Tuesday, April 18. There will be no business meeting since Burnham will be out of town. A Session breakfast will be held on May 6; Garnham and Pappa to cook. The meeting was adjourned with prayer by Sahrbeck at 11:00 p.m.

Respectfully submitted,

*Lois Pappa*

Lois Pappa  
Clerk of Session

*Monty B. Burnham*

Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, May 16, 1989, at the church.

Elders Present: Brower, DeLapp, Evans, Gallup, Garnham, Harrison, Hinson, Kuhlkin, Mancini, Morse, Nichols, Norr, Pappa, Preston, Reynolds and Alt. Newman

Staff Present: Burnham (moderator) and Sahrbeck

Guest Present: Steve Boggs

The meeting was opened with prayer by Burnham at 7:05 p.m.

## OLD BUSINESS

The Statement of the Session of Parkminster Presbyterian Church distributed last week and a revised statement submitted by DeLapp were reviewed. Following discussion, it was moved by Preston and seconded to receive the statement as revised. Passed.

STATEMENT OF THE SESSION OF  
PARKMINSTER PRESBYTERIAN CHURCH

We, the Session of Parkminster Presbyterian Church, declare that we stand together to lead this congregation into truth and to defend it from error. The norm of truth is the Bible. It instructs us concerning what we are to believe and how we are to behave. We pledge to submit to it as we endeavor to lead God's people. We embrace the witness of the Westminster Confession of Faith regarding the Holy Scripture (THE BOOK OF CONFESSIONS, 6.001-6.010.)

We affirm our commitment to the position that the life, ministry, worship and governing policies of this church have been established and will be maintained in accordance with the Bible, the guidance and direction of the Holy Spirit, and The Book of Order of the Presbyterian Church (USA).

The Session recognizes its responsibility to further the peace, purity, and unity of the church. We will attempt to be alert to any influences that originate from other religious, social or political groups with which members of this congregation are affiliated. All members will be asked to support the positions and policies of this church and to promote the health and spiritual life of this congregation to the honor and glory of God.

It was further moved by Preston and seconded to accept the suggested Bibliography Concerning the Community of Jesus to be made available to the congregation. Passed.

In response to recent inquiries from the congregation, we, the Session of Parkminster Presbyterian Church, will make available to any member or friend, upon request, the following documents:

1. The Community of Jesus Publications
  - a) "What the Community of Jesus is All About"
  - b) "Vows of the Community of Jesus"
  - c) "Life Together"
2. Study Papers and Pronouncements of the Presbyterian Church (USA)
  - a) Synod of the Northeast: "Report on the Community of Jesus" Received, June 25, 1987
  - b) Presbytery of Genesee Valley: "Report of the Task Force on the Community of Jesus," and actions of Presbytery Received, June 25, 1985
  - c) Presbytery of Boston: "Report of the Task Force to Study the Community of Jesus," and actions of Presbytery Received, June 17, 1982

Donation to cover cost of materials: \$2.00



The Worship and Music report dated 1/17/89 containing a recommendation regarding worship was reviewed. The recommendation was approved and referred back to the committee for a final statement including an introduction and references from the Directory of Worship.

One of the areas of concern expressed in the November 1988 congregational informational meeting was that of clapping during the worship service. The Worship and Music committee has studied The Directory for Worship to determine what is mandated, recommended, common practice and/or permissible. The Directory for Worship outlines appropriate forms of worship, setting the norm and standards for the conduct of worship in The Presbyterian Church (U.S.A.). The Directory discussed several appropriate symbols of response that are used in worship. These range from clapping to silence.

The following conclusions of the W & M committee have been reviewed, discussed and accepted by session.

1. Recognize that we have a wide spectrum of preferences for forms of worship.
2. Come to the recognition that we have many varied opinions as to what is appropriate in worship, and each strive towards respecting those whose opinions may vary from our own.
3. Recognize the importance of maintaining reverence in worship.
4. Have balance in our worship that includes both traditional and contemporary forms.
5. Recognize that music in worship is not to be for entertainment or artistic display, and that clapping should not be used to applaud the music as though it were a performance.

It was moved by Harrison and seconded that we hold an informational meeting for the congregation following worship on June 11 to discuss the Community of Jesus and the Worship and Music statement. Passed.

Other items discussed at the congregational meeting in November, particularly Burnham and attitudinal problems, will be addressed by Session and brought to the congregation at another time, but as quickly as possible.

#### WAGNER "NUGGET"

Kuhlkin shared he feels this is an excellent presentation of church growth, but feels it was not specific enough about how to accomplish goals. He noted that in a growing church, intimacy is lost. Roe continued to say that love is essential and quoted several Bible references regarding love.

#### CLERK'S REPORT

Correspondence - Thank you letters from George & Bonnie Reynolds and from Janet Balajthy on behalf of InterVarsity were circulated.

Membership - Martha Garland has written to express her desire to transfer membership to Pearce Memorial Church in North Chili. It was moved by Pappa and seconded to grant a letter; Burnham to contact Gary Walsh at Pearce regarding the process. Passed.

It was moved by Burnham and seconded to move Mark Christopher to inactive status at Mark's request. Passed with regrets. Letter to be sent.

Communion - Holy Communion was served following prayer meetings on April 19, 21, 26, 28, May 3, 5, 10 and 12.

#### COMMITTEE REPORTS

Worship and Music - Reported that Jean Houpt accepted organist position.

Preschool - Copy of school brochure distributed.

Following a time of sharing personal and pastoral concerns, the meeting was adjourned with prayer at 10:15 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met at 7:00 p.m. on Tuesday, June 13, at the church.

Elders Present: Brower, Evans, Gallup, Garnham, Harrison, Nichols, Norr, Pappa, Preston, Reynolds and Alt. Newman

Elders Excused: DeLapp, Hinson, Kuhlkin, Mancini, and Morse

Staff Present: Burnham (moderator) and Sahrbeck

Guests Present: Stewart Pattison, Metropolitan Committee of Presbytery  
Raymond Trout, Presbytery Committee on Ministry  
Kathy Simpson, Metropolitan Committee

The Rev. Pattison opened the meeting with prayer, followed by introductions. The roles of the Committee on Ministry and the Metropolitan Committee were discussed. The Metropolitan Committee is responsible to empower and enliven congregations by helping with capital campaigns, assisting in the development of a mission statement in case of a pastoral vacancy, and fostering linkages between churches. The Committee on Ministry deals with anything between pastors and congregations, usually in the case of a pastoral vacancy. They are also responsible for carrying out triennial visits with church sessions.

Discussion was held on ways that the congregation of Parkminster Church cares for our members and friends, how we respond to the needs of our community, and how we participate in the work of the church worldwide. This discussion became quite lively as many elders shared what they would like to see the church doing five years from now.

This visit from Presbytery representatives was greatly appreciated as a means to better understand the help they can offer us and as a forum to share what is happening at Parkminster.



**PASTORS' REPORTS**

Sahrbeck - Shared about activities for last two months. Found the Inquirer's Class to be a rich, good investment of time with obvious changes in people. A high point was a luncheon meeting with Larry Scott and Scott Rigby, both of whom have visions for working with singles in their 20's. Attended premarital counseling training session at Pearce Church which was very helpful. Shared specific pastoral concerns. Is coordinating work of two sextons, which is difficult to do. Struggling with budget restrictions, would like to revisit copier situation.

Burnham - Also shared about two months' activities. Kathy Bartsch has agreed to act as interim assistant superintendent of Sunday Schools. Has spent a lot of time with Larry and Jack. Enjoyed Bring-a-Friend Sunday and Jordan concert. Met with Webster Church session and pastor regarding homosexuality issue.

**CLERK'S REPORT**

Minutes - Minutes of April 11, 1989 were accepted with typographical/grammar corrections; minutes of May 9, 1989 were accepted with one correction under Outreach Committee - Moved by Reynolds; minutes of May 16, 1989 were accepted with suggestion to include Worship and Music statement in official copy.

Correspondence - Thank you letter from Eleanor Keller was shared and referred to Trustees to respond to request for next year. Thank you letters from Christy Stewart, Gary Demarest and Fuller Theological Seminary were shared. Letter of resignation from Phil Price as director of men's choir was accepted with regret and with thanksgiving for long and faithful service. Burnham to respond.

Communion - Holy Communion was served to the congregation on Sunday, June 4, 1989, and following prayer meetings on May 17, 19, 24, 26, 31, June 2, 7, 9.

**DEPARTMENT OF KNOWING GOD'S LOVE**

Christian Education - Minutes of May 2 reviewed.

Worship & Music - Report of April 28 reviewed.

**DEPARTMENT OF SHARING AND DECLARING GOD'S LOVE**

Deacon's - Minutes of May 2 reviewed.

Membership Care - List of members with special needs at this time was brought to our attention. Please review the list often and help as you can.

Organ Committee - Report of 6/9/89. It was noted that the Jim Jordan concert on May 25 was enthusiastically supported by over 150 people; \$258 net was received from the free-will offering.

Preschool - Report of 5/3/89 and brochure were reviewed. Burnham, Evans and Pappa to meet with Susan Fuhrman to review some questions raised by Session regarding more openness regarding Christian aspect of school.

Pastoral Care - Reports of 5/3 and 6/1 reviewed.

Stephen Ministries - Report of 5/3 reviewed. Request for budget for 1990 noted.

**DEPARTMENT OF SUPPORT**

Trustees - Minutes of April 27 and May 24 were reviewed, including a recommendation for spending the balance in the capital fund account. Following discussion and slight modification, the following expenditures were approved:

1. Baseboard coving and floor tile in classrooms and lower floor coatroom	\$ 700
2. Improve heating system in church per proposal	4000.00
3. Improve sound system per proposal	1600.00
4. Storm windows for south side of church (max 14 @ \$62)	900.00
5. Outside light corner of church and parking lot	100.00
6. Choir loft patch and paint *	50.00
7. Mortgage reduction (any unspent funds after Session review November 1989)	<u>\$2124.55</u>
Balance on hand 5/31/89	\$9474.55

\* Per discussion, final decisions regarding the floor in the choir loft will be made after organ renovation is completed and with consideration of accoustical needs.

It was moved by Harrison and seconded to use a special gift of \$600 toward the cost of a typewriter, specific unit to be approved by the Trustees. Passed.

It was moved by Gallup and seconded to override a Trustee action to block off the driveway between the church parking lot and Cardinal Drive except at times required to meet the law to prevent the drive from becoming public domain. Passed.

Stewardship - Report of June 6 and membership and attendance statistics were reviewed. Net membership is up in 1989; attendance has decreased. It was moved by Preston and seconded that the Deacons, if willing, will contact sponsors of new members in the last year to follow up and encourage new members. Passed. Preston and Sahrbeck to relay request to Deacons.

Committee on Ministry - Report of 6/6/89 reviewed. Replacement for Brad Emery needed on committee. Moved by Norr and seconded to approve vacation time for Sahrbeck July 11 - 30 (20 days). Passed.

Outreach - Reports of May 1 and June 1 reviewed. World Relief offering May 21 totalled \$2,270.76. Luncheon planned on June 18 for Brian Davidson.

Presbytery - Burnham reported on the April and May Presbytery meetings. General Assembly is now meeting in Philadelphia.

Publicity - Report of May 1, 1989 reviewed.

Retirees - Report of May 7, 1989 reviewed.

**NEW BUSINESS**

Moved by Harrison and seconded to give the Women's Association permission to hand out a questionnaire regarding program needs to women of the congregation following worship on Sunday, June 16. Passed.

Moved by Harrison and seconded to invite Presbytery to meet here on March 27, 1989, or April 24, 1990.

The meeting was closed with prayer at 10:00 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty H. Burnham*  
Monty H. Burnham  
Moderator

Correction: Add under Committee Reports

Stewardship - Moved by Preston and seconded to obtain special offering envelopes separate from regular envelopes for 1990. Passed.

The Session of Parkminster Presbyterian Church met at 7:00 p.m. on Tuesday, June 20, 1989, at the church.

Elders Present: Brower, Evans, Gallup, Garnham, Harrison, Hinson, Mancini, Nichols, Pappa, Reynolds, and Alt. Newman

Elders Excused: DeLapp, Kuhlkin, Morse, Norr and Preston

Staff Present: Burnham (moderator) and Sahrbeck

The meeting was opened with prayer by Sahrbeck

Focus on Poverty Committee - Linda Schultz and Sydia Cromer visited to review the minutes of the Focus on Poverty Committee dated May 27, 1989, and to share about the work of the committee. Their purpose is to encourage all members of the church to be sensitive to the needs of the poor. They work in conjunction with Outreach and Deacons. They have been providing bulletin boards about opportunities and organizing some work projects. Approximately 20 people a month, organized by Marian Carson, are currently working at the Genesee Valley Regional Food Service. More committee members are needed to carry out their work. Their visit ended with a time of prayer.

#### OLD BUSINESS

Congregational Concerns - Discussion was held on how to address congregational concerns regarding Burnham (specifically sermons) and attitudinal problems. The Committee on Ministry has been addressing specific concerns with the pastors but does not feel they can give a "report" or "statement." It was decided to add a time for "Sermon Feedback" to the Wednesday evening summer schedule. This will be an opportunity for members to give either positive or negative feedback to the ministers regarding the previous Sunday's sermon. Elders are encouraged to attend as often as possible and signed up for specific weeks. Individuals who have expressed concerns should be encouraged to use this opportunity to be specific about their concerns and to offer suggestions as to how we can move forward.

Further discussion included need to encourage dialogue; help individuals deal with judgements of each other, possibly through sermons, Sunday School classes, testimonies; build relationships; pray; "forgive and forget;" keep short accounts with God; visit more.

#### NEW BUSINESS

Summer Schedule - The following schedule was approved for Wednesdays beginning June 28.

5:45 p.m.	Prayer
6:15 p.m.	Communion Service
6:30 p.m.	Picnic in the Park
7:30 p.m.	Potpourri - informal fellowship, volleyball, star wars baseball, sermon feedback

Nominating Committee - Replacement needed on committee for Ed Morse. Nichols to ask DeLapp if he is willing to serve.

Presbytery Commissioner - Evans volunteered to be commissioner.

Proposal re seminar and sermon series on Holy Spirit - Moved by Hinson and seconded to approve a three-week series including sermons, Sunday School and midweek seminars as proposed. Passed. Suggested that a brochure on this series be handed out with stewardship information during every member canvass.

Covenant of Renewal - It was agreed to adopt the covenant of renewal statement presented to the founding meeting of Presbyterian for Renewal April 22, 1989. Moved by Burnham and seconded to ask Outreach Committee to consider paying the \$300 annual stipend from Outreach funds. Passed.

Basketball Court - The situation on the basketball court was discussed. In trying to balance the desire to care for the people who use the basketball court, while continuing to care for our own congregation's sense of security, several individuals are attempting to establish a rapport with the players. Everyone is asked to keep the pastors informed of any incidents in or around the court. This will be closely monitored.

Unleashing the Church - Burnham distributed copies of this book by Tillapaugh for summer reading. It will be discussed in the fall.

Deacons - Report of June 6 reviewed.

Copier - This is an ongoing concern which will be addressed in July.

Session Picnic - To be held Tuesday, July 18, at the Pappas.

Sign for Cardinal Drive drive-through - It was agreed that a "Private Drive" sign might keep some traffic from using this drive-through. It was further agreed that residents on Cardinal Drive should be informed and invited to continue using the drive if desired.

Following a time of sharing concerns, the meeting was adjourned with prayer at 10:00 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty H. Burnham*  
Monty H. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, July 11, 1989, at 7:00 p.m. at the Church.

**Elders Present:** DeLapp, Evans, Gallup, Hinson, Kuhlkin, Mancini, Nichols, Pappa, Preston, and Reynolds.

**Elders Excused:** Brower, Garnham, Harrison, Morse, Norr, and Alt. Newman

**Staff Present:** Burnham (moderator)

**Staff Excused:** Sahrbeck

The meeting was opened with prayer by Burnham at 7:05 p.m. Burnham suggested that we consider only priority matters and then proceed to the Bergen Week of Renewal to hear Dr. Thomas Skinner.

The following items were addressed:

1. Moved by Burnham and seconded to approved proposed dates for Inquirer's Class beginning Sunday, September 17 and Wednesday, September 20. Session will meet with the candidates on Monday, October 23 and they will be greeted by the congregation on Sunday, October 29. Passed. It was suggested that Burnham and Sahrbeck be given permission to schedule these classes in accordance with the church calendar without specific approval by Session each time.
2. Moved by Burnham and seconded to allow a non-member to hold a wedding at Parkminster September 16; Laurie Odmark to coordinate. Passed.
3. Financial Analysis was distributed and reviewed by Preston.
4. Nominating Committee is considering question of youth delegate suggested at Annual Meeting. Nichols to review by-laws.

Committee reports were received from Outreach, Pastoral Care and Trustees. Pastoral concerns were shared. Thanks was expressed to Kuhlkin, Evans and Brower for repairing the water leak. Agreed to pay Brower for expenses incurred.

The meeting was adjourned with prayer by Mancini at 7:35 p.m. Session picnic will be held at the Pappa's on July 18.

Respectfully submitted,

*Lois Pappa*

Lois Pappa  
Clerk of Session

*Monty B. Burnham*

Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, August 11, 1989, at 7:00 p.m. at the Church.

**Elders Present:** DeLapp, Evans, Gallup, Hinson, Mancini, Garnham, Harrison, Norr, Reynolds, and Alt. Newman

**Elders Excused:** Brower, Kuhlkin, Morse, Nichols, Pappa, and Preston

**Staff Present:** Burnham (moderator) and Sahrbeck

The meeting was opened with prayer by Burnham at 7:00 p.m.

### PASTORS' REPORTS

**Burnham:** Has had many pastoral concerns. Has been working hard on sermons. Has enjoyed recent events with the church members. Reported on and was excited by VBS and SBTW. Shared some of the current activities of Jack Cleveland and Larry Scott.

**Sahrbeck:** Shared about his recent vacation and his concern for his parents' failing health. Shared pastoral concerns. Is on the Committee of Reference for the new pastor at Perinton.

### CLERK'S REPORT

The minutes of recent meetings (June 13, 20 & July 11) will be approved next month.

**Correspondence:** Thank you notes from Prestons and Anne McKibben. Letter of appreciation from Martins. Request for wedding and reception of Julie Deister was turned down by consensus.

### TRUSTEES REPORT

Harrison led discussion of the 1990 budget and reviewed the rationale for it. Moved by Evans, seconded and passed to approve the budget for presentation to the Stewardship Committee. The budget will be revisited in September as several Session members were absent.

**DEACON'S MINUTES** - Received as written.

### COMMITTEE REPORTS

**Book Nook** - Received as written

**Committee on Ministry** - Motion was approved for Burnham study leave August 9-11 and August 16-September 3 and Burnham vacation September 11-19 and October 11-19.

**Focus on Poverty** - Received as written

**Outreach** - Request to hold the Service Auction on November 17 was approved.  
**Stephen Ministries** - 6 active cases are being cared for at the this time.

### OLD BUSINESS

1. The issue of youth elders and/or deacons will be discussed in September when Nominating Committee Chairperson Nichols is present.



2. Preschool concerns will be reviewed when visit has been made.
3. Burnham encouraged members to read Unleashing the Church. Chapter 2 is particularly insightful.
4. Congregational Concerns - Burnham senses that the Wednesday evening sermon talk back sessions do not draw those who are in disagreement.

**STEWARDSHIP COMMITTEE**

Laura Cockrell met with the Session.

1. Asked for approval for a Wills and Estate Planning seminar to be held on Wednesday, November 29. Approved.
2. Fall Campaign - Has identified 6 areas of interest: Worship and Music, Missionary Support, Christian Education, Youth Ministry, Care of the Flock, and Evangelism.

Has a desire to get the congregation involved in the vision, rather than in numbers. Is putting a brochure together and requested approximately \$200 for printing, etc. Requested approval for a kick-off luncheon for those taking part in the all-church visitation, possibly on September 24. Pledge cards will be given out for return by October 1. Pledges will be received and dedicated the last Sunday in October, leaving two weekends in November for follow-up. A time and talent survey will also be prepared.

Motion by Mancini was seconded and passed to accept the campaign.

**NEW BUSINESS**

1. Hospitality following the service on Sundays will be discussed in September.
2. Request by Bob Jackson to meet with Session regarding Session statement on Community of Jesus. Evans and Harrison will visit him.
3. Letter received from Shirley Merz. Garnham and Mancini will visit.
4. Peacemaking Offering on October 1, 1989. General Assembly requests we communicate to the congregation concerning this. An explanation will be printed in "This Week at Parkminster." Brochures and envelopes will be made available.
5. Bicentennial Fund - We may designate where the money goes. Two Session representatives will attend the kick-off dinner on September 21 at Twelve Corners Presbyterian Church. Keith Harrison and Vern Elgin will visit Session.
6. Letter of resignation by Bonnie Reynolds as director of bell choir received. Agreed to accept her resignation with regrets. Burnham to write letter of appreciation.
7. Bill Christopher proposed that Session members pray with pastor taking part in the Sunday morning service. This will take place at 10:15 in Burnham's study.
8. New Year's Celebration - DeLapp will talk with Mary Jane Preston and report back in September.

**DATES**

August 15 - no meeting.

Sunday, September 3 - Presbyterian Bicentennial Celebration at Genesee Country Museum. Tickets will be available in the office.

September 12 - Burnham will be away - may be used for visitation.

September 19 - Session business meeting.

The meeting was closed with prayer at 10:20 p.m.

Respectfully submitted,

E. Josephine Hinson

Assistant Clerk of Session  
Josephine Hinson

*Monty B. Burnham*  
Moderator  
Monty B. Burnham

The Session of Parkminster Presbyterian Church met on Tuesday, September 19, 1989, at the church.

**Elders Present:** Brower, DeLapp, Evans, Gallup, Garnham, Harrison, Hinson, Mancini, Nichols, Norr, Pappa, Preston, and Alt. Newman

**Elders Excused:** Kuhlkin, Morse and Reynolds

**Staff Present:** Burnham (moderator) and Sahrbeck

The meeting was opened with prayer at 7:00 p.m.

**PASTOR'S REPORTS**

**Burnham** - Very grateful for study leave and recent vacation time in California and Boston. Attended to several pastoral concerns during time between the two.

**Sahrbeck** - Been involved in fall start-up of activities, leading adult Sunday School series, gave charge to Wayne Hill at Perinton Church, conducted weddings and funerals. Helped Mike Kuyt move store to Marketplace Mall on day off. Visiting Attica continues to be a good experience. Music School tea attended by approximately 60.

Pastoral Concerns were shared.

**CLERK'S REPORT**

**Minutes** - Minutes of June 13, June 20, July 11 and August 11 were received with one correction. One item from June 20 moved to June 13.

**Correspondence** - Letter from Bill Christopher regarding non-smoking AA meetings to be considered as New Business. Letter from Nancy Sahrbeck regarding Music School concerns referred to Trustees.

**Baptism** - The following infants were baptized on Sunday, August 13, 1989.

Stephanie Marie, daughter of Charles and Laurel Cockrell  
Megan Lynn, daughter of David and Deborah McClurg

**Communion** - Holy Communion was served to the congregation on Sunday, August 6, and following prayer meetings on June 14, 16, 21, 23, 28, 30, July 5, 7, 12, 14, 19, 21, 26, 28, August 2, 4, 9, 11, 16, 18, 23, 25, 30, September 1, 6, 8, 13, and 15.

**COMMITTEE REPORTS**

**Deacons** - Minutes of September 5 received. Noted that Jeff Willet has resigned from Deacons. Alternate Deacon Farress Crombe to be ordained and installed during Sunday worship service September 24. Moved by Mancini and seconded that clerk of Session write note of appreciation to Willet. Passed.

**Trustess** - Minutes of August 24 received. Old boiler will no longer be used. Repiping from new boiler will be undertaken this weekend. Note to be put in This Week at Parkminster suggesting people dress warmly during this period. Appreciation expressed for many hours of work on new sound room, especially by Hubert Houpt, and for new cove molding and tile completed by George Evans.



Christian Education - Report of September 5 reviewed. Noted that while a few teacher helper positions are still open, many have been filled for which we are grateful. Committee members and co-chair also needed. Request for space referred to Trustees. Eight people attended Sunday School Conference in Buffalo which Burnham reported as "excellent." Scott Caton and Wendy Burnham are repeating Sunday School class on Monday evenings at 7:15 p.m.

Nominating Committee - Reviewed committee's thoughts on the positions of youth elder and deacon. Agreed by consensus that we would like to see a 1-year term offered for each position. The position would not be ordained and carry no voting rights. Agreed person would be nominated by the youth group and voted in by the congregation. Caretaker List would be made up of peers, position would carry less responsibility than ordained position. It was also suggested that the position(s) could remain open in any particular year if suitable candidates were not available. Committee Chairperson Nichols to discuss further with Jack Cleveland.

Suggestion made that at some point we might want to consider holding two congregational meetings each year with elders and deacons being elected in late May to serve a September through August year, rather than a calendar year. Committee reports would still be presented at an annual meeting in January.

Outreach - Report of September 1. Noted that a Service Auction for the benefit of Youth Life will be held November 17, 1989.

Pastoral Care, Stephen Ministries - Reports reviewed by Mancini.

Stewardship - Fall campaign underway with luncheon/orientation for callers scheduled September 24. Pray for the campaign. Very important for money but also for "Sharing the Vision."

Women's Association - Fall activities of women include study of book, Celebration of Discipline, by Richard Foster; studies to be held 4th Wednesday and 4th Saturday mornings. Quarterly informal meetings "For Women Only," first of which will be held October 7 at Wendy Burnham's. Bible Study, "Not For Women Only," to be repeat of Sunday morning classes by Wendy Burnham and Scott Caton. Mothers' Fellowship continues to meet 2nd Wednesday each month.

## OLD BUSINESS

1. Preschool concerns - meeting to be held this month.
2. Unleashing the Church to be discussed at Session breakfast October 7 with report back to full Session October 14. Evans and Mancini to cook breakfast.
3. Congregational concerns - Sermon feedback on Wednesday evenings was productive for those who came. Brevity and relevance in sermons are important. Brief reports were given on calls made September 12. Time was spent in personal sharing about our own perceptions and discussing our vision for the church.
4. Hospitality in Narthex following Sunday services - It is helpful to pastors and elders to have commitments to be there each Sunday. Sign-up sheet circulated.
5. Evans and Harrison reported on visit with Jackson.
6. Garnham and Mancini reported on visit with Merz. Her suggestions will be considered by the appropriate committees.
7. New Year's Eve Celebration - Meeting scheduled (Sahrbeck, M.J. Preston, Pappa, DeLapp, Newman) to plan event.
8. Christmas decorating - Garnham to ask Mary Lou Chalmers.
9. Bicentennial Fund representative Vernon Elgin to visit Session October 10.

## NEW BUSINESS

1. Suggestion to ask AA to be non-smoking group was discussed. Preston to discuss with group representative.
2. Peacemaking Offering - To be announced in This Week at Parkminster and brochures made available.
3. Moved by Evans and seconded to make Boycott Product Card available to congregation. This card is published by Christian Leaders for Responsible Television and includes list of products which are manufactured by The Mennen Company and Clorox Corporation, leading sponsors of programs containing sex, violence and profanity on TV. Boycott in effect until July 1990. Passed.

Since Burnham will be away October 17, there will be no Session meeting that evening.

Meeting adjourned with prayer by Sahrbeck at 10:00 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met at 7:00 p.m. on Tuesday, October 10, 1989, at the church.

Elders Present: Brower, DeLapp, Evans, Gallup, Garnham, Harrison, Hinson, Kuhlkin, Mancini, Nichols, Norr, Preston, and Reynolds

Elders Excused: Alt. Newman, Morse and Pappa

Staff Present: Burnham (moderator) and Sahrbeck

Guests Present: Vernon Elgin, Bicentennial Fund Counselor  
Rose Pinneo and Robert Thurling

Burnham opened the meeting with prayer and an introduction of Vernon Elgin.

Mr. Elgin explained the Bicentennial Fund of the Presbyterian Church USA. The goal of the Genesee Valley Presbytery is \$1,870,000. It is anticipated that about 40% will come back to support work in this Presbytery. He mentioned that if we decide to participate, it is advisable to set a goal for the church. He explained methods of giving and the time factors involved as outlined in the supporting informational material each session member received. It was recommended that an individual from the church attend one of the local leadership meetings. This section of the meeting was closed with prayer.

## STAFF REPORTS

Sahrbeck - Dealing with church members' illnesses. Urges us to reach out where we see a need. Has been busy with Presbytery, New Year's Eve arrangements, Sunday School classes, small groups, visitations, etc.

Burnham - Has been very busy with family weddings. Has been involved with fall start-up and planning. Working on the workshops on the Holy Spirit and Ministeries. Working hard on sermons and equipping and supporting staff and lay leadership. Caring load has been significant. Presbytery has been time consuming. Contacted new ministers in the Presbytery. Has had some good contacts with church members. Encouraging news from various programs. Youth group is strong.

Session Sharing - Various personal issues were shared followed by a time of prayer.

#### CLERK'S REPORT

Minutes of September 19, 1989 were accepted as written.

Communion - Holy Communion was served to the congregation on Sunday, October 1, 1989, and following prayer meetings on September 20, 22, 27, 29, October 4 and 6.

#### COMMITTEE REPORTS

Stewardship - Laura Cockrell visited and reported that good feedback on the campaign has been received at this time. 35 names are still unassigned for visitation; some people will receive information by mail. No data on dollar amounts are available, but signs are encouraging. A time of prayer followed this report.

Deacons - Letter of resignation received from Peter Crandall. Nichols to write letter of thanks. Christopher will be meeting with his counterpart at the Pittsford Presbyterian Church and would like our reactions to the Deacon Care Board and strokes.

Pastoral Care - Report received as written.

Nominating - Recommendations regarding Youth Elder/Deacon will be received by Nichols in the next few weeks. Subject will be revisited in November.

Trustees - Discussion took place concerning a mortgage reduction program. Proposed by Harrison to place 6 envelopes clearly marked for mortgage reduction in 1990 envelopes. Moved by DeLapp and seconded to do so. Passed unanimously. Minutes of 9/28/89 and Financial Analysis through September 1989 were reviewed.

Outreach - Permission requested and granted to place a large poster for the Service Auction in the Social Hall. Moved by Harrison and seconded to place a notice regarding the Hurricane Hugo Relief Fund into "This Week at Parkminster." Passed.

#### OLD BUSINESS

1. New Year's Eve committee will report in November.
2. Christmas decorating will be done December 10. Chairperson to be found.
3. Peacemaking offering has been accomplished.
4. Moved by Evans and seconded to advertise National Presbyterian Church (USA) Christmas offering, "Seek Joy in Faithfulness." Passed.
5. Preston reported a favorable response so far to non-smoking AA. Subject will be broached at next AA meeting. Further report to be made in November.
6. Preschool/trustee discussion held over until November.
7. Hospitality in the Narthex is working out. We are urged to remain visible.
8. Reminder that pastors and elders meet for prayer at 10:15 a.m. on Sundays.

#### NEW BUSINESS

1. Inquirer's Class being advertised October 22 - November 19 (5 classes). New member interviews with Session planned for Monday, November 27. A luncheon will be planned December 3 following the public reception.
2. Prayer and Praise Service on December 10 is cancelled due to church decorating.
3. Annual carol sing is planned for December 17, to be followed by pot luck supper and children's program.
4. Moved by Burnham and seconded to invite "Higher Ground" singing group from Eastman to visit on November 12 at 7:00 p.m. A love offering will be taken. Passed.
5. Information on the Brighton Church Holy Spirit Conference October 27-29 is available in the office.
6. Moved by Kuhlkin and seconded to grant permission for the youth group to put on a Christian concert in the East Hall to start a fund to obtain a van. Passed.
7. There will be no meeting on October 17. Session breakfast will be held November 4 at 7:30 a.m.
8. Moved by Brower and seconded to grant vacation time to Sahrbeck October 28 - November 6. Passed.
9. Evans gave Presbytery report.
10. Brower is working hard on the heating system; needs qualified help.

The meeting closed with prayer at 10:50 p.m.

Respectfully submitted,

*E. Josephine Hinson*  
Josephine Hinson  
Assistant Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met at 7:00 p.m. on Tuesday, November 14, 1989, at the church.

Elders Present: Brower, DeLapp, Evans, Gallup, Garnham, Harrison, Hinson, Kuhlkin, Mancini, Nichols, Narr, Pappa, Preston, Reynolds, and Alt. Newman

Elder Excused: Morse

Staff Present: Burnham (moderator) and Sahrbeck

The meeting was opened with prayer by Burnham at 7:05 p.m.

**PASTORS' REPORTS**

**Burnham** - Reviewed activities of last month including daughter's wedding, Young Life Banquet, meeting at Islamic Center, Stewardship Sunday, spiritual gifts workshops, Higher Ground concert. Shared recent letter from Dave Jenkins. Working with Evangelism and Discipleship Committee of Presbytery; will be preaching at Presbytery this month, Higher Ground will be singing. Requested prayer for Retirees group who are seeking direction and leadership. Shared concerns for ill parents.

**Sahrbeck** - Enjoyed vacation week in North Carolina; visited Tills, Moses and Jane Swinehart. Has appreciated opportunities for teaching and preaching. Working with Nominating Committee of Presbytery. Shared pastoral and personal concerns. Continues work with New Year's Eve plans and GRAE.

Following personal sharing by elders, a time of prayer was held to lift up needs.

**CLERK'S REPORT**

Minutes of October 10, 1989, were received as written. Decision about how to use our portion of the Peacemaking Offering will be made next week.

**Membership** - Moved by Pappa and seconded to grant letter of transfer for James and Barbara Mutch to Cedar Springs Presbyterian Church, Knoxville, Tennessee. Passed. Moved by Evans and seconded to drop Jeanette VanWormer from membership at her request since she has joined another local congregation. Passed. Moved by Pappa and seconded to move Eric and Loreen VanWormer to inactive status. Passed. Moved by Pappa and seconded to grant letter of transfer for Violet and Philip Price to Christ Church, Pittsford, NY. Passed.

**Correspondence** - Suggestion from B. Reynolds regarding sharing of joys and concerns during Sunday worship was referred to Worship and Music. Presbytery request for youth delegate nominations for Synod and General Assembly was referred to Nominating.

**Infant Dedication** - The following infants were dedicated to God during the morning worship service on November 5, 1989.

Matthew Jonathan Avery, son of Kenneth and Corinne Avery  
 Kyle Frederick Brule, son of Warren and Cathy Brule  
 Emily Elizabeth Thomas, daughter of Scott and Sherry Thomas

**Communion** - Holy Communion was served to the congregation during the Sunday worship service October 1, 1989, and following prayer meetings on October 11, 13, 18, 20, 25, 27, November 1, 3, 8 and 10. Communion has been served privately as follows:

2/28/89	To Ralph and Jeannette Rebert by Sahrbeck and Dennison
10/29/89	To Ed and Nellie Morse in Washington, DC by Sahrbeck
11/29/89	To Edith Holth, Ralph and Jeannette Rebert, Genie Percy and Esther Lish by Sahrbeck and Dennison

**COMMITTEE REPORTS**

**Budget** - Harrison reviewed projected income report based on pledges received to date. As of 11/12/89, 134 units pledged \$278,990. While this amount does not meet

our budget vision, there were many encouraging signs in the statistics presented. Report to be given to congregation as soon as possible.

To follow up pastorally, Evans and Mancini will meet with those who decreased or dropped pledges; Evans, Preston and Reynolds will make follow-up calls to those who pledged in 1989 but have not yet responded for 1990.

Elders are encouraged to prayerfully consider what God is saying. Further discussion about impact on budget will be held next week.

**Stewardship** - Report of 11/7/89 and chart of average weekly attendance received. Wills & Estate Planning Seminar is scheduled for Wednesday, November 29, at 7:00 p.m. Suggestion to send notes to those who pledged will be discussed next week.

**Trustees** - Report of 10/16/89. Noted that AA group has agreed to become non-smoking. Gallup to write note to Christopher expressing appreciation for initiating idea. Moved by Trustees and seconded to distribute Thanksgiving offering as follows: \$333.33 to Jack Cleveland, up to \$1,000 of remainder to Deacons benevolence fund, and any remainder to mortgage reduction. Passed. Sound system in sanctuary needs immediate attention. Meeting is being held Wednesday evening; Brower will attend.

**Committee on Ministry** - Report as written. Need to fill opening for additional member-at-large from congregation.

**Outreach** - Report as written. Looking forward to Service Auction November 17.

**Pastoral Care/Stephen Ministers** - Update by Mancini

**Worship & Music** - Report as written. Action request regarding cleaning referred to Trustees.

**Publicity** - Report as written.

**Deacons** - Minutes of November 7 reviewed.

**Presbytery Meeting** - Evans and Mancini each attended part of the meeting. Nothing special to report.

**OLD BUSINESS**

**Preschool** - Evans, Pappa and Burnham gave report on meeting with Preschool co-chairpersons and co-directors. They will be invited to visit Session next week.

Discussion was held on need to be more involved with Preschool, Music School, Boy Scouts and Credit Union.

**Bicentennial Fund** - Moved by Pappa and seconded to make opportunity for pledging available to congregation; however, church is not in a position to make a pledge at this time. Passed. Burnham to communicate response.

**Youth Deacon** - Nichols presented guidelines from Nominating Committee for Youth Deacon. These will be presented with minor changes to Jack Cleveland for nomination by youth group. It was suggested that Youth Elder be considered again next year.



New Year's Eve - Progressive Dinner being planned, beginning with appetizers at church, salad course and entree course in homes, dessert at church. The evening will close with Communion Service.

#### NEW BUSINESS

##### Advent Programs

December 10	Church decorating - Shirley Harrington to oversee
December 17	Caroling, pot luck supper and children's program
December 24	Christmas Eve Service

##### Upcoming Dates

November 21	Session Meeting
November 26	David Pritchard being installed as pastor of Bergen Presbyterian Church at 7:00 p.m. Everyone is invited.
November 27	Meet with new members at 8:00 p.m.
November 29	Wills and Estates Seminar
December 2	Session Breakfast

The meeting closed with prayer at 10:20 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, November 21, 1989, at the church.

<u>Elders Present:</u>	Brower, DeLapp, Evans, Gallup, Garnham, Harrison, Hinson, Kuhlkin, Mancini, Pappa, Preston, Reynolds
<u>Elders Excused:</u>	Morse, Nichols and Alt. Newman
<u>Staff Present:</u>	Sahrbeck (moderator)
<u>Staff Excused:</u>	Burnham

The meeting was opened with prayer by several elders and Sahrbeck. Sahrbeck gave an update on the Morses and Burnham's trip to Missouri to visit his parents.

#### COMMITTEE REPORTS

Preschool - Judy Gluchowski and Sue Fuhrman visited to share Preschool plans for a pre-kindergarten class to begin in the fall of 1990. They also reviewed their current program and plans to give more information of church activities to Preschool parents and to invite more church involvement in Preschool programs. We look forward to a closer relationship with the Preschool. It was moved by Mancini and seconded to encourage the Preschool to move ahead with plans for their pre-kindergarten program. Passed. The question of possible Outreach help with new equipment was raised.

Peacemaking - Moved by Harrison and seconded to give the Peacemaking offering to the Deacons to be used during the holiday season. Passed.

Stewardship - Recommended by consensus that committee not send thank-you notes to members who pledged.

Outreach - Moved by Preston and seconded to give Outreach permission to place Christmas stockings to collect gifts for Cephas Attica and Open Door Mission in the narthex during Advent. Passed. Norman Frieberg expects to be in the States from Turkey and would like to speak at Parkminster. Moved by Norr and seconded to invite him for a luncheon following the service on January 7. Passed.

Inquirer's Class - Will meet with Session at 8:00 p.m. Monday, November 27.

#### BUDGET

Up-to-date stewardship figures were discussed and reports given on follow-up contacts. Several "essentials" and "non-essentials" were listed in a brainstorming session, then top three priorities were selected. It was suggested that additions to current budget be considered rather than trying to remove items from visionary budget. The Trustees will rework the budget with this input. It was moved by Mancini and seconded to designate 11% of the 1990 budget to Outreach. Passed.

We gratefully received a report that Ed and Nellie Morse arrived safely home from Washington, DC, and closed the meeting with prayer by Evans at 9:30 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Everett W. Sahrbeck*  
Everett W. Sahrbeck  
Moderator

The Session of Parkminster Presbyterian Church met on Monday, November 27, 1989, at the church to meet with new member candidates.

<u>Elders Present:</u>	Brower, DeLapp, Evans, Gallup, Harrison, Hinson, Kuhlkin, Mancini, Nichols, Pappa, Reynolds, and Alt. Newman
<u>Elders Excused:</u>	Garnham, Morse, Norr and Preston
<u>Staff Present:</u>	Burnham (moderator) and Sahrbeck

The meeting was opened at 8:05 p.m. with prayer by Sahrbeck. Following a time of sharing by elders and candidates, the following were voted into membership at Parkminster.

Bonnie and Scott Caton by Letter of Transfer from First Bible Baptist Church, Rochester, NY

Glenn Hoff by Letter of Transfer from First Presbyterian Church, Elmira, NY

Robin Hoff by Reaffirmation of Faith

These new members will be presented to the congregation on Sunday, November 3, 1989.



The meeting was closed with prayer at 9:15 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, December 12, 1989, at the church.

**Elders Present:** Brower, DeLapp, Evans, Gallup, Garnham, Harrison, Hinson, Kuhlkin, Nichols, Pappa, Preston, and Reynolds

**Elders Excused:** Mancini, Morse, Norr, and Alt. Newman

**Staff Present:** Burnham (moderator) and Sahrbeck

The meeting was opened with prayer by Sahrbeck at 7:00 p.m.

#### STAFF REPORTS

**Burnham** - Shared about trip to visit family in St. Joseph and expressed appreciation for encouragement to go. Feels preaching is "in stride" and people are responding. Reported on work with Evangelism Committee of Presbytery. Grateful for influence of Harold Steele; shared about funeral service.

**Sahrbeck** - Also shared about Steele funeral; shared that the events around Harold's death were the "biggest experience" in his ministry. Very busy with Christmas and New Years activities. Looking forward to family visiting for Christmas.

Following other sharing of pastoral concerns, including the current needs of Bill and Nancy Tribbley in Japan, a time of prayer was held to lift up needs.

#### CLERK'S REPORT

Minutes of November 14, 1989, were accepted as corrected: Under Budget #12, "...Evans, Preston and Reynolds will make follow-up calls ....". Minutes of November 21, 1989, and November 27, 1989, were accepted as written.

**Holy Communion** - Communion was served to the congregation during morning worship on Sunday, December 3, 1989, and privately to Anne Steckel and daughters in Warsaw, NY, by Grace Dennison and Everett Sahrbeck on December 5, 1989. Communion was also served following prayer meetings on November 15, 17, 22, 24 and 29, and December 1, 6, and 8.

**Baptism** - Infant Daniel Jacob Ladd, son of Marty and Patti Ladd, was baptized during the morning worship service on Sunday, December 10, 1989.

#### COMMITTEE REPORTS

**Trustees** - Presented a recommended budget for 1990. Following discussion it was decided to table a decision until next week.

**Christian Education** - We were pleased to hear that Dorothy Keefe has accepted the position of Assistant Superintendent of Sunday Schools. There is need for a chairperson and members for the committee.

**Deacons** - Minutes of May 31, 1989 were reviewed. We are very grateful for the care given by the Board of Deacons and were blessed personally by the refreshments that arrived during our meeting.

**Hospitality and Good News** - Report of December 6, 1989, was received. Organizational lunch was held December 3 to initiate a Young Adults Group led by Larry Scott, Mary Kate Crawford and Scott Rigby. It was noted that Bev Evans is retiring as chairperson of committee as of December 31.

**Nominating Committee** - Still need 1 elder, 1 deacon, alternate elder and alternate deacon. Discussion was also held and concern expressed regarding self-generating committees which are currently expected to find their own leadership. A by-laws change is being requested making the Corporate Chairperson a two-year position.

**Outreach** - Recommended Norm Frieberg be invited to preach January 7. Approved. A luncheon is planned following the service for Mr. & Mrs. Frieberg to share about their mission work.

**Pastoral Care** - Report of November 30, 1989, received. Many weekly calls are made to the sick and shut-in by this group.

**Preschool, Publicity, Stephen Ministers, and Stewardship** - reports reviewed.

**Trustees** - Regarding Capital Fund Account, it was moved by Harrison and seconded to extend the time for completion of projects from December 1989 until March 1990, to be reviewed by Session at that time. Passed. Moved by Trustees to give \$334 of Christmas offering to Jack Cleveland and balance to mortgage reduction. Passed.

The meeting adjourned with prayer at 10:00 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, January 9, 1990, at the church.

**Elders Present:** Brower, DeLapp, Evans, Gallup, Garnham, Harrison, Kuhlkin, Nichols, Pappa, Preston and Alt. Newman

**Elders Excused:** Hinson, Mancini, Morse, Norr and Reynolds

**Staff Present:** Sahrbeck (moderator)

**Staff Excused:** Burnham

**Guests Present:** Carole Levering and Steve Boggs

The Session of Parkminster Presbyterian Church met on Tuesday, December 19, 1989, at the church.

**Elders Present:** Brower, DeLapp, Evans, Garnham, Harrison, Hinson, Kuhlkin, Nichols, Norr, Pappa, Preston, Reynolds, and Alt. Newman

**Elders Excused:** Gallup, Mancini and Morse

**Staff Present:** Burnham (moderator) and Sahrbeck

**Guest Present:** Bud Palmer

The meeting was opened with prayer by Burnham at 7:00 p.m. and pastoral concerns were shared. Appreciation was expressed for Kathy and Jim Quinn's involvement in last Sunday evening's children's Christmas program. It was estimated that approximately 400 were in attendance.

#### BUDGET

The budget was discussed. No additional pledges were received this week; therefore, we still have a shortfall of \$8,430 for the proposed budget. It was decided to continue to wait for year-end figures which will be called through phone chains. Decision to be made at January 9 meeting. Discussion and suggestions included:

- Care of staff who will be impacted salary-wise - COM to contact
- Evaluation of sexton's work, increase in June? - Trustees to consider
- Need for Parkminster Life
- Concern for Stephen Ministries request for leader training
- Outreach budget was reviewed - more Presbyterian causes have been included

#### YOUTH/YOUNG ADULT MINISTRIES

Larry Scott and Jack Cleveland visited to give an update on what is currently happening within their ministries and what they envision for the future.

Larry shared about the Young Adult Group which is beginning February 4. 35-40 young people are being invited to meet for Bible Study. Five families have offered their homes for lunch each week after church which will provide opportunity for fellowship. Group activities will be planned if/when the desire arises within the group. It was moved by Harrison and seconded that this ministry come under the umbrella of the Session for nurturing and encouragement. Passed.

The continuing need for better communication was discussed. It was suggested that Young Life events be put on the church calendar and that church committees work more closely with Larry and Jack when planning activities such as the Service Auction. Kids from the Young Life groups are getting involved in service projects being planned by the Committee on Poverty.

Jack shared how Young Life and church youth leaders and programs support one another and how the church youth are leading the way in reaching out to their friends. College freshmen from Roberts are being led into Young Life leadership responsibilities and have expressed interest in the new Young Adult Group. Young Life leaders meet weekly with Mike O'Leary for graduate courses through Fuller. Larry and Jack shared their personal educational and career goals.

Following some discussion of their long-term vision for Parkminster, time was spent in prayer.

#### OLD BUSINESS

Public Address System - Improvements to the system are very much appreciated. It was agreed that no further work would be authorized at this time. Brower to express appreciation to Hubert Houpt for his efforts.

Prayer and Praise Services - Due to poor attendance and the direction of the weekly prayer meetings, it was moved by Burnham and seconded to discontinue the monthly prayer and praise services at this time. Passed.

Annual Reports - Reminder that reports are overdue.

Committee on Ministry - Requested time off for Burnham from December 29, 1989 through January 14, 1990. Approved.

Narthex hospitality - Thanks expressed by the ministers for support in the narthex following worship services. Sign-up circulated for next three months.

#### NEW BUSINESS

Elder-Deacon Retreat - To be held at Presbyterian Home Friday evening, February 2, and Saturday, February 3. Retreat content to be developed by ministers.

Elder-Deacon Prayer Assignments - To be reviewed in January. Are some people called to this ministry? Hinson to follow up.

Sanctity of Life Sunday - Five-week promotion approved with offering and bulletin insert January 21.

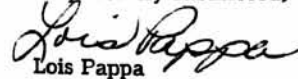
GRAE - Moved by Burnham and seconded to make GRAE visible through a bulletin insert January 28. Passed.

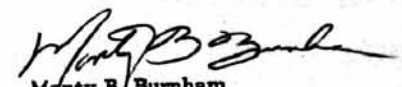
Moved by Pappa and seconded to grant permission to Burnham to lead retreat in Indiana, PA, weekend of April 22. Passed.

Session breakfast will be held January 6 at 7:30 a.m. Preston and Kuhlkin to prepare.

The meeting adjourned with prayer by Sahrbeck at 10:10 p.m.

Respectfully submitted,

  
Lois Pappa  
Clerk of Session

  
Monty B. Burnham  
Moderator

The Session of Parkminster Presbyterian Church met on Tuesday, January 9, 1990, at the church.

**Elders Present:** Brower, DeLapp, Evans, Gallup, Garnham, Harrison, Kuhlkin, Nichols, Pappa, Preston and Alt. Newman

**Elders Excused:** Hinson, Mancini, Morse, Norr and Reynolds

**Staff Present:** Sahrbeck (moderator)

**Staff Excused:** Burnham

**Guests Present:** Carole Levering and Steve Boggs

The meeting was opened with prayer by Sahrbeck at 7:00 p.m.

**PASTOR'S REPORT** - Sahrbeck shared there has been a lot of activity throughout the holidays; it is expected to continue through the annual meeting, elder-deacon retreat and reorganization. On Saturday he will be conducting the funeral service for Frank Matthews. Pastoral concerns were shared followed by a time of prayer.

#### CLERK'S REPORT

**Minutes** - Minutes of December 12, 1989 and December 19, 1989 were approved as written.

**Holy Communion** - Communion was served to the congregation on New Year's Eve, December 31, and following prayer meetings on December 13, 15, 20, 22, 27 and 29, and January 3 and 5, 1989.

#### COMMITTEE REPORTS

**Audit Committee** - Charles Forte, chairperson of the Audit Committee, and Bob Illi, financial secretary, visited to discuss a proposal. It was moved by the committee and seconded to give authority to the audit committee to (1) reconcile the financial secretary's total income records with the counters weekly income sheets, church treasurer's other income sheets, special offerings and bank statements showing deposits of all income, matched with church treasurer's income summary reporting; and (2) sample individual givers' verification of financial secretary's giving statement (via letter), and ensure individuals' amounts sum up to financial secretary's total. Passed. It was agreed that if carried out, it would be done with the utmost confidentiality. A report will be given to the Trustees. Thanks was expressed to Charlie and Bob for their ongoing excellent service.

**Deacons** - Minutes of January 2, 1990 were reviewed.

**Outreach** - Report of January 1, 1990 were reviewed. Concern was expressed regarding the need for ushers to be available to help people into the building when the weather is bad and walks are icy. An invitation was extended to attend an open house at the new ARC group home on Chili Avenue on January 10.

**Preschool** - Report of January 4, 1990 were reviewed. It was noted that nearly 300 people attended their Christmas party on December 1. Upcoming programs include a kindergarten readiness program January 15 and an open house on January 23.

**Trustees** - Minutes of December 28, 1989 were reviewed.

#### OLD BUSINESS

**Budget** - Harrison reported a year-end balance of \$17,087. The proposed 1990 budget was reviewed in light of these additional funds and adjustments made. It was moved by Harrison and seconded to approve the budget as revised. Passed. The budget will be presented to the congregation at the annual meeting.

Following a review of upcoming dates, the meeting adjourned with prayer at 10:00 p.m.

Respectfully submitted,

*Lois Pappa*  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator



TURN TO PRESBYTERY CLERK BY 1990

CONG NO. 05466 LOCATION OF CHURCH (CITY OR TOWN) STATE NY NAME OF CHURCH PARKMINSTER

NO. ADDRESS OF CHURCH 2710 CHILI AVE ROCHESTER NY 14624

E-MAIL ADDRESS TO MAILING ADDRESS HERE

CONG PHONE (AREA CODE) 716 247-2424

# SESSION ANNUAL STATISTICAL REPORT YEAR ENDING DECEMBER 31, 1989

DID THE CONGREGATION REVIEW WITH THE PASTOR THE ADOPTION OF HER/HIS COMPENSATION FOR THE YEAR 1989?

☒ YES ☐ NO ☐ HAVE NO PASTOR ☐ HAVE STATED SUPPLY ☐ TEMPORARY SUPPLY, OR INTERIM SUPPLY.

HAS THE CHURCH ANY FULL TIME CHURCH WORKERS WHO ARE ORDAINED MINISTERS—(Minister of Music, Organist, Secretary, Visitor, Business Manager, Bookkeeper and Scribe)?

☐ NO-IF YES ANSWER THE FOLLOWING QUESTION

HAS THE CHURCH REVIEWED THESE SALARIES? ☐ YES

## PLEASE FOLLOW INSTRUCTIONS IN WORKBOOK

### Membership (PCUSA)

ACTIVE MEMBERS DECEMBER 31, 1988

1989

PROFESSION OF FAITH

CERTIFICATE

OTHER

TOTAL GAINS (Add 2a, b, c)

SUBTOTAL OF LINES 1 & 2d

SES FOR 1989

CERTIFICATE

DEATH

ALL OTHER LOSSES

TOTAL LOSSES (Add 4a, b, c)

TOTAL ACTIVE MEMBERSHIP 12/31/89

(LINE 3 minus 4d)

FEMALE MEMBERS

INFANT BAPTISMS

ADULT BAPTISMS

IRCH SCHOOL (SUNDAY & WEEKDAYS)

STUDENT, TEACHERS AND

WORKERS. (UNDUPLICATED COUNT)

TOTAL STUDENTS

TOTAL TEACHERS

TOTAL OFFICERS

TOTAL LINE (Add 8a, b, c)

e Officers

Elders

Deacons

Trustees

(Trustees are Members of Session (Unilateral System)? Check Box Yes (Y) No (N)

Number of Persons received on Profession of Faith up to age 18

NATURE OF PERSON FILLING IN REPORT

NAME OF PERSON FILLING IN REPORT

ADDRESS

2710 Chili Avenue

CITY

Rochester, New York

STATE

14624

ZIP

## B. Finances

(Use Whole Dollars Only. Do Not Use Cents)

9. BEGINNING BALANCE JANUARY 1, 1989

10. RECEIPTS (INCLUDE ALL ORGANIZATIONS)

Living Donors - Regular Contributions

- Capital and Building Funds

Bequests and other Non Living Sources

- Capital and Building Funds

- Other Income

Subsidy or Aid

TOTAL RECEIPTS (Add 10a, b, c, d, e)

11. TOTAL LINE 9 + 10f

12. EXPENDITURES

a Session Local Program (See Instructions)

b Session Local Mission

c Capital Expenditures

d Investment Expenditures

e Per Capita Apportionment

f Presbytery Program & Mission

g Synod Program & Mission

h General Assembly

1. Program & Mission

2. Theological Education Fund

i Other Mission Related to PCUSA

j Other Mission Not Related to PCUSA

TOTAL EXPENDITURES (Add 12a thru 12j)

13. ENDING BALANCE OR BALANCES ON HAND

LINE 9 PLUS LINE 10F MINUS LINE 12K

14. VALUE OF ALL INVESTMENTS 12/31/89

(INCLUDE ITEM 12d ABOVE)

(TO NEAREST THOUSAND)

## COMPOSITION OF CHURCH

	CONGREGATION	SESSION	DEACONS
ASIAN	-0-	-0-	-0-
BLACK	5	-0-	-0-
HISPANIC	-0-	-0-	-0-
NATIVE AMERICAN	1	-0-	-0-
WHITE	421	15	15
TOTAL	427	15	15

## ANNUAL MEETING OF PARKMINSTER PRESBYTERIAN CHURCH PART I - ECCLESIASTICAL January 21, 1990

The Annual Meeting of Parkminster Presbyterian Church was called to order at 1:00 p.m. by the Rev. Dr. Monty B. Burnham, Moderator. The meeting began with the singing of "Christ is Made the Sure Foundation" followed by Scripture and prayer by Dr. Burnham.

Dr. Burnham declared that a quorum was present and that all transactions would be in order. The constitution of the meeting was reviewed.

It was moved, seconded and carried to approve the minutes of the Annual Meeting of January 15, 1989, as written.

The pastors' reports were reviewed. Some members of the congregation expressed their joy and gratefulness for an atmosphere of openness, warmth and unity.

Following a brief time for review and comment, it was moved, seconded and carried to accept the reports of The Session, Christian Education Committee, Parkminster Federal Credit Union, Sunday School, Summer's Best Two Weeks, Vacation Bible School, Youth Director, Young Adults Group, Audio and Tape Ministry, Herman W. King Memorial Library, Boy Scout Troup 258, Junior Girl Scout Troup 238, Worship and Music Committee, The Choir, Handbell Choir, Parkminster Organ Committee, Chancel Committee, Parkminster Music School, Committee on Ministry, Groups, Outreach Committee, Pastoral Care, Stephen Ministry, Stewardship Committee, Member and Attendance Statistics, Poverty, Equality, and Justice Report, Book Nook, Hospitality and Good News, Publicity, Retirees, Martha Circle, Rachel Circle, Parkminster Women's Association, Mother's Fellowship, Titus II Ministry, Parkminster Preschool, Wedding Coordinator.

The report from the Board of Deacons including reports from the Board of Ushers, Memorial Fund and Benevolence Fund was received with thanksgiving for their work.

A time of prayer for the widespread ministries of the church was closed with the singing of the Doxology.

Trustees Chairperson Jim Harrison reviewed the 1990 budget approved by Session January 9, 1990. The budget reflects an increase of \$25,000 over 1989. There was much discussion about the salaries of the youth director and office staff and general consensus that they should be increased. Individuals volunteered and general consensus that they should be increased. It was also recommended that to be part of review committees if established. The amount given to the youth director by Outreach not be considered as part of the income for that position. Another suggestion was to pay an equitable amount for each paid position and allow the individual to return money as a gift to the church, rather than maintaining a low salary figure with the understanding the person considers the job a "call to serve."

Cindy Nichols, chairperson of the Nominating Committee, presented the following names in nomination for Elder, Class of 1992: Steven Boggs, Carole Levering, Domenic Mancini, Robert Newman, John Preston. It was moved by Thurling and seconded that the nominations be closed and the secretary cast one unanimous ballot for the slate as presented. Passed. Thanks was expressed to outgoing



elders Pappa, Norr and G. Reynolds. Each new elder was given an opportunity to share. There were no nominations for the alternate elder position.

It was moved by Harrison, seconded and passed to create a Youth Deacon position as presented by the Nominating Committee. The job description includes:

- 1) a member of the congregation
- 2) a 1-year term (church year)
- 3) not ordained, may speak but not vote on issues (similar to alternate position)
- 4) nominated by the youth group
- 5) voted in by the congregation
- 6) Caretaker's list will be made up of peers
- 7) less responsibilities as far as serving on committees

The position needs to be filled with a person who shows an interest and seeks spiritual growth. It was acknowledged there may be some years when the position is not filled.

Cindy Nichols then placed the following names in nomination for the Board of Deacons, Class of 1992: Peter Bonney, Joy Brower, Farress Crombc, Nellie Morse, Peggy Nichols, Moody Johnson (Alternate), and Robin Stewart (Youth). It was moved by Thurling and seconded that the nominations be closed and the secretary cast one unanimous vote for the slate as presented. Passed. Thanks was expressed to Crandall, Willit, and B. Reynolds for their service as Deacons. Each candidate was given an opportunity to share.

Anne McKibben expressed heartfelt thanks to Bob Jackson and Ken Moore for printing and collating the annual report. She also expressed her appreciation for Linda Fullington for her help and support in the office and to the many volunteers who help make her job easier. Anne received a standing ovation in recognition of her caring, dedicated work in the office.

The Ecclesiastical portion of the meeting adjourned with prayer by Dr. Burnham at 3:15 p.m.

Respectfully submitted,  
Lois Pappa  
Clerk of Session

*Monty B. Burnham*  
Monty B. Burnham  
Moderator

ANNUAL MEETING OF PARKMINSTER PRESBYTERIAN CHURCH  
PART II - CORPORATE  
JANUARY 21, 1990

The meeting was called to order by Corporation Chairperson, James Odmark at 3:00 p.m. A quorum was declared; actual attendance was 58. Corporation Chairperson, James Odmark opened with prayer.

The minutes of January 15, 1989 were presented and it was moved, seconded and carried to accept the minutes as written.

The Treasurer's year end Financial Statement was presented. Robert Jackson, Superintendent of Sunday School corrected the following line items in the Christian Education budget to read the actual amount of \$220/crafts, \$500/staff conferences and \$335/maintenance. It was moved, seconded and unanimously carried to accept the Treasurer's report. Many thanks to Richard McKibben for a fine job done. In turn he gave thanks to the congregation for their faithful giving, also Lynda Hunt for being his substitute and Anne McKibben, his assistant.

The Trustee-Elder report was presented. Following no discussion, it was moved, seconded, and carried to accept their report. Many thanks with much gratitude and appreciation were expressed to the Trustees for all the "behind the scene" jobs done by them throughout the year.

The second part of the Nominating Committee report was presented by Chairperson Cindy Nichols. A motion was made and seconded to change the church by-laws to read that the Corporation Chairperson term of office be two years instead of one year. Following no discussion the motion carried unanimously.

The Chairperson then placed in nomination for the position of Trustee-Elder, John Preston, class of 1992. Following no further nominations from the floor it was moved, seconded and carried for the secretary to cast one unanimous ballot. So ordered.

Nominating Chairperson, Cindy Nichols then presented the names of five persons from the congregation to serve on this years Nominating Committee: Laurel Odmark, Rodney Wetterskog, Daniel Levering, Josephine Mancini and Helen McClurg. Following no additional nominations, it was moved, seconded and carried to close the nominations and cast one unanimous ballot for the entire slate. So ordered.

The names of Miles Woodcock - chairperson, John Horn, Laurel Wooley, Barbara Steinmiller were presented for nomination to the Audit Committee. Following no further nominations, it was moved, seconded and carried to close nominations and cast one unanimous ballot for the slate. So ordered.

Nominations for Corporate officers were presented as follows: Corporation Chairperson: James Odmark, Alternate: Jean Leyland, Corporation Treasurer: Richard McKibben, Alternate: Lynda Hunt, Corporation Clerk: Virginia Illi, Alternate: Nancy Jaime, Financial Secretary: Robert Illi. Following no additional nominations from the floor it was moved, seconded and carried to cast one unanimous ballot for the entire slate. So ordered.

The Corporation Chairperson asked the ministers to leave so discussion could follow on Terms of Call for the Pastors. James Harrison reviewed the Terms of Call, salaries and benefits for Pastoral staff. A motion was moved, seconded and carried to accept Terms of Call as presented.

Old Business: none

New Business: none

It was moved, seconded and carried to close the meeting. The Rev. Monty Burnham offered a closing prayer at 3:45 p.m.

Respectfully submitted, *Virginia Illi* Virginia Illi, Corporation Clerk

The Session of Parkminster Presbyterian Church met on Tuesday, February 13, 1990, at the church.

**Elders Present:** Boggs, Brower, Evans, Gallup, Harrison, Hinson, Kuhlkin, Levering, Mancini, Morse, and Preston

**Elders Excused:** DeLapp, Garnham, Newman, and Nichols

**Staff Present:** Burnham (moderator), and Sahrbeck

The meeting was opened with prayer by Burnham at 7:00 p.m.

**PASTORS REPORT** - Sahrbeck shared that he is now off of the Nominating Committee for Presbytery and is now looking forward to being on the Mission Interpretation Committee. He has been grateful for the many prayers offered up for his parents at this time. He has enjoyed visitation and his regular visits to attica with Cephas. He and Nancy are currently looking at colleges with Heather. He thoroughly enjoyed the retreat and felt blessed by that time together.

Burnham shared of his time at home following his father's death and was thankful for all the thoughts and prayers of the congregation. He reported on his trip to San Diego for the 50th Anniversary of Young Life. The officer retreat revealed that many are hurting within our congregation. He is dedicating more time to visitation. He is looking forward to being very busy as Chairman of Evangelism Committee of Presbytery and seeks prayer and Lord's wisdom in that task.

Time was allowed for others to share personal and pastoral concerns, followed by prayer.

**Minutes** - Minutes of January 9, 1990 were approved. It was noted that the minutes of December 19, 1989 reflected that Burnham had requested vacation time for the dates 12/29/89 through 1/14/90. However, he returned on 1/12/90. This information needs to be forwarded to COM.

**CORRESPONDENCE** - Thank You notes were received from Daniel Rift, (Disaster Response for Hurricane Hugo), Karen King, Josephine Hinson and Sandy Carpenter.

#### COMMITTEE REPORTS

**Christian Education** - VBS is being planned for 7/23 - 7/27/90, Denise Moore needs a co-chair. SBTW is scheduled for 7/23 through 8/3/90. It was moved by Kuhlkin and seconded to allow the SBTW staff to conduct the Sunday morning worship service on 7/29/90. Passed.

**Outreach** - Report on how funds are to be distributed this year is available, and letter to missionaries informing them of anticipated level of support in 1990. Preparation has been started for Sunday School Emphasis and what Parkminster is doing in missions locally.

**Preschool** - Shared a copy of their Newsletter with session. All A.M. classes filled for 1990-1991 year with only a few P.M. openings. Pre-K registration is already 3/4 filled.

**Stephen Ministries & Pastoral Care** - reports were received and discussed.

**Stewardship** - 1) Moved that May 6, 1990, be designated Wills Emphasis Sunday with a flyer in the bulletin, (materials available from Presbytery). Passed. 2) Moved that a one day Financial Planning seminar be offered to the congregation on Sat. May 12, 1990, to be sponsored by CBN with a free will offering to be taken to cover costs. Passed. Preston shared several graphs and statistics regarding membership and attendance, and suggested that attendance might be improved through improved use of our caring lists.

**Trustees** - Moved that Session release \$2000, of the remaining \$6,000, from the capital fund, for the purpose of mortgage principal reduction. Passed. Harrison also shared 1990 trustee responsibility list.

**Worship and Music** - Reported that due to a lack of interest Men's Choir will no longer meet. Moved that Picnic in the Park be dropped for 1990. Passed. The committee has received complaints that there is still insufficient heat in the Music room and several other Sunday School rooms.

**Deacons** - Sahrbeck discussed organizational chart and will make copies available for Session members next meeting.

**Break** - The "Elders Four" treated us to several songs of fun and inspiration, compliments of the Deacons. Levering supplied cookies and coffee. All were most gratefully received.

**Old Business** - Heat problems were discussed. Brower believes that he will be able to solve inadequate heating problems in areas, but needs specific information regarding room number, day and time of problem. Concern was voiced that he not neglect his personal life as he completes this task. Sign-up list was passed around for the care of Scott Doughty during the Sunday School hour. Sign-up sheet was passed around for Narthex support. Moved and seconded that \$27.50 surplus from Deacon/Elder retreat be given to the Deacon Fund. Passed.

**New Business** - Moved by Mancini and seconded that there be a Men's Breakfast with a speaker at 8:00 a.m. on Sat., March 31, 1990. Passed. Moved by Harrison and seconded that the terms of call for Sahrbeck be adjusted as follows: his salary be reduced by \$1000 for 1990 and that a \$1000 IRA be started in his name using the reduction in salary. Passed. Moved by Harrison and seconded that Sahrbeck be allowed to spend personal funds for manse maintenance and beautification and that he be allowed to declare up to \$2500 of such expenditures for tax purposes in 1990. Passed. Moved that Sahrbeck be allowed study leave for the dates 3/31 - 4/6 and that study leave funds be released for that purpose. Passed. Moved that Rick McKibben be allowed time on Session docket for 2/20/90. Passed. Recommended that Crombe be installed as Deacon at 2/20/90 Session meeting. There was follow up discussion regarding caring, paring and holding each other accountable as Elders and Christians before the Lord. Discussion began on Elder responsibilities for 1990, and will continue next meeting.

The meeting was adjourned with prayer by Sahrbeck at 10:07 p.m.

Respectfully Submitted,

*Roe Kuhlkin*  
Roe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, February 20, 1990, at the church.

**Elders Present:** Boggs, Brower, DeLapp, Evans, Harrison, Hinson, Kuhlkin, Levering, Mancini, Newman, Preston

**Elders Excused:** Gallup, Garnham, Morse, Nichols

**Staff Present:** Burnham (moderator), Sahrbeck

The meeting was opened with prayer by Burnham at 7:00 p.m.

Time was given for sharing personal and pastoral concerns followed by prayer.

**OLD BUSINESS: MORTGAGE REDUCTION:** Preston, Evans, and Harrison reported on meeting with past members of building and funding committee. They felt that we should not be focusing on just debt reduction, but rather on a more encompassing vision that would have among its broader goals; serving the Gates/Chili area. If the Church body gets behind our Purpose and Identity Statement, church growth and mortgage retirement will be by-products. Time was then permitted for open discussion with the following results: in lieu of regular March 20 Session meeting there will be an open forum for discussion and formulation of the Vision, (elders to provide desserts). People in leadership positions throughout the Church will be invited to attend, (Burnham to draft letter of invitation). Consideration should be given to the possibility of an all Church weekend retreat with leadership experienced in this type of program that would help; 1)inspire us, 2)form strategy, and 3)outline tactics.

**INSTALLATION:** Session acting as representation for the Congregation, participated in the installation of Farress Crombe as Deacon. All Constitutional questions were answered, followed by prayer and welcoming.

**HOLY COMMUNION:** Was served at Wednesday evening and Friday morning prayer times on the following dates in January: 3,5,10,12,17,19,24,26, and 31.

**NEW BUSINESS: ELDER ASSIGNMENTS:** Volunteers to lend guidance and leadership for various Church ministries were accepted. One member is still required for Committee on Ministry. It was suggested that a past Elder may be a good candidate for this position. Burnham and Sahrbeck to make recommendations.

**INQUIRERS CLASS:** At present there are about 10 persons interested in membership. Class to begin 3/7/90.

**PULPIT EXCHANGE:** Moved by Mancini and seconded that Parkminster and Perinton Community Church participate in pulpit exchange, as suggested by GRAE, on 4/29/90, with Sahrbeck being our representative. Passed.

**CAMPUS CRUSADE** Family Life Conference in Boston. Moved by Mancini that Burnham be permitted to attend conference on 3/16-3/18/90 with time at conference to be in lieu of service at Church, and that 2 days vacation be approved for 3/19 and 3/20/90. Conference costs to be paid for by private individual. Passed.

**BICENTENIAL FUND** needs to be brought to the attention of the congregation. Means of distributing information deferred to Stewardship for recommendations.

**MANSE:** Moved by Mancini and seconded that \$400, from the 1990, Trustee Misc. Account be used to partially reimburse Sahrbeck for personal funds spent in 1989, for manse maintenance. Passed.

**DEACON** report received.

Meeting was adjourned with prayer by Burnham at 10:10 p.m.

Respectfully submitted,

*Roe Kuhlkin*

Roe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, March 13, 1990, at the Church.

**Elders Present:** Boggs, Evans, Gallup, Garnham, Harrison, Hinson, Kuhlkin, Levering, Mancini, Newman, and Preston

**Elders Excused:** Brower, DeLapp, Morse, and Nichols

**Staff Present:** Burnham (moderator), and Sahrbeck

The meeting was opened by prayer by Sahrbeck at 7:00 p.m.

**PASTORS REPORT** - Sahrbeck shared that his schedule continues to be full and rewarding. He participated in the Ash Wednesday service, conducted a one day retreat at the Clarence Center Church, is working with Burnham on the Holliness of God Sunday School class, is gathering materials for a new Communicants class, (3/28 thru 6/12), and continues to counsel and lead several marriage classes. In addition is coordinating Presbytery Meeting here on 3/27 and is preparing for his role in John Mahler's installation on 3/24. Sahrbeck shared several pastoral concerns and also that his father is home, but recovering slowly from his surgery.

Burnham related that he is meeting over dinner every Monday evening during Lent with approximately (24) church members of the congregation who are interested in Evangelism. Dinner is followed by neighborhood visitation. Burnham is excited about number of people interested in Evangelism and expressed that there were about 12 other individuals who also were interested but could not commit the time now. Burnham is also continuing with follow up to the Spiritual Gifts Seminar, and is starting a new Inquirers Class. He is going to the Family Life Conference in Boston on 3/16.

Time was allowed for others to share pastoral concerns, followed by prayer.

Holy Communion was served at the Wednesday evening and Friday morning prayer times on the following dates: 2/2, 2/7, 2/9, 2/14, 2/16, 2/21, 2/23, 3/2, 3/7, 3/9. Holy Communion was also taken to the homes of Ralph and Jeannette Rebert on 3/6 and Chester Stadler, Ailene Lane, Arthur and Josephine Little on 3/13 and to Edith Holt at West Gate Nursing Home on 3/13 by Sahrbeck and Dennison.

Daniel Nicholas Kuehn, son of Horst and Iona Kuehn was dedicated on 1/14/90. Justin Tyler Bartzsch, son of Glenn and Kathy Bartzsch was baptised on 2/11/90. Julie Nicole Leyland, daughter of William and Cathryn Leyland was dedicated on 3/11/90.

#### CLERK'S REPORT

Correction Session Minutes dated 2/13/90 New Business Men's Breakfast date should be 3/31/90. Moved and seconded that minutes be accepted as written with correction. Passed. Correction Session Minutes dated 2/20/90 New Business Pulpit Exchange is with Perrinton Community Church. Moved and seconded that minutes be accepted as written with correction. Passed.

**CORRESPONDENCE:** Letter from Steinmiller read concerning flowers in library and paint in Chapel. See new business. Letter from Nancy Sahrbeck regarding benefit for Music School. See new business. Letter from Larry Scott giving progress report on College Age fellowship group was circulated.

**COMMITTEE REPORTS:** C.O.M. Denny Brower has agreed to serve on the committee and to assist Levering in leadership role. This fills the last vacancy on Elder Responsibility list.

#### ELDER RESPONSIBILITIES for 1990

##### ECCLESIASTICAL

Clerk: Kuhlkin Ass't Clerk: Levering



C.O.M.: Levering & Denny Brower  
 Nominating: Newman & Gallup  
 Presbytery Commissioner: Evans & Ass't Levering  
 Presbytery Alternate Commissioner: Mancini  
 Trustees: Brower, Evans, Garnham, Harrison, Kuhlkin, Preston

#### MINISTRIES:

Worship & Music: Burnham & Sahrbeck  
 Evangelism: Burnham  
 Care & Support of Flock: Mancini, DeLapp, Hinson, Sahrbeck  
 Stewardship: Preston  
 Groups: Burnham & Sahrbeck  
 Outreach: Sahrbeck  
 Prayer Leadership: Boggs  
 Christian Education: Burnham

**CHRISTIAN EDUCATION** shared new budget allocations with bottom line remaining same.

**PASTORAL CARE** outlined schedule for March and related several concerns.

**STEPHAN MINISTRIES:** Case load has remained constant, but believes that more could be done if more Stephan Ministers were available. There are many needs. Would like to start new class and send someone to Leadership Conference cost approximately \$1,000. Has someone who is interested in going but needs costs covered.

**STEWARDSHIP** moved by Preston and seconded that the Bicentennial offering be collected on 5/20/90 and that announcement of such be inserted in bulletin that Sunday and two weeks prior. Passed. CBN Planned Giving Program for 5/12/90 is underway. Palmer is handling details. Seeking new members for committee.

**TRUSTEES** Sunday Offerings are running slightly behind, recommend congregation be informed by insert in bulletin. Moved by Evans and seconded that \$1000 of Easter Offering be used to send individual to Stephen Minister Leadership Conference and that any remaining funds be given to the Titus II ministry. Passed. Moved by Boggs and seconded that Janet Balajthy and Mike Hernberg of InterVarsity Christian Fellowship be given office space in the Church rent free. Passed. Discussion followed regarding giving other Church related ministries rent free space.

**OUTREACH** Dave Anderson brought recommendation from Committee and seconded, that on Sunday 3/25/90 at 7:30 p.m. at the church a video tape be shown depicting the work Dr. Tson is doing in Romania and that an offering be received following the tape for the benefit of Dr. Tson's ministries there. Passed. Request that World Relief Sunday would better be served if the date were moved to October or November. Preston to coordinate with Stewardship. Committee also requested clarification on use of monies being designated for Jack Cleveland and thought that there would be less confusion if the designated funds from Outreach were shown broken out in the budget.

**DEACONS** Minutes of 3/6/90, received and reviewed.

**OLD BUSINESS:** Recommended that Leadership Core Meeting for 3/20/90 convene in the Sanctuary and that the desserts be eliminated. Burnham to moderate. Copier usage will be over allotment before contract expires. Garnham to discuss with Copier company to see if it might be possible to renew contract before old contract expires, thus avoiding excessive costs due to over runs. Mens breakfast moved to 4/7/90 to avoid conflict with Girl Scout sleep-over at church. Session breakfast slated for 4/7/90 cancelled.

**NEW BUSINESS:** Moved by Kuhlkin and seconded that Burnham be allowed one day Study leave and \$150, of his Study Leave Funds to attend Seminar on How To Thoroughly Check Out Job Candidates in Syracuse in 3/30/90. Passed. Problem of children running down aisle from children's sermon was discussed. Burnham and Sahrbeck to consider options. Moved by Levering and seconded that Steinmiller be allowed to purchase, install and care for new plants in library area in Church. Passed. Steinmiller recommends that the color of the walls in the Chapel be changed from the current blue to a more neutral color such as beige or off white. Deferred to Decorating Committee Garnham to contact Steinmiller with feed back. Moved by Mancini and seconded to let Music School hold benefit buffet and concert as per Nancy Sahrbeck request on 5/27/90. Passed. Moved by Evans and seconded to try to get Dr. Clayton Bell to preach here on 5/13/90 and raise \$100 honorarium. Passed. Burnham to make arrangements. Moved by Hinson and seconded that last day of Sunday School is 6/17/90 with 6/24/90 being first Sunday of summer schedule. Passed. Recommendation that Ken and Denise Moore be allowed time to make announcement for Rally for Life 90 to be held in Washington D.C. on 4/28/90. Agreed. Moved by Mancini and seconded to adjourn meeting. Passed.

Meeting adjourned at 10:45 p.m. with prayer by Garnham.

Respectfully submitted,

*Roe Kuhlkin*  
 Roe Kuhlkin  
 Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, March 20, 1990 at the Church.

**Elders Present:** Boggs, Brower, DeLapp, Evans, Gallup, Garnham, Harrison, Hinson, Kuhlkin, Levering, Mancini, Morse, Newman, Preston

**Elders Excused:** Nichols

**Staff Present:** Burnham (moderator), Sahrbeck

The meeting was opened with prayer by Sahrbeck at 8:30 p.m.

**PASTORS REPORT** - Burnham shared that the experience at the Family Life Conference in Boston was well worth the time, and he highly recommends it.

Sahrbeck shared his concerns for his mother who is now in the hospital as the doctors try to determine her exact medical problem. Also for his father who continues to recover slowly and now has the additional strain.

Others reported on pastoral concerns, followed by prayer.

**NEW BUSINESS** - There was brief discussion and feedback regarding Church Leadership meeting, concerning Parkminster's direction for the '90's. The response was positive and affirming. Further prayer, meetings, and discussions will be planned. Moved by Sahrbeck and seconded that the Miller's be invited to speak at a luncheon on 4/22/90 at the church, following the morning service and that a "love" offering be taken to cover expenses and honorarium. Passed. Moved by Harrison and seconded that for clarification it be noted that the Christian Education budget that was accepted at the 3/13/90, Session meeting was the column on the hand out labeled 1990 Revised Budget. Passed. Moved by Garnham and



seconded that the copier coverage for this contract period be backed out of next years contract, thus in effect reducing next years available copies from the contracted 180k to perhaps 175k. Passed. Moved by Burnham and seconded that the Gates/Chili School Choir be allowed to hold a fund raiser spaghetti dinner at the church from 4-7 p.m. on 5/5/90, and that we would wave the use fee provided they assist with set-up and tear down. Passed. (Mancini, Boggs and Burnham to coordinate hospitality and assistance).

Meeting adjourned at 9:00 with prayer by Burnham.

Respectfully submitted,

*Roe Kuhlkin*  
Roe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, April 10, 1990, at the church.

Elders Present: Boggs, Brower, DeLapp, Evans, Gallup, Garnham, Harrison, Hinson, Kuhlkin, Mancini, Morse, Newman, Preston

Elders Excused: Levering Nichols

Staff Present: Burnham (moderator), Sahrbeck

The meeting began in the library at 7:00 p.m. with an informal time of meeting those persons who had participated in the Inquirers Class and were candidating for membership at Parkminster. Punch was provided by the Deacons. This was followed by a more formal time when each elder shared what it has meant to him/her to be a member of the church and a follower of Jesus Christ. Each candidate then gave a word of his/her personal testimony and answered questions posed by the Session. Moved by Mancini and seconded that Cara Leslie Regan, Charles Scott Rigby, Kevin R. Burtner, and Laurie (Alling) Burtner who come by Letters of Transfer and Grace I. Cummings, David Hughey, Sue Eassa Weir and Charles David Weir who come by Reaffirmation of Faith be accepted as members of the congregation at Parkminster Presbyterian Church. Passed. Prayer was offered by Sahrbeck followed by a time of welcoming new members.

Holy Communion was served at the Wed. evening and Fri. morning prayer times on the following dates: 3/7, 3/9, 3/14, 3/16, 3/21, 3/23, 3/28, 3/30 as well as on Communion Sunday, 4/1/90. Holy Communion was also taken to Ester Lish and Arthur Dean at Kirkhaven by Ev Sahrbeck and Grace Dennison on 4/10/90.

CLERK'S REPORT - Moved by Brower and seconded that the Session minutes dated 3/13/90 be accepted as written. Passed. Moved by Preston that the Session minutes dated 3/20/90 be accepted as written. Passed. Moved by Kuhlkin and seconded that we send letter of transfer for James R. Wangelin to Upper Octorara Presbyterian Church, Parkesburg, PA as per letter of request dated 4/4/90. Passed. Moved by Kuhlkin and seconded that we send letter of transfer for Donna (Cleaver) Hatch to Webster Presbyterian Church, Webster, NY, as per letter of request dated 3/29/90. Passed. Letter from Kathryn Hildebrand, Director of Crisis Pregnancy Center, Inc. read, expressing thanks for our donation to CPCon Sanctity of Life Sunday. Letter received from Kenneth W. Paulin, Senior Vice President Manufacturers and Traders Trust Co. outlining agreement between Monroe Savings Bank and M&T Bank

regarding our mortgage. M&T will now handle our account, new mortgage number is 425290. Letter received from Emery regarding worship needs of younger generation.

A large basket of unusually sweet delights was detected in the center of the meeting table with a note of kindness from a Mr. E. Bunny. We all readily agreed that such should not go undisturbed.

#### COMMITTEE REPORTS

CE Report: received and reviewed.

Outreach Report: received and reviewed.

Pastoral Care Report: received and discussed.

Stephen Ministries Report: received. Noreen Radcliff will be going to the Stephen Ministries Leadership Conference and is very excited about the opportunity. It was recommended that Radcliff meet with Session prior to her departure that we might join with her in this adventure.

Trustees Report: received detailing projects and responsibilities of each Trustee. Financial report distributed showing that congregational giving is behind pledges at first quarter's end. Individual financial statements will be mailed to individuals whose giving is in arrears of their pledge. Garnham is looking for volunteers to help with church maintenance projects. Forms are available in church office for those interested in volunteering their time and talents.

Women's Association Report: received and discussed. Moved by Hinson and seconded that a representative from the committee visit Session to share with us their vision and new directions. Passed.

Deacons Report: received. Thank you Deacons for all the loving, caring things you are doing.

Stewardship Report: received. Moved by Preston that the Fall Stewardship campaign be handled similarly to last years. That a congregation wide visitation be conducted between 9/30/90 and 10/21/90 and that pledge cards be received on 10/28/90. Passed. Moved by Preston that the Special Offerings schedule be changed as follows: The World Relief Offering to be taken on 10/14/90, and The Peacemaking Offering be collected on 9/30/90. Passed. Moved by Preston that a Mother's Day Offering to benefit the Presbyterian Home be taken, with the following publicity: one week prior to the offering a poster be placed on the bulletin board, that there be a brief announcement from the pulpit, that a notice would appear in "This Week at Parkminster", and that special envelopes be available in the pews. (all materials available from the Home). Passed. Moved by Preston that the Deacons be allowed to sponsor a Rock-a-Thon to raise money for a new kitchen floor at the Sahrbeck manse. Date to be selected that would not interfere with other activities. Passed.

**OLD BUSINESS** - It was agreed that it was necessary at this time to bring the rest of the congregation on board with Vision 2000. In an attempt at being sensitive to the congregations needs, the formal worship service on 6/10/90, will be limited to one half hour. Directly following that, a congregational information/discussion type meeting will be held in the sanctuary for the purpose of unveiling and involving them in that vision.

**NEW BUSINESS** - Agreed that during the worship service on 4/22/90, those individuals, who are planning on participating in the Rally for Life 90, be commissioned, and that 4/28/90, be declared a day of fasting and prayer, and that on 4/29/90 we received a report on that Rally. Agreed that letter from Emery be referred to Worship and Music for recommendations.

Time was allowed for the sharing of personal concerns.

Moved by Brower and seconded that the meeting be adjourned. Passed. The meeting was adjourned at 10:35 p.m. with prayer by Hinson.

Respectfully submitted,

*Roe Kuhlkin*

Roe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, May 8, 1990, at the church.

Elders Present: Boggs, DeLapp, Evans, Gallup, Garnham, Harrison, Hinson, Kuhlkin, Levering, Mancini, Newman, Preston

Elders Excused: Brower, Morse, Nichols

Staff Present: Burnham (moderator)

Staff Excused: Sahrbeck

The meeting was opened with prayer by Kuhlkin at 7:00 p.m.

CLERK'S REPORT - Moved by DeLapp and seconded that the Session minutes dated 4/10/90 be accepted as written. Passed. Letter of thanks from Presbytery to Parkminster for hosting meeting with luncheon read. Letter requesting Parkminster participate in the Peacemaking Offering was read, Burnham will handle details. Moved by Kuhlkin and seconded we send letter of transfer for Helen and Walter Priestley to Gates Presbyterian Church as per letter of request dated 4/13/90. Passed. Letter of invitation to participate in the discussion "What does the Bible say about homosexuality", on 6/21/90 from 7:30 - 9:30 p.m., at the Downtown Presbyterian Church was read. (Session requests copies of attached material and time for discussion at future meeting.)

Holy Communion was served at the Wed. Eve. and Fri. Morn, prayer times on the following dates: 4/11, 4/18, 4/25, 4/27, 5/2, 5/4.

#### COMMITTEE REPORTS:

COMMITTEE ON MINISTRY report received and reviewed. Moved by Levering that in keeping with the Presbytery and to avoid confusion the name of the committee be changed to "Personnel Committee". Passed. Moved by Levering that in an attempt at being sensitive to our staff, individual office salaries and hourly rates not be published in future Annual Budgets. Passed.

PASTORAL CARE received report and discussed. Morse and Mattes added to caring list.

STEPHEN MINISTRIES report received. Easter offering raised the necessary \$1,000 needed to send Noreen Radcliff to Leadership Conference.

PRESCHOOL report received. Also letter of concern regarding moisture problem in that area. Trustees to repair condition when ground dries out later this year. We appreciate Preschool's concern and will give it priority as weather permits repairs.

STEWARDSHIP COMMITTEE is seeking essentially, 100% backing and participation in canvas of congregation. Session has agreed to participate in this

program. Stewardship presented graph which compared cumulative Sunday attendance figures of 1990 to date with those of 1989 and 1986. They show that there has been some decline in attendance. This has been referred to the Care of Flock committee to determine what the causes might be and what we might do to prevent this from happening. One concern expressed was the noise at the beginning of the service. This is being referred to the Worship and Music Committee. Letter from Virginia Illi regarding number of special offerings on calendar was read. We thank you for your sensitivity and concern. Burnham and Sahrbeck to convey to congregation that these special offerings are being presented only as opportunities to give. They are not meant to detract from our own financial needs nor should anyone feel guilty about not participating.

TRUSTEES report received and reviewed. Receipts are approximately \$8,000 behind pledges. Thirty-five letters have been sent out to those who are significantly behind. Session feels that it is inappropriate at this time to reduce the budget. That we will wait to see if the letters and perhaps follow-up calls produce any results. We currently have two out standing bills, \$4,300 - per capita and \$2,000 - mortgage reduction. It was expressed that we should pay the per capita as soon as possible.

#### OLD BUSINESS

Dr. Bell will be preaching here on 5/13/90. Boggs to donate the honorarium. The Rock-A-Thon is scheduled for 6/1/90 from 7:00 - 11:00 p.m. DeLapp to request check for amount of Easter offering that was in excess of \$1,000, (approximately \$133 at this time) of Treasurer. Check to be made out to Bev Evans for Titus II ministries.

#### NEW BUSINESS

Mary Jane Preston brought details of a celebration for the 25th anniversary of Sahrbeck's Ordination. Moved by Garnham and seconded that there be a reception on 6/17/90 between 4:00 - 5:00 p.m. Passed. Moved by Mancini and seconded that during the service on 6/17/90, the Kellets baby be baptised with Richard Kellet participating. Passed. Moved by Hinson and seconded that at the service on 8/12/90, the Bonney's children be baptised and that Dr. Showalter be invited to preach on 8/12/90 and that an honorarium be offered. Passed. Moved by Boggs and seconded that the Anderson's be allowed to have their baby dedicated on 6/1/90 at 7:30 p.m. at a small ceremony in their home, (because of timing of family arriving from out of town). Burnham and Evans, (Boggs alt.) to preside. Passed. Moved by Mancini and seconded to have a men's retreat on 10/6/90 at Bristol Retreat Center. Passed.

#### PASTORAL CONCERNS

Burnham shared briefly progress his daughter is making. Others shared personal concerns and joys.

Moved by DeLapp and seconded that the meeting be adjourned. Passed. The meeting was adjourned with prayer by Burnham at 10:10 p.m.

Respectfully submitted,

*Roe Kuhlkin*

Roe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, May 15, 1990 at the church.

**Elders Present:** Boggs, Brower, DeLapp, Evans, Gallup, Garnham, Harrison, Hinson, Kuhlkin, Levering, Mancini, Preston

**Elders Excused:** Morse, Newman, Nichols

**Staff Present:** Burnham (moderator), Sahrbeck

The meeting was opened with prayer by Sahrbeck at 7:00 p.m.

**CLERKS REPORT** - Letter of thanks from Kellets read. Letter of thanks from Gates-Chili High School Mixed Choir read. Letter from General Assembly regarding liability insurance needs of churches read and referred to Trustees. Letter from Hudson & Kooiman Law Corp. (Attorneys for the Estate of Elsa Logan) was read informing us that Parkminster was named in her will and that our share of her estate is \$5,760.

**COMMITTEE REPORTS** - Deacons minutes were read and discussed. Session is impressed with the ministry that the Deacons are doing. Keep up the good work.

#### OLD BUSINESS

There was much discussion regarding Scuro letter and Worship and Music response. It was agreed that a lot of thought and concern had gone into both. As this is a very sensitive issue and as any change would affect many people, Session believes that it should proceed with care. Many people were and continue to be drawn to Parkminster because of its traditional atmosphere. Yet, not all change is bad nor is it undesirable. Major concern with the introduction of more contemporary music is that it must meet the requirements common to hymns and not become disruptive to the worship service. Session requests input from music staff on what are the main ingredients of a hymn.

Feedback on PL is very positive. It is like having an old friend return. Next issue is July/August. Anyone interested in contributing or has an item of interest should contact Sahrbeck, (details should be in writing).

Cindy Nichols had expressed at the Session breakfast on 5/5/90 that she felt that she was suppose to resign from Session at this time for personal reasons. Moved by Hinson and seconded that Session regretfully accept her resignation. Passed.

Brower shared some personal needs which require more of his attention throughout the rest of this year. He feels that he must resign from the board of Trustees, effective 5/31/90. He also expressed a desire to complete those projects with which he is currently involved. Moved by Preston and seconded that Brower's resignation be accepted. Passed. Many expressed thanks and appreciation for service well done and regrets at his needing to leave at this time.

There was discussion regarding the upcoming Vision 2000 meeting on 6/10/90. Suggestions included - flip chart for idea gathering, tape record meeting as reference source for sub-committee, no rebuttal allowed only speak to original issue, have paper available for those who prefer to put their ideas in writing, and a suggestion box to collect thoughts which occur after the meeting.

Denise Moore visited Session and shared information on upcoming "Capitol Project" on 5/31-6/2/90, in Albany. The event is primarily to bring to the attention of the State Legislature that many people are pro-life, and that these voters are not inconsequential. The Session is supportive of Denise

and the energy and effort she has put into this project. Others who share this interest are encouraged to participate as they feel they are being led by the Lord.

John Lish visited Session with concern regarding length of Sunday Worship Service. When the service runs past the expected ending time, it becomes very difficult on the Sunday school teachers, some of the older people, children, and others. He requests that in an attempt at being caring there should be a definite time limit put on the service. He believes that the sermon, moments for mission, and the detailing of future events are some possible areas where time could be reduced. It was also suggested that our paid music staff should be utilized in leading the congregation through new unfamiliar hymns. This was followed by much discussion with Burnham and Sahrbeck agreeing to try to watch time more closely, but requesting support of Session as we deal with this sensitive issue. It was noted that we all need to be more disciplined at observing the Sunday morning schedule.

#### NEW BUSINESS

Moved by Harrison and seconded that the following time table be adopted for the 1991 budget: that all committee budget requests be given to the Trustees no later than 7/15/90, that the Trustees will finalize a visionary budget at their 8/6/90 meeting, and that Session will review that budget at their 8/14/90 meeting. Passed.

Moved by Gallup and seconded that the Senior High Youth group be allowed to collect pop bottles in the East Hall between now and 7/15/90 as a means of raising money for their Saranac trip this summer. All bottles must be in plastic bags and tied and regularly removed so as not to constitute a mess, nuisance or hazard. Passed.

Upcoming "What does the Bible say about homosexuality" event and attached material was discussed. Also counter point materials were distributed. All were encouraged to carefully read materials and be prepared to discuss further.

Moved by Brower and seconded that the meeting be adjourned. Passed. The meeting was adjourned with prayer by Burnham at 10:55 p.m.

Respectfully submitted,

*Roe Kuhlkin*

Roe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, June 12, 1990, at the church.

**Elders Present:** Boggs, Brower, Evans, Gallup, Harrison, Kuhlkin, Levering, Newman, Preston

**Elders Excused:** DeLapp, Garnham, Hinson, Mancini, Morse

**Staff Present:** Burnham (moderator), Sahrbeck

The meeting was opened with prayer by Sahrbeck at 7:00 p.m. in the library. There was an informal time with the communicants class. We broke into (4) groups, each group interviewing one of the candidates. We reconvened in room 201 where each group then reported. Moved by Evans and



seconded that the following people be accepted as members in Parkminster Presbyterian Church: Theodore Raymond Illi, David Charles Kuhlkin, Charles Daniel Lowell, and Joy Kathleen Preston. Passed.

#### CLERK'S REPORT

Moved by Preston and seconded that the Session minutes dated 5/8/90 be accepted as written. Passed. Moved by Harrison that the Session minutes dated 5/15/90 be accepted as written. Passed. Letters of thanks from Dr. and Mrs. B. Clayton Bell and Rochester Presbyterian Home were read. Letters of acceptance of invitation from Richard Kellett (for 6/17/90) and William Showalter (for 8/12/90) were read. Letter of thanks from Daryl Staneck for invitation to Sahrbeck reception was read. She must decline but included check for \$200 for general fund. Levering to respond. Letter from Presbytery regarding needs of older adults in our churches was read. Deferred to Mancini for further action.

Lorin Graham Anderson, son of David W. and Holley J. Anderson, was dedicated in their home on 6/1/90, by Burnham and Evans.

Holy Communion was served at the Wednesday eve. and Friday morn. prayer times on the following dates: 5/9, 5/11, 5/16, 5/18, 5/23, 5/25, 5/30, 6/1, 6/6, 6/8, and on Sunday 6/3/90.

#### COMMITTEE REPORTS

Worship and Music- G. Cummings, J. Hout, G. Illi, and R. McKibben brought recommendation for Sunday order of Worship and timetable as well as concerns for discussion. Biggest issue was in an attempt at regulating length of Service, many problems arise such as: varying length of musical pieces and quenching of the Holy Spirit in our Service. Also last minute requests for special announcements causes problems for the ministers. It is very difficult to closely guard timetable and still have freedom to Worship. Moved by Harrison and seconded that the Sunday morning Worship Service should average one hour and five minutes (target is one hour with ten minute grace period) and that there will be no sharing of Church concerns or moments for mission permitted without prior Session approval. Passed.

Women's Association- P. Boggs, S. Harrison, and D. McClurg came to Session to share with us their vision for the Association. Their main purpose in changing their name to Women's Ministries is to keep current with the needs of the women in the church. They do not have the resources to fully staff the old Association. They believe that they are to focus on the voiced needs, ie, Prayer, Bible Study, and fellowship. They intend on keeping the connection alive with the Presbytery and will invite them to their functions. Session gives its blessings on this vital ministry and offers encouragement.

Trustees- Financial situation is difficult. Of the original 35 letters sent out to those significantly behind in their pledges, approximately 1/3 have responded and caught up. (Delapp, Hinson, and Sahrbeck are investigating the possibility that there are associated pastoral needs which should be addressed.) Current giving is about \$10,000 behind that which was anticipated with an estimated projected shortfall for year end of \$20,000. Cash on hand is very limited. Moved by Harrison and seconded that Session direct the treasurer to pay all outstanding bills with the following exceptions: the outstanding balance of \$3,022.61 of the per capita apportionment and the Senior Pastor salary of \$1,111.25. The Senior Pastor salary to be paid on June 18, 1990. Passed. It was the Trustee recommendation that Session defer the spending of all monies budgeted for the items listed on the last

page of their report until such time as funds are available, and that there not be any discretionary spending allowed without Trustee approval. Moved 19, 1990. Passed. Moved by Brower and seconded that following the Sunday morning Service on 6/17/90, time be allowed to share financial situation with the congregation. Passed. Some may be encouraged to pay up a portion of their pledge in advance.

#### NEW BUSINESS

Moved by Burnham and seconded that 1/2 of the Sunday School collection be used to purchase Bibles to be sent to Eastern European countries. Passed.

Moved by Sahrbeck and seconded to adjourn meeting. Passed. The meeting was adjourned with Prayer by Sahrbeck at 10:30 p.m.

Respectfully Submitted,  
Roe Kuhlkin  
Clerk of Session



The Session of Parkminster Presbyterian Church met on Tuesday, June 19, 1990, at the church.

Elders Present: Boggs, DeLapp, Evans, Gallup, Garnham, Harrison, Kuhlkin, Levering,

Elders Excused: Brower, Hinson, Mancini, Morse, Newman, Preston

Staff Present: Burnham, (moderator), Sahrbeck

The meeting was opened with prayer by Burnham at 7:00 p.m.

#### CLERKS REPORT

Moved by Harrison and seconded that the Session minutes dated 6/12/90 be accepted as written. Passed. Thank you letter from Cindy Nichols was read.

TRUSTEES REPORT (continued from 6/12/90) To better understand our financial situation R. Illi brought a report comparing current giving with last year's, (through 5/90). Summary, pledges are somewhat behind last year's receipts (approx. \$3,000) and loose offerings are considerably behind (approx. \$7,000). Moved by DeLapp and seconded that Session send letter to the congregation informing them that our revenue is lower than expected, and asking them to help as they are able by either catching up on their pledges, paying a portion in advance or by giving an additional gift. Passed. Moved by Harrison and seconded that the Trustee recommendation to defer the spending of monies budgeted for the listed items and all discretionary spending be by Trustee approval only, that was tabled on 6/12/90, be brought back for discussion and action. Passed. Moved by Sahrbeck and seconded that the following sub-motion be considered in place of the recommendation: There should not be any discretionary spending allowed without Session approval. Passed. Moved by Harrison and seconded the following spending be allowed through 7/9/90: Insurance, RGE, copier lease and maintenance, Rochester telephone, Weekly Salaries, End of Month Salaries, FICA and other related salary expenses, (2) mortgage payments, 11% for Outreach, PL expenses, and postage for congregational mailing. Passed. Moved by Burnham and seconded that in his absence should the need arise for an emergency Session meeting, Sahrbeck would be moderator of such meetings. Passed.



Witness for Biblical Morality proposal was introduced and discussed. Moved by Sahrbeck and seconded that the Session adopt the resolution for Biblical Morality. Moved by Harrison and seconded that the above issue be tabled until 7/10/90 meeting. Passed. Note: all Session members should be prepared to discuss this important issue in full at that time.

PASTORS REPORT - Sahrbeck shared the past weekend was very emotional and full of joy as many gathered around to celebrate the 25th anniversary of his ordination. He has been elected Chairperson of the GRAE organization and has been busy with numerous pastoral calls. Burnham related pastoral concerns of the flock, and reflected on time with Dr. Clayton Bell, Vision 2000, regular visits to Attica, music school brunch and Presbytery meeting in Holley.

#### COMMITTEE REPORTS

PASTORAL CARE report received and reviewed.

STEPHEN MINISTRIES report received and reviewed.

PERSONNEL report received and discussed. Most staff members have now been individually interviewed. Second meetings are scheduled for the early fall. Recommend that lines of communication be left open and that all are encouraged to discuss problems and concerns as they arise. Committee recommends that Session approve vacation for Burnham for 6/23/90 through 7/3/90. Passed. Committee recommends that Session approve vacation for Sahrbeck for 7/8/90 through 7/22/90. Passed.

PRESCHOOL report received and reviewed.

STEWARDSHIP report received and discussed. Moved by Boggs and seconded that Session concur with committee recommendation to cancel the all member visitation for the fall Stewardship campaign. Passed.

CHRISTIAN EDUCATION report received and discussed. Note made that several teachers and leaders are still needed.

NOMINATING information was brought to Session by Burnham and Gallup regarding nominations for the positions recently vacated on Session and Trustees. Moved by Harrison and seconded that a congregational meeting be announced and held on 7/8/90 for the purpose of electing to office one Trustee/Elder and one Alternate Elder. Passed.

DEACONS report received.

#### OLD BUSINESS

Moved by Evans and seconded that a delegation consisting of Burnham, Harrison and perhaps someone from Presbytery initiate a visit with the new vice-president of Monroe Savings for the purpose of establishing a relationship in anticipation of our need to renew our mortgage in 1993. Passed. Moved by Harrison and seconded that the "Caring, Paring and Holding each other accountable" issue be moved to the top of the agenda for 7/10/90. Passed. Decorating Committee recommends that the color of the walls in the Chapel be left as is for now, (other ideas are being investigated). Passed. Moved by Evans and seconded that Dr. H. Stanley Wood be invited to Parkminster for the weekend of 10/5-10/6/90 for the purpose of helping us develop Church growth and Vision 2000. Financial details to be determined in the future. Passed.

Moved by Boggs and seconded to adjourn meeting. Passed. The meeting was adjourned with prayer by Sahrbeck at 10:20 p.m.

Respectfully submitted,

*Roe Kuhlkin*  
Roe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, July 10, 1990, at the Church.

Elders Present: Boggs, DeLapp, Evans, Gallup, Garnham, Harrison, Kuhlkin, Levering, Mancini, McKibben (Elder Elect), Preston

Elders Excused: Brower, Hinson, Newman

Staff Present: Burnham (moderator)

Staff Excused: Sahrbeck

The meeting was opened with Prayer by Burnham at 7:00 p.m.

Ed Morse has gone home to be with our Lord. We will all miss him dearly. Time was allowed for personal sharing and reflections, followed by Prayer.

#### OLD BUSINESS:

Caring, Sharing and Holding each other accountable; what is it? Many shared their thoughts on what it means to them. For most it means a commitment of one to another to Pray together, study and memorize Scripture, and just someone to talk with and share personally. Evans distributed thoughts on what it means to be a friend. The issue is before us. It is each individuals responsibility to respond as they feel they are being led by the Lord. Progress reports will be encouraged in future meetings.

Moved by Harrison and seconded that the Witness for Biblical Morality issue, which was tabled on 6/19/90, be brought back for discussion. Passed. Moved by Harrison and seconded that we adopt Witness for Biblical Morality and that its basis be used as a standard for the teaching and leading of this congregation. Passed. Moved by Harrison and seconded that the Outreach Committee consider releasing some of their 1990 contingency monies and also the possibility of including in their 1991 budget a line item for the Presbyterians for Renewal Special Campaign Fund. Passed.

#### NEW BUSINESS:

Moved by Evans and seconded that R. McKibben be installed as ruling Elder at Sunday Morning Service on 7/15/90. Passed. Moved by Levering and seconded that as per recommendation from A. McKibben that a new church directory be published. Passed.

#### COMMITTEE REPORTS:

Trustees - last (3) Sunday receipts have been very encouraging, and have eased the financial crunch. PTL! Moved by Harrison and seconded that the moratorium on discretionary spending, as prescribed on 6/19/90, be lifted. Passed. Prayers of thanks and gratefulness were offered to the Lord.

Christian Education - committee report was received and discussed. There is much going on in July. SBTW, VBS, Saranac, etc. Proposed 1991 budget received and also financial needs for fall term. There are still many needs for Sunday School Teachers and department leaders for the fall.

CLERK'S REPORT - Moved by DeLapp and seconded that the Session minutes dated 6/19/90 be approved as written. Passed.

Moved by Kuhlkin and seconded that letter of transfer for Joyce Fuhrman be forwarded to First Presbyterian Church of Williamson as per letter of request dated 7/3/90. Passed. Letter of thanks and appreciation from Jeanne Houpt and grace Cummings read.

John Arthur Tarricone, son of Arthur and Karen Tarricone and Mary Elizabeth Kellett, daughter of Matthew and Karen Kellett were baptized on 6/17/90.

Holy Communion was served at the Wed. evening and Friday morning prayer times on the following dates: 6/13, 6/15, 6/20, 6/22, 6/27, 6/29, 7/4, and 7/6.

Burnham called for all to participate as they are able in the times of corporate Prayer. Each should seek the Lord's will for this essential ministry in the life of the Church.

Moved by Preston and seconded that the meeting be adjourned. Passed. The meeting was adjourned with Prayer by Burnham at 10:08 p.m.

Respectfully Submitted,

*Roe Kuhlkin*  
Roe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, July 17, 1990, at the Church.

Elders Present: Brower, DeLapp, Evans, Harrison, Hinson, Kuhlkin, Levering, Mancini, McKibben, Newman, Preston

Elders Excused: Boggs, Gallup, Garnham

Staff Present: Burnham (moderator)

Staff Excused: Sahrbeck

The meeting was opened with Prayer by Burnham at 7:00 p.m.

#### CLERK'S REPORT:

Moved by Mancini and seconded that the Session minutes dated 7/10/90 be approved as written. Passed. Letter of request from Carole Vetter for use of room for Arthritis Foundation read and referred to Trustees. Progress report from Fuller Theological Seminary regarding Dave Jenkins referred to Burnham. Point of order was questioned regarding Congregational Meeting of 7/8/90. Should a separate Corporate meeting have been called to elect McKibben to the office of Trustee? Burnham to investigate and report back to Session.

Holy Communion was served at the Wed. evening and Friday morning prayer times on the following dates: 7/11 & 7/13.

#### COMMITTEE REPORTS:

Christian Education - represented by Bob Jackson, report was received. Jackson shared that CE still needs many teachers for the fall term, (approx. 18 full time teachers and 17 part time teachers). Help is also needed on the committee and in recruiting teachers. There was much discussion with the following conclusions: 1) diagram needed to display specific needs; 2) congregational mailing appealing for help; 3) Prayer, and 4) recruitment (list was passed around for volunteers.)

Preschool request for action on drainage problem was discussed. Evans to respond with details of plan and request for help.

Women's Ministry report received and reviewed.

Worship and Music report received. Committee recommendation to purchase license to copy Church music. Passed. Sub Motion by McKibben (to committee recommendation) and seconded that the Worship and Music Committee be authorized by Session to establish a task force to research a new Hymnal. Passed. Moved by Hinson and seconded that Burnham respond in writing to letter by Scuro, outlining action Session is taking in response to her request. Passed. Recommendation to conserve time on 8/5/90 at the Sunday morning worship service, that (2) sets of servers be used to serve Holy Communion. Defeated. Thanks were expressed to the committee for excellent job that they are doing.

Deacons report was received and discussed.

Special Care Committee report received and discussed.

Stewardship report comparing past and present statistics of attendance, membership, new members, and transfers was reviewed and discussed.

#### OLD BUSINESS

Thoughts were shared about Vision 2000. It was recommended that suggestions be reviewed as received and those ideas that call for immediate attention be brought to Session for action. Moved by Evans and seconded that the treasurer be instructed to spend the following monies: \$280 be given to Burnham to reimburse him for transportation costs for Stanley Wood, \$250 for honorarium for Stanley Wood for the weekend of 10/6-10/7, and \$75 for honorarium for Showalter for 8/12. These items will be paid out of the Trustee discretionary account and any money received from free will offerings during the weekend of 10/6-10/7 will then be put back into that account. Passed. Moved by Burnham and seconded that a coordinating committee be established for the weekend of 10/6-10/7, and that it be comprised of (2) members from the men's interest group, (2) members from the Women's Ministries group, and (2) pastors. Passed.

#### NEW BUSINESS

Six Jamaican guests will be here 7/21 to 7/24, for the purpose of exchanging thoughts on church organization and youth ministries.

There was discussion on the spending of bequests and what guidelines are in place. It was agreed that a committee needed to be formed to establish these guidelines, and that all spending of such funds would be put on hold until a lead person and committee could be established for that purpose.

There was discussion regarding the Morse memorial scholarship fund. Moved by McKibben and seconded that Session authorize a scholarship fund to be established and administered by the Deacons and that the guidelines for its use be established by Nellie Morse assisted by C. Levering

Moved by Burnham and seconded that the Family Life Conference be made visible to the congregation. Passed.

Nominating Committee is to work on filling vacancy on Session.

Request from pastor of Pentecost Power of Deliverance Church was discussed and reviewed. They wish to rent sanctuary space as well as several meeting rooms and choir practice space during the week, beginning in August, until they find a new suitable location. Moved by Hinson and seconded that a

committee consisting of Burnham, Evans, and Harrison be commissioned to work on behalf of Session in negotiating an equitable agreement, and that this arrangement would be reviewed at the end of (2) months. Passed.

Moved by Brower and seconded that the meeting be adjourned. Passed. The meeting was adjourned with prayer by Burnham at 9:50 p.m.

Respectfully Submitted,

  
Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, August 14, 1990, at the church.

Elders Present: Boggs, Brower, DeLapp, Evans, Gallup, Harrison, Hinson, Kuhlkin, Levering, Mancini, McKibben, Newman, Preston

Elders Excused: Garnham

Staff Present: Burnham (moderator), Sahrbeck

The meeting was opened with prayer by Burnham at 7:00 p.m.

#### CLERK'S REPORT:

Moved by Levering and seconded that the Session minutes dated 7/17/90 be approved as written. Passed.

Correspondence: Notes of gratitude from S. Merz, E. Keller, and J.&F. Crombe were received and read. Letter from the Presbytery of Genesee Valley regarding Mission Fest asking for our participation in that event. Sahrbeck is involved and will seek help as needed. Letter from Presbyterian Lay Committee read asking for contact person for Parkminster. Preston volunteered to be contact person. Letter of request for transfer of membership for Frederick and Marion S. Conover received from Kenneth P. Craig, Pastor of Mallard Creek Presbyterian Church. Moved by Kuhlkin and seconded that letter of transfer be sent as per request. Passed. Moved by Kuhlkin and seconded that in light of the ordination of Jeffrey Fuhrman into the ministry, that his name be removed from Parkminster Presbyterian Church membership roll. Passed. Received letter of resignation from J. Hinson.

Holy Communion was served at the Wed. Eve. and Fri. Morn. prayer times on the following dates: 7/18, 7/29, 7/25, 7/27, 8/1, 8/3, 8/8, and 8/10. Holy Communion was also taken to N. Harmon at Parkridge Hospital on 7/25 by Burnham.

The following were baptised at the Sunday morning worship service on 8/12/90: Sandra Grace and William Michael Bonney, daughter and son of Peter and Helen Bonney. Also Carrie Ann Shufelt.

#### STAFF REPORT:

Sahrbeck shared recent events in his life including Presbytery activities, vacation, Mom's operation, Heather's preparation for college and pastoral concerns.

Burnham expressed excitement about VBS, SBTW, Sunday's Service with Showalter, and the progress his daughter is making. He also is very grateful to C. Cornell, J. Radcliff, and H. Houtt for the many hours of faithful and dedicated service that they have put into improving the sound system.

Time was allowed for sharing of personal and corporate concerns. We all need to examine our call to Eldership. What does it mean? What are the responsibilities of office? More time needed to set aside for further discussion. This was followed by a time of prayer for all of the above concerns.

#### NEW BUSINESS

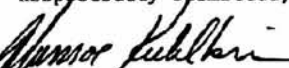
Recommended by Trustees that Session adopt the 1st draft of 1991 budget. Moved by Hinson and seconded that the 1st draft be amended so as to increase the Sr. Pastor's auto allowance from \$3,150 to \$3,251 (to keep in line with Assoc. Pastor's). Passed. Moved by Levering and seconded that the 1st draft be amended to include a \$500, gift allowance for the Associate Pastor. Passed. The original Recommendation as amended was then acted upon. Passed.

Nominating Committee report received. Committee Recommendation that we announce and hold a Congregational Meeting on 9/9/90 for the purpose of electing to office Elders to fill current vacancies on the board. Passed.

Moved by Burnham and seconded that Intervarsity Christian Fellowship be allowed to hold a conference at the church on the following dates: 10/19 - 10/21. Passed.

Moved by Mancini and seconded that the meeting be adjourned. Passed. The meeting was adjourned with prayer by Sahrbeck at 10:20 p.m.

Respectfully Submitted,

  
Munroe Kuhlkin,  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, August 21, 1990, at the Church.

Elders Present: Boggs, Brower, DeLapp, Evans, Gallup, Harrison, Hinson, Kuhlkin, Levering, Mancini, McKibben, Newman

Elders Excused: Garnham, Preston

Staff Present: Burnham (moderator), Sahrbeck

The meeting was opened with prayer by Sahrbeck at 7:00 p.m.

#### CLERK'S REPORT

Moved by Delapp and seconded that the Session minutes dated 8/14/90 be approved as written. Passed.

Correspondence: Letter of appreciation received from Bonney's. Letter received and read from L. Pappa offering her time and skills as typist for 1991 PL issues. Letter of resignation received from Andersons, co-chairs of Outreach.

Holy Communion was served at the Wed. evening and Fri. morning prayer times on the following dates: 8/15 and 8/17.

In response to Pastor's call, at 8/14/90 meeting, for all to examine our roles as Elders; McKibben brought a video "DO RIGHT!" by Lou Holtz for all to view. Mr. Holtz holds up three things that he believes need to be done to improve self image and worth which are necessary for all to attain goals, specifically; 1) Do what is right, 2) Do the best you can, and 3) Treat others



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as you wish to be treated. He also raises three universal questions which promote interaction and team work, namely: 1) Can I trust you?, 2) Are you committed to excellence?, and 3) Do you care about me? The video was followed by open discussion and sharing ideas. More time needs to be allowed in future for continued discussion.

**COMMITTEE REPORTS**

**Christian Education:** There are still (13) critical positions open in the Christian Ed staff. Letter of appeal has been sent out to the congregation. Canvassing of potential teachers is ongoing. Announcement is to be made Sunday seeking help.

**Outreach:** Recommendation of committee that Cephas walk-a-thon be held on 10/14/90. Passed. Recommendation of committee that a special presentation for the promotion of Urbana be held on Sun. evening, 9/30/90. Passed.

Pastoral Care continues to meet their monthly schedule. Also are looking to add people to their committee.

Stephen Ministries is holding a meeting on 8/30/90 for the purpose of establishing another class. It is anticipated that (10) new Stephen Ministers will participate in this class.

Stewardship report received and reviewed.

Trustees report that new tenant is about to move into 10 Cardinal Drive. Also much progress has been already made on drainage problem.

Special Care is due to meet on 8/22/90.

**OLD BUSINESS**

Schedule for Vision 2000 weekend is set. On 10/5-10/6 men will have a retreat at the Barn at Walnut Hill, "Count Me a Partner". This will be followed by a time for the women at the church from 4:00-7:00 p.m. on 10/6. On 10/7 Stan Wood will lead adult Sunday School as well as preach the sermon. It was agreed that Session should have follow-up time to discuss impact and direction as a result of the weekend. Meeting on 10/9/90 will be set aside for that purpose.

Vision 2000 committee is now being formed. Two volunteers have stepped forward and others are needed and welcome.

New Year's Eve Committee Chairperson(s) will be sought be DeLapp.

Pentecost Power of Deliverance Church request had been in error. They have found another temporary location.

Caring, pairing, and holding each other accountable reports were received. Many shared that progress has been made and think that it is a very rewarding and positive thing.

Question regarding Harrison term of office, due to his filling vacancy on Session for 6 months, before election to (3) year term. What is he now eligible for? Moved by McKibben and seconded that Burnham be permitted to bring the question to the floor of Presbytery for consideration and ruling. Passed.

Moved by Burnham and seconded that Stewardship be given the task of examining and making recommendation for 1991 special offering schedule. Passed.

Moved by Mancini and seconded that we regretfully accept J. Hinson resignation. Passed.

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Personnel Committee recommendation for Sahrbeck vacation 11/6-11/17/90. Passed.

Moved by Brower and seconded to adjourn meeting. Passed. The meeting was adjourned with prayer by Hinson at 10:15 p.m.

Respectfully submitted,

*Munroe Kuhlkin*  
Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, September 11, 1990, at the Church.

**Elders Present:** Boggs, DeLapp, Evans, Gallup, Garnham, Harrison, Irvine (Elder Elect), Kuhlkin, Levering, Mancini, Newman, Preston

**Elders Excused:** Brower, McKibben

**Staff Present:** Burnham (moderator), Sahrbeck

The meeting was opened with prayer by Burnham at 7:00 p.m.

**CLERK'S REPORT**

Moved by Newman and seconded that the Session minutes dated 8/21/90 be approved as written. Passed.

Correspondence: Note from D. Frazier stating that Scott Frazier is a member of a church in North Carolina and should be dropped from Parkminster membership rolls. Moved by Kuhlkin and seconded that Scott Frazier be removed from Parkminster rolls. Passed.

Holy Communion was served at the Wed. evening and Fri. morning prayer times on the following dates: 8/22, 8/24, 8/29, 8/31, 9/5, and 9/7.

**PASTOR'S REPORT**

Sahrbeck shared highlights from his busy schedule including GRAE duties, Mission Fest, PL issue, taking daughter to college, upcoming Lish and Thurling weddings, time of retreat at Punky Hollow, and opportunity to fill pulpit for Jeff Fuhrman on 10/14/90.

Burnham related some of his many activities including publishing new Parkminster handout, filling openings on CE staff, Presbytery Evangelism Committee, retreat at Punky Hollow, and visitation. He is looking forward to Vision 2000 weekend, Sunday School Teachers Conference, installation at the Barn at Walnut Hill, and Inquirers Class beginning on 10/10.

Time was allowed for all to share personal and pastoral concerns. This was followed by a time of prayer.

**COMMITTEE REPORTS**

Stephen Ministries report received and discussed.

Pastoral Care report received and read.

Stewardship report received and discussed. Moved by Mancini and seconded that the Sunday Worship Service schedule for 10/14 and 10/21 be adjusted to include Moments for Mission and Personal Testimonies for Stewardship. Passed.

Trustees report received and discussed. Moved by Harrison and seconded that Sahrbeck be given permission to place in writing (in This Week, PL, and a sign) that outlines the proper procedure for borrowing tables from the church and limiting it to the non-formica topped tables. Passed.

Deacons report received and read.

#### OLD BUSINESS

DeLapp has been unsuccessful in finding New Year's Eve coordinators yet, but is still looking.

Levering was able to develop with Morse guidelines for Youth Scholarship Fund. Copies will be available next meeting.

Moved by Mancini and seconded that Session accept Andersons' letter of resignation as co-chairs of Outreach Committee. Passed.

#### NEW BUSINESS

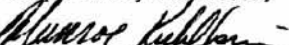
Moved by Burnham and seconded that Paul Irvine be installed as ruling Elder at Sunday morning worship service on 9/16/90. Passed.

Moved by Mancini and seconded that Mr. Mahler (Laurel Wooley's father) be allowed to Dedicate the Wooley's daughter at the Sunday Worship Service on 11/25/90. Passed.

Moved by Mancini and seconded that study leave be allowed for both Sahrbeck and Burnham for special Fuller Theological Seminar at Pearce on 10/1 and 10/2 and that \$115.00 be released from their respective study leave accounts for that purpose. Passed.

Moved by Mancini and seconded that the meeting be adjourned. The meeting was adjourned with prayer by Sahrbeck at 8:55 p.m.

Respectfully submitted,



Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Church met on Tuesday, Sept. 18, 1990, at the Church.

Elders Present: Boggs, Brower, DeLapp, Evans, Garnham, Irvine, Kuhlkin, Levering, Mancini, McKibben, Newman, Preston

Elders Excused: Gallup, Harrison

Staff Present: Burnham (moderator), Sahrbeck

The meeting was opened with Prayer by Burnham at 7:00 p.m.

#### CLERK'S REPORT

Moved by Levering and seconded that the minutes dated 9/11/90 be approved as written. Passed.

Letter received from Mr. DePaolis of Antonelli's was read. Burnham to respond. Letter from Presbytery regarding questionnaire on Evangelism was read. Moved by Brower and seconded that a committee of Burnham, Evans, and Linda Schultz be formed for the purpose of answering the questionnaire. Passed.

Holy Communion was served at the Wednesday evening and Friday morning prayer times on the following dates: 9/12 and 9/14.

#### COMMITTEE REPORTS:

Youth Committee: Jack Cleveland reviewed highlights of Youth Ministries activities including FCWC, trip to Saranac Village, SBTW, and Kingdom Bound. He also reported on Campaigners, Club, discipling of youth, as well as other commitments to the Young Life ministries. He is looking forward to doing in depth Bible studies in Sunday School, participating in Sunday worship and "Everlasting Light" Christmas program. Jack is also very excited about new leadership in Jr. Highs, (Steve Boggs, Gary and Linda Marshall). Finally, Jack shared personal concerns and joys. Time was set aside to pray for Jack, his team and the youth.

#### OLD BUSINESS:

Copies of the Youth Scholarship Fund guidelines were distributed and reviewed. Levering shared that it was a moving experience working with Nellie in putting these ideas to paper. Moved by McKibben and seconded that the guidelines be adopted as written. Passed.

DeLapp reported that Peter and Helen Bonney were willing to co-chair the New Year's Eve celebration. Thanks were expressed for their willingness to serve in this way.

The paper entitled "What is Consensus?" was reviewed and discussed. We all agreed that it was what we have been aiming at for some time, and feel that it has been the Lord's Blessing upon us that we usually are able to achieve this goal.


#### NEW BUSINESS:

Moved by Evans and seconded that Dan Minchen be allowed to give the message at the Sunday Worship Service on 10/14/90, and that there be a retiring offering for the purpose of helping to defray the cost of bringing Dr. Bernard Nathanson to Rochester on 10/27/90. (Parkminster's pledge to that purpose to be \$100.00. If the offering does not cover the pledge, the balance is to be taken from the Thanksgiving offering.) Passed.

There was a time of open discussion regarding the "Re-entering the Ministry" in the NEWS. We must take a pro-active position to keep the church pure. There was also a time of discussion about Vision 2000. Specifically, what can we do to allow the Holy Spirit to work more freely in the Congregation, and what do we need to do to encourage those around us?

Moved by Brower and seconded that the meeting be adjourned. The meeting was adjourned with open prayer by all with closure by Sahrbeck at 9:58 p.m.

Respectfully submitted,



Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, Oct. 9, 1990, at the Church.

Elders Present: Boggs, Brower, DeLapp, Evans, Gallup, Garnham, Harrison, Irvine, Kuhlkin, Mancini, McKibben, Newman, Preston

Elders Excused: Levering

Staff Present: Burnham (moderator), Sahrbeck

The meeting was opened with prayer by Sahrbeck at 7:00 p.m.

#### CLERK'S REPORT:

Holy Communion was served at the Wednesday evening and Friday a.m. prayer times on the following dates: 9/19, 9/21, 9/26, 9/28, 10/3, 10/5 and at the Sunday Worship Service on 10/7.

#### NEW BUSINESS:

D. Brower brought report from Personnel Committee with recommendations for change in benefits for L. Fullington due to resignation of A. McKibben from secretarial position. Recommendation was amended to increase L. Fullington's 1990 salary to \$x.xx/hour, (as specified in Committee Recommendation), effective week 10/8/90 and that her working hours be determined through discussion between her and Burnham. Recommendation as amended was seconded and passed.

Vision 2000 - There was much open discussion and sharing centered around the retreat with Dr. Stan Wood. Many expressed that the weekend had exceeded their expectations and were excited about what might develop as a result of that time together. Disappointment, due to the lack of greater participation, was also expressed. Thoughts taken away from "Count Me a Partner" that need follow-up action were: We need to develop quality peer relationships as well as continue to pursue a strong personal relationship with the Lord and there seems to be a church wide hunger for personal interaction. Vision 2000 needs long range planning and it appears that for now we should wait upon the Lord for further direction and strength. We should consider outside help. Harrison to gather and compile all current thoughts and ideas. Time was allowed for open prayer.

Harrison shared exciting future mortgage possibility with St. Pius Credit Union.

Burham highlighted upcoming Dr. Bernard Nathanson talk on 10/27/90.

Moved by Mancini and seconded that the meeting be adjourned. Passed. The meeting was adjourned with prayer by Burnham at 9:35 p.m.

Respectfully submitted,

**EXAMINED AND APPROVED**

date 11/4/90  
with 2 Exceptions listed

**SESSION RECORDS COMMITTEE**

**Presbytery Genesee Valley**

Munroe Kuhlkin  
Clerk of Session

*R.I. Left  
Policy &  
REVIEW*

The Session of Parkminster Presbyterian Church met on Tuesday, October 16, 1990, at the Church.

Elders Present: Boggs, DeLapp, Evans, Gallup, Garnham, Harrison, Irvine, Kuhlkin, Levering, Mancini, McKibben, Newman, Preston

Elders Excused: Brower

Staff Present: Burnham (moderator), Sahrbeck

The meeting was opened with Prayer by Burnham at 7:00 p.m.

#### CLERK'S REPORT

Correspondence from Hinson was read. (Her current address is: Josephine Hinson R/T Dept., Adderbrokes Hosp., Hill Rd., Cambridge CB2 2QQ, U.K.) Thank you notes from F. Skillman, Chairperson of the Mission Interpretation Comm. and A. McKibben were read. Moved by McKibben and seconded that Session minutes dated 9/18/90 be accepted as written. Passed. Moved by Garnham and seconded that the Session minutes dated 10/9/90 be accepted as written. Passed. Holy Communion was served at the Wed. eve and Fri. a.m. prayer times on the following dates: 10/10 and 10/12.

#### PASTORS' REPORT

Sahrbeck related recent activities from his schedule including starting of new Bible Study, Vision 2000 retreat, preparation of upcoming edition of P.L., and Lish wedding as well as the on-going ministries of visitation of infirmed and GRAE responsibilities. He feels run down and is looking forward to vacation next month.

Burnham shared that he has been very busy developing class by R.C. Sprool, Spiritual Gifts Seminar, study and sharing groups, working with the Vision 2000 retreat committee, visiting the sick and Attica inmates, and resourcing many Church committees. He has much appreciation for the many goals that have been accomplished, but is disappointed over the many goals which have not been achieved.

Time was allowed for sharing of personal and pastoral concerns followed by a time of open prayer.

#### COMMITTEE REPORTS

CE Report received and reviewed. Many thanks to D. Keefe and R. Jackson for perserverence in assembling fall program.

Nominating Report read. Needs for 1991 officers are being evaluated.

Pastoral Care has added new member, M. Spangenberg, to committee. Is currently meeting very full schedule.

Stephen Ministries has (6) cases now and new class is under way.

Preschool reports classes are full and program is progressing well. Also, they expressed thanks for work done in repairing the water problem and contributed \$300 towards expenses of that project.

Stewardship campaign is progressing. Materials have been sent out and Moments for Mission are planned.

Trustees report received and discussed. Moved by Harrison and seconded that: the Thanksgiving offering be used in the following way: \$24 to cover the balance of Parkminster's \$100 pledge to Dr. Nathanson's trip to Rochester and the remainder be given to the Deacon fund, and that 50% of the Christmas offering be given to the Tribleys as a gift to help them during their upcoming furlough with the remaining 50% being used for capital improvements beginning with the completion of the flooring project at #8 Cardinal Dr. Passed.



Worship and Music report received and read. Moved by McKibben and seconded that the Committee should be allowed to reach decision on when to present "Everlasting Light" program. Passed.

Youth Report received and reviewed.

Deacons Minutes read. Thank you Deacons for recognizing special achievements and needs of members of the congregation in so many creative ways.

Presbytery Commissioners reported that Presbytery meeting seemed unified and were unanimous in their acceptance of D. Carver. Presently Presytery is about \$7,000 behind budget and are seeking funds.

**BREAK** - Homemade cookies and cider provided by N. Sahrbeck. Thanks Nancy, they were great!

#### OLD BUSINESS

P. Bonney visited Session with proposal for New Year's celebration. He has received input requesting that it be a family event (ie. little ones included). Bonney proposed that the Church do nothing on New Year's Eve. Instead on New Year's Day we have a worship Service around 10:00 a.m. followed by a brunch. Televisions could be available for those who choose to stay and watch parades or football. Moved by Evans and seconded that the proposal be adopted as stated. Passed.

L. Fullington's hours have been established and add up to 30 hours. Levering to check and make sure that we comply with labor laws regarding lunch breaks.

Burnham is having the Vision 2000 notes typed and assembled for distribution. Moved by Evans and seconded that we send a check for \$100 to the Barn at Walnut Hill for the use of their facility, \$50 to come from the proceeds of the retreat and \$50 from the Misc. account. Passed.

#### NEW BUSINESS

Fifteen area churches have reserved the Convention Center for Nov. 4, 1990. On that day they are planning a Concert of Prayer to proclaim to all principalities and powers that all must yield to the Lordship of Christ. Any interested may attend.

Moved by Mancini and seconded that the meeting be adjourned. Passed. The meeting was adjourned with Prayer by Sahrbeck at 10:10 p.m.

Respectfully submitted,

*Munroe Kuhlkin*  
Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday Nov. 13, 1990 at the Church.

Elders Present: Boggs, Brower, DeLapp, Evans, Gallup, Harrison, Kuhlkin, Levering, Mancini, McKibben, Newman, Preston

Elders Excused: Garnham, Irvine

Staff Present: Burnham (moderator)

Staff Excused: Sahrbeck

The meeting was opened with Prayer by Burnham at 7:00 p.m.

The meeting began in the library with a formal time of meeting those persons who had participated in the Inquirers' Class and were candidates for membership at Parkminster. Each Elder shared what it has meant to him/her to be a member of the Church and a follower of Jesus Christ. Each candidate then gave a word of his/her personal testimony and answered questions posed by the Session. Moved by Preston and seconded that William D. Rabjohn, Linda (Shintaku) Marshall who come by Re-affirmation of Faith and Linda (Hoffman) Rabjohn, Mary Ellen (Orgel) Tait, Austin Tait, and Marion Ruth (Palmer) Lippincott who come by Letters of Transfer be accepted as members of the Congregation at Parkminster Presbyterian Church. Passed. Prayer was offered by Burnham followed by a time of welcoming new members.

The meeting was reconvened in room 201. Moved by DeLapp and seconded that Burnham and Evans be commissioned by Session to formally interview Gary Alan Marshall as candidate for membership at Parkminster, and contingent upon that interview we accept Gary Alan Marshall as a member of the Congregation at Parkminster Presbyterian Church. Passed.

A time for open discussion regarding feedback from the Congregation was allowed. It was generally agreed that although we must be sensitive to the personal preferences of each member of the Congregation, no one Church or Pastor or Worship Service or message can be all things to all people and that indeed probably not all things to any one person at all times. We as Elders must continue to field concerns prayerfully seek God's will in all matters for this Church. We must be willing to voice His direction as we understand it and to support the Pastors in their ministry. The Pastors also must be willing to confer with Session in times of uncertainty, to better determine God's direction.

#### STEWARDSHIP REPORT

After three weeks, pledge units received are slightly behind last year's with a dollar amount slightly above. Projection is that we will have approximately \$6,000 more than 1990, but about \$47,000 less than approved budget for 1991.

Moved by Levering and seconded that the meeting be adjourned. Passed. The meeting was adjourned with Prayer by Burnham at 10:20 p.m.

Duly Attested,

*Munroe Kuhlkin*  
Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian church met on Tues., Nov. 20, 1990, at the Church.

Elders Present: Boggs, Brower, DeLapp, Evans, Garnham, Harrison, Irvine, Kuhlkin, Levering, Mancini, McKibben, Newman, Preston

Elders Excused: Gallup

Staff Present: Burnham (moderator), Sahrbeck

The meeting was opened with Prayer by Sahrbeck at 7:00 p.m.

#### CLERK'S REPORT

Moved by Mancini and seconded that the Session minutes dated 10/16/90 be approved as written. Passed. Moved by Levering and seconded that the Session minutes dated 11/13/90 be approved as written. Passed.

Correspondence from Murty & Harris, Mary Jane Galton, and Brad Long were read. Burnham to respond to Galton, Long letter to be discussed under new business, and Murty & Harris no response necessary. Also thank you letters received from Sahrbeck and McKibben.

#### PASTORS' REPORT

Sahrbeck shared highlights from last month including new Bible study, Lish and Thurling weddings, PL work, GRAE involvement, Inquirers' class, visitation and vacation.

Burnham also had a busy month with R.C. Sproul class, visitation, Spiritual Gifts Seminar, Presbytery commitments, Y.L. Banquet, Dave Carver's installation and Norma Harmon's memorial service.

Time was allowed for general and personal reports followed by prayer.

#### COMMITTEE REPORTS

CE Report received. Bob Jackson announced his resignation as Sunday School Superintendent effective 6/1/91. Many thanks to Bob for his years of devoted service. Session feels that it would be best if CE committee made recommendations for replacement for Jackson, as many people with the necessary qualifications are already involved in the program. Also the term should be open ended but a two year commitment should be minimum.

Nominating report received. They are meeting twice each month and are making good progress filling positions. There is a very good spirit within the committee.

Pastoral Care report received. They have met their October visitation schedule and have not added any new names this month.

Stephen Ministries have completed (8) lessons of their curriculum and the retreat on 11/3/90. They are currently looking for one Stephen Minister for an additional case.

Personnel Committee issued report outlining benefits package for non-exempt staff. Moved by Levering and seconded that the package be approved as written with the following exceptions: (1) The paid holiday schedule is to be worked out with the Pastoral Staff and (2) The particular details relative only to the current sexton are to be left out of the policy statement. Passed.

Preschool Committee report received and reviewed.

Stewardship reports that a few of the committee members will attend the Presbytery Seminar on Deferred Giving. Details on pledges will accompany Trustee report.

Worship & Music report received and discussed. Everlasting Light Christmas Program to be on 12/16/90 at 10:30 a.m. Worship Service.

Youth Committee report reviewed.

Deacons report and Minutes received.

Trustees report received. According to our best projections there will be approximately a \$6,000 to \$17,000 shortfall for 1990. Looking at pledges for 1991 it appears that the budget will remain approximately the same as 1990. There are about 40 pledges that have not been received to date. Preston to coordinate volunteers to make calls.

#### OLD BUSINESS

Moved by Mancini and seconded that Burnham send a letter of affirmation to Brad Long of PRRM stating that we support their beliefs. Passed.

Church Wide Calling Tree issue deferred until December meeting

All are encouraged to keep up with their "Partner" relationships.

#### NEW BUSINESS

Moved by Burnham and seconded that Parkminster recognize 1/20/91 as Sanctity of Life Sunday. Passed. Moved by Burnham and seconded that a special offering be taken on 1/20/91 and that the proceeds be given to the Crises Pregnancy Center. Announcements to commence on 12/16/90. Passed.

Burnham to respond to Brad Long regarding Prayer for G.A. meeting. We would be interested in setting up a parallel Prayer vigil at Parkminster for the same period.

Moved by Mancini and seconded that the meeting be adjourned. Passed. The meeting was adjourned at 10:10 p.m. with Prayer by Burnham.

Duly Attested,

*Muhroe Kuhlkin*  
Muhroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tues., Dec. 11, 1990, at the Church.

Elders Present: Boggs, Brower, DeLapp, Evans, Gallup, Garnham, Harrison, Irvine, Kuhlkin, Levering, Mancini, McKibben, Preston

Elders Excused: Newman

Staff Present: Burnham (moderator), Sahrbeck

Guests: Dwight Palmer

The meeting was opened with Prayer by Burnham at 7:00 p.m.

#### CLERK'S REPORT

Moved by McKibben and seconded that the minutes dated 11/20/90 under CE committee report be amended to read Bob Jackson announced his resignation as Sunday School Superintendent effective 6/1/91. Passed. Moved by Burnham and seconded that the Minutes dated 11/20/90 be approved as amended. Passed.

Correspondence: Anonymous letter read regarding \$600 donation to Vision 2000 fund. Specifics are that the money is to be used for that purpose with any unused portion to be used for mortgage principle reduction. Moved by Harrison and seconded that the treasurer be instructed to place those funds in the "Special Funds Credit Union Acc't." and earmarked for the stated special purpose. Passed. (Copy Harrison and Vision 2000 committee).

Letter from J. Wolfarth, Stated Clerk of Presbytery of Genesee Valley requesting names of those elders from our Church who have died in 1990, read. Kuhlkin to respond.

Letters from Leslie and Cynthia Morgan in Bangladesh and Sue Dermand of the Gift Center were also read and forwarded to Outreach.

Christine Susanne Wooley, daughter of Benjamin and Laurel Wooley, and Nathan John Forte, son of Charles and Gretchen Forte were dedicated on 11/25/90.

Holy Communion was served at the Wed. eve. and Fri. a.m. Prayer times on the following dates: 10/17, 10/19, 10/24, 10/26, 10/31, 11/2, 11/7, 11/9, 11/14, 11/16, 11/21, 11/23, 11/28, 11/30, 12/5, and 12/7 as well as at the Sunday morning worship service on 12/2/90.

#### PASTORS' REPORT

Sahrbeck shared that he is feeling overwhelmed with various responsibilities. He asked for God's wisdom, strength, and grace in performing his duties.

Burnham also shared load he is carrying as well as backlog of administrative tasks which demand time.

Others offered personal and extended family concerns, followed by a time of lifting them to the Lord in Prayer.

#### COMMITTEE REPORTS

CE report read and reviewed. Word of caution was raised over item 1B, in that CE should be made aware that there will probably not be any surplus at year end. Unspent line item budget amounts will not carry over into 1991. Item 2F also needed clarification. Although Session believes in general that it is beneficial for the children to see their Sunday morning offerings at work in special projects, it is necessary to seek approval of the Session to divert those funds to special causes. Moved by Harrison and seconded that in the winter/spring semester of the calendar year 1991, 1/2 of the Children's Sunday School offering go to Special Outreach projects, and the other 1/2 go to the general fund. Passed. DeLapp to convey this information to the committee.

Nominating report received and reviewed.

Pastoral Care report as written.

Stephen Ministry report as written.

Personnel Committee recommends that Burnham be allowed to take two (2) vacation days from 1990 vacation and four (4) days from 1991 vacation for the period of Dec. 25, 1990 through Jan. 4, 1991. Passed.

Poverty, Equality, and Justice report received. Many thanks expressed for the work that L. Schultz and her committee are doing.

Preschool report and newsletter received. Session is excited about many new things Preschool is doing. Thanks to committee S. Fuhrman and J. Gluchowski.

Retirees report reviewed.

Stewardship recommends that we adopt the special offerings schedule as printed on the reverse side of their report. Passed.

Trustees report received. At current rate of receipts, there may be a \$3000 shortfall at year end. However, committee remains hopeful that there may be a surplus. Trustees recommend that if there is a surplus, the amount that is in excess of \$2000 (up to \$2000), be applied to the mortgage principle as per the line item in the budget. Passed. Irvine to write plea to congregation to be printed in "This Week," asking for help with the finances. Burnham requested that he be allowed to carry over expenses from 1990 into 1991, and that those expenses not change the bottom line of the 1991 budget. It was also suggested that Sahrbeck may also have similar carry over medical expenses. It was agreed that it would be allowed.

Youth Report received. Cleveland to take vacation time as well as Study leave. Boggs and Marshalls are doing well with Junior Highs.

Worship and Music report received and reviewed. Proposed calendar for Jan. and Feb. was reviewed as presented by Burnham. It was agreed that because of the need to Ordain and Install new officers at the Sunday Worship Service on Feb. 3, 1991, Communion should be postponed until Feb. 10, 1991.

Outreach report reviewed. D. Anderson brought proposed 1991 budget for clarification and discussion. Committee recommends the following: 1) That they be allowed to place boxes in the Narthex for gifts not received on 12/16/90. Passed. 2) That the preliminary budget be approved as presented. Passed. 3) That Moments for Mission be reinstated. Recommendation amended that Moments for Mission be allowed from time to time by special request and approval of Session. Passed as amended. 4) That the Mission Conference schedule and program be approved as presented. Passed.

Deacons minutes reviewed.

Presbytery report received from representatives Evans, Mancini, Sahrbeck and Burnham. Moved by Mancini and seconded that we suggest that the proposed by-laws of the Gift Center under Article 2.1 be amended to read ...to proclaim the Gospel of Jesus Christ through..., (underlined portion is an addition). Passed. Reviewed Peace and Justice Committee letter. Agreed that wording was inadequate and improper.

OLD BUSINESS: Church Wide Telephone Calling Tree concept and recommendations reviewed. Suggestions offered and received. Concerns expressed that Tree not become a means of disseminating information, but rather that its purpose is to bring the Church body together in Prayer over needs. Moved by DeLapp and seconded that the concept as modified be adopted. Passed. DeLapp to make modifications to document and refine points of initialization.

Moved by Evans and seconded that the meeting be adjourned. Passed. The meeting was adjourned at 10:00 p.m. with Prayer by Sahrbeck.

Duly Attested,

*Munroe Kuhlkin*  
Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, December 18, 1990, at the Church.

Elders Present: Boggs, Brower, DeLapp, Evans, Gallup, Harrison, Irvine, Levering, Mancini, Newman, McKibben, Preston

Elders Excused: Garnham, Kuhlkin

Staff present: Burnham (moderator), Sahrbeck

The meeting was opened with Prayer by Burnham at 7:05 p.m.

#### CLERK'S REPORT:

Moved by Burnham and seconded that the Minutes dated 12/11/90 be tabled until the Jan. 8 meeting. Passed.

Correspondence: Letter received from Brad and Carol Emery regarding "Everlasting Light" worship service was read and discussed. Letter from Emerys' as well as a letter of appreciation from Session will be sent to Jack Cleveland.



**OLD BUSINESS:**

Boggs letter to Session regarding work of the Holy Spirit was discussed.

Everlasting Light worship service was well received by the congregation. Attendance at worship service was approximately 380 people.

**NEW BUSINESS:**

Election of Church Treasurer: Presbytery has requested that Session elect the church Treasurer - no action taken.

Recording Minutes for Presbytery: Presbytery has requested that all of the Annual Report be recorded in the Minutes. Moved by Harrison and seconded that the Minutes be prepared the same as last year. Passed.

Scott Doughty Care: Each Session member must take responsibility for the time he/she has agreed to care for Scott. If they are not available, they should find a sub and notify Doughtys of the change.

Youth Deacon and Elder: Decision to continue the Youth Deacon position will be determined after we receive reports from the Deacons and Youth. Youth Elder? The Youth, through Jack, will be contacted for their feedback.

**1991 Budget:**

Budget meeting will be January 8. We need approximately \$19,000 before the end of the year to start 1991 with a surplus. Preston reported that in 1990, ten (10) new potential pledging units made a pledge. Seven of those same units pledged for 1991.

Adult Education: A request was made by the committee for a Moment for Mission Jan. 6, 1991. Moved by Irvine and seconded to approve this Moment for Mission on January 6, 1991. Passed.

Browncroft Seminar: Judy Wheeler, CE at Browncroft church, asked for our support for a seminar they are sponsoring called "What is Faith? How Does It Grow?" March 18, 7-9 p.m. Moved by Evans and seconded to approve our support for this project. Passed.

Personnel Committee: Moved by Brower and seconded to approve four additional staff holidays for 1990. Passed.

Sunshine Club: Moved by Mancini and seconded to take \$30 from the Sunshine Club to purchase a gift certificate for Linda Fullington. Passed.

Gifts Received: Sahrbeck reported that Bill and Betty Jacobs have given two gifts to the church: a organ for the Chapel and stereo equipment for the lounge. A letter of thanks has been sent and appreciation will be expressed in Parkminster Life.

Parkminster Life: How should "want ads" be handled? Ads should be short and limited in length. The newsletter will not accept lengthy advertisements.

Special Care Committee: Letter from the Special Care Committee was approved for distribution. Sensitive information received should be handled with great care.

Vision 2000: Review was made of material received. It was suggested that this information be turned over to a Vision Committee. The Nominating Committee representatives expressed concern about the availability of people to serve on the Vision Committee. They are having difficulty finding people to fill other church offices. The Vision Committee should be representative of the congregation, including persons from some or all of the following areas:

- |                                     |                                   |
|-------------------------------------|-----------------------------------|
| 1. PR - communications or marketing | 7. Caring advocate                |
| 2. Financial type                   | 8. Elderly advocate               |
| 3. Youth advocacy                   | 9. Education advocate             |
| 4. Young family type                | 10. Mission advocate              |
| 5. Evangelism advocate              | 11. Traditional worship advocate  |
| 6. Social concern advocate          | 12. Contemporary worship advocate |
|                                     | 13. Intercession worship advocate |

Pastor, Elder, Deacon, Men, Women, Long time member, New member, Leader, Historical perspective, Youth

January Breakfast: The next Session Breakfast is 1/5/91. Irvine and Levering will cook.

Moved by Brower and seconded that the Meeting be adjourned. Passed. The Meeting adjourned at 9:30 p.m. with Prayer by Sahrbeck. Refreshments provided by the Clergy Light Group were enjoyed by all.

Duly Attested,

*Carole Levering*

Carole Levering  
Assistant Clerk of Session

The Session of Parkminster Presbyterian Church met on Tues., Jan. 8, 1991, at the Church.

Elders Present: Boggs, DeLapp, Evans, Gallup, Garnham, Harrison, Irvine, Kuhlkin, Levering, Mancini, McKibben, Newman

Elders Excused: Brower, Preston

Staff Present: Burnham (moderator), Sahrbeck

Guests: Jim Odmark

The meeting was opened with Sahrbeck reading a portion of Psalm 100, and Prayer by all for world and church concerns at 7:00 p.m.

**NEW BUSINESS**

Harrison reviewed 1990 line item expenses and income. Many expressed gratefulness to God for His provision and grace in the past year. Harrison reviewed the Trustee proposed 1991 expenditure plan, explaining that it is very similar to 1990's. There are some mandated increases, a few reductions due to cost saving measures, a desire to increase the Outreach budget to 12%, and Personnel Committee recommendations for Staff salary increases. Harrison continued by reviewing an income plan, which includes pledges to date, designated income, extra regular ie. loose, rentals, etc. (20%) and an additional category labeled uncommitted income. The proposal is to appeal to the congregation at the Jan. 20, 1991 Congregational meeting, asking them to prayerfully consider increasing their pledges to cover the \$11,640 (\$9,700 + 20%) uncommitted amount. Trustee Recommendation that Session approve the proposed 1991 expenditure and income plans with the understanding that an expenditure plan will be developed, that will be in agreement with the income plan by the end of February 1991. As might be expected there was some discussion. The Recommendation as proposed was Passed. Harrison suggested that the Session members consider increasing their own pledges, and bringing those increases with them next meeting, that we might demonstrate to the congregation our sincere belief that these plans are of God. It was agreed that this was a good idea. Trustee also have a wish list of things which they would like to have included in the budget but felt that it was just not possible at this time. It was agreed that some of these items should be verbally highlighted at the congregational meeting. Burnham to supply pledge cards at the meeting.

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Outreach Committee requested Moment for Mission for Jan. 20, 1991. Moved by Kuhlkin and seconded that Outreach be allowed to have a Moment for Mission as requested to outline the Missions Conference Feb. 16 & 17, 1991. Passed.

Letter from D. Beinetti was shared with copies distributed to all. It was agreed that Session would welcome Dave to it's next meeting for the purpose of open dialogue.

Moved by Kuhlkin and seconded that the meeting be adjourned. Passed. The meeting was adjourned at 9:00 p.m. with Prayer by Sahrbeck.

Duly Attested,

*Mauroe Kuhlkin*  
Mauroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, Jan. 15, 1991, at the Church.

Elders Present: Boggs, Brower, DeLapp, Evans, Garnham, Harrison, Irvine, Kuhlkin, Mancini, McKibben, Newman, Preston  
Elders Excused: Gallup, Levering  
Staff Present: Burnham (moderator), Sahrbeck

The meeting was opened by Mancini reading a selection from Heb. 13, and Prayer by Burnham at 7:00 p.m.

#### CLERK'S REPORT

Correspondence: Letter from Laurie Burtner read and discussed, (forward to Worship and Music Committee). Kuhlkin to respond. Thank-you note from Linda Fullington read. Moved by Evans and seconded that the Session minutes dated 12/11/90 be approved as written. Passed. Suggested that minutes dated 12/18/90 be amended as follows: under Vision 2000 items 14 through 23 were not to be enumerated only listed. Moved by DeLapp and seconded that the minutes be approved as amended. Passed. Moved by Preston and seconded that the minutes dated 1/8/91 be approved as written. Passed.

Holy Communion was served at the Wed. eve and Fri. a.m. Prayer times on the following dates: 12/12, 12/14, 12/19, 12/21, 12/26, 12/28, 1/2, 1/4, 1/9, and 1/11.

#### PASTOR'S REPORT

Sahrbeck shared that he was grateful for our last meeting and the way we worked together and dealt with the budget and other items. He also felt good about the New Year's day time at the Church and thankful for the way the last issue of P.L. went together. He also related a number of pastoral concerns.

Burnham expressed gratefulness for the last Session meeting, the issue of P.L. and the men's breakfast. He shared several personal items including his trip to St. Joseph to see his family. He also mentioned several pastoral concerns.

Others were invited to share some of the things that were on their hearts. This was followed by a time of open Prayer.

WIND & PRESBY 180-224

RETURN TO PRESBYTERY CLERK BY

CHURCH NO. 05466 LOCATION OF CHURCH (CITY OR TOWN) STATE ROCHESTER NY NAME OF CHURCH PARKMINSTER

ADDRESS OF CHURCH 2710 CHILI AVE ROCHESTER NY 14624

CORRECTION TO MAILING ADDRESS HERE

PHONE (AREA CODE) 716 2472424 CORRECTION TO CHURCH PHONE NUMBER

SESSION ANNUAL STATISTICAL REPORT PRESBYTERIAN CHURCH U.S.A. YEAR ENDING DECEMBER 31, 1990

COMPENSATION REVIEW

DID THE CONGREGATION REVIEW WITH THE PASTOR THE ADEQUACY OF HER/HIS COMPENSATION FOR 1990?

☐ YES ☐ NO ☐ HAVE NO PASTOR ☐ HAVE STATED SUPPLY, TEMPORARY SUPPLY, OR INTERIM

DID THE CHURCH REVIEW THE SALARIES OF ANY CHURCH WORKERS (WHO ARE NOT ORDAINED MINISTERS)?

☐ YES ☐ NO ☐ NO, HAVE NO CHURCH WORKERS

PLEASE FOLLOW INSTRUCTIONS IN WORKBOOK

**A. Membership**

1. ACTIVE MEMBERS 12/31/89 427

GAINS FOR 1990

2a. PROFESSION OF FAITH, REAFFIRMATION, RESTORATION 8

b. CERTIFICATE 8

c. ALL OTHER GAINS 3

d. TOTAL GAINS (Add 2a, b, c) 19

3. SUBTOTAL (1 plus 2d) 446

LOSSES FOR

4a. CERTIFICATE 8

b. DEATH 4

c. ALL OTHER LOSSES 79\*

d. TOTAL LOSSES (Add 4a, b, c) 91

5. TOTAL ACTIVE MEMBERSHIP 12/31/90 355

(LINE 3 minus 4d)

6. FEMALE MEMBERS 247

7. INACTIVE MEMBERS 75

8. BAPTIZED MEMBERS 90

9. TOTAL ADHERENTS (Add 5, 7 & 8) 520

10. AGE DISTRIBUTION OF ACTIVE MEMBERS Under 25 Ages 26-45 Ages 46-55 Ages 56-65 Over 65 N/A

11. AVERAGE ATTENDANCE AT SUNDAY WORSHIP 229

12a. CHURCH SCHOOL ENROLLMENT BY AGE GROUP

Birth-3	Age 4	Kindergarten
55	22	18
1st Grade 16	2nd Grade 15	3rd Grade 9
4th Grade 11	5th Grade 2	6th Grade 8
7th Grade 5	8th Grade 5	9th Grade 3
10th Grade 4	11th Grade 5	12th Grade 4
Young Adults (under 25) 18	Ages 25 and older 70	
Teachers and church-school officers 94		

b. TOTAL CHURCH SCHOOL ENROLLMENT 262

1990 BAPTISMS

a. Infant 5 b. Adult 1

	MEN	WOMEN	TOTALS
Active Officers			
Session	a. 12	b. 2	c. 14
Deacons	d. 7	e. 10	f. 17

Are the trustees members of the session? If yes, check box ☒

Persons with a disability

a. Hearing Impairment 14 b. Mobility Impairment 6

c. Sight Impairment 4 d. Other

**B. Finances (Use Whole Dollars Only. Do Not Use Cents)**

17. BEGINNING BALANCE 01/01/90 36,749

18. RECEIPTS

a. Contributions	380,916
b. Capital and Building Funds	0
c. Investment Income	1,813
d. Bequests	5,760
e. Other Income	12,885
f. Subsidy or Aid	0
g. Bicentennial Funds	0

19. TOTAL RECEIPTS (Add 18a thru g) 401,374

20. EXPENDITURES

a. Local Program	353,211
b. Local Mission	10,859
c. Capital Expenditures	3,563
d. Per Capita Apportionment	4,426
e. Validated Mission	11,600
f. Theological Education Fund	0
g. Other Mission	17,332
h. Bicentennial Fund Disbursements	600

21. TOTAL Expenditures (Add 20a thru h) 401,301

22. ENDING BALANCE or Balances on Hand (Line 17 plus Line 19 minus Line 21) 36,732

**RACIAL ETHNIC COMPOSITION OF CHURCH**

	ASIAN	BLACK	HISPANIC	NATIVE AMERICAN	WHITE	ALL OTHER	TOTAL
CONGREGATION	0	5	0	1	349		355
SESSION	0	0	0	0	14		14
DEACONS	0	0	0	0	17		17

SIGNATURE OF PERSON FILLING IN REPORT Linda Fullington (716) 247-2424

NAME OF PERSON FILLING IN REPORT (Printed or Typed) Linda Fullington

ADDRESS 2710 Chili Avenue

CITY Rochester, STATE NY ZIP 14624

**COMMITTEE REPORTS**

CE Report was received and discussed. Three points of question were noted and it was agreed that they were appropriate. Garnham to discuss item #1 with committee and items #2 and #3 will be discussed by Burnham with the committee.

Deacons report received and reviewed.

Nominating report received. They are having some difficulty filling some positions, but remain positive. Moved by Evans and seconded that the Alternate Elder note be required to sit in on all of the Session proceedings, but only be elected and called to office in the event of a vacancy. Passed.

Pastoral report received.

Stephen Ministries report received. Request for Commissioning Service was modified. The Service will be on 2/24/91 to avoid conflicts.

Preschool report received and reviewed.

Stewardship report received and discussed. Preston presented attendance and membership statistics.

Dave Beinetti came to discuss his letter dated 1/1/91. Time was allowed for Dave to express his feelings, concerns, and vision. He senses the unfolding of new beginnings within the Church, and is hopeful that we might address change with particular attention given to attitude and strategy. Copies of Dave's letter forwarded to Worship and Music and Vision 2000 committees.

Worship and Music report received.

Presbytery - no meeting in December. Next meeting 1/26/91.

**OLD BUSINESS:**

Received individual "hold accountable" contact reports.

GiftCenter responded to our suggestion regarding their purpose statement. They appreciated the input and adopted the wording change.

Youth Deacon - at this time there is no candidate for the position.

Chapel Prayer list - Boggs is working on extending the list to cover next period of time. Suggested that we do that at the Elder/Deacon retreat.

Vision 2000 - We will wait until after the retreat to develop the committee and guidelines.

"Extra Mile" stewardship - to date (13) Elders responded positively to increase their pledges by \$3,245 (33% of the needed \$9,700 to cover 1991 expenditure plan).

Telephone Calling Tree discussed and reviewed. DeLapp does not feel that he can implement, but will bring to Deacons to see if they might be willing to help.

**NEW BUSINESS:**

Leadership retreat - suggestions received on topics for study including: What's Missing?, What is Missing in/for My Life?, Where is excitement?, and "Evangelism for Wimps" sermon.

Brief discussion on Jan./Feb. issue P.L., 1990 Annual Report, and Reader's Digest article "Look What They've Done to My Songs." Discussion of "Storm Clouds Gathering Over..." report.

Review of important dates for Jan. & Feb. 1991. All seems to be in order as scheduled. No Session breakfast in Feb.



Suggested guests for Feb. 19, meeting were Jack Cleveland and Linda Schultz.

Moved by Brower and seconded that the meeting be adjourned. Passed. The meeting was adjourned with Prayer by Sahrbeck at 9:50 p.m.

Duly Attested,

*Munroe Kuhlkin*  
Munroe Kuhlkin  
Clerk of Session

**ANNUAL MEETING OF PARKMINSTER PRESBYTERIAN CHURCH**  
**PART I - ECCLESIASTICAL**  
**January 20, 1991**

The Annual Meeting of Parkminster Presbyterian Church was called to order at 12:45 p.m. on Jan. 20, 1991 by the Rev. Dr. Monty B. Burnham, Moderator. Dr. Burnham declared that a quorum was present and that all business conducted would be in order.

The meeting began with the singing of "Christ is Made the Sure Foundation" followed by scripture and prayer by Burnham.

Burnham reviewed what the purpose and content of the Annual Meeting is to be.

The Minutes of the Annual Meeting 1/21/90 were reviewed. J. Preston recalled that the meeting actually was adjourned at 2:55 p.m. and that the minutes be amended to reflect that. Moved by J. Odmark and seconded that the Minutes be approved as amended. Passed.

Moved by D. Anderson and seconded that the Minutes of the Congregational Meeting of 7/8/90 be approved as written. Passed.

Moved by D. Anderson and seconded that the Minutes of the Congregational Meeting of 9/9/90 be approved as written. Passed. Moved by R. Pinneo & seconded that the Pastor's report be approved as written. Passed. Moved by J. Preston and seconded that the Associate Pastor's report be approved as written. Passed.

Following a brief time for review and comment, it was moved by D. Mancini and seconded that the reports of committees which report to Session be approved as presented, which includes Audio and Tape, Audit, Boy Scout Troop #258, Chancel, Choir, Christian Education, Groups, Handbell Choir, Library, Hospitality and Good News, Girl Scouts Troop #238, Martha Circle, Mother's Fellowship, Music School, Nominating Committee, Organ, Outreach, Pastoral Care, Personnel, Poverty, Equality and Justice, Preschool, Rachel Circle, Stephen Ministry, Stewardship, Summer's Best Two Weeks, Keenagers, Trustees, Titus II, VBS, Wedding Coordinator, Women's Ministry, Worship & Music, and Youth. Passed.

J. Harrison, Chairman of Trustees, presented and explained the 1991 Expenditure Plan. He continued then by presenting the Income Plan, which included an appeal to the Congregation for an "Extra Mile Gift." Time was then allowed for questions and open discussion. Suggestions for budget reduction as well as income expansion were expressed. Session was instructed to do the following: 1) Continually remove inactive members from the active rolls, and 2) Encourage congregation members to contribute to the initial offering. Non-pastoral staff were excused while their salaries and benefits were discussed. Moved by G. Evans and seconded that this portion of the budget be approved as presented. Passed.

Moved by Dwight Palmer and seconded that the Deacon's Report be approved as presented. Passed.

R. Newman, chairman of Nominating Committee, placed into nomination the following names for the office of Elder Class of 1993: Dwight Palmer, George Evans, Laura Cockrell, and James Odmark. There were no nominations from the floor. Each candidate was then given an opportunity to express his/her feelings regarding the office. Moved by R. McKibben and seconded that the nominations be closed and the secretary cast one unanimous ballot for the slate as presented. Passed.

R. Newman then placed in nomination the following names for the office of Deacon Class of 1993: Mary Jane Preston, James Chalmers, Thomas Fairbrother, Kevin Burtner, Dina Palmer, and alt. Horst Kuehn. There were no nominations from the floor. Each candidate then shared a few thoughts on their calling to the office. Moved by C. Brower and seconded that the nominations be closed and the secretary cast one unanimous ballot for the slate as presented. Passed.

Moved by M. Preston and seconded that the Ecclesiastical Meeting be adjourned. Passed. The meeting was adjourned with Prayer by E. Sahrbeck at 2:20 p.m.

Duly attested,

*Munroe Kuhlkin*  
Munroe Kuhlkin  
Clerk of Session

ANNUAL MEETING OF PARKMINSTER PRESBYTERIAN CHURCH  
PART II - CORPORATE  
January 20, 1991

The meeting was called to order by Corporation Chairperson, James Odmark, at 2:30 p.m. A quorum was declared: actual attendance 84. Corporation Chairperson, James Odmark opened with prayer.

The minutes of January 21, 1990 were presented. Treasurer, Richard McKibben, reported that he met with the Sunday School Superintendent after last year's meeting over concern expressed about certain line items. He requested that minutes 1991 show that the figures reviewed were found acceptable. Chairperson Odmark asked about omission of Terms of Call in minutes. Upon review of original minutes as submitted to Presbytery dated January 21, 1990, this information was included and therefore, just a typo error omission in the congregational report. It was moved, seconded and carried to accept the minutes as clarified.

The Treasurer's year end Financial Statement was presented. For the record and clarification: the FICA adjustment listed for the Associate Pastor was listed as less than budgeted. That was an error and has been corrected in January 1991. In the Outreach area: Cephas-Attica was paid directly one month vs. paid to Presbytery another month. Line items show transactions. James Harrison, Chairperson of Trustees, extends sincere thanks to Richard McKibben and Robert Illi, Financial Secretary for a job well done. It was moved, seconded and carried to accept the Treasurer's report.

The Trustee-Elder report was presented. Chairperson James Harrison updated the written report on debt reduction. Special offerings of \$6,075 plus regular budgeted amount of \$2,000 + \$8,075 went toward mortgage principle reduction. Candice Garnham, Trustee, involved with volunteers speaks to the need for maintaining the church to the Glory of God. People were asked to sign up for specific jobs or areas to keep clean throughout the year. People were asked to think about, pray about how they could become a part of taking care of God's house. Robert Illi gave thanks to the Trustees for the endless hours spent on church work. It was moved, seconded and carried to accept Trustees' report.

The second part of the nominating committee's report was presented by Chairperson, Robert Newman. The names of George Evans, James Odmark were presented for the position of Trustee Elder class 1993. With no further nominations, James Odmark entertained a motion that nominations be closed and the clerk cast a unanimous ballot. Seconded. So ordered.

Nominations for corporate officers were presented as follows: Corporation Chairperson - James Odmark, Alternate - Jean Leyland, Corporation Treasurer - Richard McKibben, Alternate - Jerry Fuhrman, Corporation Clerk - Virginia Illi, Alternate - Lois Pappa, Corporation - Financial Secretary - Robert Illi. Following no additional nominations from the floor, it was moved, seconded and carried to cast one unanimous ballot for the slate. Seconded. So ordered. James Odmark thanked this year's nominating committee for the hours spent in service.

Terms of Call for our Pastoral Staff - James Harrison, Trustee Chairperson, reviewed Terms of Call, salaries and benefits for Pastoral staff. The package for '90-'91 represents a 5% increase in salary and many benefits. IRA for Pastor Sahrbeck is included in 1991, not NA as noted on report. This package is the recommendation from Personnel Committee as presented to Session as presented to congregation at this time. Following additional questions for clarification, a

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motion was moved, seconded, and carried to accept Terms of Call as presented.

Old Business: None

New Business: Gratitude was expressed to Hubert Houpt for typing the annual report and Robert Jackson for duplication.

It was moved, seconded and carried to close the meeting. The Rev. Monty Burnham offered a closing prayer at 3:00 p.m.

Respectfully submitted,

Virginia Illi  
Corporation Clerk

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The Session of Parkminster Presbyterian Church met on Tues., 1/29/91, at the Church.

Elders Present: Evans, Garnham, Harrison, Irvine, Kuhlkin, Levering, Mancini, McKibben, Preston

Elders Excused: Boggs, Brower, DeLapp, Gallup, Newman

Staff Present: Burnham (Moderator), Sahrbeck

The meeting was opened with Prayer by Burnham at 7:00 p.m.

It was reported that a number of people of the Congregation have voiced some concerns relating to the direction of the church, and the leadership. After some discussion, it was agreed that an informal meeting be allowed for 1/31/91 and that those with specific concerns be given the opportunity to share their thoughts. It was agreed that members of the Session should make attendance a priority.

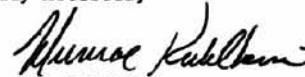
Burnham reported that he and Sahrbeck had met with Elders and Deacons elect on 1/25/91 from 7 - 10 p.m., for a period of instruction and introduction to the responsibilities of office.

Laura Cockrell and James Odmark, Elders elect, came for a period of sharing and examination. Moved by McKibben and seconded that Cockrell and Odmark be approved for the office of ruling Elder and that we proceed to Ordain Cockrell and Install both Cockrell and Odmark as Ruling Elders. Passed. Dwight Palmer (Elder Elect), is away at this time and will be examined and installed as soon as possible.

Thomas Fairbrother, Horst Kuehn (Alt.), Kevin Burtner, Dina Palmer, and James Chalmers came as Deacons Elect for a time of examination and sharing of their personal testimonies. Moved by Mancini and seconded that we proceed to Ordain and Install Fairbrother, Burtner, Palmer, and Chalmers as Ruling Deacons and approve Kuehn as Alternate Deacon. Passed.

The Service of Ordination and Installation is to be on Sunday, 2/3/91. Moved by Irvine and seconded that the meeting be adjourned. Passed. The meeting was adjourned with Prayer by Sahrbeck at 9:00 p.m.

Duly Attested,



Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tues., 2/12/91, at the Church.

Elders Present: Boggs, Brower, Cockrell, Evans, Garnham, Irvine, Kuhlkin, Levering, Mancini, McKibben, Newman, Odmark, Preston

Elders Excused: Palmer

Staff Present: Burnham (moderator), Sahrbeck

The meeting was opened with Prayer by Burnham at 7:00 p.m.

#### CLERK'S REPORT

Moved by Preston and seconded that the Session minutes dated 1/15/91 be approved as written. Passed. Minutes dated 1/29/91 were reviewed and it was agreed that several changes should be made. Corrections will be made and the minutes will be re-issued. Moved by Kuhlkin and seconded that M.J. Preston's proposal to hold a meeting designed to address the family needs issue in the church be approved as written. Passed.



The leadership of the church held their annual Elder/Deacon retreat at the Presbyterian Home on Friday evening, 2/1/91, and Saturday morning, 2/2/91.

Holy Communion was served at the Wednesday evening and Friday a.m. prayer times on the following dates: 1/16, 1/18, 1/23, 1/25, 1/30, 2/1, 2/6, and 2/8, as well as at the Sunday worship service on 2/10.

#### PASTORS' REPORT

Sahrbeck has been very busy with P.L., G.R.A.E. responsibilities, preparing for the Lenten season and pastoral care needs.

Burnham has been busy with personal contacts, Spiritual Gifts Seminar follow-up counseling, Attica visits, Elder/Deacon classes, examination, and retreat.

Time was allowed for personal sharing followed by a time of open prayer.

Time was allowed for debriefing from the retreat and discussion of the Communications meeting of 1/31/91. There appears to be many different opinions and solutions to addressing the mentioned concerns. Much work is ahead of us in coming together as we seek the Lord's will for the church.

Moved by Mancini and seconded that the Session sponsor a pot luck type dinner for the Congregation at the church on 3/10/91 and 3/24/91 at 5:30 p.m.

Passed. (Kuhlkin, Burnham, and Mancini set up 3/10, McKibben, Newman, and Preston set up 3/24/91.

Sahrbeck reported that Bill Leyland was interested in financing P.L. to the extent that we would be able to publish monthly issues. He further reported that the staff is excited about that possibility and the extra help needed is in place. Moved by Brower and seconded that we accept Leyland's gift and proceed to publish P.L. on a monthly basis. Passed.

McKibben reviewed Extra Mile Giving to date. At this point, \$2,698 in additional pledges is still needed. It was suggested that the associated important numbers should be published in This Week.

Moved by Odmark and seconded that the meeting be adjourned. Passed. The meeting was adjourned with Prayer by Burnham at 10:00 p.m.

Duly Attested,

*Munroe Kuhlkin*

Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tues., 2/19/91, at the Church.

Elders Present: Boggs, Brower, Cockrell, Evans, Garnham, Irvine, Kuhlkin, Levering, Mancini, McKibben, Preston

Elders Excused: Newman, Odmark, Palmer

Staff Present: Burnham (moderator, Sahrbeck

Guests: B. Christopher

The meeting was opened with Prayer by Burnham at 7:00 p.m.

#### CLERK'S REPORT

Moved by Preston and seconded that the Session minutes dated 1/29/91 (Rev. 2/12/91), be approved as revised. Passed. Moved by Evans and seconded that the Session minutes dated 2/12/91 be approved as written. Passed.

#### PASTORS' REPORT

Time was allowed for sharing of general pastoral concerns and reflections on the Outreach Weekend, followed by a time of Prayer.

#### NEW BUSINESS

Session Organization for the 1991 year: Ecclesiastical Duties - Moved by Preston and seconded that Kuhlkin be named Clerk of Session. Passed. Moved by Preston and seconded that Levering be named Assistant Clerk of Session. Passed. Moved by Kuhlkin and seconded that McKibben be named Church Treasurer. Passed. Moved by McKibben and seconded that Preston be named Commissioner and Mancini be named Alternate Commissioner to the Presbytery. Passed. Moved by Levering and seconded that Newman be named Chair and Boggs be named committee member to Nominating Committee. Passed. Moved by Preston and seconded that Levering be named as Chair and Irvine as committee member to Personnel Committee. Passed. (Levering to find (2) other members for Committee).

Essential Ministries Needing Session Representation - Volunteers were accepted as representatives to committees as follows: Outreach - Irvine, Sahrbeck; H.G.N - Palmer, Burnham; Worship & Music - Burnham, Sahrbeck; C.E. - TBD, Burnham; Special Care - Mancini, Brower, Sahrbeck, Preston; P.C./Stephen - Mancini; Groups - Burnham, Boggs, Cockrell; Prayer - Boggs; Long Range Planning- TBD, Burnham; Fun - TBD; Stewardship - Burnham, Harrison, D. Levering.

Linda Schultz, representing the Poverty, Equality, and Justice Committee, came to share the committee's progress in their ministry. She is encouraged by the congregation's involvement but says that there is always room for more volunteers. It has been her experience that the volunteer receives as much benefit from participation as the intended recipient. Linda is very excited about the wide variety of opportunities and projects available and is working hard at making them visible to the congregation. Time was allowed for Prayer for Linda, her committee, and the ministry.

#### OLD BUSINESS

Report on Extra Mile Giving shows that there have been no new gifts for that purpose. A previously passed motion mandates that we balance the budget by the end of February 1991. Moved by McKibben and seconded that 50% of Jack Cleveland's salary come from the Outreach budget. Passed. (This is not in addition to the amount already designated from Outreach for this purpose, but rather only increases it to \$7500. Irvine to carry details to Outreach committee. Congregation to be informed through April issue of P.L.) The above action balances the budget for 1991.

Continued discussions of "Concerns Meeting of 1/31/91" and Elder/Deacon retreat. Also received reports of personal contacts. Read related correspondence from Bob & Mary Jackson dated 2/17/91. It was agreed that much needs to be done but we must be careful not to "knee jerk" react. As per Jackson's suggestion, the leadership body of the church will spend a period of time in prayer examining their Call to their respective positions.

Moved by Levering and seconded that the church support F.C.W.C. by making the project visible to the congregation and allowing financial support as individuals so respond. Passed.

Moved by McKibben and seconded that the Easter Offering be designated as follows: 50% to go to the Deacon's Benevolence Fund and 50% be given to Outreach to be used to help the Davidsons in their cross country move and the establishment of their new office in North Carolina. Passed.

Recommendation from Personnel Committee that Sahrbeck be allowed to take vacation from 3/5/91 to 3/16/91 and Study Leave from 4/1/91 to 4/13/91 and that \$100 of Study Leave money be released for that purpose. Passed.

Moved by Irvine and seconded that the meeting be adjourned. Passed. The Meeting was adjourned with Prayer by Sahrbeck at 10:10 p.m.

Duly Attested,

*Murroe Kuhlkin*  
Murroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tues., 3/12/91, at the Church.

Elders Present: Boggs, Evans, Garnham, Irvine, Kuhlkin, Levering, Mancini, McKibben, Newman, Odmak, Preston

Elders Excused: Brower, Cockrell, Palmer

Staff Present: Burnham (moderator)

Staff Excused: Sahrbeck

Guests: Gary Marshall

The meeting was opened with Prayer by Burnham at 7:00 p.m.

#### CLERK'S REPORT

Moved by Preston and seconded that the Session minutes dated 2/19/91 be approved as written. Passed.

Correspondence received from St. Pius X Credit Union regarding possible refinancing of Parkminster's mortgage. David Cook, in that letter, stated that at this time the rate would be 2.5% above T bill, and that they were limited to a \$855,000 loan because of regulations and assets. Trustees will pursue issue and call upon J. Harrison for his expertise.

Holy Communion was served at the Wed. evening and the Friday morning Prayer meetings on 2/13, 2/15, 2/20, 2/22, 2/27, and 3/1.

Alexander Jerome Douglas, son of James and Karen Douglas was baptized at the Sunday Worship Service on 2/24/91.

#### PASTORS' REPORT

Burnham reflected on past few weeks including outreach weekend, ice storm damage and it's effect on the congregation, and the blessing of the Worship Service on 3/10/91.

Others were given the opportunity to share personal concerns and blessings. Time was allowed for Prayer.

#### COMMITTEE REPORTS

Deacon's Minutes dated 2/5/91 received.

Nominating report dated 1/26/91 received.

Outreach report dated 1/17/91 received. Session concurs that we should not as a church, support the CROP walk this year as it conflicts with World Relief Fund. Individual support however is O.K.

Stewardship Report dated 2/6/91 received. Nominating committee will try to find more people willing to serve on committee. At this time, there is no one available to act as a Session representative to Stewardship nor do we have any specific direction for the Committee. However, we will continue to work on these items.

Women's report dated 1/31/91 received.

Worship and Music report dated 1/21/91 received. Request for visiting Pastor for 3/28/91 is no longer needed. Thanks to Roberts Wesleyan College and Pearce Memorial Church we will have the necessary equipment for special Maundy Thursday Service.

C.E. report dated 3/3/91 received. Committee Recommendation that Bonnie Caton become the new Sunday School Superintendent as Bob Jackson steps down. Session passed above recommendation.

Outreach report dated 3/1/91 received.

Stephen Ministries report dated 2/28/91 received.

Pastoral Care report dated 2/28/91 received.

Poverty, Equality and Justice report dated 3/3/91 received. Session discussed ways in which we can support this ministry by keeping it visible to the congregation.

Preschool report dated 2/26/91 received. Session is impressed with the way registration continues to fill as it does.

Trustees report dated 3/11/91 received.

#### OLD BUSINESS

Follow up discussions around meeting of 1/13/91 deferred until 3/19/91 meeting. Extra Mile giving is now at \$5282.

DeLapp Church Telephone Calling Tree needs thoughts from Deacons.

Discussion on G.A. Task Force regarding Human Sexuality issue. Several articles were read, other materials to be copied and distributed this week.

#### NEW BUSINESS

Men's Sports Night is on 3/14/91 at Roberts, cost is \$4.00 per person.

Lenten Dinner on 3/24/91 - McKibben, Newman, and Preston to set up and work out program details.

Adjusting Membership Rolls - Special Care Committee to investigate and make recommendations.

Jack Cleveland to visit Session, with report, on 3/19/91, at 7:00 p.m.

Moved by McKibben and seconded that the Meeting be adjourned. Passed. The meeting was adjourned with Prayer by Gary Marshall at 9:00 p.m.

Duly Attested,

*Murroe Kuhlkin*  
Murroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tues., 3/19/91, at the church.

Elders Present: Boggs, Brower, Cockrell, Evans, Garnham, Irvine, Kuhlkin, Mancini, McKibben, Newman Odmak, Preston

Elders Excused: Levering, Palmer

Staff Present: Burnham (moderator), Sahrbeck

Guests: Doris Barrows, Jack Cleveland, Tom Fairbrother, Gary Marshall

The meeting was opened with Prayer by Burnham at 7:00 p.m.

**PASTORS' REPORT** - Sahrbeck shared experiences from his working vacation and pictures of his stain glass window project. He is working on Good Friday Service, Palm Sunday, and P.L. He is very grateful for the P.L. staff and all they accomplished in his absence.

**YOUTH COMMITTEE:** Jack Cleveland, representing the youth ministries of the church, reported on the past several months activities both in the ministry as well as in his own personal life. His study leave in January has given him some new perspectives and ideas he is already incorporating. He is very pleased with the results he is seeing in Y.L. Club.

Looking ahead, Jack has started work on Easter Sunday Sunrise Service, FCWC, Lake Champion in July, and SBTW at the end of July. He also hopes to continue, in June, additional course work towards his degree.

#### OLD BUSINESS

As previously agreed upon, this Session meeting was to be primarily dedicated to a continuance of the discussion centered around the 1/31/91 Concerns Meeting. Many thoughts were expressed.

#### NEW BUSINESS

Outreach reports that the Tribleys will be staying at Shirley Merz's home for one month during their leave of absence. Committee recommendation that Session approve Moments for Mission for 5/5/91 and 5/26/91 for the Tribleys at the Sunday morning worship service and that Outreach be allowed to conduct a luncheon on their behalf on 5/5/91 following the service. Passed.

Deacons' report received. The Deacons have some very thought provoking ideas which need to be discussed in greater detail than time now permits. Prayerfully consider what is before us.

Moved by Irvine and seconded that the meeting be adjourned. Passed. The meeting was adjourned at 9:45 p.m. with Prayer by Sahrbeck.

Duly Attested,

*Munroe Kuhlkin*  
Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tues., 4/9/91, at the church.

**Elders Present:** Boggs, Brower, Cockrell, Evans, Garnham, Kuhlkin, Mancini, McKibben, Newman, Odmark, Palmer, Preston

**Elders Excused:** Irvine, Levering

**Staff Present:** Burnham (moderator)

**Staff Excused:** Sahrbeck

**Guests:** R. Thurling

The meeting was opened with Prayer by Burnham at 7:00 p.m.

#### CLERK'S REPORT

Letter dated 4/2/91, from Patti, Marty and Danny Ladd explaining what they believe to be God's leading at this time requesting that they be dropped from Parkminster's rolls was read. Moved by McKibben and seconded that their request be granted. Passed. Letter of resignation from the Board of Deacons from Farress Crombe dated 3/27/91 was read. Moved by Preston and seconded that the resignation be accepted with regrets. Passed. Letter from Rev. Frank Ichishita dated 4/2/91, regarding Camp Whitman was read.

Moved by Preston and seconded that the Session Minutes dated 3/12/91 be approved as written. Passed.

Moved by Preston and seconded that the Session minutes dated 3/19/91 be revised. Passed.

Holy Communion was served at the Wed. evening and Friday morning prayer meetings on 3/13, 3/15, 3/20, 3/22, 3/27 and 3/29. It was also served at the Holy Thursday evening service on 3/29/91 and Sunday Worship Service on 4/7/91.

Jason Thomas Ellinwood, son of Tom and Jackie Ellinwood, was dedicated at the Sunday Morning Worship Service on 3/7/91.

**PERSONAL REPORTS** were received. Reflections on deaths of Fred Sickles and Bob Barr. Other needs and concerns were expressed.

#### COMMITTEE REPORTS

Deacons' minutes dated 4/2/91 were received.

Pastoral Care report 3/28/91 received.

Stephen Ministries report 3/28/91 received.

Poverty, Equality and Justice report dated 3/24/91 received. It appears that the congregation is becoming more involved and aware of the work of this committee. Linda Schultz is to be applauded for her diligence and commitment to the cause.

Pre-School report dated 4/2/91 received.

Stewardship report received. Moved by Evans and seconded that a sub-committee be formed, consisting of D. Levering, G. Evans, M. Burnham, J. Harrison, J. Preston, and H. Galton to investigate and make recommendation back to Session regarding Deferred Giving. In response to request for guidance for Stewardship Campaign, Session requests that the Committee submit a proposal that can be acted upon. Committee is invited to come to Session for the purpose of dialogue.

Trustee report dated 4/1/91 received.

Outreach report dated 4/1/91 received. R. Thurling came to discuss previous Session action involving the restructuring of the Outreach budget and the process by which that information was relayed to all concerned. Thurling also shared other thoughts on ways the church might improve it's image and vitality through more neighborhood involvement.

Youth report received.

#### NEW BUSINESS

Moved by McKibben and seconded that at the Sunday Morning Worship Service on 4/21/91, Dwight Palmer be installed as Ruling Elder, and that Horst Kuehn be Ordained and Installed as Ruling Deacon (to fulfill the uncompleted term of F. Crombe), pending their availability. Passed.

Moved by Evans and seconded that Dr. Sam Hines be invited to preach at our 6/9/91 Sunday Worship Service provided that he is willing and available. Passed.

Moved by Kuhlkin and seconded that the Elders join the Deacons in a day of Prayer and Fasting from noon 4/18/91 to noon 4/19/91, for the purpose of seeking God's direction and for the unity of this church. Passed.

Moved by Brower and seconded that the meeting be adjourned. Passed. The meeting was adjourned with Prayer by Palmer at 10:00 p.m.

Duly Attested,

*Munroe Kuhlkin*  
Munroe Kuhlkin, Clerk of Session



The Session of Parkminster Presbyterian Church met on Tues., 4/16/91, at the Church.

**Elders Present:** Boggs, Brower, Cockrell, Evans, Irvine, Kuhlkin, Levering, Mancini, McKibben, Newman, Palmer, Preston.

**Elders Excused:** Garnham, Odmark.

**Staff Present:** Burnham (moderator), Sahrbeck.

**Guests:** D. Beinetti, K. Moore, B. Rabjohn.

The Meeting was opened with Prayer and Psalm 63 by Burnham at 7:00 p.m.

Ken Moore came to read a letter he wrote to Session and express his feelings regarding the Church and Session. One of his concerns is that we should be more involved in the work of Christ outside of the Church and less focused on ourselves.

**PASTOR'S REPORT** - Sahrbeck reflected on past month, which included many spiritually rewarding experiences in Holy Week and a time of retreat. He has had positive responses from individuals regarding P.L. and has been busy with G.R.A.E., Presbytery, and regular duties.

Burnham is excited over new developments taking place in the areas of the Men's Group and Parents of teenagers. He reflected on the recent deaths of those close to us and the Church family.

Others were given the opportunity to express personal needs and concerns.

All of these concerns were then lifted to the Lord in Prayer.

**NEW BUSINESS** - Moved by Preston and seconded that we allow Monroe County to use the Church facility on 10/25/91 for the purpose of a Flu Clinic. Passed.

Moved by Mancini and seconded that Parkminster Presbyterian Church join the Greater Rochester Community of Churches. Passed.

Moved by McKibben and seconded that the Meeting be adjourned. Passed. The Meeting was adjourned with Prayer by Sahrbeck at 10:25 p.m.

Duly Attested

*Munroe Kuhlkin*  
Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tues., 5/21/91, at the Church.

**Elders Present:** Boggs, Brower, Cockrell, Evans, Irvine, Kuhlkin, Levering, Mancini, McKibben, Newman, Odmark, Palmer, Preston.

**Elders Excused:** Garnham.

**Staff Present:** Burnham (moderator), Sahrbeck.

**Guests:** D. Levering, L. Schultz, N. Sahrbeck and Nan Gullo.

The Meeting was opening with Prayer by Sahrbeck at 7:00 p.m.

**CLERKS'S REPORT** - Moved by Palmer and seconded that the Session minutes dated 5/14/91 be approved as written. Passed. Letters of thanks were received from J. and A. Read regarding Ascension Day Supper and J. T. Dunham of First Presbyterian Church of Batavia. Holy Communion was served at the Wed. evening and Fri. morning Prayer times of the following dates: 5/15, and 5/17.

#### PASTOR'S REPORT

Sahrbeck shared from his busy schedule including new members class, change in office staff, and concerns from GRAE and Parkminster.

Burnham expressed excitement over many activities going on with respect to our youth as well as inquirer's class, outreach brunch and men's leadership core.

Other's were given the opportunity to share personal concerns.

Nancy Sahrbeck and Nan Gullo brought a proposal for a Summer Music Day Camp, to take place at the Church 6/24 through 6/28 from 9:00 a.m. until noon daily. The cost would be \$50.00 and the purpose was to allow the students of the Music School the opportunity to interact and form small musical groups as well as enjoy music. The concept was unanimously received.

Linda Schultz brought to our attention six up coming dates during which the Equality and Poverty committee will be working with Flower City Habitat for Humanity and SWEM. Linda asked for volunteers to recruit (3) additional helpers for each of those dates. Session offered their support.

Dan Levering brought new proposal, approach and time line for the Stewardship campaign. Moved by McKibben and seconded that we adopt the "Mail Bag" approach. Passed.

#### COMMITTEE REPORTS

Christian Ed report received and reviewed.

Outreach report received and reviewed.

Pastoral Care report received.

Stephan Ministries report received.

Personal Committee report received. Committee Recommendation that after 6 months of service, Lenna Hurley receive 1/2 of her benefits to include (1) week vacation, (1) personal day and (2-1/2) sick days. Passed. Committee Recommendation that Burnham be allowed Study Leave for 5/24 through 5/26 to go to Toronto for "Majesty of Christ". Passed. Committee Recommendation that Burnham be allowed vacation time for 6/13 through 7/3. Passed. Committee Recommendation that Sahrbeck be allowed vacation time for 5/31 through 6/2. Passed. Moved by Odmark and seconded that Scott McClurg be admitted to the Personal Committee. Passed.

Pre-School Committee report received.

Stewardship report was brought by D. Levering.

Trustees report received. Moved by Odmark and seconded that the Elder/Deacon breakfast schedules for 6/1 start at 7:00 a.m., that our discussion take place around the breakfast time followed directly by the Church Spring Clean-Up day at 8:00 a.m. Passed.

Deacon's report received.

Presbytery report received.

#### OLD BUSINESS

Special Task force report due to floor of General Assembly on 6/10. Call for day of fasting and Prayer from dinner of 6/9 until dinner of 6/10. Burnham to teach class on meaning of majority report on 6/2 and how does the Church deal with controversial issues on 6/9.

Ascension Day Dinner was well received.

All Church Picnic scheduled for 6/30 at Mendon Park.

Mary Jane Preston and Joan Beinetti interest survey was discussed. Moved by Newman and seconded that the survey be given to the congregation as a bulletin insert. Passed.

Moved by Irvine and seconded that Session appoint (4) Elders to develop a finished proposal for a Church wide survey to include proposed survey introduction letter and survey contents, recommendation on how/when to conduct survey and recommendation on method to analyze and act upon the results. Passed, (with two dissenting votes).

Moved by Levering and seconded that we take action on the above motion even though it was not passed unanimously. Passed. Moved by Irvine and seconded that the special survey committee report be due at the second Session meeting in September. Passed. Moved by McKibben and seconded that the survey committee members be Cockrell, Brower, Levering and Preston. Passed.

#### NEW BUSINESS

Regarding letter from J. Harrison pertaining to Greater Rochester Community of Churches, at this time there are no funds to support our membership in that organization, however we will incorporate that in the 1992 budget as a line item.

Moved by Palmer and seconded that Brook Lea be allowed to use our parking lot during the week of 7/15 as an overflow area for their tournament. Passed.

Moved by Palmer and seconded that we invite George Hines, from the Third Street Church of God of Washington, D.C. to preach on Sunday 6/9/91 and that we approve a \$75 honorarium. Passed.

Moved by Cockrell and seconded that we declare 7/7/91 Faith and Freedom Sunday and that we purchase the available insert for the bulletins. A. Read volunteered to cover the cost. Passed.

Moved by Odmark and seconded that the Boy Scout Troop #258 be allowed to use the sanctuary on 6/15/91 for the purpose of an Eagle Honor Court of Awards. Passed.

Moved by Sahrbeck and seconded that the meeting be adjourned. The meeting was adjourned at 10:30 p.m. with prayer by Burnham.

Duly Attested  
  
 Munroe Kuhlkin  
 Clerk of Session

The Session of Parkminster Presbyterian Church met on Tues. 6/11/91, at the Church.

Elders Present: Boggs, Brower, Cockrell, Evans, Garnham, Irvine, Kuhlkin, Levering, Mancini, McKibben, Newman, Odmark, Palmer, Preston.

Staff Present: Burnham (moderator), Sahrbeck.

Guests: Alice Read, Doris Barrows, Scott McClurg.

The Meeting was opened with Prayer by Sahrbeck at 7:00 p.m.

#### CLERK'S REPORT

Moved by Palmer and seconded that the Session minutes dated 5/21/91 be approved as written. Passed.

Holy Communion was served at the Wed. evening and Fri. morning Prayer times on the following dates: 5/22, 5/24, 5/29, 5/31, 6/5, and 6/7.

#### PASTOR'S REPORT

Sahrbeck shared events from this past month's calendar as well as several pastoral concerns. He also expressed gratitude to God for the events at the G.A. meeting.

Burnham is excited over enthusiasm found in many of the ministries in the Church, especially new life in Men's Association. He is looking forward to many upcoming events this summer in the area of youth ministries and vacation in California.

Others were given the opportunity to share joys and concerns. Time was allowed for corporate prayer.

Alice Read brought for information, outline for participation in this year's Presbyterian ProLife outreach at the Presbyterian Synod Northeast annual meeting on 6/28/91, at the SUNY campus in Oswego, NY. Prayer was offered for the group tht wil be participating and the events leading up to that time.

#### COMMITTEE REPORTS

G.E. Report received. Special interest, four Jamaican women are scheduled to come and stay 7/22 - 7/28, for the purpose of exchanging ideas centered around VBS and SBTW.

Deferred Giving Committee - Committee Recommendation that two additional members be added to the committee. Passed.

Deacon Minutes received and reviewed. Deacon's will join Elders once every other month for Saturday breakfast beginning in September.

Pastoral Care Report received.

Men's Report received verbally. Much enthusiasm and excitement in committee.

Special Care Report received. Membership rolls review continues.

Stewardship reports that there has been some response to the plea for members to continue with their pledges and to pay in advance. Senior Pastor's salary had to be delayed by (3) days due to shortage of cash on hand.

Trustee's Report received and reviewed.

Women's Ministry Report received. Women are asking for permission to hold fund raiser for kitchen improvements. Session requests more details.

Report received from Mancini regarding Greater Rochester Community of Churches and progress in that organization.

Personnel Committee (represented by Irvine, Levering, Barrows, McClurg) Moved by Burnham and seconded that Sahrbeck be moderator for this portion of meeting. Passed.

Moved by Irvine and seconded that:

- A. The Session Personnel Committee can meet without the pastor for matters not related to employee concerns (as noted in B and C), but always with the pastor's knowledge.
- B. While the pastor is the normal avenue for an employee to raise concerns, private access to the Session Personnel Committee without the pastor present will be available to employees who seek information relating to the immediate working situation, clarification of personnel policies, or who wish to share a concern about their pastor's performance or their relationship to their pastor.
- C. Private access to the Session Personnel Committee without the pastor present is available to any member of the congregation who has a complaint against the pastor.

Presentation of the motion was followed by discussion. Moved by Brower and seconded that the question be called. Defeated. Further discussion ensued. Moved by Boggs and seconded that the question be called. Passed.  
Moved by McKibben and seconded that the original motion be amended to read as follows:

- A. The Session Personnel Committee can meet without the pastor for matters not related to employee concerns (as noted in B and C), but always with the pastor's knowledge.
- B. While the pastor is the normal avenue for an employee to raise concerns, private access to the Session Personnel Committee without the pastor present will be available to employees who seek information relating to the immediate working situation, clarification of personnel policies, or who wish to share a concern.
- C. Private access to the Session Personnel Committee without the pastor present is available to any member of the congregation.

Passed. Action was then taken upon Irvine motion as amended. Passed.

Burnham wishes to enter a formal protest upon the records (minutes) of Session that this vote, denying the Pastor access to sit as ex-officio member of any and every committee of this Church, even when such committees choose, by majority vote, to meet in executive session, constitutes and irregularity.

Personnel Committee Recommendation that Sahrbeck be allowed to take vacation from 8/17/91 through 8/30/91. Passed.

#### OLD BUSINESS

Moved by McKibben and seconded that J. Preston be named convenor for the Church Wide Survey Committee. Passed.

#### NEW BUSINESS

Session expression of gratitude to R. Jackson, (Evans). Church Family Togetherness Events 6/23 Brunch with Beinetti, 6/30 All Church Picnic, 7/28 SBTW Brunch, September event TBD. Day of Prayer and Fasting with Deacons 6/21. Summer Ministries - Men's Bible Study, VBS, SBTW, YL Camp, Scouts Camp and Court of Honor, Music School Camp, and Tarry & Talk. Next Session Breakfast 8/3/91, cooks Levering and Cockrell.

Moved by McKibben and Seconded that the meeting be adjourned. Passed. The meeting was adjourned at 10:00 p.m. with prayer by Sahrbeck.

Duly Attested

*Munroe Kuhlkin*

Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tues. 7/9/91, at the Church

Elders Present: Boggs, Brower, Cockrell, Evans, Garnham, Kuhlkin, Levering, Mancini, McKibben, Newman, Palmer.

Elders Excused: Irvine, Odmark, Preston.

Staff Present: Burnham (moderator), Sahrbeck.

The Meeting was opened with Prayer by Burnham at 7:00 p.m.

#### CLERK'S REPORT

Moved by Mancini and seconded that the Session minutes dated 6/11/91 be approved as written. Passed.

Moved by Kuhlkin and seconded that as per Cathy Leyland's request, an announcement would appear in This Week at Parkminster, inviting church family to special sale of Doris Carey's paintings. Passed.

Moved by Palmer and seconded that George Evans would relieve R. McKibben (Treasurer), of the responsibility of reconciling the bank statements, for the purpose of meeting the requirements of the carrier of the Presbytery's Fidelity Bond Coverage. This is in response to the June 27, 1991 addendum to the memo of May 8, 1991.

Holy Communion was served at the Wed. evening and Fri. morning Prayer times on the following dates: 6/12, 6/14, 6/19, 6/21, 6/26, 6/28, and 7/3.

#### PASTOR'S REPORT

Sahrbeck shared events from this past month's calendar as well as several pastoral concerns.

Burnham is refreshed from vacation, and is excited about up coming summer ministries.

Others were given the opportunity to share joys and concerns. Time was allowed for corporate prayer.

#### COMMITTEE REPORTS

Deacon Minutes received and reviewed.

Hospitality and Good News - Moved by Palmer and seconded that during the remainder of the month of July and August, the new proposed questionnaire be put in the bulletins and a supply also be put in the back of each pew. This will be in addition to the Ritual of Friendship Folders.

#### OLD BUSINESS

Finances continue to be of great concern. Moved by Palmer and seconded that we borrow \$2839, from the Trustee's Credit Union Accounts for the purpose of paying the balance of our per Capita Apportionment and that the borrowed amount be paid back by year end 1991. Passed.

#### NEW BUSINESS

Concern was expressed over lack of usage of East Hall. It was agreed that improvements are badly needed. If purpose and usage are better defined, form and funds for those improvements are more likely to happen.

Concern was expressed over our association with an institution, (St. Pius Credit Union) that is involved in the business of issuing credit cards and the message that it may convey about Christian/responsible handling of personal finances. Palmer and Cockrell to do more research.

Moved by McKibben and seconded that the meeting be adjourned. The meeting was adjourned at 9:15 p.m. with Prayer by Sahrbeck.

Duly Attested

*Munroe Kuhlkin*



The Session of Parkminster Presbyterian Church met on Tuesday, 7/16/91 at the Church.

Elders Present: Boggs, Brower, Cockrell, Evans, Garnham, Kuhlkin, Levering, Mancini, McKibben, Newman, Odmark, Palmer, Preston.

Elders Excused: Irvine.

Staff Present: Burnham (moderator), Sahrbeck.

The Meeting was opened with Prayer by Burnham at 7:00 p.m.

Personal and church family concerns and prayer requests were shared, followed by a time of prayer.

#### **TREASURER'S REPORT**

McKibben brought verbal update regarding our current status.

The balance of the meeting was devoted to open discussion.

No action was taken.

The meeting was adjourned at 10:00 p.m. with a general time of open prayer.

Duly Attested

Munroe Kuhlkin

Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, 8/13/91, at the Church.

Elders Present: Boggs, Brower, Garnham, Kuhlkin, Levering McKibben, Newman, Odmark, Palmer, Preston.

Elders Excused: Cockrell, Evans, Irvine, Mancini.

Staff Present: Burnham (moderator), Sahrbeck.

The Meeting was opened with Prayer by Burnham at 7:00 p.m.

A letter addressed to Personnel Committee from Ev Sahrbeck dated 8/5/91, was distributed and read, requesting a 6 month sabbatical leave. There was some discussion. Personnel Committee Recommendation that Session approve the six month sabbatical request of the Rev. Everett Sahrbeck, from Oct. 1, 1991 through March 31, 1992, with full pay and benefits as per his letter dated Aug. 5, 1991. Passed.

Personnel Committee Recommendation that Sahrbeck make a public announcement to the congregatikon at the end of the Sunday service on 8/18/91 and a follow up article in P.L. regarding his sabbatical leave. Passed.

#### **TRUSTEE'S REPORT**

Report included proposed 1992 budget review (5) year attendance trends from stewardship, and 1992 projected income based upon 1986 - 1991 history. Each Session member is to examine the proposed budget, and be prepared to discuss possible options with regard to a balanced plan.

#### **CLERK'S REPORT**

Moved by Preston and seconded that the Session minutes dated 7/9/91 be approved as written. Passed.

Letter of request for transfer of membership for Michele Brower Kellett from Parkminster Presbyterian Church to Ogden Presbyterian Church was read. Resignation to be effective 8/6/91. Moved by McKibben and seconded that we accept her resignation with regret. Passed.

Letter to Session from Helen Bonney dated 8/13/91 was read.

Holy Communion was served at the Wed. evening and Fri. morning Prayer times on the following dates: 7/10, 7/12, 7/17, 7/19, 7/24, 7/26, 7/31, 8/2, 8/7, and 8/9, as well as Sunday 8/4.

The balance of the meeting was centered around open discussion about the status of the Church.

Moved by Palmer and seconded that the meeting be adjourned. Passed. The meeting was adjourned with Prayer by Burnham at 11:15 p.m.

Duly Attested

Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tues. 8/20/91, at the Church.

Elders Present: Boggs, Brower, Cockrell, Evans, Garnham, Irvine, Kuhlkin, Levering, Mancini, McKibben, Odmark, Palmer.

Elders Excused: Newman, Preston.

Staff Present: Burnham (moderator), Sahrbeck.

Guests: Jim Harrison, Grace Cummings, Catherine Norr.

The Meeting was opened with Prayer by Burnham at 7:00 p.m.

#### **PASTOR'S REPORT**

Burnham shared current events and concerns. Expressed excitement over up-coming men's retreat and fourth quarter plans.

Sahrbeck is tying up loose ends before vacation and sabbatical. He also shared several personal and family concerns.

Opportunity was given for all to express concerns followed by open time of prayer.

#### **COMMITTEE REPORTS**

Chancel committee report received. They need more members on committee. Refer to Nominating for assistance.

Pastoral Care report received. Session requests that committee perform further research on Slips/Friendship Folder concepts.

Stephen Ministries report received.

Music and Worship Committee, (Cummings & Norr), brought recommendations and thoughts pertaining to music in the worship service. Committee Recommendation that we sing chorus type music two times per month during the Sunday Worship Service, directly following the greeting as a Congregational call to Worship, and that adequate leadership be given to this time of praise that all would be able to follow and participate. Passed.

Greater Rochester Community of Churches report received.

Special Care Committee report received. Each Session member should examine list and be prepared to make recommendations.

Stewardship report received. Dan Levering regrets that he must resign as co-chair of committee. Moved by Palmer and seconded that Levering's resignation be accepted with regrets. Passed. Harrison agreed to pick up Fall Stewardship Campaign. Palmer and Cockrell to help.

Treasurer's report received. Current giving is approximately \$5,000 behind projected needs.

Trustee's presented first cut 1992 budget. There was much discussion pertaining to each line item. Moved by Mancini and seconded that the Stewardship committee proceed with a budget aimed at \$423,232. Passed. Palmer, Evans, and Harp may be willing to help Harrison with mortgage review and possibility of refinance with St. Pius Credit Union.

#### OLD BUSINESS

Survey committee needs replacement for Brower.

Moved by Palmer and seconded that the meeting be adjourned. Passed. The meeting was adjourned at 10:10 p.m. with prayer by Sahrbeck.

Duly Attested

*Munroe Kuhlkin*  
Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, 9/10/91, at the Church.

Elders Present: Boggs, Cockrell, Evans, Garnham, Irvine, Kuhlkin, Levering, Mancini, Newman, Odmark, Palmer, Preston.

Elders Excused: Brower, McKibben.

Guests: Doris Barrows, Nellie Morse, Jim Harrison.

The meeting was opened with Prayer by Burnham at 7:00 p.m.

#### CLERK'S REPORT

The minutes of July 16, 1991, August 13, 1991 and August 20, 1991 were approved.

#### COMMITTEE REPORTS

Outreach Committee report received.

Trustees report received. Trustees recommendation to put a moratorium on all discretionary spending through September was approved.

#### OLD BUSINESS

Survey Committee request to extend timeline for committee report to Session approved.

#### NEW BUSINESS

A report compiled by Bud Palmer regarding worship attendance was reviewed.

The letter received from Sue Fuhrman was reviewed and discussed. It was agreed that Session should seek the assistance of Presbytery regarding the difficulties at church. Monty Burnham will be contacting the Committee on Ministry of Presbytery to request that someone from their committee attend the next Session meeting, 9/17/91. Each member of Session will submit a letter stating their perceptions of the problem to Monty Burnham by Sunday 9/15/91. Monty Burnham will deliver these letters to the Committee on Ministry for their review.

There was discussion regarding the Petition being circulated by members of the congregation.

Gary Marshall. Moved by Bud Palmer and seconded that Monty Burnham be Gary Marshall's representative support in the Field Education program through Colgate Rochester Divinity School. Passed. A committee of six church lay people will be selected to meet with Gary Marshall each month through April, 1992.

Steve Boggs passed out copies of Bill Showalters' doctoral thesis.

#### PASTOR'S REPORT

Ev Sahrbeck shared about his recent vacation. He requested help from Session as he works to finish last minute details at church before his sabbatical. It was requested that he prepare a list of responsibilities and needs for the next Session meeting 9/17/91. For part of his sabbatical time he has enrolled in two seminars at Princeton Seminary (Alban Institute) and also a seminar at the College of Preachers.

Monty Burnham shared his excitement about the new Parkminster Program leaflet. He also commented about the upcoming Men's Retreat on September 27, the Family Life Conference November 1, 2 & 3, Parkminster Groups and Rally Day.

Opportunity was given for all to express personal concerns.

#### COMMITTEE REPORTS CONTINUED

Deacons - Monty Burnham reported that as of October 1 he will be going to Deacon meetings as pastor support. Ev Sahrbeck brought back the questions from Deacons - "How do Deacons deal with questions regarding present situation at church with members on their Caring Lists?" Answer from Session - "Be honest".

Deferred Giving Committee - Committee chairperson, Jim Harrison reported that the committee, in view of the present climate at church, has decided to postpone meetings until mid 1992. Session suggested that the committee reconsider their timeframe and go ahead with their committee plans.

Moved by Don Mancini and seconded that the meeting be adjourned. Passed. The meeting was adjourned at 10:10 p.m. with group prayer.

Duly Attested

*Carole Levering*  
Carole Levering  
Assistant Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, 9/17/91, at the Church.

Elders Present: Boggs, Cockrell, Evans, Garnham, Irvine, Kuhlkin, Levering, Mancini, McKibben, Newman, Preston, Odmark, Palmer.

Elders Excused: Brower

Staff Present: Burnham (moderator), Sahrbeck

Guests: Rev. Charles Taylor and Rev. Diane Ragsdale, (from Presb. C.O.M.)

The Meeting was opened with Prayer by Burnham at 7:00 p.m.

Taylor and Ragsdale had read previously written letters from Session members and made general comments pertaining to their contents. In addition they asked for response from those present regarding state of the church and personal feelings. Taylor and Ragsdale made several suggestions as to options available.

#### CLERK'S REPORT

Moved by Kuhlkin and seconded that the Deacons be allowed to sponsor a reception for the Sahrbecks on 9/29/91, directly following the Sunday Worship Service. Passed.

Correspondence from H. Bonney dated 9/10/91 read.

Letter of resignation of C. Brower from Session read to be effective as of 9/16/91. Moved by Palmer and seconded that we regretfully accept Brower's resignation. Passed.

Holy Communion was served at the Wed. Eve. and Fri. morn. prayer times on 8/14, 8/16, 8/21, 8/23, 8/28, 8/30, 9/4, 9/6, 9/11, and 9/13.

#### COMMITTEE REPORTS

Nominating Committee to meet next week.

Pastoral Care report received. Committee needs more members.

Personnel Committee - Recommendation that study leave for Burnham be approved 11/11/91 - 11/17/91, 2/25/92 - 2/27/92, 6/2/92 - 6/4/92, and that appropriate funding be released. Passed.

Special Care Committee submitted list of names with associated recommendations for move to "inactive" and "drop from rolls". There was open discussion and further recommendations. Moved by Irvine and seconded that letters of change in status be sent as agreed upon per modified list. Passed.

Stewardship reports that giving is running approximately \$10k behind. Session requests preliminary report on campaign on 11/12/91, with final report due 11/19/91.

Worship and Music Committee - Recommends that on Wed. 11/27/91 a Thanksgiving Drama, directed by W. Burnham, be presented. Passed. Committee Recommends that on Sun. 12/15/91, that a Christmas Youth program, directed by Cleveland, be presented. Passed.

#### OLD BUSINESS

Garnham and Burnham to visit H. Bonney.

Caring for Scott Doughty, B. Caton is coordinating, Garnham to follow-up.

Kuhlkin to take care of Morse gift from Session.

#### NEW BUSINESS

Moved by Boggs and seconded that our Personnel Committee proceed to make contact with the Presbytery of C.O.M. for the purpose of obtaining a list of recommended Conflict Managers as well as other available details such as cost. Passed.


Moved by McKibben and seconded that the Worship and Music Committee get clarification of details for Higher Ground opportunity. Passed.

Moved by Mancini and seconded that Holy Communion be served at the Men's Retreat, 9/27 - 9/29). Passed.

Lists of Sahrbeck responsibilities and inquirer's class contacts were distributed. Sign ups for Narthex support and Chapel duty were circulated.

Session Breakfast 10/5 at 7:30 a.m.

Moved by Mancini and seconded that the meeting be adjourned. Passed. The meeting was adjourned at 10:00 p.m. with Prayer by Sahrbeck.

Duly Attested  
  
 Munroe Kuhlkin  
 Clerk of Session

The Session of Parkminster Presbyterian Church met on Thursday 9/26/91, at the Church.

Elders Present: Boggs, Cockrell, Evans, Garnham, Irvine, Kuhlkin, Levering, Mancini, McKibben, Newman, Preston, Odmark, Palmer.

Staff Present: Burnham (moderator).

Staff Excused: Sahrbeck.

Guests: Rev. Charles Taylor and Rev. Diane Ragsdale, (from Presb. C.O.M.)

The Meeting was opened with prayer by Burnham at 8:00 p.m.

Moved by Mancini and seconded that no motions be entertained in the duration of this meeting, other than this motion and the following motion. Passed.


Moved by Boggs and seconded that Rev. Charles Taylor be approved as Moderator of this meeting (Moderator Burnham concurs), and that both Rev. Taylor and Rev. Diane Ragsdale be welcomed among us, our special connectors to Presbytery's C.O.M. Passed.

The meeting consisted of a time of general sharing around what are the perceived problems in the church and what may be God's leading for peace and unity.

Taylor and Ragsdale capsulated what they heard and agreed to report back to their committee (C.O.M.) chair, F. Ichishita, and M. Burnham. Following those reports they would return to us with recommendations.

Moved by Irvine and seconded that the meeting be adjourned. Passed. The meeting was adjourned at 10:10 p.m. with Prayer.

Duly Attested

  
 Munroe Kuhlkin  
 Clerk of Session

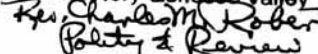
#### EXAMINED AND APPROVED

date 11-3-91

with 2 Exceptions listed

#### SESSION RECORDS COMMITTEE

Presbytery Genesee Valley

  
 Rev. Charles M. Roberts  
 Policy & Review



The Session of Parkminster Presbyterian Church met on Tuesday, 10/8/91, at the Church.

Elders Present: Boggs, Cockrell, Evans, Garnham, Irvine, Kuhlkin, Levering, Mancini, Newman, Preston, Odmark, Palmer.

Elders Excused: McKibben.

Staff Present: Burnham (moderator), Staff Excused: Sahrbeck.

Guests: D. Barrows, W. Christopher, G. Marshall

The Meeting was opened with Prayer by Burnham at 7:00 p.m.

#### CLERK'S REPORT

Moved by Palmer and seconded that the Minutes dated 9/10/91 be approved as written. Passed. Moved by Odmark and seconded that the minutes dated 9/17/91 be approved as written. Passed. Correspondence from Kurzen, Thurling, Nichols, and Morse were read. Moved by Evans and seconded that an additional \$22.00, be taken from the sunshine club to cover the cost of a special gift. Passed. Levering reported on farewell gift for Brower.

Holy Communion was served at the Wed. Eve prayer times on 9/18, 9/25, and 10/2 as well as Sunday morning 10/6.

#### PASTOR'S REPORT

Monty reported that he has been very busy with and excited about many ministries in Church. He was particularly blessed by the men's retreat and a new pastoral support group, which involves fellow pastors from local churches.

Time was allowed for general sharing of pastoral concerns, followed by prayer.

Bill Christopher and Doris Barrows came to Session to express a general concern of the Deacons, that they don't always know how/what progress Session is making in important matters of the Church. They feel that in order to be a support to the ministries of the Church and the congregation they need to be better informed. Session agreed that it is vital to the life of the body, and has agreed to have members of Session attend Deacon meetings on a regular basis. Evans, Irvine, and Levering volunteered to be at the Nov. 5, Deacon meeting. Appreciation was expressed to the Deacons for their concern and the work that they are faithfully doing.

#### COMMITTEE REPORTS

Deacon's minutes and report were received.

Lay Committee for Field Education support of Gary Marshall was received. Palmer reported that he has (5) people on the committee and he detailed the duties of that committee. Gary Marshall was present to express himself as to what God is doing in his life through this opportunity.

Men's Ministry reports a shortfall due to less than projected attendance at the retreat. Boggs, Evans, and Palmer agreed to personally make up the \$133.00 loss. They are looking forward to up-coming bowling night and breakfast events.

Nominating Committee has met twice and is working towards filling the slate of Church officers. Question was raised as to whether or not we should decrease the size of the Session for the coming year. Moved by Irvine and seconded that we maintain the level of Session members at fifteen. Passed.

Outreach Committee report received.

Pastoral Care Committee report received.

Stephen Ministries report received. Committee lost one minister as N. Sahrbeck is away. There is no interest at present in a new class.

Personnel Committee met with J. Cleveland and L. Hurley in September and will meet with M. Burnham in October.

Poverty, Equality, and Justice Committee report received. Committee is always looking for more volunteers at their projects, particularly Saturdays in Oct., Nov., and Dec. at SWEM. They are also in need of another committee member who would be interested in doing some of the administrative tasks beginning in Jan. 1992. Nominating to assist in looking for the needed help.

Stewardship reports that the fall campaign is under way. The mailing has gone out and they expect that initial reports to Session will be on schedule. Report on 1991 cash flow is that we are currently running approximately \$10k behind budget.

Presbytery Commissioners report received.

Survey Committee presented proposed Church wide survey. Requests that Session members examine survey and be prepared to discuss it at the 10/15 meeting.

Trustees report that the fire marshal has made his annual inspection and they are working towards resolving deviations. Copier usage is above budgeted levels. A new insurance carrier working in association with other churches in the Presbytery may save some money.

Worship and Music report received. Moved by Odmark and seconded that we approve recommendation of meeting Gallup's request dated 8/5/91, regarding decoration arrangements for wedding on Dec. 7. Passed.

#### OLD BUSINESS

Presbytery COM sent letter of proposal regarding help available in resolving differences. Burnham to make copies and distribute. Presbytery may also be able to assume 50% of the cost of this program up to \$1500.

Moved by Irvine and seconded that we invite Charles Taylor and Diane Ragsdale to our next meeting (10/15/91) and that meeting be declared an Executive Session. The question was called by Levering and seconded. Passed. The original motion then Passed.

#### NEW BUSINESS

Moved by Irvine and seconded that each Session member fill out the Metro Committee Survey and bring it to the next Session meeting. Passed.


Moved by Evans and seconded that Parkminster host an event for the Moderator of G. A. on 1/26/92, 2-4 p.m., including light refreshments. Passed.

Moved by Palmer and seconded that we approve J. Balathy's request that we allow her to collect Tops supermarket receipts to be used to help in an IVCF project. Passed.

Elders are reminded to read Book of Order regarding the serving of Holy Communion by Elders.

Moved by Mancini and seconded that the meeting be adjourned. Passed. The meeting was adjourned with prayer by Burnham at 10:00 p.m.

Duly Attested

  
Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday 10/15/91, at the Church.

**Elders Preset:** Boggs, Cockrell, Evans, Garnham, Irvine, Kuhlkin, Levering, McKibben, Newman, Preston, Odmak, Palmer.

**Elders Excused:** Mancini

**Staff Present:** Burnham (moderator) **Staff Excused:** Sahrbeck.

**Guests:** Lyell & Dorothy Blossom, Revs. Frank Ichishita, and Diane Ragsdale. The Meeting was opened with Prayer by Burnham at 7:00 p.m.

**SESSION EXAMINATION** of candidates for membership. Lyell and Dorothy Blossom come by letter of transfer from Sudbury Presbyterian Church of Mass. Moved by Palmer and seconded that Lyell and Dorothy Blossom be accepted as members of Parkminster Presbyterian Church. Passed.

#### OLD BUSINESS

Reviewed Speed Leas proposal. Frank Ichishita and Chuck Taylor to contact Jim Rammerman and Virginia Mackey as alternative possibilities for conflict mediator. Session requests information on process, fees, and availability.

Report from Burnham and Garnham on visit with H. Bonney.

Moved by McKibben and seconded that discussion of the thesis "Therapeutic Elements of a Christian Community" not be included in future agendas. Passed.

Preston presented survey committee recommendations as outlined in proposal revision #3, Cover letter rev. #5 and Survey rev. #5. Following discussion, amendments were made to the Survey and documented by Preston. Moved by Odmak and seconded that we conduct a congregational survey as outlined in the Cover letter dated 11/10/91 which consists of Survey Rev. #5 with the amendments as recorded. Passed.

Completed Metropolitan Church Questionnaires were collected.

#### NEW BUSINESS

There was discussion regarding the authorization of specified Elders to administer Holy Communion at the Friday Morning Prayer meetings. Moved by McKibben and seconded that the Clerk, on behalf of Session, write a letter to the Chair of Presbytery COM, (Rev. Kathleen Madigan), requesting her assistance in obtaining such authorization from Presbytery. Passed.

Deacon/Elder Brakfast slated for 11/2 at 7:30 a.m., cooks Evans, Preston, and Newman.

In the light of the fact that Burnham will be on Study leave during our scheduled 11/12 meeting, it was Moved by Palmer and seconded that Rev. Dave Prichard be the moderator for that meeting and that the agenda be limited to 1) interviewing candidates for church membership, 2) Session would receive a preliminary report from the Stewardship committee, and 3) emergency type items. Passed. Moved by McKibben and seconded that Jack Cleveland be invited to give the Sermon on 11/17. Passed. Moved by Boggs and seconded that we invite Sterling Huston or Scott Caton to give the Sermon on 12/1. Passed.

After discussion it was determined that there may be too much activity going on to give adequate support for Higher Ground concert. We will see if they would consider a date after the first of the year.

At thistime there are no concrete plans or leadership for a New years celebration. Place need before congregation in "This Week" seeking volunteers for leadership and planning.

Prayer Ministry in Chapel is on going, but needs more follow-up.

#### CLERK'S REPORT

Correspondence was received from D. Anderson, Jeff Fuhrman, and Phil Letiecq, of Presbytery Interpretation Committee.

Moved by Irvine and seconded that the meeting be adjourned. Passed. The meeting was adjourned with Prayer by Frank Ichishita at 10:10 p.m.

Duly Attested

*Munroe Kuhlkin*  
Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, 11/12/91, at the Church.

**Elders Present:** Boggs, Cockrell, Evans, Garnham, Irvine, Kuhlkin, Levering, Mancini, McKibben, Newman, Preston, Odmak, Palmer.

**Staff Present:** Rev. David Prichard (moderator)

**Staff Excused:** Burnham, Sahrbeck.

**Guests:** Gregory & Laurie Hauser, Martha Wright, William & Susan Gent.

The Meeting was opened with Prayer by Prichard at 7:00 p.m.

**SESSION EXAMINATION** - of candidates for membership. Gregory and Laurie Hauser come by Reaffirmation of Faith and Martha (Birch) Wright comes by Letter of Transfer from the First Presbyterian Church of Binghamton. Moved by Palmer and seconded that Gregory and Laurie Hauser and Martha Wright be accepted as members of Parkminster Presbyterian Church. Passed.

#### NEW BUSINESS

Moved by Evans and seconded that the Thanksgiving Offering be designated to the general fund. Passed.

Moved by Newman and seconded that a special Thanksgiving Eve offering be collected. Passed.

Moved by Preston and seconded that the special Thanksgiving Eve offering be directed to the Deacons Fund. Passed.

It was agreed that a decision on the distribution of the Christmas Offering would be postponed until the Dec. 10, Session meeting.

Moved by McKibben and seconded that the Gates-Chili Young Life Club be allowed to conduct a babysitting service on Friday 12/6/91 from 4 p.m. to 11 p.m. on the First Floor of the Church for the purpose of raising money to reduce the cost of summer camp at Windy Gap. Passed.

Preliminary stewardship report was received and discussed.

**SESSION EXAMINATION** - of candidates for membership. William and Susan (Clancy) Gent come by Reaffirmation of Faith. Moved by Boggs and seconded that William and Susan Gent be accepted as members of Parkminster Presbyterian Church. Passed.

Moved by Mancini and seconded that the meeting be adjourned. Passed. The Meeting was adjourned by sharing of general concerns and a time of open Prayer at 9:20.

Duly Attested

*Munroe Kuhlkin*  
Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday 11/19/91, at the Church.

Elders Present: Boggs, Cockrell, Evans, Irvine, Kuhlkin, Levering, Mancini, McKibben, Newman, Preston, Odmark, Palmer.

Elders Excused: Garnham.

Staff Present: Burnham (moderator). Staff Excused: Sahrbeck.

Guests: Kirk & Beth Nelson, Jim Harrison, Revs. Frank Ichishita, Diane Ragsdale and Virginia Mackey.

The Meeting was opened with Prayer by Burnham at 7:00 p.m.

**SESSION EXAMINATION** - of candidates for membership. Kirk Nelson comes by Letter of Transfer from South Shore Baptist Church of Mass. and Beth (Brown) Nelson comes by Reaffirmation of Faith. Moved by Mancini and seconded that Kirk and Beth Nelson be accepted as members of Parkminster Presbyterian Church. Passed.

#### NEW BUSINESS

Rev. Virginia Mackey brought (by invitation from Personnel Committee) a prospectus detailing her proposed plan of action as a conflict manager. There was time allowed for question/answers. Rev. Mackey was excused.

Open discussion regarding proposal and timing. In light of fact that we are in middle of Stewardship Campaign and Survey results, it was Moved by Irvine and seconded that we delay a decision until the first meeting in December (12/10/91) regarding the proposal. Passed. Kuhlkin to inform Mackey of our decision.

Stewardship Report was presented by Harrison. Projection shows that we could support a budget of about \$281,000 in 1992, (1991 budget is about \$400,000).

Trustees Report - Odmark presented graphics depicting a budget that the 1992 pledges might support, and requested that Session prayerfully consider options and bring forth suggestions.

Survey Committee Report - Surveys are being returned, many signed and with comments. Tabulation of results should be available for 12/10/91 meeting. Moved by Odmark and seconded that a Committee be formed consisting of Rick McKibben, John Preston, Laura Cockrell, and Linda Marshall for the purpose of tabulating the raw data, interpreting and reporting on the results of the survey. Passed.

Moved by McKibben and seconded that we reverse our previous decision on the disbursement of the Thanksgiving offering and that instead both the Thanksgiving offering and the Thanksgiving Eve offering be directed to the Deacons Fund. Passed.

#### CLERK'S REPORT

Letter received from Pebble Hill Presbyterian Church requesting Letter of Transfer for Mr. Clark Swinehart. Moved by Irvine and seconded that we advise Pebble Hill that as of 8/9/88, Swinehart was no longer on our Church rolls, and that we recommend that they accept him on the basis of Reaffirmation of Faith. Passed.

Letter received from St. Pius Tenth Credit Union stating that they are not in a position at this time to finance our mortgage.

Letter received from Michael Kuyt. Kuhlkin to respond.

Moved by Preston and seconded that the Session Minutes dated 10/8/91 be approved as written. Passed.

Moved by Palmer and seconded that the Session Minutes dated 10/15/91 be approved as written. Passed.

Moved by Evans and seconded that the Session Minutes dated 11/2/91 be approved as written. Passed.

Holy Communion was served at the Wed. Eve prayer times on 10/9, 10/16, 10/23, 10/30, 11/6, and 11/13.

Field Education Report - (Gary Marshall) was received from Palmer. Moved by Evans and seconded that Marshall be allowed to deliver the Sermon at the Sunday Worship Service on 12/8/91. Passed.

Family Activity Program Proposal was received and applauded. Palmer to respond to Mary Jane Preston.

#### PASTOR'S REPORT

Burnham reviewed last month's activities including his time of study leave, Young Life Activities, and Christian Education. He is looking forward to the Advent season and an eight week sermon series beginning in January.

Moved by Palmer and seconded that the meeting be adjourned. Passed. The meeting was adjourned at 10:07 p.m. with Prayer by all for concerns expressed.

Duly Attested

*Munroe Kuhlkin*  
Munroe Kuhlkin  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, 12/10/91 at the Church.

Elders Present: Boggs, Cockrell, Evans, Garnham, Irvine, Levering, Mancini, McKibben, Preston, Odmark, Palmer

Elders Excused: Kuhlkin, Newman

Staff Present: Burnham (moderator)

Staff Excused: Sahrbeck

Guests: The Rev's Charles Taylor and Diane Ragsdale, Members of Presbytery's Committee on Ministry committee. Dave Anderson and Doris Barrows.

The Meeting was opened with Prayer at 7:02 p.m. by the Rev. Charles Taylor.

#### CLERK'S REPORT

Moved by Palmer and seconded that the minutes of the 11/12/91 meeting be approved with one correction - Under Session Examination the candidate for membership should read "Laurie" instead of Susan Hauser. Passed. Moved by Irvine and seconded that the minutes of the 11/19/91 meeting be approved with one correction - Under Stewardship Report change the projection to \$281,000 in 1992 instead of \$250,000. Passed.

Letter received from Debbie McClurg (Mrs. David McClurg). Palmer to respond.

Letters received from Tom and Kate Fairbrother. Garnham to respond.



Session accepted the letter of resignation from Dina Palmer from the Board of Deacons. Kuhlkin to respond.

Dave Anderson shared his concerns regarding the last session meeting.

#### EXECUTIVE SESSION

Moved by McKibben, amended by Boggs, and seconded by Irvine that the meeting be open to visitors until budget and personnel issues are discussed - at that time the meeting will go into Executive Session. Passed.

#### NEW BUSINESS

Written reminders will be placed in the bulletin on 12/15, 12/29, 1/5, 1/12 and 1/19 regarding Sanctity of Life Sunday.

Moved by Mancini and seconded by Palmer that the Christmas Offering be designated to Outreach. (Tribleys) Passed.

Moved by Palmer and seconded by Preston to have a candlelight New Year's Eve Service on December 31st at 11:30 p.m., led by Monty Burnham. Passed.

Membership Pruning - Session approved that letters be sent to active and inactive members on the church roll informing them that they will be dropped from the roll, if presently listed inactive, or made inactive, if presently listed active, if no response is received from them by December 31, 1991. Monty Burnham and Laura Cockrell have agreed to be responsible for this letter.

#### 1992 BUDGET

Jim Odmark, Chairperson of the Trustees, distributed to Session a 1992 Budget Review Sheet, a Issues & Actions List, and copies of 5 1992 budget alternatives.

Due to declining pledge support and giving, the church has not reached the 1992 Proposed Budget goal of \$408,892. The Trustees presented 5 austerity budget plans for our review and discussion, none of which will give us a balanced budget.

Pledging Status (12/11/91)  
114 Pledges Received = \$218,000  
18 Pledges Received \$ 0  
132 Pledges = \$218,000

(Assumed total pledges at end of year = \$232,500).

Moved by McKibben and seconded by Preston to follow-up with non-responding pledge units this week. Passed.

Moved by Irvine and seconded by Boggs to call a special congregational meeting January 12, 1992 at 1:30 p.m., for the purpose of considering two items; the first being the elimination of the position of Associate Pastor, and the second to consider the dissolution of the pastoral relationship with the Rev. Monty Burnham. Passed by unanimous vote.

Presbytery will moderate the January 12, 1992 congregational meeting in the December issue of Parkminster Life. Irvine and Boggs will write this letter/article.

Moved by Odmark and seconded by Palmer to put the proposal of Virginia Mackey on hold until after the January 12, 1992 meeting. Passed.

Preston distributed copies of the Parkminster Survey results. Discussion of the survey followed. More details will follow at future meetings.

Moved by Evans and seconded by Palmer that Session co-sign the letter from the Rev. Ron Sallade in regards to the pastoral position at the Downtown United Presbyterian Church. Passed.

Moved by McKibben and seconded that the meeting be adjourned. Passed. The meeting was adjourned at 11:05 p.m. with Prayer.

Duly Attested

*Carole Levering*  
Carole Levering  
Assistant Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, 12/17/91, at the Church.

Elders Present: Evans, Cockrell, Levering, Odmark, McKibben, Preston, Irvine, Garnham, Boggs, Palmer, Newman

Elders Excused: Kuhlkin, Mancini

Ministers Present: Burnham (moderator)

Ministers Excused: Sahrbeck

Guest: Rev. Diane Ragsdale, Member of Presbytery's Committee on Ministry.

#### CLERK'S REPORT

Presented by Odmark:

Moved by McKibben and seconded to approve the request from the Presbyterian Home to designate Parkminster a shelter for their residents in the event of an emergency. Motion carried.

#### PASTOR'S REPORT

Presented by Burnham.

#### OLD BUSINESS

Survey: Report presented by Preston.

Moved by McKibben and seconded to give Dave Anderson the privilege of the floor to speak to the survey results. Motion carried.

Moved by Irvine and seconded that the summary of preliminary survey results (prepared by Preston and amended by Session) be published in Parkminster Life. Motion carried.

#### Congregational Meeting (1/12/92):

Recommendations from the Presbytery Committee on Ministry (C.O.M.) were presented by Ragsdale. C.O.M. recommended more specific wording to be used in the session motion which calls for the congregational meeting on 1/12/92. C.O.M. further recommended that session negotiate terms of dissolution with Sahrbeck and Burnham prior to the 1/12/92 meeting. They feel that, in the event the congregation votes to dissolve either relationship, the appropriate terms of dissolution should be distributed and acted upon at the same meeting. As a result, the following actions were taken.

Moved by Irvine and seconded by Boggs that a special meeting of the congregation be called for January 12, 1992, 1:30 p.m. at the Parkminster Presbyterian Church to consider and vote on three motions:

- (1) To request the Presbytery to dissolve the associate pastoral relationship between Parkminster Church and the Rev. Everett Sahrbeck.
- (2) To request the Presbytery to abolish the associate pastor position.
- (3) To request the Presbytery to dissolve the pastoral relationship between the Rev. Monty Burnham and Parkminster Church.

Motion carried. (Note: This motion supersedes the earlier motion on the same subject passed at the 12/10/91 session meeting.)

Moved by Irvine and seconded to negotiate with Sahrbeck and Burnham to develop terms of dissolution prior to the 1/19/92 congregational meeting. Motion carried.

Moved by Irvine and seconded to appoint a sub-committee of session consisting of the following persons which will negotiate the above mentioned dissolution terms with Sahrbeck and Burnham:

Irvine (Personnel),  
 Levering (Personnel),  
 Odmark (Trustee) and  
 McKibben (Trustee);

and that the sub-committee bring recommendations for session approval prior to the 1/19/92 meeting. Motion carried.

Moved by McKibben and seconded that the session go "on record" by a roll call vote with respect to the three motions to be presented at the 1/12/92 congregational meeting, the results of which to be included in the letter to the congregation calling for the 1/12/92 meeting. The motion was defeated.

Moved by Irvine and seconded that the session go "on record" by a roll call vote with respect to the three motions to be presented at the 1/12/92 congregational meeting. Motion carried.

The three motions to be considered at the 1/12/92 congregational meeting were voted upon by session with the following results:

NAME	MOTION #1	MOTION #2	MOTION #3
Boggs	Yes	Yes	No
Burnham	Yes	Yes	No
Cockrell	Yes	Yes	No
Evans	Yes	Yes	No
Garnham	Yes	Yes	No
Irvine	Yes	Yes	Yes
Kuhlkin	Absent	Absent	Absent
Levering	Yes	Yes	Yes
Mancini	Absent	Absent	Absent
McKibben	Yes	Yes	Yes
Newman	Yes	Yes	Yes
Odmark	Yes	Yes	Yes
Palmer	Yes	Yes	No
Preston	Yes	Yes	Yes
	12 - Yes	12 - Yes	6 - Yes
	0 - No	0 - No	6 - No
	2 - Absent	2 - Absent	2 - Absent

Moved by Irvine and seconded to approve the letter calling the above congregational meeting (drafted by Boggs and Irvine and amended by session) and that it be sent to all members on the active rolls under separate cover as soon as possible. Motion carried.

Baby Sitting for 1/12/92 Congregational meeting: Burnham agreed to ask a "sister church" like Bergen to provide sitters in our "time of need" so no one will be prevented from attending.

#### COMMITTEE REPORTS

Deacons: Written report submitted.

Moved by Preston and seconded to receive the report as submitted. Motion carried.

Greater Rochester Community of Churches: Report presented by Jim Harrison.

Moved by Palmer and seconded to receive the report as presented. Motion carried.

Nominating Committee: Report presented by Newman.

Moved by Palmer and seconded to receive the report as presented. Motion carried.

Outreach: Written reports submitted for 11/1/91 and 11/6/91 meetings.

Moved by Irvine and seconded to receive the reports as submitted. Motion carried.

Pastoral Care: Written reports presented for Nov. and Dec., 1991 meetings.

Moved by Irvine and seconded to receive the reports as submitted. Motion carried.

Polity & Review Committee of Presbytery: Report presented by Burnham.

Moved by Odmark and seconded to receive the report as submitted. Motion carried.

Poverty, Equality & Justice: Written report submitted.

Moved by McKibben and seconded to approve the report as submitted. Motion carried.

Preschool: Written reports for Nov. 4 and Dec. 9, 1991 submitted.

Moved by McKibben and seconded to receive reports as submitted. Motion carried.

Stewardship: Evans will submit a "near-final" stewardship status report for publication in the January issue of Parkminster Life.

Trustees: Written reports submitted.

Moved by Garnham and seconded that Parkminster be the sponsoring institution for a Girl Scout Troop, Barb Mosher to be the initial leader. Motion carried.

Moved by Palmer to receive the trustee reports as submitted. Motion carried.

Worship & Music: Written report submitted.

Moved by McKibben and seconded to approve the M&W request for a "Higher Ground" concert on May 9 to be held at Parkminster. Motion carried.

Moved by Palmer and seconded to approve the request from Cephas Attica to sell their cook book in the church lounge after services 12/21/91. Motion carried.

#### NEW BUSINESS

Moved by McKibben and seconded to ask deacons to sponsor a reception for Moderator of General Assembly, Rev. Hebert D. Valentine...Parkminster, on 1/26/91, 4 p.m.

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**Session Care for Deacons:** Garnham will follow at the next deacons meeting.

**Annual Meeting, 1/19/92**

**Moved** by Newman and seconded to hold the meeting at 1:30 p.m. with babysitting arrangements similar to those for the 1/12/92 meeting. Motion carried.

**Elder/Diacon Retreat:** Set date for 1/31/92 - 2/1/92.

**Adjournment.** **Moved** by McKibben to adjourn at 11 p.m.

Respectfully submitted,

*James S. Odmark*  
James S. Odmark  
Clerk, Pro tem

The Session of Parkminster Presbyterian Church met on Sunday, 12.22.91, at the Church.

**Elders Present:** Boggs, Evans, Garnham, Kuhlkin, McKibben, Newman, Preston, Odmark, Palmer.

**Elders Excused:** Cockrell, Irvine, Levering, Mancini.

**Staff Present:** Burnham (Moderator).

**Staff Excused:** Sahrbeck.

The Meeting was opened with Prayer by Burnham at 12:00 noon.

**Moved** by Evans and seconded that the original congregational letter be mailed without any addendum. **Passed.**

**Moved** by McKibben and seconded that the meeting be adjourned. **Passed.**

The meeting was adjourned at 12:20 p.m.

Duly Attested  
Munroe Kuhlkin  
Clerk of Session

*Munroe Kuhlkin*

180-224  
125 1992

TO A PRESBY  
RETURN TO PRESBYTERY CLERK BY

LOCATION OF CHURCH (CITY OR TOWN) STATE  
ROCHESTER NY

NAME OF CHURCH  
PARKMINSTER

ADDRESS OF CHURCH  
2710 CHILI AVE  
ROCHESTER NY 14624

LOOK TO MAILING ADDRESS HERE

PHONE (AREA CODE)  
716 2472424

CORRECTION TO CHURCH PHONE NUMBER  
( )

SESSION ANNUAL STATISTICAL REPORT  
PRESBYTERIAN CHURCH U.S.A.  
YEAR ENDING DECEMBER 31, 1991

COMPENSATION REVIEW  
DID THE CONGREGATION REVIEW WITH THE PASTOR THE ADEQUACY OF HER/HIS COMPENSATION FOR 1991  
☐ YES ☐ NO ☐ HAVE NO PASTOR ☐ HAVE STATE SUPPLY, TEMPORARY SUPPLY, OR INTERIM.  
DID THE CHURCH REVIEW THE SALARIES OF ANY CHURCH WORKERS (WHO ARE NOT ORDAINED MINISTERS)?  
☐ YES ☐ NO ☐ NO, HAVE NO CHURCH WORKERS

PLEASE FOLLOW INSTRUCTIONS IN WORKBOOK

**A. Membership**

1. ACTIVE MEMBERS 12/31/90 355

2. CHANGES FOR 1991

a. PROFESSION OF FAITH, REAFFIRMATION, RESTORATION 6

b. CERTIFICATE 7

c. ALL OTHER GAINS 90

d. TOTAL GAINS (Add 2a, b, c) 103

e. SUBTOTAL (1 plus 2d) 458

3. LOSSES FOR

a. CERTIFICATE 1

b. DEATH 5

c. ALL OTHER LOSSES 40

d. TOTAL LOSSES (Add 3a, b, c) 46

4. TOTAL ACTIVE MEMBERSHIP 12/31/91 412

(LINE 3 minus 4d)

5. FEMALE MEMBERS 227

6. INACTIVE MEMBERS 59

7. BAPTIZED MEMBERS 93

8. TOTAL ADHERENTS (Add 5, 7 & 8) 564

9. AGE DISTRIBUTION OF ACTIVE MEMBERS Under 25 \_\_\_\_\_, Ages 25-45 \_\_\_\_\_, Ages 46-55 \_\_\_\_\_, Ages 56-65 \_\_\_\_\_, Over 65 \_\_\_\_\_ N/A

10. AVERAGE ATTENDANCE AT SUNDAY WORSHIP 214

11. CHURCH SCHOOL ENROLLMENT BY AGE GROUP

Birth-3	37	Age 4	8	Kindergarten	22
1st Grade	15	2nd Grade	12	3rd Grade	14
4th Grade	12	5th Grade	9	6th Grade	7
7th Grade	1	8th Grade	7	9th Grade	5
10th Grade	5	11th Grade	3	12th Grade	6
Young Adults (under 25)		Ages 25 and older	60		
Teachers and church-school officers			78		

12. TOTAL CHURCH SCHOOL ENROLLMENT 301

13. 1991 BAPTISMS

a. Infant 3 b. Adult 0

Active Officers	MEN	WOMEN	TOTALS
Session	a. 11	b. 3	c. 14
Deacons	d. 6	e. 8	f. 14

14. Are the trustees members of the session? If yes, check box ☒

15. Persons with a disability

a. Hearing impairment 6 b. Mobility impairment 2

**B. Finances (Use Whole Dollars Only. Do Not Use Cent)**

17. BEGINNING BALANCE 01/01/91 \$ 36,732

18. RECEIPTS

a. Contributions	\$ 376,853
b. Capital and Building Funds	-0-
c. Investment and Endowment Income	6,257
d. Bequests	-0-
e. Other Income	12,477
f. Subsidy or Aid	-0-
g. Bicentennial Funds	-0-

19. TOTAL RECEIPTS (Add 18a thru g) 395,587

20. EXPENDITURES

a. Local Program	352,101
b. Local Mission	17,253
c. Capital Expenditures	406
d. Investment Expenditures	-0-
e. Per Capita Apportionment	5,411
f. Validated Mission	11,350
g. G.A. Theological Education Fund	-0-
h. Other Mission	16,439
i. Bicentennial Fund Disbursements	1,500

21. TOTAL Expenditures (Add 20a thru i) 404,460

22. ENDING BALANCE or Balances on Hand (Line 17 plus Line 19 minus Line 21) 27,859

**RACIAL ETHNIC COMPOSITION OF CHURCH**

	ASIAN	BLACK	HISPANIC	NATIVE AMERICAN	WHITE	ALL OTHER	TOTAL
CONGREGATION	0	5	0	1	406	0	412
SESSION	0	0	0	0	14	0	14
DEACONS	0	0	0	0	14	0	14

SIGNATURE OF PERSON FILLING IN REPORT  
*Debra W. Brown*

TELEPHONE NO.  
247-2424

NAME OF PERSON FILLING IN REPORT (Printed or Typed)  
2710 Chili Ave.

ADDRESS  
Rochester, NY 14624

CITY STATE ZIP

OGA COPY



608

Minutes of Special Congregational Meeting of Parkminster Presbyterian Church held January 12, 1992, at 1:30 PM at the church.

The meeting was opened with prayer at 1:45 PM by the Rev. Diane Ragsdale, member of Presbytery's Committee on Ministry and appointed moderator for this meeting.

Moved by T. Fairbrother, seconded and approved to grant the Rev. Monty Burnham privilege of the floor.

The Moderator appointed elders G. Evans, C. Gamham, D. Mancini and D. Palmer official counters.

253 active members of Parkminster Church were in attendance at the meeting.

M. Kuhlkin, Clerk of Session, read the call to the meeting. Stated purpose to discuss and take action on three motions:

(I) To request the Presbytery of Genesee Valley to dissolve the Associate Pastoral relationship between Parkminster Church and the Rev. Everett Sahrbeck.

(II) To request the Presbytery of Genesee Valley to abolish the Associate Pastor position.

(III) To request the Presbytery of Genesee Valley to dissolve the Pastoral relationship between Parkminster Church and the Rev. Dr. Monty Burnham.

Moved by P. Irvine, seconded and approved that the order of the Agenda be as follows:

(1) The two motions regarding the Associate Pastor, Everett Sahrbeck.

(2) The motion regarding the Pastor, Monty Burnham.

M. Kuhlkin amended the three motions to read "With effective dissolution date of April 1, 1992". Amended motion was seconded and approved.

J. Odmark presented a report on the present financial status of Parkminster Church.

M. Kuhlkin read a letter from the Rev. Everett Sharbeck.

Moved by M.J. Preston, seconded and approved that Joan Wolfarth, Stated Clerk of Presbytery, and the Rev. Frank Ichishata, Executive Presbyter of Genesee Valley Presbytery, be given the privilege of the floor.

M. Kuhlkin read to the congregation Motion I which states:

(I) To request the Presbytery of Genesee Valley to dissolve the Associate Pastoral relationship between Parkminster Church and the Rev. Everett Sahrbeck with the effective dissolution date of April 1, 1992.

The floor was opened for discussion on Motion 1.

At the request of a member of the congregation, the letter from the Rev. Everett Sharbeck was read a second time.

A call was made to vote on Motion 1.

Ballots were collected and counted.

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197 voted for the motion, 56 voted against the motion. Motion I was passed.

M. Kuhlkin read to the congregation Motion II which states:

(11) To request the Presbytery of Genesee Valley to abolish the Associate Pastor position to be effective April 1, 1992.

The floor was opened for discussion on Motion II.

A call was made to vote on Motion II.

Members were ask stand to cast their vote.

158 voted for the motion, 60 voted against the motion. Motion II was passed.

M. Kuhlhn read, and the congregation voted on Motion III which states:

(III) To request the Presbytery of Genesee Valley to dissolve the pastoral relationship between Parkminster Church and the Rev. Monty Burnham. with the effective date to be April 1, 1992.

Elder S. Boggs spoke against the motion and Elder R. McKibben spoke for the motion.

The floor was opened for discussion on Motion III.

F. Cromb made the motion to move the previous motion and the vote was taken.

158 members voted to move the previous motion, 60 voted against moving the motion.

Members were asked to cast their ballots for Motion III.

Ballots were collected and counted.

102 members voted for the motion, 151 members voted against the motion and 2 members abstained. Motion III was defeated.

All three motions will be given to the Committee on Ministry of Presbytery for their review.

Dissolution package for the Rev. Everett Sahrbeck will be presented at the Congregational Meeting on January 19, 1992.

Moved by R. McKibben, seconded, and approved to adjourn the meeting.

The meeting adjourned at 5:20 pm with prayer by the Executive Presbyter, The Rev. Frank Ichishata

Duly Attested,

*Carole Levering*  
Carole Levering  
Assistant Clerk of Session

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The Session of Parkminster Presbyterian Church met on Tuesday, January 14, 1992, at the church.

Steve Boggs appointed temporary clerk.

### CLERK'S REPORT

Minutes of following Session Meetings approved 12/10/91, 12/17/91, 12/22/91.

Correspondence received from Wooley's, Gallup's, Penny Pinneo, Scot Caton, Ruth McLeod, Helen Bonney (by phone to Clerk)

### NEW BUSINESS

Paul Irvine to see Bill & Cindy Nichols (concerning Gary Marshall)

Gary Marshall said "I do not believe Carol Showalter is evil."

Moved by Special Session Sub Committee for severance terms to accept terms of dissolution for Ev Sahrbeck as per attached report.  
Seconded and Passed

Moved that there be an interim spending plan keeping 1991 Salary Levels with per capita suspended.

Moved to Adjourn  
Seconded and Passed

Duly attested

Steve Boggs  
Clerk Pro Tem

<u>Everett Sahrbeck</u>	<u>Severance Terms</u>
Salary	\$14,540.00
Retirement	\$5,102.00
FICA Adjustment	\$1,588.00
Auto allowance	\$0.00
Study allowance	\$0.00
Medical Plan	\$552.00
Medical deductible	\$358.00
IRA Allowance	\$0.00
Misc. Expense	\$0.00

#### Terms of Payment:

- 1) Salary is to be paid in 9 equal monthly installments of \$1,616 commencing April 1992.
- 2) Medical Plan and Deduction amounts to be available as needed to cover expenses up to the amount covered by the Severance terms.
- 3) Retirement and FICA to be paid per Presbytery and Government guidelines, respectively.

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## ANNUAL MEETING OF PARKMINSTER PRESBYTERIAN CHURCH

### PART I - ECCLESIASTICAL

JANUARY 19, 1992

The Annual Meeting of Parkminster Presbyterian Church was called to order at 1:37 P.M. on January 19, 1992 by the Rev. Dr. Monty B. Burnham, Moderator. Dr. Burnham declared that a quorum was present and that all business conducted would be in order.

The meeting began with the singing of Alleuia and Come Holy Spirit, followed by Scripture and prayer by Burnham.

Moved by B. Palmer and seconded by S. Boggs that the Minutes of the Annual Meeting, Ecclesiastical portion, be taken by S. Harrison.

Burnham reviewed what the purpose and content of the meeting is to be.

Moved by S. Boggs and seconded by J. Harrison to accept the proposed Agenda.

The Minutes of the Annual Meeting 1/19/91 were reviewed. Moved and seconded that the Minutes be approved. Passed.

The Reports of the Pastors were reviewed. Burnham made additional comments. Moved by S. Boggs and seconded that the Sr. Pastor's report be approved as written. Passed. Moved and seconded that the Associate Pastors report be accepted. Passed. B. Christopher shared about his relationship with E. Sahrbeck.

Following a brief time for review and comment, it was moved by B. DeLapp and seconded that the reports of committees which report to Session be approved as presented, which includes Boy Scout Troop #258, Chancel, Choir, Christian Education, Handbell Choir, Library, Girl Scout Troop #238, Martha Circle, Music School, Organ, Outreach, Pastoral Care, Personnel, Poverty, Equality & Justice, Preschool, Rachel Circle, Stephen Ministry, Stewardship, Summer's Best Two Weeks, Sunday School, Keenagers, Titus II, VBS, Wedding Coordinator, Women's Ministry, Worship & Music, and Youth. J. Harrison added comments about Stewardship of money and time. R. Pinneo spoke about the Outreach budget, D. Beinetti questioned Christian Ed about the possibility of inter-cultural exchange between our church and an Interfaith Church. B. Caton spoke about the cultural exchange and requested ideas. Thanks were expressed to the Trustees for the job well done in maintaining our church and grounds for the past year. Handbell Choir report omitted B. Illi's name. C. Leyland raised a question about the lack of a Publicity report. S. Harrison responded to the question. R. Kuhlkin

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questioned the Audit report and stated that it should be included in the Corporate Meeting. Passed.

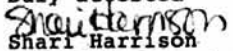
Session passed that it was impossible to have a budget prepared for this meeting and they expect to report to the congregation in early February.

Moved by B. Palmer and seconded to accept the Deacons Report. R. Kuhlkin expressed thanks to the Deacons and the leadership of B. Christopher. B. Christopher commented on the on the Nominating Committee report. He stated that they need deacons. It is a great opportunity to serve, care and do the work. He apologized about the failing sound system and also stated that ushers are always needed. Passed.

Nominating Committee - S. Boggs reviewed changes in the Elder slots. There is a minimum of 8 and a maximum of 15 needed. He stated that we are not required to fill all of the spots. He then placed in nomination the following names for the office of Elder, Class of 1994: P. Gluchowski, J. Harrison, and D. Wright, Class of 1993: K. Burtner. He opened the floor for nominations. Moved and seconded to nominate J. Read to the class of 1994. Moved and seconded to close nominations. Passed. Moved and seconded that the Secretary should cast one unanimous ballot for the slate as presented. Passed. S. Boggs then placed in nomination the following names for the office of Deacon Class of 1992: J. Mancini and class of 1994: D. Barrows, J. Felluca and N. Fitch. There were no nominations from the floor. Moved and seconded that the nominations be closed and the secretary cast one unanimous ballot for the slate as presented. Passed. Each Candidate shared a few thoughts on their calling to the office.

M. Burnham thanked the Elders and Deacons who have served the last year with such energy.

Moved by S. Boggs and seconded that the Ecclesiastical Meeting be adjourned. Passed. The meeting adjourned with Prayer by M. Burnham at 3:05 P.M.

Duly attested  
  
 Shari Harrison  
 Recording Secretary



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ANNUAL MEETING OF PARKMINSTER PRESBYTERIAN CHURCH  
PART 11 - CORPORATE  
JANUARY 19, 1992

The meeting was called to order by Corporation Chairperson, James Odmark at 2:15 P.M. A quorum was declared at 131. Rev. Monty Burnham opened the meeting with prayer.

The minutes of January 20, 1991 were presented. Two paragraphs were inadvertently left out of the minutes. They were as follows:

For the nominating committee next year the following names were submitted:

Linda Hunt, Shirley Harrington, Marilyn Christopher,  
Daniel Wright, and John McClurg

Following no additional nominations, it was moved, seconded and carried to close nominations and cast one unanimous ballot for the entire slate. So ordered.

For the audit committee next year the following names were submitted:

Walter Palmer, Daniel Wright, Barabara Steinmiller, Laura Wooley.  
Following no further nominations, it was moved, seconded and carried to close nominations and cast one unanimous ballot for the slate. So ordered.

It was moved, seconded and carried to accept the minutes as corrected.

The Treasurer's 1991 year end financial statement was presented. It was moved, seconded and carried to accept the Treasurer's Report.

The Trustee-Elder report was presented. A question was raised from the floor concerning the necessity of a maintenance and housecleaning committee. The Trustees are thinking about this for 1992. Standing ovations were given to George Evans and Munroe Kuhlkin. Thanks further to Richard McKibben for Treasurers help this year. James Odmark as Trustee/Elder chairperson thanked the group plus thanks to Michael Dimbitsky plus numerous others for their hard work. It was moved, seconded, carried to accept the Trustee's Report.

The second part of the nominating committee report was presented by Vice Chairman, Steve Boggs. The name of James Harrison was presented for the position of Trustee Elder class of 1994. With no further nominations, James Odmark entertained a motion that nominations be closed and the clerk cast a unanimous ballot for this position. Seconded. So ordered.

Nomination of Corporate officers were presented as follows: Corporation clerk-, Virginia Illi, Corporation financial secretary- Robert Illi. Following no additional nominations it was moved, seconded and carried to close nominations and cast one unanimous ballot for these two positions. So ordered. It was moved to have Richard McKibben serve as interim Treasurer for the Corporation until at that time a permanent replacement can be found. Seconded, Carried. The name of Kevin

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Burtner was placed in nomination for the position of Corporation Chairperson. It was moved, seconded and carried to close nominations and cast one unanimous ballot. So ordered.

For the 1992 nominating committee the following names were submitted: Kenneth Avery, Sharron Harrison, Alice Reed, and Patti Willit. Following no additional nominations, it was moved, seconded, carried to close nominations and cast one unanimous ballot for the slate. So ordered.

For the audit committee, the names of Irene Bly and Thomas Fairbrother were placed in nomination. With no further nominations, it was moved, seconded and carried to cast one unanimous ballot for the slate. Seconded. So ordered. Charles Forte offered help in getting this committee organized since he served as its chairperson for awhile. One further opening still exists here.

Corporation Chairperson, James Odmark thanked this years committee members for their endless hours spent in service.

The Terms of Call, salaries and benefits for the Pastoral staff will be covered at a later congregational meeting due to the present unstable nature of our present pledging and budget.

The Terms of Severance package was presented for Pastor Everett Sahrbeck. Elder, Paul Irvine, personnel committee representative, explained the severance package, the procedure for its approval and the dates of dissolutionment. A sub committee of Session consisting of Personnel Chairperson, Carole Levering, Session Rep. Paul Irvine, Treasurer, Richard McKibben, Trustee/Elder James Odmark met with the Sahrbeck's on January 13, 1992. See addendum 1-a.

A motion was made to accept the severance package as presented. Seconded. Considerable discussion followed. A motion was made to table severance package motion until the next congregational meeting. Seconded. Motion was defeated. Discussion continued on original motion. Two amendments to the original motion were presented. It was moved, seconded to accept the Terms of Severance with the following amendments. Carried. See addendum 1-b. The attached Terms of Severance for Pastor Everett Sahrbeck were reviewed and approved by the Congregation of Parkminster Church on Sunday, January 19, 1992.

Old Business- none

New Business- budget concerns were expressed by several people.

It was moved, seconded, carried to close the meeting. Chairperson, James Odmark offered a closing prayer at 5:30 P.M.

Respectfully submitted,

*Virginia H. Illi*  
Virginia H. Illi/ Corporation Clerk

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**Severance Terms for Ev Sahrbeck**  
(January 19, 1992)

The following Terms of Severance, valued at 7-months of designated items (see below), are recommended. These terms were agreed to by Ev and Nancy Sahrbeck, January 13, 1992, and approved by session, January 14, 1992. The terms will go into effect on the effective date of dissolutionment, April 1, 1992.

<u>Item</u>	<u>1991 Term</u>	<u>Calculation</u>	<u>Severance</u>
Salary	24,926	X (7/12) =	\$14,540.
Retirement	8,746	X (7/12) =	\$ 5,102.
FICA Adjustment	2,722	X (7/12) =	\$ 1,588.
Auto Allowance	3,251	X (0) =	\$ 0.
Study Allowance	1,000	X (0) =	\$ 0.
Med. Plan	946	X (7/12) =	\$ 552.
Med. Deduction	614	X (7/12) =	\$ 358.
IRA Allowance	500	X (0) =	\$ 0.
Misc. Expense	800	X (0) =	\$ 0.
<b>Total Severance Package Value:</b>			<b>\$22,140.</b>

- Terms of Payment:**
- (1) Salary is to be paid in 9 equal monthly installments of \$1,616 commencing April '92.
  - (2) Med. Plan and Deduction amounts to be available as needed to cover expenses up to the amount covered by the Severance terms.
  - (3) Retirement and FICA to be paid per Presbytery and Government guidelines, respectively.



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1/20/92

The attached Terms of Severance for Everett Sahrbeck were reviewed and approved by the Congregation of Parkminster Church on Sunday, January 19, 1992 with the following amendments:

1. The Sahrbecks shall be allowed to live in the manse at 8 Cardinal Drive (their present dwelling) through October 31, 1992. The actual 'housing costs' incurred from April 1, 1992 to October 31, 1992 at 8 Cardinal Drive (utilities, maintenance, etc.) shall be paid by the church as part of this severance agreement.
2. The Corporate Treasurer shall be directed to establish a special account for use in designated giving for support of this severance package. Such gifts will be applied to the payment of the package up to but not exceeding the approved value of \$22,140.

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The Session of Parkminster Presbyterian Church met on **Tuesday, January 21, 1992** at the church.

**Elders Present:** Boggs, Cockrell, Evans, Garnham, Mancini, Palmer  
(It was confirmed that we have a quorum)

**Staff Present:** Monty B. Burnham (moderator)

**Guests:** Diane Ragsdale (C.O.M. rep), elders-elect Burtner, Gluchowski, Harrison, Read, and Wright, Gary & Linda Marshall, Jack Cleveland and Lettie Hursh

The meeting was opened with prayer at 7:00 p.m. by Burnham.

Jim Read was appointed temporary clerk.

#### CLERK'S REPORT

Moved by Boggs to approve the minutes of 1/14/92 Session meeting were approved with "interest on" amended to "interim".  
Seconded and Passed.

Diane Ragsdale reported that C.O.M. will continue to attend session meetings for 4-6 months; they will offer training to elders; they wish us to continue to consider Ginny Mackey's proposal; and she reported C.O.M. approved Sahrbeck's severance package.

Letters of resignation received with dates effective:

Elder Roe Kuhlkin 1/21/92	Elder Bob Newman 1/20/92
Deacon Peter Bonney 1/19/92	Elder Carole Levering 1/21/92
Deacon Peggy Nicols 1/19/92	Elder Paul Irvine 1/20/92
Deacon Mary Jane Preston 1/21/92	
Elder John Preston 1/20/92	
Elder Jim Odmark 1/20/92	

Session received these resignations with regret, grief and deep appreciation for service rendered as unto our Lord Jesus Christ.

Other letters were received:

McKibben - continuing as interim treasurer  
Pappa - PL discontinued for now because of resignation of Lois and her staff  
Christopher - Resigned as leader of Friday morning prayer group

Lettie Hursh & Jack Cleveland shared concerns of division, people- leaving.

Linda Marshall - Survey analysis - numbered answers.

Moved by Cockrell to send a letter of transfer for Bill & Lynda Hunt & family to All Saints' Episcopal Church, Irondequoit.  
Seconded and Passed

#### NEW BUSINESS

Moved by Evans that Monty Burnham, Kevin Burtner, Laura Cockrell and Diane Ragsdale will meet with Ginny Mackey re: her proposal.

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## Seconded and Passed

Moved by Garnham that Doris Barrows will ask Paul Irvine & Carole Levering to speak on behalf of Rev. Everett Sahrbeck at 1/25/92 Presbytery Meeting.  
Seconded and Passed

Monty Burnham reported on the Status of Complaint filed against our Presbytery regarding Presbytery concurrence that D.U.P.C. be allowed to call an avowed and practicing lesbian as a Co-Pastor.

Concerning the list of people to be dropped from the roles, the following will remain on the active role:

Ruth McLaud  
Catherine McMahan  
Alton & Verna Peters  
Wava Fraser

The following will remain on the inactive role:  
Robert Noll

Moved by Mancini that Monty, George & Jim draft a letter concerning updating tithes and pledging to a special fund to meet the obligation to Ev's separation package.  
Seconded and Passed.

Moved by Palmer that a Special Meeting of the Congregation will be held at 1:30 p.m. on March 1, 1992.

Jim Harrison to consult with M&T Bank re: mortgage.

Jim Harrison to consult with Presbytery re: some relief.

The following schedule was adopted:

Jan. 31, Feb. 1 - Elder Retreat (without Deacons) to share our values and prioritize them, before building a 1992 budget  
Fri. - 7:00 - 10:00 p.m. with dessert  
Sat. - 8:00 a.m. - 1:00 p.m. - start with breakfast together

Feb. 2 - Ordination/Installation

Feb. 4 - SPECIAL SESSION Meeting

Adopt our 1992 Budget (Includes designated giving category for Sahrbeck's severance package)  
Decide how to word call for SPECIAL MEETING OF THE CONGREGATION Time?

Feb. 11 - Regular Session Meeting

Feb. 12 - Delegation to represent us at the Trustee Meeting of Presbytery

Feb. 16 - 1st Call of Congregation to SPECIAL MEETING on Mar. 1

Feb. 18 - Regular Session Meeting?

Feb. 23 - 2nd Call of Congregation to SPECIAL MEETING on Mar. 1

Feb. 25 - Special Session Meeting?

Mar. 1 - 3rd Call of Congregation to SPECIAL MEETING  
1:30 p.m. SPECIAL MEETING OF CONGREGATION

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Deacon report. Accepted.  
Outreach report. Accepted.  
Pastor's Report. Accepted  
Trustee's Report. Accepted.

Moved by Boggs that George & Jim will give guidance to Rick McKibben re: spending.  
Seconded and Passed.

Moved: Training & examination of elders & deacons before Ordination/ Installation is to be waived until Presbytery can provide training.  
Seconded and Passed.

Need for "Head" Counter on 1/26.  
Jim & Shari Harrison, Irene Bly, and Dan Wright

Need for "Head" Greeter on 1/26.  
Passed over.

Pray for a Treasurer.

Moved by Cockrell that the communion service be moved to Feb. 9.  
Seconded and Passed.

The Social Hall will be available for a birthday party for Penny Pinneo, 12 noon, Feb. 16.

Moved by Palmer that Jim Harrison will lead the Fri. morning prayer group.  
Seconded and Passed.

Duly attested

Jim Read  
Clerk Pro Tem

*James Read*

The Session of Parkminster Presbyterian Church met on Tuesday, February 4, 1992 at the Church.

Elders Present: Boggs, Burtner, Cockrell, Evans, Gluchowski, Harrison, Mancini, Read, Wright

Elders Excused: Palmer

Staff Present: Burnham (moderator)

Guest: Jack Cleveland

The Meeting was opened with praise and prayer by Burnham at 7:00 p.m.

## CLERK'S REPORT

On Sunday, February 2, 1992:

Paul Gluchowski, and James Read were ordained as elders.  
Kevin Burtner (1993), Paul Gluchowski (1994), James Harrison (1994), James Read (1994) and Dan Wright (1994) were installed as elders.  
Joyce Felluca was ordained as a deacon.

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Doris Barrows (1994), Joyce Felluca (1994), Nancy Fitch (1994), and Josephine Mancini (1992) were installed as deacons.

### NEW BUSINESS

Moved by Evans that any overage given to Ev Sahrbeck's designated giving fund be given to Parkminster's missionaries. These moneys will be given over and above Parkminster's designated Outreach budget.  
Seconded and Passed

Moved by Burtner the letter written by Jim Harrison re: designated giving be sent by bulk mail to all members.  
Seconded and Passed

Moved by Harrison to borrow the balance of the bequest funds (about \$9,200) to be used for the operating fund to help us in our serious financial situation.  
Seconded and Passed

Moved by Boggs that we approach M&T Bank to reduce principal payments by \$3300 per month starting March 1.  
Seconded and Passed

Moved by Boggs that we approach the Trustees of Presbytery to borrow \$31,651 (approx.) to cover one time expenses. This amount will be reduced if the congregation pledges-additional amounts.  
Seconded and Passed

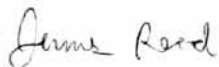
Moved by Burtner that the Outreach budget will be 12% of regular income.  
Seconded and Passed

Moved by Burtner that Boggs and Wright will be Session representatives to the Nominating Committee.  
Seconded and Passed

Moved by Mancini that Sahrbeck will officiate the marriage of Diane Thurling Sept. 6, 1992.  
Seconded and Passed

Duly attested

James Read  
Clerk Pro Tem



The Session of Parkminster Presbyterian Church met on **Tuesday, February 11, 1992**, at the church.

Elders Present: Boggs, Cockrell, Burtner, Evans, Harrison, Gluchowski, Mancini, Read, Wright

Elders Excused: Palmer

Staff Present: Burnham (moderator)

Guests: Diane Ragsdale, Dave Anderson, Gary Marshall

The Meeting was opened with prayer and praise at 7:00 p.m.

### NEW BUSINESS

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Jim Read was appointed temporary clerk.

Moved by Read that the initial envelope offering be a designated giving and not part of the regular income.  
Seconded and Passed

Moved by Wright to present the current cash flow situation to the congregation during the worship service this Sunday and ask the congregation for contributions to cover the shortfall through special gifts. The members of session will make their response to this need to George Evans by 9:00 a.m. Sunday morning.  
Seconded and Passed with 1 abstention.

Moved by Cockrell to rescind the motion of 2/4/92 to approach the Trustees of Presbytery to borrow money to cover one-time expenses.  
Seconded and Passed

Moved by Burnham to receive the minutes of the 1/21/92 session meeting as amended.  
Seconded and Passed

Moved by Cockrell to receive the minutes of the 2/4/92 session meeting as amended.  
Seconded and Passed

Moved by Read that Monty will draft a letter to Ron Sallade to approve the selected Committee of Counsel to represent us with regard to the complaint against Presbytery.  
Seconded and Passed

Moved by Mancini to receive the resignation of Laurie Odmark from the position of wedding coordinator.  
Seconded and Passed

Moved by Mancini to send a letter of transfer for David Beigie to Third Presbyterian Church.  
Seconded and Passed

Moved by Burtner and seconded by Mancini to allow the ARC to park 5 vehicles in the northern part of our lot.  
Seconded and Passed

Received letters from:

Horst Kuehn (2 letters)  
James MacKellar, Clerk of Presbytery (2 letters)  
Roe Kuhlkin  
Marge & Bud Palmer  
Frank Y. Ichishita, Executive Presbyter  
Ron Sallade  
Laurie Odmark  
Beverly Evans  
Received invitation to 2 workshops: Planning workshop on 3/21, Personnel workshop on 5/9.

Moved by Burtner to allow Rev. Burnham study leave from 2/24/92 to 2/29/92 (5 days plus days off) per his request.  
Seconded and Passed

Moved by Cockrell to allow Rev. Burnham vacation from 3/20/92 to 4/3/92 (13 days) per his request.  
Seconded and Passed

Adjourned meeting at 10:30 p.m.



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Duly Attested

James Read,  
Clerk Pro Tem*James Read*

The Session of Parkminster Presbyterian Church met on Tuesday, February 18, 1992 at the Church.

Elders Present: Boggs, Burtner, Cockrell, Evans, Gluchowski, Harrison, Mancini, Read, Wright.

Elders Excused: Palmer

Staff Present: Burnham (Moderator)

Guests: Charlie Forte, Nellie Morse, Dottie Yoder, Diane Ragsdale,  
Chuck Lowell

The Meeting was opened with praise and prayer at 7:00 p.m. by Burnham.

Moved by Burtner that Jim Read be appointed Temporary Session Clerk.  
Seconded and Passed

#### CLERK'S REPORT

Moved by Harrison that 1/12/92 meeting minutes be accepted as corrected.  
Seconded and Passed

Moved by Mancini that 2/14/92 meeting minutes be accepted as corrected.  
Seconded and Passed

Moved by Boggs to remove George & Bonnie Reynolds and Walter & Joyce Palmer from the roles of  
Parkminster Church with regret.  
Seconded and Passed

#### NEW BUSINESS

Moved by Burtner that Jim Read be Clerk of Session.  
Seconded and Passed

Moved by Harrison that Session recommend to the next Corporate meeting that Article III a. of the by-laws  
is changed so that the number of trustees shall be 3.  
Seconded and Passed

Moved by Boggs that we will have a maximum of 12 active elders for 1992.  
Seconded and Passed

Moved by Harrison that Session recommend to the next Corporate meeting that the trustees be authorized to  
borrow up to \$57,000 from congregation members and/or friends as leaders and session mutually agree.  
Seconded and Passed, 1 abstention.

Moved by Harrison that Session recommend to the next Corporate meeting that the trustees be authorized to  
borrow up to \$57,000 from financial institutions as lenders and session mutually agree.

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Seconded

Moved by Gluchowski and seconded to table this motion until after 3/8/92.  
Seconded and Passed to table, 2 opposed.

Moved by Mancini that we will implement the "Parkminster Building Sponsor" idea presented by Chuck  
Lowell and refined by the trustee's.  
Seconded and Passed

Moved by Harrison that the church replace the current copier with a new Canon NP-3030 model without  
document feeder. That we lease this copier from Lease America Corporation on a 5-year lease costing  
\$138.93/month and that one of the trustees sign the lease on behalf of the church.  
Seconded and Passed, note: Both trustees voted for the motion.

Moved by Burnham to adjourn at 10:00 p.m.

Duly attested,

James Read  
Clerk of Session*James Read*

#### TERMS OF CALL SALARIES & BENEFITS: PASTORAL STAFF

Monty Burnham	1991	1992	
Salary	\$28,004	\$28,004	
Housing allowance	6,552	6,552	\$38,924
Utility allowance	4,368	4,368	
Pension/Health insurance	10,120	10,510	
Supplemental health insurance	1,063	1,184	
Medical deductible	716	716	
Auto allowance	3,150	3,150	
Study leave	1,500	1,500	
IRA contribution	840	840	
Minister's expense	800	800	
Gift allowance	500	500	
Study leave time	2 weeks	2 weeks	
Vacation time	1 month	1 month	

Everett Sahrbeck	1991	1/1 - 3/31/92	
Salary	\$24,926	\$6,231.50	
Housing allowance*	6,880	1,720.00	\$8,410.01
Utility allowance*	1,834	458.50	
Pension/health deductible	8,746	2,270.70	
Medical deductible	1,560	390.00	
Auto allowance	3,251	812.75	
Study leave	1,000	250.00	
IRA Contributions	500	-0-	
Social security	2,722	680.50	
Minister's expense	800	-0-	
Study leave time	2 weeks	N/A	
Vacation time	1 month	N/A	

\*In kind - has usage of manse #8 Cardinal Drive

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The Session of Parkminster Presbyterian Church met on **Tuesday, March 3, 1992** at the church.

Elders Present: Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Jim Read, Dan Wright.

Elders Excused: Bud Palmer

Staff Present: Rev. Monty Burnham

Guests: Linda Marshall, Dave Anderson

The meeting was opened with praise and prayer at 7:00 p.m. by Burnham.

### CLERK'S REPORT

Moved by Evans to accept the minutes of Session meeting of 2/18/92 as amended.  
Seconded and Passed

Letters received from:  
Bonnie Caton  
Ben Whitaker  
Scott Taylor of Highland Park Presbyterian Church.

### NEW BUSINESS

Note from the Trustees: On 2/20 the trustees met and added item 7 to the agenda of the Congregational Meeting (reduction in mortgage payments.)

Moved by Boggs to increase the bottom line budget for Christian Education to \$5800.  
Seconded and Passed

Moved by Harrison that we approve the attached budget as amended.  
Seconded and Passed

Moved by Burtner that George Evans be recommended by Session as Alternate Chair of Trustees.  
Seconded and Passed

Moved by Boggs authorize Monty Burnham and Dan Wright to explore a work release program with Ben Whitaker.  
Seconded and Passed

Moved by Evans that we will allow Young Life to hold a spaghetti dinner 3/28, 4-8 p.m.  
Seconded and Passed

Moved by Mancini that Session accepts the following appointments:  
Parkminster Life Editor - Wendy Burnham  
Conversational Dinners Coordinator - Iona Kuehn  
Treasurer - Patty Willit  
Alternate Treasurer - Laura Cockrell  
Decoration Committee Chair - Wendy Burnham  
Seconded and Passed

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Moved by Harrison that Burnham will make visible the "One Great Hour of Sharing" offering for the next two weeks.  
Seconded and Passed

Received report of Women's Ministry.

Moved by Wright that George Evans will be point man for the Session's Sunshine Club.  
Seconded and Passed

Moved by Burnham to adjourn at 9:10 p.m.

Duly attested

James Read  
Clerk of Session

### PARKMINSTER PRESBYTERIAN CHURCH 1992 Budget Approved by Session 03/03/92

	1992 Budget	Comments
Balance on Hand	\$ 13.40	--
Receipts		
Pledges	\$248,919.00	123 pledging units, \$2024 average.
Other offerings and rents	\$48,339.80	20% of pledges & rent manse
TOTAL REGULAR INCOME	\$ 297,258.80	
Designated Giving		
Mortgage Principle	\$ 0.00	--
Initial Offering	\$ 1,444.00	--
Youth Director	\$11,290.00	\$7590 Outreach, 2 units - \$3700
Loans from Bequest Fund	\$ 9,237.00	All bequest funds now borrowed.
Loans from members of	\$25,860.09	Four offers totaling \$15,000 to date.
TOTAL TO BE ACCT'D FOR	\$345,103.29	
Summary of Expenses		
Total Building Expenses	\$113,680.00	
Total Salaries/Benefits	\$114,892.28	
Total Christian Education	\$ 5,800	
Total Other Expenses	\$45,889.00	
Total Outreach	\$35,671.06	
TOTAL EXPENSES	\$315,932.34	
BALANCE:	\$ 0.00	

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# Minutes of the Congregational Meeting of Parkminster Presbyterian Church of Sunday, March 8, 1992.

## Part I Ecclesiastical

The meeting was held at the church and opened with prayer at 1:30 pm by the Rev. Monty Burnham.

Rev. Burnham declared that a quorum was present and stated the agenda of the meeting.

Moved and seconded that David Anderson and Linda Marshall be nominated for the office of elder, class of 1992. Passed.

There were no nominations from the floor.

Moved and seconded that nominations be closed. Passed.

Moved and seconded that the secretary cast one unanimous ballot for the slate as presented. Passed.

Moved and seconded that Debra Candelora (class of 1993), Matilda MacLeod (class of 1992), Austin Tate (class of 1994) and Samson Ushe (class of 1993) be nominated for the office of deacon. Passed

There were no nominations from the floor.

Moved and seconded that nominations be closed. Passed.

Moved and seconded that the secretary cast one unanimous ballot for the slate as presented. Passed.

The meeting adjourned at 1:45 pm with prayer by Rev. Burnham.

Duly Attested,

James Read  
Clerk of Session

*James Read*

# Minutes of the Congregational Meeting of Parkminster Presbyterian Church of Sunday, March 8, 1992.

## Part II Corporate

The meeting was called to order by Corporation Chairperson, Kevin Burtner at 1:50 P.M. A quorum was declared at 70 people. Kevin Burtner announces his resignation effective immediately as Corporation Chairperson. It was moved, seconded and carried to accept the resignation,

The Nominating Chairperson, Steve Boggs, addressed the floor. The name of James Harrison was submitted as Corporation Chairperson and George Evans as alternate. It was moved, seconded and carried to accept the slate of two.

James Harrison, newly elected chairperson, explains to audience the need for By-law change specifically the number of elder-trustees who will serve. Session moves that Article III (a) of the Bylaws be changed so that the number of Trustees shall be 3. The Bylaws currently reads not less than 3 nor more than 6 - New York Religions Corporations Law on Presbyterian churches section 64 specifically states that the number of trustees shall be 3, 6, 9, 12 etc. The attorney for Presbytery strongly urges we comply. It was moved, seconded and carried to accept this change.

Nominating Chairperson, Steve Boggs submitted the name of Kevin Burtner for the position of Trustee-

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Elder. Following no further nominations, it was moved, seconded and carried to close nominations and cast one unanimous ballot for the slate of 1. So ordered. This now brings the number of Trustee/ Elders to three. Steve Boggs submitted the name of Moody Johnson for the position of auditor. Following no further nominations it was moved, seconded, and carried to close nominations and cast one unanimous ballot for the slate of 1. So ordered. This brings the number of auditors to three.

For the record, the Church Treasurer is now appointed by Session. Patti Willit was appointed Treasurer effective April 1, 1992 with alternate Laura Cockrell.

Corporation chairperson, James Harrison presented the following resolution: That Parkminster Presbyterian Church of Rochester hereby accepts and approves the terms and conditions proposed by M&T Bank for the modification of the existing mortgage covering its property in the Town of Chili, New York and agrees to a six month moratorium on required principal payments, plus any extension of such moratorium in part or in full as agreed to between the Trustees and the bank, and it is further resolved:

That the appropriate officers of this board and of the church, and particularly the Chairperson or alternate chairperson, be and they hereby are authorized and directed to execute all necessary or appropriate papers and documents to implement the foregoing resolution and to pay the expenses thereof.

It was moved, seconded and carried to accept this resolution.

Corporation Chairperson, James Harrison presented the next motion. Session moves that the trustees be authorized to borrow up to \$57,000 from congregation members and/or friends as lenders and Session mutually agree. It was moved, and seconded. Discussion followed. Charles Cockrell moved to amend the motion to read - that the Trustees be authorized to borrow up to \$26,000 with a repayment schedule to be established, from congregation members and/or friends as lenders and session mutually agree. Seconded. Carried. It was moved, seconded and carried to accept the original motion as amended.

The Terms of Call: The Terms of Call for 1992 were presented for Pastor Monty Burnham. The Terms of Call were presented for Associate Pastor Everett Sahrbeck for 1/1-3/3/92. It was moved, seconded and carried to accept these packages.

Having fulfilled the purpose of this meeting, it was moved, seconded and carried to close the meeting.

Pastor Monty Burnham closed with prayer at 3:15 P.M.

Respectfully submitted,

Virginia H. Illi  
Corporation Clerk

The Session of Parkminster Presbyterian Church met on Tuesday, March 10, 1992, at the Church.

Elders Present: Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Jim Read, Dan Wright

Elders Excused: Bud Palmer

Staff Present: Rev. Monty Burnham (moderator)

Guests: Dave Anderson, Linda Marshall, Diane Ragsdale, Joan Wolfarth, Dwight Ferguson

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The meeting was opened with praise and prayer at 7:00 p.m. by Burnham.

### OLD BUSINESS

Moved by Mancini and seconded by Burtner to accept Ginney Mackey's proposal. Seconded and Passed.

### COMMITTEE REPORTS

Received reports from: Trustees, Keenagers, Outreach 2/1 & 3/9, Deacons 3/10 & 2/4, Pastoral Care (Feb.), Poverty, Equality & Justice (2/2) Presbytery, Stewardship, Women's Ministry (2/18).

### NEW BUSINESS

Moved by Harrison (Trustee) that the maximum rate for loans made from members and friends of the congregation shall be 6 1/2% and repayment shall be made in 3 equal annual payments. Seconded and Passed.

Moved by Boggs that the World Relief Offering will be collected 6/21/92 and rest of the special giving offerings calendar as amended and attached. Seconded and Passed.

Moved by Evans that the Easter offering will be split between the general fund and the Crisis Pregnancy Center. Seconded and Passed.

Moved by Anderson that Monty send a letter to Ben Whitaker indicating that we will provide him a job under the work release program. Seconded and Passed.

Moved by Burtner to accept the annual statistical report. Seconded and Passed.

Moved by Mancini to adjourn the meeting at 10:05 p.m.

Duly Attested

James Read  
Clerk of Session

### 1992 SPECIAL OFFERINGS

Sun. 1/19	Sanctity of Life Offering for CPC
Sun. 3/8	*One Great Hour of Sharing (1st Sunday of Lent)
3/22, 29, 4/5, 12	Flower City Work Camp (4/20-24) fund raising
Sun. 4/19	Parkminster Easter Offering
Sun. 5/3	Bi-Centennial Offering #3

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Sun. 5/10	Mother's Day Offering, Rochester Presby. Home
Sun. 6/7	*Witness Offering
Sun. 6/21	World Relief Offering
Sun. 10/4	*Peacemaking Offering (World Wide Communion Sunday)
Sun. 10/11	Cephas Walkathon fund raising
Wed. 11/25	Parkminster Thanksgiving Offering
Sun. 12/6	*Christmas Offering (1st Sunday of Advent)
Tues. 12/24	Parkminster Christmas Offering
*The four required denominational offerings 1st Sun./every month Deacon Benevolence or Mortgage Reduction	

The Session of Parkminster Presbyterian Church met on Tuesday, March 17, 1992, at the Church.

Elders Present: Dave Anderson, Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Linda Marshall Jim Read.

Elders Excused: Bud Palmer, Dan Wright

Staff Present: Rev. Monty Burnham (Moderator)

Guests: Dottie Yoder, Patty Willit (treasurer)

The meeting was opened with praise and prayer at 7:00 p.m. by Burnham.

### CLERK'S REPORT

Moved by Mancini to accept Jan. 19 Ecclesiastical Meeting minutes. Seconded and Passed.

Moved by Mancini to accept March 3, 1992 Session minutes as amended. Seconded and Passed.

Moved by Burtner to accept March 10, 1992 Session minutes as amended. Seconded and Passed.

Moved by Mancini to remove Connie Brown from the roles with regret. Seconded and Passed.

### COMMITTEE REPORTS

Patty Willit, treasurer, gave report. She requested that session provide guidance on prioritization of bills to



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be paid when funds are short. Harrison will be her contact.

## NEW BUSINESS

Moved by Harrison that the trustees & session accept a loan of \$5,000 at an annual rate of 4% from Ernest & Ruth Aslett to be repaid in 3 equal annual installments as outlined in their letter of 3/16 and that trustees be authorized and directed to execute the promissory and receive funds when they deem necessary and appropriate.

Seconded and Passed by Trustees. Passed by Session.

Moved by Harrison that the trustees and session accept a loan of \$5,000 at an annual rate of 3% from Marietta Parnell to be repaid in 3 equal annual installments as outlined in their letter of 3/16 and that trustees be authorized and directed to execute the promissory note and receive funds when they deem necessary and appropriate.

Seconded and Passed by Trustees. Passed by Session.

Moved by Harrison that the trustees and session accept a loan of \$2,000 at an annual rate of 6 1/2% from Rose Pinneo to be repaid in 3 equal annual installments as outlined in their letter of 3/16 and that trustees be authorized and directed to execute the promissory note and receive funds when they deem necessary and appropriate.

Seconded and Passed by Trustees. Passed by Session.

Moved by Harrison that the trustees and session accept a loan of \$3,000 at an annual rate of 0% from Paul and Judy Gluchowski to be repaid in 3 equal annual installments as outlined in their letter of 3/17 and that the trustees be authorized and directed to execute the promissory note and receive funds when they deem necessary and appropriate.

Seconded and Passed by Trustees. Passed by Session.

The following was discussed and entered into the record.

WHEREAS, this church is presently indebted to M & T Bank, under its note and consolidated mortgages dated January 20, 1984, in the amount on that date of \$1,060,000, all due and payable March 1, 1993, and WHEREAS, the church is paying equal monthly installments of \$11,100 under terms and conditions approved February 26, 1988, which said amount the church is currently unable to fully pay and

WHEREAS, the mortgagor has now agreed to a modification of the said mortgage on certain terms specified in its letter dated 3/12/92 of which terms appear satisfactory to the church, it is

RESOLVED: That Parkminster United Presbyterian Church of Rochester accept and approve the terms proposed by M & T Bank for the modification of the existing mortgage covering its property in the Town of Chili, New York, and agree to a six month moratorium on required principal payments, there being approximately \$894,000 currently outstanding,

RESOLVED: That the appropriate officers of this board and of the church, and particularly the chairperson or alternate chairperson, be and they hereby are authorized and directed to execute all necessary or appropriate papers and documents to implement the foregoing resolution and to pay the expenses thereof.

Moved that Dom Mancini be our session representative to Presbytery for a one year term.  
Seconded and Passed

David Anderson and Linda Marshall were ordained and installed as elders and Debra Candelora, Matilda

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MacLeod, Austin Tait and Samson Ushe were ordained and installed as deacons on 3/15/92.

Duly Attested

James Read  
Clerk of Session

*James Read*

The Session of Parkminster Church met on Tuesday, April 14, 1992, at the Church.

Elders Present: Dave Anderson, Steve Boggs, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Linda Marshall, Jim Read, Dan Wright.

Elders Excused: Kevin Burtner, Bud Palmer

Staff Present: Rev. Monty Burnham (moderator)

Guests: Dwight Ferguson

The Meeting was opened with prayer at 7:00 p.m. by Rev. Monty Burnham.

## CLERKS REPORT

Moved by Jim Harrison to accept 3/17 minutes as amended.

Seconded and Passed

Baptism - The following were baptized during the Sunday morning worship service on April 12: Anne Louise Beinetti, daughter of David and Joan Beinetti, Jennifer Elizabeth Palmer, daughter of Andrew & Dina Palmer, and Michelle Lynn Sloey, daughter of James and Ronnie Sloey.

## PASTOR'S REPORT

Monty reflected on his "stressful" vacation on the beaches of Hawaii. He was pleased and confident with the hands that took the load while he was gone. He is encouraged and excited with the unleashing of new life in our church.

"It's been intense but satisfying to be back."

He is thrilled to have Ben Whitaker as his administrative assistant.

We had an enjoyable evening of food & fellowship at the Burnham's 4/12.

## COMMITTEE REPORTS

Received Ministry Reports:

Deacons 4/7 & 4/8

Pastoral Care 4/1

Trustees 4/7

Hospitality & Good News

Men's Ministries Stewardship

Nominating Committee

Moved by Harrison 1) Report to congregation via "This Week at Parkminster" and "PL" encouraging staying current with pledges and spending no more than necessary. Note also status of loans from congregation, Ev Sahrbeck's severance, and mortgage principal reduction. 2) Bob Illi to send out pledge statements at the end of April to those behind. 3) Session will immediately contact 9 units that are over 50%

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behind. 4) Jim Harrison will continue to seek loans of \$9500 from the congregation as we have \$16,500 in loan offers to date. 5) Approve giving Ev Sahrbeck \$150 for his IRA from 1/1-3/31/92.  
Seconded and Passed

Moved by Dom Mancini that there be a congregational meeting 4/26 to elect new deacons.  
Seconded and Passed.

### OLD BUSINESS

We discussed our reactions to the first "Moving Ahead" meeting. Monty and Laura will take our comments back to Ginny Mackey.

We discussed the importance of prayer and discussed encouraging others to pray.

We discussed opportunities for evangelism/church growth. Growth is important for our church's survival however, we must concentrate on ministry not numbers and dollars.

There will be an Elder/Deacon Breakfast, May 2. The Deacons will cook.

### NEW BUSINESS

We discussed our calendar of summer activities and fall activities.

We will discuss Steve Boggs' handout 5/12. It will be top priority.

Moved by Burnham to adjourn at 10:00 p.m. Passed.

Duly Attested

James Read  
Clerk of Session

Minutes of Ecclesiastical Meeting of the Congregation of Parkminster Presbyterian Church held April 26, 1992 at the church.

The meeting was opened with prayer at 12:15 pm by the Rev. Monty Burnham.

Rev. Burnham declared that a quorum was present and stated the agenda of the meeting.

Moved and seconded that Shirley Miller, Elaine Reiss and Fran Vandenberg be nominated for the office of deacon, class of \_\_\_\_\_. Passed

There were no nominations from the floor.

Moved and seconded that nominations be closed. Passed.

Moved and seconded that the secretary cast one unanimous ballot for the slate as presented. Passed.

The meeting adjourned at 12:30 pm with prayer by Rev. Burnham.

Duly Attested,

James Read  
Clerk of Session

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The Session of Parkminster Presbyterian Church met on Tuesday, May 12, 1992, at the church.

**Elders Present:** Dave Anderson, Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Linda Marshall, Bud Palmer, Jim Read, Dan Wright.

**Elders Excused:** none

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Dwight Ferguson

The meeting was opened with prayer at 7:00 p.m. by Monty Burnham.

The meeting's agenda was limited to issues concerning the future direction of the church. We started by reviewing the Charter drafted in 1985 and the Mission Statement of 1988. We agreed that these statements were still consistent with our church's present direction and that we would use them as we continued our work.

We discussed some ideas suggested by Steve Boggs concerning ways to lead our church in fulfilling its mission to reach out to the world.

We discussed the final feedback from Ginny MacKey's work with the congregation.

The following action items resulted from our discussions.

#### The Session To Do:

- Maintain contact with members/minister to encourage, affirm and bless.
- Write a manual of operations.
- Write a personnel manual.
- Evaluate the reporting process.
- Maintain constant focus on purpose/mission.
- Develop, as elders, a shared vision.
- Consider closure with the Sahrbeck's and those who have departed.
- Communication with the congregation.
- Quarterly forum with the congregation.
- Pick up agenda packet on the Sunday before the session meetings.

#### The Pastor To Do:

- Sermon evaluations with a revolving committee.
- Review job description.
- Prioritize tasks with session via the Personnel Committee.
- Keep Session abreast of how the sermons and other activities support our mission.
- Maintain partnership in ministry with elders.
- Have agenda for session meetings ready by the Sunday morning before the meeting.

Training for elders and deacon was offered on 4/21/92.

Shirley Miller, Elaine Reese and Fran Vandenberg were ordained and installed as deacons on 5/3/92.

Moved by Read to adjourn at 10:00 p.m.  
Passed

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Duly Attested

James Read  
Clerk of Session

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The Session of Parkminster Presbyterian Church met on Tuesday, May 19, 1992, at the church.

**Elders Present:** Dave Anderson, Steve Boggs, Kevin Burtner, Laura Cockrell, Paul Gluchowski, Jim Harrison, Domenic Mancini, Linda Marshall, Bud Palmer, Jim Read, Dan Wright.

**Elders Excused:** George Evans

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Dotty Yoder, Shari Harrison

The meeting was opened with prayer at 7:00 p.m. by Monty Burnham.

### CLERK'S REPORT

Moved by Read to accept the minutes of the 4/14 session meeting as amended.  
Passed

Moved by Read to allow Young Life to use the church's parking lot for a fund raising garage sale June 5th & 6th and to use the East Hall for storage the week of June 1.  
Passed

Moved by Anderson that Ev Sahrbeck preside at a wedding Sept. 6th.  
Passed

Moved by Burtner that session send a thank you note to the Committee On Ministry for Ginny Mackey's work with our congregation.  
Passed

Moved by Anderson to concur with the request of David Robbins to transfer membership.  
Passed

### COMMITTEE REPORTS

Christian Education  
Deacons (5/5 & 5/8)  
Personnel Committee  
Preschool (5/4)  
Stewardship

Chancel (4/18)  
Hospitality and Good News (5/11)  
Presbytery Commissioners  
Trustees (5/5)

### NEW BUSINESS

Moved by Burtner to authorize Shari Harrison to act on behalf of the church to have Olin Mills do a pictorial church directory.

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### Seconded and Passed

Moved by Gluchowski to have a "Summer Sunday Sunset Special" every Sunday night 5:30 - 7:00 p.m. during the summer of 1992.  
Passed

Moved by Mancini to have Cephas Attica do our June 28th service. Ken Siegal will preach.  
Passed

Moved by Palmer to have the Wheaton College Women's Chorale to perform at Parkminster March 7th 1993.  
Passed

Moved by Read to adjourn at 10:20 p.m.  
Passed

Duly Attested

James Read  
Clerk of Session

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The Session of Parkminster Presbyterian Church met on Tuesday, June 9, 1992, at the church.

**Elders Present:** Dave Anderson, Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Domenic Mancini, Linda Marshall, Bud Palmer, Jim Read, Dan Wright.

**Elders Excused:** Jim Harrison

**Staff Present:** Rev. Monty Burnham (moderator)

The meeting was opened with prayer at 7:00 p.m. by Monty Burnham.

### CLERK'S REPORT

The session interviewed candidates for membership in the church. The following were accepted into membership: Leo Colgrove, Liz Colegrove, Rich Fairbrother, Roman Filip, Sharon Filip, Mary Gibney, Jay Peak, Barbara Peak, Andy Palmer, Kim Van Grol, and Bob Warmus.  
Passed

The session commissioned representatives to interview the following candidates for membership and to receive them into membership: Scott Hopkins, Darlene Hopkins, Jim Sloey, Ronnie Sloey, Santo Morici, Ben Whitaker, and Janet Whitaker. Those commissioned were: George Evans and Bud Palmer, Dave Anderson and Steve Boggs, Jim Read and Monty Burnham.  
Passed

Moved by Read to regretfully accept the resignation of Grace Cummings as choir director effective 7/1/92.  
Passed

### NEW BUSINESS

Moved by Palmer To endorse "The Commitment to Evangelism" sponsored by Presbytery's Task Force on

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**Church Membership Growth.**

Passed

Moved by Boggs  
To invite Marji Stevens to bring a worship service on 7/5/92. We will collect a love offering and guarantee that she will receive a minimum of \$150.

Passed

Moved by Burtner  
That Kevin Burtner be allowed to raise funds for the renovation of the East Hall.  
Passed

Moved by Mancini to adjourn at 10:15 p.m.  
Passed

Duly Attested

James Read  
Clerk of Session

The Session of Parkminster Presbyterian Church met on **Tuesday, June 16, 1992**, at the church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Linda Marshall, Bud Palmer, Jim Read.

**Elders Excused:** Dave Anderson, Dan Wright

**Staff Present:** Rev. Monty Burnham (moderator)

The meeting was opened with prayer at 7:00 p.m. by Monty Burnham.

**CLERK'S REPORT**

Moved by Read to regrettfully remove Carl and Linda Schultz to the inactive role.  
Passed

Moved by Read to regrettfully remove Stanley and Elaine Gallup from the roles.  
Passed

Moved by Read to regrettfully remove James and Kathy Quinn from the roles.  
Passed

Moved by Read to concur with the request of Mr. Henry Lish to transfer membership to Hiland Presbyterian Church, 845 Perry Highway, Pittsburgh, PA 15229.  
Passed

Communion was served to 193 people on Sunday, June 6.

**COMMITTEE REPORTS**

Trustees (5/5, 6/8)

Christian Education (6/11)

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Pastoral Care (6/7)  
Chancel  
Stewardship  
Personnel (6/4)

Deacons (5/9, 6/2)  
Preschool (5/4)  
Caring Circles (6/19)  
Outreach (6/3)

**NEW BUSINESS**

The session discussed the state of the church's finances and opened discussion of the 1993 budget and the 1993 mortgage arrangements.

Jack Cleveland's proposal of a Fellowship House was considered. The session expressed desire to encourage Jack and to work for his best interest. Steve Boggs will collect more information for the next meeting.

There will be an open session meeting at 7:00 PM on July 7 to gather input from the congregation concerning music at the church.

There will be a reception for Grace Cummings on Aug 2 immediately following the service. George Evans will provide a gift from the elders, the choir will make the other arrangements.

There will be a forum for the congregation to hear from and speak to the session on September 13, 1992.

Moved by Mancini to accept Santo Morici into membership.  
Passed

Moved by Mancini to adjourn at 10:30 p.m. Passed

Duly Attested

James Read  
Clerk of Session

The Session of Parkminster Presbyterian Church met on **Tuesday, July 7, 1992**, at the church.

**Elders Present:** Dave Anderson, Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Domenic Mancini, Bud Palmer, Dan Wright.

**Elders Excused:** Jim Harrison, Linda Marshall, Jim Read

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Dotty Yoder, Presbytery Representative

The meeting was opened with prayer at 7:00 p.m. by Monty Burnham.

**NEW BUSINESS**

It was moved by Kevin Burtner that the Job Description as prepared and written be presented to Ben Whitaker for his acceptance.  
Passed

It was moved by Laura Cockrell that the Commission appointed by session, Laura Cockrell, Steve Boggs,



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David Anderson, and Monty Burnham, will interview Ben Whitaker and are empowered to terminate Mr. Whitaker's position here at Parkminster Presbyterian Church and sever the work release arrangement with the Parole Board of New York State.  
Passed

Duly Attested,

George E Evans  
Clerk Pro Tem

*James Read*  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, July 14, 1992, at the church.

**Elders Present:** Dave Anderson, Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Bud Palmer, Jim Read, Dan Wright.

**Elders Excused:** Linda Marshall

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Dwight Ferguson, Wendy Burnham, Doris Barrows

The meeting was opened with prayer at 7:00 p.m. by Monty Burnham.

#### CLERK'S REPORT

Moved by Read to regrettfully move Bill and Cindy Nichols to the inactive role.  
Passed

Moved by Read to allow the Monroe County Health Department to use the church as a clinic on October 22 & 23.  
Passed

#### NEW BUSINESS

Monty brought the following format for our discussions - our answers are noted where I perceived there was a consensus.

- What are our vital interests in light of our identity and purpose statements?  
Personnel - benefits and salary, pastor, secretary, youth director, music director, organist, sexton.  
Christian Education  
Attack mortgage reduction - should be 30% of budget or less  
Outreach  
Least impact to existing programs.  
Music must be coordinated by someone.  
Building and grounds must be maintained.  
Youth
- What is our best responsible guess regarding the income we can work with in 1993?  
\$300,000
- Are we agreed that we must keep our expense plan within the income we anticipate for 1993?

Yes

- Protecting as many vital interests as possible, what position (budget) can we negotiate together this evening?

Full mortgage payments = \$11,100 per month  
Interest = \$5,600 per month  
Principle = \$5,500 per month  
Lawn Care = \$3,000 per year  
Loans to congregation = \$10,000 per year

- What interests do we wish to be presented to M&T Bank? Who do you want to represent us?

Dave Anderson suggested that we do a vote on the items we had identified as vital interests. We refined the list before proceeding with a vote. Each session member rated the 8 items from 1 to 8 with 1 being the most important. The votes were then added up and the results are shown below.

16 Monty  
40 Office - Lenna, copier  
37 Christian Education  
66 Outreach  
64 Mortgage  
58 Music - Grace, Jeanne  
75 Building and Grounds  
40 Youth - Jack

We agreed that these items fall into general categories (don't consider that Christian Education is more important than Office, these are equally important).

We will each create a proposed budget based on the 1992 budget and bring it to the next meeting for discussion.

Jack is paying \$525 + \$175 utilities (Greg is paying \$200)  
\$800 per month for renting house less taxes (\$2400?) \$7200  
\$300 per month mortgage for house

3 men @ \$200 per month plus utilities (\$50 each)  
\$1800 per year benefit to the church if house is full  
\$7200 loss to the church if Jack is alone in the house.  
\$3600 per year benefit to the church if we simply rent the house  
Net result is \$4000 increase to budget for Jack for a housing allowance.  
Plan on \$3600 for Lenna's health insurance.  
Plan on \$3000 for lawn care.

For Monty - no pay increase for several years - this adds up to \$18,000 over the last 6 years as compared to the Presbytery's recommendation.

Moved by Anderson that we send the letter as drafted and amended to Mr. James W. Wilson, Ben Whitaker's parole officer, indicating that Mr. Whitaker's position with Parkminster was terminated July 13, 1992 by mutual consent with Mr. Whitaker.  
Passed

Moved by Burnham to adjourn at 10:15 p.m.  
Passed

Duly Attested

James Read

*James Read*

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## Clerk of Session

The Session of Parkminster Presbyterian Church met on **Tuesday, July 21, 1992**, at the church.

**Elders Present:** Dave Anderson, Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Linda Marshall, Bud Palmer, Jim Read, Dan Wright.

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Dotty Yoder, Dwight Ferguson, Doris Barrows, Mike & Jackie Dembitsky

The meeting was opened with prayer at 7:00 p.m. by Monty Burnham.

## CLERK'S REPORT

Moved by Read to accept the meeting minutes of 5/12.  
Passed

Moved by Read to accept the meeting minutes of 5/19 as amended.  
Passed

Moved by Read to accept the meeting minutes of 6/9 as amended.  
Passed

Moved by Read to accept the meeting minutes of 6/16 as amended.  
Passed

Moved by Read to accept the meeting minutes of 7/7.  
Passed

Moved by Read to allow InterVarsity to use the social Hall for a breakfast on Saturday, 9/19.  
Passed

There will be a special session meeting 7/27, 7:00 p.m.

## NEW BUSINESS

Moved by Mancini to have lay preachers - Jack Cleveland on 8/23 and Grace Cummings on 9/6.  
Passed

Monty will prepare a money tree for Grace Cummings reception, George will provide a gift out of the Sunshine Fund (\$25 - \$30). The choir has prepared a special song for Grace.

Moved by Mancini to allow Monty to take vacation & study leave as described in the attached document.  
Passed

Moved by Wright to appoint Jeanne Houpt as interim Music Director her total salary (including her Organist's salary) to be determined by the Personnel Committee and not to exceed \$6000 per year.  
Passed

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Moved by Burnham to have Ginny Mackey and Lois Davis lead two plenary church school sessions on 9/20 & 9/27. They will be paid via an offering but they will be guaranteed \$50 each from the Christian Education budget.

Moved seconded and tabled.

Moved by Mancini to offer the Church Secretary's position at the terms described and attached.  
Passed

Moved by Mancini to adjourn at 10:35 p.m. Passed

Duly Attested

James Read  
Clerk of Session

Personnel Committee proposes the following schedule for Monty Burnham for Vacation and Study leave for 1992.

Proposed 1992 Vacation Time

March	21	1
	22	2**
	23	3
	24	4
	25	5
	26	6
	27	7
	28	8
	29	9**
	30	10
	31	11
April	1	12
	2	13
May	30	14
	31	15**
August	19	16
	20	17
	21	18
	22	19
	23	**
	24	20
Nov.	21	21
	22	22**
	23	23
	24	24
	25	25
	26	Thanksgiving
	27	26
	28	27
	29	28**
	30	29
Dec.	1	30

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Proposed 1992 Study Leave

Feb.	24	1
	25	2
	26	3
	27	4
	28	Day off
June	29	5
	1	6
	2	7
	3	8
	4	9
Nov.	5	Day off
	9	10
	10	11
	11	12
	12	13
	13	Day off

\*\* denotes a Sunday. Alternate preaching arrangements will be needed.

Administrative Secretary Terms of Employment

30 hours per week

\$7.00 per hour

Vacation with pay: 1 day per month for balance of 1992;  
2 weeks per year beginning in 1993.

Vacation without pay: 1 day per month for balance of 1992;  
(if requested) 2 weeks per year beginning in 1993.

Paid Holidays: Remaining recognized church holidays in 1992;  
10 paid holidays in 1993.

Personal days with pay: 2 days per year beginning in 1993.

The Session of Parkminster Presbyterian Church met on **Tuesday, July 27, 1992**, at the church.

Elders Present: Dave Anderson, Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Linda Marshall, Bud Palmer, Jim Read.

Elders Excused: Dan Wright

Staff Present: Rev. Monty Burnham (moderator)

Guests: Dwight Ferguson, Bill Leyland

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The meeting was opened with prayer at 7:00 p.m. by Monty Burnham.

**OLD BUSINESS**

Moved by Gluchowski to adopt a meeting focus that will include only budget discussion and M&T issues.  
Passed

Moved by Harrison to accept the outlined proposed budget as attached including a \$5000 raise for the Youth Director and that the only item in the Outreach Budget be \$7600 for the Youth Director.  
Passed

Moved by Gluchowski that Jim Harrison, Dick Stowe, Monty Burnham and Kevin Burtner (alt. Steve Boggs) will represent the church to M&T Bank (and/or other banks) to negotiate the church's mortgage.  
Passed

**NEW BUSINESS**

Moved by Mancini to pay Lenna for vacation time earned but not used including vacation earned in 1991.  
Passed

Moved by Burtner to have a September Sunday morning schedule to be 9:20 Coffee, 9:30 Sunday School, 10:20 Coffee and Choir Rehearsal, 10:45 - 12:00 Worship. Monty will work with Worship & music, Christian Education, Choir and Music Director to refine this plan for review at the next session meeting.  
Passed

Moved by Mancini to implement the schedule of Pre-Evangelism and Evangelism events attached and amended.  
Passed

**CLERK'S REPORT**

Moved by Read to amend the meeting minutes of 6/9 removing the Fergusons from the from the list of those desiring membership.  
Passed

Moved by Read to accept the resignation of Lenna Hurley as Secretary of Parkminster Church with regret of her departure and appreciation for her service effective 7/31.  
Passed

Moved by Burnham to adjourn at 10:10 p.m. Passed

Duly Attested

James Read  
Clerk of Session

*James Read*

**PARKMINSTER PRESBYTERIAN CHURCH**

Pre-Evangelism<sup>1</sup> and Evangelism<sup>2</sup> Events

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## FALL, 1992

Sun., Aug 30 12 noon til dusk	Stony Brook State Park	All Church Picnic <sup>1</sup>
Sat., Sept 26 7:00 p.m.	Sanctuary	Broadway Show Music with Grace Cummings and Associates doing creative and hilarious arrangements <sup>1</sup>
Sun., Oct. 4 (continuing thru Nov. 8) 9:00 a.m.	Chapel	Inquirers' Class <sup>2</sup>
Sat., Oct. 17 7:00 p.m. Sun., Oct. 17 3:00 p.m.	East Hall	"Puttin Feet On Faith" Musical Drama with Juniors (3rd - 6th grade), Paul Gluchowski directing <sup>2</sup>
Fri., Oct 23 7:00 p.m.	American Legion Hall Chili-Scottsville Rd.	All Church Barn Party <sup>1</sup> (Line dances, country music, cider and donuts)
Sat., Nov. 21 7:00 p.m.	Sanctuary	Higher Ground Concert <sup>2</sup>

## PARKMINSTER PRESBYTERIAN CHURCH

Tentative 1993 Budget  
Approved by Session 07/27/92

	1992 Budget Ongoing Programs	1993	Comments
Balance on Hand	\$ 13.40	\$ 0	--
Receipts			
Pledges	\$248,919.00	\$240,000	Based on 1992 Regular
Other offerings and rents	\$48,339.80	\$56,200	20% of pledges & rent manse
TOTAL REGULAR INCOME	\$ 296,200	\$ 297,258.80	\$
Designated Giving			
Mortgage Principle	\$ 0.00	\$ 0	--
Initial Offering	\$ 1,444.00	\$ 1,400	Similar to 1992
Youth Director	\$11,290.00	\$11,300	Similar to 1992
Loans from Bequest Fund	\$ 9,237.00	\$ 0	--
Loans from members of the congregation	\$25,860.09	\$ 0	--
TOTAL TO BE ACCT'D FOR	\$345,103.29	\$308,900	

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## Summary of Expenses

Total Building Expenses	\$113,680.00	\$120,900	Similar to 1992 & mortgage refinance exp.
Total Salaries/Benefits	\$114,892.28	\$120,700	Similar to 1992 & \$5000 increase Youth Director & volunteer staff subs.
Total Christian Education	\$ 5,800	\$ 4,900	Similar to normal year
Total Other Expenses	\$45,889.00	\$45,800	Similar to 1992 w/ adjust
Total Outreach	\$35,671.06	\$ 7,600	For Youth Director only
Congregation Loan Repayment	\$ 0.00	\$ 9,000	1/3 expected outstanding with interest
TOTAL EXPENSES	\$315,932.34	\$308,900	
BALANCE:	\$ 0.00	\$ 0	

The Session of Parkminster Presbyterian Church met on Tuesday, August 11, 1992, at the church.

**Elders Present:** Dave Anderson, Steve Boggs, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Linda Marshall, Bud Palmer, Jim Read.

**Elders Excused:** Kevin Burner, Dan Wright

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Dwight Ferguson

The meeting was opened with prayer at 7:00 p.m. by Monty Burnham.

## PASTOR'S REPORT

Monty would like us to pray for and love his daughter Suzanne in her struggles. Three months of busy schedule finally broken with a few days of rest. Twenty interviewees for secretary's job narrowed to one - for the second time. VBS & SBTW were successful and exciting, a wedding, a death, Lenna's abrupt departure. Much planning and work to schedule fall events and put out a PL issue. Pray for Sue Weir in her troubled pregnancy. Ben & Janet Whitaker came to church Sunday - PTL. Encourage them. Larry Scott has been transferred - possibly to Iowa. Pray concerning Sue Gent's parents health problems. Putting Feet On Faith musical rehearsals going well. Paul is blessed by the material and the kids and is expecting that the church will be blessed too.

## COMMITTEE REPORTS

Pastoral Care (7/5)  
Trustees (6/8, 8/4)  
Titus II  
Hospitality & Good News (8/11)

Outreach (7/1)  
Personnel (8/11)  
Men's Ministry  
Deacons (7/7)



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**CLERK'S REPORT**

The chair of the Trustees will assure that the Preschool books are audited before the next session begins.

Monty will work with Rose to resolve an issue concerning giving to General Assembly's designated giving fund.

Moved by Mancini to allow Presbytery's Worship and Music Committee to conduct a Worship and Music Conference at Parkminster Friday evening May 7 and all day May 8, 1993. The entire building will be reserved for their use. Presbytery will pay \$25 for the services of the sound room plus \$25 for custodian fees. Burnham will consult with the Macksmies to ensure that there is no conflict with the Music School. Passed

Moved by Mancini to accept the meeting minutes of 7/14.  
Passed

**NEW BUSINESS**

Moved by Read that Jay Peak will lead a class to train small group leaders through an eight week session (weekly meetings, approx. 2 hours each) starting in October for 12-14 people. Those who are trained will then lead their own groups in 1993.  
Passed

Moved by Anderson that Lenna be paid for her last week of work plus her unused 1992 vacation based on 2 weeks vacation accrued at the start of 1992.  
Passed

Moved by Anderson to appoint Jeanne Houpt as interim Music Director her total salary (including her Organist's salary) to be \$7000 per year retroactive to 7/1/92 until such time as a new arrangement is negotiated with Jeanne.  
Passed

Moved by Mancini that our Yellow Pages advertisement read:  
**PARKMINSTER PRESBYTERIAN CHURCH**  
Sunday Worship - 10:45 AM  
2710 Chili Ave.....247-2424  
Passed

Moved by Palmer to adjourn at 10:42 p.m. Passed

Duly Attested

James Read  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, August 18, 1992, at the church.

**Elders Present:** Dave Anderson, Steve Boggs, Kevin Burtner, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Linda Marshall, Jim Read, Dan Wright.

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**Elders Excused:** Laura Cockrell, Bud Palmer

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Dotty Yoder, Bill Leyland, Nellie Morse

**CLERK'S REPORT**

Received ministry reports from :

Deacons 7/7  
Titus II  
Trustees 8/11

Moved by Mancini to accept the meeting minutes of 7/21.  
Seconded and Passed

Moved by Anderson to accept the meeting minutes of 7/27.  
Seconded and Passed

**OLD BUSINESS**

Moved by Read to have the Marshall's live in the manse at #8 Cardinal Drive in return for custodial services and to have Jack Cleveland live in #10 Cardinal Drive in leau of \$5,000 pay increase once the Hill's lease expires or 3 months, whichever is later. All subject to negotiation of written leases to be approved by session.  
Seconded and Passed, 2 nays, Linda Marshall abstained.

Moved by Read that Evans, Burnham and Josephine Mancini will negotiate the leases with Jack Cleveland and Gary and Linda Marshall. George Evans will select a lawyer to approve these leases before they are brought to session. The session approved leases will be signed by a Trustee.  
Seconded and Passed, Linda Marshall abstained.

Burnham will organize the 10 - 15 minute time slot of praise singing Sunday mornings.

**NEW BUSINESS**

Move by Burnham to hold an open meeting Saturday, September 5 to pray and fast. The fast will begin with dinner Friday, September 4. This will be publicized through PL.  
Seconded and Passed

Moved by Burnham to open our session meeting September 8 in the sanctuary for 15 - 20 minutes with any members of the congregation who will attend. This will be publicized through PL.  
Passed

Moved by Burnham to adjourn at 10:10 p.m.  
Seconded and Passed

Duly Attested,

James Read  
Clerk of Session

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The Session of Parkminster Presbyterian Church met on Tuesday, September 8, 1992, at the church.

**Elders Present:** Dave Anderson, Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Linda Marshall, Bud Palmer, Jim Read, Dan Wright.

**Elders Excused:**

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Bill Leyland, Jeanne and Hubert Houpt

### CLERK'S REPORT

Moved by Mancini to accept the meeting minutes of 8/11.  
Seconded and Passed

Moved by Read to authorize Erickson, Burnham and Evans to finalize a schedule of use of the Social Hall with the Girl Scouts within the following bounds. 1) Parkminster will have priority and may serve notice that the church needs the use of the Social Hall and 2) This agreement is valid for 1 year ('92 - '93).  
Seconded and Passed

### COMMITTEE REPORTS

Trustees 9/1

### NEW BUSINESS

Moved by Anderson to execute the contract drafted by Evans and reviewed by Ken Kouwe (attorney) with the Marshall's for custodial services in return for use of the manse at #8 Cardinal Drive.  
Seconded and Passed 8 yea, 3 nay, Linda Marshall abstained

Moved by Burtner to pay the church building's mortgage at the rate of \$8500 per month for the balance of 1992 if the bank is agreeable to such terms.  
Seconded and Passed 9 yea, 2 nay, 1 abstained

Moved by Mancini to adjourn at 10:26 p.m.  
Seconded and Passed

Duly Attested

James Read  
Clerk of Session

*James Read*

The Session of Parkminster Presbyterian Church met on Tuesday, September 15, 1992, at the church.

**Elders Present:** Dave Anderson, Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Linda Marshall, Bud Palmer, Jim Read, Dan Wright.

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**Elders Excused:**

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Bill Leyland, Sherri Harrison, Gary Marshall, Scott & Bonnie Caton

### PASTOR'S REPORT

Thrilled with Marilyn Warmus' testimony last Sunday.  
Visited with Dina Palmer - sensed her pulling back from SBTW, she is expecting.  
Enjoying working with our new secretary - she is working out well!  
Helped to move Jay & Barbara Peak to their new home - great fun.  
Looking forward to coming events - Brian & Grace  
Good list of prospects for next inquirer's class.  
Sermon critique teams start this Sunday.  
We have gift for new computer and new answering service.  
Heavy hearted concerning the Jane Spahr case with the Presbytery Judicial Commission.

Bud was excited with last Sunday's service - the Sunday School, the Praise Service, Marilyn's testimony.

Twelve ladies would like to put on a tureen supper for Sahrbeck's on 10/4.

Paul excited with musical - Paul continues to be blessed through his work on the musical God is calling him and the kids working on the play to have increased faith. His relationship with the kids is changing, his experience at Young Life's Family camp has shaped his thinking and he is challenged to do more with these kids. Needs volunteers to help clean & repair the East Hall using funds raised through Kevin.

Kevin has raised \$700.00 for work on the East Hall through his 160 mile, 8 hour bike ride.

Dom & Jo Mancini enjoyed a FGBMA weekend advance (retreat).

Chuck & Laura Cockrell taking a trip this weekend to N. Carolina.

Jim Read was impressed with Sunday service, Praise Service, # of SS teachers. Requested prayer for a stressful week.

Jim Harrison requests prayer/shared about stressful life of he and his wife.

Paul shared James 1:2-7 for Jim & Sherri

### NEW BUSINESS

The balance of the meeting was devoted to an open discussion of the difference of beliefs between Gary Marshall, Scott and Bonnie Catons and others.

Moved by Burnham to adjourn.  
Passed

Duly Attested

James Read  
Clerk of Session

*James Read*

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The Session of Parkminster Presbyterian Church met on Tuesday, September 22, 1992, at the church.

**Elders Present:** Dave Anderson, Steve Boggs, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Linda Marshall, Bud Palmer, Jim Read, Dan Wright.

**Elders Excused:** Kevin Burtner.

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Jack Cleveland, Bill Leyland

### CLERK'S REPORT

Moved by Harrison to accept the meeting minutes of 8/18.  
Seconded and Passed

Moved by Harrison to accept the meeting minutes of 9/8.  
Seconded and Passed

### Correspondence:

Letter from Kuhlkins asking to be removed from the rolls except that David requests to be moved to the inactive roll.

Letter from Bob & Marilyn Warmus offering thanks and encouragement.

Lengthy letter from Scott Caton to be discussed at the next meeting.

Moved by Read to remove Monroe Kuhlkin, Charlene Kuhlkin and Michael Kuhlkin from the rolls of Parkminster Church and to move David Kuhlkin to the inactive roll.  
Seconded and Passed

### COMMITTEE REPORTS

#### Trustees

NY Dept. of transportation will be purchasing some land in order to widen Chili Ave. Action expected next week.

We were short of funds 9/13 so the two pastors were not paid 9/15. They have now been paid but there are more bills coming. There were no loans available from members of the congregation at this time.

#### Deacons 9/15

### OLD BUSINESS

Moved by Wright that the contract with the Hills for #10 Cardinal Drive be terminated effective no later than December 31, 1992.  
Seconded and Passed.

Moved by Anderson that George Evans and Laura Cockrell will create a contract with Jack Cleveland for his services as Youth Director in return for use of the manse at #10 Cardinal Drive. The contract will be reviewed by the trustees, the personnel committee and Ken Kouwe, attorney and brought to session for approval.  
Seconded and Passed.

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Moved by Palmer that George Evans will write a letter to the Hills requesting that the Hills be out of the manse by December 31, 1992.  
Seconded and Passed.

Moved by Harrison that the Trustees and session accept a loan of up to \$21,000 and an interest rate of up to 6 1/2% from Eugene and Wendy Miller (should they offer it) to be repaid in three equal annual installments as outlined in our form letter of this spring and that the trustees be authorized and directed to execute the promissory note and receive funds when they deem necessary and appropriate.  
Seconded and Passed. All Trustees voted in favor.

### NEW BUSINESS

Jack Cleveland has taken a job, 12 hours per week cleaning Chuck Lowell's office, outside of his job at Parkminster. Monty is concerned that Jack did so without working with Monty or the personnel committee and that this may detract from his ability to fulfill his professional ministry position. Jack had done so to resolve a financial crunch. Time constraints around this opportunity were such that he moved quickly on an opportunity. Jack feels that he made his financial needs known and that session is making progress but slowly. He did not intend to be dishonest and feels that he should be free to make decisions like this without session approval. Several members of session affirmed him in making a positive step toward handling his personal finances. Session also encouraged Jack to communicate with Monty and the personnel committee.

Moved by Palmer to have Janet Balajthy preach Oct. 11 and Wendy Burnham preach Oct. 18.  
Seconded and Passed.

### Mortgage Negotiations

M&T offering immediate availability of a 8.5% to 9% 15 (or more) year fixed loan with a 5 year balloon and very low costs.

St.Pius offers a 1 year adjustable 15 year term mortgage with many uncertain costs to secure loan and doubts as to availability.

Chase Lincoln will have input tomorrow.

Moved by Harrison that we utilize the services of Mel Oliver for renegotiating our mortgage.  
Seconded and Passed

Moved by Wright that Jim Read, Dave Anderson, and Jim Sloey (alt) Jeff Willit be authorized to purchase a computer using memorial funds (or others specifically authorized for the purpose).  
Seconded and Passed.

Moved by Evans to send a letter as drafted by Burnham and amended to Gary Marshall.  
Seconded and Passed

Moved by Burnham to adjourn at 10:06 p.m.  
Passed

Duly Attested

James Read  
Clerk of Session

*James Read*

The Session of Parkminster Presbyterian Church met on Tuesday, October 13, 1992, at the church.

658

**Elders Present:** Dave Anderson, Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Linda Marshall, Bud Palmer, Jim Read, Dan Wright.

**Elders Excused:** Domenic Mancini

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Gary Marshall, Dwight Ferguson, Shirley Merz, Bev Evans

### CLERK'S REPORT

Communion was served 10/4/92.

Ariana Elsa, daughter of Sabrina and John Jankowski was baptized 10/11/92.

### OLD BUSINESS

**Review of contract with Gary Marshall** Contract drawn up and signed, they will move in November 1. Gary and his family intend to leave Parkminster "gradually" to begin a new church in the area based around a contemporary worship style. He intends to honor the contract made and feels that this will not be a problem. Session concurs with this plan.

**Mortgage Negotiations** Chase Lincoln has declined to negotiate a mortgage with the church. St. Pius Credit Union determined that they are not able to grant the church a mortgage. M&T Bank's offers: Adjustable at 1.25% over prime adjusting monthly or more often. The payments would not be fixed. Or, \$8500 per month with a fixed rate 8.5% to 9% loan over 16 to 18 years (the term is adjusted to fix the monthly payment). Closing costs are expected to be comparably low, maybe \$2500. Required paperwork and etc. could be minimal because we are making a modification and extension of the existing loan. We may choose to seek approval from the congregation and the Trustees of Presbytery for the sake of good will and good communications but we can move very quickly to put the new agreement in place.

Moved by Harrison that Harrison be authorized and directed to approach M&T Bank to receive from them a commitment letter for a 5 year fixed rate mortgage for session approval.  
Seconded by a trustee and Passed unanimously

Moved by Harrison that session will seek approval of both the congregation and the Trustees of Presbytery and to that end will call a congregational corporation meeting to confirm the refinancing of the mortgage at 12:10 on Sunday, November 8, 1992.  
Seconded and Passed

**DOT Acquisition of Property** A letter was received from the DOT offering \$1.22 per square foot for 3400 square feet of land plus \$1000 per tree for 3 trees, A total of about \$7200. Harrison researched the offer and the legalities. The offer is reasonable and per Mel Oliver since this is a condemnation/taking we need no more approval than session.

Moved by Harrison that whereas NYDOT is taking a portion of our property as outlined in their letter dated 9/28/92 and whereas we have no recourse as to challenge the taking but can only dispute the compensation for the land and whereas initial indications are that the compensation may be somewhat reasonable, Resolved that this church execute the agreement for advance payment thus leaving open our options as outlined in their letter yet allowing for receipt of \$7,200 at this time and that the corporation chairperson be authorized and directed to execute such agreement in behalf of this church and that the treasurer be authorized and directed to apply such funds upon receipt as a special payment to the mortgage held by M&T Bank.

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Seconded by a trustee and Passed unanimously

### Loans from Congregation

Moved by Harrison that the trustees and session accept a loan of \$1500 at 6.5% from Matilda L McLeod to be repaid in three equal annual installments as outlined in her letter of March 2, 1992 and that the trustees be authorized and directed to execute a promissory note and receive funds when they deem necessary and appropriate.

Seconded by a trustee and Passed unanimously

### Arrangements for #10 Cardinal Drive

Contract nearly complete. Evans expressed concern for the Hills that their children may have to change schools mid way through the school year. After some discussion an informal consensus was reached to proceed as planned and that Cleveland will move in in January.

Moved by Burnham to adjourn at 10:15 p.m.  
Passed

Duly Attested

James Read  
Clerk of Session

**EXAMINED AND APPROVED**

date ..... 11/11/92 .....

with ..... 2 ..... Exceptions listed

*Rev. Charles H. Roberts*  
Presbytery Genesee Valley



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The Session of Parkminster Presbyterian Church met on **Tuesday, October 20, 1992**, at the church.

**Elders Present:** Dave Anderson, Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Jim Harrison, Domenic Mancini, Linda Marshall, Bud Palmer, Jim Read, Dan Wright.

**Elders Excused:** Paul Gluchowski

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:**

### **Clerk's Report**

Moved by Burnham to accept the meeting minutes of 9/22 as amended.  
Seconded and Passed

Moved by Harrison to accept the meeting minutes of 10/13 as amended.  
Seconded and Passed

### **Correspondence:**

Letter from Pete Crandall & family. They really enjoy the new Sunday morning format.

Letter from Tom & Chris Doughty inviting session to the Young Life Banquet.

A note suggesting that we send birthday cards to Charlie Lowell to celebrate his first birthday away from home.

Letter from Gary Marshall in response to Scott Caton.

Letter from Rev. Leonard Cacciatore requesting use of the church for services of Christian Fellowship.

Letter from Bob Illi requesting use of the church for Boy scout Troup #258.

Letter from Steve Boggs proposing sports ministry in East Hall.

Letter from John Lish requesting that Preschool books be audited.

Suggestion that Parkminster promote a movie night to see Billy Graham's "Eye Of The Storm".

Note on attendance slip re length of sermons.

Letter from Kirkhaven requesting contributions towards an endowment fund.

Letter from First Presbyterian Church regarding request to fund our missionaries.

Letter from Ichista (executive presbyter) regarding Sallade case.

Fundraising letter from Pittsburgh Theological Seminary.

Cameron Community Ministries Update

Presbyterian Layman

Genesee Valley Presbytery Infopak

Moved by Read to amend the minutes of 3/17/92 to add:

"Moved that Dom Mancini be our session representative to Presbytery for a one year term.

Seconded and Passed" and

"David Anderson and Linda Marshall were ordained and installed as elders and Debra Candelora, Matilda MacLeod, Austin Tait and Samson Ushie were ordained and installed as deacons on 3/15/92."

Seconded and Passed

Moved by Read to amend the minutes of 5/12/92 to add:

"Training for elders and deacon was offered on 4/21/92." and

"Shirley Miller, Elaine Reese and Fran Vandenberg were ordained and installed as deacons on 5/3/92."

Seconded and Passed

Moved by Boggs to accept the minutes of the Ecclesiastical Congregational Meeting of 3/8/92 as amended.

Seconded and Passed

Moved by Harrison to accept the minutes of the Ecclesiastical Congregational Meeting of 4/26/92 as amended.

Seconded and Passed

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**Pastor's Report**

'Puttin' Feet on Faith a success.  
RPO French horn added to pre-worship praise music.  
Six people in new members class.  
Two excellent guest preachers.

**Old Business****Prayer/Fasting**

The elders will meet Nov 7, 7:30 - 9:00 AM for sharing and prayer at the church.

**Church Growth**

People have come and not been received warmly. Kevin suggested that reinstate passing the black attendance folder. After discussion we decided that we should include this activity during the offering. Kevin volunteered to collect and maintain a database of this information.

**Conversational Dinners**

Marshall will contact Iona Kuehn regarding whether we should find someone else to organize.

**Fellowship Groups**

Is their too little fellowship? Small groups are not thriving - what should we do?  
People are very busy etc., maybe it is because those who would come are too busy serving the church.

**To Do Lists**

How do we encourage, affirm, bless members.  
We discussed the open invitation for a personal testimony that has been done for the last 3 Sundays. We recognized the risk of doing this and decided to trust God and his leading of Monty as we continue this practice.  
We reviewed the sermon evaluation group - is is going well with pastor and evaluators both learning from the process. Dom suggested that Monty might want to attend a seminar on effective communications during one of his study leave.

**The Remedial Case**

Expect decision in writing on Nov 2. There will be a meeting Nov 5 at 10:00 AM at Union Presbyterian Church in Scottsville to deal with the results of the decision.

**New Business****Response to Scott Caton's Letter**

Their was concern expressed over the tone of the letter submitted by Scott - it lacked brotherly love. The content of the letter is also important but there are also concern of how we are treating one another. Burnham encouraged the elders to approach Scott Caton individually calling him to gentleness and love.

**Christian Fellowship**

An Italian speaking evangelical congregation desires to use the church for their meetings. They are expecting to pay for such use.

Moved by Mancini that the Trustees will work out an agreement for times, costs, and places in the church.  
Seconded and Passed

**Boggs Proposal For Use Of The East Hall**

Moved by Cockrell that Boggs, Burtner and Gluchowski will be a commission to suggest an overhaul of the East Hall for sports, drama and other activities and that they set up a special account for funds for this work.  
Seconded and Passed

**Computer Recommendation**

Moved by Anderson that we accept Read's proposal for an office computer as designated funds become available.  
Seconded and Tabled

**Stewardship Campaign**

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Evans and Read are composing a letter to go out with cards requested back by Stewardship dedication Sunday on Nov. 8th. There will be a 4 to 5 minute slot on the Sundays of 11/1 and 11/8.

**Pulpit Guests**

Moved by Burtner that Scott Caton preach on 11/22 and that Bill Gent preach on 11/29.

Seconded and Passed

Moved by Mancini that Burtner lead a family oriented service on 11/25 at 7:00.  
Seconded and Passed

**Special Offerings**

Moved by Boggs that 50% of the Thanksgiving offering go to the Deacons and the rest of that offering plus the Christmas offerings be designated for the 1993 Outreach Budget.  
Seconded and Passed

**Committee Reports**

The Trustees report actions to maintain/improve the church property, on a \$5,000 loan as per our 1992 budget plan and all bills paid. Our financial secretary has resigned effective early in 1993 when a replacement can be trained.

Jack has agreed to delay moving into #10 Cardinal Drive so that the Hills will not have to move in the middle of the school year. Evans made this offer to the Hills.

The Sahrbeck's have taken the wall to wall carpeting from the manse. The law states that what is nailed down in a home stays in the home. The cost to restore the rooms to their state before rugs were installed would be \$75.

Moved by Read that the Trustees be empowered to purchase carpeting for #8 Cardinal Drive at a cost not to exceed \$1500 from the manse account and the regular budget.  
Seconded and Passed

The Personnel Committee reports good progress in creating personnel policies with 7 of 10 position descriptions written.

Moved by Cockrell that Cathy Leyland and Barbara Peak will form a Music Director Search Committee.  
Passed

Moved by Boggs that Ferguson or Yoder moderate our session meeting 11/10.  
Seconded and Passed

**Mortgage**

M&T will have a proposal for our mortgage with closing costs possibly as low as \$250 and interest rate at 8 3/4%. We will need 11,1000 on 11/1 for mortgage payment, \$5-7,000 on 11/15 and then another \$4-5,000 on 12/1. There are no loans available now.

Moved by Burtner that the Session will meet on 11/4 at 7:00 PM to review the mortgage offer and deal with any new loans available.  
Seconded and Passed.

Moved by Burnham to adjourn at 11:11 p.m.  
Passed

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. [Signature]*

The Session of Parkminster Presbyterian Church met on **Thursday, November 5, 1992**, at the church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Bud Palmer, Jim Read.

**Elders Excused:** Dave Anderson, Domenic Mancini, Linda Marshall, Dan Wright.

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:**

The meeting was opened with prayer at 7:00 PM

# **New Business**

The following was moved by Harrison:

## RESOLUTION

**WHEREAS**, the Parkminster United Presbyterian Church previously entered into a Note and Mortgage to Monroe Savings bank, which mortgage was modified in 1988 and, as modified, matures March 1, 1993; and **WHEREAS**, M&T Bank, successor in interest to Monroe Savings Bank, has now agreed to a refinance or modification and extension of the terms of said Note and Mortgage; and **WHEREAS**, such refinance or modification and extension appear to be in the best interest of the church, resulting in a reduction in monthly payments of approximately Two Thousand Six Hundred Dollars (\$2,600.00); it is therefore **RESOLVED**: that the proposed refinance or modification and extension of the existing mortgage is hereby approved, in accordance with the terms and conditions set forth in the commitment letter from M&T Bank, dated November 3, 1992, providing for an interest rate of 8.75 percent on an outstanding balance of approximately \$870,000 (as of November 15, 1992), amortized over a term of 16 years (resulting in fixed monthly payment of approximately \$8,500), the outstanding principal balance to be due and payable after sixty (60) months, and subject to satisfactory clarification of paragraph 7 regarding repayments in advance (in discretion of trustees) and acceptance of option 9b regarding opening checking and savings accounts for operational funds and in accordance with such other terms and conditions as the Session Board of Trustees of the Church may deem appropriate and advisable; and it is further **RESOLVED**: that the Chairperson and/or the alternate Chairperson of the Session Board of Trustees are authorized to obtain such approvals, if any, as may be required by the Presbytery of Genesee Valley, Inc., and/or a Court of competent jurisdiction, and to execute such petitions of other papers as may be necessary and appropriate to obtain such approvals; and it is further **RESOLVED**: that this Resolution shall be subject to approval by the congregation of the church, at a duly-called and constituted meeting of the corporation of the church to be held the 8th day of November, 1992; and it is further **RESOLVED**: that the Chairperson and/or the alternate Chairperson of the Board of Trustees shall, subject to the foregoing, be authorized to execute any and all papers and take such action as may be required to effectuate the mortgage modification and extension approved herein.

Dated: November 5, 1992

Seconded by a trustee and passed.

Moved by Harrison that we authorize and direct the church treasurer to close the checking and savings accounts currently at Chase Lincoln and St. Pius Credit union and open checking and savings accounts at an appropriate branch of M&T BANK as soon as possible and that the treasurer and/or alternate treasurer be authorized to write checks and to make deposits and withdrawals.  
Seconded by a trustee and passed.

Moved by Burnham to adjourn at 8:00 p.m.  
Passed

Duly Attested

James Read  
Clerk of Session




## PARKMINSTER PRESBYTERIAN CHURCH CORPORATION MEETING NOVEMBER 8, 1992

The Corporation meeting was called to order at 12:10 P.M. by Trustee/Elder, George Evans. A quorum was declared at 57 in attendance. George Evans opened the meeting with prayer.

George Evans states the purpose of the called meeting is to review and vote on the proposal from M&T Bank with regard to an extension and modification of our mortgage.

George Evans called upon Trustee/Elder, Kevin Burtner to discuss background leading up to the proposed resolution.

Kevin Burtner placed the attached resolution to the Corporation for a vote. The motion was seconded by Elder Domenic Mancini. Discussion followed. It was moved, seconded and carried to accept the Resolution. See attached.

Having fulfilled the purpose of this meeting, it was moved, seconded and carried to close the meeting.

Trustee/Elder George Evans closed the meeting with prayer at 1:00 P.M.

Respectfully submitted,



Virginia H. Illi  
Corporation Clerk

**RESOLUTION**

**WHEREAS**, the Parkminster United Presbyterian Church previously entered into a Note and Mortgage to Monroe Savings bank, which mortgage was modified in 1988 and, as modified, matures March 1, 1993; and **WHEREAS**, M&T Bank, successor in interest to Monroe Savings Bank, has now agreed to a refinance or modification and extension of the terms of said Note and Mortgage; and

**WHEREAS**, such refinance of modification and extension appear to be in the best interest of the church, resulting in a reduction in monthly payments of approximately Two Thousand Six Hundred Dollars (\$2,600.00); it is therefore **RESOLVED**: that the proposed refinance or modification and extension of the existing mortgage is hereby approved, in accordance with the terms and conditions set forth in the commitment letter from M&T Bank, dated November 3, 1992, providing for an interest rate of 8.75 percent on an outstanding balance of approximately \$870,000 (as of November 15, 1992), amortized over a term of 16 years (resulting in fixed monthly payment of approximately \$8,500), the outstanding principal balance to be due and payable after sixty (60) months, and subject to satisfactory clarification of paragraph 7 regarding repayments in advance (in discretion of trustees) and acceptance of option 9b regarding opening checking and savings accounts for operational funds and in accordance with such other terms and conditions as the Session Board of Trustees of the Church may deem appropriate and advisable; and it is further

**RESOLVED**: that the Chairperson and/or the alternate Chairperson of the Session Board of Trustees are authorized to obtain such approvals, if any, as may be required by the Presbytery of Genesee Valley, Inc., and/or a Court of competent jurisdiction, and to execute such petitions of other papers as may be necessary and appropriate to obtain such approvals; and it is further **RESOLVED**: that this Resolution shall be subject to approval by the congregation of the church, at a duly-called and constituted meeting of the corporation of the church to be held the 8th day of November, 1992; and it is further

**RESOLVED**: that the Chairperson and/or the alternate Chairperson of the Board of Trustees shall, subject to the foregoing, be authorized to execute any and all papers and take such action as may be required to effectuate the mortgage modification and extension approved herein.

**CERTIFICATION**

I, Clerk of the corporation of the Parkminster Presbyterian United Presbyterian Church, 2710 Chili Avenue, Rochester, New York 14624, hereby certify that the foregoing is a true copy of a Resolution approved at a duly-called meeting of the Church corporation held the 8th day of November, 1992. I further certify that the name of the Chairperson of the Board of Trustees is James Harrison, and he resides at 52 Andony Lane, Rochester, New York 14624; the name of the alternate Chairperson is George Evans, and he resides at 206 Westside Drive, Rochester, New York 14624.

Dated: Nov. 8, 1992

*Virginia H. Illi*

Clerk of Corporation

The Session of Parkminster Presbyterian Church met on **Tuesday, November 10, 1992**, at the church.

**Elders Present:** Dave Anderson, Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Linda Marshall, Bud Palmer, Jim Read, Dan Wright.

**Elders Excused:**

**Moderator:** Rev. Monty Burnham (moderator)

**Guests:** Rev. Dwight Ferguson

**Clerk's Report****Correspondence:**

Kirkhaven Newsletter

Resolution of the General Assembly's Permanent Judicial Commission re Jane Spahr and DUPC.

Letter from Frank Ichista (Executive Presbyter) re this resolution.

Letter from Alice Olson (Moderator of the Synod of the Northeast) urging us to evangelize.

From the office of the General Assembly re this resolution.

Genesee Valley Presbytery Infopak.

PCUSA News

Letter from James R. Renfrew of the Metropolitan Committee of Presbytery requesting to visit with session to learn of Parkminster's mission and ministry.

Thank you from Ginny Illi on behalf of the preschool for session's help in cleaning up the flood.

Letter from the Harrison resigning from Trustees, Session, Corporate Chairperson, Planned Giving

Chairperson, Mortgage Committee Chairperson, Church Representative to GRCC and Friday morning corporate prayer leader effective January 17, 1993.

A copy of Rev. Cacciatore's flyer announcing that Christian Fellowship will be holding services in the chapel Sundays at 4:00 PM and Wednesdays at 7:00 PM.

Letter from Kathy Hildebrand of the Crisis Pregnancy Center suggesting that Parkminster celebrate Sanctity of Life Sunday by collecting a "Save A Life" offering.

Moved by Read that our church recognize January 24, 1993 as Sanctity of Life Sunday and that a "Save A Life" offering be collected on January 24, 1993 with proceeds to go to the Crisis Pregnancy Center. Announcements to the offering will commence December 20, 1992.



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Seconded and Passed

**Pastor's Report**

Harrison will be in touch with M&T to follow up on the issue of prepayment penalties on the mortgage. Evans and Read will make announcements regarding stewardship for the next three Sundays. After discussion it was decided that there will be no request to Presbytery for a "Listening Group" or for a congregational forum.

Burnham will encourage the church's committees to make written report to session.

**Committee Reports****Personnel**

Cockrell distributed job descriptions for Administrative Secretary, Director of Music, Choir Director, Organist, Financial Secretary, Interim Music Director, Choir Director and/or Organist

**Trustees**

The fire marshal is following up on the fire extinguisher system - a part is on order but not in yet. May need to find \$10,500 in loans to make it through November's cash flow crisis. Some prepayment of pledges may help. Work day 11/21.

Moved by Harrison that we seek reimbursement from the Sahrbeck's for the cost of replacing carpeting in the manse at #8 Cardinal Drive (about \$800).

Seconded and Defeated

Session will consider adding money for improvements of manses in the 1993 budget.

**Old Business****Religious Rights Watch Publication**

Will be considered as a part of the 1993 budget.

**Office Computer**

Wright will call a meeting with Read to discuss the pros and cons of available systems.

**Marshall Caton Correspondence**

Individuals will contact Caton personally with their concerns over the tone of his letter.

**Update On The Manses**

The Marshalls move in 11/14.

The Hills move out soon after 11/15.

Burtner brings feedback from two members of the congregation that they are anxious over the handling of the manses. This will be clarified when the 1993 budget is presented.

**New Business****CURE Requests Use of Social Hall**

Moved by Mancini that CURE will use the Social Hall free of charge on 2/15 or 2/20 from 4:00 to 9:00 PM for a beach party contingent on finding a hostess for cleanup and preparation for Sunday morning.

Seconded and Passed

**Special Service on January 3**

Moved by Boggs that Wendy Burnham preach on 1/3/93.

Seconded and Passed

**Roll Cleaning**

Burnham distributed lists for prayerful consideration.

**New Members**

There are 7 people that have complete the new members class and may soon join the church.

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**T.O.M.**

Jack Harshbarger is offering a seminar on TQM (Total Quality Management) using biblical principles on Saturday, December 5. Evans, Mancini and Burnham recommend that as many elders as possible go.

**Special Service March 21, 1993**

Rev. (Bill and Ann) Aldin of Global Outreach Mission to teach adult Sunday School and to preach 3/21/93.

Seconded and Passed

**Elder Deacon Retreat with Spouses**

Burnham would like to share some of what he has learned from Rabbi Friedman with the elders, deacons and their wives. The date and topic are TBD but consider this suggestion.

**Anderson Moving Out Of Town.**

Anderson shared that he has a new job in Columbus Ohio and will be starting the job 11/30.

**Greater Rochester Community of Churches**

Do we continue to be members, if so do we start to pay dues?

Moved by Mancini to adjourn at 10:10 p.m.

Seconded and Passed.

Duly Attested

James Read  
Clerk of Session

*James Read*

*Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, November 10, 1992**, at the church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Jim Read, Dan Wright.

**Elders Excused:** Dave Anderson, Linda Marshall, Bud Palmer

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:**

**Clerk's Report**

Moved by Mancini to accept the meeting minutes of 9/15 as amended.  
Seconded and Passed

Moved by Cockrell to accept the meeting minutes of 10/20 as amended.  
Seconded and Passed

Moved by Harrison to accept the meeting minutes of 11/5 as amended.  
Seconded and Passed

Moved by Wright to accept the meeting minutes of 11/10 as amended.  
Seconded and Passed

**Correspondence:**

Letter from Dan and Carole Levering asking to be removed from the roles.

Moved by Read to remove Dan and Carole Levering from the roles.  
Seconded and Passed.

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**New Business****New Members**

Moved by Mancini to accept the following into membership: John & Diana Gains, Kathleen Johnson, Sue Meyer and Irene Wing.

**Job Descriptions**

Moved by Cockrell to accept the job descriptions as written and amended.  
Seconded and Passed

**Update On #10 Cardinal Drive**

The Hills have moved out of #10 Cardinal Drive. Jack may move in at any time but Jack will not be able to move in until the end of January. The house is in good condition but needs a little maintenance and a new rug. Moved by Evans to buy a new rug for #10 Cardinal Drive may costing up to \$400.  
Seconded and Tabled

**Update on Dave Jenkins**

Dave Jenkins desires to be ordained at Parkminster and has asked that we help him pay for air fare or to take a free will offering. If he is able to come we would extend the pulpit to him and take up a free will offering but we cannot give him cash or any guarantee of cash.

**Finances**

Total monies needed for November are about \$20,000. So far \$10,000 has been received. Harrison has a plan to delay payment on some items in order to free up the needed monies.

Moved by Burnham to adjourn at 10:10 p.m.  
Passed

**Duly Attested**

James Read  
Clerk of Session




The Session of Parkminster Presbyterian Church met on **Tuesday, November 17, 1992**, at the church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Jim Read, Dan Wright.

**Elders Excused:** Dave Anderson, Linda Marshall, Bud Palmer

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:****Clerk's Report**

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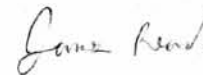
**Finances**

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Moved by Burnham to adjourn at 10:10 p.m.  
Passed

**Duly Attested**

James Read  
Clerk of Session




The Session of Parkminster Presbyterian Church met on **Tuesday, December 8, 1992**, at the church.

**Elders Present:** Steve Boggs, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Bud Palmer, Jim Read, Dan Wright.

**Elders Excused:** Dave Anderson, Kevin Burtner, Domenic Mancini, Linda Marshall

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Rev. Dwight Ferguson, Bill Leyland

**Pastor's Report**

Monty enjoyed his vacation - an excellent visit with his family and with Wendy's, a visit to a Truro Episcopal Church in Virginia a church that could serve as a role model for ours.  
A good study leave with spiritual growth.

Rev. Cacciatore wrote a letter expressing gratitude for use of our facility.

Bergen church wrote a note thanking us for the babysitting services we provided for them and expressing desire for a continued relationship between our churches.

### **Clerk's Report**

#### Correspondence:

Letter from Robert Weiman in 3 parts. First, a note to the clerk requesting that I share this with you and expressing his displeasure with Parkminster and that he prays that we will become less "mean-spirited" and "legalistic". Second, a letter to the Permanent Judicial Commission opposing their judgement with regard to Jane Spahr. Lastly, a letter to the PJC arguing that homosexuals should be ordained and any biblical teaching to the contrary should be considered in the same way as Levitical Laws or Paul's instructions to women in Romans 1:26-27. To oppose ordination of women is to be like the Pharisees that Jesus condemns for following the letter of the law and missing the truth. He closes with a call to dissent in word and action.

Letter from Tel Medford Loy, Douglas McMurray and Robert C. Whitaker requesting that we pray for Jane Spahr that she might be released from her homosexuality.

Anonymous note in suggestion box - Monty is too wordy.

Letter from Genesee Valley Presbytery inviting us to nominate a youth delegate to General Assembly. General Assembly will be held in Orlando, Florida from June 2 to June 9. Youth Delegate must be from age 16 to 22 and nominations are due 12/18.

November/December edition of the Presbyterian Layman.

The Commitment Letter regarding the "Commitment to Peacemaking" listing ideas and resources for "Studying Global Issues".

Letter from Neil Frood of Presbytery requesting money to fulfill Presbytery's pledge to Camp Whitman.

Invitation to attend the March For Life in Washington DC. Amy Dorscheid is organizing an expedition from Rochester. Discount deadline for sign up is January 1.

Moved by Read that we publicize the March For Life in Washington DC.  
Seconded and Passed

Letter from Sue Dermond of The Gift Center requesting funding for their inner city after school program. Camp Whitman also appears to be part of this outreach.

Letter to Rev. Cacciatore describing dates, times and fees for Christian Fellowship's use of the building.

Genesee Valley Infopak.

Letter from Gary R. Walsh of Pearce Memorial Free Methodist Church requesting a letter of transfer for Kathy Bartzsch.

Moved by Read that Kathy Bartzsch be removed from the rolls of Parkminster Church and that a letter of transfer for her be issued to Pierce Memorial Free Methodist Church.  
Seconded and Passed

Letter from Mitchell W. Funkhouser of First Brethren Church requesting a letter of transfer for Karen Funkhouser (formerly Karen Christopher).

Moved by Read that Karen Funkhouser be removed from the rolls of Parkminster Church and that a letter of transfer for her be issued to First Brethren Church.  
Seconded and Passed

### **Committee Reports**

#### Nominating

The Nominating Committee is working hard to fill vital positions and is, as always, looking for suggestions. The Financial Secretary position and four elder positions are of highest priority.

#### Pastoral Care Committee

The pastoral committee met 11 times in 1992 and reviewed the status of each person in need. We have 25 persons that will be contacted in December, 1992 and January, 1993.

#### Stewardship & Trustees

Report recommends that George Evans be chair of Trustees in 1993 and Kevin Burner be alternate. There are four recommendations resulting from an audit of the Parkminster Preschool books. The session will need to act on item #1 regarding the organizational structure of the Preschool. Summary of pledging activity to date and a first look at a 1993 budget.

#### Hospitality & Good News

Session had a discussion concerning the effectiveness of the events held over the past year (ie Higher Ground Concert). Some ideas expressed were that there will be no universally appealing event. People are overloaded and do not have time to attend these events. Small groups are not running but are important. Could we make room on some Sunday mornings for "free time" (ie a Continental Breakfast). In 1993 we need to focus on relationships - one on one contact/outreach.

#### Old Business

##### Office Computer

No answer regarding finances.

#### Decisions on Membership

Moved by Cockrell to send letters to the attached list of members indicating that they will be moved to the inactive roll or removed from the rolls of Parkminster Church.

#### On Taking a Stand Regarding Recent Developments at DUPC

DUPC is making noises that they may continue to sponsor Jane Spahr as their copastor in defiance of the PJC's decision.

#### Report on M&T Negotiations

Closing went smoothly but Jim Harrison reports that there are some zingers in the contract that strongly deter late payments.

#### New Business

##### Secretary's Vacation Carryover

Moved by Boggs that Marilyn Erickson (church secretary) be allowed to carry over one vacation day from 1992 to 1993.

Seconded and Passed

#### Elder - Deacon Retreat with Spouses

Monty proposed a Elder-Deacon retreat on 2/5 and 2/6 at the Presbyterian Home following a meeting of the elders on 1/9/93 where Jack Harshbarger will make a presentation of an approach to thinking about a church's relationship to its congregation. Steve volunteered that he would like to present the "Twelve Keys To An Effective Church". Laura and Dwight endorsed this idea.

#### Inconsistencies In Reporting of Attendance

Dan Wright will work with the deacons to ensure that attendance is recorded in a consistent manner.

#### Need for New Year's Eve or Day Programming?

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No need to plan anything.

Future Meeting Dates

12/15 Youth Membership Candidates  
1/9 Breakfast, fellowship, prayer at Burnham's 7:30 - 10:30 AM  
1/12 Regular Session Meeting  
1/17 Annual Meeting  
1/19 Regular Session Meeting  
1/22 Elder/Deacon Training  
1/26 Exam of New Elders & Deacons  
1/31 Ordination & Installation

Choir Director Search Committee

Read will let them know that we are waiting for budget input before proceeding.

Moved by Boggs to adjourn at 10:00 p.m.

Seconded and Passed

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on Tuesday, December 15, 1992, at the church.

Elders Present: Steve Boggs, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Bud Palmer, Jim Read, Dan Wright.

Elders Excused: Kevin Burtner, Dave Anderson, Domenic Mancini, Linda Marshall

Staff Present: Rev. Monty Burnham (moderator)

Guests:

New Business

New Members

Moved by Boggs to receive Garrison Roberts and Sarah Kuyt into membership at Parkminster Presbyterian Church.

Seconded and Passed

Clerk's Report

Correspondence:

Christmas Card from M&T Bank

Letter from St. Pius Tenth Church requesting use of Room 201 on the second Wednesday of each month. A donation of \$50 is enclosed.

Moved by Boggs to allow St. Pius Tenth Church to use Room 201 at a charge of \$20 per month on the second Wednesday of each month subject to its availability.

Seconded and Passed

Letter from Dottie Yoder - she has appreciated her time with us but will be unable to continue her work with us. Dwight Fergusson will continue to be our COM representative.

Letter from Rev. Charles M. Roberts of John Knox Presbyterian Church requesting that we assist in paying for the remaining \$38,798.63 of the \$58,991.63 in legal fees incurred.

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Letter from Bill Showalter of Presbyterians for Renewal encouraging us in our opposition of Jane Spahr's installation.

Letter from Stanley Glenn, treasurer of Greater Rochester Community of Churches - Parkminster is a member church but has not made a financial contribution in 1992.

Letter from Gail Ricciuti of Downtown United Presbyterian Church requesting a letter of transfer for Marjorie M. Parker.

Moved by Read that we move her to the active roll and that we send a letter of transfer for Marjorie M. Parker to Downtown United Presbyterian Church.  
Seconded and Passed

Letter from Sharon Frietas of United Church of Christ Church requesting a letter of transfer for Hampton James Brown.

Moved by Read that we send a letter of transfer for Hampton James Brown to United Church of Christ Church.  
Seconded and Passed

Letter from Mary Anna Geib of Asbury First United Methodist Church requesting a letter of transfer for Robert, Jean and Kimberly Newman.

Moved by Read that we send a letter of transfer for Robert, Jean and Kimberly Newman to Asbury First United Methodist Church.  
Seconded and Passed

Letter from Rabbi Alan Katz requesting that we circulate a petition regarding world events.  
Moved by Evans that Rev. Burnham publicize the Joint Resolution Of The Religious Communities Of Rochester and encourage the congregation to sign these.  
Seconded and Passed

Christmas edition of Pittsburgh Theological Seminar's Newsletter.

Committee Reports  
Stewardship

Old Business

1993 Budget

Session will meet 7:00 PM on 12/29 to continue discussion of the budget.

This Week At Parkminster will include an announcement concerning the current status. Dan Wright will also make an announcement during the service.

Directions for Music Director Search Committee  
Committee still on hold.

Look at Master Calendar Jan - May 93

Twelve Keys to an Effective Church

Key programs and ministry events.

Elder Deacon Training will be moved to later in the year.

The examination of elder and deacons is cancelled - these candidates will attend session meetings 1/12 and/or 1/19.

Elder/Deacon retreat date rescheduled to March 5 and 6, 1993.

Men's breakfast 1/30.

Father daughter sweetheart dinner 2/6.

Men's Sports Night 3/25.

Sader Dinner in lieu of Passover Service?



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noon to 3pm Easter Service?

Needs for Koinonia  
Discussion to continue.

Computer Statement  
\$2100 available.

Moved by Burnham to adjourn at 10:00 p.m.  
Passed

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty B. Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, December 29, 1992**, at the church.

Elders Present: Steve Boggs, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Bud Palmer, Jim Read, Dan Wright.

Elders Excused: Kevin Burtner, Dave Anderson, Domenic Mancini, Linda Marshall

Staff Present: Rev. Monty Burnham (moderator)

#### Old Business

##### 1993 Budget

Session will meet 7:00 PM on 12/29 to continue discussion of the budget.  
This Week At Parkminster will include an announcement concerning the current status. Dan Wright will also make an announcement during the service.

Moved by Burnham to adjourn at 10:00 p.m.  
Passed

Duly Attested  
James Read (Clerk of Session)

*James Read* *Rev. Monty B. Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, January 12, 1993**, at the church.

Elders Present: Steve Boggs, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Bud Palmer, Jim Read, Dan Wright.

Elders Excused: Kevin Burtner, Dave Anderson, Linda Marshall

Staff Present: Rev. Monty Burnham (moderator)

Guests: Rev. Dwight Ferguson, Bill Leyland

#### New Business

##### Reduce the Sexton's Hours

Moved by Harrison to reduce the number of hours worked by the sexton to 24 hours and that his compensation be reduced to not include a \$150 per month and thus change the rental agreement by deleting the second sentence in paragraph three and direct a trustee to execute.  
Seconded and Passed

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#### 1993 Budget

We will bring a status report to the annual meeting but not an approved budget. We will instead work on a strategy that will help to guide us in these difficult decisions.

#### Nominating Committee Report

We do not yet have a nominee for the Trustee/Elder position and may reduce the size of session. Corporation positions and the committees are staffing well.

#### Annual Meeting

G.70303 of the Book of Order States that the meeting can be held immediately after a second announcement of that meeting therefore the planned meeting is in order.

#### Guest Preachers

Moved by Palmer to accept the following schedule of guests to preach from our pulpit:

2/7/93	Jack Cleveland
2/14/93	Scott Caton
3/14/93	David Jenkins
3/21/93	Bill Aldin

Seconded and Passed

Moved by Burnham to adjourn at 10:20 p.m.  
Passed

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty B. Burnham*

The Congregation of Parkminster Presbyterian Church  
met on **Sunday, January 17, 1993**, at the church.

#### Part I Ecclesiastical

The meeting was opened with prayer at 1:35 PM by the Rev. Monty Burnham.

A quorum was declared at 52 people.

#### The Minutes of the 1992 Ecclesiastical Meeting - Part 1

Moved by Dom Mancini to accept the minutes of the 1992 Ecclesiastical Meeting - Part 1.  
Seconded and Passed

#### The Report of the Pastor

Rev. Burnham expressed his thanks for so many who have worked so hard for Parkminster and wished to add his thanks for the work of the Parkminster Life Staff.

#### The Report of the Session and the Ministries under Session's authority

Edith Williams' name should be added to the report of the Pastoral Care Committee.  
George Evans adds his commendation to the audit committee for their fine work.

#### Review of the 1993 Budget, Except for Terms of Call of the Pastor

Jim Harrison presented the Tentative 1993 Budget for the church and also highlighted a tentative Outreach Budget.

Steve Boggs outlined the process that session will be using to create a strategic plan for the use of our resources for 1993. Session will be studying the book "Twelve Keys To An Effective Church".

Cathy Leyland proposed an open forum with the congregation to discuss this strategy before it is implemented

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y session. Steve agreed and indicated that such a meeting was already planned. Jim Harrison informed the congregation that the staff salaries will continue at their present level until they are changed. Changes made in the future may be made retroactive or effective at any date. The congregation is invited to attend session meetings to observe and/or contribute to the meeting. Paul Gluchowski requested prayer for the session and Julie Kuyt suggested that we all pray daily at 7:00 a.m. for some other specific time for our church leaders.

#### Election of Elders and Deacons

Moved by Kevin Burtner that Steve Boggs, Bill Gent and Nellie Morse be nominated for the office of elder, class of 1995.

Seconded and Passed

There were no nominations from the floor.

Moved by Kevin Burtner that the clerk cast one unanimous ballot for the slate as presented. Seconded and Passed.

Moved by Kevin Burtner that Josephine Mancini be nominated for the office of deacon, class of 1993 and that Leo Colegrove, Horst Kuehn, Jay Peak, Elaine Reiss and Sherri Thomas be nominated for the office of deacon, class of 1995.

Seconded and Passed

There were no nominations from the floor.

Moved by Rose Pinneo that the clerk cast one unanimous ballot for the slate as presented.

Seconded and Passed.

Moved by Tom Fairbrother to recess at 2:35 p.m.

Seconded and Passed

Duly Attested

James Read  
Clerk of Session

*James Read* *Kevin Burtner*

#### **Part II Corporate**

The meeting was opened with prayer at 2:35 PM by Jim Harrison.

A quorum was declared at more than 37 people.

#### Appointment of a Temporary Clerk

Moved by Dave Beinetti to appoint Jim Read temporary clerk for this meeting.

Seconded and Passed

#### Minutes of the 1992 Corporation Meeting - Part II

Moved by Rose Pinneo to accept the minutes of the 1992 Corporation Meeting - Part II with the change of the opening time of the meeting changed to 3:15.

Seconded and Passed

#### Report of the Treasurer

Moved by Kevin Burtner to accept the 1992 Treasurer Statements.

Seconded and Passed

#### Report of the Trustee - Elders

Moved by Josephine Mancini to accept the 1992 report of the Trustee - Elders.

Seconded and Passed

#### Election of Corporation Officers

There were no nominations for the office of Trustee - Elder and a vacancy for this position was declared.

Moved that George Evans be nominated to the office of Corporate Chairperson and that Kevin Burtner be nominated to the office of Alternate Corporate Chairperson.

There were no nominations from the floor.

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Moved by Denise Moore that the clerk cast one unanimous ballot for the slate as presented. Seconded and Passed.

Moved that Jim Read be nominated to the office of Corporate Clerk and that Alice Read be nominated to the office of Alternate Corporate Clerk.

There were no nominations from the floor.

Moved by Kevin Burtner that the clerk cast one unanimous ballot for the slate as presented.

Seconded and Passed.

Moved that Debbie Brown be nominated to the office of Corporate Financial Secretary.

There were no nominations from the floor.

Moved by Josephine Mancini that the clerk cast one unanimous ballot for the slate as presented.

Seconded and Passed.

Moved that Janet Balajathy, Beverly Evans, Dominic Mancini, and Shirley Merz be nominated to the 1993 Nominating Committee.

There were no nominations from the floor.

Moved by Leo Colegrove that the clerk cast one unanimous ballot for the slate as presented.

Seconded and Passed.

Moved that Greg Hauser be nominated to the Audit Committee.

There were no nominations from the floor.

Moved by Rose Pinneo that the clerk cast one unanimous ballot for the slate as presented.

Seconded and Passed.

Moved by Tom Fairbrother to recess at 3:00 p.m.

Passed

Duly Attested

James Read  
Clerk of Corporation

*James Read* *Kevin Burtner*

#### **Annual Reports to Session of All Committees and Organizations of the Church**

##### **Audit Committee**

The Audit Committee reviewed the financial records or audited the organizations listed below during 1992. In our opinion, each organization's financial records are in order.

Deacon's Benevolence Fund

Church Treasurer

Memorial Funds

Offering Counters

Parkminster Preschool

Respectfully Submitted,

Tom Fairbrother

##### **MEMBERS:**

Irene Bly

Tom Fairbrother

Moody Johnson

##### **Chancel Committee**

Our Committee numbers only six persons at this time. We are responsible for fifty two Sundays in the year. We feel that we have accomplished our mission of making the altar pleasing to the eye in 1992.

With special Sundays on our church calendar, we choose to enhance our altar table and sanctuary with an abundance of flowers. The Committee appreciates the purchase of flowers from the congregation. We thank you for your part in this. In this way we can glorify our Lord. Won't you consider joining our Chancel Committee in 1993?

#### Christian Education Committee

The Committee worked diligently in support of the following groups:

- Sunday School teachers and other staff for both Sunday School and extended time,
- VBS co-directors and staff,
- Summer's Best Two Weeks

The Committee coordinated a program to honor the many people who serve in the various positions in Sunday School and extended time. This year, the children in each class had a chance to participate in this show of appreciation to the teachers.

The Committee worked in support of the Summer Sunday Evening services to provide child care for the young children while the adults were in the service and Paul Gluchowski worked with the 3rd - 6th graders on the musical, "Puttin' Feet on Faith."

The Committee sponsored a Fall Teacher Training Program on "Teaching Salvation to Children" presented by Bill and Sue Gent. This presentation is on video and is available to anyone who is interested in viewing it. Goal for 1993: To continue work on integrating the Biblically centered program into all areas from nursery up through junior and senior high and adult classes.

Respectfully submitted,  
Kate Fairbrother, Chairperson

#### OFFICERS:

Kate Fairbrother, Chairperson

#### MEMBERS:

Ernie Balajthy  
Peg Boggs  
Monty Burnham  
Bonnie Caton  
Judy Gluchowski  
Paul Gluchowski - for Session  
Bob Jackson  
Randy Mosher  
Penny Pinneo

#### Board Of Deacons

This year we had several vacant positions to fill. When the search was made, some members felt God was calling them to serve as a Deacon and join the Deacon Board. Their enthusiasm and eagerness in serving showed us again how God meets our needs.

We listen for the needs of our Church Family and, to the best of our abilities, we endeavor to meet these needs. Some have been given the gift of serving. Everyone can contribute to the Deacon Fund. Receptions - brunches - clothes collection - meal service - food cupboard - furniture distribution - tarry 'n talk. Value each other's gifts in the Church Family. Esteem one another - Pray for one another.

SERVE — that's what we are all about!

Respectfully submitted,  
Nellie Morse

#### OFFICERS:

Nellie Morse - Moderator  
Tom Fairbrother - Vice Moderator

Horst Kuehn - Treasurer  
Nancy Fitch - Secretary

#### MEMBERS:

Doris Barrows  
Debra Candelora  
Joyce Felluca  
Josephine Mancini  
Hilda McLeod  
Shirley Miller  
Elaine Reiss  
Skip Tait  
Sam Ushe  
Fran Vandenbergh

#### Hospitality And Good News

The Lord has blessed Parkminster this year with His power and strength!

Fifteen members have been calling on the visitors to our Sunday services. After the visitors fill out the Registration Forms during the service, one member each week has been willing to call on the visitors at their homes, presenting them with a Parkminster brochure and welcoming them to our church.

Pastor Monty has been a great help to our committee in arranging to have "Higher Ground" present two musical programs at Parkminster. "Higher Ground" is a group of Christian musicians from Eastman School who have lead several people to Jesus in their lives.

Michael Weber gave of his time and talents to make our Church Picnic a beautiful family activity. Mike donated a 200 lb. pig to the picnic so we could participate in a delicious "Pig Roast." Along with several sports and games, we had an exciting time watching the roasting of the pig and then partaking in the delicious fresh-roasted pork!!

One of the major highlights of the year was the children's musical, "Puttin' Feet on Faith," coordinated by Paul Gluchowski and his committee. This event was very enthusiastically attended at two performances. Thirty-five children sang, danced, and played musical instruments to the enjoyment of the audiences.

The Hospitality and Good News Committee is appreciative of the loyal support which you have given to Parkminster's activities during 1992.

We will continue having events for church members and their friends in 1993. If you have any suggestions for Hospitality and Good News activities during this next year, please let us know.

Respectfully Submitted,  
Bud Palmer and Dan Wright  
Co-Chairpersons

#### MEMBERS:

Monty Burnham  
Candice Garmham  
Nellie Morse  
Bud Palmer  
Dan Wright

#### Junior Church

During the first half of 1992, Junior Church met monthly during the worship hour for a program that consisted of a worship service planned by a rotating group of young people. During the second half of the year, the format was changed to include, on alternate months, a program that is a workshop format concentrating on subjects like the Bible, prayer, evangelism, Bible geography, and missions. Thanks to the many parents who have helped to make this program possible and meaningful to our youth.

Our goals for 1993 are: 1) to increase the number of Sundays per month that Junior Church activities occur; 2) to involve parent's in the preparation and leading of Junior Church activities as a way to give parents a chance to sharpen their skills as the primary Christian educators of their children and to provide a means for some parents, who cannot serve on a regular basis to assist the Christian Education Program; 3) to provide a broader

ange of activities from which young people can experience worship and deepen their faith in Christ.

Respectfully submitted,  
Ken Avery

**MEMBERS:** Parents of 3rd - 6th grade youth

#### **Teenagers (Retirees)**

1992 has been a good year as we have met monthly. Pot luck luncheons were enjoyed. Programs have included Deputy Sheriff's speaking on burglary protection and con games, Gates Sparklers musical program, trips to Letchworth Park ("leaf peepers") and Niagara-on-the-Lake ("shop peepers"), videos on National Parks, Moody Science Film, Christmas in America, review of trips taken by the Pinneo's. Special craft days produced articles sold at two craft sales for the benefit of Outreach. Average attendance: 35.

Respectfully submitted,  
"Penny" Pinneo

#### **COMMITTEE MEMBERS:**

Jackie Dembitsky  
Penny Pinneo  
Rose Pinneo  
Elaine Reiss  
Edith Williams

#### **Herman W. King Memorial Library**

Our shelves are full to the brim. We have had many books donated this year. Thank you! Now our task in 1993 is to reorganize our shelves and make room for yet more of what you wish to share with all of us.

Our magazine rack has many periodicals and current Christian pamphlets for your reading. Please avail yourself of this opportunity. We are here to serve you.

Respectfully submitted,  
Mary Jane Galton, Librarian

#### **MEMBERS:**

Mary Jane Galton  
Gerri Schlenklopper  
Frances Vandenburg

#### **Martha Circle**

All women of the church are invited to meet with us the second Tuesday of each month at 11 a.m. We begin with devotions and enjoy fellowship over our lunch and a possible project. This year we spent two meetings tidying up the church kitchen. The Lord blessed our election day bake and craft sale in November. It was the most successful ever as nearly \$700.00 was raised for Outreach. We continue each month to collect our pennies for postage to Nigeria.

We trust the Lord will guide us in 1993 to service in the church or projects for the community.

Respectfully submitted,  
Marjorie Palmer

#### **OFFICERS:**

Irene Bly - Secretary/Treasurer

#### **Music And Worship**

The past year proved to be one of radical change in the ministry of music at Parkminster, as well as for the

church as a whole. The joy of new beginnings is tempered by the memory of the loss of many faithful choir members early in the year, and later, by the resignation of our former Music Director, Grace Cummings, who felt let into new areas of ministry for the Lord. Grace's musical leadership, along with her beautiful spirit, were a blessing to all who were privileged to work with her.

Those of us who are involved in the music program of the church have been inspired and encouraged by God's faithfulness as we sought to restructure this vital ministry under the guidance of the Holy Spirit. Most notable among the innovations was the formation of a new group to lead the congregation in the singing of contemporary praise songs prior to the more formal service of worship on Sundays. Under the leadership of Dave Beinetti and Jack Cleveland, and with instrumental direction from Rebecca Davis, this dedicated group of singers and instrumentalists have brought new life to our services of worship.

A new effort has been made to involve our children and youth in the ministry of music, and to foster the development of gifts among young and old alike. An outstanding example of this was the musical, "Puttin' Feet on Faith," presented in October by our older grade school children, with help from a host of other talented adults.

Perhaps the key note in recent musical developments has been diversity. Offertories and other musical selections in the worship service have been rendered by children and youth in the church and music school, along with seasoned professionals from the Eastman School of Music and the Rochester Philharmonic, as well as our own music school staff and soloists in the choir.

A wide range of musical styles continues to be incorporated into the worship experience, with the intention of preserving the beauty of the traditional service along with the fresh approaches that are evolving. We are particularly indebted to our loyal and capable choir members, without whose services this dual trend would be difficult, if not impossible, to sustain.

We praise God for his faithfulness and guidance during the past year, and are trusting Him for providence and direction as we continue to serve Him in the year ahead.

Respectfully submitted,  
Jeanne Hout  
Interim Director of Music

#### **LEADERS:**

David Beinetti, Jack Cleveland - Praise Music Coordinators  
Paul Gluchowski - Junior Choir Director  
Jeanne Hout - Interim Music Director

#### **Music School**

1992 was our first full, challenging year at the helm and we couldn't have done it without help from our friends! The Music School currently has over 70 students enrolled and 12 instructors on staff. It also is financially sound though we had to repair/tune several pianos this year.

Some of the highlights this year have been our winter/spring recitals, summer music camp and a fond farewell to Nancy Sahrbeck for her past leadership and assistance during the last year.

Our Music School is blessed with much talent and we plan on showcasing it. Plans call for some of our students to perform at the Presbyterian Home in February and a possible staff performance to benefit our School.

Respectfully submitted,  
John Macksamie, Co-Director

#### **OFFICERS:**

John and Debra Macksamie - Co-Directors  
Carol Newman

#### **STAFF:**

Nan Gullo, Piano/Harp  
Nate Rawls, Trumpet/Piccolo Trumpet  
Terry Bacon, Saxophone  
Jeanne Hout, Piano/Organ  
Barbara Bongiovanni, Clarinet  
Patrick Long, Percussion  
Allison Shanni, Violin



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Mary Risewick, Guitar  
Elizabeth Phillips, Voice  
Scott Wright, Keyboard/Piano  
James Kalyn, Saxophone/Flute/Clarinet  
Jennie Oh, Flute/Piccolo

### Organ Committee

The Parkminster Organ Committee was established in 1974 to locate, purchase, install, and restore/enhance a tracker pipe organ for the Parkminster sanctuary. These objectives have been met. The final phase of musical restoration/enhancement was completed during 1992. All expenses have been paid in full with more than \$3,000 remaining in the Organ Fund to help finance additional organ improvements, e.g. rebuild organ casework, add electric stop action.

Following the rebuilding and expansion of the Great Division of our Organ during the third quarter of 1992, organ builders A. R. Strauss and his assistant performed a comprehensive tuning and adjustment of the entire organ. The organ is now capable of providing music of outstanding beauty, range, and versatility. The Organ Committee is pleased with the results of this long-term project and believes it will continue to enrich our worship far into the future.

Respectfully submitted,  
Thomas E. Doughty  
Chair, Organ Committee

COMMITTEE MEMBER: Michael Kuyt

### Parkminster Life

Parkminster Life resumed publication in March, 1992 and has produced seven issues to date. Thanks to Jim Read and Jeff Willit, Parkminster Life has a new look and simplified production process because of desktop (computer) publishing. We are in the process of designing a new Parkminster Life logo for the front page. We are open to ideas. Please submit them by January 30, 1993. We also welcome articles having to do with our life together, especially personal testimonies of your walk with the Lord, the struggles as you grow in Christ, the joys of celebrating a victory. We are always looking for new writers, reporters, and typists. If you're not sure about making a long-term commitment, go ahead and try it for just one issue.

The purpose of Parkminster Life is to edify the Body of Christ at Parkminster. The goal of Parkminster Life is to be a channel of communication for the Parkminster family by exchanging ideas and opportunities for service, teaching, reporting on ministry and the needs of the Church while getting to know each other better. Special thanks to Harold and Clarice Blair and their Merry Mailers!

Respectfully submitted,  
Alice Read

### EDITORS:

Wendy Burnham  
Alice Read

### REPORTERS:

Janet Balajthy  
David Beinetti  
Jack Cleveland  
Domenic Mancini  
Rose Pinneo

### Pastoral Care Committee

The Committee met 11 times in 1992 to review the list of those needing care. On the average, 60+ contacts are made monthly. Visits are made to shut-ins, nursing homes, hospitals, and to those needing special care. Our goal is to continue being effective in delivering care in 1993.

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Respectfully submitted,  
Domenic Mancini

### MEMBERS:

Grace Dennison  
Gladys Jones  
Kirk Neal  
Penny Pinneo

### Personnel Committee

This year's Committee was very new to the job and got off to a late start. There were many changes in staff this year which kept the Committee very busy.

The Committee had two main goals this year. The first was to rewrite the Parkminster Personnel Policy to meet the church's current needs. This has been a major effort that is not yet complete. The second goal was to update the job descriptions for all positions of the staff. Many of the positions have changed considerably since the last revision to the job descriptions, making this a large job as well. At present 7 of the 10 updated descriptions are complete.

In addition to working toward these goals, the Committee interacted with various staff and congregational members to help resolve issues and discuss concerns.

The Committee has not conducted formal interviews with all staff members this year. We have met with various staff members as needed.

The Personnel Committee's goals for 1993 are: (1) to complete the revised Parkminster Personnel Policy, (2) to finish updating all job descriptions, and (3) to reinstate the normally scheduled staff interviews.

Respectfully submitted,  
Laura Cockrell

### MEMBERS:

Laura Cockrell, Chairperson  
David Anderson, Co-Chairperson  
Josephine Mancini, Deacon Representative  
Shari Harrison

### Preschool

The Parkminster Preschool Committee is responsible to Session for the operation of the Preschool. The Preschool Committee is made up of church members dedicated to furthering the outstanding reputation this school has in the community. The Committee oversees the staffing of the school, evaluating the program and attending to the details of school routines and policies.

The Preschool is financially independent, with expenses being met by tuition payments. We offer four Preschool classes and a Pre-Kindergarten class making up an enrollment of 84 children. Each class is staffed with a teacher, an assistant, and an aide, which are all salaried positions. The teachers include Susan Furhman, Judy Gluchowski, and Esther Huston. The assistants and aides are Joy Brower, Esther Huston, Debbie McClurg, and Paula Sweigert.

The Committee is grateful to God for an excellent staff, and for their dedication, enthusiasm, and support throughout the year. While no new programs have been implemented this year, the Committee and staff continue to re-evaluate, update, and monitor the overall program.

During the course of the year, the Preschool Committee offers a variety of programs for parents. The PEP (Partners in Educating Preschoolers) series offers topics of special interest to parents of preschoolers. Other activities are Father's Nights, Mother's Day, Christmas Party, Fun Faire, our newsletter and Open House. These events have proved very popular with the parents and children.

The Committee has spent both money and time making capital improvements to the facility. The playground received a clean-up, paint job, new space shuttle and a new bench to make it an attractive facility. The Preschool Room has a new carpet, paint job, and toys to enhance the overall program. We are thankful to God for making these improvements possible.

Respectfully submitted,

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Virginia Ili, Co-Chairperson  
Deb McClurg, Co-Chairperson

**MEMBERS:**

Judy Gluchowski, Co-Director  
Susan Fuhman, Co-Director  
Corinne Avery, Publicity  
Laurie Burner, Aide/Newsletter  
Christine Doughty, Bookkeeper  
John Lish, Treasurer  
Karen Tarricone, Payroll  
Betsy Tschorke, Committee  
Sherry Thomas, Registrar

**Rachel Circle**

The Rachel Circle has met monthly on Saturday's at 1:00 p.m. at the homes of its members for a time of fellowship, Bible study, and devotions. During this year, we have been studying the book of Philippians. The service projects have been focused on making crafts for sale for the benefit of Outreach in 1993 and adapting cards for a Nigerian Sunday School.

During this year, the Bible studies are being conducted by members of the group on subjects which they choose.

We invite women of the church to join us in our times of fellowship and work projects.

Submitted by,  
Rose Pinneo

**MEMBERS:**

Marietta Parnell  
Penny Pinneo  
Rose Pinneo

**Recording And Sound System**

The Recording and Sound System is a service ministry providing sound reinforcement for various events that occur at Parkminster. In addition, duplicated cassettes of sermons, guest speakers, and other events are provided for a nominal fee.

This church function plays an integral part in our life at Parkminster. In addition to the Sunday Worship Service, we provide services at weddings, memorials, social events, and other services.

In 1992, we started moving the main controls into the choir loft. This will facilitate controlling the sound levels in the Sanctuary. This will be completed in January, 1993. Microphone outlets are being installed in the Music Room and the old sound room.

In 1993 we hope to install:

- speakers in the Music Room,
- monitor speakers in the pulpit area.
- microphone outlets and speakers in East Hall.

If you have the time and interest to help with the sound system, please contact one of the sound system members.

Submitted by,  
Hubert M. Houpt  
Jack Radcliff  
Jay Peak

**Session**

1992 started out with a painful and damaging confrontation. The disagreement came to a head in a vote on January 12 to request that the Presbytery dissolve the pastoral relationship between Parkminster and its two

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pastors. The outcome of the vote was that Rev. Sahrbeck would no longer be our Associate Pastor and that Rev. Burnham would continue to serve as our Pastor. As a result, many members left our congregation and the loss was immediately noticed. Session began rebuilding the leadership of the church by welcoming seven new elders. Session responded to the hurt felt by many by providing Listening Circles that were arranged by Ginny Mackey and sponsored by Presbytery.

A decrease in income was anticipated and addressed by the Session. Session made a plan that involved borrowing money from members and friends of the congregation in order to get through what was a temporary crunch. By God's grace we were able to stay within the budget set and did not even need the full amount of loans anticipated.

In spite of a financial situation that never left us feeling comfortable, Session worked to keep focused on our mission of spreading the Good News of Jesus Christ. In the Fall, we implemented a new schedule for Sunday morning. The Pre-Worship Praise Music has enhanced our vision and adoration of God. Many talented adults and teens have come forward to lead us in worship.

In 1993, Session will continue to walk by faith and not by sight with regard to our finances. This is not to imply that we will not plan for a balanced budget, but that we expect God to continue to provide for our needs from moment to moment rather than in an avalanche. At the same time, we see on the horizon new faces and new ways to reach out to the world.

Respectfully submitted

Jim Read

Clerk of Session

**Stephen Ministry Program**

We have reached a low point in the Stephen Ministry Program in 1992, serving only two cases. There will need to be a review of the Program in 1993. A decision needs to be made to continue or suspend the Program. Since 1984, we have served over 50 persons on a long-term basis.

Respectfully submitted,

Domenic Mancini

**CAREGIVERS FOR 1992:**

Noreen Radcliff

Edith Williams

**Stewardship Committee**

The Committee administered the Stewardship Campaign in November. The 1993 budget will be based upon the pledges received. The Committee tried to point out the reason for giving to the church. In Old Testament times, people were taught to give for three reasons: (1) to provide for the ongoing work of the Lord, (2) to prove God's faithfulness in giving as He directed, and (3) to honor God as their provider. The New Testament reinforces the Old Testament teaching: giving is in keeping with God's will; it tests the sincerity of our love; it brings glory and thanks to God.

The things written in former times are written for our learning as well. The blessings enjoyed by those of old (and those in modern times), for their obedience, are also blessings we enjoy today. It is up to us how God will bless us.

Thanks to the Sunday money counters, presently under the leadership of Shirley Merz -- a valuable service indeed!

Respectfully submitted,

George Evans and Jim Read

**Summer's Best Two Weeks**

Summer's Best Two Weeks has had another successful year of ministry. One of our own, Robin Stewart, was a part of the traveling team, and over a hundred kids from the church and community heard about the love of God through Jesus Christ. God moved and worked through this important ministry.

We look forward to 1993 as we continue to serve God through His ministry.

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Respectfully submitted,  
Jack Cleveland

#### MEMBERS:

Dina Palmer, Director  
Jack Cleveland  
Paul Gluchowski  
Deb McClurg  
Scott McClurg

#### Sunday School

In a year where we as a congregation have been looking for tangible ways to determine the health of our church, I submit that if one were only to look at our young people, the life blood of our church, we would certainly have cause to be greatly encouraged.

Each fall, when Pastor Burnham asks the teachers to come forward for a time of dedication and prayer, I am moved by the love and commitment represented by the fifty-five or so people that stand by the altar. This year is certainly no exception.

If you want to receive a real blessing, walk along the corridors on the first or second floor where Sunday School is in session. You might be lucky enough to see Penny Pinneo leaning over a three-year-old helping him to understand why one of the flannel graph Bible figures is carrying a sheep over his shoulder, or Kate Fairbrother sitting in a chair with a little blonde-headed girl reading her a story. Maybe you would see Chris Doughty explaining a Bible word to eager kindergarten minds, or Ken Moore acting out the shepherd scene in the Christmas story with a group of very lively first and second graders. You might even see an enthralled group of third and fourth graders waiting for Mr. Forte's next installment of Corrie Ten Boom's The Hiding Place, or a very serious group of fifth and sixth grade students sitting around a table where Dave Beinetti discusses spiritual warfare. On this stroll through the Parkminster corridors, we see God at work through us and through our children. Praise God for His involvement in our lives.

Certainly, Paul Gluchowski's and the third through the sixth graders' presentation of "Puttin' Feet On Faith" was a real highlight of the year. The beautiful melodies and challenging words continue to stir our hearts and minds.

Junior Church has been further refined, with the support of many parent volunteers, as Ken Avery has developed a monthly theme and spent hours creating hands-on activities designed to etch those important Biblical themes into the awareness of our third through sixth graders.

Teacher enrichment received a real boost in November when Bill and Sue Gent presented an excellent workshop on "Leading Children to Christ."

All in all, this has been a good year. God has blessed. Let's encourage one another by remembering all those blessings He has provided, and look to the future energized and confident because we can see God's work clearly manifested even in a year where our church faced difficult and painful changes.

Respectfully submitted,  
Bonnie Marshall Caton

#### Trustees

The Trustees tried to diligently care for the property provided to this congregation and to prudently spend the pledges and offerings received from members and friends. This was all done, after seeking guidance from the Lord, with the end result being to glorify Him.

Many thanks to the maintenance group and others for all efforts made to maintain, repair, and beautify our buildings (inside and outside) and grounds. Your work is much appreciated. We are grateful to the Lord for giving these special talents and gifts and for seeing them being used to glorify Him.

The trustees also had to negotiate several matters on behalf of the congregation, including: loans from members and friends of the congregation to meet cash shortages as they occurred during the year, new copier including lease and maintenance agreements, agreements relating to new usages and tenants at the two manses, agreement with the New York Department of Transportation regarding taking a strip of property along Chili Avenue, and new property insurance agreements with Presbytery's insurance agent.

During 1993, we will continue to be proper stewards of the financial resources and property the Lord has entrusted to us. This year will be a benchmark year needing the congregation's strong prayers, financial support, and commitment of talents.

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Respectfully submitted,  
Jim Harrison  
George Evans  
Kevin Burtner

#### Ushers

The Ushers support the Deacons by providing support to our worship services throughout the year. The six head ushers serve on a rotating basis and direct their teams. The usher teams provide an atmosphere of friendliness and caring to support our worship services. Thanks to all who have served this past year. We would like to encourage anyone interested in supporting this ministry to contact myself or any of the head ushers.

Respectfully submitted,  
Tom Fairbrother for the Deacons

#### HEAD USHERS:

W. Felluca  
H. Kuehn  
R. Mosher  
J. Schlenklopper  
R. Spangenberg  
S. Tait

#### Vacation Bible School

For 66 preschool and kindergarten-aged children, VBS was a time to "Team Up With Jesus" - to hear that they are special to God and to learn what it means to be on Jesus' team. Their week included Bible lessons, singing, meeting new friends (only 26 of the 66 were from Parkminster), outdoor and activity room play, water play, crafts and snacks, and the week ended with a family picnic. They each took home Kenneth Taylor's Good News For Little People, a book of stories about Jesus.

Peg and I would like to thank our wonderful staff and many others who "teamed up" to make this a special week, and, as in I Corinthians 15:57, to thank God who truly did give us the victory.

For 1993, we are looking for new co-directors to continue this outreach to young children and their families.

Respectfully submitted,  
Debby Brown

#### CO-DIRECTORS:

Peg Boggs  
Debby Brown

#### PLANNING COMMITTEE:

Corinne Avery  
Bonnie Caton  
Kate Fairbrother  
Gretchen Forte  
Cheryl True

#### Wedding Coordinator

In June 1992, I eagerly accepted the job of wedding coordinator. Basically, I hope to provide good communication for the bridal couples and guide them along so they might have a smooth experience with their wedding at Parkminster. I hope that I can be of value to these couples and be a good witness during this significant time in their lives.

Since June 1992, there have been three weddings; all were members of this church. At present, there is one



Wedding scheduled for June 1993 and one reception scheduled for April 1993.

Respectfully submitted,  
Chris Doughty

MEMBERS:  
Chris Doughty - June to present  
Laurie Odmark - Jan. to May 1992

#### Youth

1992 has been a difficult year both professionally and personally. It is amazing how God continues to work in even the most discouraging of circumstances. The split that has taken place in this church this year has taken its toll on the young people. Children have questioned how this could be when we are all the family of God. Others who were once secure have been rocked and, in some circumstances, have chosen to put their faith on hold. My colleagues and I have had our hands full as we try to make sense for others what had happened, even as we ourselves ask why.

Even in the desert, God gives us Springs of Joy. Young Life has continued to have an impact on Gates-Chili High School. We took 28 kids to Windy Gap in North Carolina this summer. As many as 85 have been to a Young Life Club and 30 to a Campaigner meeting. Greg Harp and Tracy Laverack continue to assist me in this important ministry. I am grateful for their willingness to give to kids all that they have so that kids might know Christ.

Due to the size of our Sunday School, we have combined Jr. Highs and Sr. Highs together. Linda Rabjohn, Greg Harp and myself have had an enjoyable time getting to know these kids better. Please continue to pray as we address the needs of the Jr. Highs. Due to a lack of participation, a Jr. High group continues to be on hold. We very much want to do something for this age group. A support team of parents is in the process of getting together to address this need. We had an enjoyable time at Saranac Village with the Jr. Highs in the Spring. Thanks to all who helped make this possible, especially Sr. Highers Matt Odmark, Dave Kuhlkin, Charlie Lowell, Arica Mastrella, and Allison Preston. Their involvement in this weekend was a blessing to me. In conclusion, please pray for God's will to be done in 1993 with our church and our kids. Let us be reminded this is God's church and His ministry. Let us seek reconciliation and forgiveness where we can, and may each of us experience our Lord and Savior Jesus Christ and the abundant life He promises each of us.

Respectfully submitted,  
Jack Cleveland

The Session of Parkminster Presbyterian Church met on **Tuesday, January 19, 1993**, at the church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Jim Harrison, Domenic Mancini, Bud Palmer, Jim Read, Dan Wright.

**Elders Excused:** Dave Anderson, Jim Harrison, Linda Marshall

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Nellie Morse, Bill Gent, Bill Leyland, Jack Cleveland

#### Clerk's Report

Moved by Dan Wright to accept the meeting minutes of 11/17.  
Seconded and Passed

Moved by Laura Cockrell to accept the meeting minutes of 12/8 as amended.  
Seconded and Passed

Moved by Dan Wright to accept the meeting minutes of 12/15.

#### Seconded and Passed

##### Correspondence:

Letter from Judy Gluchowski regarding the congregational meeting. It was so focused and fast paced that she did not get desired feedback regarding Preschool and Christian Education.

Letter from Paul Gluchowski voicing concerns he has heard from members of the congregation regarding the format of the worship service.

Christmas Card from the Tribble's.

Note from the Presbytery Listening Group offering their services.

Letter from the Monroe County Department of Health thanking us for our participation in October's flu immunization campaign. A public service award was enclosed.

Letter from Aslet's Sales and Service itemizing repairs made to one of Parkminster's vacuum cleaners. The repairs were donated to the church and a thank you has been sent.

Letter from DUPC indicating that they will fund Jane Spahr as an evangelist with her mission to be the removal of the Definitive Guidance that has barred from a pastorate at DUPC and further stating that DUPC will seek to install Jane Spahr if at any time the way be clear to do so.

Copy of a Letter To The Editor of the Times Union written by Rev. G. Robert Geyer of Brighton Presbyterian Church in rebuttal of the article by Rev. Rosemary Mitchell entitled "Fear Keeps Jane Spahr Out Of Ministry".

Letter from Lois G. and Richard G. Pappa requesting that their names be withdrawn from membership at Parkminster.

Moved by Jim Read that Lois G. and Richard G. Pappa be removed from the roles of Parkminster Presbyterian Church.

Seconded and Passed

Letter from John Preston requesting a letter of transfer for he and his wife to Rochester Christian Reformed Church.

Moved by Jim Read that a letter of transfer be written for John and Mary Jane Preston to Rochester Christian Reformed Church.

Seconded and Passed

Telephone message from John McClurg requesting a letter of transfer for he and his wife to Rochester Christian Reformed Church.

Moved by Jim Read that a letter of transfer be written for John and Helen McClurg to Rochester Christian Reformed Church.

Seconded and Passed

Telephone message from Dennis Brower requesting a letter of transfer for he, his wife and his son, Craig to New Hope Free Methodist Church.

Moved by Jim Read that a letter of transfer be written for Dennis, Joy and Craig Brower to New Hope Free Methodist Church.

Seconded and Passed

Letter from Paul Irvine requesting a letter of transfer for he and his wife to Rochester Christian Reformed Church.

Moved by Jim Read that a letter of transfer be written for Paul and Karen Irvine to Rochester Christian Reformed Church.

Seconded and Passed

Letter from Scott and Debbie McClurg.



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**Committee Reports**Deacons 1/5/93Christian Education 1/14/93Outreach 1/17/93Trustees 1/5/93**New Business**Annual Report

Moved by Burtner to accept the annual report.

Seconded and Passed

Suggested Prayer for Church LeadershipJulie Kuyt suggested that we all pray daily at 7:00 a.m. or some other specific time for our church leaders.  
Rev. Burnham will create a bulletin insert to be a prayer guide for 1/24.Session Organization Details

Moved by Dan Wright that Jim Read be appointed clerk of session.

Seconded and Passed

Moved by Steve Boggs that George Evans be Chairperson of Trustees and that Kevin Burtner be alternate chairperson.

Seconded and Passed

Commissioner to PresbyteryMonty Burnham  
Dom Mancini?Nominating CommitteeLaura Cockrell - chairperson  
Bill GentPersonnel CommitteeNellie Morse - chairperson  
Bud Palmer?Outreach

Kevin Burtner

Hospitality & Good News

Dan Wright

Christian Education

Paul Gluchowski

Prayer

Bud Palmer?

Stewardship

?

Pastoral Care

?

Twelve Keys

Sieve lead us through the remainder of the introduction and chapters one and two.

Fellowship

Meet regarding small groups at Gluchowski's at 7:00 pm on Sunday, 1/23 to pray and discuss small groups.

Continental Breakfast

February 28, 8:50 - 9:20 a simple breakfast for fellowship. Hold this several times during the year. Help is needed to set up the room, arrange for food etc.

Worship Hour

Received letter from Paul Gluchowski and request from Joan Beinetti that the service be advertised as starting at 10:30 not 10:45.

Session Breakfast

Breakfast Feb 6 from 7:30 to 9:00 at the Burnham's.

693

Additional Session Meeting Scheduled

Meeting scheduled 7:00 pm Jan 26 to continue Twelve Keys discussion at the Gluchowski's.

Moved by Burnham to adjourn at 10:50 p.m.

Passed

Duly Attested

James Read  
Clerk of Session*James Read* *Rev. Monty Burnham*

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694

SYNOD &amp; PRESSBY 180-224

RETURN TO PRESBYTERY CLERK BY

CHURCH FOR LOCATION OF CHURCH (CITY OR TOWN) STATE NAME OF CHURCH

05466 ROCHESTER NY PARKMINSTER

MAILING ADDRESS OF CHURCH 2710 CHILI AVE  
ROCHESTER NY 14624

MAKE CORRECTION TO MAILING ADDRESS HERE

CHURCH PHONE (AREA CODE) CONNECTION TO CHURCH PHONE NUMBER

(716) 2472424 ( )

SESSION ANNUAL STATISTICAL REPORT  
PRESBYTERIAN CHURCH U.S.A.

YEAR ENDING DECEMBER 31, 1992

## COMPENSATION REVIEW

DID THE CONGREGATION REVIEW WITH THE PASTOR THE  
ADEQUACY OF HER/HIS COMPENSATION FOR 1992  
☐ YES ☐ NO ☐ HAVE NO PASTOR ☐ HAVE STATED  
SUPPLY, TEMPORARY SUPPLY, OR INTERIM.DID THE CHURCH REVIEW THE SALARIES OF ANY CHURCH  
WORKERS (WHO ARE NOT ORDAINED MINISTERS)?  
☐ YES ☐ NO ☐ NO, HAVE NO CHURCH WORKERS

## PLEASE FOLLOW INSTRUCTIONS IN WORKBOOK

## A. Membership

1. ACTIVE MEMBERS 12/31/1991 355

GAINS FOR 1992

2. PROFESSION OF FAITH, REAFFIRMATION

RESTORATION a. 17 AND UNDER 1

b. 18 AND OVER 20

c. CERTIFICATE 5

d. ALL OTHER GAINS (Line 1 should be 412) 57

e. TOTAL GAINS (Add 2a, b, c, d) 83

3. SUBTOTAL (1 plus 2e) 438

LOSSES FOR

4a. CERTIFICATE 10

b. DEATH 4

c. ALL OTHER LOSSES 56

d. TOTAL LOSSES (Add 4a, b, c) 70

5. TOTAL ACTIVE MEMBERSHIP 12/31/1992 368

(LINE 3 minus 4d)

6. FEMALE MEMBERS 204

7. INACTIVE MEMBERS 49

8. BAPTIZED MEMBERS 97

9. TOTAL ADHERENTS (Add 5, 7 &amp; 8) 514

10. AGE DISTRIBUTION OF ACTIVE MEMBERS Under 25 Ages 25-45

Ages 45-55 Ages 55-65 Over 65 Not available

11. AVERAGE ATTENDANCE 169

AT SUNDAY WORSHIP

12a. CHURCH SCHOOL ENROLLMENT BY AGE GROUP

Birth-3 14 Age 4 7 Kindergarten 6

1st Grade 10 2nd Grade 7 3rd Grade 8

4th Grade 5 5th Grade 10 6th Grade 13

7th Grade 3 8th Grade 2 9th Grade 5

10th Grade 3 11th Grade 2 12th Grade 1

Young Adults (under 25) Ages 25 and older Combined total = 55

Teachers and church-school officers 50

b. TOTAL CHURCH SCHOOL ENROLLMENT 208

13. 1992 BAPTISMS

a. Infant 6 b. Adult 1

14. Active Officers 1992

Session MEN WOMEN TOTALS

Deacons a. 10 b. 2 c. 12

d. 4 e. 10 f. 14

15. Are the trustees members of the session? Yes ☒ No ☐

16. Persons with a disability

a. Hearing impairment b. Mobility impairment

c. Sight impairment d. Other

## B. Finances (Use Whole Dollars Only. Do Not Use Cents)

17. BEGINNING BALANCE 01/01/1992 \$ 13,715

18. RECEIPTS

a. Contributions 337,425

b. Capital and Building Funds 7,072

c. Investment and Endowment Income 320

d. Bequests 0

e. Other Income 12,539

f. Subsidy or Aid 0

g. Bicentennial Funds 10

19. TOTAL RECEIPTS (Add 18a thru g) 357,368

20. EXPENDITURES

a. Local Program 316,238

b. Local Mission 11,913

c. Capital Expenditures 1,651

d. Investment Expenditures 0

e. Per Capita Apportionment 5,084

f. Validated Mission 6,910

g. G.A. Theological Education Fund 0

h. Other Mission 15,822

i. Bicentennial Fund Disbursements 1,200

21. TOTAL Expenditures (Add 20a thru i) 358,867

22. ENDING BALANCE or Balances on Hand 12,216

(Line 17 plus Line 19 minus Line 21)

## RACIAL ETHNIC COMPOSITION OF CHURCH

	ASIAN	BLACK	HISPANIC	NAIVE AMERICAN	WHITE	ALL OTHER	TOTAL
CONGREGATION	1	5	0	1	361	0	368
SESSION	1	0	0	0	11	0	12
DEACONS	0	1	0	0	13	0	14

SIGNATURE OF PERSON FILLING IN REPORT TELEPHONE NO.

Debra W. Brown 247-2424

NAME OF PERSON FILLING IN REPORT (Printed or Typed)

Debra W. Brown

ADDRESS

2710 Chili Avenue

CITY STATE ZIP

Rochester NY 14624

OGA COPY

695

The Session of Parkminster Presbyterian Church met on Tuesday, January 26, 1993, at the church.

**Elders Present:** Steve Boggs, Kevin Burner, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Nellie Morse, Bud Palmer, Jim Read.**Elders Excused:** Dan Wright**Staff Present:** Rev. Monty Burnham (moderator)**Guests:** Jack Cleveland

The meeting was opened with prayer at 7:15 p.m.

## New Business

## Twelve Keys

Steve lead us through the remainder of the introduction and chapters one and two.

Moved by Burnham to adjourn at 9:30 p.m.

Passed

Duly Attested

James Read  
Clerk of Session

James Read Rev. Monty Burnham

The Session of Parkminster Presbyterian Church met on Tuesday, February 9, 1993, at the church.

**Elders Present:** Steve Boggs, Kevin Burner, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Nellie Morse, Jim Read, Dan Wright.**Elders Excused:** Bud Palmer**Staff Present:** Rev. Monty Burnham (moderator)**Guests:** Bill Leyland, Jack Cleveland

The meeting was opened with prayer at 7:00 p.m.

## Twelve Keys Discussion

Steve Boggs lead us in the first part of the evaluation phase of the discussion.

## Clerk's Report

## Installation of Elders and Deacons

On Sunday, January 31, Steve Boggs, Bill Gent and Nellie Morse were installed as elders and Josephine Mancini, Leo Colegrove, Horst Kuehn, Jay Peak, Elaine Reiss and Sherri Thomas were installed as deacons.

## Correspondence:

Newsletter from the Tribley's.

Fundraising letter from Cameron Community Ministries.

Note from Tom Fairbrother "The posting of the Rev. Geysen's remarks demonstrates a lack of grace in our victory over our brothers and sisters."

696

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*James Read* *Rev. Monty Burnham*

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697

Letter from Penney Pinneo re results of Pastoral Care Committee visits.  
Paul will follow up with Penney.

Note from Joan Beinetti - post the service to start at 10:30 instead of 10:45.

Anonymous note - some of us do not like announcements at end of service, we want to leave at 12:00.

Dan and Carole Levering followed up their phone call with a letter requesting that we forward their church membership records/files to Rochester Christian Reformed Church.

Letter from Gates Presbyterian Church requesting a letter of transfer for Glenwood and Virginia Norton. Moved by Read that a letter of transfer be written for Glenwood and Virginia Norton to Gates Presbyterian Church.  
Seconded and Passed

Letter from Pierce Memorial Free Methodist Church requesting a letter of transfer for Esther, John, Connie and Bruce Lish.  
Moved by Read that a letter of transfer be written for Esther, John, Connie and Bruce Lish to Pierce Memorial Free Methodist Church.  
Seconded and Passed

Letter from John McClurg requesting a letter of transfer. Follows up phone call made earlier - action was taken on 1/19.

Letter from the Presbyterian Foundation requesting a donation. The organization assists the fundraising efforts of churches within the Presbytery

Copy of a letter from Bethany Presbyterian Church to the clerk of the Presbytery stating their position against the Permanent Judicial Commission legal action against Jane Spahr.

Letter from Upper Octara Presbyterian Church. They will provide \$2,500 of support for Bill and Nancy Tribley in 1993.

Letter of thanks was sent.

January/February edition of the Presbyterian Layman

Presbytery of Genesee Valley InfoPak.

#### Committee Reports

##### Trustees

Contract with Jack for use of the manse in work.

Reviewed pledges - 109 units, \$243,800 total

Heating problems continue.

Fire Marshall's visit resulted in some actions to be fulfilled.

Designated giving has distorted the apparent level of giving. Actual giving to the general budget is approx in line with pledges - there is still a shortfall.

##### Relational Groups

Will start soon!

##### Pastoral Care

Bob Mattias still in ICU - he suffered a stroke.

Mary Andrews is gravely ill with cancer.

Art Dean passed away

Margaret Pollock passed away.

##### Commissioners to Presbytery

Report on recent overture to General Assembly re church government.

698

breakfast 2/13, 8:30 at Parkminster with the participants in the complaint against DUPC.

#### Parkminster Life

Next issue next week?

#### Deacons

Tom Fairbrother elected moderator.

#### Continental Breakfast 2/28

Paul is organizing and may recruit a little help.

#### Dave Jenkins Ordination 3/4

We will take up a free will offering during the morning service.

#### Old Business

##### Session Organization

Picked up on discussion from 1/19.

George Evans will serve as chair of Stewardship Committee but will need help with the stewardship campaign.

#### Worship Structure at Present

The spontaneous sharing before the start of the formal service seems to work well.

#### New Business

##### Prayer Focus

Reviewed the handout used last Sunday.

We will include some time in our upcoming retreat for prayer for the church.

#### Greater Rochester Community of Churches

Moved by Gent that we withdraw our membership from the Greater Rochester Community of Churches.  
Seconded and Passed

#### Date for Congregational Forum

Moved by Read that there be a Congregational Forum March 28, 1:30 - 3:30 p.m. in the sanctuary.  
Seconded and Passed

#### Date for Reconvening the Annual Meeting

pending

#### 1993 Budget

pending

#### Date for Church Picnic

June 27 at Mendon Ponds Park.

#### Holy Week Services

Moved by Evans to have a Good Friday Service from 12:00 - 1:00 p.m. The church will be open with some prerecorded music playing in the sanctuary from 1:00 - 3:00 p.m.  
Seconded and Passed

#### Pulpit Coverage

Jack Cleveland will preach on Feb. 21.

#### Pastor's Report

Attended a seminar on managing volunteers and church staff.  
Overwhelmed by administrivia.  
PL requires 2 days per month.  
Presbytery events.

699

Time to prepare, listen to God get ready for ministry.

Moved by Wright to adjourn at 10:07 p.m.

Passed

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, February 16, 1993**, at the church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Nellie Morse, Jim Read.

**Elders Excused:** Bud Palmer, Dan Wright

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Jack Cleveland, Jeanne & Hubert Houpt

The meeting was opened with prayer at 7:00 p.m.

#### Twelve Keys Discussion

Steve Boggs continued to lead us through the evaluation phase of the discussion.

#### Report of the Interim Music Director

Jeanne proposed a survey concerning the church's worship music to be followed by a meeting of those involved with music ministry to better coordinate those involved.

#### Clerk's Report

Moved by Morse to accept the meeting minutes of 1/12.  
Seconded and Passed

Moved by Morse to accept the meeting minutes of 1/19.  
Seconded and Passed

Moved by Morse to accept the meeting minutes of 1/26.  
Seconded and Passed

#### Correspondence:

Note regarding Monty's pay being delayed one week. Monty indicates that this is not "OK".

Letter from Third Presbyterian Church regarding Mission Funding Partnership for 1993.

Letter from Dick and Marge Spangenberg - they will hold a Blue Grass Jamboree on 4/18 at the Lutheran Church of the Reformation from 1 to 6 p.m.

Letter from Asbury United Methodist Church requesting a letter of transfer for Bob and Jody LeRoy.  
Moved by Read that a letter of transfer be written for Bob and Jody LeRoy to Asbury United Methodist Church.  
Seconded and Passed

#### Old Business

Review Financial Part of the 1992 Statistical Report

Prayer Administrator



700

None was forthcoming - each elder will check that commitments are translated to their calendars.  
Small Groups, Congregational Care, Caring Circles  
 Small groups continue in process.  
 Caring Circles will be discussed in conjunction with the visitation program portion of the Twelve Keys discussion.

#### New Business

Parkminster's Stand re Gays and Lesbians in Church Leadership  
 Distributed a proposed position statement for later discussion.

#### Review Current Income/Expenses

Monty will be paid one week late.  
 The Trustees will make a spending plan for the next month.

#### Communication of our Financial Needs with the Congregation

George will write an item for "This Week At Parkminster."

#### Direction to Trustees & Treasurer Regarding Payment of Per Capita

We will consider paying per capita to General Assembly but not to Presbytery but either way we will not pay any amount as yet.

Moved by Bill Gent that the treasurer be directed to not pay per capita until further direction come from session.

Seconded and Passed

#### Elder/Deacon Format - March 5

We will have an open format for give and take with the deacons.

#### Pastor's Report

##### Complainants' Breakfast February 13

Meetings will continue.

#### Synod of the North East declared itself a "More Light" Synod in January 1993.

What should our reaction be?

#### Deficit in the Complainants' Fund of \$29,000

\$30,000 paid so far.

Moved by Boggs to adjourn at 10:15 p.m.

Passed

Duly Attested

James Read  
 Clerk of Session

The Session of Parkminster Presbyterian Church met on **Thursday, March 4, 1993**, at the Burnham's home, 77 Firestone drive.

Elders Present: Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Jim Read.

Elders Excused: Bud Palmer, Nellie Morse, Dan Wright

Staff Present: Rev. Monty Burnham (moderator)

Guests:

701

The meeting was opened with prayer at 7:00 p.m.

#### Twelve Keys Discussion

Steve Boggs continued to lead us through the evaluation phase of the discussion.

#### Continuation of Congregational Meeting

The Congregational Meeting will reconvene on Sunday, 4/25 at 1:30 p.m.

Moved by Boggs to adjourn at 9:22 p.m.

Passed

Duly Attested

James Read  
 Clerk of Session

The Elders and Deacons of Parkminster Presbyterian Church met on **Friday, March 5, 1993**, at the Rochester Presbyterian Home.

Elders Present: Steve Boggs, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Jim Read.

Deacons Present: Leo Colegrove, Horst Kuehn, Doris Barrows, Shirley Miller, Sherri Thomas, Debbie Candelora, Fran Vandenberg, Joyce Felluca, Jay Peak, Josephine Mancini, Domenic Mancini, Elaine Reiss

Elders Excused: Kevin Burtner, Bud Palmer, Nellie Morse, Dan Wright

Staff Present: Rev. Monty Burnham (moderator)

Guests:

The meeting was opened with prayer at 7:00 p.m.

Some of the items from our open discussion:

#### Monty's Vision

Monty shared his Parkminster Life article describing how the will to survive is a key to survive and grow.

#### Twelve Keys to an Effective Church

A few of the elders shared some of the items that have been discussed in our work on the Twelve Keys to an Effective Church work. A program of visitation, our strong leadership resources.

#### Music

Joyce shared her enthusiasm for the music in the church - the pre-worship praise, the choir, the orchestra, etc.

#### Finding the Needs

Doris expressed her feeling that something was out of place when the deacons meet and can find no one in need.

#### Sharing Needs - Prayer Requests

Moved by Burnham to adjourn at 9:36 p.m.

Passed

Duly Attested

James Read

702

Clerk of Session

*Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, March 9, 1993**, at the church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Nellie Morse, Jim Read, Dan Wright.

**Elders Excused:** Bill Gent, Bud Palmer

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Bill Leyland, Dwight Ferguson

The meeting was opened with prayer at 7:00 p.m.

#### Twelve Keys Discussion

Steve Boggs continued to lead us through the planning phase of the discussion.

#### Ten Characteristics of a User Friendly Church

Ten helpful pointers from the research of George Barna

#### Clerk's Report

##### Correspondence:

Letter from Becky Davis requesting our prayers for her solo recital at the Frist Annual Women's Brass Concert. She is anxious about her first solo performance since her divorce two years ago and that she provide a Christian witness at this secular conference. She would also like to perform a recital in the church's Music Room on April 12. The recital will be advertised both inside and outside the church.

Request to Trustees from PL staff to do a May/June issue of Parkminster Life.

#### Committee Reports

##### Pastoral Care

##### Stewardship

##### Trustees

We are still paying our bills but it is close - George will continue to make reports in 'This Week at Parkminster'. The Fire Marshall is still requiring an automatic fire extinguisher in the kitchen. The custodian will be resigning in the next week or two. Trustees are considering volunteers to cover the work required.

The custodian will no longer occupy the manse - renting it out again looks to be the best option

##### Outreach

Service Auction is warming up.

##### Groups

Need one more leader for a Bible Study group.

#### New Business

##### Parkminster's Stand re Gays and Lesbians in Church Leadership

Moved by Nellie Morse that we share Monty's article with the church sessions in our Presbytery. Jim Read will create a cover letter.  
Seconded and Passed

#### Pastor's Report

703

#### Complainants' Breakfast February 13

Moved by Cockrell to adjourn at 10:05 p.m.  
Passed

#### Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, March 16, 1993**, at the church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Jim Read, Dan Wright

**Elders Excused:** Nellie Morse, Bud Palmer

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Jack Cleveland

The meeting was opened with prayer at 7:00 p.m.

#### Twelve Keys Discussion

Steve Boggs continued to lead us through the planning phase of the discussion.

#### Clerk's Report

##### Correspondence:

Letter from Jean Leyland requesting use of the sanctuary for the wedding of her daughter, Linda, on Oct. 16, 1993. Jeff Fuhrman to officiate.

Moved by Read that Jean Leyland be given use of the church for her daughter's wedding on Oct. 16 1993 and that Jeff Fuhrman officiate the wedding.

Seconded and Passed

Letter from Mark Taylor of Tyndale House Publishers offering one month's free subscription Dr. James Dobson's Focus On The Family Bulletin to distribute to the congregation. The first month is free, each additional month costs \$6 per 100 copies.

Copy of a letter from Monty to Paul Brink of Rochester Reformed Christian Church stating that we cannot issue a letter of transfer for Dan and Carole Levering as they were dropped from the roles at their request.

Note from Marilyn Erickson - the Women's in Touch Group will no longer meet at Parkminster, they could not handle the rate increase.

Letter from Roberta Guild regarding a petition requesting that the Churchville-Chili School District school board adopt a pure abstinence program as a part of the Health Curriculum.

Moved by Read that Parkminster publicize this petition to the congregation on 3/21.

Seconded and Passed

Letter from Presbytery requesting information regarding our church's outreach.

Newsletter from Presbyterian & Reformed Renewal Ministries International.

Letter from Presbytery of Genesee Valley regarding a Mother's Day fundraiser for the Presbyterian Home.

Tribley's February newsletter.

704

Letter from JoAnn Belle-Isle thanking Parkminster for use of the social hall for CURE's pot luck dinner.  
Moved by Burtner that that supervision of children be required when CURE uses the Social Hall.  
Seconded and Passed

Cameron Community Ministries February newsletter.

#### **Committee Reports**

##### Presbytery Commissioners

Dom Mancini will continue to cover this position temporarily.

##### Stewardship

Since there was no service last Sunday due to The Blizzard there was no offering. Money was borrowed from our savings account to pay the mortgage and other bills.

##### Trustees

There is a possibility that the Marshall's will sell their house and stay in the manse.  
The Fire Marshall has been following up on a few actions to be completed.

#### **Old Business**

##### Cover Letter for Mailing to GVP Sessions re Gays and Lesbians in Church Leadership

Moved by Cockrell to mail the statement of Parkminster's position along with the reviewed and modified cover letter.

Seconded and Passed

##### Open Forum Agenda

We will use the agenda proposed by Paul Gluchowski and modified.

#### **New Business**

##### Quarterly Forums

Moved by Burtner that Quarterly Forums will be held the second Sunday of June, September, December and March.

Seconded and Passed

##### Session Breakfast

April 3, 7:30 - 9:00 a.m. at Burnham's.

Moved by Boggs to adjourn at 10:20 p.m.  
Passed

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, April 13, 1993**, at the church.

**Elders Present:** Steve Boggs, Laura Cockrell, George Evans, Bill Gent, Nellie Morse, Bud Palmer, Jim Read, Dan Wright

**Elders Excused:** Kevin Burtner, Paul Gluchowski

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Dwight Fergusson, Jim Moore

705

The meeting was opened with prayer at 7:00 p.m.

#### **Budgeting and Planning Discussion**

We reviewed the comments collected at the Open Forum.

Jim Moore introduced us to a decision making process and he led us in the first part of its implementation.

#### **Clerk's Report**

##### Correspondence:

Letter from Shirley N. Moore, Secretary of the First Presbyterian Church of Springfield requesting a letter of transfer for Nancy Sahrbeck.

Moved by Read that a letter of transfer be sent to The First Presbyterian Church of Springfield for Nancy Sahrbeck.

Seconded and Passed

Letter from Bill Leyland listing 11 suggestions for session action or consideration. To be discussed at our next meeting.

Letter from Paul Gluchowski with his input regarding our planning and budgeting process.

Invitation from Kirkhaven to the dedication and open house of their new facility at 254 Alexander Street on 4/18.

#### **New Business**

##### Open Forum 4/25

We will have an open forum format on 4/25 instead of continuing the congregational meeting.

##### Guests in the Pulpit

Moved by Cockrell that Ernie Belajthy will preach on 4/18, Steve Boggs on 4/25, Bonnie Caton on 6/13, and Bill Gent on 6/20.

Seconded and Passed

##### Pastor's Vacation

Moved by Read that Monty take vacation April 16-24.

Seconded and Passed

##### Inquirer's Class

Postpone the planned inquirer's class until Fall.

Moved by Boggs to adjourn at 10:00 p.m.

Passed

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, April 20, 1993**, at the church.

**Elders Present:** Steve Boggs, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Nellie Morse, Jim Read, Dan Wright

**Elders Excused:** Kevin Burtner, Bud Palmer

**Staff Present:** Jack Cleveland

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Guests: Jim Moore

The meeting was opened with prayer at 7:00 p.m.

**Appoint Moderator for Meeting**

Moved by Cockrell that Jim Read be appointed moderator for tonight's meeting.

Seconded and Passed

**Strategy and Budget Discussion**

Strategy for financial support.

Strategy for intercessory prayer support.

Plan format for Open Forum on 4/25 (babysitting?).

**Clerk's Report**Minutes:

Moved by Evans to accept the minutes of 2/9/93.

Seconded and Passed

Moved by Evans to accept the minutes of 2/16/93.

Seconded and Passed

Moved by Gent to accept the minutes of 3/4/93 as corrected.

Seconded and Passed

Moved by Evans to accept the minutes of 3/5/93.

Seconded and Passed

Moved by Morse to accept the minutes of 3/9/93 as corrected.

Seconded and Passed

Moved by Evans to accept the minutes of 3/16/93.

Seconded and Passed

Moved by Evans to accept the minutes of 4/13/93.

Seconded and Passed

Correspondence:

Letter from Bill Leyland listing 11 suggestions for session action or consideration.

Letter from Dom Mancini passing a request from Stan Gren of the Presbyterian Home that we collect a

Mother's Day offering with proceeds to benefit the Presbyterian Home.

Moved by Read that we collect a Mother's Day offering with the proceeds to benefit the Presbyterian Home.

No Second

Letter from Presbytery's Self-Evaluation Committee requesting that we fill out a questionnaire regarding our Presbytery.

Letter from David Gellert, Chairperson of Genesee Valley Presbytery's Metropolitan Committee informing us of the members of that committee and their function.

Letter from David Gellert inviting Pastors and Elders to attend a meeting where he will share the report of the Metropolitan Committee that outlines a strategy for the mission and ministry of our Presbytery. The meeting will be held Thurs. 4/22, 7:30 - 9:00 PM at Brighton Presbyterian Church. He also requests that we fill out a questionnaire regarding our church's connections with other churches in the Presbytery.

Letter from Joyce Saxer, Clerk of Session of First Presbyterian Church stating First Church's disapproval of the action of the Synod of the Northeast in declaring itself a "More Light Synod."

707

Copy of a resolution of the session of Webster Presbyterian Church concluding that our Synod's declaring itself a "More Light Synod" results in that congregation being wronged.  
Moved by Boggs that Parkminster's Session endorse Webster Presbyterian Church's resolution.  
Seconded and Passed

Copy of a letter from nine pastors in the Genesee Valley Presbytery (including Rev. Burnham) to Joan Wolfarth (Clerk of our Presbytery) stating support for the definitive guidance and urging compliance to its instructions within the Presbytery of Genesee Valley.

Letter from Presbyterian Elders in Prayer inviting our session to take part in a 40-Day Prayer Vigil for General Assembly.

Letter from Presbyterians for Renewal requesting that the session take the following actions:

Moved by Read that Parkminster be included in the list of congregations supporting the Definitive Guidance regarding the ordination of homosexuals in the Presbyterian Church.

Seconded and Passed

Moved by Read that the Clerk be directed to send a sessional communication to the General Assembly stating our support for the Definitive Guidance regarding the ordination of homosexuals in the Presbyterian Church.  
Seconded and Passed**Committee Reports**Deacons

1/5, 2/2, 3/2, 4/6

Preschool

2/17

Trustees**Old Business**Sign Up For Prayer in the Chapel

We need elders to cover Praying in the Chapel for the balance of 1993. Please sign up on the sign-up sheet.

**New Business**Set Date for Adjourned Annual Meeting

Moved by Evans that the Adjourned Annual Meeting be May 16 at 1:30 p.m.

Seconded and Passed

Moved by Read to adjourn at 10:45 p.m.

Passed

Duly Attested

James Read  
Clerk of Session*James Read* *Rev. Monty Burnham*The Session of Parkminster Presbyterian Church met on **Tuesday, May 4, 1993**, at the church.Elders Present: Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Nellie Morse, Bud Palmer, Jim ReadElders Excused: Dan WrightStaff Present: Rev. Monty Burnham (moderator), Jack ClevelandGuests: Julie Kuyt, Bill Leyland, Jim Moore



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The meeting was opened with prayer at 7:00 p.m.

### Clerk's Report

#### Minutes:

Moved by Palmer to accept the minutes of 4/20/93.  
Seconded and Passed

#### Correspondence:

Letter from Rev. Cacciatore, pastor of Christian Fellowship requesting use of the chapel on Sunday. After discussion we deferred action on this pending further input from Rev. Cacciatore.

Letter from Charlie Forte with suggestions regarding the church budget.

Letter from Ken & Corinne Avery with suggestions regarding the church budget.

### Strategy and Budget Discussion

Using the alternatives generated by session and at the open forum with the congregation and the prioritized list of objectives of Parkminster session will:

#### A. LEADERSHIP

- 1) Set a direction.  
choose an alternative
- 2) Communicate the direction.
- 3) Align everything with that direction.  
select core activities.  
assure that the core activities are supported.

#### B. MANAGEMENT

- 1) Assess demand for the core activities and the peripheral activities.  
The demand is that which the members want/need/make use of.
- 2) Allocate resources against the demand.
- 3) Build the right capability (resources).

#### Alternative #11 (not complete):

##### Assumptions:

If enough additional members tithe to the church we will achieve the  
\$27,500 increase.

Enough additional members will tithe to the church to achieve the \$27,500  
increase.

By the end of 1994 we will have a net increase of 10 families which will  
result in a giving increase of \$20,000.

Use 1992 budget total for 1993.

##### Income Increases:

\$12,200 of increased tithes and offerings.

\$12,000 rent Social Hall or East Hall to RPO for rehearsal.

##### Expense Increases:

\$0 use 1992 budget total.

##### Expense Reductions:

\$1300 Women's Ministry to Pay for fire extinguisher in kitchen.

#### Actions:

Seek giving units to give additional donation to Young Life - Church partner.

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Continue to pursue RPO rental.  
Pursue rental agreement with Presbytery.  
Pursue rental agreement with another church.  
Fund raisers.  
Get response to pledge cards.

### Old Business

#### Sexton Coverage

Need more info and more of our planning complete before acting on the Dembitsky's offer.  
Jack will set up preschool and Sunday School.

### New Business

#### Request from Becky Davis for Social Hall on 5/17

The RPO will use the Social Hall for a meeting all day 5/17.

Moved by Burnham to adjourn at 10:30 p.m.

Passed

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on Tuesday, May 11, 1993, at church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Nellie Morse, Bud Palmer, Jim Read, Dan Wright

#### Elders Excused:

**Staff Present:** Rev. Monty Burnham (moderator), Jack Cleveland

**Guests:** Dwight Ferguson

The meeting was opened with prayer at 7:00 p.m.

### Clerk's Report

#### Minutes:

Moved by Morse to accept the minutes of 5/4/93.  
Seconded and Passed

### Strategy and Budget Discussion

#### Reports Regarding Potential Income Possibilities

**RPO** There are possibilities hopefully utilizing the Social Hall as we would need to improve the access to the East Hall.

**Church pastored by Paul Garrington**

May be looking for a place in the near future - Their worship style may be audible throughout the building, a potential problem.

**Church pastored by Rev. Cacciatore**

May want to expand into the East Hall and partner with us in other ways.

**Presbytery Offices**

Presbytery has already decided to move into Twelve Corners Presbyterian Church at a fairly low rent.

**Young Life**

No action.

**Warmus' Proposal**

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The Warmus' sell Amway products and would like to sell a line of products through the church and give their entire profit from these sales to the church.

**Fund Raisers**

Garage Sales - Sheryl Bauschman & Sherry Thomas are willing to organize a garage sale Sept 18 at the same time as the chicken barbecue. The Dembitski's have agreed to work to arrange the barbecue. Could we also do a car wash that day?

**Increased Pledges**

\$3,020 from 4 pledges

\$500 in certificates from Mike Kuyt for various supplies.

**Terms of Call - Sr Pastor:**

Salary	\$28,004.00
House Allowance	\$6,552.00
Utility Allowance	\$4,368.00
Auto Allow	\$3,150.00
Pension&Maj Med	\$10,510.09
IRA	\$840.00
Medical Deduct	\$716.00
Medical Plan	\$1,184.00
Misc Expenses	\$800.00
Gift Allowance	\$500.00
Study Allowance	\$1,500.00
Study Leave Time	2 weeks
Vacation Time	1 month

\$58,124.09

Moved by Burtner that the session recommend to the congregation that the terms of call for the Sr. Pastor be as described above (the same as 1992).

Seconded and Passed (9 for, 1 against)

Moved by Read that the terms of call for the Sr. Pastor that the session recommends to the congregation be increased to cover the mandated increase in Pension&Maj Medical (approx. \$389).

Seconded and Passed (9 for 1 against)

**Adjustments to 1992 Budget for 1993**

<u>Income Increases</u>	<u>Increased Pledges</u>
\$3,520	
Rent #8 Cardinal Dr.	\$4,200
RPO or other rental	\$6,000
Fundraisers	\$1,000
Additional pledges	\$3,050

**Expense Reductions**

Don't pay Per Capita	\$4,219
Overstated Per Capita Bill	\$1,000
Postpone payment of loans to members of the congregation	\$6,100
Women's Ministry to Pay for Fire Extinguisher in Kitchen	\$1,300

**Expense Increase**

Hire a sexton to do cleaning only (15 hrs/wk)	\$2,500
Increase Pastor's package to cover mandated Pension	\$389

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& Major Medical increase

Total \$27,500

**Back Burner**

\$7,800 or more

Warmus/Amway proposal

Moved by Boggs that we accept the 1993 budget be the same as the 1992 budget with the changes outlined above.

Seconded and Passed

**Old Business****Sexton Coverage**

Dembitski's are unable to coordinate the sexton services at this time but may be able to next year. Kevin Burtner has discussed janitorial services with a professional service. An estimate is pending.

**Lawn Mowing**

Ken Moore has set up a schedule using the men of the men's association to cover the lawn mowing for the year.

**New Business****Agenda for Adjourned Annual Meeting**

Terms of call for the Sr. Pastor

Close Ecclesiastical Meeting

Close Corporation Meeting

**Trustee's Report**

\$1425.38 insurance bill due.

**Preview of May 18 Session Meeting**

Minimum of business and more time for prayer.

**Session Breakfast**

Elders will meet for breakfast on the first Saturday in June

Moved by Burnham to adjourn at 10:15 p.m.

Passed

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

**Part I Ecclesiastical**

The Congregation of Parkminster Presbyterian Church met on **Sunday, May 16, 1993**, at the church.

The meeting was opened with prayer at 1:35 PM by the Rev. Monty Burnham.

A quorum was declared at 44 people.

**Review of the 1993 Budget**

George Evans and Kevin Burtner presented the church's present financial condition and the 1993 budget adopted by session.

Moved by Laura Cockrell to adjourned at 2:35 PM.

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Seconded and Passed

Duly Attested

James Read  
Clerk of Session**Part II Corporate**

The Congregation of Parkminster Presbyterian Church met on Sunday, May 16, 1993, at the church.

The meeting was opened with prayer at 2:35 PM by George Evans.

A quorum was declared at more than 37 people.

**Recommendation from Session of the Pastor's Terms of Call**George Evans described the recommended terms of call for the pastor for 1993.  
Moved by Dom Mancini to accept the the recommended terms of call for the pastor.  
Seconded and PassedMoved by Kevin Burtner to adjourn at 2:45 PM.  
Passed

Duly Attested

James Read  
Clerk of Corporation

The Session of Parkminster Presbyterian Church met on Tuesday, May 18, 1993, at church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Nellie Morse, Bud Palmer, Jim Read,**Elders Excused:** Dan Wright**Staff Present:** Rev. Monty Burnham (moderator), Jack Cleveland**Guests:** Dottie Yoder (Committee on Ministry), Bob Morgan (Metro Committee), Sally Chamberlain (Metro Committee), Rev. Leonard Cacciatore (pastor of Italian speaking congregation), Tony Conca, Mike Grammatica, Marilyn Warmus

The meeting was opened with prayer at 7:00 p.m.

**Metro Committee Visit**

What excites you about the ministry of Parkminster.

What can Presbytery do to help in ministry?

Concern expressed over the division and public conflict within presbytery.

What is going on in youth ministry - is there any support for Jack?

Expressed dissatisfaction with presbytery's support for Jane Spahr. Their seems to be no compromise or middle ground, no opportunity for dialog.

Concern over each congregation's ability to call a pastor that fits their needs and not Presbytery's requirements.

**Visit from Pastor Leonard Cacciatore**

Rev. Cacciatore expressed his satisfaction and gratitude for the use of the facilities. He would like our

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congregations to join together for some activities such as a picnic and some special Christmas activities. Attendance has fallen off due to family conflicts and etc. on Sunday afternoons. They would like to move their service to Sunday mornings. This would also present opportunities for members to bring their children who may participate in our Sunday school. The preferred time for their service would be 10:30 - 12:00 AM in the chapel. They would be willing to install air conditioning in the chapel to make it comfortable in the summer.

**Proposal by Bob and Marilyn Warmus**

The Warmus' would like to introduce an Amway product line to our congregation and give their full share of the profit to the church. The product line is ordered direct from Amway and delivered to the customer's home.

**Clerk's Report****Minutes:**Moved by Palmer to accept the minutes of 5/11/93 as amended.  
Seconded and Passed**Correspondence:**From First Presbyterian Church of Chili, dated 4/18/93, a letter of transfer for Charles and Susan Lowell. Moved by Read that we accept Charles and Susan Lowell into membership at Parkminster Presbyterian Church.  
Seconded and Passed

From First Presbyterian Church of Chili, dated 4/26/93, a request for a letter of transfer for Jerry and Debbie Leh.

Moved by Read that a letter of transfer be sent for Jerry and Debbie Leh to First Presbyterian Church.  
Seconded and Passed

Letter from Scott McClurg regarding the vote on the pastor's salary package.

Letter dated 3/10/93 from Scott Dawson, chairman of March For Jesus-Rochester inviting Parkminster to join in the march on June 12.

Moved by Read that Rev. Burnham advertise the March For Jesus during the worship service on 5/23, 5/30 and 6/6.

Seconded and Passed

The Presbytery Council requests twenty minutes at one of our June session meetings (dated 4/29/93). They request a response via postcard.  
Postpone til Fall

Letter from Rose Pinneo dated 4/19/93 with \$50 gift from Nurses Christian Fellowship as an expression of their appreciation for the use of the social hall on 4/17.

Pledge Card from Rose Pinneo offering to do some visitation and some cleaning.

Note from Penney Pinneo dated 4/24 expressing her hope that we will have Picnic in the Park this summer and offering to share a flannelgraph lesson on the tabernacle lasting two weeks

Letter from the session of the United Presbyterian Stone Church in Caledonia (dated 4/26/93), they, "as a matter of faith and conscience, disassociate themselves from the action of the Synod of the Northeast in declaring itself to be a 'More Light Synod.'"

Letter from David Pritchard, Monty Burnham and Don Iwanicki (dated 4/22/93) they, with funding from First Presbyterian Church of Bergen and help from many others, have sent out a letter to all delegates to the General Assembly urging them to vote at the General Assembly in a way that will "Confront the world with the need for healing and repentance, while offering comfort and fellowship to those who come in search of wholeness."

From the session of Laurelton United Presbyterian Church a letter (dated 4/28/93) expressing concern over the issues of homosexuality and the church and a hope that we can resolve our conflicts peacefully and constructively.

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Copy of a letter from Great Valley Presbyterian Church to the General Assembly regarding ordination of homosexuals expressing their "sober and resolute belief that the entire movement towards this kind of institutionalism is wrong-headed, wrong-hearted, wrong period...Should this willful, woeful effort achieve its end, it is difficult not to believe that the very survival of our Church will be put at risk."

Pittsburgh Theological Seminary Easter 1993 newsletter.

Lameron Community Ministries April 1993 newsletter.

## **Committee Reports**

### Deacons

### Personnel Committee

Members: Jo Mancini, Sherry Thomas, Mike Kuyt, Bob Warmus, Laura Cockrell and Nellie Morse. They are reviewing and revising the job descriptions and arranging meetings with members of the staff.

### Christian Education

July 4 and Labor Day are family Sundays - there will be no Sunday school except for infants and toddlers. They need to purchase \$420 (\$300 for Bibles and \$120 for curriculum) worth of supplies soon. Cash is tight but the trustees will find a way. Bonnie Caton has resigned from the position of Sunday school superintendent.

### Preschool Committee

They are receptive to the idea of partnering with session to do outreach to the families that use the preschool. They are aware of the possibilities of having to move the preschool so that the church can rent out parts of the facility.

### Trustees

Collection was made for the sunshine club. Advertising for renters on #8 Cardinal Drive.

### Old Business

#### Rental Prospects

Members of the RPO came and did a trial practice in the East Hall, Social Hall and the Sanctuary. Only the Sanctuary was acoustically acceptable but will need some physical accommodation for a 60 member orchestra.

#### Italian Speaking Congregation

We will allow them to begin Sunday morning services at 11:00AM starting on June 20 in the chapel.

#### Sexton Services

Sherry Thomas has volunteered to help coordinate church cleaning.

#### Scout Service Projects

The scouts are willing to take on a project in a month or so.

### New Business

#### St. Pius' VBS

They would like to use our facility for their VBS, July 12-16, there may be openings for some children from our congregation. Moved by Palmer that Burnham negotiate with St. Pius so that this VBS can take place. Seconded and Passed

#### Summer Hours

Worship time will change to 9:30AM on June 20.

#### All Church Picnic

The picnic will be held June 27.

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Mike Weber will contribute a pig and we can hire someone to roast, carve and serve the pig for \$175. We will decline the Weber's offer and plan on a fund raiser selling hamburgers and hot dogs. The Italian speaking congregation will join us.

### Warmus Proposal

Moved by Read to allow Bob & Marilyn Warmus to implement their proposal of marketing Amway products to members of the congregation with profits to go to the church. Seconded and Passed

### Future Session Meetings

June 5, 7:30 - 9:30AM Breakfast at the Burnham's

June 8 - visitation

June 15 - business

Moved by Burnham to adjourn at 10:40PM  
Passed

### Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, June 8, 1993**, at church.

**Elders Present:** Steve Boggs, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Nellie Morse, Bud Palmer, Jim Read, Dan Wright.

**Elders Excused:** Kevin Burtner

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Bill Rabjohn

The meeting was opened with prayer at 7:00 p.m.

### Elders spent 2 hours visiting

### New Business

#### Agenda for Open Forum

Purpose, four key objectives and the strategies to attain them.  
Report of elder visitation and recruiting help in reaching out in visitation.  
Backyard picnics, Sunday lunches and other evangelism ideas.  
Financial status, manse (now rented), rentals, pledging.  
Warmus' proposal.  
Questions / feedback. (especially on worship)

#### Mid-week Summer Activities

Encourage families to have weekly picnics in their own back yards for their neighbors instead of "Picnic in the Park".

#### Tarry & Talk

Monty will ask the deacons to sponsor a "Tarry and Talk"-like activity following the service during the summer.

#### Prayer & Fasting Proposal

The elders are challenged to pray and fast from Tuesday lunch through Wednesday breakfast or from Tuesday



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inner through Wednesday lunch.

Moved by Burnham to adjourn at 10:25PM  
 Passed

Duly Attested

James Read  
 Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, June 15, 1993**, at church.

**Elders Present:** Steve Boggs, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Nellie Morse, Bud Palmer, Jim Read, Dan Wright.

**Elders Excused:** Kevin Burtner

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:**

The meeting was opened with prayer at 7:00 p.m.

#### **Clerk's Report**

**Minutes:**  
 Moved by Palmer to accept the minutes of 5/18/93 as amended.  
 Seconded and Passed

Moved by Wright to accept the minutes of 6/8/93.  
 Seconded and Passed

#### **Correspondence:**

Letter of thanks from Jeff McLeod on behalf of the Gideons. The offering of \$116 will be used to continue to purchase Bibles.

Letter from Robert and Virginia Illi expressing their gratitude for the nurture and fond memories from their time at Parkminster. They are now attending Pearce Memorial Church.

Letter from Tom Doughty, chair of the organ committee. Tom submits his resignation as the chair of the organ committee and reports on progress in the restoration of the organ. The musical portion of the restoration and enhancement program is complete and there is some money in the organ fund to continue work. The designated money in the organ fund is not enough to complete all the planned work but we should continue to reserve this money for that purpose.  
 Moved by Evans to accept his resignation.  
 Seconded and Passed

Letter from Gary Walsh, pastor of Pearce Memorial Free Methodist Church requesting letters of transfer for Thomas E. and Mary C. Doughty, David and Sheila Harp, William and Shirley Harrington, Robert C. and Virginia H. Illi, and Sam and Dee Privitera.  
 Moved by Read that a letter of transfer be sent to Pearce Memorial Church for Thomas E. and Mary C. Doughty, David and Sheila Harp, William and Shirley Harrington, Robert C. and Virginia H. Illi, and Sam and Dee Privitera.  
 Seconded and Passed

Letter from Charles Doak, Clerk of the Presbytery of the Pacific reporting that David Jenkins has been ordained and has requested that we remove him from the roles of Parkminster Church.  
 Moved by Read that David Jenkins be removed from the roles of Parkminster Presbyterian Church.  
 Seconded and Passed

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Letter from Sarah Pettifer, clerk of Westminster Presbyterian Church requesting a letter of transfer for Patricia Lamb.  
 She is not on our roles, Monty will contact Westminster Church.

Letter from Bonnie Reynolds requesting "permission to retrieve band vests used at Parkminster when I was the director." She would like to use them at their new church in Florida.  
 Moved by Wright that Monty will let Bonnie know that the session of Parkminster is happy to donate the vests to her church in Florida.  
 Seconded and Passed

Note from Dwight Ferguson - he was here last week while we were out visiting - what should the session's relationship with COM be?  
 Monty will let him know that we appreciate his help and that we no longer require COM's oversight.

Letter from Josephine Mancini concerning morning worship.

- 1 The service starts too late and ends too late - should be 10:45 - 12:00.
- 2 We need 2 separate services - one contemporary and one traditional.
- 3 Announcements are too long and wordy.
- 4 The red ropes blocking off pews on the back anger some people.

Note from Peg Boggs - the worship service often runs late and this causes problems for our CE teachers. She offers some suggestions.

Anonymous note: "Get rid of the red ropes on the pews!"

Letter from the session of the United Presbyterian Church of Lyndonville indicating their support of the definitive guidance.

Letter from James Andrews, stated clerk of the General Assembly explaining that the Communication to the General Assembly form letter sent by many sessions across the nation will be filed but not placed before the General Assembly because Standing Rule 54 of the General Assembly precludes those who have regular access to the General Assembly from sending such "communications." Sessions must rather act through an overture originated through their Presbytery and then must send an "Overture Advocate" to the General Assembly to be present and speak.

Newsy, fundraising letter from Presbyterians for Renewal.

Letter from Presbytery - they are looking for office space.

Letter of thanks was received from the Synod of the Northeast. The letter does not give any specifics but says that our 1992 mission dollars "supported ministries of compassion ... countless lives were touched and changed in the name of Christ."

Kirkhaven's Spring 1993 newsletter.

May INFOPAK from presbytery.

May/June issue of the Nor'easter.

May issue of the Commitment Letter urging the session to study and adopt "Seeking to be Faithful Together: Guidelines for Presbyterians During Times of Disagreement", a document adopted by the General Assembly in 1992. Materials for adults and children are available.

#### **Ministry Reports**

##### **Christian Education**

Short of teachers for Sunday School and may not be able to hold classes for all children.  
 CE is considering regrouping the age groups to reduce the number of teachers needed.

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There has been difficulty with maintaining classes when the service runs late, some teachers will not teach in the Fall because of this.

#### Deacons

Written report dated June 1.  
Jellie will write a letter to affirm the hard work of the deacons.

#### Trustees

Jack's salary not paid on time due to cash shortage.

#### New Business

##### Director of Music

The session is leaning toward appointing Jeanne Houpt as the Director of Music (no longer temporary) (plus choir director and organist) and suggesting that a volunteer pianist plays while the choir performs. Bud Palmer and Monty Burnham will contact Cathy Leyland and Barbara Peak to get feedback "Is there a need to search for a Director of Music?"

#### Old Business

##### Elders

No news.

##### Warmus Proposal

The Warmus's and the elders will start to hand out more information and signing up people the Sunday after Parkminster Life goes out (6/28 or 7/5).

##### Open Forum 6/13/93

Discussions topics included: financial status, visitation, Warmus' proposal, Wednesday evening activities.

##### Summer Worship Format

We will continue to work to balance contemporary and traditional worship, attempting to satisfy the desires of those who want one, the other or both. There will be emphasis on maintaining our stated schedule.

Moved by Burnham to adjourn at 10:20PM  
Passed

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, July 13, 1993**, at church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Nellie Morse, Bud Palmer, Jim Read.

**Elders Excused:** Dan Wright

**Staff Present:** Rev. Monty Burnham (moderator)

#### Guests:

The meeting was opened with prayer at 7:00 p.m.

#### Visitation

George and Nellie stopped in on a nonmember and an active member.  
Monty and Paul made 6 stops to see past members and found 3 people at home.  
Laura, Bud and Jim made 9 stops at new residents homes finding 8 at home.

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Bill and Steve made 6 calls to new residents finding 4 at home.  
Kevin has made a couple of calls on his own over the past month.

The visitors will keep track of people that they feel should have a follow-up visit.

#### Ministry Reports

##### Christian Education

Short of teachers for Sunday School and may not be able to hold classes for all children.

#### Old Business

##### Director of Music

Barbara Peak, Cathy Leyland and Bud Palmer met with Jeanne and Hubert Houpt. In their meeting they found that the choir is a strong cohesive group. Jeanne expressed her desire to be the director of music, the organist and the choir director. They discussed ways to work through the difficulty of leading the choir and playing the organ at the same time and agreed that it is workable.

Moved by Burnham that we hire Jeanne Houpt to be director of music, organist and choir director at a salary of \$7,000 per year with 4 weeks of vacation. Further details of our agreement with Jeanne will be worked out by the personnel committee.  
Seconded and Passed

Moved by Boggs that we add a line item to the budget of \$320 to provide for substitutes while Jeanne Houpt is on vacation.  
Seconded and Passed

##### Proposal from Servants of Christ Church

Charles Brown, pastor of Servants of Christ Church has written a proposal to lease portions of the church for \$800 per month. They would use the East Hall for their Sunday Service, a Bible Class on Wednesday, and a youth Meeting on Friday. They will also need classroom space for Sunday School and a meeting room occasionally.

Monty, Kevin and George will work with Rev. Brown and consult with all other potentially effected groups in the church (Christian Ed., Preschool, Music School, etc.) Rev. Brown will attend next week's session meeting. George will investigate the local regulations regarding signage outside the church.

##### Negotiations with RPO

The RPO is still interested and will return to further check out the acoustics in the sanctuary. If we proceed with the RPO, we will need to move 6 additional rows of pews. (These could be used in the East Hall by the Servants of Christ Church).

Moved by Boggs to adjourn at 10:40PM  
Passed

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, July 20, 1993**, at church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Nellie Morse, Bud Palmer, Dan Wright.

**Elders Excused:** Jim Read

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Charles R. & Catherine Brown Jr. and Ken & Rosa Day (representing Servants of Christ)

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Church)

The meeting was opened with prayer at 7:00 p.m.

Moved by Burnham to appoint Laura Cockrell Clerk Pro Tem.  
Seconded and Passed

### Clerk's Report

#### Correspondence:

Letter from Marilyn Erickson submitting her resignation. She will drop her working hours to Thursday and Friday only starting the week of 8/2/93 and will continue this arrangement until 9/17 to provide for a smooth transition to a new secretary. Marilyn emphasizes that she is not leaving on unhappy terms - her relationship with staff and membership has been good. Her time at Parkminster has been a positive experience in her relationship with God but He is now leading her elsewhere.

Moved by Monty Burnham to accept Marilyn Erickson's resignation as church secretary.

Seconded and Passed

Moved by Dan Wright to authorize Monty to begin interviewing candidates for the secretary position.  
Seconded and Passed

Letter from Karl Matzke, the son of Jeanette Rebert. He would like to make a gift in memorial to Jeanette of a plant to be placed in the North Circle.  
Monty will contact Karl.

Letter from Linda & Carl Schultz asking to be removed from the roles.

Moved by Burtner to remove Linda & Carl Schultz from the roles of Parkminster Church.  
Seconded and Passed

Invitation to a dinner where Mrs. Helen Walton (widow of Sam Walton) will speak. The dinner will be held 10/4/93 at First Presbyterian Church in Pittsford. Reservation deadline is 9/15/93 or when all reservations are taken.

Letter from Greater Orleans United Evangelistic Crusade publicizing a crusade to be held at the Orleans County Jr. Fair Grounds from Sept. 12-16. John Wesley White will be the evangelist and the crusade is being presented in cooperation with the Billy Graham Evangelistic Association.

Letter from Barre Center Presbyterian Church in Albion NY stating that they will withhold giving to Genesee Valley Presbytery or the Synod of the Northeast until these bodies make a "genuine shift back to biblical and confessional standards in theology, emphasis and priorities..."

Cameron Community Ministries June newsletter.

Tribley's July Newsletter.

### New Business

#### Rental Agreement with Servants of Christ Church

Moved by Wright to authorize a Building Usage Task Force to work out the details of space usage between Parkminster Church and the Servants of Christ Church. The task force will consist of Kevin Burner (chair), George Evans, Monty Burnham, Bonnie Caton, and a representative from the Preschool Committee.  
Seconded and Passed

#### Fall Worship Schedule

Monty will invite representatives from Christian Education, Worship and Music and Youth to strategize the Fall Sunday morning worship schedule at a special session meeting scheduled for August 3. There will be no session meeting on August 17.

Moved by Burnham to adjourn at 10:40PM  
Passed

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Duly Attested

Laura Cockrell  
Clerk Pro Tem

*Laura Cockrell*  
*Dan Wright*

The Session of Parkminster Presbyterian Church met on Tuesday, July 20, 1993, at church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Nellie Morse, Bud Palmer, Dan Wright.

**Elders Excused:** Jim Read

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Charles R. & Catherine Brown Jr. and Ken & Rosa Day (representing Servants of Christ Church)

The meeting was opened with prayer at 7:00 p.m.

Moved by Burnham to appoint Laura Cockrell Clerk Pro Tem.  
Seconded and Passed

### Clerk's Report

#### Correspondence:

Letter from Marilyn Erickson submitting her resignation. She will drop her working hours to Thursday and Friday only starting the week of 8/2/93 and will continue this arrangement until 9/17 to provide for a smooth transition to a new secretary. Marilyn emphasizes that she is not leaving on unhappy terms - her relationship with staff and membership has been good. Her time at Parkminster has been a positive experience in her relationship with God but He is now leading her elsewhere.

Moved by Monty Burnham to accept Marilyn Erickson's resignation as church secretary.

Seconded and Passed

Moved by Dan Wright to authorize Monty to begin interviewing candidates for the secretary position.  
Seconded and Passed

Letter from Karl Matzke, the son of Jeanette Rebert. He would like to make a gift in memorial to Jeanette of a plant to be placed in the North Circle.  
Monty will contact Karl.

Letter from Linda & Carl Schultz asking to be removed from the roles.

Moved by Burtner to remove Linda & Carl Schultz from the roles of Parkminster Church.  
Seconded and Passed

Invitation to a dinner where Mrs. Helen Walton (widow of Sam Walton) will speak. The dinner will be held 10/4/93 at First Presbyterian Church in Pittsford. Reservation deadline is 9/15/93 or when all reservations are taken.

Letter from Greater Orleans United Evangelistic Crusade publicizing a crusade to be held at the Orleans County Jr. Fair Grounds from Sept. 12-16. John Wesley White will be the evangelist and the crusade is being presented in cooperation with the Billy Graham Evangelistic Association.

Letter from Barre Center Presbyterian Church in Albion NY stating that they will withhold giving to Genesee Valley Presbytery or the Synod of the Northeast until these bodies make a "genuine shift back to biblical and confessional standards in theology, emphasis and priorities..."

Cameron Community Ministries June newsletter.

Tribley's July Newsletter.

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**New Business****Rental Agreement with Servants of Christ Church**

Moved by Wright to authorize a Building Usage Task Force to work out the details of space usage between Parkminster Church and the Servants of Christ Church. The task force will consist of Kevin Burtner (chair), George Evans, Monty Burnham, Bonnie Caton, and a representative from the Preschool Committee.  
Seconded and Passed

**Fall Worship Schedule**

Monty will invite representatives from Christian Education, Worship and Music and Youth to strategize the Fall Sunday morning worship schedule at a special session meeting scheduled for August 3. There will be no session meeting on August 17.

Moved by Burnham to adjourn at 10:40PM

Passed

Duly Attested

Laura Cockrell  
Clerk Pro Tem

*Laura Cockrell* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, August 3, 1993**, at church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Bud Palmer, Dan Wright.

**Elders Excused:** Nellie Morse, Jim Read

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Barbara Peak, Alice Read, Becky Davis, Scott Caton, Peg Boggs, Ken Moore, Dave Beinetti, Hubert Houpt, Jeanne Houpt, Kate Fairbrother, Jack Cleveland.

The meeting was opened with prayer at 7:00 p.m.

Moved by Burnham to appoint Laura Cockrell Clerk Pro Tem.

Seconded and Passed

**Old Business****Fall Worship Schedule**

Reviewed Parkminster's Purpose/Mission And our key objectives to accomplish that purpose/mission. Input was given from various individuals; groups, and committees concerning the factors that effect each group in relation to the Sunday morning schedule. Several schedule ideas were presented and discussed, no one schedule will meet the needs of all parties. Next week a decision will be made for the Fall schedule to be implemented on September 12.

Moved by Palmer to adjourn at 9:58PM

Seconded and Passed

Duly Attested

Laura Cockrell  
Clerk Pro Tem

*Laura Cockrell* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, August 10, 1993**, at church.

**Elders Present:** Steve Boggs, Laura Cockrell, George Evans, Paul Gluchowski, Nellie Morse, Bud Palmer, Dan Wright.

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**Elders Excused:** Kevin Burtner, Bill Gent, Jim Read

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:**

The meeting was opened with prayer at 7:05 p.m.

Moved by Burnham to appoint Laura Cockrell Clerk Pro Tem.  
Seconded and Passed

**Clerk's Report****Correspondence:**

Note from Dom Mancini: He will distribute literature for Kirkhaven (at Kirkhaven's request) about their endowment fund unless we express some objection.

Letter from Jan & Paul Kennedy: They intend to move to Rochester to establish a family therapy / family life education ministry. They have connections with and intend to use the resources of the University of Rochester and are interested in utilizing office space at Parkminster.  
Monty will follow up with the Kennedy's.

From the July INFOPAK; an invitation to attend a seminar titled: Stewardship Training: Focus on Small Church Campaigns. Registration deadline is September 20<sup>th</sup>.

**Old Business****Fall Worship Schedule**

Moved by Boggs to adopt the following Sunday Morning Schedule:

9:00 - 9:30	Rehearsal of Informal Praise
9:30 - 10:20	Sunday School / Adult Education
10:20 - 10:45	Choir Rehearsal
10:30 - 10:45	Informal Praise and Prayer
10:45 - 11:00	Other
11:00 - 12:00	Worship Service
12:00	Fellowship

The worship service will be advertised as starting at 10:30 AM.

Seconded and Passed

**Prayer and Praise Service**

Becky Davis will begin a Prayer and Praise Service. This will be an informal time in the evening (maybe monthly) and outside musicians will be invited to participate. Becky will work out scheduling and details.

**Congregational Forum Agenda 9/12**

Items to present at the Congregational Forum:

How we arrived at our Fall schedule.  
Other information concerning rentals.  
Paul will work out an agenda for the meeting and recruit elders to help.

**Misc. Items for Future Meetings**

Monty will invite Ken Avery to come to our next meeting to share his ideas on a Visitation Stewardship Campaign.

The Preschool Committee and Staff (Sue Fuhrman, Judy Gluchowski and Laurie Burtner) will be asked to come to the September 14 session meeting to talk about the Preschool and its purpose.

**Congregational Meeting Agenda**

Moved by Palmer that trustees be authorized to make a contract such that Parkminster Presbyterian Church enter into a three-year arrangement with the Servants of Christ Church (SCC) of Rochester, NY; that the SCC



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ave non-exclusive use of our facilities (primarily the East Hall and two Sunday School rooms), for Sunday morning worship services and Sunday School classes. SCC will pay us \$800.00 per month, beginning October 1, 1993, or sooner if preparations are in order.  
nd that the Trustees of Parkminster Presbyterian Church be authorized to borrow up to \$6000 for the necessary renovations of the East Hall. \$3000 will be borrowed from the Servants of Christ Church, and the balance from one of our church members. The interest rate will be 6%. Principal and interest will be repaid in two years on a monthly payment plan.  
econded and Passed

Pulpit Coverage

Moved by Palmer that George Evans preach on October 10, 1993.  
econded and Passed

Moved by Palmer to adjourn at 11:05PM  
econded and Passed

Duly Attested

Laura Cockrell  
Clerk Pro Tem

*Laura Cockrell* *Rev. Monty Burnham*

The Congregation of Parkminster Presbyterian Church  
met on **Sunday, August 22, 1993**, at the church for a Corporation Meeting

The meeting was opened with prayer at 10:55 AM by Elder and Trustee Chair George Evans.

A quorum was declared at more than 37 people.

Rental Agreement With Servants of Christ Church

Moved by George Evans that Parkminster Presbyterian Church enter into a three-year arrangement with the Servants of Christ Church of Rochester, NY; that the SSC have non-exclusive use of our facilities primarily the East Hall and two Sunday School rooms, for Sunday morning worship services and Sunday School classes. SSC will pay us \$800.00 per month, beginning October 1, 1993, or sooner if preparations are in order.

Seconded and Passed (33 for, 17 against)

Loan(s) For Repairs to East Hall

Moved by George Evans that the Trustees of Parkminster Presbyterian Church be authorized to borrow up to \$6000 for the necessary renovations of the East Hall. \$3000 will be borrowed from the Servants of Christ Church, and the balance from one of our church members. The interest rate will be 6%. Principal and interest will be repaid in two years on a monthly payment plan.

Seconded

Move to Table by Skip Tait

Seconded and Passed (32 for, 7 against)

Moved by George Evans to adjourn at 11:50 AM.  
Seconded and Passed

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Congregation of Parkminster Presbyterian Church  
met on **Sunday, September 12, 1993**, at the church for a Corporation Meeting.

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The meeting was opened with prayer at 1:38 PM by Elder and Trustee Chair George Evans.

A quorum was declared at more than 37 people.

Resolution of Motion for Loan(s) For Repairs to East Hall Tabled at Last Meeting

Moved by George Evans that the Trustees of Parkminster Presbyterian Church be authorized to borrow up to \$6000 for the necessary renovations of the East Hall. \$3000 will be borrowed from the Servants of Christ Church, and the balance from one of our church members. The interest rate will be 6%. Principal and interest will be repaid in two years on a monthly payment plan.

Kevin Burtner presented the proposed contract with the Servants of Christ Church and detailed the repairs to the East Hall.

Motion Passed

Adjourned with prayer at 2:35 PM.

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, September 14, 1993**, at church.

Elders Present: Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Bill Gent, Nellie Morse, Bud Palmer, Dan Wright, Jim Read.

Elders Excused: Paul Gluchowski

Staff Present: Rev. Monty Burnham (moderator)

Guests:

The meeting was opened with prayer at 7:00 p.m.

Clerk's ReportMinutes:

Moved by Read to accept the Minutes of 6/15 as amended.  
Seconded and Passed

Moved by Read to accept the Minutes of 7/13 as amended.  
Seconded and Passed

Moved by Read to accept the Minutes of 7/20 as amended.  
Seconded and Passed

Moved by Read to accept the Minutes of 8/3.  
Seconded and Passed

Moved by Read to accept the Minutes of 8/10 as amended.  
Seconded and Passed

Correspondence:

Letter from Bethany Presbyterian Church requesting a letter of transfer for Peter and Helen Bonney.  
Moved by Read to send a letter of transfer for Peter and Helen Bonney to Bethany Presbyterian Church.

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seconded and Passed

letter from John and Farress Crombe asking to be removed from the membership roles.  
 Moved by Read to remove John and Farress Crombe from the roles of Parkminster Church.  
 seconded and Passed

letter from Frances Vandenberg submitting her resignation from deacons. She will soon be moving to Virginia.  
 Moved by Read to accept Frances Vandenberg resignation from deacons with thanks for her service.  
 seconded and Passed

letter from the Monroe County Department of Health confirming plans to run an Immunization Clinic at the church on October 22 from 9:00 AM to 5:00 PM. They will need access to the building from 8:00 AM to 5:30 PM for set up and clean up, 100 chairs, 10 tables, restrooms, and access to a telephone for use during an emergency.  
 Monty will assure that these details are covered.

letter from Rev. Bob Findlay inviting us to a forum on singles ministry September 18, 3:30 PM at First Presbyterian Church in Caledonia.

July Issue of the Commitment Letter - The Peacemaking Offering may be collected on World Communion Sunday, October 3. Several sample materials are enclosed and may be ordered.

Cameron Community Ministries August Newsletter

## Old Business

### Need for Session Koinonia

Session will meet for breakfasts on the second Saturday each month at Burnham's, 7:30 - 9:00 starting October 9.

### Need for Session/Deacon Koinonia

Elders / Deacons and spouses party 11/19.

## New Business

### Monitoring of Session Mission vs Activities

The objectives that session layed out in the spring and published in May/June PL will be publicized/celebrated during the coming Sunday morning services.

Session will continue to set aside one of the two monthly session meetings for visitation.

Nellie has a vision for outreach to the resident of Cedars of Chili.

### Stained Glass Window Series at Parkminster by RPO

Moved by Wright that the RPO will do a light classical concert at the church on October 29 at 7:30 PM at no charge (donations at the door). Parkminster will contribute to the advertising as described in the letter from the RPO and we will hold a reception in the Social Hall afterward.  
 seconded and Passed

### Praise and Prayer Service

The first meeting held 9/12 was successful despite the busy schedule of the day. Monty will encourage Becky Davis to continue with these meetings and steer her to better avoid overcrowding the calendar.  
 Moved by Burtner that Becky Davis (or others) be allowed to conduct a monthly (or less) Praise and Prayer Service.  
 seconded and Passed

## Ministry Reports

### Christian Education

Sunday School still has a few openings for teachers and assistants.

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## Support of Ministry Committee Reports

### Stewardship

"Power Purchasing" - purchase church supplies through the program.  
 Rummage sale will be a source of income.  
 Monty will draft a letter to the churches that covered our outreach budget in 1993.

### Trustees

We have just obtained a certificate of occupancy for the building.  
 George has a Stewardship letter that could be obtained inexpensively and distributed to the congregation.  
 Trustees will rearrange usage of the building to accommodate storage for Christian Education and an adequate space for AA.  
 Plans are in work for East Hall renovations.  
 Need to hire a sexton soon if we can afford it and can find the right person.  
 The trustees will create a strawman budget with changes from 1993 noted.

Moved by Palmer to adjourn at 10:00 PM  
 Seconded and Passed

Duly Attested

James Read  
 Clerk of Session

*James Read* *Burton Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, September 21, 1993**, at church.

Elders Present: Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Bud Palmer, Dan Wright, Jim Read.

Elders Excused: Nellie Morse

Staff Present: Rev. Monty Burnham (moderator)

### Guests:

The meeting was opened with prayer at 7:00 p.m.

### Visitation

#### Monty and Dan

Made a few good visits including the Bennets and the parents of Angelina and David.

#### Bud and Paul

Dropped in on a new resident and a couple of folks on the peripheral area of the church community.

#### Laura and Jim

Visited a student at Roberts and two families that had previous contact with the church.

#### Bill

Made contact with a family who may be interested in joining the inquirer's class.

## Old Business

### Servants of Christ Church / East Hall

We now have a signed 3 year contract with the Servants of Christ Church.  
 East Hall Renovations are under way and on schedule.

### 1994 Budget Process

Session will aim at distributing pledge cards on Thanksgiving with stewardship teaching by session members

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uring October's Sunday worship services.  
 Moved by Evans that Trustees will purchase and distribute the Stewardship Letter contingent on Rev. Burnham's approval of its content.  
 Seconded and Passed

#### Monitoring of Session Mission vs Activities

Small Groups and visitation are not taking off as yet. Christian education and the worship service are going well.

#### New Business

##### Request Received for Music

We have received notice of a bequest from Ealonnore Keller for the amount of \$2500 to be used for the church's music. We need to find good uses for these funds.

##### Jary Marshall's Request for Space

Jary is looking for a room to hold worship services for a few weeks. He suggests that the music room would be appropriate for his needs but it is not available. We will not pursue his request further.

##### Suggestion to Move to Bicameral System

Session will consider the advantages/disadvantages of moving to a bicameral system of government at our next meeting.

Moved by Palmer to adjourn at 10:20 PM  
 Seconded and Passed

Duly Attested

James Read  
 Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, October 12, 1993**, at Rev. Burnham's home, 77 Firestone Drive, Rochester.

**Elders Present:** Steve Boggs, Laura Cockrell, George Evans, Paul Gluchowski, Nellie Morse, Bud Palmer, Dan Wright, Jim Read.

**Elders Excused:** Kevin Burtner, Bill Gent,

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:**

The meeting was opened with prayer at 9:00 p.m.

#### Session Visitation

Nellie and George visited the Tarricone's and Matt Odmark.

Laura and Jim Visited the Harrison's.

Bud and Dan visited 5 or 6 new residents.

Paul and Bill visited Mark Lippencott.

Steve and Monty visited the Thayer's and a young couple looking for a church for their wedding (and maybe a church home).

#### Clerk's Report

##### Correspondence:

Proposal from Marilyn Warmus to advertise and sell encyclopedias to members and friends of Parkminster at a \$150 discount with proceeds (about \$200 per set) to go to Parkminster.

Moved by Read that the Warmus' be allowed to advertise encyclopedias for sale through the church (ie flyers

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handed out Sunday morning, PL, bulletin inserts) with proceeds going to Parkminster's operating budget.  
 Moved by Read that we send a letter of transfer for Loren and Martha Onthank to Pearce Free Methodist Church.  
 Seconded and Passed

Letter from the Onthank's requesting a letter of transfer to Pearce.  
 Moved by Read that we send a letter of transfer for Loren and Martha Onthank to Pearce Free Methodist Church.  
 Seconded and Passed

Moved by Palmer to adjourn at 10:04 PM  
 Seconded and Passed

Duly Attested

James Read  
 Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, October 19, 1993**, at church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Nellie Morse, Bud Palmer, Dan Wright, Jim Read.

**Elders Excused:**

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Judy Gluchowski, Laurie Burtner, Sue Fuhrman

The meeting was opened with prayer at 7:00 p.m.

#### Clerk's Report

##### Minutes:

Moved by Read to accept the Minutes of 9/14 as amended.  
 Seconded and Passed

Moved by Read to accept the Minutes of 9/21 as amended.  
 Seconded and Passed

##### Correspondence:

Letter from Rick Rogan, Young Life Area Director regarding our financial and people commitments to Young Life.

Letter from Ronald McDonald House requesting the opportunity to share their story with our congregation/committees.

Letter from Ron Sallade asking us for help in clearing the remaining \$30,800 debt in legal fees accrued in our complaint process against Genesee Valley Presbytery.

Brochure from Roberts Wesleyan College advertising upcoming cultural events. Grace Cummings is featured in two of these events.

Thank you note from the Servants of Christ Church.

Letter from Bev Evans regarding storage space for Christian Ed. Could we centralize Christian Ed. storage in the AA Room (101) and move AA elsewhere (ie 201).

#### New Business

##### Unicameral vs. Bicameral System

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Parkminster's bylaws specify a unicameral system and must be amended to make the change.  
 The Book of Order states that we can have a bicameral system and that trustees can be active members without being members of session. G10.0000 states the responsibilities of session.  
 Kevin believes that the jobs should be separate and that a trustee does not also have the time to be a good elder. He also has found interest among church members in a "trustee only" position.  
 Kevin will make a proposal for the change at our next business meeting.  
 The nominating committee will look for elder and trustee candidates explaining the present situation.

#### Preschool Leadership and Session Interface

The Preschool is anticipating the loss of several key leaders in June 1994. The committee is frustrated with their situation but is struggling to fill these positions from within the church membership as required by the preschool's charter.

#### November 94 Presbytery to be hosted by Parkminster?

We will pass on the opportunity rather than strain our resources.

#### 1994 Church Picnic

Plan for 6/26.

#### Pulpit Coverage

Moved by Burnham that Bill Gent will preach on November 28  
 Seconded and Passed

#### Joint Service with SCC and/or the Italian Congregation

Monty will investigate doing a joint service with the Servants of Christ and/or the Italian Congregation during the holiday season.

#### Ministry Reports

##### Stewardship

1993 budget status and projection: We are paying the bills but it's tight. Income is behind by about \$200 per week.

Campaign status: Monty and George will draft a letter to be sent to the entire congregation. Bill, Bud and \_\_\_ will make a testimony during the next three services.

1994 budget first draft will be the same as our 1993 budget that was developed half way through the year.

##### Special Offerings

Moved by Morse that the Thanksgiving offering be designated for deacons.  
 Seconded and Passed

Moved by Read that the Christmas offering be designated for outreach.  
 Seconded and Passed

#### Old Business

Proposal from Marilyn Warmus to advertise and sell encyclopedias to members and friends of Parkminster at a \$150 discount with proceeds (about \$200 per set) to go to Parkminster.

Moved by Read that the Warmus' be allowed to expand the Power Purchasing program to include encyclopedias with proceeds going to Parkminster's operating budget.  
 (Motion was tabled at our last meeting.)  
 Seconded and Passed

#### Organ Committee

Moved by Cockrell that Tom Doughty transfer the organ committee records and finances to Mike Kuyt.  
 Seconded and Passed

#### Nominating Committee

Looking for 5 deacons, some elders, 3 trustees.  
 Session will support Christian Education in their search for a co-chair.

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#### Praise and Prayer Services

Proposed Dates: 11/7, 1/9, 3/6, 5/1

#### Session Breakfasts

Proposed Dates: 11/3, 12/11, 1/8, 2/12

#### Elder, Deacon, Staff and Spouse Party

Scheduled for 11/19 Paul, Dan and Monty will finalize plans.

#### Session Meeting Dates

Proposed Dates: 11/9, 11/16

Moved by Palmer to adjourn at 10:00 PM

Seconded and Passed

Duly Attested

James Read  
 Clerk of Session

*James Read* *Rev. Charles H. Roberts*

EXAMINED AND APPROVED

date 11/7/93

with 1 Examinations listed

*Rev. Charles H. Roberts*

Presbytery Genesee Valley

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The Session of Parkminster Presbyterian Church met on **Tuesday, November 9, 1993**, at church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Nellie Morse, Bud Palmer, Dan Wright, Jim Read.

**Elders Excused:** Bill Gent

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:**

The meeting was opened with prayer at 7:00 PM

#### Visitation

Jim and Dan visited Lettie Hursh

Monty and Bud visited Paul and Cindy Burdick and Ted and Cathy Farcasin

Laura and Steve found no-one home.

Paul and Kevin met with the Fairbrothers

#### Old Business

##### Unicameral vs. Bicameral System

Moved by Burtner to move to a bicameral system.

Seconded and Passed

Moved by Burtner to call a special congregational meeting 12/5 at noon to vote on the revised by-laws to make the change to a bicameral system.

Seconded and Passed

Moved by Wright to adjourn at 10:55 pm

Seconded and Passed

The meeting was closed with prayer.

The meeting was closed with prayer.

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, November 16, 1993**, at church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Dan Wright, Jim Read.

**Elders Excused:** Nellie Morse, Bud Palmer

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:**

The meeting was opened with prayer at 7:00 PM

**Clerk's Report**

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Meeting Minutes

Moved by Cockrell to accept the Minutes of 10/12.  
Seconded and Passed

Moved by Cockrell to accept the Minutes of 10/19 as amended.  
Seconded and Passed

Moved by Wright to accept the Minutes of 11/9 as amended.  
Seconded and Passed

Correspondence

Letter from Rev. Fritz Longabaugh and Charles Botsford (Chair of the Edgerton Committee) informing us that the Edgerton Ministry Project is now operating, requesting our financial, material and personal assistance, and offering to meet with session and/or other committees of the church to share information about the ministry.

Letter from Paul and Janet Kennedy regarding their proposal of a counseling/family life education office at Parkminster. They are investigating models for how counseling offices located at churches are administered per Rev. Burnham's suggestion. They would like to meet with session during one of our Jan. or Feb., 1994 meetings to discuss the results of their research.

Letter from Everett Sahrbeck, pastor of the First Presbyterian Church of Springfield requesting that Matthew A. and Karen L. Kellette be removed from the associate member role of Parkminster.  
Moved by Read to remove Matthew A. and Karen L. Kellette from the associate member role.  
Seconded and Passed

Letter from Grace Dennison requesting a letter of transfer to Rochester Christian Reformed Church.  
Moved by Read to send a letter of transfer to Rochester Christian Reform Church, Rochester, NY for Grace Dennison.  
Seconded and Passed

Letter from Gates Presbyterian Church requesting a letter of transfer for the Thurlings.  
Moved by Read to send a letter of transfer to Gates Presbyterian Church, Gates NY for Robert J. and Jan Thurling.  
Seconded and Passed

Letter from Jane Wilcox of the GVP Youth Committee requesting nominations for the position of Youth Advisory Delegates to Synod and General Assembly. Nominations must be received by 12/13.

Letter from Congregational Ministries Division, Theological Education Fund requesting that Parkminster donate 1% of its operating budget to the Theological Education Fund. Considerable informational and motivational literature is included.

Cameron Community Ministries October 1993 newsletter.

Presbytery of Genesee Valley 10/93 Infopak.

Hard Drive for Computer

Moved by Read to spend no more than \$300 to purchase a hard drive.  
Seconded and Passed

Committee Reports

Deacons - 11/2  
Outreach - 11/16

Nominating Committee - 11/16

Rose Pinneo distributed a presentation of the 1992 and 1993 budgets along with a summary of promised

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support from other churches. The Outreach committee has been updating the congregation on our missionaries through the prayer vigil. PL, bulletin boards and other displays in the church. Nearly \$7,835 has been raised through various activities including the service auction, cake sales and special offerings. The results of the 1992/1993 comparison, adjusted by removing 1993 items intentionally not subscribed through Outreach in 1992 shows that more money was raised in 1993 - truly a sign of God's intervention!

Personnel Committee - Personnel Manual Draft is complete and will be reviewed at the next business meeting

Stewardship Committee - Letters are out and commitments will be received this Sunday.

Trustees - see New Business

Old BusinessUnicameral vs. Bicameral System

Moved by Gent to bring the revised By-Laws to the congregation for vote.  
Seconded and Passed

Paul and Janet Kennedy Request

They will meet with us in Jan or Feb to present a proposal of a counseling/family life education office at Parkminster. Monty will request a written description of their service and operation thereof prior to their visit.

New BusinessYouth Scholarship Fund

There is a \$10,000 (approx) fund in the care of the deacons. They would like to invest the money in (a) mutual fund(s) in order to earn a better return on the money. Trustees and deacons will proceed.

Planning for Open Forum

Monty will lead the forum. This forum will focus on listening to ideas/thoughts/questions from the congregation.

Sanctity of Life Sunday, 1/16/94

Moved by Gent that there will be a special Sanctity of Life offering on 1/16/94, proceeds to go to the Crisis Pregnancy Center.  
Seconded and Passed

Session Meeting Schedule

There will be no session meeting on 12/21; the 12/14 meeting will be the business meeting.

Interview Candidates for Membership

Moved by Boggs to accept Becky Davis, Noreen Radcliff, Kathy Rucinski, and Rick and Kallah Vandermuellen into membership at Parkminster.  
Seconded and Passed

Moved by Read that a Commission composed of Jim Read and Dan Wright with authority to receive them into membership will interview Paul and Elsa Craig for membership into Parkminster.  
Seconded and Passed

Moved by Wright to adjourn at 10:20 pm  
Seconded and Passed  
The meeting was closed with prayer.  
The meeting was closed with prayer.

Duly Attested

James Read  
Clerk of Session

*James Read*  
*Rev. Monty B. Zurlan*

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The Corporation of Parkminster Presbyterian Church met on Sunday, December 5, 1993, at the church for a Corporation Meeting.

The meeting was opened with prayer at 12:25 PM by Elder and Trustee Chair George Evans.

A quorum was declared at more than 38 people.

Amend Bylaws to Change from a Unicameral System to a Bicameral System

Moved by George Evans that Parkminster Presbyterian Church adopt the revised by-laws as presented here.

Of significant note contained in these by-laws will be a change concerning the responsibilities of Elders and Trustees, from the present Unicameral system to a Bicameral system.

Seconded and Passed unanimously.

BY-LAWS OF PARKMINSTER PRESBYTERIAN CHURCH

ARTICLE I.

Relationship

As a congregation of the Presbyterian Church (U.S.A.), we hereby declare our acceptance of: The government, directory of worship and rules of discipline, as set forth in the Book of Order of the Presbyterian Church (U.S.A.), and New York State civil law as it applies to religious organizations.

ARTICLE II.

Officers

The officers of the congregation shall be subordinate to the Session (consisting of not less than 9 nor more than 15 elders in multiples of three) per the constitution of the Presbyterian Church (U.S.A.), and shall be as follows: a corporation chairperson and alternate, to be trustees or trustee/elders; a corporation clerk and alternate; a financial secretary and alternate; a treasurer and alternate; a board of Trustees, consisting of three members changeable in multiples of three at the annual corporation meeting or special congregational meeting called for that purpose, who may or may not be Elders of the church; a board of Deacons, consisting of not less than 9 nor more than 18 members.

ARTICLE III.

Trustee Duties / Powers

The trustees are to be nominated by the nominating committee and elected at the annual congregational meeting or any other congregational meeting called for that expressed purpose. The powers and terms of office of the trustee board are set forth in the Book of Order. Any duties added to the responsibilities of the board of Trustees may be added only by specific action of the Session, and must comply with the Book of Order and New York State civic law as applied to religious organizations.

Duties added to Trustee responsibilities are:

- 1) Shall audit all bills against the congregation, and authorize their payment by the treasurer, and shall authorize no expenditure for any purpose not included in the budget as adopted by the Session, for a sum in excess of \$1,500.00 without authorization of the session.
- 2) Shall execute session approved tenant agreements.
- 3) Shall supervise the work of the Financial Secretary, Corporation Treasurer, Corporate Clerk, Sexton and

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other volunteers involved in the care and upkeep of the building and grounds.

ARTICLE IV.

Duties of Officers

The clerk shall keep correct minutes of the proceedings at all business meetings of the Congregation, and shall record the same in a suitable book provided for such purpose and see that meetings of Congregation are properly called, and the proper announcements of the same given, as herein provided; he/she shall notify all persons elected to office by the Congregation, and furnish them with a copy of the minutes of any action of the Congregation affecting the administration of their duties.

The Financial Secretary -

- (a) Shall, at the close of each service, record the offerings;
- (b) Shall record any other funds belonging to the Congregation;
- (c) Shall keep a record of all receipts and render statements annually to all members of the Congregation, and quarterly to those members in arrears.
- (d) Shall supply all members and others who wish to contribute with weekly offering envelopes;
- (e) Shall immediately turn over to the Treasurer all funds received, and take a receipt from the Treasurer for the same.

The Treasurer shall be custodian of all moneys belonging to the Congregation, and shall insure their deposit in such bank as directed by the Session which accounts shall be subject to checks signed by the Treasurer or in his absence the alternate, or the Corporate Chairperson or Alternate and such other officer as is authorized by the Board of Trustees.

ARTICLE V.

Committees

The Congregation shall elect an auditing committee of 3 or more members of the Congregation, whose duty it shall be to examine the records, papers and books of the Treasurer and Treasurers of all Church committees, and to report upon the condition and accuracy of the same to the board of Trustees and the Session annually. Also, a report of the Auditing Committee activities and findings will be submitted for publication in the annual report.

ARTICLE VI.

These By-Laws shall supersede and revoke all former By-Laws or Constitution of the Congregation.

ARTICLE VII.

Amendments

These By-Laws may be amended by a majority vote of members present at any annual meeting or at any special Congregational meeting, provided notice of such proposed amendment has been given in the announcement of such meeting.

Adjourned with prayer at 12:45 PM

Duly Attested

James Read  
Clerk of Corporation

*James Read* *George Evans*

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The Session of Parkminster Presbyterian Church met on **Tuesday, December 14, 1993**, at church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Bud Palmer, Jim Read, Dan Wright.

**Elders Excused:** Nellie Morse

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:**

The meeting was opened with prayer at 7:00 PM

#### **Clerk's Report**

##### Meeting Minutes

Moved by Jim Read to accept the Minutes of 11/16 as amended.  
Seconded and Passed

##### Correspondence

Moved by Jim Read to send a letter of transfer to Rochester Christian Reform Church for David and Deborah McClurg.  
Seconded and Passed

Moved by Jim Read to remove Andrew and Dina Palmer from the roles of Parkminster.  
Seconded and Passed

Moved by Jim Read to send a letter of transfer to Pearce Memorial Church for Bob and Lois DeLapp.  
Seconded and Passed

Dom Mancini has been nominated as a principal commissioner to General Assembly.

Suggestion from someone that Parkminster sponsor Dr. Dobson's "Dr. Dobson Answers Your Questions" in a local newspaper.

Letter from Cameron Community Ministries updating us on their activities.

Presbytery of Genesee Valley 11/93 Infopak.

#### Committee Reports

##### Trustees

78 pledges totaling \$171,656 which is not unusual for this point in the process.

Last year's total was 110 pledges totaling \$217,000.

Paul Gluchowski will obtain the names of those who pledged last year but have not yet pledged this year and organize the session members' calling each of them.

Monty Burnham will draft a letter to the 40 members who have not pledged for the last two years and Jim Read will review it.

##### Personnel Committee

Session Review of the Personnel Manual.

Moved by Laura Cockrell to adopt the proposed Personnel Manual as amended and with the exception of sections 1.0 and 4.1.1.

Seconded and Passed

##### Christian Education Committee

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Looking for new ideas for organizing and carrying out Christian Education

##### Nominating Committee

Still need 3 elders, 2 trustees and 2 deacons

##### Outreach Committee

Moved by Monty Burnham that Parkminster have a "Celebrating Our Purpose Sunday" on Feb. 20 to include a pulpit message from Janet and Ernie Belajthay and Garrison Roberts and a potluck lunch.  
Seconded and Passed

##### Old Business

##### Read and Wright Commission

Jim Read and Dan Wright met with the Craig's on 11/18. At the meeting Jim Read moved to accept Paul and Elsa Craig into membership at Parkminster Church. The motion was seconded and passed.

##### Gift From the Servants of Christ Church

Will go into the general fund.

##### PreSchool and Music School Needs

Laura shared the Twelve Keys results with the Preschool and suggested where they could mesh in. We need to pray for the Preschool as they continue to look for new leadership.

##### Ownership of Church's Objectives as Reflected in Goal Setting for 1994

There is general buy-in to our goals as reflected in the feedback sheets included with the pledge cards.

##### Laurie Burtner's Letter and Review of Open Forum 12/12

The session had a lengthy and impassioned discussion concerning the spiritual health of our members. We discussed the need for a positive attitude towards our leadership, more open communications and some specific issues with Monty. Session members expressed support for Monty along with their concerns. Bill Gent urged each session member to pray for people that they know are unhappy and then take appropriate, Spirit-lead action (ie meet with them).  
Bill Gent will follow up with Laurie.

##### New Business

##### January Schedule

Moved by Boggs to adopt the following schedule of events for January, 1994.  
Seconded and Passed

Thursday, January 6	Session Business Meeting
Saturday, January 8	Session Koinonia Breakfast
Tuesday, January 11	Session Business Meeting
Sunday, January 23	Congregational Lunch, Annual Meeting
Monday, January 24	Deacon Training conducted by pastor
Tuesday, January 25	Elder Training conducted by pastor
Thursday, January 27	Dinner Meeting and Session Examination of New Elders and Deacons
Friday, January 28	Higher Ground Concert
Sunday, January 30	Ordination/Installation Service for Deacons and Elders

##### Jack's Debt

Moved by Palmer to give up to \$417 to Jack Cleveland to pay off the balance of his loan to St. Pius by 12/17.  
Seconded and Passed

##### Feb 19 Invitation to Monty

The Susquehanna Valley Presbytery has invited Monty to speak at a Presbytery wide dialog on the Bible and



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Homosexuality on 1/19/94. Monty will decline the opportunity.

Activation of Worship and Music Leadership Team

The 1/9/94 Praise and Prayer service has been cancelled so that we can evaluate our backing of the events.

Membership Roles

Do nothing at this time. We will probably not pay per capita again next year so there is greater risk to cleaning the roles then there is benefit.

Moved by Wright to adjourn at 11:10 pm

Seconded and Passed

The meeting was closed with prayer.

The meeting was closed with prayer.

Duly Attested

James Read  
Clerk of Session

THIS SPACE INTENTIONALLY LEFT BLANK

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**Annual Report of Parkminster's  
Committees and Organizations**

January 1994

**Audit Committee**

This year the Audit Committee audited the books of the Church Treasurer, the Nursery School, and the Music School. Reports were prepared for the Trustees.

Respectfully submitted,  
Tom Fairbrother

**Members:**

Tom Fairbrother  
Greg Hauser  
Moody Johnson

**Boy Scout Troop #258**

This has been another successful year for Boy Scout Troop #258. With 35 scouts in the troop, the largest in its history, we are blessed with a strong leadership core that assists the boys in learning new skills, earning numerous merit badges, and advancing in rank. This culminated in awarding the rank of Eagle Scout to David Kuhlkin and Alex Lewis at an Eagle Court of Honor held in the Church Sanctuary on November 13, 1993. The Troop was involved in a variety of service projects which included: scouting for food, raking leaves at the Church, and performing build-it, fix-it, clean-it projects in several of the scouts home church. Monthly weekend campouts were highlighted by a winter weekend at Covenant Acres in the Southern Tier Region. The sledding, ice-skating, hockey, cross country skiing, and snow olympics were enjoyed by everyone. Summer Camp was an enjoyable treat as we ventured to Murphy's Point Provincial Park in Canada. Not only was it a great camping experience, but we did it without any rain. In October, the father/son campout was a four day trip to Gettysburg National Park.

I continue to be blessed with strong adult leadership. With the number of scouts in the troop, our junior scouts are lead by Assistant ScoutMasters Ken Moore and Val Kalwas, and our seniors are lead by Assistant ScoutMasters Scott McClurg, Mark Higgins, Ron Reinhart. John Young continues to toil brilliantly as our Advancement Chairman. A lot of our success however must be attributed to a superb committee under the outstanding leadership of Bob Illi. Whether it is scouting for food, selling popcorn, tickets to the roast beef dinner, coordinating bottle drives, overseeing our financial status, they assume these tasks and allow leaders to concentrate on working with the boys. We continue to see the troop as an outreach to the church and I am pleased with the Christian influence exhibited by each of the leaders.

I would like to take this opportunity to thank the leaders and the members of Parkminster Church for the use of its facilities for our meetings and especially for the support of our various programs.

Respectfully Submitted

David P. Harp, ScoutMaster

**Officers:**

Dave Harp, ScoutMaster  
Ron Reinhart, Assistant ScoutMaster  
Scott McClurg, Assistant ScoutMaster  
Ken Moore, Assistant ScoutMaster  
Val Kalwas, Assistant ScoutMaster  
Mark Higgins, Assistant ScoutMaster  
John Young, Advancement Chairman  
Walt Priestley, District Commissioner  
Bob Illi, Committee Chairman

### Brownie Girl Scout Troop #243

The 1993 theme for the Girl Scouts of the Genesee Valley was "Full Speed Ahead." That theme well describes this past year. We were able to complete several Try-Its this past year. A Try-It is a group of related activities the girls "try" by doing. The first Try-It completed was on Safety. The highlight of the project was a visit to an emergency squad and fire station. Our next Try-It, Manners, gave everyone the opportunity to work in a pretend restaurant, complete with waitresses, menus, and customers. For the Puppets, Plays and Dolls Try-It we presented a Readers' Theatre program for families. About half the troop attended Day Camp where they completed the Movers Try-It. Lastly, we participated in the Gates-Chili Division Camporee '93 at Camp Pinewood. The fact that our troop is comprised of first and second graders did not deter us from going camping!

To support all these activities, our troop participated in the annual Cookie Sale. The girls did extremely well by selling over 1,000 boxes of cookies!

The 1994 theme is "Make It Happen." We can assure you that these nine girls will do everything in their power to do just that. They have just completed a Try-It called Caring and Sharing. Soon they will begin the Dancercise Try-It. That unit will be followed by Careers. Scattered among these units will be a sledding party, two trips to the Rochester Museum and Science Center, and a Camp-In at the Strassenburgh Planetarium. If you have any doubts as to the possibility of "making this happen," as Troop #243 "goes full speed ahead," please check us out on Thursday evenings at 6:30 in Room 114, or say "Hello" on Girl Scout Sunday.

Respectfully submitted,  
Barb Mosher

Co-Leaders:  
Barb Mosher  
Lisa Smith  
Laurie King

Troop Committee:  
Sharon Merritt  
Susan Gonyo  
Janet Quick

### Chancel Ministry

Our weekly job is to see that God be glorified by flowers on the chancel, whether it be a fresh floral arrangement or silk. We also have been trying to be caring in seeing that the chancel in the chapel is occasionally given some attention. Our busiest times are Christmas, Palm Sunday, Easter, and Thanksgiving. We are very grateful to the congregation whenever flowers are ordered to be used for the enhancement of our worship.

We have struggled this year in deciding whether to continue the weekly floral arrangement sign-up. Last year, just under 50 of the weeks were signed up for. Fortunately, in the beginning of the year, we were able to purchase supplies to create several silk arrangements that we use in place of a fresh arrangement. We've also struggled with the lack of chancel members.

Our activities for the coming year are much the same. We would encourage anyone with an interest to please inquire about joining our committee. Please pray about whether we should be continuing with the weekly fresh flower arrangements. Your input would be greatly appreciated.

Respectfully submitted,  
Laurie Burtner

Members:  
Deb Brown  
Laurie Burtner  
Mary Jane Galton  
Sabrina Jankowski  
Gerri Schulenklopper  
Jean Sextone

### Christian Education Committee

The committee spent much time recruiting teachers and other staff for the Sunday School hour and extended time for nursery through the adult classes. Classes were re-organized and some rooms changed to accommodate class sizes and sharing of rooms with other groups. Bibles were presented to children finishing first grade. Nellie Morse organized and set up a resource room to make materials more accessible to teachers. She organized an all teacher breakfast in October as a fall orientation for teachers and other staff. Janet and Ernie Balajthy, the adult education coordinators, organized and staffed the adult Sunday School classes. There were several choices of classes each semester. Scott Caton was interim coordinator while Janet and Ernie were away on their mission trip from August through December.

Goals for 1994:

- To work toward having enough teachers to divide more Sunday School classes when attendance warrants division into smaller classes.
- To use our youth more consistently as teachers and helpers for the preschool and elementary classes.
- To have new persons join this committee.

Respectfully submitted,  
Kate Fairbrother, Chairperson

Members:  
Ernie Balajthy  
Peg Boggs  
Bonnie Caton, S.S. Superintendent until 4/93  
Nellie Morse, S.S. Superintendent from 9/93  
Paul Gluchowski, Session Representative

### Deacons

This year the focus of the board was directed toward strengthening our mission by emphasizing the mission of the Deacons and the mission of each sub-committee. By developing an awareness of the responsibilities of the Deacons, we became more able to make decisions without waiting for the monthly meetings. This enabled the monthly meetings to be more productive and to concentrate on the core responsibilities of the mission. We appreciate the support received from the congregation at large serving each other. We also appreciate your support of the food cupboard, special offerings, receptions, brunches, meal service, tarry and talk, greeters, and other demonstrations of mutual sharing and caring.

Respectfully submitted,  
Tom Fairbrother, Moderator

Officers:  
Doris Barrows, Vice Moderators  
Debby Candelora, Secretary  
Horst Kuehn, Treasurer

Members:

Doris Barrows	Shirley Miller
Debby Candelora	Jay Peak
Leo Colegrove	Elaine Reiss
Tom Fairbrother	Skip Tait
Joyce Felluca	Sherry Thomas
Horst Kuehn	Sam Ushe
Josephine Mancini	

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### Herman W. King Memorial Library

We continue to receive donations of interesting books to add to our current collection. During this past year, we have processed this material and found room on our shelves for these new additions. We have organized the children's section, eliminated some books, and hopefully made it more attractive for the young people. On our magazine rack, we place material that comes from all sorts of missions and ministries as well as Christian magazines. This reading keeps us up to date on the latest facts and concerns regarding our denomination and the church in the world. We have subscriptions to Today's Christian Woman and Guideposts.

This is your library. Take time to search out what may be of help to you in your walk with the Lord. We will continue to make room for more of what you wish to share with us in 1994.

Respectfully submitted,  
Mary Jane Galton

Librarians:  
Mary Jane Galton, Gerri Schlenklopper

### Hospitality And Good News

25 members have been calling on the visitors to our Sunday Services. In response to the visitors filling out the Registration Forms and/or the Friendship Folder during the service, our members have been calling on the visitors at their homes to welcome them and present them with a Parkminster Life.

Michael and Sharon Weber presented us with another delicious "Pig Roast" at our annual church picnic. This year we had the pleasure of sharing this event with the Italian Christian Fellowship. It was a fun time at Mendon Ponds Park with sports, games, swimming, and socializing.

A major highlight of the year was the Thanksgiving Service. The members of the Servants of Christ Church and the Italian Christian Fellowship joined Parkminster in the sharing of what Jesus Christ has given to their lives.

We are appreciative for Pastor Monty's help in supporting our committee's activities this year.

Respectfully submitted,  
Bud Palmer and Bill Rabjohn, Co-Chairpersons

### Junior Church

During the first half of 1993, Junior Church met monthly with the exception of May and June when we met twice per month. During the fall of 1993 we met twice per month. The fall 1993 activities have focused on subjects of interest to young people, and of concern to us as parents such as evolution, Christ's birth, Noah's Ark, and the authenticity of the Bible. We spent one Sunday worship service making cookies for the Open Door Mission. During the first half of 1993, the activities included grades 3 through 6. Because of the restructuring of the Sunday School program for the Juniors, the fall program included only grades 4 and 5. Thanks to the many parents who helped make this program possible and meaningful to our youth during the first half of the year by assisting with the activities. Beginning with the Fall program, Sheryl Beauchemin has been an integral part of the program, both in the planning and the leading of the activities.

We have been able to meet the goal of increasing the number of Sundays per month that Junior Church activities occur. We have not requested the involvement of the parents during the Fall 1993 program but will accept any who were interested in helping. We have not been able to provide a wider range of activities as we would like but this has been offset in part by the musical and dramatic activities that are becoming more and more a part of the worship service. This has provided a wonderful outlet for the youth to express their love for God.

Our goals for 1994 are: 1) to (with additional parental assistance) extend the Junior Church activities to Grades 2 and 3; 2) to broaden the types of worship and learning activities; and 3) to better coordinate where possible, the subjects of Junior Church activities with the subjects covered in the Sunday School.

Respectfully submitted  
Ken Avery

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### Keenagers (Retirees)

1993 has been a good year of fellowship among the retirees as we met for lunch monthly at the church or went on a planned trip. Among the activities were as follows: hearing the Spangenberg and their musical team, going to Niagara Falls, having lunch at the Loafin' Tree Restaurant and seeing Letchworth Park, visiting the Coast Guard Station on Lake Ontario, hearing Sheriff Ramsperger speak on personal protection, and enjoying a special Christmas program with music by Becky Davis, Jeanne Houpt and Wendy Burnham. We scheduled special craft days to produce articles sold at two bake sales for the benefit of Outreach. Average Attendance: 20

Respectfully submitted,  
Rose Pinneo

Committee members:  
Rose Pinneo  
Penny Pinneo  
Elaine Reiss  
Jackie Dembitsky  
Edith Williams

### Martha Circle

All women of the church are invited to meet with us the second Tuesday of each month at 11 A.M. We begin with devotions and enjoy fellowship over our lunch and possible project.

This past year some of our circle members assisted at the Balajthy luncheon and the fall rummage sale. We continue each month to collect our pennies for postage to the Nigerian Hospital where Penny Pinneo worked for many years.

We trust that the Lord will guide us in 1994 to serve in the church and in the community.

Respectfully submitted,  
Marjorie Palmer

Officer:  
Irene Bly, Secretary/Treasurer

### Membership and Attendance Statistics

Membership figures for 1993 are as follows:

	Active Members	Inactive Members
Membership 1/1/93	368	49
New members received	+9	0
Members deceased	-6	0
Members transferred	-36	-3
Members dropped	-7	-2
Members inactivated	0	0
<b>Membership 12/31/93</b>	<b>328</b>	<b>44</b>

In 1993, Arthur Dean, Elinore Keller, Catherine McMahon, Margaret Pollock, Jeanette Rebert, and Chester Stadler were called from this church to the presence of God.

One infant baptism was performed and 5 marriages were celebrated.

Average attendance at Sunday worship services for 1989-1993:

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	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1989	239	279	266	239	230	222	198	186	232	233	232	255
1990	241	238	256	263	237	217	186	174	216	236	235	244
1991	241	252	253	223	237	208	151	178	201	207	203	219
1992	216	202	155	193	181	172	134	130	179	164	164	134
1993	178	152	175	211	148	125	163	127	146	165	162	152

Respectfully submitted,  
Deb Brown

### Music and Worship

During the past year, our services of worship have continued to be characterized by a trend which began in the latter part of 1992, the keynote of which is diversity. In the area of music and drama, as well as in other forms of the creative expressions of our faith, we have been led into new paths of worship and inspiration, while preserving the dignity of the more traditional service.

The musical content of our service represents a wide variety of styles and media, allowing for differences in background and taste within a diverse congregation. In order to provide for maximum participation on the part of guest artists from such sources as the Rochester Philharmonic, the Eastman School of Music, and our own music school staff, as well as by vocalists and instrumentalists within the church membership, a dual track system has been initiated. The prelude spot, which formerly consisted only of organ solos, is customarily available for other instrumentalists, allowing for more variety and flexibility. Anthems and offertories continue to be scheduled in advance. The system permits both short and long range planning suitable to the schedules and capabilities of those involved.

Essential to the establishment of a good music program in the church is the discovery and development of gifts within the Body among all age groups. This has been a primary focus of our operations during the past year. Part of our plan is to continue this process, as well as to encourage participation by guest musicians and to provide a place of welcome for them within our church family. We are grateful for the devoted ministry of Becky Davis in this area, as well as for her expert training and direction of the church's orchestra.

Also to be commended are Dave Beinetti and those serving with him in the praise group, whose faithfulness and dedication, along with that of the choir, give added life to the spirit of worship on Sunday mornings. Another new venture has been the bimonthly Sunday evening praise service led by Becky Davis and a corps of instrumental musicians.

Highlights of the year include the Holy Week services, particularly the Good Friday offerings of music in the classical tradition provided by a team of gifted instrumentalists. Of particular note during the fall was the Stained Glass concert by the RPO, consisting of an all Mozart program, held in our sanctuary.

As this is written, preparations are under way for the Christmas Eve service, under the capable direction of Wendy Burnham, which will incorporate a variety of talents within the church family, including music, drama and dance.

A leadership core group is presently being organized to consider plans for 1994. Suggestions from the congregation are welcome and should be submitted to the pastor or the music director.

Respectfully submitted,  
Jeanne Houpt

### Music School

Parkminster Music School is alive and doing very well. Since our beginnings in 1976 we have grown to our current size, 91 strong - 76 students, 12 teachers, and 3 administrators. Did you know that Jeanne Houpt has been with us from the beginning? Thank you, Jeanne, for everything! 1993 was a very good year. The student recital at the Presbyterian Home on February 17 was very well received. We look forward to going back again. Our fall and spring recitals showed the talent that is in this school and how the students are progressing and growing up quickly. Unfortunately, this year the Summer Music Camp and the Teacher Recital to benefit the school did not materialize as hoped.

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A year end highlight for Terry Bacon, one of our saxophone instructors, was his invitation to play at the White House at the lighting of the National Christmas Tree. Congratulations! We continue to be blessed with talent and look forward to a good 1994.

Respectfully submitted,  
John Macksamie, Co-Director

Officers:  
John and Debi Macksamie, Co-Directors  
Carol Newman

Staff:  
Terry Bacon, Saxophone  
Barbara Bongiovanni, Clarinet  
Nan Gullo, Piano/Harp  
Jeanne Houpt, Piano/Organ  
James Kalyn, Saxophone/Flute/Clarinet  
Patrick Long, Percussion  
Jessica Miller, Clarinet

Jennie Oh, Flute/Piccolo  
Elizabeth Phillips/Edie Yaeger, Voice  
Nate Rawls, Trumpet/Piccolo Trumpet  
Mary Risewick, Guitar  
Allison Shanni, Violin  
Greg Strata, Saxophone  
Scott Wright, Keyboard/Piano

### Organ Committee

No additional restoration work was performed on the organ during 1993 due to lack of funds. However, to assure optimum performance, the organ received needed tuning, preventive maintenance and repairs throughout the year.

During 1993, Tom Doughty, Sr. resigned as chairperson and member of the Organ Committee. Replacing him is committee member Mike Kuyt.

The goals for 1994 are:

- Recruit two additional members for the Organ Committee.
- Continue to pursue funding to enable completion of organ restoration/enhancement.
- Maintain organ in optimum condition.
- Undertake research project to review/revise plans for organ completion. The Organ Committee will seek opinions from a wide range of organists, organ builders and academic persons to help determine work to be done. A proposal and report defining a realistic cost effective plan is expected by the end of 1994.

Respectfully submitted,  
Michael Kuyt, Chairperson

### Outreach Committee

The Outreach Committee is grateful for the opportunity to reach out and support those who serve in Christian Ministries in Rochester, in the United States, and around the world. We also see an important role in stimulating interest of Parkminster Church in missions and missionaries. At the beginning of the year, there was no budget for Outreach. However, several churches agreed to take on some of the support, and through fund-raising activities and special offerings, \$10,113 was sent to support our missionaries. We praise the Lord for His goodness to us in being able to send this much.

Activities during the year included the following:

- Outreach Conference on March 21, 28, April 4. On March 21 William Aldin was the speaker for the adult Sunday School class, during the morning worship service, and in the evening following a covered dish supper. Each level of Sunday School had a mission emphasis with a special speaker. Children saved money in specially prepared banks and dedicated their money during the program in the evening. On March 28 Mr. & Mrs. Ashe from Spain spoke to the adult Sunday School class, and on April 4 Penny Pinneo did the same.
- On May 1 we had a service auction which was a "fun" time for all who attended. We raised \$2637.75 for Outreach.



- We sponsored Janet and Ernie Balajthy's plan to go to the Rift Valley Academy in Kenya for four months by having special offerings and by a special lunch after church on June 6.
- For a fund-raising activity, we had a bake sale during the three days of the rummage sale. \$505.85 came from this activity.
- We had a bake and craft sale on October 22 while the flu clinic was going on in the social hall. This brought us \$100.00.
- We had another bake and craft sale on November 2 during election day. \$361.00 came from this.
- We sponsored Christmas gift giving for the Open Door Mission and Cephas Attica.
- We were involved in the Flower City Work Camp.

In addition to the above, there were ongoing activities throughout the year. These included updating the display cabinet in the narthex and the large bulletin board downstairs, updating the Prayer Vigil twice a month, and corresponding with missionaries.

A major concern of the Outreach Committee is the dwindling budget for Outreach. Reducing our support of missionaries already serving throughout the world causes a real hardship for them. Let us pray that God will raise up moneys for the overall church budget and that the Outreach budget can once again become part of the church budget.

Our goals for 1994 are:

- To plan an outreach Sunday with special speakers and throughout the year when speakers are available
- To keep in touch with the missionaries we support
- To include specific prayer requests of our missionaries in the Prayer Vigil twice a month
- To develop specific projects of the outreach ministry and involve church membership whenever possible.

Respectfully submitted,  
Rose Pinneo, Chairperson

Members:  
Penny Pinneo  
Shirley Miller  
Carol Newman

### Parkminster Life

Parkminster Life was published bimonthly (6 times) this year. We have maintained our goal of being a channel of communication for the Parkminster family by providing ideas and opportunities for service, teaching articles, ministry reports, letters from our missionaries, personal experience stories, and interviews to help us get to know each other better.

We look forward to publishing what you want to share with us in 1994. If you have an idea for an article or an interview, please drop us a line. We love to see our mail box full!

Would anyone like to do a couple of interviews for us in the coming year? Please contact me. We would especially like to thank Harold and Clarice Blair and the Merry Mailers for their faithful assistance.

Respectfully submitted,  
Alice Read

Reporters: Jack Cleveland  
Domenic Mancini  
Rose Pinneo

Editors: Monty and Wendy Burnham  
Jim and Alice Read

### Pastoral Care Committee

The committee met 10 times in 1993 to review the list of those needing care. On the average, 60+ contacts are made monthly. Visits are made to the home-bound, to those in nursing homes and hospitals, and to those

needing special care.

Our goal is to continue being effective in delivering care in 1994.

Respectfully submitted,  
Domenic Mancini

Members:

Robert DeLapp  
Grace Dennison  
Gladys Jones

Kirk Neal  
Penny Pinneo  
Edith Williams

### Personnel Committee

This year's committee got off to a good start with members feeling a call to serve on this committee. Laura Cockrell continued serving with us and we were grateful to see the Parkminster Personnel Policy completed and presented to Session for approval.

Job descriptions for all positions of the staff are continually being updated. Two secretaries are job sharing the 30 hour work week. A part time sexton position was filled in November. The position held by Jeanne Houpt as interim Music Director was changed to Permanent Music Director.

Formal interviews with all staff members were conducted. It is our desire to meet informally with staff throughout the year.

The Personnel Committee's goals for 1994 are to continue updating job descriptions and meeting with each staff member during the year.

Respectfully submitted,  
Nellie Morse, Chairperson

Members:

Laura Cockrell  
Josephine Mancini  
Sherry Thomas

Mike Kuyt  
Bob Warmus

### Preschool Ministry

Aside from the usual flurry of field trips and special visitors at the preschool, the following is a summary of the past year's activities:

January: Kindergarten Readiness Parent Program & Informational Open House.

February: The old refrigerator was taken by RG&E and a more efficient one was purchased.

March: Laura Cockrell joined our committee as the session rep.

May: Increased scholarship funds for needy students, preschoolers hosted a mother's tea.

June: Staff appreciation lunch, classroom picnics.

July: Safety and vandalism concerns prompted a list of playground rules placed in the playground and signs to discourage climbing of the fences.

August: Church bulletin board (Parkminster Presbyterian Church Welcomes you....) placed in hallway in view of preschool families.

September: Parents Meeting

September: PEP - Judy Gluchowski & Deb McClurg presented a parent workshop on young children and art.

November: Started search for new committee members, co-director and Pre-K teacher positions.

December: Christmas program for preschool - Bubblemania - Attended by over 200 children and adults. Budget for 93/94 school year was passed, we voted to increase the church donation from \$1700 to \$2000 per year (it has been raised a total of \$500 in the past 2 yrs.) and to increase the church office donation from \$70 to \$100 per year.

This year, the committee has spent a lot of time discussing and praying about the future of the preschool, and the connection to our church. We met with the session in October to discuss this. The session and the committee feel that the preschool needs to continue to be the excellent school that it is, while sharpening its focus on supporting the mission of the church. As we consider our role in bringing Christ to the 84 preschoolers and their families, we see great potential for ministry. Parkminster Preschool has a long tradition of being a light in the community, as both staff and committee model Christ's love and care to children and their families. Currently we are actively seeking other opportunities for ministry to the needs of these preschool families. For example, in September of this Year we put up a bulletin board that is continuously being updated to welcome families to church programs.

Our school is blessed with an excellent staff. This will be Judy Gluchowski's last year teaching our Pre-K class and she will be greatly missed.

The preschool will see a big turn-around in committee members in the 94-95 school year. This has caused some concern as we seek to ensure continuation of the past quality of the preschool. On the other hand this is exciting, because anytime there has been a change in the committee, there is a new excitement and opportunity for God to work in different ways.

Our overall goal for the next year is to continue to run a quality preschool, and to find additional ways to support the mission of our church. We also need to fill vacancies on the committee, as noted below.

Respectfully submitted,  
Laurie Burtner, Chairperson

Committee Members:	<u>1993/1994</u>	<u>1994/1995</u>
Chairperson:	Laurie Burtner	?
Co-directors:	Judy Gluchowski & Sue Fuhrman	?
Payroll & Treasurer:	Karen Tarricone	Sue Fuhrman
Bookkeeper:	Chris Doughty	Karen Tarricone
Registrar:	Sherry Thomas	Laurie Hauser
Aides:	Betsy Tschorke	Sheila Wassink
Newsletter:	Laurie Burtner	Sharon Filip
Publicity:	Corinne Avery	Laurie Burtner
Teachers:	Sue Fuhrman Esther Huston Judy Gluchowski	?
Assistants & Aides:	Joy Brower Paula Schweigert Debbie McClurg	

### Rachel Circle

The Rachel Circle has met monthly on Saturdays at 1:00 P.M. at the homes of its members for a time of fellowship, Bible study, devotions and prayer. During this year, we studied various topics which the leader of the particular month selected. The service project this year has been focused on making crafts for sale at two bake sales for the benefit of Outreach.

During the coming year, we will continue to meet monthly and have the leader of each session select her own

topic for discussion. This may be a Bible study, biography, or some book of interest to her. We invite women of the church to join us in our times of fellowship and work projects.

Respectfully submitted,  
Rose Pinneo

Committee members:  
Marietta Parnell  
Penny Pinneo  
Rose Pinneo

### Recording and Sound System

The Recording and Sound System is a service ministry providing sound support for various events that occur at Parkminster. In addition to the Sunday Worship service, we provide sound support for weddings, funerals, social events, and congregational meetings. Duplicated cassettes of sermons, guest speakers, and other special events are provided for a nominal fee.

This year the sound system was upgraded thanks to a memorial gift received from the Gerald Frazier family. In 1994 we hope to acquire additional wireless microphones and a compressor. We also need several individuals who would be willing to serve as back-up personnel to operate the sound system when the regular team members are unable to. If you can help fill in occasionally, please contact any member of the sound team.

Respectfully submitted,  
Hubert Houpt

Members:  
Jay Peak  
Jack Radcliff  
Scott Thomas

### Session

Session started the year by creating a strategic plan for the future of Parkminster Presbyterian Church, and using that plan to make a budget that would support Parkminster's future growth. To help keep the session and congregation in tune, we held quarterly open forums. These meetings were opportunities for mutual information sharing and feedback, and will be continued in 1994.

#### The Twelve Keys to an Effective Church

To create the strategic plan, Steve Boggs led us through a study of the book, *The Twelve Keys to an Effective Church* by Kenneth L. Callahan. Callahan researched hundreds of churches, and has documented twelve characteristics that are common to successful churches. We used these principles to select four objectives for making Parkminster more effective. These are: a strong Sunday School program for adults and children, corporate, dynamic worship services with music support and drama, a program of visitation of members and those in the community, and significant relational groups.

Session invited Jack Harshbarger and Jim Moore of Pro-Monroe to present the Pro-Monroe complement to Total Quality Management. Mr. Harshbarger builds upon biblical principles, to describe a servant leadership that requires the leaders to release control of the work and the workers, and to trust the workers as they take ownership of the organization.

Jim Moore provided his consulting services and led us through a process called the Kepner Treague Decision Making Matrix. The strategy we developed in our study of the Twelve Keys to an Effective Church helped us to create a prioritized list of the church's objectives. The top priority items on this list reflect the four objectives listed above, plus two additional items: to carryout our mission (purpose), and to pay a fair wage to our staff. This list, and the decision making matrix, were used to evaluate budget proposals.

#### The 1993 Budget

The budget included some expense reductions, some increased expenses, and some areas of increased income. We did not pay our per capita assessment, other than the designated contributions made in the "Initial

Offering" envelopes. Although it is important to support our church government, it is not mandatory that we pay the per capita. A second item of expense reduction was the postponement of payment on loans from members of the congregation. Each of the lenders has agreed to wait another year before receiving an installment in the repayment of their loan.

The pastor's salary package was increased by \$626 to cover a Presbytery-mandated increase in pension and major medical payments. Also, \$2500 was budgeted to pay for a sexton to do 15 hours per week of cleaning. We received some increased pledges, rented the manse at #8 Cardinal Drive at \$800 per month (\$5,600 in 1993), and rented portions of our building for a total of \$1,000 per month. The Italian Christian Fellowship rented our chapel facilities, and we entered a three year contract with the Servants of Christ Church for non-exclusive use of our facilities, primarily the East Hall and two Sunday School rooms.

#### **Building and Grounds Maintenance Highlights**

During the month of September, Parkminster rallied its resources to renovate the East Hall, making it a comfortable new home for the Servants of Christ Church. In October, the parking lot was patched, sealed and striped. For further details, see the Trustees Report.

#### **Bicameral System of Government**

In the spirit of streamlining our organization, and encouraging ownership in Parkminster by its membership, session decided to switch to a bicameral form of government. A bicameral system divides the office of elder from the office of trustee. Under our unicameral system all of our trustees were also elders. Under the new system, anyone can be nominated for a trustee position which entails managing the church finances, making improvements and repairs to the church building and grounds, and maintaining the relationships with our renters.

God was gracious to us in 1993. Who would have ever imagined that all this could have happened? May God be glorified as we strive to become a church living in complete obedience to His will for us.

Respectfully submitted,  
Jim Read, Clerk of Session

#### **Stewardship Committee**

As this report is being written, the Stewardship Committee (which this year is the Session), is analyzing the input from the congregation in response to the year-end pledging commitments. Much has already been written in previous years' reports regarding giving and tithing. We can say more, perhaps in a different style, but the message is still the same: finances are needed. Members and friends of the church have an obligation to support the work of God here.

This year we introduced the STEWARDSHIP publication. The object of this monthly newsletter is to stimulate a better understanding of true giving. We trust you have found it helpful. During 1994 the Session will operate according to the pledges received. God has been faithful to us in the past. We trust Him with our future.

We are especially grateful to the people who give their time on Sunday afternoons to count the offerings. Thanks to Shirley Merz for her faithful leadership of the counters.

Respectfully submitted,  
George E. Evans

#### **Summer's Best Two Weeks**

Summer's Best Two Weeks continues to be a strong arm of outreach into the local community. 106 children attended camp this year, which was held July 19-30. Nine Senior counselors were hired for the traveling team, and 19 senior highers served as Junior counselors. The campers learned about the disciples and how they changed the world, and were encouraged to see themselves as people God could use to make a difference in their worlds. I have to publicly thank Dina Palmer for her many years of faithful service to this program. Her meticulous organization of records helped make for a smooth transition of leadership. The two weeks were a highlight of the summer for those of us involved, and we look forward to the blessings God will give us in 1994.

Respectfully submitted,  
Jack Cleveland

#### **SBTW Committee Members:**

Jack Cleveland, Director  
Bill Gent  
Scott McClurg, Treasurer

Sue Gent  
Debbie McClurg  
Lettie Hursh

#### **Sunday School**

When the Session was deciding what were our top "MUSTS", Christian Education headed the list. Parkminster has continued this year to provide a strong Christian Ed program for children and adults. We are grateful for the 50+ adults who made the commitment to teach in the Sunday School and work with children in the extended program during church.

Junior Church, under the leadership of Ken Avery and Sheryl Beauchemin, met two times a month with fourth and fifth graders.

Teachers were challenged at a breakfast meeting in October to take seriously the individuality of each child and to lead them on their spiritual journey.

The relocation of the Resource Room to room 101 has made Bible study material and craft supplies more readily available to teachers. This Resource Room is open to all church members and we encourage you to make use of it. Help us to maintain it by signing out borrowed materials and checking it off when you return them. We are looking for someone who would take responsibility for keeping the room in order and ordering needed supplies.

We appreciate the wonderful work Bonnie Caton did as Sunday School Superintendent. May we continue with the important work God would have us do.

Respectfully submitted,  
Nellie Morse, Sunday School Superintendent

#### **Trustees**

1993 has been a challenging year. Never before has the church operated with only two trustees. Despite beginning the year with pledges below our anticipated budget, God brought us through with all the bills paid thanks to controlled spending and special gifts.

1993 was also a year of many accomplishments, and even a few dreams come true. East Hall was renovated into a worship facility and is graciously being occupied by the Servants of Christ congregation. We gave our parking lot and building some much needed attention. The parking lot was resurfaced and the north entrance greatly improved. The south side of the church was painted. Numerous light fixtures were replaced to conserve energy. Room 101 was renovated into a resource room for Christian Education materials. We complied with the Chili town code by installing an automatic kitchen fire extinguisher. The town of Chili assisted us in removing seven hazardous cottonwood trees from our property. The 10 Cardinal Drive residence was made into a Discipleship House for Jack Cleveland and several other single men. The 8 Cardinal Drive residence has been occupied by tenants all through the year.

The trustees are grateful for the many volunteers, from the Cleaning Team to the Mighty Mower Men, who kept the church building and grounds well kept in the absence of a paid sexton. It is no small task to keep our facility looking clean and orderly while it is constantly being used by the community for Italian Christian Fellowship, Alcoholics Anonymous Groups, Boy Scouts, Girl Scouts, Preschool activities, Music School lessons, weddings, funerals, voting, flu shots, and various meetings.

We hope that God is being glorified in the many ways we strive to use our facility for His ministry among us. Pray for the new trustees who will be elected to serve this coming year under the newly established Bi-Cameral system.

Respectfully submitted,  
George E. Evans



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**Trustees:**

Kevin Burner  
George Evans

**Ushers**

The ushers of Parkminster Church, as overseen by the Deacons, take on the duties of caring for and serving the congregation by supporting organized worship services throughout the year. Part of the responsibilities are: welcoming people, handling physical arrangements for worship, counting attendance at Sunday morning worship, and collecting the offering. In these ways the ushers demonstrate their love of God by serving all in attendance and creating a comfortable place for worship and fellowship.

Many thanks to all who served this past year. Special thanks to those who served as Head Ushers for their tireless diligence. We would like to encourage anyone who would be interested in supporting this ministry to contact myself or any of the Head Ushers for more information.

Respectfully submitted,

Skip Tait, Usher Coordinator for the Deacons

**Head Ushers:**

W. Felluca	H. Kuehn
R. Mosher	J. Schulenklopper
R. Spangenberg	S. Tait

**Vacation Bible School**

Because of unavailable leadership for VBS this summer, we decided we would not be able to offer it to our children.

Then a turn of events came about. St. Pius Church, because of work being done on their asbestos roof, had no place to hold their VBS. They turned to Parkminster to see if they could use our building. We were very happy to make our church available to them. The question was asked to them if our Parkminster children could register in their VBS program. They were most agreeable and many of our children attended. Several of our members helped as teachers and crafters.

The spirit was wonderful and at the closing program it was suggested we do it this way again. Jesus is Lord of us ALL.

Respectfully submitted,

Nellie Morse

**Wedding Coordinator**

In the past year 1993, Parkminster has been host to five weddings. Two were church members and three were guests. All weddings went very well, and hopefully my role as wedding coordinator provided a good outreach to our church, and a sharing of Christian love to those I worked with.

Presently, there are four inquiries for weddings in 1994. The wedding fee schedule is currently being reviewed and updated by the trustees.

Respectfully submitted,

Chris Doughty

**Youth Ministry**

1993 was another busy year in the life of our young people. With active outreach into the community, nurturing and Discipleship small groups in place, Middle School and Senior High Sunday school classes again in place, opportunities to serve through Flower City Work Camp and Summer's Best Two Weeks, and a brand new Middle School Fellowship in place, the needs of kids in our church are being met in a variety of ways.

If you are a senior higher and want to be involved with an outreach to your friends so that they would know

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Jesus, you could come to Young Life club on Monday nights. Kids from Gates-Chili, Churchville-Chili, Wheatland-Chili, Greece Odyssey, and numerous private schools in the area come together for a forty five minute club meeting complete with singing, crazy skits, and an informal talk about Jesus and His relevancy to your life. 75 kids have been known to show up for a Monday night meeting, and several kids tell me it's the highlight of their week.

If crazy skits and crowds aren't your bag and you're looking for some serious Bible study time, then Senior High Fellowship, also known as Campaigners, is something you should check out. A study of Mark has been offered throughout the fall, and we have tackled discussions that vary from abstinence to making our fellowship group a comfortable, friendly, loving place to be. Once a month we play together at activities such as bowling, scavenger hunts, and pool parties. Meetings continue to be held at different kids homes at 7:00 on Sunday nights.

Our senior highs don't just play together or fellowship together. They also serve through two important ministries during the year. Over ten kids participated in Flower City Work Camp this Spring, repairing and cleaning homes of people that live in the inner-city of Rochester. This experience is especially meaningful to our high schoolers, as is Summer's Best Two Weeks. 19 of our youth gave two weeks of their Summer to assist the traveling team of college-age adults spread the good news of Jesus Christ to elementary and middle school age children. The church was the center of activity, and our young people made it all the more wonderful through their giving spirits and loving hearts. The kids have also been called on to help people in need throughout the year and have responded with servant-like attitudes.

But what if you aren't old enough for Senior Highs? Don't worry—a brand new Middle School fellowship has been organized. Through the committed prayers of parents who have kids in this age group, a new group was organized this fall. The middle schoolers meet every other Friday night from 7:00-8:30. Non stop action abounds at this time, and refreshments are served after. A Bible study meets on the off Thursdays at the church, and small discipleship groups are in the process of being organized. Kids and their friends are invited to attend, and 35 kids have been at our meetings.

We know that meaningful ministry can also take place away from home, and we have had top notch trips throughout the year. Last winter the senior highs went to Lake Champion for a Young Life weekend. 23 kids also traveled to Saranac Village in the Adirondacks for a week of Young Life camping. Our Middle Schoolers traveled to Punky Hollow for a retreat in August, and our Campaigner group returned to Saranac in October for a weekend getaway. Profound ministry took place during these times, and it was a blessing to watch God move and work with our young people.

Sunday School continues to flourish. New kids from our Young Life group have begun to attend, and we have felt God moving in our midst. Senior Highs are meeting in the manse living room to make room for the growing numbers in the Middle School class. They have been studying Romans this fall. The Middle Schoolers have their own class again this year, under the leadership of Dave Beinetti.

So how does all this happen? It is through your prayers, your commitment to me as a staff member of our church, and the hundreds of hours that the volunteers put in so that kids would know Jesus Christ as their Lord and Savior. The commitment of time that Tracy Laverack, Cori Williams, Matt Odmark, Greg Harp, Karen Rickus and Linda Rabjohn have given to this ministry is more than I could hope for. These people work full time or are full time students and give tirelessly of their time and energy, sometimes as much as 20 hours a week. I am blessed to work with such caring, giving people.

The year has been rich and exciting, and I have only begun to tell you everything I have seen God doing. Cornerstone, the manse at 10 Cardinal Drive, has been a blessing for me and the others living there. We are striving to learn to live together as men of God, and I have a sense of family from these brothers that makes the ministry of a Discipleship house more of a joy than a burden to my already busy life.

In closing, I would encourage you again this year to believe that God is moving in our midst, to claim the promises He makes for us both personally and for this, our church. Thank you for the privilege to serve you in this ministry. God bless you in the new year.

Respectfully submitted,

Jack Cleveland



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# **Financial Reports of Parkminster's Committees and Organizations**

January 1994

## **Deacons Financial Report 1993**

### **Benevolence Fund**

**Balance from 1992** \$234.22

#### **Income:**

Deacon's Envelopes \$3624.49  
Committed Gifts 380.00  
Direct Anonymous Gifts 1745.00

**Total Income** \$5749.49

#### **Disbursements:**

Direct Anonymous Gifts \$1745.00  
Flowers & Fruit Baskets 132.46  
Receptions 294.73  
Tarry and Talk /Brunches 115.87  
Gifts for Special Needs 1046.00  
Postage and Supplies 17.98  
Upper Room/Guideposts 90.97  
SWEM 240.00  
The Gift Center 300.00  
Pastoral Care 660.00  
Christmas Gifts 537.52

**Total Disbursements** \$5320.53

**End of Year Balance** \$663.18

### **Memorial Fund**

**Balance from 1992** \$5270.60

**Total Income** \$553.68

#### **Disbursements:**

Brass cross \$775.62  
Office laser printer 1117.42

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Sound system improvements 468.00  
Cradle crosses 94.45

**Total Disbursements** \$2455.49

**End of Year Balance** \$3368.79

### **Doughty Memorial Fund**

**Balance from 1992** \$2382.24

**Income** \$67.53

**Disbursements** \$76.74

**End of Year Balance** \$2373.03

### **Youth Scholarship Fund**

**Balance from 1992** \$10,315.85

**Income** \$574.61

**Disbursements** \$830.00

**End of Year Balance** \$10,060.46

Respectfully submitted,  
Horst Kuehn, Treasurer

## **Organ Fund Financial Report**

**Balance from 1992** \$3760.21

**Dividend Income (approximate)** \$100.00

**Disbursements** \$582.00

**End of Year Balance** \$3278.21

Respectfully submitted,  
Mike Kuyt

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**Outreach Income and Expenditures 1993**

<b>Income (special offerings and fundraisers)</b>		<b>\$8459.86</b>	
<b>Expenditures: Promised</b>	<b>Outreach</b>	<b>Total</b>	
<b>From Other</b>	<b>Fund</b>		
<b>Churches</b>			
General Assembly	\$1500	0	\$1500
Open Door Mission	750	1000	1750
Cephas (Norrs)	250	1000	1250
NCFI 0	450	450	
IVCF (Balajthy)	0	900	900
Crisis Pregnancy Center	0	705	705
Young Life 0	1150	1150	
Tribley 5500	1000	6500	
Davidson 1200	1547	2747	
Lubkemann 350	700	1050	
Lindquist 750	0	750	
Pinneo 0	950	950	
Friberg 400	400	800	
Romania Miss. Society	600	0	600
Evangel Hospital	550	0	550
Habitat for Humanity	750	0	750
Outreach Conference	0	275	275
Publication 0	36	36	
<b>Total Expenditures</b>	<b>\$12,600</b>	<b>\$10,113</b>	<b>\$22,713</b>

Respectfully submitted,  
Rose Pinneo

**Summary of Support Received From Other Churches**

Browncroft Community Church	Tribley	\$3000
Davidson	1200	
Chili Presbyterian Church	Habitat for Humanity	750
Open Door Mission	750	
First Presbyterian Church	Morgan	500
Newport, R.I. Harding	500	
VanGerpen	500	

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Gates Presbyterian Church	Lubkemann	150
Pavilion Presbyterian Church	Lindquist	500
Perinton Community Church	Lubkemann	200
Friberg	400	
Rom. Miss. Society	600	
Evangel Hospital	550	
United Presbyterian Stone Church	Cephas	250
Caledonia Lindquist	250	
Upper Octorara Presby. Church	Tribley	2500
Parkesburg, PA		
<b>Total</b>	<b>\$12,600</b>	

Respectfully submitted,  
Rose Pinneo

**Proposed Outreach Budget 1994**

<b>From Other</b>	<b>Outreach</b>	<b>Total</b>	
<b>Churches</b>	<b>Fund</b>		
General Assembly	\$1500	0	\$1500
Open Door Mission	750	1000	1750
Cephas 250	1000	1250	
NCFI 0	450	450	
IVCF (Balajthy)	0	900	900
Crisis Pregnancy Center	0	700	700
Young Life 0	1150	1150	
Tribley 5500	1000	6500	
Davidson 1200	1300	2500	
Lubkemann 350	700	1050	
Lindquist 750	0	750	
Pinneo 0	950	950	
Friberg 400	400	800	
Romania Miss. Society	600	0	600
Evangel Hospital	550	0	550
Habitat for Humanity	750	0	750
Outreach Conference	0	275	275

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Total Budget \$12,600                      \$10,113                      \$22,713

Respectfully submitted,  
Rose Pinneo

### Parkminster Music School Financial Report 1993

Balance from 1992                      \$1,031.58  
Deposits and Interest                      27,223.78

Total Income \$28,255.36

#### Expenditures:

Salaries \$23,778.05  
Rent and Copier Use                      1,865.90  
Refunds 248.00  
Piano Repairs                      483.00  
Supplies 118.82  
Advertising 134.10  
Stamps/Misc. Exp.                      365.00

Total Expense                      \$26,992.87

End of Year Balance                      \$1,262.49

Balance in Checking Account 12/29/93                      \$7,004.51

Balance in Savings Account 10/31/93                      \$8,052.45

Respectfully submitted,  
John Macksamie, Co-Director/Treasurer

### Parkminster Preschool Treasurer's Report

(School year 7/1/93 to 6/30/94)

Period: November 1, 1993 - December 30, 1993	This	School Yr	School
Period	To Date	Budget	

Balance on hand beginning of Period                      \$24,503

Receipts:			
Tuition less refunds	\$10,656	\$22,975	\$37,200
Registration 50	375	2100	
Tuition late fee	30	50	70

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Checking account interest less chgs	30	36	100
Savings account interest	0	139	700
Fundraising 20	40	550	

Total Receipts                      \$10,786                      \$23,615                      \$40,790

#### Expenses:

Salaries \$6228	\$11,518	\$30,572	
Social Security tax-employer	394	699	2000
Medicare tax- employer	92	161	450
Summer Visits	0	353	360
Church Donation	1700	1700	1700
Directors 275	275	550	
Treasurer/payroll	165	165	330
Supplies 0	610	1200	
Milk/snacks 67	89	200	
Christmas bonus	315	315	330
Christmas program	250	250	250
Class petty cash	125	125	250
Postage 7	86	175	
Babysitting 0	0	30	
Honorariums/conf. fees	0	88	200
Church office 70	70	70	
RAEYC less contrib. (45)	0	165	175
Publicity 18	18	50	
Director's funds	0	0	25
Miscellaneous	0	520	100
Capital improvements	0	90	1000
Cleaning 20	50	350	
Cleaning supplies	0	0	50
Fundraising 0	0	150	

Total expenses                      \$9681                      \$17,347                      \$40,637

Total balance on hand end of period                      \$25,608

#### Deposited in:

Checking Account (Rochester Community)	\$5862
Savings Account (St. Pius Credit Union)	\$19,746

Notes as of 12/30/93

Tuition received (less refunds)	School Yr	Amount
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'89-'90	\$24,886
'90-'91	\$33,991
'91-'92	\$34,072
'92-'93	\$35,115
'93-'94	\$31,788

Registration received '89-'90 \$1210

'90-'91	\$1775
'91-'92	\$2000
'92-'93	\$2210
'93-'94	\$2170

Fundraiser Receipts:	
T-shirts	'92-'93 \$33
Pictures	'92-'93 \$7

Respectfully submitted,  
Karen Tarricone, Treasurer

### Summer's Best Two Weeks 1993 Financial Report

Receipts:	
Balance Forward 1992	\$2347.17
Registration Fees	8380.00
Donations	273.76
T-Shirt Sales	1032.00
Squad Pictures	257.50
Pizza Money	215.00
Interest	124.72
<b>Total Receipts</b>	<b>\$12,630.15</b>

Expenses:	
Awards	\$622.89
Transportation	2444.00
Staff Expenses	3411.49
Activity Expenses	1069.00
Supplies	501.55
Food	285.56
Red Cross Training	177.50
Scholarships	290.00
T-shirts	1069.00
Misc.	240.34
<b>Total Expenses</b>	<b>\$10,111.33</b>

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Ending Balance 1993 \$2,518.82

Respectfully submitted,  
Scott & Debbie McClurg

### Women's Ministry Treasurer's Report

Anyone interested in coordinating the Women's Ministry and/or taking over the Treasurer's position, please contact the church office.

Balance on 1/1/93 \$1854.73

Receipts:	
Titus II Fellowship Account Transfer	\$33.37
Cookbook Sale	4.00
Women's Breakfast	138.50
Rummage Sale Donation	573.21
Women's Fellowship Books	114.32

**Total Receipts** \$2718.13

Disbursements:	
Women's Breakfast	\$138.50
Kitchen Supplies	99.45
Fire Hood for Kitchen Stove	750.00
Women's Fellowship Books	114.32

**Total Disbursements** \$1102.27

**Balance on 12/31/93** \$1,615.86

The following amounts are allocated for specific needs:

Refrigerator Fund	\$444.66
Coffee Pot \$43.00	
Dishwasher Fund	\$293.10

**Total Allocated** \$780.76

Money is also available for kitchen supplies.

Respectfully submitted,  
Debbie McClurg, Treasurer



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The Session of Parkminster Presbyterian Church met on **Thursday, January 6, 1994**, at church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Paul Gluchowski, Nellie Morse, Bud Palmer, Jim Read.

**Elders Excused:** Bill Gent, Dan Wright

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:**

The meeting was opened with prayer at 7:00 PM

#### **New Business**

##### **The Budget**

Session reviewed the 1993 budget and 1993 actual expenditures to create a first cut at the 1994 budget.

Moved by Boggs to adjourn at 9:20 pm

Seconded and Passed

The meeting was closed with prayer.

The meeting was closed with prayer.

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, January 11, 1994**, at church.

**Elders Present:** Steve Boggs, Kevin Burtner, Laura Cockrell, George Evans, Bill Gent, Paul Gluchowski, Nellie Morse, Bud Palmer, Jim Read, Dan Wright.

**Elders Excused:**

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:**

The meeting was opened with prayer at 7:00 PM

#### **Clerk's Report**

##### **Meeting Minutes**

Moved by Jim Read to accept the Minutes of 12/14 as amended.

Seconded and Passed

Moved by Jim Read to accept the Minutes of 1/6 as amended.

Seconded and Passed

##### **Correspondence**

Telephone call from Leslie Lesbridge of the Rochester Presbyterian Home requesting a letter from Session stating that we designate them as our designated emergency shelter.

Moved by Read that Parkminster designate Parkminster church as Rochester Presbyterian Home's designated

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emergency shelter.  
Seconded and Passed

Thank you letter from Cephas for Christmas contributions received.

Package of teaching materials from Presbytery concerning violence.

Letter from Daniel Russell, chairperson of SDOP (Self Development Of People). His committee is looking for organizations that would qualify for their funding.

Pittsburgh Theological Seminary's newsletter.

#### **Committee Reports**

##### **Nominating**

Still have some openings to fill (two trustees!) but there are more prospects.

##### **Worship and Music**

The leadership team will be meeting this Saturday to plan for the coming year.

Keep the church open from 12 - 3 pm with some music on Good Friday, April 1.

Hold a service on Friday night, April 1.

##### **Stewardship**

There are 29 specific prospects that may yet come forward with a pledge.

##### **Personnel**

Moved by Boggs to change section 4.1.1 of the personnel manual so that employees hired from Jan. 1 through the end of Feb. would be eligible for 5 days of vacation starting July 1. Employees hired later will be eligible for one day of vacation for every two weeks of service starting July 1 or later.

Seconded and Passed

Moved by Cockrell to change section 4.1.2 of the personnel manual so that the Youth Director's vacation be as specified in his terms of employment.

Seconded and Passed

##### **Deacons**

Written report received.

#### **Old Business**

##### **The Budget**

Moved by Boggs to adopt the attached budget.

Seconded and Passed

##### **Elder Deacon Retreat 3/4.5**

We will focus on presenting our current strategy, doing more strategic planning and building fellowship with one another. Monty will give first draft agenda proposal on 2/15/94.

##### **Higher Ground Concert**

We will promote and advertise the coming concert on Jan 28.

##### **Paul and Jan Kennedy Update**

Would like to meet with session on Feb. 15 at 7:00 pm. Information will be available to session before the meeting.

##### **Flower City Work Week Needs**

Need one adult for every four senior high student involved from our church. Jack Cleveland and Chuck Cockrell are looking for two more leaders so that all of our senior highs who want to go can.

#### **New Business**

##### **Pulpit Coverage**

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Moved by Palmer that Scott Caton preach on Sunday, March 13 and that Jack Cleveland preach on Sunday, March 20.

Seconded and Passed

#### Special Presbytery Meeting

Moved by Read to allow Presbytery to hold a meeting on the evening of Feb. 22 in our sanctuary to discuss a policy regarding sexual misconduct.

Seconded and Passed

#### Annual Meeting Logistics

Deacons will serve a light lunch. Babysitting will be provided by some outside help. The meeting will start at 1:00 pm. Monty will chair the Ecclesiastical Meeting and George Evans will chair the Corporation Meeting. There will be opportunity during the meeting to receive comment on reports given.

Jan 27 meeting to examine the elder-candidates at Burnhams at 6:30. Dinner will be served.

Moved by Read to adjourn at 10:15 pm

Seconded and Passed

The meeting was closed with prayer.

The meeting was closed with prayer.

Duly Attested

James Read  
Clerk of Session

*James Read*  
*Rev. Monty Burnham*

The Congregation of Parkminster Presbyterian Church  
met on Sunday, January 23, 1994, at the church.

The meeting was opened with prayer at 1:10 PM by the Rev. Monty Burnham.

A quorum was declared at 50 people.

#### The Minutes of the 1993 Ecclesiastical Meetings

Moved by Kevin Burtner to accept the minutes of the January 17, 1993  
Ecclesiastical Meeting.

Seconded and Passed

Moved by John Vandermuellen to accept the minutes of the May 16, 1993  
Ecclesiastical Meeting.

Seconded and Passed

#### The Report of the Pastor

Rev. Burnham expressed thanks for all of the administrative help he has received and the blessings he has received in his relationship Rev. Brown and Rev. Cacciatore. The three of them are looking for ways that the three churches can be together.

#### The Report of the Session and the ministries under Session's authority

Chancel Ministry correction: "30 of the weeks were signed up for"

Kevin on behalf of the Trustees thanked the many volunteers that took care of building and grounds including the help of the Servants of Christ Church with the East Hall.

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Jack Cleveland thanked the trustees for all their work in caring for he and those living in the manse.

Judy reviewed the need for staff of the preschool.

Paul Gluchowski requested prayer for Christian Education Committee. The staff is small or the work to be done.

Jack Cleveland challenged Parkminster's members to take part in youth ministry.

#### Review of the 1994 Budget, except for Terms of Call of the Pastor

Kevin reviewed the 1994 budget adopted by session. There was discussion especially about the Outreach Budget and the sources of income.

#### Election of Elders and Deacons

Moved by Laura Cockrell that Doris Barrows and Shirley Merz be nominated for the office of elder, class of 1996.

Seconded and Passed

There were no nominations from the floor.

Moved by Steve Boggs that the clerk cast one unanimous ballot for the slate as presented.

Seconded and Passed.

Moved by Laura Cockrell that Josephine Mancini and Noreen Radcliffe be nominated for the office of deacon, class of 1994, Garrison Roberts be nominated for the office of deacon, class of 1995, and that Linda Deutsche, Margie Gartner, Mary Gibney, and Gloria Mattice be nominated for the office of deacon, class of 1996.

Seconded and Passed

There were no nominations from the floor.

Moved by Kevin Burtner that the clerk cast one unanimous ballot for the slate as presented.

Seconded and Passed.

Moved by Nellie Morse to recess at 2:54 PM.

Seconded and Passed

The meeting was closed with prayer.

Duly Attested

James Read  
Clerk of Session

*James Read*  
*Rev. Monty Burnham*

The Corporation of Parkminster Presbyterian Church  
met on Sunday, January 23, 1994, at the church.

The meeting was opened with prayer at 2:55 PM by George Evans.

A quorum was declared at more than 37 people.

#### The Minutes of the 1993 Corporation Meetings

Moved by Domenic Mancini to accept the minutes of the January 17, May 16, August 22, September 12, and December 5 1993 Corporation Meetings.

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Seconded and Passed

Report of the Treasurer

Moved by Rose Pinneo to accept the 1993 Treasurer Statements.  
Seconded and Passed

Report of the Trustee - Elders

Moved by Moody Johnson to accept the 1993 report of the Trustee - Elders.  
Seconded and Passed

Election of Corporation Officers

Moved by Laura Cockrell that Chuck Lowell be nominated for the office of trustee, class of 1996, and Horst Kuehn be nominated for the office of trustee, class of 1995.

Seconded and Passed

There were no nominations from the floor.

Moved by Steve Boggs that the new nominating committee will continue the search for a third trustee, class of 1994.

Seconded and Passed.

Moved by Steve Boggs that the clerk cast one unanimous ballot for the slate as presented.

Seconded and Passed.

Moved by Laura Cockrell that Chuck Lowell be nominated to the office of Corporate Chairperson and that Horst Kuehn be nominated to the office of Alternate Corporate Chairperson.

Moved and Seconded.

Moved by Kevin Burtner that the clerk cast one unanimous ballot for the slate as presented.

Seconded and Passed.

Chuck Lowell waived his responsibility as Corporate Chair for the rest of the meeting.

Moved by Laura Cockrell that Jim Read be nominated to the office of Corporate Clerk.

There were no nominations from the floor.

Moved by Kevin Burtner that the clerk cast one unanimous ballot for the slate as presented.

Seconded and Passed.

Moved by Laura Cockrell that Debbie Brown be nominated to the office of Corporate Financial Secretary and that Bill Rabjohn be the Alternate Corporate Financial Secretary.

There were no nominations from the floor.

Moved by Paul Gluchowski that the clerk cast one unanimous ballot for the slate as presented.

Seconded and Passed.

Moved by Laura Cockrell that Janet Balajthy, Wendy Burnham, Beverly Evans, and Rose Pinneo be nominated to the 1994 Nominating Committee.

There were no nominations from the floor.

Moved by Kevin Burtner that the clerk cast one unanimous ballot for the slate as presented.

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Seconded and Passed.

Moved that Charlie Forte, Greg Hauser, and Moody Johnson be nominated to the Audit Committee.

There were no nominations from the floor.

Moved by John Vandermuelen that the clerk cast one unanimous ballot for the slate as presented.

Seconded and Passed.

The Consideration of the 1994 Terms of Call for the Pastor

Moved by Laura Cockrell that the 1994 terms of call of the pastor be as follows:

Salary	\$28,704
House Allowance	\$6,552
Utility Allowance	\$4,368
Auto Allow	\$3,150
Pension & Major Medical	\$11,750
IRA	\$1,140
Medical Deduct	\$716
Medical Plan	\$1,400
Misc Expenses	\$800
Gift Allowance	\$500
Study Allowance	\$1,500
Study Leave Time	2 weeks
Vacation Time	1 month
	<hr/>
	\$60,580

Seconded and Passed

Moved by Jay Peak to recess at 3:30 PM.

Seconded and Passed

The meeting was adjourned with prayer.

Duly Attested

James Read  
Clerk of Corporation

*James H. Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on Tuesday, February 8, 1994, at church.

Elders Present: Doris Barrows, Steve Boggs, Bill Gent, Paul Gluchowski, Shirley Merz, Nellie Morse, Jim Read, Dan Wright.

Elders Excused:

Staff Present: Rev. Monty Burnham (moderator)

Guests: John Macksamie

The meeting was opened with prayer at 7:00 PM

Clerk's ReportMeeting Minutes

Moved by Jim Read to accept the Minutes of 1/11/94 as amended.  
Seconded and Passed

#### Communion

Communion was served to the congregation on Sunday, February 6.

#### Correspondence

Note from Monty Burnham: Jane Galton wishes to give her Thomas Electronic Organ to the church. The organ was worth \$5,000 in 1968 or 69 when it was purchased new and now needs some minor repairs. Suggest that we get more information; can we or the music school use it? How much would repairs cost?

Letter from Stephen and Catherine Norr requesting a letter of transfer.

Moved by Read to send a letter of transfer for Stephen and Catherine Norr to the United Presbyterian Stone Church in Caledonia NY.  
Seconded and Passed

Letter from Paul and Jan Kennedy concerning their proposed counseling center.

January 1994 Infopak from Presbytery.

Cameron Community Ministries Newsletter - pass on to deacons their need for clothing.

Note from Personnel Committee - Music Director's Study leave was omitted from the 1994 budget. Moved by Paul Gluchowski that we add a \$250 study leave allowance as a line item in the 1994 budget for the Music Director.  
Seconded and Passed

An anonymous note was not received by session.

#### Committee Reports

##### Preschool

Still have two openings to fill on the Board - chairperson and publicity person.

##### Music School

John Macksamie came to our meeting to give a report on the the Music School. John and Debbie Macksamie along with Carol Neuman are administering the school. Thirteen instructors teach violin, guitar, voice, piano, organ, saxophone, percussion, and more to eighty students from various sectors of the community. The school puts on two recitals each year. On Wednesday, February 23 at 2:00 PM the school will put on a performance for the Presbyterian Home. Last year's performance there was a great success and they are looking forward to another.

John offers Music School students and instructors the opportunity to play during our services or as a part of the orchestra.

How does the Music School support Parkminster's Purpose? The Music school's purpose is to provide a warm, caring environment for the students where the teachers may have opportunity to share with their students.

##### Deacons

Jay Peak is the new moderator of deacons - other positions are being filled.

##### Trustees

Transition is under way. Chuck Lowell will be invited to attend the first March session meeting.

##### Audit Committee

A detailed report was received by the trustees for their action.

#### Worship and Music

The Worship and Music team met, organized and brainstormed many ideas for Parkminster.

#### New Business

##### Organization

Moved by Jim Read that session adopt the attached organizational chart for how we do our business and how we oversee the ministries and organizations of the church as amended.

Seconded and Passed

Moved by Jim Read that Jim Read be Clerk of Session.

Seconded and Passed

Elders have signed up to serve on the following key ministries of the church:

Personnel Committee	Doris Barrows
Christian Education Ministry Team	Nellie Morse
	Paul Gluchowski
Worship and Music Leadership Team	Monty Burnham
Relationships/Groups Leadership Team	Shirley Merz
Visitation Leadership Team	Dan Wright
Nominating Committee	Bill Gent
	Steve Boggs
Elder Commissioner to Presbytery	Dom Mancini

Moved by Dan Wright to elect Patricia Willit as Treasurer of the Corporation and Sue Weir as Alternate Treasurer of the Corporation.  
Seconded and Passed

#### Meeting Times

Moved by Paul Gluchowski that session meet the second Tuesday of the month for business and the third Tuesday of the month for visitation and a brief meeting.  
Seconded and Passed

Moved by Nellie Morse that session meet on the first Saturday of each month from 7:30 - 9:00 AM for breakfast and fellowship except for April when we will meet on the second Saturday (4/9).  
Seconded and Passed

#### Ordination and Installation of new Elders and Deacons

On Sunday, January 30, 1994 Doris Barrows and Shirley Merz were ordained and installed as elders and Josephine Mancini, Noreen Radcliffe, Garrison Roberts, Linda Deutsch, Margie Gartner, Mary Gibney, and Gloria Mattice were ordained and installed as deacons.

#### Examination of new Elders

The January 27 meeting to examine new elders was cancelled due to the weather.

#### Instructions for Nominating Committee

Find a minimum of one more trustee and a minimum of one more elder and a minimum of one deacon.

#### The Presbyterian Church (USA) Report

On February 22 at 6:00 PM Presbytery will hold a meeting at Parkminster to discuss a Sexual Misconduct Policy.

#### Old Business

##### Higher Ground Concert



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\$635.21 raised in the offering.

Flower City Work Camp Needs  
The needed five leaders are signed up.

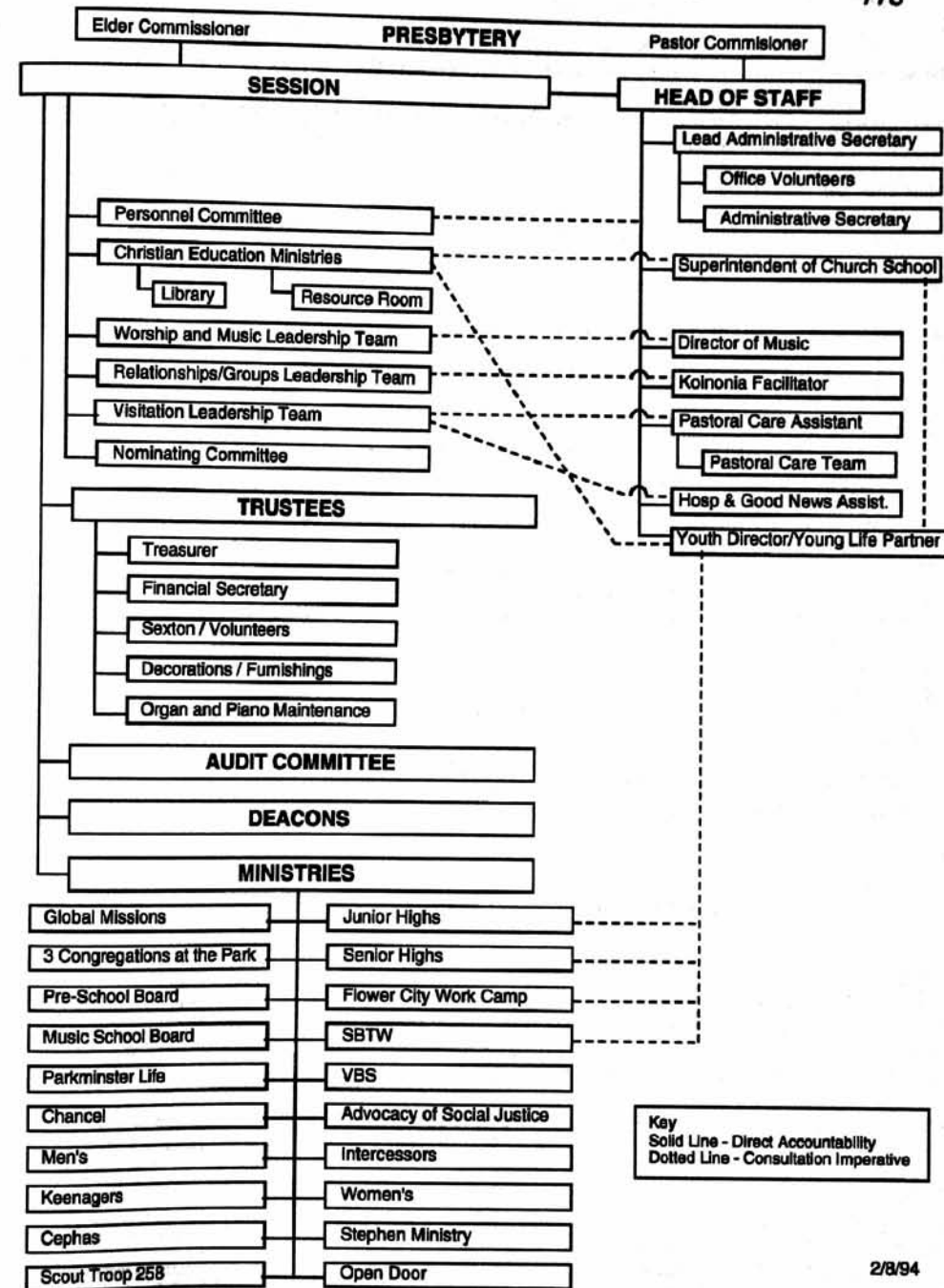
Moved by Read to adjourn at 10:45 pm  
Seconded and Passed  
The meeting was closed with prayer.  
The meeting was closed with prayer.

Duly Attested

James Read  
Clerk of Session

*James H. Read*  
*Rev. Mark B. Zimmerman*

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2/8/94

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The Session of Parkminster Presbyterian Church met on **Tuesday, February 15, 1994**, at church.

**Elders Present:** Doris Barrows, Steve Boggs, Paul Gluchowski, Shirley Merz, Nellie Morse, Jim Read, Dan Wright.

**Elders Excused:** Bill Gent

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Paul and Janet Kennedy

The meeting was opened with prayer at 7:00 PM

**Paul and Jan Kennedy's Proposal for a Counseling Office at Parkminster**  
**Proposal**

- Paul and Jan would like to operate a Marriage and Family Counseling Office based at Parkminster. In exchange for office space they will offer Parkminster the following:
  - 1) They will lead a Couple's Enrichment experience for Parkminster married couples. This program will last for 9 months. Approximately six times, couples will meet at Parkminster for a brief talk on the topic of nourishing their marriage relationship. Following this talk, couples will have their own "date" for the rest of the evening.
  - 2) The Kennedy's will lead an adult education series for congregants at Parkminster.
- They will carry their own liability insurance.
- Services will be offered on a sliding scale based on the reported family income. Fees will be comparable to similar services around the country.
- The church will appoint a liaison committee of three to five people to meet with the Kennedy's to maintain a good relationship.
- The counseling arrangement with the church will be for a one year trial period. The agreement may also be cancelled by either party with one month's notice.

Session had a lengthy dialog with the Kennedy's probing their beliefs both religious and professional and discussing the possibilities that the counseling office could provide.

**Clerk's Report**

**Meeting Minutes**

Moved by Jim Read to accept the Minutes of 2/8/94 as amended.  
Seconded and Passed

**Correspondence**

Letter from Laurie Burtner, Chairperson of the Preschool Ministry. On Feb. 10 The Servants of Christ Church held a rehearsal in the East hall at the same time as the Preschool was holding an event. The Preschool had planned ahead and reserved the time on the church calendar but the Servants of Christ Church had not. What accommodation can be made to avoid future conflicts.

Letter from Wayne Taylor of WMHN radio station proposing that Parkminster sponsor a translator to rebroadcast WMHN to our local area. Parkminster would be able to broadcast an advertisement hourly.

**Old Business**

**Proposed TWAP Article regarding Anonymous Letters**

Session reviewed Monty's proposal and made modifications.  
We discussed our intent in not receiving anonymous letters. We are interested in receiving input but must insist on knowing who is sending the input so that we can carry on dialog and take appropriate action. We

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don't want to encourage an unhealthy behaviour.

**New Business**

**Elder/Deacon Training Event 2/26/94**

Available to our elders and deacons but not required.

**"Hearts of Darkness" Handout**

Read for next meeting.

**Elder/Deacon Retreat Proposed Agenda**

Monty distributed a proposed agenda. He will update the agenda per our discussion and distribute it for Sunday.

**Pastor Away 2/19-26 and 2/27-29**

On vacation to CA.

Moved by Read to adjourn at 10:25 pm

Seconded and Passed

The meeting was closed with prayer.

The meeting was closed with prayer.

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Elders and Deacons of Parkminster Presbyterian Church met on **Friday, March 5, 1994**, at the Rochester Presbyterian Home.

**Elders Present:** Doris Barrows, Steve Boggs, Bill Gent (Sat), Shirley Merz (Fri), Nellie Morse, Jim Read.

**Deacons Present:** Linda Deutsch (Fri), Josephine Mancini (Fri), Jay Peak, Noreen Radcliff (Fri), Garrison Roberts (Sat)

**Trustee Present:** Chuck Lowell

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:**

The meeting was opened with prayer at 7:00 p.m.

Some of the items from our open discussion:

**Brief Review**

Steve reviewed the "Twelve Keys Process" from last year.

**Our Identity**

**Our Purpose**

**The Twelve Key Objectives**

*Specific Concrete Missional Objectives - Meeting the hurts and needs of the community.*

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*Pastoral and Lay Visitation* - Those within and outside our church.  
*Corporate Dynamic Worship*  
*Significant Relationships and Groups* - Relationships, not committees

*Strong Leadership Resources* - Build within the resources available. Don't start program then staff them.  
*Streamlined Structure and Solid, Participatory Decision Making* - Accomplishments not activities, no activities for the sake of activities, activities should support our goals.  
*Several Competent Programs and Activities* - Established and competent.

*Open Accessibility* -  
*High Visibility* - Location, advertisement, promotion.  
*Adequate Parking, Land and Landscaping* - Fixed our parking lot.  
*Adequate Space and Facilities* - We're in good shape.  
*Solid Financial Resources* - Needed but won't be solved by focusing on it.

#### Our Organizing to meet the Objectives

Monty reviewed our organization chart shoeing that the session is positioned to support the key ministries of the church.

Our intent is to lead the church in a direction not react to crisis after crisis or expend energy on activities that don't support our mission.

*Organizing and Focusing the deacons on support of our mission*

We discussed ways that the session and the deacons can work together to accomplish visitation.

#### Key Objective #1: Christian Education

Of our key objectives we are having the most success with Christian Education. New people are coming in and making use of both adult and children's classes.

Should we build on this strength by growing it into a Wednesday evening class? It is easier to build on a strength than to establish a new strength.

Attendance at Sunday School has been averaging 120 (with worship attendance averaging 160).

#### Key Objective #2: Worship

Our second most effective piece, the worship service has settled in to a good pattern since session's work to bring in all interested partys and hashing out the best possible Sunday morning schedule. We are blessed with a wonderful variety of talented musicians and worship leaders.

Ending morning worship promptly continues to be a point of frustration, particularly for the extended sunday school teachers and for Monty.

#### Key Objective #3: Relationships and Groups

#### Key Objective #4: Visitation

There are a few visitation efforts going on with a couple of people who are excited about visiting new residents, session making calls each month and the deacons making calls on those with needs. Visitation encompasses more than cold calls, new residents and visitors. Callahan's concept of visitation is that half of the visits are to people within the congregation. It is establishing relationship within the congregation as well as drawing people from outside into relationship.

#### Open Discussion

Moved by Burnham to adjourn at 9:36 p.m.  
 Passed

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Duly Attested

James Read  
 Clerk of Session

*James Read*  
*Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, March 8, 1994**, at church.

Elders Present: Doris Barrows, Steve Boggs, Bill Gent, Shirley Merz, Jim Read, Dan Wright.

Elders Excused: Paul Gluchowski, Nellie Morse

Staff Present: Rev. Monty Burnham (moderator)

Guests: Cheryl Beauchemin, Chuck Lowell (trustee)

The meeting was opened with prayer at 7:15 PM

#### Clerk's Report

##### Correspondence

Letter from Chris Doughty on behalf of Young Life. Young Life would like to use the Social Hall for a spaghetti dinner on April 23. Matt Odmark will break down the partitions to accommodate the expected large group of people and set them up again after the event.

Moved by Jim Read to grant this request provided the calendar is clear.

Seconded and Passed

Thank you letter with \$50 donation from Pat Kudrena, CEO Girl Scouts of Genesee Valley.

Letter from Laurie Burtner - someone has ruined the silk flower arrangements stored in the janitor's closet downstairs. Chuck Lowell will look into measures that will keep these secure.

Letter from Joan Wolforth, clerk of presbytery. Dom mancini has been elected as an Additional Elder Commissioner to Presbytery for 1994. Parkminster is therefore eligible to send another elder to presbytery. We must advise the presbytery office who that person is.

Letter from Dr. Ronald Scates, Senior pastor of Central Presbyterian Church of Baltimore MD. The PCUSA Medical Plan pays for unrestricted abortions.

Information was passed to Personnel Committee for their consideration.

Letter from Chris Riedel, Pastor of the Centerville United Methodist Church of Centerville VA requesting a letter of transfer for John and Diana Gains.

Moved by Jim Read to send a letter of transfer for John and Diana Gains to the Centerville United Methodist Church of Centerville VA.

Seconded and Passed

Letter from Jim and Cheryl True requesting a letter of transfer to Christ Clarion Church.

Moved by Jim Read to send a letter of transfer for Jim and Cheryl True to Christ Clarion Church of Pittsford NY.

Seconded and Passed

Letter from Diane Frazier-Ciravolo (formerly Diane Frazier). She has joined Christ Episcopal Church in Pittsford.

Moved by Jim Read to drop Diane Frazier from the roles of Parkminster Church.

Seconded and Passed

Letter from Wayne Taylor of WMHN radio station proposing that Parkminster sponsor a translator to rebroadcast WMHN to our local area. Parkminster would be able to broadcast an advertisement hourly.

Letter and February Newsletter from Cameron Community Ministries. They are looking for help in paying off an unexpected \$6,900 debt accrued in January.

Pittsburgh Theological Seminary newsletter.

One anonymous note.

#### Old Business

##### Official Invitation to Paul And Jan Kennedy

Monty will send a letter expressing regret that they will not be joining us.

Session will consider whether or not we want to pursue someone else to fulfill a similar role at Parkminster.

##### Follow-up of Laurie Burtner's 12/10 Letter

Session discussed several families that might appreciate a visit.

##### Renew Stewardship Publication Subscription?

Not at this time.

##### June 25 "March for Jesus"

This is the day before the church picnic.

#### New Business

##### Wedding Fee Schedule

Moved by Bill Gent to accept Rev. Burnham's proposed fee schedule.

Seconded and Passed

##### Flu Clinic at Parkminster

Moved by Jim Read to allow Monroe County to run a flu clinic at Parkminster Oct. 21, 1994.

Seconded and Passed

##### Rummage Sale

Last year's sale brought in \$2,300 to the church's general budget. Cheryl Beauchemin is planning another sale for August 23-29, 1994. Cheryl suggests that the proceeds from the sale be evenly split with Outreach.

##### Two Additional Outreach Sundays in 1994

Rev. Burnham will recruit appropriate pulpit coverage.

Moved by Bill Gent to set aside May 15 and October 23, 1994 as Outreach Sundays.

Seconded and Passed

##### Talent Show

Moved by Dan Wright to allow the Outreach Committee to hold a fund-raising talent show Sept. 23, 1994.

Seconded and Passed

##### Proposed Overture to General Assembly Regarding the RE-imagining Conference

No action at this time.

##### Review of Elder Deacon Retreat

We had a peaceful retreat that encouraged the deacons to jump into ministry alongside the elders. There was not an intentional review of 1993 or plan for 1994.

##### Summer Schedule

Moved by Steve Boggs that starting June 19th we will adopt a summer schedule starting at 9:45 AM.

Seconded and Passed

##### Small Group Initiative

Rev. Burnham shared a concept of small group ministry that could involve the congregation in small groups and use small groups to create church growth. Session will further consider the suggestion.

Moved by Read to adjourn at 10:15 pm

Seconded and Passed

The meeting was closed with prayer.

The meeting was closed with prayer.

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, March 15, 1994**, at church.

Elders Present: Doris Barrows, Steve Boggs, Bill Gent, Shirley Merz, Nellie Morse, Jim Read.

Elders Excused: Paul Gluchowski, Dan Wright

Staff Present: Rev. Monty Burnham (moderator)

Guests:

The meeting was opened with prayer at 9:00 PM

#### Old Business

##### Small Group Initiative

Deferred until next meeting.

#### New Business

##### Vacation Bible School

Sister Mary at St. Pius has offered to do a cooperative VBS this summer using their facility from July 11-15. They also suggest that we could alternate back to Parkminster's facility in 1995.

Moved by Jim Read that Parkminster will hold Vacation Bible School in cooperation with St. Pius this summer.

Seconded and Passed

##### Representative to Presbytery

Nellie Morse will attend the meeting 3/22.

Moved by Boggs to adjourn at 9:45 pm

Seconded and Passed

The meeting was closed with prayer.

The meeting was closed with prayer.

Duly Attested



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James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Corporation of Parkminster Presbyterian Church  
met on **Sunday, April 10, 1994**, at the church.

The meeting was opened with prayer at 12:15 PM by the Bill Gent.

A quorum was declared at more than 37 people.

#### Election of Trustees

Moved by Kevin Burtner that:  
Hubert Houpt be nominated for the office of trustee, class of 1996,  
Mike Dembitski be nominated for the office of trustee, class of 1995, and  
Moody Johnson and Jim Causey be nominated for the office of trustee, class of 1994.  
Seconded and Passed  
There were no nominations from the floor.  
Moved by Kevin Burtner that the clerk cast one unanimous ballot for the slate as presented.  
Seconded and Passed.

Moved by Horst Kuehn to recess at 12:21 PM.  
Seconded and Passed  
The meeting was adjourned with prayer.

Duly Attested

James Read  
Clerk of Corporation

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, April 19, 1994**, at church.

**Elders Present:** Doris Barrows, Steve Boggs, Bill Gent, Paul Gluchowski, Shirley Merz, Nellie Morse, Jim Read, Dan Wright

**Elders Excused:**

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:**

The meeting was opened with prayer at 8:00 PM

#### **Evaluation of Parkminster's Leadership**

Paul Gluchowski lead us in a discussion of leadership at Parkminster.

#### **Clerk's Report**

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#### Meeting Minutes

Moved by Shirley Merz to accept the minutes of February 15.  
Seconded and Passed

Moved by Jim Read to accept the minutes of March 8.  
Seconded and Passed

#### Communion

Communion was served to the congregation on April 10, 1994

#### Baptisms

Baptized on Sunday, April 17 was Emily Grace Beinetti daughter of David and Joan Beinetti.

#### Correspondence

Card from Stephanie Sauve, Moderator of Genesee Valley Presbytery thanking Parkminster for their hospitality and flexibility in hosting Presbytery's meeting on 2/22.

Letter from Paul and Jan Kennedy declining our offer concerning a counseling center at Parkminster.

Letter from Nate Rawls offering to do a concert at Parkminster in May.

Letter from the Session of Brighton Presbyterian Church including their "Statement of Conscience."

Letter from Alice Read suggesting a Prayer and Praise Service on May 5, the National Day of Prayer.

Letter from Rochester Presbyterian Home and Kirkhaven asking Parkminster to collect an offering to benefit the two organizations on Mother's Day.

Letter from Summer's Best Two Weeks giving some details about the camp, especially their need for space at Parkminster.

Letter requesting an acknowledgement of affiliate membership for Lyell and Dorothy Blossom.  
Moved by Read that we send a letter acknowledging the affiliate membership of Lyell and Dorothy Blossom with First United Methodist Church of Pinellas Park, Florida. They will maintain their active membership at Parkminster.  
Seconded and Moved

Letter from the Board of Pensions suggesting that we review our pastor's health behaviors.

Letter from Otis Smith, our Synod's Associate for Peace and Justice informing us of a \$75 scholarship available to everyone who attends the Racial Justice Leadership Conference.

March INFOPAK form Presbytery.

Pittsburgh Theological Seminary Newsletter.

#### **Ministry Reports**

##### Deacons

Jay Peak presented a report from the deacons. The deacons reviewed our key objectives and are looking for ways to support them. Some of the deacons are beginning to make calls as part of our visitation effort. The deacons are going to provide the lunch on Presbytery Day at Parkminster with proceeds to benefit Outreach.

Finances are OK, the food cupboard is a little low.

782

Trustees

Chuck Lowell presented a report from the trustees. March balance was -\$3,000 but April looks strong so far and overall the finances look good. The copier needs an expensive repair which Chuck will take care of as soon as their is money available. The trustees will survey the building and identify items to work on this summer. The Thayers will be leaving at the end of April and the trustees will be looking for new tenants. The Thayers will be about \$5,000 behind in rent payments when they leave.

Christian Education

Nellie reported on the meeting she held 4/18. The meeting brought out some good ideas and selected three to work on: work with the college students, library of books and videos for children and adults, and childrens choir and/or musical. They will also have a promotion Sunday at the end of the school year with a reception following.

Outreach

Moved by Nellie Morse that we will take up an offering to support a ministry by Laura Horn in Dorchester MA with InterVarsity.  
Seconded and Passed

Moved by Paul Gluchowski that we have a 6:30 PM meeting on May 15 with Dan and Kim Scheel making a missions presentation.  
Seconded and Passed

Old BusinessMarch for Jesus, June 25

Moved by Nellie Morse that we add a \$50 line item in our budget for the March for Jesus.  
Seconded and Passed

Elder Deacon Retreat Debriefing

Our Leadership discussion is serving to address concerns raised.

New BusinessDeclaration of Faith and Life

Moved by Bill Gent that Parkminster adopt "A Declaration for Faith and Life" sent to us by Presbyterians for Renewal and that we send this to our presbytery, synod and general assembly.  
Seconded and Passed

"How Your Church Family Works" by Peter L. Steinke

Monty passed out this book to each elder along with some study notes. We will review for the next meeting.

Is Their Need for a Forum?

There is an interest in hearing about our financial status and our membership status.

Moved by Nellie Morse that we have an Open Forum on June 5 right after the service. Members can bring their own picnic lunch and the church will provide child care.  
Seconded and Passed

Nate Rawls Request

Monty will follow up with Mr. Rawls. We are interested but we don't feel that we have enough on time to organize and advertise an event.

Is There Need for a Reconciliation Board?Dr. Sanford Hull available to Preach, July 31

Moved by Dan Wright that Dr. Hull will preach on July 31.

783

Seconded and PassedPresbytery Commissioner

No volunteers for this opportunity.

Pulpit Coverage, May 8, 15

Moved by Jim Read that Bill Gent will preach on May 8 and Kathy Hildebrand or Ken Siegal will preach on May 15.

Seconded and PassedNational Day of Prayer

Moved by Dan Wright that Jim Read will coordinate a Prayer and Praise Service on May 5.  
Seconded and Passed

Session Meeting Schedule

The May 7 fellowship breakfast will be at 7:30 AM at the Nellie's house.  
There will be no meeting on May 10.

Moved by Dan Wright to adjourn at 10:33 pm

Seconded and Passed

The meeting was closed with prayer.

Duly Attested

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on Tuesday, May 17, 1994, at church.

Elders Present: Doris Barrows, Steve Boggs, Bill Gent, Paul Gluchowski, Shirley Merz, Nellie Morse, Jim Read

Elders Excused: Dan Wright

Staff Present: Rev. Monty Burnham (moderator)

Guests: Jay Peak, Chuck Lowell

The meeting was opened with prayer at 8:00 PM

Discussion of Steinke's BookClerk's ReportMeeting Minutes

Moved by Jim Read to accept the minutes of March 15.  
Seconded and Passed

Moved by Jim Read to accept the minutes of April 19 as amended.  
Seconded and Passed

Correspondence

784

Letter from Richard D. Boutros, Chairman of the Greater Rochester Christian Gathering inviting us to their event on Oct. 15 at the Riverside Convention Center and requesting that we find a representative from our congregation to sponsor the event to our church.

Information from Linda Rosenblum, Associate Executive of Presbytery regarding group registration for Presbytery day to be held at Parkminster.

Letters from Rev. James D. Brown, Executive Director of the General Assembly Council and from Rev. James E. Andrews, Stated Clerk of the Presbyterian Church USA. Both letters have to do with the RE-Imagining Conference and the ensuing commotion in our denomination.

Letter from Tracie Martin of the Council Task Force on Camp Whitman. The camp needs to raise an additional \$3,000 to meet the budgeted subsidy for 1994 operations.

Letter from Fred Denson, Chair of the Mission Council. The Mission Council is offering to visit with our session for 20 minutes to interpret our Presbytery's mission for us.

Suggestion from Alice Read that Parkminster donate a box full of outdated, unused Bibles to The Bible League who will distribute them to English-speaking people worldwide.  
Moved by Jim Read to donate Parkminster's unused and outdated Bibles to The Bible League.  
Seconded and Passed

Letter from The Leaders of the Shenango Covenant sharing this document created within the Shenango Presbytery. The covenant describes their dissatisfaction with General Assembly's handling of the RE-Imagining conference and with issues of human sexual behaviour and orientation and declares that they are redirecting or designating all of their national mission giving as a matter of conscience and a means of protest.

Letter from First Presbyterian Church of Rochester NY: They respond to request for a letter of transfer for Richard and Kallah Vandermuelen saying that they have no record of their membership.  
Moved by Nellie Morse that we receive Richard and Kallah Vandermuelen by profession of faith.  
Seconded and Passed

### Ministry Reports

#### Deacons

Presbytery Day has become more work than anticipated and more help is needed. Shirley Miller has stepped in to do a lot of work.

#### Trustees

Chuck reported on status of things. Things are going well.

#### Worship and Music

##### Proposed Survey

Moved by Paul Gluchowski to distribute the proposed Worship and Music congregational survey on May 22.

#### Christian Education

Nellie will distribute gifts to third graders and graduating seniors on Promotion Sunday.

#### Personnel

Moved by Doris Barrows to approve the Treasurer's job description.  
Passed

Moved by Doris Barrows to approve the Assistant Administrative Secretary's job description.  
Passed

785

### Old Business

#### Open Forum June 5

Financial status, status of the manse

#### Reconciliation Board

Should we establish a means for helping members to reconcile differences within the congregation. There seems to be more potential liabilities than benefits - we will not pursue.

### New Business

#### Nate Rawls Proposal

Working on a deal of giving their band rehearsal space in exchange for a series of evening concerts. Monty will follow up.

#### Sandy Hull to Preach July 31

Sandy Hull has agreed to preach at no charge on July 31.

#### Session Meeting Schedule

The June 4 fellowship breakfast will be at 7:30 AM at the Nellie's house.  
June 14 and 21 will be business meetings.

Moved by Jim Read to adjourn at 10:30 pm

Seconded and Passed

The meeting was closed with prayer.

Duly Attested

James Read  
Clerk of Session



The Session of Parkminster Presbyterian Church met on Tuesday, June 14, 1994, at church.

Elders Present: Doris Barrows, Paul Gluchowski, Shirley Merz, Nellie Morse, Jim Read, Dan Wright

Elders Excused: Steve Boggs, Bill Gent

Staff Present: Rev. Monty Burnham (moderator)

Guests:

The meeting was opened with prayer at 7:00 PM

#### Reflections on the State of the Church

The session began a process to identify the issues expressed by former members of the church as they left.

#### Clerk's Report

##### Meeting Minutes

Moved by Jim Read to accept the minutes of May 17.

Seconded and Passed

#### Communion

Communion was served to the congregation on June 5, 1994

786

**Baptisms**

Baptized on Sunday, June 12 were:

Andrew James Rabjohn son of William and Linda Rabjohn,  
Elizabeth Mae Weir daughter of Charles and Susan Weir,  
Lindsay Ruth Kroboth daughter of Ken and Ruth Kroboth.

**Correspondence**

Question from Patty Willit, treasurer; she will be on vacation from 6/26 - 7/11 - who will act as assistant treasurer during that time?

Moved by Nellie Morse that Betty Causey or Irene Bly be Assistant Secretary (subject to acceptance by one of them).

Seconded and Passed

Letter from Charlie Forte expressing his concern over departing members. He would like to know why conflicts have not being resolved and what session is doing to address the issues.

Thank you note from Gracie Martin for our hospitality during Presbytery Day.

Letter from Presbyterian Health, Education and Welfare Association (PHEWA), they "build a community of faith, provide resources for social welfare ministries, and advocate with the poor and oppressed."  
Congregation membership is \$100.

Tribley's newsletter.

Cameron Community Ministries Newsletter.

Presbyterian Peacemaking Program's "The Commitment Letter" and invitation to the Peacemaking Jubilee Aug. 8-16.

Letter from First Presbyterian Church of Bergen, NY. They have reviewed and endorse the work of Brighton Presbyterian Church in documenting the actions and delinquencies in and beyond our Presbytery within the PCUSA. They include "A Declaration for Faith and Life" which their session has endorsed.

May INFOPAK from Presbytery.

**New Business****Holy Ghost Worship Team**

Moved by Nellie Morse that the holy Ghost Worship Team will join us on August 7 to assist in the worship service.

Seconded and Passed

**Pulpit Coverage**

Moved by Dan Wright that Ken Blair will preach on July 10 and Jack Cleveland will preach on September 4.

Seconded and Passed

Moved by Dan Wright to adjourn at 10:20 pm

Seconded and Passed

The meeting was closed with prayer.

Duly Attested

James Read  
Clerk of Session



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The Session of Parkminster Presbyterian Church met on Tuesday, June 21, 1994, at church.

**Elders Present:** Doris Barrows, Bill Gent, Paul Gluchowski, Shirley Merz, Nellie Morse, Jim Read, Dan Wright

**Elders Excused:** Steve Boggs

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:**

The meeting was opened with prayer at 6:30 PM

**Reflections on the State of the Church**

The session continued the process to identify the issues expressed by former members of the church as they left.

**Worship and Music Survey Results**

Moved by Jim Read to allow the Worship and Music committee to experiment with some changes to the worship service as detailed in the Worship and Music Survey results.

Seconded and Passed

**Ministry Reports****Trustees**

The manse at #8 Cardinal Drive has been rented to the Farcasin's. Chuck detailed the terms of the agreement which include the rent being reduced to \$600 a month which will change to \$800 a month if both Kathy and Ted find employment, the upstairs will be recarpeted (\$1400) and the Farcasin's will provide maintenance. Chuck Lowell will follow up with the Farcasin's to pursue the month-to-month lease but will not do the carpeting as the church does not have the money.

The trustees have taken care of various maintenance items around the church like ceiling tiles, organizing keys and windows for the East Hall.

Income is covering expenses but there is no extra.

**Report from General Assembly**

Dom Mancini reported on his experiences in Wichita. Dom is glad that he went, he had a great experience there. He was encouraged that there are many committed christians in the denomination and by the excellent organization of the event. Dom is impressed by Robert Bowl and believes that he was God's man for the job, likewise with the vice-moderator. Dom witnessed a move of the Spirit as the General Assembly dealt with a report on the Re-Imagining Conference aftermath. The report concluded with a call to reconciliation and reaffirmation of our Christ centered beliefs.

**Treasurer**

Do we have an assistant for next week?

Betty Causey will fill in - she will contact Patty.

**Financial Secretary**

Debbie wants to order envelopes this week - How many and do we include the Initial Offering Envelopes or do we miss the June price break?

Moved by Jim Read to order them with the Initial Offering envelopes and order for every pledging unit plus



788

10%.  
Seconded and Passed

Deacons

The Deacons are preparing a questionnaire to recruit help with some of deacon's activities.

Outreach

Rose Pinneo provided a detailed report on giving to date. We have found \$16,600 in support from other churches plus \$5,192 from our congregation's "extra mile" giving. All good news.

Old BusinessPrayer After Worship Service Concerns

Shirley Merz will organize elders and/or deacons to be there to pray each week.

RPO Negotiations

Monty Burnham and Chuck Lowell drafted a letter to the RPO offering them space for rehearsal at "cost" in exchange for their services.

Nate Rawls Orchestra in the Park Proposal

Moved by Dan Wright to have Hubert Houpt negotiate an agreement with Nate Rawls to do two free "Big Band Concerts" August 4 and 18 at 8:00 pm and bring the agreement to session for final approval.

Seconded and Passed

Moved by Bill Gent to adjourn at 11:10 pm

Seconded and Passed

The meeting was closed with prayer.

Duly Attested

James Read  
Clerk of Session

*James Read*  
*Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, July 12, 1994**, at church.

Elders Present: Doris Barrows, Bill Gent, Paul Gluchowski, Shirley Merz, Nellie Morse, Jim Read, Dan Wright

Elders Excused:

Staff Present: Rev. Monty Burnham (moderator)

Guests:

The meeting was opened with prayer at 7:00 PM

New BusinessContinuation of Discussion of Issues of the Church

Session continued the discussion of the issues of the church.

Moved by Jim Read to adjourn at 11:00 pm

Seconded and Passed

The meeting was closed with prayer.

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Duly Attested

James Read  
Clerk of Session

*James Read*

The Session of Parkminster Presbyterian Church met on **Tuesday, July 19, 1994**, at church.

Elders Present: Doris Barrows, Steve Boggs, Bill Gent, Paul Gluchowski, Shirley Merz, Nellie Morse, Jim Read, Dan Wright

Elders Excused:

Staff Present: Rev. Monty Burnham (moderator)

Guests: Peg Boggs, Bill Gent

The meeting was opened with prayer at 7:00 PM

Ministry ReportsDeacons

The Deacons are preparing a questionnaire to recruit help with some of the deacon's activities.

New BusinessSteve Boggs Resigns from Session

Steve Boggs came to session to offer his resignation from session for personal reasons. Steve and Peg and family will be worshipping elsewhere in future. They shared their reasons for leaving which do not include conflict with staff, membership, etc. of Parkminster.

Additional Session Meeting Scheduled

August 3, 6:00 pm Monty's house for dinner and meeting.

Nate Rawls Orchestra in the Park Proposal

Moved by Dan Wright to have Hubert Houpt negotiate an agreement with Nate Rawls to do two free "Big Band Concerts" August 4 and 18 at 8:00 pm and bring the agreement to session for final approval.

Seconded and Passed

Moved by Dan Wright to adjourn at 10:10 pm

Seconded and Passed

The meeting was closed with prayer.

Duly Attested

James Read  
Clerk of Session

*James Read*  
*Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on **Tuesday, August 3, 1994**, at church.

Elders Present: Doris Barrows, Steve Boggs, Bill Gent, Paul Gluchowski, Shirley Merz, Nellie Morse, Jim Read, Dan Wright

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Elders Excused:Staff Present: Rev. Monty Burnham (moderator)Guests: Peg Boggs, Bill Gent

The meeting was opened with prayer at 7:00 PM

**Clerk's Report**Correspondence

Letter from Scott Dawson, sponsor of the Rochester March for Jesus. The 1994 March for Jesus has resulted in a \$7,800 deficit. Will Parkminster make a donation to help cover the deficit?  
 Moved by Dan Wright to announce the need on the first Sunday in September and to provide a box to receive offerings.

**New Business**Commissioning of Bill Gent

Reserve the evening of August 28 to go to Bill's Bible Study as a session.

Letter to Presbytery re our Per Capita

Moved by Nellie Morse to send the letter regarding per capita giving drafted by Monty Burnham to Presbytery.  
 Seconded and Passed

Order of Worship

In September we will continue to share church concerns mid way through the service and even further smooth the transition from the praise singing to the rest of the worship service.

Tarry and Talk will be continued into the Fall.

The choir will be dismissed to join family, etc. after the anthem.

Monty will experiment with doing an abbreviated service from 8:30-9:15 am on Sunday Mornings from October through December.

Christian Education Proposals

First Sunday of every month we will experiment with family Christian Education. Groups of eight based on families plus others with a half hour of activities, games and stories, etc. so that parents can experience teaching their children.

There will be no Sunday School during the church service for first and second graders so that children can experience the worship service with their families. Their will also be no Junior Church.

The new program will be kicked off the second Sunday in September.

Meeting with the Deacons

September 10 8:30 am - noon at the Burnham's.

Moved by Dan Wright to adjourn at 10:35 pm

Seconded and Passed

The meeting was closed with prayer.

Duly Attested

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James Read  
Clerk of Session

*James Read*  
*Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on Tuesday, September 13, 1994, at church.

Elders Present: Doris Barrows, Paul Gluchowski, Shirley Merz, Nellie Morse, Jim Read, Dan WrightElders Excused:Staff Present: Rev. Monty Burnham (moderator)Guests:

The meeting was opened with prayer at 7:00 PM

**New Business**WorshipOrder of Worship

We discussed some possible changes to the morning worship service including replacing or substituting the Gloria Patri and the Doxology and suggesting to the worship assistant that they tie together the announcements and the prayer.

Extended Sunday School

There will be no Junior Church.

Junior ChoirCommissioning of Bill Gent Sept. 18

Didn't work out for Sept. 18.

Early Service Proposal

On further reflection the addition of an early service may serve to further fracture our congregation and should not be undertaken at this time.

Thanksgiving Service

Moved by Dan Wright to hold a joint Thanksgiving Eve service with the Servants of Christ and the Italian Christian Fellowship.  
 Seconded and Passed

Christmas Service

There will be no Sunday School, only a service of worship on Christmas morning at 10:30 am.

New Year's Day

There will be no Sunday School, only a service of worship on New Year's Day at 10:30 am.

Christian EducationCurrent Format Reviewed

The Family Sunday School was well received. We discussed the need to better use our space for this event.

Leadership needs assessed

All but third grade is covered. Nellie will cover for the interim but will continue to search and pray.

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FellowshipReport by Elders on Visitation

Paul and Jim shared concerning their visit with the Forte's.  
Nellie and Shirley will visit the Warmus's.  
Nellie reported on her visit with the Doughty's.  
Paul and Jim will visit the Brown's.

Status on Ongoing Growth Groups

The Craig's are starting a group this Fall and the Beinetti's group is continuing at an unspecified time.

Report on New CARE Group activity

Nine people came to Monty's first meeting. Beverly is leading a group for women on Mondays.

Caring for Others BeyondReport by Pastor on visitation

Monty continues to go out with Rev. Cacciatore and/or Rev. Brown to minister in the community. They are finding a warm welcome in some places.

Report on Summer 1994, ministries

Nate Rawls concerts drew 90 or so people at each event and good press in the Gates-Chili News  
SBTW went very smoothly.  
Young Life camp was well attended, campaigners is under way and Young Life Club is about to begin.

Report on upcoming ministries - The Greater Rochester Christian Gathering

Parkminster is invited to participate in this October 15 event designed to bring Christians together to pray for our community. It's not an anti-violence campaign or a political rally. It will be well advertised and promoted. The event will be held at the Rochester Convention Center and tickets are \$10  
Dan Minchen, Dan Wright and Dave Beinetti will serve as worship assistants between now and the event and they will promote the event during the moments for mission.

Stewardship\$5 per Sunday for Tarry and Talk

Moved by Paul Gluchowski to direct the Trustees to pay bills submitted by the Deacons for Tarry and Talk expenses from a new \$50 Session Discretionary budget line item.  
Seconded and Passed

Nominating CommitteeAppointments to the Nominating Committee

Moved by Doris Barrows that Shirley Merz be appointed to the Nominating Committee and named its chair.  
Seconded and Passed

Moved by Doris Barrows to adjourn at 10:20 pm

Seconded and Passed

The meeting was closed with prayer.

Duly Attested

James Read  
Clerk of Session

The Session of Parkminster Presbyterian Church met on Tuesday, September 20, 1994, at church.

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Elders Present: Doris Barrows, Paul Gluchowski, Shirley Merz, Nellie Morse, Jim Read

Elders Excused: Dan Wright

Staff Present: Rev. Monty Burnham (moderator)

Guests:

The meeting was opened with prayer at 7:00 PM

Clerk's ReportMeeting Minutes

Moved by Jim Read to accept the minutes of June 14, June 21, July 12, July 19, August 3, and September 13.  
Seconded and Passed

Communion

Communion was served to the congregation on August 7, 1994

Correspondence

Proposed letter from Jim Read

Letter from Merle Galusha, Presbytery Treasurer expressing thanks for our letter regarding Parkminster's financial condition and reason for withholding Per Capita funds.

Letter from Michael Kuyt updating us on the status of the organ committee. In response to the offer of a donor, Mr. Strauss was commissioned to do a detailed analysis of work yet to be done. This estimate cost \$847.58. Unfortunately the potential donor suffered a stroke before the transaction was finalized and thus the project is now on hold.

Letter from the Council of the Presbytery of Genesee Valley offering us the use of a copy of "The June 16, 1994, General Assembly Report of the General Assembly Council Review Committee concerning the Re-Imaging Conference" video.

Two Cameron Community Ministries Newsletter

Fundraising letter from Rochester Presbyterian Home and Kirkhaven requesting that we set aside a Sunday in the Spring to collect a HOMES Offering to benefit the two organizations.

Letter from Scott Dawson, Organizer of the Rochester March for Jesus advertising two fundraising events - a benefit concert on October 31 and March for Jesus Sunday on any Sunday in October. They currently still have a deficit of \$6,500 from this year's event.

Moved by Doris Barrows to send a letter to the families that participated in the March and letting them know that there will be a collection taken in the Narthex during one of the Sunday's in October.  
Seconded and Passed

New Business

Moved by Morse that the Thanksgiving Offering be designated to the deacons.  
Seconded and Passed

We will present five minute stewardship updates on October 23, 30 & November 6.

Moved by Read to request that the deacons release memorial funds for an office computer and software recommended by Jim Read and Laurie Hauser contingent on approval of donors as needed.

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**Seconded and Passed**

Moved by Nellie Morse that Janet Balajthy will preach on Good News Sunday, November 13.

**Seconded and Passed**

Moved by Shirley Morse that Charles Brown or Scott Caton preach on November 27.

**Seconded and Passed****Ministry Reports****Trustees**

Trustees presented an update to the church finances. They anticipate a shortfall of about \$8,000 by the end of the year at the present rate. Seasonal adjustment plus anticipated income from #8 Cardinal Drive will help close this gap.

**Deacons**

Jay has asked that the session allocate funds from the general budget to help pay for the computer software and hardware needed in the church office.

Moved by Paul Gluchowski to adjourn at 11:39 pm

**Seconded and Passed**

The meeting was closed with prayer.

**Duly Attested**

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on Tuesday, October 10, 1994, at church.

**Elders Present:** Doris Barrows, Paul Gluchowski, Shirley Merz, and Jim Read

**Elders Excused:** Nellie Morse and Dan Wright

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:**

The meeting was opened with prayer at 7:00 PM

**Clerk's Report****Correspondence**

Request from Rose Pinneo that some of the elders attend the showing of "The Eye of the Storm" Friday, November 18 at 7:30 pm to pray and counsel with anyone who responds to the invitation at the end of the movie.

Doris and Jim can be there and Paul will check his calendar.

**Communion**

Communion was served to the congregation on October 2, 1994

**New Business****Rummage Sale Money**

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Moved by Paul Gluchowski that the money raised at the Rummage Sale go to Outreach.  
**Seconded and Passed**

Moved by Jim Read to adjourn at 10:25 PM

**Seconded and Passed**

The meeting was closed with prayer.

**Duly Attested**

James Read  
Clerk of Session

*James Read* *Rev. Monty Burnham*

The Session of Parkminster Presbyterian Church met on Tuesday, October 18, 1994, at church.

**Elders Present:** Doris Barrows, Shirley Merz, Jim Read, Dan Wright

**Elders Excused:** Paul Gluchowski, Nellie Morse,

**Staff Present:** Rev. Monty Burnham (moderator)

**Guests:** Jack Cleveland, Chuck Lowell, Moody Johnson, Mike Kuyt

The meeting was opened with prayer at 7:00 PM

**Clerk's Report**

Moved by Jim Read to accept the 1993 Statistical Report with approximate financial data.  
**Seconded and Passed**

**Correspondence**

Moved by Jim Read to send a letter of transfer to Asbury First United Methodist Church, 1050 East Ave, Rochester, NY for Richard and Jackie Simpson.

**Seconded and Passed**

Request from Rose Pinneo that some of the elders attend the showing of "The Eye of the Storm" Friday, November 18 at 7:30 pm to pray and counsel with anyone who responds to the invitation at the end of the movie.

Letter from The Board of Pensions of the Presbyterian Church with some clarifications of the benefits plan and of the Social Security Rules.  
Forward to Trustees.

Letter from Encie Stevens and Bob Kaiser inviting us to a Presbytery of the Genesee Valley event to allow Presbyterians to express their opinions on the issues of sexuality.

Letter from Jane Wilcox for the Youth Committee inviting us to submit candidates for youth delegate to synod and general assembly.

Letter from the Theological Education Fund urging us to set aside 1% of our annual budget for theological schools that train presbyterian pastors.

Letter from Cameron Community Ministries - they are holding a tenth anniversary celebration.



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**EXAMINED AND APPROVED**

date 11/6/94

with 0 Exceptions listed

Rev. Charles H. Roberts  
Presbytery Genesee Valley