



Session**Goodbyes and Hellos**

Kevin Burtner, Laura Cockrell, George Evans and Bud Palmer rotated off session this year and Steve Boggs resigned in July for personal reasons. Many thanks for their faithful service to the church. This year we welcomed Nellie Morse, Doris Barrows and Shirley Merz to session.

Bicameral System of Government

One of the important changes session implemented this year was to move the responsibilities for the building, the manses and executing the budget to a separate committee of trustees. By creating this bicameral system of church government we were able to free the elders to concentrate on leadership rather than operations and to take advantage of the gifts of those members of the congregation who wanted to help but did not feel the call to leadership. The transition to the new system has gone fairly well with a representative of the trustees attending at least one session meeting per month.

Key Objectives**Christian Education**

Our attention turned to Christian education during the summer as Nellie Morse was seeking teachers for the classes. Nellie met with the teachers and together they came up with a different approach. We pray that the resulting once per month family Sunday school has been a blessing to all.

Corporate Dynamic Worship

Session authorized the Worship and Music committee to survey the congregation for their input on the worship service. As a result, the worship and music committee brought some new and different ideas to session in time for session and some new ideas were tried during the summer months.

Relationships and Groups

Monty proposed a small group fellowship known as CARE Groups. He and Bev Evans have each been leading one of these groups during the Fall.

Visitation

The pastor and session has continued to make visits to members of the congregation.

We are concerned about the progress on these last two objectives and will strategize some new approaches for next year.

Change of Pastoral Leadership Coming

After months of careful and prayerful discussion the session and pastor came to the conclusion that it is time for Monty to seek a new call and for Parkminster to seek a new pastor. Monty has served Parkminster for eight years and we are thankful for his energetic leadership during some tough times.

In the coming months, we will keep the congregation updated regarding this matter. We are placing Parkminster's future in the Lord's hands while we move ahead seeking His will. We stand on His promises that He will bring the truest good for us all as we seek, in obedience, to follow Christ.

Respectfully submitted,

Jim Read, Clerk of Session

Session members:

Doris Barrows

Shirley Merz

Dan Wright

Paul Gluchowski

Nellie Morse

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The Session of Parkminster Presbyterian Church met on **Thursday, October 27, 1994**, at church.

Elders Present: Doris Barrows, Paul Gluchowski, Shirley Merz, Nellie Morse, Jim Read, and Dan Wright

Elders Excused:

Staff Present: Rev. Monty Burnham (moderator)

Guests: Chuck Lowell, Frank Ichishita, Mike Kuyt, Wendy Burnham and Dan Minchen

The meeting was opened with prayer at 7:00 PM

Moved by Burnham to declare an executive session with the exception of invited guests.
Seconded and Passed

New Business

Pastor's Response to October 18 Meeting

Moved by Monty Burnham to appoint Dwight Ferguson moderator.
Seconded and Passed

Paul Gluchowski and Jim Read (representing session) and Monty and Wendy Burnham will jointly author a letter to the congregation that will inform them of our mutual intention that Monty seek a call to another pastorate. The letter will be approved Frank Ichishita, Dwight Ferguson and the session before it is sent. Monty will appoint an advocate as will session and the Committee on Ministry. These will meet regularly and report on progress.

Old Business

Fall Stewardship Plan

Dan will continue with two more installment of the drama that was presented last week.
Stewardship cards will be in the pews.
The stewardship letter will be mailed within the week.

Ministry Reports

Trustees

We are behind in our paying our bills. The pastor's salary, RG&E and insurance payments are behind. This will be presented to the congregation this Sunday morning.

Worship and Music

Moved by Paul Gluchowski that the trustees remove a pew from each side of the front of the sanctuary to make more room for the orchestra.
Seconded and Passed

Moved by Jim Read to adjourn at 10:10 PM

Seconded and Passed

The meeting was closed with prayer.

Duly Attested

James Read
Clerk of Session

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Tues Nov 8
The Session of Parkminster Presbyterian Church met on ~~Thursday, October 27, 1994~~, at church.

Elders Present: Doris Barrows, Paul Gluchowski, Shirley Merz, Jim Read, and Dan Wright

Elders Excused: Nellie Morse

Staff Present: Rev. Monty Burnham (moderator)

Guests: Mike Kuyt and Dan Minchen *He*

The meeting was opened with prayer at 7:00 PM

New Business

Planning For The Future

While Monty Burnham is Pastor

Vibrant worship services

Identify and train support people

Pulpit and preaching

Strong christian education for all ages

Support for superintendent

Loving fellowship within

CARE groups need to be extended to groups that support the church.

Caring for others beyond

New leaders

Unity

Communications

Congregation to session

Session to congregation

PL editor

Fellowship

Healing

Insecurity

Strong 1995 Program

Strong leadership

Hope / vision

Support for pastor

Visiting the Sick dealing with deaths, etc.

Pastor for emergencies

Administration Oversight/Direction

Redefine roles of secretary and admin. assistant

Elder turnover

*****Underlining indicates key items to focus on now.*****

While an Interim is Pastor

Once a New Pastor is in Place

Interviewing New Candidates for Membership

There will be six candidates for membership at next week's meeting.

Right to Life Sunday 1/15/94

Moved by Jim Read to collect an offering for the Crisis Pregnancy Center on Right To Life Sunday, 1/15/94.

Seconded and Passed

Old Business

Fall Stewardship Plan

We need to continue to bring up the stewardship drive for the next two Sundays. Monty will ask Chuck Lowell to make the announcements. Dan Minchen will make the announcement on Commitment Sunday.

1995 Budget

Monty will ask Chuck Lowell to provide the trustee's budget input to Jim Read.

Ministry Reports

Dan Wright

Not a strong response to the midweek Kid's Ministry but Wednesday evening potluck family dinners during advent has been proposed.

Moved by Dan Wright that he, Monty Burnham, Bud Palmer and Dom Mancini may organize and hold three Wednesday evening potluck dinners from 6:15-7:30 pm during advent. Programs will include singing Christmas carols and sharing family Christmas traditions.

Seconded and Passed

Nominating

The committee will revisit some of those who were already asked to serve on session.

Outreach

Rose and Penney Pinneo have asked to resign from the committee in January.

Christian Education

We need a co-leader for Christian Education

Parkminster Life

Alice Read is resigning. Nominating will look for a replacement.

Worship and Music

The organ is to be tuned to the tune of \$450. Mike will consult with the trustees and with Jeanne Houpt to determine whether or not to proceed.

Moved by Jim Read to adjourn at 10:10 PM

Seconded and Passed

The meeting was closed with prayer.

Duly Attested

James Read
Clerk of Session

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The Session of Parkminster Presbyterian Church met on **Thursday, November 15, 1994**, at church.

Elders Present: Doris Barrows, Paul Gluchowski, Shirley Merz, and Jim Read

Elders Excused: Nellie Morse and Dan Wright

Staff Present: Rev. Monty Burnham (moderator)

Guests: Mike Kuyt

The meeting was opened with prayer at 7:00 PM

Clerk's Report

Minutes

Moved by Jim Read to accept the minutes of 10/11.

Seconded and Passed

Moved by Jim Read to accept the minutes of 10/18 as amended.

Seconded and Passed

New Business

New Members

Moved by Jim Read to accept Pat Romanowski and Dee Knight by reaffirmation of faith.

Seconded and Passed

Annual Meeting

Moved by Shirley Merz to hold the Annual Meeting on January 22, 1995.

Seconded and Passed

December Session Meeting

There will be one session meeting in December on the 13th.

Old Business

Planning for the Future

Paul outlined a session organization that would require seven elders.

1995 Budget

First draft of 1995 budget distributed.

There will be a prayer meeting at 7:30 am on Saturday, December 3 at the Gluchowski's.

Ministry Reports

Nominating

The committee met and brainstormed/discussed more members to ask to serve.

Worship and Music

We will not tune the organ at this time.

Trustees

At the moment we are about \$4,200 behind with bills and \$1,200 behind with salaries. By the end of the month an additional \$6,700 will be needed and there will be two Sunday offerings to cover the amount.

Personnel

Alice Read has resigned effective January 8, 1995.

Jack is investigating alternative health care arrangements.

Moved by Jim Read to adjourn at 9:45 PM

Seconded and Passed

The meeting was closed with prayer.

Truly Attested

James Read
Clerk of Session

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The Session of Parkminster Presbyterian Church met on Thursday, December 13, 1994, at church.

Elders Present: Doris Barrows, Shirley Merz, Nellie Morse and Jim Read

Elders Excused: Paul Gluchowski, and Dan Wright

Staff Present: Rev. Monty Burnham (moderator)

Guests: Mike Kuyt, Chuck Lowell, Moody Johnson

The meeting was opened with prayer at 7:00 PM

Clerk's Report

Minutes

Moved by Jim Read to accept the minutes of 10/27 as amended.
Seconded and Passed

Moved by Jim Read to accept the minutes of 11/8 as amended.
Seconded and Passed

Correspondence

Shirley Barnum is now attending West Side Baptist Church.

Moved by Jim Read to remove Shirley Barnum from the roles of Parkminster Presbyterian Church.
Seconded and Passed

Moved by Jim Read to send a letter of transfer to Gates Presbyterian Church for Kenneth and Deborah Schnabel.
Seconded and Passed

Letter from St. Pius Tenth Church Federal Credit Union Requesting use of room 201 during 1995.

Moved by Jim Read to allow the Credit Union to schedule room 201 during 1995 barring conflicts with the calendar.

Ministry Reports

Nominating

Most posts are staffed but there is still a need for elders, a corporate clerk, a PL editor, an assistant for Christian Education Committee and a chair for the Outreach Committee.

Personnel

Moved by Doris Barrows that Jack Cleveland's health insurance carrier be changed to Blue Choice.
Seconded and Passed

Monty will advertise a need for volunteers in the office.

Trustees

Expenses continue to exceed income. The trustees need guidance on how to spend the money.

Debts from Nov.
\$2000 loan repayment (may be deferred)
\$1173 Monty
\$1492 Insurance
\$2282 Pension and Major Medical
\$8145 total

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Total Anticipated Dec. Expenses
\$17586

Current Balance
\$10061

\$15670 needed during the last two weeks of December to balance the cash flow by the end of the year.

New Business

Meetings for 10/95

January 3 - Session Meeting
January 7 - 7:30 - 9:00 Elder Breakfast at Burnham's
January 10 - Session Meeting
January 18 - Session Meeting
January 22 - Annual Meeting
January 24 - Officer Training
January 31 - Exam of New Officers
January 29 - Communion Sunday
February 5 - Ordain and Install New Officers
February 12, 19, 26 - Outreach Conference
March 1 - Ash Wednesday
March 5 - First Sunday in Lent

Moved by Nellie Morse that communion be served on January 29, 1995 instead of February 5, 1995.
Seconded and Passed

Old Business

1995 Budget

Pledging to date \$144,302, 20% behind last year at this time.

Moved by Jim Read to adjourn at 10:20 PM

Seconded and Passed

The meeting was closed with prayer.

Duly Attested

James Read
Clerk of Session

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The Session of Parkminster Presbyterian Church met on Tuesday, January 3, 1995, at church.

Elders Present: Doris Barrows, Paul Gluchowski, Shirley Merz, Nellie Morse, Jim Read and Dan Wright

Elders Excused:

Staff Present: Rev. Monty Burnham (moderator)

Guests: Mike Kuyt, Dan Minchen, Chuck Lowell, Moody Johnson, Mike Dembitski, and Patty Willit

The meeting was opened with prayer at 7:00 PM

Clerk's Report

Minutes

Moved by Jim Read to accept the minutes of 11/15.
Seconded and Passed

Moved by Jim Read to accept the minutes of 12/13.
Seconded and Passed

Moved by Jim Read to accept the minutes of 1/3 as amended.
Seconded and Passed

Correspondence

Letter from Richard Boutros, president of The Greater Rochester Christian Gathering. The 1995 event will be held October 28 at the Riverside Convention Center. He requests a donation and the name of a contact person at Parkminster.

Moved by Jim Read that Dan Minchen be the point of contact for The Greater Rochester Christian Gathering.
Seconded and Passed

Moved by Jim Read to direct Laurie Hauser to purchase a new Minute Book at a cost not to exceed \$125.

Seconded

Moved by Shirley Merz to table the motion.

Seconded and Passed

Moved by Jim Read to allow Rev. Everett Sahrbeck to perform the marriage ceremony for Kirk Preston on August 26, 1995.

Seconded and Passed

New Business

Copying Machine

Moved by Jim Read to authorize Dan Minchen and Doris Barrows to contract for a new copier lease.

Seconded and Passed

Moved by Jim Read that Mark Whittaker be editor of Parkminster Life.

Seconded and Passed

Training for new elders and deacons will be offered by the presbytery at First Presbyterian Church of LeRoy on February 4, 1995

Old Business

1995 Budget

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Moved by Paul Gluchowski that the elders meet Saturday, January 14 at the church with Frank Ichista, Mel Olver, a representative of the Presbytery's trustees and a representative of Committee on Ministry. Frank Ichista will moderate. The topic will be the 1995 budget.
Seconded and Passed

Current pledges total \$155,686 from 77 pledges.
Beginning balance for 1995 is estimated to be -\$8,664.
Budget deficit is estimated to be \$65,500.

Moved by Jim Read to adjourn at 11:00 PM

Seconded and Passed

The meeting was closed with prayer.

Duly Attested

James Read
Clerk of Session

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The Session of Parkminster Presbyterian Church met on Tuesday, February 7, 1995, at church.

Elders Present: Doris Barrows, Mike Kuyt, Shirley Merz, and Nellie Morse

Elders Excused: Dan Minchen

Staff Present: Rev. Monty Burnham (moderator)

Guests: Paul Gluchowski, Jim Read, Moody Johnson, Mike Dembitski, and Chuck Lowell

The meeting was opened with prayer at 8:25 PM.

Clerk's Report

none

New Business

Terms of Call

Moved by Nellie Morse that the proposed pastor's terms of call be as follows:

Salary	\$21,500
Housing Allowance	\$8,183
Utilities	\$2,182
Pension, DBL, Medical Ins.	\$8,922
Travel and Professional Expense	\$3,438
Study Leave	\$533
Other Allowances	
Medical Deduction Allowance	\$492
Medical Plan	\$1,400
Miscellaneous	\$200
Gift Allowance	\$150
Total	\$47,000

Study Leave - 2 weeks
Vacation - 30 days

These terms to take effect 3/1/95. Terms for Jan. and Feb. of 1995 to be paid at same rate as 1994.

Seconded and passed.

Sale of #8 Cardinal Drive

Moved by Mike Kuyt that the session ask the congregation to approve the sale of #8 Cardinal Drive.

Seconded and passed.

Jack Cleveland's Salary

Moved by Shirley Merz that Jack Cleveland raise \$5,000 of his salary from people who are not church members, that session raise \$7,000 as a designated giving and that a salary of \$8,000 be included in the church budget (housing valued at \$4,000 / year will continue to be provided to Jack).

Seconded and passed.

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Moved by Mike Kuyt that a designated account be created for Jack Cleveland's designated giving.
Seconded and passed.

Clerk of Session

Moved by Shirley Merz that Mike Kuyt be Clerk of Session.
Seconded and Passed.

Moved by Nellie Morse to adjourn at 11:10 PM.
Seconded and passed.
The meeting was closed with prayer.

Duly Attested

James Read
Mike Kuyt
Clerks of Session

Michael Stuyt

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The Session of Parkminster Presbyterian Church met on Tuesday, February 21, 1995, at church.

Elders Present: Doris Barrows, Mike Kuyt, Shirley Merz, Dan Minchen, and Nellie Morse

Elders Excused:

Staff Present: Rev. Monty Burnham (moderator)

Guests: Moody Johnson, Mike Dembitski, and Chuck Lowell

The meeting was opened with prayer at 7:00 PM.

Clerk's Report

Moved by Doris Barrows that a letter of transfer for Jennifer Lois DeLapp be sent to Cross and Resurrection Lutheran Church, Ann Arbor, MI. Seconded and passed.

Information about Presbytery Day, Saturday, April 29th was shared.

New Business

Moody Johnson's Financial Report

Consideration is being given to making partial payments on as many accounts as possible.

GE Capital (copier lease) has been calling. Possibility of losing copier.

Moody has formatted a new spreadsheet to more effectively track payments.

Monty has been paid up for 1994 for all salary and benefit payments that were owed. A payment of \$1186.76 was made to that end on 2/20/95.

Moody's past practice in prioritizing payments was outlined;

- 1) M&T mortgage payments of \$8,434.01 by the 16th of each month.
- 2) General salaries for church employees. (secretary, music director, sexton, etc.)
- 3) Property taxes
- 4) Withholding tax
- 5) Utilities
- 6) Monty's and Jack's salary
- 7) Copier lease

Moody indicated that approximately \$19,964.00 was due by 3/2/95 with one more Sunday's receipts coming available for those bills. (estimated at 2800.00)

Moody indicated we are approximately the equivalent of one full months income past due.

Format of Weekly Income Report

Moved by Dan Minchen that the Session be provided copies of the "Income Report" that the money counters produce each week in place of the small slip of paper with information that has been provided in the past. Seconded by Shirley Merz and passed.

Sale of #8 Cardinal Dr

Chuck Lowell reported on the progress of selling #8 Cardinal Dr. He indicated that Mel Oliver believes that a tape location map is on record already. Chuck is meeting with Presbytery Trustees on 3/8/95 at 4:30 PM to seek their approval for the sale. He needs two Realtors appraisals of market value for the meeting with Presbytery.

Moved by Shirley Merz that Chuck Lowell be authorized to obtain 2 appraisals from real estate agents that indicate market value of #8 Cardinal Dr. Seconded by Doris Barrows and passed.

Appeal to Congregation

Moved by Nellie Morse that Chuck Lowell be authorized to make an appeal to the congregation asking that individual members commit to paying one of the church's past due bills. A list of those bills will be included in the bulletin and cards will be available for people to pick up after the service, each card to have one of the bills indicated on it. Seconded by Dan Minchen and passed.

The elders agreed to consider starting the response to the appeal by contacting Chuck Lowell before the Sunday service and indicating what they are willing to commit to.

Interest Only Payments to Bank

Moved by Nellie Morse that Moody Johnson and Mike Kuyt be authorized to inform M&T Bank that we will only be able to make interest only payments on the church mortgage starting in March of this year. Moody and Mike are to request a meeting with a bank's representative and begin the process of negotiating an agreement where we would pledge the proceeds of #8 Cardinal Dr in place of principal payments for a period of time. Seconded by Shirley Merz and passed.

Old Business

Election of Committee Chairpeople

Moved by Mike Kuyt that the following people continue as chairpeople of the indicated committees;

Dom Mancini	Presbytery Commissioner
Doris Barrows	Personnel Committee
Shirley Merz	Nominating Committee

Seconded by Nellie Morse and passed.

Review of "Oversight Requirements" List

Primary short term need is for visitation and making calls to visitors.

Women's Association Fund

Nellie Morse to find out the actual status of the \$1742.00 in the Women's Association fund.

Adjournment

Moved by Dan Minchen that we adjourn. seconded and passed. the meeting was closed with prayer.

Duly Attested

Mike Kuyt
Clerk of Session

Michael Kuyt

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The Session of Parkminster Presbyterian Church met on Tuesday, March 14 1995, at church.

Elders Present: Doris Barrows, Mike Kuyt, Shirley Merz, Dan Minchen, and Nellie Morse

Elders Excused:

Staff Present: Rev. Monty Burnham (moderator)

Guests: Moody Johnson, Mike Dembitski, and Chuck Lowell

The meeting was opened with prayer at 7:00 PM.

Shirley Merz reported on visits made to the Farcasin and Evans families.

Session shared needs within the congregation;

Howard Seitzinger - illness

Larry Sutton - illness

Mildred Brownell - move to nursing home

Clerk's Report

Nellie Morse moved that we allow the Board of Elections to use the church for polling in the upcoming primaries 9/12/95 and 11/7/95 with the expectation of receiving a total of \$480.00 in remuneration. Seconded by Doris Barrows and passed.

Nellie Morse moved that Donna Penna (274-6147) be allowed use of the building for a flu clinic on 10/23/95 from 8AM to 5PM. seconded by Shirley Merz and passed.

A letter from Jim and Sherry Harrison was shared. Shirley Merz moved that we accept their request to be dropped from the membership roles effective 3/8/95. Seconded by Nellie Morse and passed.

A letter from Mary and Bob Jackson was shared. Doris Barrows moved that we accept their request to be dropped from the membership roles. Seconded by Dan Minchen and passed.

Moved by Doris Barrows that the minutes from Session meetings on 1/14/95, 1/17/95, 2/6/95, 2/7/95, 2/14/95, 2/21/95 be accepted. It was noted that there were changes in the minutes for the 2/7/95 meeting. Seconded by Dan Minchen and passed.

New Business

Moved by Shirley Merz that Session recess at 7:45. Seconded by Doris Barrows and passed.

Monty was excused and Session discussed advocacy committee matters.

Moved by Shirley Merz that Session reconvene at 8:45. Seconded by Doris Barrows and passed.

Trustee Report

Chuck Lowell reported on his meeting with the Trustees of Presbytery regarding the sale of #8 Cardinal Dr. Mel Olver was present at that meeting. It was noted that an acceptance of any purchase offer needs to be conditional on the approval of the appropriate committees at Presbytery and the NYS Supreme Court.

It was further noted that the Presbytery very much wanted to see that the church building itself and grounds be retained as a Presbyterian Church and did not want those sold.

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Chuck shared that members of Presbytery pointed out that we could, as a Session, request that an Administrative Commission be set up by Presbytery to help oversee financial planning and to help us work towards meeting the objectives in our mission statement.

Session agreed to table consideration of a request for an Administrative Commission.

Chuck shared that there was some possibility that a revolving fund that Presbytery manages might be used to help alleviate some financial stress at our church. The fund could potentially be used to extend a loan to the church.

Moody Johnson reported on a meeting that he and Mike Kuyt had with Bob Bertuci at M&T Bank on 3/8/95.

- M&T Bank agreed to allow interest only to be paid on the church's mortgage for the month of March.

- Bob Bertuci indicated that he would present to the Bank's loan committee a proposal that would allow Parkminster Presbyterian Church to pay interest only on the mortgage for a 12 month period without requiring us to sell #8 Cardinal Dr.

Moody reported on the church's financial status with it's bills and financial obligations.

- The church is current as of 3/16/95 with Monty's salary, housing and auto allowance, and major medical dues.

- The church is \$8576.53 past due on a variety of general bills.

Special Appeal

Moody reported on the response to the special appeal led by Chuck Lowell to help pay bills. It was shared that over \$6000.00 was collected for designated bills.

Discussion of Advocacy Related Matters

Monty was invited into a direct discussion with Session as it was perceived that we were very close to an agreement. Session agreed to allow an extra \$155.46 for study leave over and above what had already been discussed. Session agreed that trustees should be asked to put Monty and Jack's salary as 3rd on their priority list rather than 6th.

Special Congregational Meeting

Moved by Nellie Morse that a special congregational meeting be called at 12:10 following the service on 3/26/95 to consider the date of the Pastor's resignation and terms of his departure subject to final approval of Presbytery through it's Committee on Ministry. Seconded by Doris Barrows and passed.

Doris Barrows agreed to ask Jack Cleveland to solicit the help of youth to provide baby-sitting and snacks for young children during the meeting.

Monty agreed to arrange a special Session meeting to take place before the congregational meeting on 3/26/95 and to invite Eugene Miller and Dwight Ferguson to attend to clarify and work out final details of the agreement to be presented to the congregation for their vote.

Session adjourned with prayer at 11 PM.

Duly Attested

Mike Kuyt
Clerk of Session

Michael Kuyt

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TERMS OF SEPARATION

THIS AGREEMENT is made this 20th day of March, 1995, by and between the SESSION OF PARKMINSTER PRESBYTERIAN CHURCH, a member of the Presbyterian Church of the United States of America (hereinafter known as the "Session"), and MONTY BURNHAM (hereinafter known as the "Pastor").

WITNESSETH:

WHEREAS, the Session has redefined its mission and wishes to dissolve the terms of call and to seek new leadership;

WHEREAS, the Session and Pastor desire to serve the best interests of the congregation abiding in the will of our Lord;

NOW THEREFORE, the Session and Pastor hereby agree as follows:

1. On May 1, 1995, Pastor shall begin a one hundred and thirty-five (135) day leave consisting of the following: four (4) weeks of vacation, two (2) weeks of study, and the balance of days to be known as a leave of absence. This leave shall conclude on September 15, 1995 with his formal resignation effective that day.
2. The Session and the Pastor do hereby agree that April 23, 1995 shall be the last Sunday of preaching duties.
3. Pastor agrees to remove all personal belongings from the office in room 208 on or before April 30, 1995. The offices of 201a & 201b, known as the caves, shall be emptied of all belongings by May 31, 1995. In return, the Church will forward calls to Pastor's home, take and forward messages if called upon, and in no way hinder the process of Pastor seeking another call.
4. The Session and Pastor agree that the 1995 Terms of Call will be fully paid for the months of January, February, March, and April 1995 by April 30, 1995.
5. The Session shall provide a pay package of 135 days, May 1, 1995 through September 15, 1995, under the 1995 Terms of Call consisting of four (4) weeks of vacation pay, two (2) weeks of study leave, and the balance of days in

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severance pay. The package shall be paid in equal installments on the first and fifteenth of each month over four and one-half (4.5) months with the final payment to be made on September 15, 1995. It is understood in advance that all payments to Pastor must be made by December 31, 1995 to fulfill the severance obligation of the Session (PPC). An additional sum of \$155.46 shall be made payable to the Pastor as compensation for study leave.

6. The Session shall publicly acknowledge the creation of a fund known as the "Designated Fund" at Brighton Presbyterian Church for the benefit of Pastor with the express intention that enough funds will be raised to pay Pastor's pension/major medical coverage with the PCUSA Pension Fund from September 15, 1995 until December 31, 1995. The Session shall assure the public promotion of this fund after September 15, 1995 in the following manner: (i) shall be noticed three (3) times in the weekly bulletin, known as "This Week at Parkminster" (TWAP) on September 17, 1995, September 24, 1995, and October 1, 1995; (ii) shall be listed in the September/October 1995 issue of the newsletter known as "Parkminster Life."

UPON CONCURRENCE with this Agreement by the Committee on Ministry, on March 21, 1995, and the Presbytery, on March 28, 1995, it is recognized that this Agreement is upheld and fulfilled and the Pastoral relationship between the congregation of Parkminster Presbyterian Church and the Pastor is dissolved.

IN WITNESS WHEREOF, the Session and Pastor have executed this Agreement effective as of the date first written above.

Date: 3/20/95 BY: Michael Flury
Session Representative
Parkminster Presbyterian Church

BY: Monty Burnham
Monty Burnham

STATE OF _____ COUNTY OF _____ ss.:
Sworn to before me on _____

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The Session of Parkminster Presbyterian Church met on Tuesday, April 11, 1995, at church.

Elders Present: Doris Barrows, Mike Kuyt, Shirley Merz, Dan Minchen, and Nellie Morse

Elders Excused:

Staff Present: Rev. Monty Burnham

Guests: Moody Johnson

The meeting was opened with prayer at 7:15 PM.

Clerk's Report

Letter from Presbytery was shared regarding unpaid per capita funds.

Moved by Nellie Morse that \$200.00 be allocated for per capita related payments to Presbytery in response to their appeal. seconded by Doris Barrows and passed.

Laurie Hauser's letter of concern over the security of the church building was shared and discussed. Mike is to send a letter asking for more careful securing of the church building especially at night to The Servants of Christ, The Italian Congregation, Trustees, and a copy to Laurie Hauser.

A letter from the Presbyterian Homes in the Rochester area was shared and discussed. It was decided that Mike should send a letter of regret indicating that we would not be able to set aside an offering this year for them.

New Business

Moved by Nellie Morse that a designated fund be established to be used to compensate substitute organists. Seconded by Dan. Minchen and passed.

Trustee's Report

Moody Johnson agreed to work with Patti Willitt to discuss and decide if a second checking account should be set up.

Moody indicated that he received a call from a representative from M&T Bank. The bank has all but finalized an agreement to allow the church to make interest only payments on the mortgage for a year. They are doing an appraisal on #8 Cardinal Dr as part of the process of reaching an agreement.

More New Business

Dan Minchen reported on status of pulpit coverage for upcoming period 4/30/95 - 9/15/95.

- Dan presented " Objectives for Interim, Transitional Period "
- Dan has agreed to take lead in overseeing pulpit supply activities.
- Dan Minchen agreed to do the sermon on 4/30/95.
- Dan agreed to submit an article to PL discussing pulpit supply and visitation.

Moved by Doris Barrows that the Session accept Dan's " Objectives for Interim, Transitional Period " as written. (Copy attached) Seconded by Doris Barrows and passed.

Mike Kuyt to contact Scott Caton and ask for a breakfast meeting with Dan Minchen and Mike Kuyt to discuss his potential role in giving sermons.

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Nellie Morse and Dan Minchen agreed to work together to prepare a chart of potential preachers.

Shirley Merz agreed to call Chuck Lowell and Laurie Hauser to ask for changes to be made on outside signs and in bulletins relating to summer schedule. Church to begin at 9:30 AM 6/12/95 - 9/5/95

Shirley Merz agreed to call Dotie Yoder from COM to start process of learning more about the process of obtaining an interim pastor.

Monty agreed to arrange for a moderator for Session beginning 5/9/95.

Doris agreed to meet with Dom Mancini to discuss his potential role in co-ordinating and delegating pastoral care related needs. Suggest contacting pastors of neighboring Presbyterian Churches for extreme situations.

Moved by Doris Barrows that we invite Mary Reswick and the Holy Ghost Worship Leadership Team to come to Parkminster on 8/6/95. We will offer future use of building in exchange. Seconded by Mike Kuyt and passed.

Doris Barrows agreed to invite Jean Houpt to Session's 5/9/95 meeting at 7 PM to discuss her concerns and the co-ordinating of music and worship.

Doris Barrows agreed to ask Jack Cleveland to back up Laurie Hauser in opening and directing mail and high lighting what should go into TWAP.

It was noted that a PL editor replacement needed to be considered in May.

Shirley Merz agreed to put a reminder in TWAP that lets people know that they can access Session through the comment box should they desire.

Nellie Morse agreed to meet with the Farcasins to bring them up to date on status of selling #8 Cardinal Dr.

Mike Kuyt agreed to write a small article for PL about the postponement of the sale of #8 Cardinal DR.

Nellie Morse agreed to send Dwight Ferguson a gift certificate from the Session for \$30.00 to the Marriott Restaurant in appreciation for his support and to congratulate him on his new position in a church in Fla.

Nellie Morse agreed to talk to Sheryl Beauscherman about organizing a rummage sale.

Shirley Merz agreed to talk to Dave Bienetti about organizing a picnic this year perhaps at Stoney Brook.

Meeting adjourned with prayer at 10:25 PM.

Duly Attested

Mike Kuyt
Clerk of Session

Michael Kuyt

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Shirley Merz Reports

Chuck Lowell has agreed to change the worship times on the outdoor sign for summer schedule.

Shirley will talk to Dave Bienetti about organizing an all church picnic in the park.

Shirley will contact Dottie Yoder to obtain information about our options for the period beginning 9/15/95 relating to interim pastors, permanent pastors, or other options.

Reported that a gift had been delivered to Dwight Ferguson.

Reported that Nellie had met with the Farcasin's about the delay in selling #8 Cardinal Dr.

Trustee's Report

Moody Johnson reported on status of bills payable and income. RG&E is getting high. (4546.54)

Mike Kuyt moved that the proceeds from the Easter offering be used as follows:
200.00 to go to the special appeal for per capita payments to Presbytery
258.00 to go towards paying our \$18.00 initial offering commitment to Presbytery.
Seconded by Dan Minchen and passed.

Moderator for Session Found

Monty indicated that the Reverend Allen L Presby will be our moderator beginning 5/1/95
70 Main St
Victor, NY, 14564
924-2289 office
924-4712 home

Review of Organizational Flow For Planning Worship Services

- Dan and Nellie to schedule speakers and worship assistants.
- Dan will pass names on to Jean Houpt.
- Jean will contact speakers and work with them to decide on music.
- Jean will pass information on to Laurie by Wed. for inclusion in bulletin.
- Doris Barrows to proof read bulletins when she is available.

Session to Meet 4/27/95

Moved by Doris Barrows that Mike Kuyt be moderator on 4/27/95 at the recommendation of Monty. seconded by Shirley Merz and passed.

Mike to call Reverend Presby to confirm dates of Session meetings for May and to discuss agenda.

Moved by Dan Minchen that we adjourn. Seconded and passed.
Meeting adjourned with prayer at 10:05 PM.

Duly Attested

Mike Kuyt
Clerk of Session

Michael Kuyt

35

Daniel C. Minchen
4 Sesqui Drive
Rochester, NY 14624

Parkminster

April 17, 1995

Rev.(Name)
(Position)
(Address)
(City, NY Zip),

Dear (Name):

The Session of Parkminster Presbyterian Church is asking you to assist us during a time of pastoral transition. We are hoping that you will consider delivering a sermon (or series of sermons) for our regular Sunday worship service during a date to be arranged between May 7 and Sept. 10, 1995.

As you may know, Parkminster — a theologically conservative and charismatic body within the Presbyterian Church USA — is seeking new leadership for our group of 165 regular worshippers. Our pastor, Dr. Monty Burnham, is actively pursuing another call. During his leave of absence, the Session has responsibility for filling pulpit responsibilities. Several members of our body have agreed to serve. However, we as a Session believe our church needs the encouragement of biblical exposition from respected area Christian leaders outside our immediate gathering. We are hoping you can help us fulfill this longing.

Dr. Burnham's ministry helped Parkminster to define its mission and objectives, which are regularly printed in our Sunday bulletin (a recent one is enclosed). We believe your knowledge, experience and faith would assist us to further understand our mission and strengthen our resolve as we move through this transitional time.

Please understand we have prayed earnestly and developed only a small list of individuals whom we are asking to serve. You are among these Christian leaders.

If possible, we request that your service be voluntary, but if this poses a hardship, a stipend is available. Naturally, any expenses that you incur will be reimbursed. In addition, several gifted members of Parkminster are willing to substitute in your home church should you have obligations there.

Thank you for your thoughtfulness in this matter. Be assured of our prayers for you as you consider a response. Because the early dates are rapidly approaching, I will call personally within a week.

Sincerely,

Daniel C. Minchen
Elder

enclosure: Sunday Bulletin

40

The Session of Parkminster Presbyterian Church met on Tuesday, May 16, 1995, at church.

Elders Present: Doris Barrows, Mike Kuyt, Shirley Merz, Dan Minchen, Nellie Morse

Elders Excused:

Moderated By: Rev. Allen Presby

Guests: Jean Houpt, Paul Gluchowski, Rose Pinneo, Moody Johnson

The meeting was opened with prayer at 7:10 PM.

Jean Houpt Shares Concerns Relating to Music and Worship

Dave Bienetti and Becky Davis will be away in July. Dave will be looking for a substitute to lead praise music.

Jean suggests a representative from Session and a representative from the congregation at large attend Worship and Music Committee meetings and oversee the process to ensure that the focus remains on meeting spiritual needs.

Jean asks that the Worship and Music Committee become a committee of Session.

Jean expressed a desire that whoever the Session finds as an interim, that he be of a mind to accommodate diverse musical styles.

A concern was also expressed relating to connectedness among church members and groups. She suggested an open forum with Session.

Paul Gluchowski and Rose Pinneo Speak About Outreach

Paul and Rose suggest that organized prayer groups or prayer partners be established with educational and instructional support from adult Sunday School and encouragement in the sermons for prayer, to support our missionaries and to seek God's direction in fulfilling our stated purpose and mission at Parkminster.

It was further suggested that we as a church become personally active in missions, such as Habitat for Humanity as an avenue to reach non-Christians.

Paul and Rose ask that some or all of the proceeds from the Rummage sale be allocated for missions. Along with potentially one other fund raising event in the fall, it would be hoped that \$3,500 to \$4,000 be raised this year for missions.

Paul expressed his hope that through these efforts and others, that a common ministry as the Body of Christ would become a more prominent characteristic of Parkminster's role and identity.

Rev. Dottie Yoder Reports from COM

The Reverend Dottie Yoder from the Presbytery's Committee on Ministry outlined four possible approaches to what to do beginning 8/15/95.

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1) Stated Supply

- The PNC process is not started immediately or any time soon necessarily.
- The Session would search for someone from COM list. COM list can be added to with their approval.
- One to five years or more is common.
- This option is sometimes used by aging churches that do not intend to seek a permanent Pastor.

2) Temporary Supply

- The PNC process is not started immediately.
- The Session would search for someone from COM list. COM list can be added to with their approval.
- This is generally a relatively short term arrangement.
- This person could be called to be the permanent Pastor after 6 months separation.

3) Interim

- The PNC process must begin immediately.
- Session has maximum flexibility in the selection process.
- Two years is generally the longest period for this type of arrangement.
- In many cases Interim Pastors have special training.
- This person cannot be called to be the permanent Pastor.

4) Designated Pastor

- The PNC process is not started immediately.
- The session, COM, and the congregation are involved in the process.
- Two to four years is common for this type of arrangement.
- This person can be called ultimately as the permanent Pastor.

The Reverend Don Roth has been designated as the COM contact person for Parkminster. Don has been asked by the Presbytery to bring together representatives from Presbytery's Metro, Trustee, and COM Committees along with our Session to discuss our particular financial situation and how it relates to the process of seeking someone for the role of Pastor.

Dottie Yoder can be reached at 338-2942 Home and 342-4242 Work.

Trustee report

Moved by Dan Minchen that the treasurer be directed not to divert designated funds for general church budget use under any circumstances and to work to immediately restore \$650.00 to Jack Cleveland's designated savings from the offering of 5/21/95. Seconded by Shirley Merz and passed.

Mike Kuyt is to call Patti Willitt and discuss this concern with her.

Moody Johnson indicated that M&T Bank had appraised #8 Cardinal Dr at \$90,000.

Moody reported an unusually low offering on Sunday. Session stopped to pray about finances.

Clerk's Report

Moved by Doris Barrows that the minutes from Session meetings on 4/18/95 and 4/27/95 be accepted as written. Seconded by Shirley Merz and passed.

Minutes from 5/9/95 were distributed.

46

The Session of Parkminster Presbyterian Church met on Tuesday, June 20, 1995, at church.

Elders Present: Doris Barrows, Mike Kuyt, Dan Minchen,

Elders Excused: Shirley Merz, Nellie Morse

Moderated By: Rev. Allen Presby

Guests: Peter Crandall, Moody Johnson

The meeting was opened with prayer at 7:15 PM.

Clerk's Report

Minutes from 6/6/95 were distributed.

Moved by Doris to accept minutes from 5/30/95. Seconded by Dan Minchen and passed.

Letters were shared;

In response to a note from Laurie Hauser, Session indicated that there were no plans for VBS.

A letter from Ted Farcasin requesting a rent reduction was shared. Session agreed to turn it over to trustees for their consideration.

New Business

The Presbytery group that is being assembled to assist Parkminster with matters relating to obtaining a pastor now includes a member from the Metro Committee of Presbytery.

Harriet McConachie
5 Bedford Way
Pittsford, NY, 14534
381-8158

Moved by Doris Barrows that the Trustees report be accepted. 2nd by Mike Kuyt and passed.

Session agreed to allow CHIPS blurb to be included in TWAP.

Moved by Dan Minchen that Cathy Scott be restored as an active member of Parkminster Presbyterian Church. Seconded by Mike Kuyt and passed.

Congregational Meeting Planning


Doris to contact Jay Peak about baby-sitting and dessert at the congregational meeting.

Committee structures were discussed and Session members are giving consideration to chairing some of the committees that will be formed.

Moved by Mike Kuyt that the meeting be adjourned. Seconded by Doris Barrows and passed. The meeting was closed with prayer at 10:25 PM.

Duly Attested

Mike Kuyt
Clerk of Session



47

The Session of Parkminster Presbyterian Church met on Tuesday, July 23, 1995, at church.

Elders Present: Doris Barrows, Peter Crandall, Mike Kuyt, Nellie Morse, Dan Minchen

Elders Excused: Shirley Merz

Moderated By: Rev. Allen Presby

Guests: Cheryl Beauschemin

Reverend Presby read from Amos 8 and shared insights from the passage.

The meeting was opened with prayer at 7:30 PM.

Clerk's Report

Session approved use of church building for special voting to be held by Town of Chili August 9th.

Moved by Nellie Morse that Jim and Alice Read be removed from the membership roles in response to a letter we received from Spencerport Bible Church requesting that we do so. Seconded by Doris Barrows and passed.

New Business

Cheryl Beauschemin shared plans for the upcoming rummage sale.

Moved by Nellie Morse that 9/22/95 and 9/23/95 be put on the church calendar as the dates of the rummage sale with the understanding that Sunday School on 9/24/95 may be affected. Seconded by Dan Minchen and passed.

Nellie Morse is to contact trustees to move the walls in the social hall after church on 9/17/95 to make room for the upcoming rummage sale.

Dan Minchen is to contact the boy scouts to solicit their help in the disposal of large unsold items left over after the rummage sale.

Clerk's Report continued

A letter was shared from Rev. Stephanie Sauve' from Presbytery that expressed concerns over our past due status on our 1994 per capita payments.

Moved by Doris Barrows that Mike Kuyt write a letter in response with a copy sent to Rev. Frank Ichishita. Seconded by Peter Crandall and passed.

A letter from Laurie Hauser expressing concerns about the church building being left unlocked and other problems needing attention was shared. Dan Minchen is to send a letter in response.

Dan Minchen Reports on new congregation in chapel

Pastor Williams was given permission to use a room in the church for a couple of Sundays to hold church services for their congregation of approximately 35 members while their facility underwent repairs from vandalism. As a result of a meeting between pastor Williams and the pastor of the Italian congregation, they decided to join congregations and now appear to be meeting regularly every Sunday in the chapel.

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Michael Thuyt

Paul Gluchowski's two requests for "moments for mission" were OK'd with the condition that the topic relating to the building be co-ordinated with the Stewardship committee.

Ken Moore's request for "moment for mission" for the upcoming Family Life Conference was OK'd.

A letter from Bud and Marge Palmer was shared. They requested that their names be removed from the membership roles.

Moved by Dan Minchen that with regret, their names be removed from the roles. Seconded by Doris Barrows and passed.

A letter of encouragement from Bill Gent was shared.

The letter that accompanied the check from Catherine Morse's estate was read and reviewed.

Minutes were distributed from 7/23/95 and 7/30/95 and from the congregational meeting 7/9/95. We will vote on the Session minutes next Session meeting.

Business

Moved by Mike Kuyt that the proceeds from the rummage sale be split 50/50 between the general budget and outreach. seconded by Peter Crandall and passed.

It was acknowledged that an ordained minister was needed to preach, conduct the service and ordain Peter Crandall as elder on 10/1/95. Allen Presby is to ask Frank Ichishita if he would help us out in that way.

It was decided that communion was to be served by elders rather than by intinction on 10/1/95.

Music and Worship committee will meet on Sat 10/23.

Doris Barrows moved that Paul Gluchowski's request for permission to put on a talent show to raise money for missions be approved. Seconded by Dan Minchen and passed.

Dan Minchen is to call Jay Peak to talk about his idea of a leadership conference to be led by Allen Presby.

Status of Pulpit Supply

Dan Minchen will give the sermon this Sunday.
Ken Fox is scheduled 9/24/95
Frank Ichishita is tentatively scheduled 10/1/95
Ken Siegel is scheduled 10/8/95

The meeting was adjourned with prayer late.

Duly Attested

Mike Kuyt
Clerk of Session

Michael Kuyt

The Congregation of Parkminster Presbyterian Church
met on Sunday, January 22, 1995, at the church.

The meeting was opened with prayer at 1:40 PM by the Rev. Monty Burnham.

A quorum was declared at 57 people.

The Minutes of the 1994 Ecclesiastical Meetings

Moved by Paul Gluchowski to accept the minutes of the January 23, 1994 Ecclesiastical Meeting.

Seconded and Passed

The Report of the Pastor. Session and the ministries under Session's authority

There was brief discussion of these reports.

Review of the 1995 Budget, except for Terms of Call of the Pastor

Moved by Chuck Lowell that we discuss the 1995 budget during the Corporation Meeting to follow.
Seconded and Passed

Election of Elders and Deacons

Moved by Shirley Merz that Dan Minchen and Mike Kuyt be nominated for the office of elder, class of 1997.

Seconded and Passed

There were no nominations from the floor.

Moved by Chuck Lowell that nominations be closed.

Seconded and Passed

Moved by Jim Causey that the clerk cast one unanimous ballot for the slate as presented.

Seconded and Passed.

Moved by Shirley Merz that Nancy Fitch, Shirley Miller, Virginia Whiteman, and Don Burns be nominated for the office of deacon, class of 1997.

Seconded and Passed

There were no nominations from the floor.

Moved by Hubert Houpt that nominations be closed.

Seconded and Passed

Moved by Jay Peak that the clerk cast one unanimous ballot for the slate as presented.

Seconded and Passed.

Moved by Laura Cockrell to recess at 2:10 PM.

Seconded and Passed

The meeting was adjourned with prayer.

Duly Attested

James Read
Clerk of Session

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Congregational Meeting - 3/26/95

Monty Burnham began meeting at 12:15pm with a quorum of 36 people seated. Monty asked that Frank Ichishita from Presbytery moderate the meeting. Dom Mancini moved that Frank Ichishita moderate, motion seconded and passed.

Frank read the call for the meeting. Terms of Separation document was distributed to all attendees and read. Frank Ichishita explained the process of voting on items 1-5 in the Separation document.

Mike Kuyt made motion to accept items 1-5, seconded. Mike read item #1. It was discussed that a new moderator will need to be named from Presbytery during Monty's leave. Session can begin search for interim minister May 1st, but cannot begin working until September 16th. During May through September, session will be responsible for preaching duties. The process to search for a new pastor may begin after September 15th. More discussion followed.

Mike Kuyt read item #2 - no questions raised.

Mike Kuyt read item #3 - Some discussion followed.

Mike Kuyt read item #4 - Some discussion followed.

Mike Kuyt read item #5 - Some discussion followed.

Motion to accept items 1-5, voted unanimously to adopt.

A person will be needed to be spokesperson for this body at Presbytery meeting on March 28th. Mike Kuyt moved that Shirley Merz represent our church with Nellie Morse as alternate. Motion was seconded and carried.

At this point, Monty and Wendy were leaving and Frank asked that the congregation do something to affirm them. Everyone in turn hugged Monty and Wendy. Frank offered Monty an opportunity to speak and he declined.

Dan Minchen explained some important points to think about during this transition. Dan challenged the congregation to increase its commitment. Joan Walforce from Presbytery explained that we will be supported by Presbytery and that they are there for us. Motion made to close meeting by Ken Moore, seconded. Prayer followed with adjournment at 1:20.

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Congregational Meeting, July 9th, 1995

Dan Minchen called the meeting to order at 6:45pm. After a short introduction and welcome by Dan Minchen, the meeting was opened with prayer by Nellie Morse. Approximately 70 people were in attendance.

Allen Presby, our new moderator, was introduced. Allen briefly talked about himself, his family, his ministry, and his thoughts about our church's future. He then gave a short scriptural study from the book of Philippians.

Sandra Minchen, from the nominating committee explained about the nomination process for elder. Peter Crandall was the person who was chosen as new elder. His name was placed for vote. Allen asked for additional nominations for elder from the floor. After prayer, some discussion followed with no new elder nominations from the floor. Jeanne Houtt moved to close nominations for elder, it was seconded. A vote was taken to have Peter Crandall as elder and it was carried.

Mike Kuyt then shared our church financial situation. He acknowledged Moody Johnson, Debby Brown and Patty Willit's efforts with our church finances. Mike shared with the group that our church budget is within 3% of pledges received and that we are experiencing some stability. Further, Jack Cleveland received \$7300 in pledges from our church and another \$2400 from outside the congregation. Jack also expects two other financial gifts which should bring him close to his budgetary goal. Moody Johnson mentioned that our bills, as of July 9th, may be able to be current. Praise the Lord! We then may be able to start paying back some of our member loans. Some questions followed. Moody then presented some mortgage calculations to us.

Dan Minchen then discussed the pastoral transition. He reviewed a time line of pastoral supply. We can begin an official search for pastor after mid-September when Monty officially leaves. Therefore, our visiting pastor situation will probably remain until December. We may then begin our search for transitional pastor. Dan Discussed some different types of transitional pastors. Based on different time frames the session has decided to use a stated supply type transitional pastor. This person can be appointed for 12 month periods and may be reappointed. Some questions and discussion followed. Dan reviewed the current status of session duties:

- Managing on-going pulpit supply
- Developing a job description and financial package for part time or full time pastor
- In contact with sources for candidate
- Planning potential interviewing to begin in September. (All informally done)
- Extending pulpit supply through year-end.

A dense, repeating pattern of small, stylized, slanted rectangular shapes, resembling a textured surface or a close-up of a material. The pattern is composed of many small, dark, slanted rectangular elements arranged in a regular, grid-like fashion, creating a textured, almost woven appearance. The overall effect is a high-frequency, low-amplitude oscillation, similar to a high-resolution scan of a surface or a close-up of a material with a fine, repeating texture.

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Beginning Balance.....	\$10,381.29
Income.....	.00
Expenses.....	.00
Ending Balance.....	\$10,381.29
Usable Funds.....	321.29

Subscriptions for *Guideposts* and *Upper Room* are up for renewal. Because of finances the number of copies will be reduced. A member is pledging \$25 toward the *Upper Room* bill.

Session Report: no report

Food Cupboard: no bags of food were distributed.

Receptions: The Pinneo party was very successfully. Almost 200 people attended. Shirley Miller read a letter thanking everyone who helped and participated in making food, decorating, entertaining and cleaning up. Shirley has been reimbursed for expenses from all other receptions.

Food Service: 5 meals were delivered. Food was delivered to Flower City Work Camp. Even though it was not as much as needed, it was appreciated.

Ushers: Running short of ushers. Have been encouraging family members of regular ushers to help.

Session Care & Support: no report

Greeters: Elaine has lined up greeters for June, July and August.

Clothing Barrel: No deliveries during the summer. Some clothing has been donated for the Rummage Sale.

Nominating Committee: A member has agreed to become an elder to take over the position that was not filled at the annual meeting.

Tarry and Talk: Will begin June 18. On sign-up sheet was circulated. We will be serving punch on the church front porch. Noreen is coordinating the schedule.

SBTW Luncheon: Planned for July 23. Don will be in charge. Garrison agreed to help. We will be serving pizza and soft drinks.

New Business:

One of our goals for the fall will be to facilitate fellowship within the congregation. Everyone should start thinking of ideas.

Future Dates:

Next Meeting: Saturday, July 22, 1995 breakfast and meeting at the Peak's.

The meeting was adjourned with prayer at 8:30 p.m.

Respectfully Submitted,

Margie Gartner, Secretary

Meeting of the Deacons of Parkminster Church -9/5/95

Present: L. Deutsch, N. Fitch, M. Gartner, G. Mattice, S. Miller, J. Peak, N. Radcliff, V. Whiteman

Excused: L. Colegrove, E. Reiss, G. Roberts, S. Thomas

Absent: D. Burns, M. Gibney

The meeting was called to order at 7:10 p.m. by Jay.

Share a Nugget & Sharing: Those present shared current concerns.
Next month's nugget: Jay

Correspondence: 2 thank-you notes and 3 newsletters were circulated.

Approval of Minutes: The minutes from the June meeting were reviewed and accepted.
Note: no minutes were recorded for July breakfast meeting.

Caring for the Flock: Cards will be sent to a member recovering from surgery. Cards will be sent to two members who are looking for new jobs. Need to pray for two members considering surgery. Next month, pictures from reception and card will be sent to members who recently moved.

God's Strokes: Money collected will be given to Benevolence Fund.

Old Business:

Treasurer's Report: The report was read and accepted.

Deacon Benevolence Fund 6/7/95 - 9/5/95

Beginning Balance	\$71.44
Total Income	582.36
Total Disbursements	529.65
Ending Balance	\$124.15

Doughty Memorial Fund

Beginning Balance	\$2,448.02
Income	18.17
Disbursements	0.00
Ending Balance	\$2,466.19

Youth Scholarship Fund

Beginning Balance	\$10,460.08
Income	77.66
Expenses	325.00
Ending Balance	\$10,212.74
Usable Funds	152.74

Session Report: no report

Food Cupboard: No bags of food were distributed. Older food will be delivered to SWEM. Discussed better ways to use the food cupboard contents. Ideas included donating directly to SWEM and using food as a caring gift to members on limited budgets. Discussion tabled until next meeting.

Receptions: SBTW luncheon went well. Question was raised as to if there are any outstanding expenses.

Food Service: No meals were delivered.

Ushers: Set for September. Need to recruit more ushers.

Session Care & Support: No activity during the summer.

Greeters: Elaine is scheduling greeters for September, October and November.

Clothing Barrel: No deliveries during the summer. Donations during September will go toward the Rummage Sale.

Nominating Committee: Will be starting on 1996 search for candidates soon. Forward any suggestions to Noreen.

New Business:

Fall Social: Jay will coordinate and reserve date on church calendar for late October. Considering a pot luck dinner.

Leadership Event: Jay will discuss with session. Probably a breakfast meeting with elders, trustees, deacons, and committee chairpeople.

Christmas Gifts: Because of limited finances we will need to come up with creative and inexpensive ideas for this year.

Future Dates:

Next Meeting: Tuesday, October 3, 1995.

The meeting was adjourned with prayer at 8:20 p.m.

Respectfully Submitted,

Margie Gartner, Secretary

Minutes of Worship and Music Leadership Team
2/11/95

Present: Rick Basehore, Monty Burnham, Jack Cleveland, Ted Farcasin, Hubert and Jeanne Houpt, Chuck Lowell
Absent: David Beinetti, Becky Davis and Sue Lowell

I. Planning for Lent

- A. **Action Item** for Session: Authorizing an Ash Wednesday Worship Service, 7:30 p.m., in the Sanctuary, Pastor Burnham structuring the service with Ben Whitaker speaking on "The Resurrection Life Beyond Death to Willfulness"; Jeanne will provide an instrumental meditation after Ben speaks; there will be hymns, scripture and prayer.
- B. **Action Item** for Session: Authorizing three Church-wide Potluck Dinners during Lent, Sundays, March 12, March 26, and April 9, 6:00 - 7:30 p.m., in the Social Hall.
- Logistics of dinner - Jeanne will ask Shirley Miller and Deacons to organize and clean up.
 - Advertising in P.L. and TWAP - Monty will handle
 - Providing group discussion questions for each evening - Monty will provide
 - Child Care - Chuck will ask Gretchen Forte to organize

- C. **Action Item** for Session: Authorizing an April 14, Good Friday Communion Service, 7:30 - 8:30 p.m. in the Sanctuary with Ken Blair officiating the Sacrament "Methodist Style" (worshippers come forward and kneel in front pews where Ken and elders/deacons serve them).

Jeanne Houpt will work with Rick Basehore to play all or parts of John Ruetter's "Requiem". Hubert will work with Corinne Avery to provide slides of classical art portrayals of the Crucifixion; Jeanne will structure the service and work with Laurie Hauser to produce an attractive worship bulletin.

- D. **Action Item** for Session: Authorizing Ted Farcasin, in consultation with Becky Davis, to lead an 8:15 a.m. Easter Sunrise Service on April 16. Authorizing Jack Cleveland along with other adult leaders and both Middle Schoolers and Senior Highers to provide an Easter Breakfast with proceeds to go toward youth ministry.

II. Planning for Fun

- A. **Action Item** for Session: Authorizing Dave Beinetti to plan and execute a Talent Show at Parkminster as a Global Outreach Fund Raiser on Friday evening, March 31, 7:30 p.m.
- B. **Action Item** for Session: Authorizing Jack Cleveland to plan and execute a concert at Parkminster with "Jars of Clay" on Friday, April 21, 1995, if the way is clear for Charlie Lowell, Matt Odmark, and their associates.

III. Planning Beyond Easter for Sunday morning worship

- A. **Action Item** for Session: Authorizing Jeanne Houpt to invite Mary Risewick and the Holy Ghost worship leaders to once again help us celebrate both Pentecost Sunday and a Eucharistic style communion service (worshippers come forward and receive the bread and wine by intinction) on Sunday, June 4, 1995, 10:30 a.m.

over

- Moody reported that the Trustees had received one estimate so far for the repair of the flat roof. The estimate was from Morrison and was for \$6,000.00.

OUR VISION

Parkminster's purpose is to know, share, and ~~declare~~ God's love revealed in Jesus Christ ... to the end ~~that men,~~ women, girls and boys come to put their trust ~~in God~~ through Him, accept Him as their Savior, and ~~serve Him~~ as Lord in the fellowship of His Church.

To accomplish our PURPOSE, all members and friends are challenged to do their part in making these key objectives a success:

- OBJECTIVE #1: VIBRANT WORSHIP SERVICES
- OBJECTIVE #2: STRONG CHRISTIAN EDUCATION
- OBJECTIVE #3: LOVING FELLOWSHIP WITHIN
- OBJECTIVE #4: CARING FOR OTHERS BEYOND

We aspire to be ever more effective in serving God, to learn to trust Him more completely, to deny ourselves daily, to share the good news of the kingdom of God, to share each others joys and sorrows, and to care for those in need.

Luke 9:2... and He sent them out to preach the kingdom of God and to heal the sick.

HOW WE FEEL GOD IS CALLING US TO CARRY OUT OUR VISION

It is our aim to allow the Holy Spirit to lead us as we grow in Christ and in our service to Him. Though not always openly "charismatic", we are open to the gifts of the Spirit, and believe that they are given to help us know God's will for our lives.

We hope to be able to look to a stated supply pastor for help in strengthening our personal walks with Jesus Christ, rebuilding trusting relationships among the members, and enhancing the sense of church family. We are also in need of assistance in formulating a long term plan that includes installing a permanent pastor and bringing our large debt down to a more appropriate level.

We feel that the members of Parkminster are especially caring for each other and have a strong desire to reach out to meet the needs of those in the community, especially in the area of youth. Our members are committed Christians, sincere in their desire to know God more closely, willing and generous givers financially, and are poised and anxious to move forward in their Christian walk in concert with a stated supply pastor.

Position Description

Title: Stated Supply Pastor

Purpose:

To provide spiritual Bible-based leadership, pastoral care, superintend administration, leadership in reconciliation, and organizational direction to a congregation of approximately 150 members and to enable the church to grow to its full potential in membership, spiritual vitality, and outreach.

Accountability:

Accountable to the Presbytery.

Responsibilities:

1. To provide Biblically-based preaching in the Reformed tradition.
2. To preach, lead in worship, and provide a teaching ministry that will lead to spiritual growth of the membership, inspire them to an active outreach in evangelism, and in caring relationships.
3. To lead Session as moderator in carrying out the mission and objectives of the church.
4. To administer the church's program by leading, directing, and supervising paid staff and key leaders, which includes Youth Director, Administrative Secretary, Organist/Music Director, Orchestra Director, Praise Music Director and Pastoral Care Committee chair.
5. To provide pastoral care in crisis situations.
6. To lead Trustees and Stewardship Committee in their efforts to reduce the \$800,000 mortgage on the church building.
7. To coordinate activities and special worship with the pastors of two other churches sharing the building.

Relationships:

- Relates to:
1. Session as moderator
 2. Deacons as consultant/advisor
 3. Staff as head of staff and supervisor
 4. Congregation as pastor
 5. Trustees as consultant/advisor
 6. Presbytery as a member

Evaluation:

Work objectives and performance review will be conducted by the Personnel Committee.

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**Proposed Terms of Call for Stated Supply Pastor
Parkminster Presbyterian Church
1996**

EFFECTIVE SALARY

1.	Cash Salary	\$21,350.00
2.	Housing Allowance * (manse provided or housing allowance up to -)	8,000.00
3.	Utilities	2,400.00
4.	SUBTOTAL	\$31,750.00
5.	Medical Deductible Assistance 3% 3% of Effective Salary line 4 (To be paid to pastor + vouchered)	952.50

6. **SUBTOTAL** **\$32,702.50**

BENEFITS

7.	Benefits Plan of Pres. Church	9156.70
	28% of Effective Salary line 6	
	12% Pension	3924.30
	16% Medical	5232.40

SUPPLEMENTAL ASSISTANCE

8.	Social Security Assistance	2428.87
	7.65% of Effective Salary line 4	

PROFESSIONAL EXPENSES

9.	Travel and Professional Expense ** (.30 x 12,000 miles)	3289.00
10.	Continuing Education/Study Leave **	510.00

OTHER ALLOWANCES (explain)

11.	_____	
12.	GRAND TOTAL	\$48087.07
13.	Study Leave (Cumulative 8 weeks)	2 weeks
14.	Vacation (30 days, 4 Sundays within 3 years of ordination, otherwise 5 Sundays)	30 days

** Vouchered

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The Session of Parkminster Presbyterian Church met on **Tuesday, November 14, 1995**, at church.

Elders Present: Doris Barrows, Peter Crandal, Mike Kuyt, Nellie Morse

Elders Excused: Shirley Merz, Dan Minchen

Moderated By: Rev. Allen Presby

Guests: Chuck Lowell, Moody Johnson, Mike Dimbitsky, Laura Cockrell, Debbie McClurg

Moderator's Message

Allen read passages from the book of Haggai and spoke about how their situation during the reign of King Darius was similar in many ways to the challenges facing the Christian Church as a whole and perhaps our own congregation today.

Hag 1:1-9

CHAPTER 1

1 In the second year of King Darius, on the first day of the sixth month, the word of the LORD came through the prophet Haggai to Zerubbabel son of Shealtiel, governor of Judah, and to Joshua son of Jehozadak, the high priest:
2 This is what the LORD Almighty says: "These people say, 'The time has not yet come for the LORD's house to be built.'"
3 Then the word of the LORD came through the prophet Haggai:
4 "Is it a time for you yourselves to be living in your paneled houses, while this house remains a ruin?"
5 Now this is what the LORD Almighty says: "Give careful thought to your ways.
6 You have planted much, but have harvested little. You eat, but never have enough. You drink, but never have your fill. You put on clothes, but are not warm. You earn wages, only to put them in a purse with holes in it."
7 This is what the LORD Almighty says: "Give careful thought to your ways.
8 Go up into the mountains and bring down timber and build the house, so that I may take pleasure in it and be honored," says the LORD.
9 "You expected much, but see, it turned out to be little. What you brought home, I blew away. Why?" declares the LORD Almighty. "Because of my house, which remains a ruin, while each of you is busy with his own house."
(NIV)

Hag 2:1-9
CHAPTER 2

1 On the twenty-first day of the seventh month, the word of the LORD came through the prophet Haggai:
2 "Speak to Zerubbabel son of Shealtiel, governor of Judah, to Joshua son of Jehozadak, the high priest, and to the remnant of the people. Ask them,
3 'Who of you is left who saw this house in its former glory? How does it look to you now? Does it not seem to you like nothing?'"

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11/13/95	1995	1996
Opening Balance	(10,622)	35,000
Receipts		
Pledges (per pledge cards)	150,000	147,500
Other Offerings (looses and non pledged env)	35,000	33,500
Rent from #8 Cardinal Dr	9,390	9,160
Rent from #10 cardinal Dr	3,900	3,900
Rent From Servants of Christ	9,700	9,600
Other Rental Income	7,400	7,770
Misc. (copier, init offering, SS)	3,000	3,000
Special Appeal & Gifts	33200	0
Fundraisers	1,400	2,835
Total Regular Income	252,990	217,265
Expenses		
Building Expense		
Church Mortgage Interest	69,544	68,000
Church Mortgage Principle	5,279	27,931
Maint and Ins All Bldgs	15,000	9,000
#8 Cardinal Mortgage	3,600	3,600
Total Building Expense	93,423	108,531
Salaries and Benefits		
Pastor's Package	35,883	48,000
Youth Director's Package	8,000	22,000
Other Salaries and Taxes	28,312	29,000
Total Salaries and Benefits	72,195	99,000
Total Christian Education	2,095	2,200
Total Other Expenses	35,500	35,500
Per Capita Payments	1258	3000
Total Outreach	0	1,200
Total Loan Repayments	2,897	3,000
Total Expenses	207,368	250,689
Ending Balance	35,000	1,576

Clerk's Report Revisited

A letter was shared from Dave Beinetti. Mike is to send Dave a letter indicating that we would like to meet with him in February or March after the budget process and congregational meeting are concluded.

New Business

Jay Peak, moderator of Deacons, is moving on 11/28/95 and has asked Linda Deutch to temporarily moderate Deacons.

Status of Pulpit Supply

A dense, repeating pattern of small, stylized, light blue and grey geometric shapes, possibly representing a textured surface or a microscopic view. The pattern consists of numerous small, interconnected shapes that create a complex, woven appearance. The colors are muted, with shades of light blue and grey on a white background. The overall effect is a fine, intricate texture that fills the entire frame.

Contribution towards rug outside (hallway) preschool room	\$ 350.00
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Co-Directors

Susan Fuhrman - staff development, staff meetings, time sheets, obtains subs for teachers and assistants

Deb McClurg - staff liaison to preschool committee, attends preschool committee meetings, prepares budget

Both share responsibility for maintaining school philosophy, planning, evaluation, setting up special programs and purchasing supplies. Along with the committee, both co-directors share responsibility for hiring staff.

Class	Tuition	Teacher	Assistant	Aide
MTW am	\$525	Sue Fuhrman	Paula Schweigert	Debbie McClurg
MTW pm	\$525	Esther Huston	Debbie McClurg	Kay Small
Th F am	\$390	Sue Fuhrman	Theresa Annello	Paula Schweigert
Th F pm	\$390	Paula Schweigert	Debbie McClurg	Barb Mosher
MTWTh am	\$670	Jeannine Bezon	Joy Brower	

We employ a teacher, an assistant, and an aide (no aide in PreK) to meet the New York State recommended ratio of 1:6.

Total salaries = -\$33,000/yr. (teachers, assistants, and aides are paid on a per session basis. They receive pay for 2 snow days, sick days based on #sessions taught and years experience)

Total yearly budget expense = -\$43,000 (95/96)

Our budget includes \$2000/yr. donation to the church plus \$100/yr. given to church office for use of copier.

DONATION TO PARKMINSTER CHURCH

	<u>Amount</u>	<u>Amount Returned for Scholarship from Outreach</u>
January 1969	Preschool Opened	
1969 - 1970	\$ 530	
1970 - 1972	\$1000	\$ 400
1972 - 1973	\$1000	\$ 700
1974 - 1978	\$1000	\$ 750
1979 - 1980	\$1000	\$ 900
1980 - 1981	\$1000	\$1000
1981 - 1983	\$1500	\$1000
1983 - 1984	\$1000	\$1000
1984 - 1985	\$1000	\$ 500
1985 - 1986	\$1000	\$ 400
1986 - 1987	\$1100	-0-
1987 - 1988	\$1000	-0-
1989 - 1990	\$1250	-0-
1990 - 1992	\$1500	-0-
1993 - 1994	\$1700	-0-
1994 - 1996	\$2000	-0-

*** Full scholarships went to as many as 10 children a year.

Meeting of the Deacons of Parkminster Church - 1/09/95

Present: D. Burns, L. Deutsch, M. Gartner, G. Mattice, S. Miller, N. Radcliff,

Excused: N. Fitch, V. Whiteman

Absent:

The meeting was called to order at 7:05 by Linda.

Share a Nugget and Sharing: Next month's nugget: Gloria

Correspondence: 3 thank-you notes and 2 Christmas cards were circulated.

Approval of Minutes: The minutes from the November and December meetings were accepted.

God's Strokes: Money collected will be given to Benevolence Fund.

Caring for the Flock: Food will be delivered to a friend of a member. Cards will be sent to two members recovering from illnesses.

Old Business:

Treasurer's Report: The report was read and accepted.

Deacon Benevolence Fund: 12/6/95 - 1/2/95

Beginning Balance\$282.27

Total Income502.32

Total Disbursements468.79

Ending Balance315.80

Doughty Memorial Fund

Beginning Balance\$2484.70

Income 0.00

Disbursements 0.00

Ending Balance2484.70

Youth Scholarship Fund

Beginning Balance\$10,291.85

Income 0.00

Expenses 0.00

Ending Balance10291.85

Usable Funds231.85

Food Cupboard: Two bags of food were delivered.

Committee Reports:

Receptions: A reception was held for the Peaks.

Food Service: 2 meals were delivered.

Ushers: Found a new head usher for April/October. Still recruiting.

Session Care & Support: Delivered a cookie tray in December.

Greeters: Will start finding greeters for 1996.

Clothing Barrel: Delivery will be made for January. For 1996, the delivery schedule will change to every other month.

Nominating: Two people have agreed to become deacons.

Personnel: No recent activity.

Christmas Gifts: For 1996, we will start planning Christmas gifts at the November meeting.

New Business:

Annual Meeting: Noreen will contact people for baby-sitting. Shirley will organize lunch. We will serve Italian Soup, salad, bread, and orange drink. Hot water will be available for tea and coffee.

Organize Board: Linda Deutsch was elected moderator. Other officers elected were M. Gartner - Secretary, G. Mattice - Asst. Secretary, N. Radcliff - Asst. Treasurer. Committee positions filled were Personnel - Linda, Don; Nominating - Noreen; Food Cupboard - Shirley; Receptions - Shirley, Gloria, Margie; First Aid/ Safety - Noreen, Memorial Book - Don; Session Care and Support - Linda; Greeters - Gloria, Don; Food Service - Shirley Miller. Remaining positions will be filled at the next meeting.

Parkminster Life: Looking for someone to take over responsibility for getting PL ready for mailing.

Future Dates:

Church Social Event: Begin thinking of ideas.

Next Meeting: February 6, 1996.

The meeting was adjourned with prayer at 8:30 p.m.

Respectfully Submitted,

Margie Gartner
Margie Gartner, Secretary

The Session of Parkminster Presbyterian Church met on Tuesday, December 12, 1995, at church.

Elders Present: Doris Barrows, Peter Crandal, Mike Kuyt, Nellie Morse

Elders Excused: Dan Minchen

Moderated By: Rev. Allen Presby

Guests: Chuck Lowell, Moody Johnson, Irene Bly, Pastor Charles Brown, Ed Brown, Rosa and Katherine from Servants of Christ Church

Moderator's Message

Allen opened with a reading from Isaiah 11: 1-9. Allen led a discussion about what growth can come out of a dead stump. He cautioned us not to assume something has no potential when there is no obvious and visible signs of life. He encouraged us to have faith in that which is unseen.

Isa 11:1-9
CHAPTER 11

- 1 A shoot will come up from the stump of Jesse; from his roots a Branch will bear fruit.
 - 2 The Spirit of the LORD will rest on him-- the Spirit of wisdom and of understanding, the Spirit of counsel and of power, the Spirit of knowledge and of the fear of the LORD--
 - 3 and he will delight in the fear of the LORD. He will not judge by what he sees with his eyes, or decide by what he hears with his ears;
 - 4 but with righteousness he will judge the needy, with justice he will give decisions for the poor of the earth. He will strike the earth with the rod of his mouth; with the breath of his lips he will slay the wicked.
 - 5 Righteousness will be his belt and faithfulness the sash around his waist.
 - 6 The wolf will live with the lamb, the leopard will lie down with the goat, the calf and the lion and the yearling together; and a little child will lead them.
 - 7 The cow will feed with the bear, their young will lie down together, and the lion will eat straw like the ox.
 - 8 The infant will play near the hole of the cobra, and the young child put his hand into the viper's nest.
 - 9 They will neither harm nor destroy on all my holy mountain, for the earth will be full of the knowledge of the LORD as the waters cover the sea.
- (NIV)

Allen opened the meeting at 7:40 with prayer

Irene Bly Reports on Security For Money Counters

- Irene indicated that security for the money counting and bank depositing process was inadequate.
- There are too few counters.
- The counters should have a locked room in which to work. Chuck Lowell agreed to provide the money counters with keys to room 201 so it can be locked during the counting process. Keys are to be provided to Noreen Radcliff (in charge of money counters), Ms ~~Mattice~~ and Irene Bly.
- Some names of people that can be called were shared if there was a need for an escort to the bank at the end of the counting process on a particular Sunday.

Mattice

Clerk's Report

The Session meeting minutes from 11/14/95 were distributed.

Moved by Nellie Morse that they be approved with the elimination of information relating to Allen Presby's intention to provide funeral services for Ralph Repert. Seconded and passed.

Melinda Lemieux, 889-4423 and Stacy L. Smith Rossington, 248-9193 are to be contacted in January or when the opportunity avails itself for baptism.

A letter from Presbytery was shared asking us to host a dinner for 20 - 25 people on 2/19/96.

Moved by Nellie Morse that we invite Presbytery for dinner 2/19/96. Seconded and passed.

Mike Kuyt is to send Presbytery an invitation.

Servants of Christ Church Reports

- Pastor Brown reported that they were under the impression that it was Session's intention to make the East Hall available to the New Life Christian Fellowship and that they would be offered use of the main Sanctuary at times that did not conflict with Parkminster's services.

Session indicated to Pastor Brown that that was not the case. We had no plans in the foreseeable future of asking them to leave the facilities they now occupy.

- Pastor Brown suggested that they provide Sexton services in place of a portion of their rent. It was noted that the sexton job normally involves 16 hours at \$6.00 an hour.

Session agreed to waive late fees until an agreement can be reached about amending the rent amount, time of payment requirements, or finding alternative ways of payment.

Session members indicated to Chuck Lowell a desire to be flexible in our dealings with Servants of Christ Church but were not in favor of a radical rent reduction such as 50%. It was agreed that Chuck Lowell would work with representative of Servants of Christ Church to find a workable solution.

Clerk's Report Revisited

Doris Barrows is to write a thank you letter to Helen Copeland for a substantial gift that she made to the church.

A letter was shared from "the Presbyterian Lay Committee" relating to a decision made by the Permanent Judicial Commission on 10/29/95 not to enforce a rule requiring a challenge to the ordination of avowed practicing homosexuals.

Mike Kuyt is to respond asking for a copy of a suggested amendment that our Session can consider supporting that would more clearly require enforcement of a rule stating that Presbyterian Churches are not to ordain avowed practicing homosexuals.

A letter was shared that Mike wrote to Reverend Yoder on behalf of Session relating to the invitation of Reverend Showalter asking that he perform a memorial service for George Evans.

**NON-EXCLUSIVE USE AGREEMENT
PARKMINSTER PRESBYTERIAN CHURCH**

THIS AGREEMENT, made this 21 day of Sept, 1993 by and between, Parkminster Presbyterian Church, herein referred to as "PPC", 2710 Chili Avenue, Rochester, NY, with trustees of same as agent, and the association known as Servants of Christ Church, herein referred to as "SCC", with present mailing address being, 531 Crosby Lane, Rochester, NY, 14612, with Pastor Rev. Charles R. Brown Jr. and board of Deacons as agents; WITNESSETH:

Now, therefore, in consideration of the reciprocal covenants herein contained, it is MUTUALLY AGREED AS FOLLOWS:

1. That PPC will lease to SCC non-exclusive use of the rooms known as the East Hall, Nursery, Kindergarten, room 309, room 310, and the storage room 202A. Also, SCC will have free usage of the Social Hall / Kitchen for one function per month, any additional usage of the Social Hall / Kitchen or PPC Sanctuary would incur a user fee of 50% off the regular PPC user fee schedule. The times and rooms of usage will be as follows and may change with PPC trustee approval:

- East Hall - Sunday 8:00 am - 1:00 pm and 6:00 pm - 9:00 pm
(music to conclude by 9:30 am)
- Monday evening 7:00 pm - 9:00 pm music rehearsal
 - Wednesday evening 7:00 pm - 9:30 pm bible study
(with prenotification of PPC)
 - Friday evening youth meeting 7:00 pm - 9:30 pm
(with prenotification of PPC)

Classrooms (nursery, kindergarten, 309, and 310)

- Sunday mornings 8:00 am - 12:00 noon (excluding 309)
- Rooms 309 and kindergarten Wednesday and Friday
7:00 pm - 9:30 pm
- Room 309 for womens meeting 11am - 1pm every third
Saturday

Social Hall / Kitchen - One function per month

2. That the terms of this agreement will commence Oct 10, 1993 and will continue for the period of three (3) years. PPC will be responsible for all utilities, including gas, water, electricity, garbage, PPC will provide parking lot and walk snow removal, SCC will be responsible for their telephone (if any), and copier (or pay PPC .10 cent per copy for limited

use of their copier).

3. It is also agreed that SCC will procure and maintain comprehensive liability insurance (personal injury, bodily injury and death, and damage or injury to or destruction of property), in the minimum amounts of \$500,000 for any one occurrence, and all risk personal property insurance in an amount at least equivalent to the replacement value of SCC's personal property located on the premises. Such policies of insurance shall name PPC as an additional insured, and SCC shall provide PPC at least annually with proof of continuous coverage.

4. It is also agreed that the members and affiliates of SCC using said facilities will provide for light housekeeping of that space, to include, pick-up and disposal of all trash into PPC dumpster, clean-up of any spills, and other general light housekeeping duties keeping said areas neat and tidy. PPC will perform general maintenance including PPC utility repairs.

5. Indemnification; waiver of certain claims.

SCC, to the extent permitted by law, waives all claims it may have against PPC, and against PPC agents, employees, and contractors for damage to person or property sustained by SCC or any occupant of the Premises, or by any other person, resulting from any part of the Building or any equipment or appurtenances becoming out of repair, or resulting from any accident in or about the Building, except that this waiver shall not apply to damages for injuries to person or property caused by or resulting from the negligence of PPC its agents, servants, members, or employees unless such loss is covered by insurance SCC is required to carry under this Agreement. This waiver shall include not only direct damages also claims for consequential damages and any claims for abatement of usage fees due hereunder, it being intended that this waiver be absolute.

If any property damage results from any act or neglect of SCC, PPC may, at PPC's option, repair such damage and SCC shall thereupon pay to PPC so much of the total cost of such repair or replacement as is not covered or paid to PPC under PPC's insurance policy, including the amount of any deductible, as well as so much of the total cost of such repair as exceeds any insurance proceeds PPC receives in respect of such damage.

SCC agrees to defend and hold PPC harmless and indemnified against each and every claim and liability for injuries to any person or persons and for damage to or loss of personal property occurring in or about the Building, due to any act of negligence by SCC, its contractors, agents, or employees.

6. It is also agreed that SCC will lend PPC the sum of three thousand \$3,000.00 dollars at six percent (6%) interest per year, to be repaid in 24 monthly payments of one hundred thirty two dollars and ninety seven cents (\$132.97) per month, for the expressed purpose of East Hall renovation, said loan to be issued upon signing of this document and repayment to begin the first

11. SCC will be allowed a front lawn sign, limited to 1/3 the sign area of the PPC front sign. Any town requirements, hearings or fees for such signage would be the responsibility of SCC.

Charles R Brown Jr
SCC Agent

Nominating Committee**Session**

1996
Barrows, Doris
Avery, Ken
Morse, Nellie

1997
Crandall, Peter
Kuyt, Mike
Minchen, Dan

1998
Doughty, Tom
Emery, Brad

Deacons

1996
Deutsch, Linda
Gartner, Margie
Mattice, Gloria
Radcliff, Noreen

1996
Burns, Don
Fitch, Nancy
Miller, Shirley
Whiteman, Virginia

1998
Lowell, Sue
McClurg, Scott

Trustees

1996
Haupt, Hubert
Lowell, Chuck

1997
Johnson, Moody
Miller, Wilfred

1998
Kuchn, Horst

Nominating Committee (requires 4 from the congregation)

Minchen, Sandra

Wright, Dan

Audit Committee (3)

Johnson, Moody

Hauser, Greg

Corporate Chairperson (must be trustees)

Lowell, Chuck

Alternate**Corporate Clerk**

Weir, Sue

Alternate**Corporate Financial Secretary**

Brown, Debbie

Alternate

The Corporate Treasurer and Alternate Corporate Treasurer are to be appointed by Session and are not elected by the congregation.

Corporate Treasurer

Willit, Patty

Alternate

The Session of Parkminster Presbyterian Church met on **Tuesday, January 9, 1996**, at church.

Elders Present: Doris Barrows, Peter Crandal, Mike Kuyt, Nellie Morse

Elders Excused: Dan Minchen

Moderated By: Rev. Allen Presby

Guests: Ken Avery, Moody Johnson

Clerk's Report

- Dinner for Presbytery
Nellie and Doris are to find volunteers to organize and plan a dinner for 20 - 25 members of Presbytery to be held in our social hall on 2/19/96 at 5:30 PM.

- A letter from Greg and Jean Milley was shared asking that their membership be transferred from Bergen Presbyterian Church to Parkminster.

- A letter from Reverend Yoder was shared. She expressed concern over our inviting Reverend Showalter to conduct a memorial service at Parkminster and offered some suggestions for how to handle such a need if it should occur again.

- Moved by Nellie Morse that the Town of Chili be allowed to use the church building for polling on 3/7/96 from noon until 9 PM. Seconded and passed.

- Dave Bienetti is to be invited to the next session meeting on 2/13/96. Copies of Dave's letters are to be made available to the new Elders.

Pastor Search. Nellie Morse Reports

A conference call has been scheduled with one of the candidates at 8PM at Nellie's house on Friday 1/12/96.

Budget

Moved by Nellie Morse that the proposed budget be accepted with changes and that it include the page of explanation entitled " Structure of Outreach Budget for 1996 ". Seconded and passed.

Communion

Allen Presby is to serve Communion along with the Elders by passing the elements on trays on Sunday 1/21/96.

Special Session Meeting

A special Session meeting is scheduled in the Library at 10:20 AM on 1/21/96 to accept into membership Greg and Jean Milley.

Congregational Meeting 1/21/96

Allen Presby and Mike Kuyt are to collaborate on the agenda for the Congregational meeting.

Clerk's Report Revisited

Minutes from 12/12/96 were distributed.

Moved by Mike that we adjourn. Seconded and passed.

Meeting was adjourned at 11:45 PM with prayer and a meditation led by Allen Presby from Matthew. Allen encouraged Session to keep looking for eye contact with Jesus and spoke about how John the Baptist knew who Jesus was intuitively when he looked into His eyes.

Duly Attested

Mike Kuyt
Clerk of Session



Parkminster Presbyterian Church 1996 Budget (1/9/96) (final)

Opening Balance

\$39,800.00

Receipts

Pledges (estimated as of 1/4/96)	\$133,332.00
Other Offerings (non-pledged envelopes and loose)	\$30,000.00
Christmas Offering	\$500.00
Initial Offering (designated for per capita)	\$600.00
Rents	
Rent from #8 Cardinal Dr	\$9,240.00
Rent from #10 Cardinal Dr	\$3,900.00
Rent from Servants of Christ Church	\$8,400.00
Rent from New Life Christian Fellowship	\$3,600.00
Other Rental Income (AA, Boy Scouts, Board of Elections, etc.)	\$6,500.00
Total Rents	\$31,640.00
Special Fund For Jack Cleveland's Young Life Outreach Package	\$11,000.00
Fundraisers for Missions	\$2,300.00
Fundraisers for General Budget	\$1,400.00
Misc. (Preschool donation, etc.)	\$2,000.00

Total Receipts

\$212,772.00

Expenses

Building Expenses (assumes \$13,965.00 in principal payments in 1996)	\$95,165.00
Salaries and Benefits	
Pastor's Package (assumes 10 months in 1996 + moving expenses)	\$48,072.56
Jack Cleveland's Youth Director's Package	\$11,000.00
Staff Salaries	\$29,698.00
Total Salaries and Benefits	\$88,770.56
Christian Education	\$2,200.00
Other Expenses	\$35,500.00
Outreach	
Jack Cleveland's Young Life Outreach Related Package	\$11,000.00
*Mission Support and other Outreach	\$3,085.00
Total Outreach	\$14,085.00
Per Capita Payments	\$1,500.00
Member Loan Payments	\$3,000.00

Total Expenses

\$240,220.56

Projected Total Outstanding Bills

\$0.00

Projected Ending Cash On Hand Balance

\$12,351.44

Projected Operating Defecit For 1996

(\$27,448.56)

in projected 1996 fundraisers and actual 1995 Christmas offerings)

100

Church Properties Mortgages and Maintenance Expenses		
Church Building Mortgage Interest	\$68,000.00	
Church Mortgage Principal (1/2 usual principal starting 3/1/96)	\$13,965.00	
Mortgage (interest and principal) on #8 Cardinal Dr	\$3,600.00	
Insurance On All Properties	\$6,000.00	
Maintenance On All Properties (including warranty on roof)	\$3,600.00	
Total		\$95,165.00

Salaries and Benefits

Pastor's Salary and Benefits Package (for 10 months)		
Salary	\$17,791.68	
Housing Allowance	\$6,666.66	
Utilities	\$2,000.00	
Medical Deductible	\$793.75	
Pension	\$3,270.25	
Medical	\$4,360.33	
Social Security	\$2,024.06	
Travel and Professional Expense	\$2,740.83	
Study Leave	\$425.00	
*Moving Expense and Allowance for Negotiating	\$8,000.00	
Total Pastor's Package and Moving Expense		\$48,072.66

Youth Director's Package		
Salary	\$8,660.82	
Auto	\$250.00	
Medical	\$679.18	
Misc Expense	\$0.00	
Study Allowance	\$750.00	
IRA	\$460.00	
Total Youth Director's Package		\$11,000.00

Staff Salaries and Benefits		
Director of Music and Organist	\$7,210.00	
Financial Secretary	\$1,060.00	
Secretary	\$7,898.00	
Organist (substitute)	\$250.00	
Sexton	\$5,150.00	
Treasurer	\$2,830.00	
Employer FICA, DBL, Workers Comp, NYS Unemployment Ins, etc.	\$5,500.00	
Total Staff Salaries and Benefits		\$29,698.00

Total Salaries and Benefits**\$88,770.66**

This number is unknown and may vary substantially

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Christian Education		\$2,200.00
Other Expenses		
Committees		
Chancel	\$125.00	
Hospitality and Good News	\$75.00	
Lay Ministry	\$550.00	
Parkminster Life	\$250.00	
Piano and Organ Maintenance	\$700.00	
Stewardship	\$125.00	
Tape Ministry	\$50.00	
Worship and Music	\$250.00	
Total Committee Expenses		\$2,125.00
Office Equipment		\$3,660.00
Supplies		
Communion	\$50.00	
Office	\$2,050.00	
Sexton	\$825.00	
Total Supplies		\$2,925.00
Utilities and Property Taxes		
Property Taxes	\$5,500.00	
Refuse	\$650.00	
Grass Plowing	\$1,250.00	
Oil & Gas	\$16,200.00	
Telephone	\$2,450.00	
Water	\$750.00	
Total Utilities and Property Taxes		\$26,800.00
Total Other Expenses		\$35,500.00

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Outreach		
Jack Cleveland's Young Life Outreach Related Package		
Salary	\$8,660.82	
Auto	\$250.00	
Medical	\$879.18	
Misc Expense	\$0.00	
Study Allowance	\$750.00	
IRA	\$460.00	
Total Jack Cleveland's Young Life Related Outreach Package	\$11,000.00	
Mission Support and Other Outreach	\$3,085.00	
Total Outreach	\$14,085.00	
Per Capita Payments	\$1,500.00	
Member Loan Payments	\$3,000.00	
Total Expenses	\$240,220.56	

Structure of the Outreach Budget For 1996

- 1) The Christmas offering of \$785.00 received in 1995 is to go to outreach in 1996 per a motion passed by Session on 12/12/95.
- 2) It is the intention of Session that 50% of the proceeds of the 1996 rummage sale be allocated for outreach. That amount has been projected to be \$1,400.00. If 50% of the proceeds of the sale are less than that, the difference will be allocated from regular church funds. If the sale nets more than that, the difference will go to increase the outreach budget.
- 3) The 1996 outreach budget reflects a projected \$900.00 expected from the annual talent show and cake bake off. Any shortfall of this goal will be made up through regular church funds, any overage of this goal will go directly to increase the outreach budget.
- 4) There will be a special fund for Jack Cleveland's Young Life Outreach related package. Support for this one fund will be solicited from both within the church body and from the outside community. The goal is to raise \$11,000.00 for this purpose. Any shortfall will be paid through regular church funds. Any money that is actually received in 1996 that is designated for Jack, (whether it be from a 1995 pledge, 1996 pledge, or unpledged contribution to one of the special funds for Jack), that is in excess of \$11,000.00, is to be carried over for Jack's 1997 Young Life Outreach related package.

Any funds that were designated for Jack that were actually received in 1995 that have not yet been disbursed, should be paid to Jack by 2/15/96 and considered part of Jack's 1995 package.

The approach outlined above reflects a desire on the part of Session to strike a balance between exercising the financial planning skills that God gave us and stepping out in faith believing that God will provide for our needs. Our recent past track record with these various special funds leads us to believe that these goals can be achieved in 1996. On the other hand, we want to make a firm commitment to Jack and the outreach program in general, whatever the outcome of the special funds. This will obviously give Jack a better sense of what he can expect for the year and will also enable the outreach committee to make some commitments to some of the missions we support early on in 1996.

We feel it takes more than ending in the black to balance the church's budget. It ought to have a "spiritual" balance to it as well, which is why we are stepping out in faith this year with a solid commitment to outreach.

There are, however, substantial challenges that lie ahead for us in the area of budgets, especially as we look towards 1997. Please support these special funds as generously as you can. If we are not generally successful with this step of faith approach, our ability to support these various programs over the next few years may be in jeopardy. As our cash surplus is depleted by a large operating deficit, we will need to focus on fixed costs and a full time Pastor's package with our regular funds. Our hope and prayer is that we will experience growth as we enter this new and promising era for Parkminster, and that over a period of a few years, we will no longer have an operating deficit.

God has demonstrated his awesome love and care for us by turning a projected deficit of 51,000.00 into a cash surplus of nearly \$40,000.00 in one year. Please pray for His continued provision and guidance for us as a church body as we enter 1996 and beyond.

on behalf of Session
M Kuyt

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The Session of Parkminster Presbyterian Church met on Sunday, 1/21/96, at church.

Elders Present: Doris Barrows, Mike Kuyt, Dan Minchen

Elders Excused: Peter Crandal, Nellie Morse

Moderated By: Rev. Allen Presby

Guests: Greg and Jean Milley

Moved by Dan Minchen to accept Greg and Jean Milley into membership by letter of transfer from Bergen Presbyterian Church. Seconded and passed.

Moved by Mike Kuyt to adjourn. Seconded and passed. Adjourned with prayer 10:15 AM.

Duly Attested

Mike Kuyt
Clerk of Session



Congregational Meeting, January 21, 1996

The Ecclesiastical portion of the meeting began at 1:10 pm by Rev. Allen Presby. Rev. Presby read a portion of scripture and shared some thoughts with those present. Approximately 70 people were in attendance. A prayer was said by Rev. Presby and the meeting was underway. A motion was made by Chuck Lowell to approve the minutes of the past year's meetings. The motion was seconded and carried. Mike Kuyt stated that a page was missing from the Annual Report and said it would be added.

Dan Minchen proceeded with the meeting to explain where we stand in terms of our new pastor. He explained what had been done unofficially in the summer of 1995 and officially in the later months of the year to achieve the goal of hiring a new minister. Dan told us about the Stated Supply Pastor and how that position can sometimes turn out to be from 2-4 years and in many cases running into 10 years. By December of 1995, three candidates had been identified by the session. By January of 1996, two finalists were selected. By February of 1996, the finalists will be interviewed, meet with session and be given a tour of Rochester. If one of these men is approved we could possibly have a minister here by Easter. Dan ended with the challenges that face Parkminster. Questions were raised and discussion ensued.

Sandra Minchen, from the Nominating Committee then reported who was nominated for elders and deacons. Brad Emery and Tom Doughty have agreed to serve as elders. A motion was made to close nominations for Elder, seconded and carried. Moved that the clerk cast one unanimous ballot for elders, seconded and passed. Sue Lowell and Scott McClurg have agreed to serve as deacons. Motion made to close nominations, seconded and carried. Moved that the clerk cast one unanimous ballot for deacons, seconded and passed. The Ecclesiastical portion of the meeting adjourned after prayer at 2:15 pm.

The Corporate portion of the meeting immediately commenced with prayer from Chuck Lowell at 2:16pm.

Elections of Corporate Officers were reported by Sandra Minchen. Moved that Chuck Lowell serve as Corporate Chairperson with Moody Johnson as alternate. No new nominations taken, moved to close nominations, seconded and passed. Moved that the clerk cast one unanimous ballot as slated, seconded and carried. With one slot opened for Trustee, Greg Milley agreed to be nominated. There were no new nominations from the floor. Moved to close nominations for Trustee, seconded and carried. Moved that the clerk cast one unanimous ballot for position as slated, seconded and passed. The nominating Committee was in need of at least two people to aid already seated Sandra Minchen and Dan Wright. Mike Kuyt nominated Julie Kuyt. Julie accepted and motion was seconded and carried. Becky Davis nominated Bev Evans. After she accepted, her nomination was seconded and carried. Sue Lowell nominated Jeanne Milley. After she accepted, the nomination was seconded and carried. Greg Milley made motion to close nominations for Nominating Committee. Motion was seconded and carried. Moved for clerk to cast one unanimous ballot as slated, seconded and carried.

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The Audit Committee was in need of one person to serve to aid already seated Moody Johnson and Greg Hauser. Bev Evans nominated Charlie Forte. He declined. Sue Weir nominated Chuck Weir in absentia. The motion was seconded and carried. Move to close nominations, seconded and carried. Moved for Sue Weir to serve as Corporate Clerk, seconded and passed. Mike Kuyt agreed to serve as alternate. Nominations ceased. Moved that clerk cast one unanimous ballot as slated, seconded and passed.

Moved for Debbie Brown to serve as Corporate Financial Secretary, seconded and passed. No alternate nominations taken. Motion to cease nominations, seconded and carried. Motion made to elect Debbie to position, seconded and carried.

It was then stated that Patty Willit will serve again as Corporate Treasurer with Moody Johnson as alternate. These positions are elected by session, not the congregation.

The minutes of last year's congregational meeting were brought to the floor. Move to accept minutes by Mike Kuyt, seconded and carried.

Patty Willit reviewed the 1995 budget and finances.

Mike Kuyt reviewed the 1996 budget and finances. Some questions and discussion followed.

Chuck Lowell gave a trustee's report. He explained what types of work will be needed on the church and property. Charlie Forte made motion to adjourn, seconded and carried. Allen Presby adjourned following prayer at 3:10 pm.

Respectfully Submitted,

Sue Ann Weir

Sue Ann Weir

*Allen Presby OC
Moderator*

The Session of Parkminster Presbyterian Church met on Tuesday, 2/13/96, at church.

Elders Present: Ken Avery, Doris Barrows, Peter Crandal, Tom Doughty, Brad Emery, Mike Kuyt, Dan Minchen, Nellie Morse

Elders Excused:

Moderated By: Rev. Allen Presby

Guests: Rev. Don Roth, Joan Wolfarth, Rev. Bob Kaiser, Moody Johnson

Pastor Search

The visitors from COM clarified our options in terms of what designation we could consider for Pastor. (stated supply, designated Pastor, interim, temporary) We discussed possibilities of length of service under the various designations. Members of COM assured Session that 3 to 5 years was typical for stated supply.

No action was taken to change the designation of stated supply as we continue in the Pastor search process.

Clerk's Report

Moved by Dan Minchen that the minutes from 12/12/95 be accepted. seconded and passed.

Minutes from 1/9/96 distributed.

Moved by Nellie Morse that minutes from 1/9/96 be accepted. Seconded and passed.

Minutes from 1/21/96 were distributed.

Moved by Doris Barrows that the minutes from 1/21/96 be accepted. Seconded and passed.

A letter from Karen Irvine was read relating to a dinner for Young Life 3/23/96 that needed approval. Session OK'd and Nellie is to call Karen.

A letter from Presbytery regarding the "Presbyterian Unified Mission" was read. Moved by Nellie Morse that we respond by indicating that we will not be participating in the Presbyterian Unified Mission this year. Seconded and passed. Mike to write the letter.

A letter from Asbury First United Methodist Church in Rochester asking for a transfer of membership for Karen Jean LeRoy was shared.

Moved by Ken Avery that we provide a letter of transfer for Karen Jean LeRoy. Seconded and passed. Mike to do letter.

Trustee Report

Moody Johnson reported that the church had approximately \$43,000.00 in savings and about \$2,500.00 in checking. The bills are all paid up to date. About \$3,000.00 in taxes will need to be paid in February.

Moody shared a letter that he sent to Bob Bartucci at M&T Bank indicating that we would like to start making principal payments equal to approximately half of what our normal payment would be starting 3/1/96. That would result in our monthly mortgage payment becoming approximately

Rochester, NY

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The Session of Parkminster Presbyterian Church met on Tuesday, 3/12/96, at church.

Elders Present: Ken Avery, Doris Barrows, Peter Crandal, Tom Doughty, Brad Emery, Mike Kuyt, Nellie Morse

Elders Excused: Dan Minchen,

Moderated By: Rev. Allen Presby

Guests: Chuck Lowell, Moody Johnson

The meeting was opened with prayer at 7:15 PM

Trustee Report (Chuck Lowell)

- A Trustee meeting is scheduled for 3/13/96.
- Concern was expressed about security in the kitchen. The kitchen will be kept locked and keys given out as needed. The Servant's of Christ Church are to be given keys but not the Church of the Risen Savior.
- Chris Doughty and Julie Kuyt are to begin 4/1/96 as the sextons of the church.
- The Home School Board of Rochester has asked to use part of the church building 6/8 and 6/9 for commencement. Chuck Lowell has quoted them \$380.00 for use of the facility. They will get back to us.
- The dishwasher in the kitchen is being repaired.
- The computer in the office is having problems, but Trustees are trying to wait until the arrival of the new Pastor before making a decision about buying a new one.
- A number of light fixtures in the music room on the third floor have been replaced by Greg Milley. More will be replaced throughout the church.
- The Church of the Risen Savior has been meeting in the chapel for several weeks.
- The Servants of Christ Church is three months behind on their rent. They are trying to come up with a plan to catch up. Negotiations to trade custodial services for rent broke down. Rosa is to propose a plan soon to deal with the problem. If a solution is not able to be worked out, a sub-committee of Session is to meet with Pastor Brown and Trustees of Parkminster.

Trustee Report (Moody Johnson)

Moody indicated that based on income received in January and February of this year, it looks like we are realizing about \$15,000.00 per month so far for 1996. Moody acknowledged that number was a little low but within about 5% of projections.

- As of 3/11/96 checking balance was \$10,432.95
- As of 3/7/95 savings balance was \$46,387.62 (some savings is designated)

Clerk's Report

Minutes were distributed from 2/13/96.

Moved by Brad Emery that the minutes from 2/13/96 be accepted. Seconded and passed.

Letters were shared;

- Dominic and Josephine Mancini are moving to California. Dominic will be leaving his position as Pastoral Care Co-ordinator and Presbytery Commissioner. Doris Barrows is to talk to Deacons about arranging a reception for Dominic and Josephine.
- An anonymous note was shared relating to concerns about the sound system.

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Moved by Nellie Morse that Dan Minchen be asked to work with Trustees in looking into a new ground up sound system. Seconded and passed.

The "Statement of Faith" from the Church of the Risen Savior was shared. Ken Avery is to invite the Pastor to meet Session 8 PM next Session meeting. (contact Reverend William and Judy Garcia, 529-4816)

Moved by Doris Barrows that Session accept George Merz's request to be removed from the membership roles. Seconded and passed.

Julie Kuyt is to contact Jack Cleveland about doing an announcement during the church service regarding the upcoming kitchen shower. Session informally OK'd the kitchen shower for 3/30/96 from 2 - 4 PM.

Pastor Search

Reports on conversations with references contacted relating to David Votaw were shared.

- Nellie Morse / Janice Willits (Executive Presbyter, San Francisco Presbytery)
- Ken Avery / Daniel Vraa
- Brad Emery / Rev. John Williams
- Mike Kuyt / Jennie Reese
- Doris Barrows / Karen Silva

Moved by Brad Emery that the Presbytery of the Genesee be asked to appoint the Reverend David Votaw as stated supply pastor of Parkminster Presbyterian Church. Seconded by Ken Avery. Reverend Allen Presby led the Session in prayer. The motion was passed unanimously.

Allen Presby is to call Reverend Bob Kaiser (COM Chair) Wed AM to discuss next step.

Moved by Ken Avery that the terms of the appointment that have been mutually discussed with Reverend Votaw and Parkminster's Session be made available for consideration by the COM, Session and Reverend Votaw. Seconded and passed. (Those terms are as follows)

1 Cash salary	\$25,000.00
2 Housing	\$8,000.00 (for calculation of benefits only, David and family are to occupy the manse at #8 Cardinal Dr)
3 Utilities	\$2,400.00
4 Subtotal	\$35,400.00
5 Med Ded. (3% of line 4)	\$1,062.00
6 Subtotal	\$36,462.00
7 Pension and Med (28% of line 6)	\$10,209.36
8 FICA (7.65% of line 4)	\$2,708.10
9 Travel	\$3,720.00
10 Study Leave	\$510.00
total package	\$53,809.46

The meeting was adjourned with prayer 11:50 PM.

Duly Attested

Mike Kuyt
Clerk of Session

Michael Kuyt

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Presbytery of Genesee Valley Terms of Call Worksheet for 1996 T-11

Phone _____

If position is parttime, please indicate portion _____

	1995 Minimum	1995 Minimum (Optional)	1995 Challenge	1996 Minimum	1996 Challenge
EFFECTIVE SALARY					
1. Cash Salary	\$ 18,838	\$ 19,652	\$ 19,215	\$ 19,215	\$ 20,000
2. Housing Allowance *	7,827	7,827	7,984	7,984	7,984
3. Utilities	2,088	2,088	2,130	2,130	2,300
4. SUBTOTAL	\$ 28,753	\$ 29,567	\$ 29,329	\$ 29,329	\$ 30,284
5. Medical Deductible Assistance 3% 3% of Effective Salary line 4 (To be paid to pastor + vouchered)	\$ 863	\$ 0	\$ 880	\$ 880	\$ 909
6. SUBTOTAL	\$ 29,616	\$ 29,567	\$ 30,209	\$ 30,209	\$ 31,193
BENEFITS					
7. Benefits Plan of Pres. Church 28% of Effective Salary line 6 12% Pension 16% Medical	\$ 8,292 (3,554) (4,738)	\$ 8,279 (3,548) (5,289)	\$ 8,458 (3,625) (4,833)	\$ 8,458 (3,625) (4,833)	\$ 8,734 (3,743) (4,991)
SUPPLEMENTAL ASSISTANCE					
8. Social Security Assistance 7.65% of Effective Salary line 4	\$ 2,200	\$ 2,262	\$ 2,244	\$ 2,244	\$ 2,317
PROFESSIONAL EXPENSES					
9. Travel and Professional Expense ** (.30 x 12,000 miles)	\$ 3,289	\$ 3,289	\$ 3,355	\$ 3,355	\$ 3,370
10. Continuing Education/Study Leave **	\$ 510	\$ 510	\$ 520	\$ 520	\$ 520
OTHER ALLOWANCES (Explain)					
1. _____	=====	=====	=====	=====	=====
2. GRAND TOTAL	\$ 43,907	\$ 43,907	\$ 44,786	\$ 44,786	\$ 46,133
3. Study Leave (Cumulative 8 weeks)	2 weeks	2 weeks	2 weeks
4. Vacation (30 days, 4 Sundays within years of ordination, otherwise 5 Sundays)	30 days	30 days	30 days

Housing - This amount exceeds the requirement as put forth by the PC(USA) Board of Pensions. For congregations in which the pastor shall reside in a manse, this amount must be at least 30% of Line #4.

** Vouchered

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STATEMENT OF FAITH

We believe the Bible is the inspired Word of God. We believe in the Trinity of God, that there is one God manifested in the three persons of the Father, Son, and Holy Spirit. We believe in the deity of Jesus Christ, that He was born of a virgin. We believe that Jesus Christ did many miracles, and that He continues to do miracles in us and through us today. We believe in His atoning death on the cross for all mankind, and redemption for us through His shed blood. We believe in His resurrection, and that He ascended to the Father. We believe in the fall of man through disobedience and that reconciliation can only come through repentance, and through receiving Jesus Christ into your life in active faith. We believe in the reality of Satan, and a real eternal hell. We believe in the resurrection of true believers to eternal life in heaven, and unbelievers to everlasting punishment in hell. We believe in the present and supernatural ministry of the Holy Spirit through all nine of His gifts. We believe in baptism by immersion after being born again as an outward sign of an inward spiritual experience. We believe in the baptism of the Holy Spirit, and its accompanying speaking in tongues. We believe in living a holy, sanctified life before God and man, and in growing up in spiritual maturity. We believe its God's will that every believer fit and function in the local church. We believe in the laying on of hands for the impartation of spiritual and physical blessings. We believe in the importance of partaking in holy communion. We believe that the giving of tithes and offerings is God's will for the believer. We believe in healing, prosperity, and success for God's children. We believe that the Word of God can be used for all guidance and correction. We believe that walking in love, unity, and harmony toward one another is essential to all of us as believers.

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The Session of Parkminster Presbyterian Church met on Tuesday, 5/15/96, at church.

Elders Present: Ken Avery, Doris Barrows, Tom Doughty, Dan Minchen, Brad Emery, Mike Kuyt, Nellie Morse

Elders Excused: Peter Crandal,

Moderated By: Rev. Allen Presby

Guests: Rev. David Votaw, Chuck Lowell, Moody Johnson

The meeting was opened with prayer

Clerk's Report

Moved by Ken Avery that the minutes from 3/12/96 be approved and accepted. Seconded and passed.

Moved by Dan Minchen that the " Covenant Agreement for Stated Supply Pastors " be accepted as written. (copy attached) Seconded and passed.

Mike to write a letter to Rev. Frank Ichishita inviting him to participate in a celebratory service welcoming Rev. David Votaw and his family to Parkminster. The welcome is to take place during the June 30th service.

Moved by Nellie Morse to accept a request from Mary Willoughby for a letter of transfer to the Webster Presbyterian Church. seconded and passed.

Moved by Nellie Morse to accept a request for a letter of transfer for Heather Sahrbeck to the First Presbyterian Church of Springfield, Pa.

Mike is to write a letter to the family of Catherine Morse explaining our gratitude for the memorial she left the church and what it has meant to our church at this time.

Trustee Report (Chuck Lowell)

Chuck shared more info about moving co. estimates. Bekins gave a firm price of \$5900.00. This appears to be the best offer.

Tom Doughty has made a detailed list of repairs need on the manse at #8 Cardinal Dr, the approximate cost, and time needed to complete those repairs. (see attached) Chuck Lowell is to co-ordinate work parties.

Initial information from " New Life Electronics " relating to the sound system was shared. More info to come.

David Votaw's travel expense is to be vouchered. Mike to tell Patti Willitt.

Consideration of details of use of some vacation time and how travel expenses are to be handled during David Votaw and family's trip across country was tabled.

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Roles of Elders

David describes Parkminster as a program size church.

- corporate structure
- program structure
- Pastor size church
- Matriarch - Patriarch size church

Roles of Elders that accept positions as committee chairs or designated liaisons to be defined as commitments through Jan of 97.

Current Status of Session Structure**Must have committees**

Christian Ed	liaison	Ken Avery
Stewardship	chair	Mike Kuyt (temporary)
Nominating	chair	
Personnel	chair	Doris Barrows
Worship and Music	liaison	

Want committees

Youth Ministries	liaison	Tom Doughty
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Other positions

Clerk	Mike Kuyt
Presbytery Commissioner	Nellie Morse (temporary)

Next Session meeting to be June 11th.

Moved by Nellie Morse that Rev. Allen Presby be invited to participate in celebration Sunday June 30th. Seconded and passed. Ken to contact Allen.

The meeting was adjourned with prayer at 11:10 PM.

Duly Attested

Mike Kuyt
Clerk of Session

Michael Kuyt

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B.1.c. COVENANT AGREEMENT FOR STATED SUPPLY PASTORS

In accordance with the Book of Order (G-14.0513a) and in order to set forth clearly the terms of appointment for Stated Supply Service between the Presbytery of Genesee Valley and the Rev. David Votaw in concurrence with the Session of Parkminster Presbyterian Church the following Covenant is agreed upon:

1. That the Rev. David Votaw will begin Stated Supply Service on 5/15 1996 and will be accountable to the Church Session and the Presbytery of Genesee Valley (through the Committee on Ministry) during the period of this covenant agreement.
2. The Stated Supply Pastor, The Rev. David Votaw agrees to provide pastoral leadership ☒ full-time ☐ part-time (indicate %)

The Stated Supply Pastor will be responsible for the following:

- ☒ Preaching and leading the worship life of the church;
- ☒ Officiating at baptisms, weddings, and funerals as requested;
- ☒ Leading membership classes, other Christian Education programs and any other services mutually agreed upon;
- ☒ Visiting the sick and shut-ins and counseling members as requested;
- ☒ Attending Presbytery meetings, appropriate meetings of committees and making reports;
- ☐ Other duties (specify) (see attached position description)

3. The local church will support and cooperate with the Stated Supply Pastor in every way and will assume responsible for:
 - ☒ Attending worship services and meeting;
 - ☒ Supporting the pastor in the church's ministry to the community;
 - ☒ Providing clerical assistance as needed.

4. The Terms of this Covenant shall be: \$3,609.66 (total package) (see attached) Total Compensation (a creative design for time and compensation can be established by the Session and Stated Supply Pastor with COM approval .. using Minimum Terms of Call as a guideline)

5. This agreement is for a period of 12 months commencing on 5/15/96 after which it will be reviewed annually by the COM in conversation with the Session and the Stated Supply Pastor. Recommendations for renewal shall be considered at the January COM meeting for approval at the Annual Meeting of the Presbytery of Genesee Valley. This Covenant may be terminated only by the Presbytery of Genesee Valley.

A dense, repeating pattern of small, stylized, slanted rectangular shapes, resembling a textured surface or a close-up of a material. The pattern is composed of many small, dark, slanted rectangular elements arranged in a regular, grid-like fashion, creating a textured, almost woven appearance. The overall effect is a high-frequency, low-amplitude oscillation, similar to a fine-grained material or a close-up of a fabric.

Rochester, NY

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Program Reports

Gourmet Club at Parkminster was OK'd by consensus. OK to promote in PL and through other means.

"People Need the Lord" service in October was OK'd by consensus. It is to be directed towards servicing people who need to make a commitment or a re-commitment to the Lord. It is to be followed up with seeker oriented adult Sunday School classes.

Moved by Ken Avery that Linda Deutch be the co-ordinator of this fall event that is intended to reach out to the community. Seconded and passed.

Doris will check with Scheryl on status of rummage sale plans for August.

Ken to invite COM members and town supervisors to the special service on 6/30/96 celebrating the start of David Votaw's ministry at Parkminster.

Pastor's Move

Moved by Doris that during the 2 week period from approximately 6/12/96 to 6/26/96 the following apply;

- 1 week paid allowance be given for moving (not part of vacation time)
- 1 week to be considered part of paid vacation
- one half of all hotel and food expenses be paid by the church
- full re-imbursement for oil, gas and routine maintenance on both vehicles to be paid by the church (no additional payment for mileage to be made)

Seconded and passed.

The meeting was adjourned with prayer at 10:20 PM.

Duly Attested

Mike Kuyt
Clerk of Session

Michael J. Kuyt

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Parkminster Presbyterian Church - Bills due Status
Date 6/1/96-6/30/96

Account Name	Beginning Balance	Payment Date	Payment Amount	New Balance
Upstate Disposal	\$55.00	6/3/96	\$55.00	\$0.00
Taxes				\$0.00
G.L.M. Service				\$0.00
Withholding	\$816.54	6/15/96	\$816.54	\$0.00
NYS Unemployment Ins.				\$0.00
First Federal	\$298.35	6/16/96	\$298.35	\$0.00
Rochester Tel	\$69.93	6/16/96	\$69.93	\$0.00
M&T Mortgage	\$7,180.00	6/16/96		\$7,180.00
Ronco				\$0.00
NYS Tax Dept				\$0.00
Monroe C.W.A.				\$0.00
ACC	\$9.74	6/3/96	\$9.74	\$0.00
GE Capital	\$152.65	6/20/96		\$152.65
Rochester Fire Equip.				\$0.00
R.G.&E.	\$1,347.00	6/19/96		\$1,347.00
Supreme Trading Co.	\$233.77	6/15/96	\$233.77	\$0.00
Pres. Church USA (Offering Envelopes)				\$0.00
Julie Kuyt				\$0.00
Reliable	\$54.82	6/3/96	\$54.82	\$0.00
Postmaster				\$0.00
Wilfred Miller	\$91.41	6/15/96		\$91.41
David C. Cook	\$167.45	6/30/96		\$167.45
David Votaw	\$1,911.74	2-times		\$1,911.74
Artista				\$0.00
Debra Candelora	\$670.83	6/15/96		\$670.83
BC/BS				\$0.00
Debbie Brown	\$226.26	6/30/96		\$226.26
Patty Willit	\$197.79	6/30/96		\$197.79
Alling & Cory				\$0.00
Jeane Houpt	\$539.77	6/30/96		\$539.77
Office Equip. Co.				\$0.00
Salaries	\$544.28	4-times	\$136.07	\$408.21
Jack Cleveland(sal)	\$1,066.74	2 - times		\$1,066.74
Jack Cleveland(auto)	\$41.67	6/30/96		\$41.67
Initial Offering				\$0.00
State Ins. Fund	\$280.00	6/30/96		\$280.00
Presbytery Ins.				\$0.00
Per Capita (1996)				\$0.00
Honorarium	\$75.00	6/23/96		\$75.00
Corinne Avery				\$0.00
Frontier				\$0.00
Logos				\$0.00
Viking Office Products				\$0.00
Pastoral Travel	\$5,816.60	6/25/96		\$5,816.60
Hartford Boiler				0
	21847.34		1674.22	20173.12
Date	Checking Bal	Savings Bal	Sunday Use	
6/10/96	\$6,614.14	47354.82	2585.33	

132 Parkminster Presbyterian Church - Bills Due Status

Date	7/1/96 - 7/31/96			
Account Name	Beginning Balance	Payment Date	Payment Amount	New Balance
Upstate Disposal	\$55.00	7/3/96	\$55.00	\$0.00
Taxes				\$0.00
G.L.M. Service				\$0.00
Withholding	\$885.36	7/15/96		\$885.36
NYS Unemployment Ins.	\$91.73	7/30/96		\$91.73
First Federal	\$298.35	7/16/96	\$298.35	\$0.00
Rochester Tel	\$69.93	7/15/96	\$69.93	\$0.00
M&T Mortgage	\$7,180.00	7/16/96	\$7,180.00	\$0.00
Ronco				\$0.00
NYS Tax Dept	\$298.70	7/30/96		\$298.70
Monroe C.W.A.	\$236.49	7/3/96	\$236.49	\$0.00
ACC	\$20.74	7/3/96	\$20.74	\$0.00
GE Capital	\$152.65	7/20/96		\$152.65
Rochester Fire Equip.	\$50.00	7/3/96	\$50.00	\$0.00
R.G.&E.	\$1,452.00	7/19/96		\$1,452.00
Supreme Trading Co.				\$0.00
Pres. Church USA				\$0.00
Tom Doughty	58.78	7/3/96	58.78	
Julie Kuyt	\$161.66	7/7/96	\$161.66	\$0.00
Joseph Ross	\$187.50	7/7/96	\$187.50	\$0.00
Postmaster	\$64.00	7/10/96	\$64.00	\$0.00
CCLI	\$190.00	7/30/96		\$190.00
David C. Cook				\$0.00
David Votaw	\$1,911.74	2-times		\$1,911.74
Artista				\$0.00
Greg Hauser	\$16.39	7/3/96	\$16.39	\$0.00
BC/BS				\$0.00
Debbie Brown				\$0.00
Patty Willit	\$197.79	7/30/96		\$197.79
Alling & Cory				\$0.00
Jeane Houpt	\$539.77	7/30/96		\$539.77
Office Equip. Co.				\$0.00
Salaries	\$680.35	5-times	\$272.14	\$408.21
Jack Cleveland(sal)				\$0.00
Jack Cleveland(auto)				\$0.00
Initial Offering				\$0.00
State Ins. Fund				\$0.00
Presbytery Ins.	\$1,627.50	7/21/96	\$1,627.50	\$0.00
Per Capita (1996)				\$0.00
Honorarium				\$0.00
Corinne Avery				\$0.00
Frontier	\$81.46	7/26/96		\$81.46
Logos				\$0.00
Viking Office Products				\$0.00
Pastoral Travel				\$0.00
Hartford Boiler				0
	16507.89		10298.48	6209.41
Date	Checking Bal	Savings Bal	Sunday Useable	
7/10/96	\$13.48	37360.43	Included	

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JULY
INCOME REPORT

ACCOUNT NAME	07/01/96	07/14/96	07/21/96	07/28/96		TOTAL
CLEVELAND FUND	325.00	225.00	123.33	10.00	0.00	683.33
CLEVELAND SUPPORT	0.00	0.00	0.00	150.00	0.00	150.00
DEACONS FUND	62.00	10.00	251.00 ^①	75.00	0.00	398.00
LOOSE OFFERING	63.26	144.00	305.50	50.35	0.00	563.11
MEMORIAL GIFT	0.00	0.00	0.00	30.00	0.00	30.00
MORTGAGE REDUCTION	20.00	50.00	20.00	40.00	0.00	130.00
REGULAR OFFERING	3804.00	3659.00	2474.50	2570.00	0.00	12507.50
RENT OTHER	715.00	0.00	150.00	0.00	0.00	865.00
SUNDAY SCHOOL	0.00	0.00	7.63	40.00	0.00	47.63
WEDDINGS	0.00	0.00	185.00	0.00	0.00	185.00
TOTALS	4989.26	4088.00	3516.96	2965.35	0.00	15559.57

① From Summer's Best Pizza Party

SYNOD & PRESBY 180-224
RETURN TO PRESBYTERY CLERK BY

CHURCH PIN: 05466 LOCATION OF CHURCH (CITY OR TOWN, STATE): ROCHESTER NY NAME OF CHURCH: PARKMINSTER

MAILING ADDRESS OF CHURCH: 2710 CHILI AVE ROCHESTER NY 14624

MAKE CORRECTION TO MAILING ADDRESS HERE

CHURCH PHONE (AREA CODE): (716) 2472424 CONNECTION TO CHURCH PHONE NUMBER: ()

SESSION ANNUAL STATISTICAL REPORT
PRESBYTERIAN CHURCH U.S.A.
YEAR ENDING DECEMBER 31, 1995
COMPENSATION REVIEW

DID THE CONGREGATION REVIEW WITH THE PASTOR THE ADEQUACY OF HER/HIS COMPENSATION FOR 1995?
 YES NO HAVE NO PASTOR HAVE STA SUPPLY, TEMPORARY SUPPLY, OR INTERIM

DID THE CHURCH REVIEW THE SALARIES OF ANY CH WORKERS (WHO ARE NOT ORDAINED MINISTERS)?
 YES NO NO, HAVE NO CHURCH WORKERS

PLEASE FOLLOW INSTRUCTIONS IN WORKBOOK

A. Membership

1. ACTIVE MEMBERS 12/31/1994 316
 GAINS FOR 1995

2. PROFESSION OF FAITH, REAFFIRMATION, RESTORATION a. 17 AND UNDER
 b. 18 AND OVER

c. CERTIFICATE
 d. ALL OTHER GAINS
 e. TOTAL GAINS (Add 2a, b, c, d) 0

3. SUBTOTAL (1 plus 2e) 316

LOSSES FOR

4a. CERTIFICATE 4
 b. DEATH 7
 c. ALL OTHER LOSSES 117
 d. TOTAL LOSSES (Add 4a, b, c) 128

5. TOTAL ACTIVE MEMBERSHIP (LINE 3 minus 4d) 188

6. FEMALE MEMBERS 112

7. INACTIVE MEMBERS 149

8. BAPTIZED MEMBERS 99

9. TOTAL ADHERENTS (Add 5, 7 & 8) 436

10. AGE DISTRIBUTION OF ACTIVE MEMBERS 25 and Under Ages 26-35
 Ages 36-55 Ages 56-64 65 and Over

11. AVERAGE ATTENDANCE AT SUNDAY WORSHIP 145

12a. CHURCH SCHOOL ENROLLMENT BY AGE GROUP

Birth-3 Age 4 Kindergarten
 1st Grade 2nd Grade 3rd Grade
 4th Grade 5th Grade 6th Grade
 7th Grade 8th Grade 9th Grade
 10th Grade 11th Grade 12th Grade
 Young Adults (under 25) Ages 25 and older
 Teachers and church-school officers

b. TOTAL CHURCH SCHOOL ENROLLMENT

13. BAPTISMS

a. Infant b. Adult

14. Active Officers
 Elders MEN WOMEN TOTALS
 Deacons a. 6 b. 5 c. 8
 d. 1 e. 1 f. 10

15. Are the trustees members of the session? Yes ☒ No ☐

16. Persons with a disability
 a. Hearing Impairment b. Mobility Impairment
 c. Sight Impairment d. Other

B. Finances (Use Whole Dollars Only. Do Not Use Cents)

17. BEGINNING BALANCE 01/01/1995 \$ 12,216
 Adjustment:

18. RECEIPTS
 a. Contributions \$
 b. Capital and Building Funds
 c. Investment and Endowment Income
 d. Bequests
 e. Other Income
 f. Subsidy or Aid
 g. Bicentennial Funds

19. TOTAL RECEIPTS (Add 18a thru g) +

20. EXPENDITURES

a. Local Program
 b. Local Mission
 c. Capital Expenditures
 d. Investment Expenditures
 e. Per Capita Apportionment
 f. Validated Mission
 g. G.A. Theological Education Fund
 h. Other Mission
 i. Bicentennial Fund Disbursements

21. TOTAL Expenditures (Add 20a thru i)

22. ENDING BALANCE or Balances on Hand (Line 17 plus Line 19 minus Line 21)

RACIAL ETHNIC COMPOSITION OF CHURCH ENTER DATA AS WHOLE NUMBERS NOT PERCENT							
	ASIAN	BLACK	HISPANIC	NATIVE AMERICAN	WHITE	ALL OTHER	TOTAL
CONGREGATION	1	3	0	0	184	0	188
SESSION	0	0	0	0	8	0	8
DEACONS	0	0	0	0	10	0	10

SIGNATURE OF PERSON FILLING IN REPORT: [Signature]
 TELEPHONE NO.: 247-4411
 NAME OF PERSON FILLING IN REPORT (Printed or Typed): Michael Kuyt
 ADDRESS: 18 Ashwood Road
 CITY: Rochester STATE: NY ZIP: 14624

CHURCH COPY

CONGREGATIONAL ANNUAL REPORT FOR YEAR ENDING DECEMBER 31, 1995
RETURN TO PRESBYTERY CLERK BY 1996

135

SYNOD & PRESBY 180-224

CHURCH PIN: 05466 LOCATION OF CHURCH (CITY OR TOWN, STATE): ROCHESTER NY NAME OF CHURCH: PARKMINSTER

MAILING ADDRESS OF CHURCH AS RECORDED BY THE OFFICE OF GENERAL ASSEMBLY: 2710 CHILI AVE ROCHESTER NY 14624

CLERKS OF SESSION MAY FIND IT NECESSARY TO CONSULT WITH PASTORS ON SOME QUESTIONS

THE FOLLOWING QUESTIONS DEAL WITH A VARIETY OF ISSUES OF CONCERN TO THE CHURCH

Q-1. Do you have any full-time lay employees?

☒ 2 yes → Q-1a. If "yes," how many? → Q-1b. Do you provide the following benefits for any of your full-time lay employees?

Medical 1 no 2 yes
 Pension 1 no 2 yes

Q-2. Please indicate whether or not you provide your pastor(s) and/or lay employees with any of the following health benefits in addition to the Benefits Plan of the Presbyterian Church (U.S.A.) (the plan administered by the Board of Pensions). In column (A), please circle "N" or "Y", as appropriate, to indicate whether or not your congregation provides each benefit. If it does, then in column (B1) and column (B2) please indicate whether or not each additional benefit is part of a Section 125 cafeteria or flexible spending plan or a Section 105 self-insured medical reimbursement plan.

Provide this help? A B1: A SECTION 125 PLAN? B2: A SECTION 105 PLAN?

	NO	YES	NO	YES	NO	YES
FOR PASTORS:						
a. do you provide help with deductibles?	N	Y	1	2	1	2
b. do you provide help with co-insurance?	N	Y	1	2	1	2
c. do you provide help with the cost of the dental coverage offered through the Board of Pensions?	N	Y	1	2	1	2
FOR LAY EMPLOYEES:						
d. do you provide help with deductibles?	N	Y	1	2	1	2
e. do you provide help with co-insurance?	N	Y	1	2	1	2
f. do you provide help with the cost of the dental coverage offered through the Board of Pensions?	N	Y	1	2	1	2

Q-3. If you provide any additional health benefits to either the pastor(s) or lay employees, please describe those benefits briefly in this space.

Q-4. Immigrant Fellowships are groups of fairly-recent immigrants who do not speak English (or do not speak it well) who gather regularly for worship in their native language. Does such a group currently use space in your congregation's facilities?

☒ 2 yes → Q-4a. If "yes," what is the ethnicity/national origin of this fellowship?

Q-4b. If "yes," please identify a church contact who could provide more information.

Name/Title Address City/State ZIP Code

Q-5. Please review the list of services below and indicate whether or not your congregation provides each. (Do not leave items blank.)

	NO	YES
a. a weekday child care center	<input checked="" type="checkbox"/>	2
b. ministry specifically for people with physical disabilities	<input checked="" type="checkbox"/>	2
c. ministry specifically for people with learning disabilities or mental retardation	<input checked="" type="checkbox"/>	2
d. ministry specifically for people with HIV/AIDS	<input checked="" type="checkbox"/>	2
e. other HIV/AIDS ministry (e.g., education)	<input checked="" type="checkbox"/>	2
f. ministry specifically for people with mental illnesses	<input checked="" type="checkbox"/>	2

Q-6. Has your session adopted the Commitment to Peacemaking (the exact text suggested by the GA or as revised by your session)?

1 no 2 yes

Q-7. Has your congregation been engaged in peacemaking efforts during the past year?

☒ 2 yes

136 CONGREGATIONAL ANNUAL REPORT FOR YEAR ENDING DECEMBER 31, 1995 CONT. RETURN TO PRESBYTERY CLERK BY 1996

CHURCH PIN 0346	LOCATION OF CHURCH (CITY OR TOWN, STATE) ROCHESTER NY	NAME OF CHURCH PARKMINSTER
MAILING ADDRESS OF CHURCH AS RECORDED BY THE OFFICE OF GENERAL ASSEMBLY 2710 CHILL AVE ROCHESTER NY 14621		

Q-8. In addition to regular prayer and financial support for the worldwide mission of the church, please indicate from the following list which other ways, if any, your congregation has been involved in world mission over the last year. In column (A), please circle "N" or "Y", as appropriate, to indicate your congregation's involvement or lack of involvement in each activity. In column (B), please circle the appropriate number(s) to indicate the project sponsor(s) for each type of activity in which your congregation is involved.

	A Did your congregation participate in such a project last year?		B If "yes" to column A, what entity(-ies) developed/ sponsored each type of project? (Circle all that apply.)		
	NO	YES	OUR CONGREGATION	PC(USA) OFFICE/AGENCY OR PARTNER CHURCH IN OTHER COUNTRY	OTHER MISSION AGENCY (NON PC(USA))
a. members travel to mission projects outside the U.S. for learning/service	N	Y	→ 1	2	3
b. church-to-church relationship with a congregation outside U.S. (possible travel by members of both congregations)	N	Y	→ 1	2	3
c. members or other persons related to congregation serve as mission personnel outside the U.S.	N	Y	→ 1	2	3
d. other on-going relationship to particular mission project outside the U.S. (briefly describe):	N	Y	→ 1	2	3

Q-9. If you answered "yes" to any part of Q-8, please provide the name and address of a contact person who could provide more information on your congregation's world mission involvement:

Paul Gluchowski 31 Woodbriar Ln Rochester NY 14624
Name/Title Address City/State ZIPcode

Q-10. Are individuals in your congregation aware of *HORIZONS*, the official magazine and Bible study of Presbyterian Women?

- 1 no
2 yes
3 don't know

Q-11. Has *HORIZONS* been promoted in your congregation in any of the following ways? (Circle all that apply.)

- | | |
|-------------------------------------|---------------------------|
| 1 announcement in church newsletter | 5 subscription campaign |
| 2 announcement during worship | 6 through women's group |
| 3 <i>HORIZONS</i> poster | 7 other (please specify): |
| 4 in a church bulletin | |

Q-12. How is *HORIZONS* magazine being used in your congregation? (Circle all that apply.)

- | | |
|---------------------------------|-------------------------------|
| 1 pastor's resource | 4 resource for church library |
| 2 personal reading | 5 other (please specify): |
| 3 programming for women's group | |

Q-13. What groups are using *HORIZONS* Bible study? (Circle all that apply.)

- | | |
|------------------------------------|---------------------------|
| 1 adult Christian education groups | 3 women's group |
| 2 session | 4 other (please specify): |

The Session of Parkminster Presbyterian Church met on Tuesday, 9/10/96, at church.

Elders Present: Doris Barrows, Tom Doughty, Brad Emery, Mike Kuyt, Nellie Morse, Ken Avery, Peter Crandal, Dan Minchen

Elders Excused:

Moderated By: Rev. David Votaw

Guests: Chuck Lowell

The meeting was opened with prayer.

Trustee Report

- discussion about kitchen being left unlocked so more people have access
- discussion about gutters needing to be cleaned to help prevent roof leaking in the winter
- asbestos insulated pipes are in the process of being properly covered and sealed
- financial report was received and reviewed (copy attached)
- sound system was discussed
- Chuck Lowell conducted a demonstration where mini state of the art speakers were temporarily installed behind the cloth in the spaces above the chancel.

Clerk's Report

- minutes were distributed from 8/13/96. They were reviewed and approved.

Moved by Ken Avery that Rose Pinneo's transfer request to First Presbyterian Church, 319 Poinsettia Ave, Sebring, Florida, 33870 be approved. Seconded and passed.

Moved by Nellie Morse that Louise Spahn's name be removed from the membership roles. seconded and passed.

Pulse of The Congregation

- Tom Doughty reported on trends in attendance. Attendance is up with 180 counted last Sunday.
- David Votaw and Bev Evans have been visiting new comers and visitors.
- Dorothy Keefe will be co-ordinating worship assistant schedule.
- The Bill Bly memorial room (toddler room) is undergoing renovation with Nellie Morse, Bev Evans, Mike Dimbitsky, and others leading the effort.

Worship and Music Department

- The committee will meet again 9/12/96
- A seminar on blending contemporary and traditional worship styles led by Robert Weber was attended by Jean and Hubert Houpt, David Votaw, and Nancy and Norm Fitch.

Christian Ed

- Sunday School teacher dedication will be this Sunday.

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Stewardship

- Brad Emery is preparing a stewardship letter. He will present to David Votaw and then to Session for review.
- A stewardship related moment for mission is scheduled for 10/13/96.
- Stewardship Sunday is scheduled for 10/27/96 (People need the Lord Sunday is 10/20/96)

Computer Update

- Any decision on the purchase of computer equipment to replace the failing computer we now have was tabled until the budget process is further along.
- Joe Askins of Askins Associates was given as a name of a Christian supplier of computers.

Presbytery Day Request

- The Presbytery has asked to hold their annual " Presbytery Day " at Parkminster 4/26/97.

Moved by Peter Crandall that we host " Presbytery Day " at Parkminster on 4/26/97.
seconded and passed.

Nominating Committee

- Nellie Morse has agreed to chair the committee this fall and Peter Crandall has agreed to work on the committee as the second required elder.

Other business

- Mike is to write a letter to the town supervisors of Gates and Chili about the holding of town sponsored sporting events on Sunday mornings and the quandary that it presents to children and parents who wish to practice their Christian faith at that time.

The meeting was adjourned with prayer at 10:00 PM.

Duly Attested

Mike Kuyt
Clerk of Session



139

The Session of Parkminster Presbyterian Church met on Tuesday, 10/8/96, at church.

Elders Present: Doris Barrows, Tom Doughty, Brad Emery, Mike Kuyt, Nellie Morse
Ken Avery, Peter Crandall, Dan Minchen

Elders Excused:

Moderated By: Rev. David Votaw

Guests: Chuck Lowell, Moody Johnson, Paul Gluchowski, JoAnne Poland
(resource director at Presbytery office), Rev. Don McPhearson (12
Corners Presbyterian Church)

The meeting was opened with prayer.

Clerk's Report

Minutes were distributed from 9/10/96. They were OK'd with changes.

Session books are now up to date and in proper format and binder.

Presbytery Report On Missions

Don McPhearson shared about missions that are supported by Presbytery

- "Advent House " is a hospice in the Rochester area. Don shared about one person in particular who he knew had been wonderfully blessed by the care provided there.
- " Camp Whitman " provides opportunities for disabled children to have a time of joy and fellowship with their peers.
- " Cephas Attica " provides jobs and training for inmates.
- " New Life Presbyterian Church " is an innovative church conducting a program of outdoors evangelism in the Monroe Ave area.

JoAnne Poland shared about some other missions supported by Presbytery

- The Resource Center on the second floor of the Presbytery Office is available to everyone working in the Presbyterian Church as a whole. There are books, tapes, video and resources of various kinds for teaching or committee use.
- Some other areas where support is available are;
COM
Stewardship / Outreach / Peacemaking / Advocacy
Leadership Development
Church Officer Training (2/1/97)
Youth Committee
Roller Skating and activities

Trustee Report

Moody Johnson Gave an update on finances. He indicated that there was \$17,000.00 in income in September and only \$14,500.00 in expenses. He anticipates approximately \$24,000.00 remaining in savings that will be usable at the end of October. Bills are being kept current and paid.

Chuck Lowell reported that the Servant's of Christ did not renew their lease. He will be talking to the leaders of The Church of the Risen Saviour to see if there is any interest on their part in leasing the East Hall at a reduced rate.

Eddie Brown is now doing the sexton work.

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A new amplifier has been ordered through New Life Electronics and is to replace old equipment that is part of the sound system in the Sanctuary. It is a 500W amp. with 175W per speakers. Two new equalizers are also ordered. The total cost is about \$2,000.00. The new equipment should be installed this Sunday.

Clerk's Report Continued

A draft of a letter written to the town supervisors of Chill and Gates was shared. The letter expressed concern over the scheduling of children's sporting events on Sunday morning. Dan Minchen is to edit the letter.

A letter from Greg Milley was shared. Dan Minchen is to talk to Greg on behalf of Session.

Moved by Dan Minchen that Howard Galton's name be removed from the membership roles and that Rachel and Joel Votaw be accepted into membership by way of transfer from Bethel Presbyterian Church in San Leandro, Ca. Seconded and passed.

Rachel & Joel are children of Pastor David Votaw.
Other Business

Moved by Tom Doughty that Heather and Doug Garnham be served communion at their wedding sat 10/12/96. Seconded and passed.

Stewardship

Brad Emery reported that there will be a "moment for mission" that is stewardship related on 10/13/96. Stewardship Sunday is scheduled for 10/27/96.

The draft of the stewardship letter was shared, modified, and approved. The letter is to be sent out to active members, friends and attendees.

Nominating Committee

More names are needed, especially for the office of Trustee. Contact Nellie Morse or Peter Crandall.

Presbytery Meeting Requested for 11/25/97

Tabled until next meeting.

New member Classes

New member classes are to begin 11/10/96 for 4 weeks during Sunday School hour. Class is to meet in the library.

Talent Show

The talent show is to be held Sat 11/16/96 in the East Hall.

The meeting was adjourned with prayer at 10:00 PM.
Duly Attested

Mike Kuyt
Clerk of Session



141

The Session of Parkminster Presbyterian Church met on Tuesday, 11/12/96, at church.

Elders Present: Doris Barrows, Tom Doughty, Brad Emery, Mike Kuyt, Nellie Morse
Ken Avery, Peter Crandall, Dan Minchen

Elders Excused:

Moderated By: Rev. David Votaw

Guests: Chuck Lowell, Moody Johnson

The meeting was opened with prayer.

Clerk's Report

Minutes were distributed from 10/8/96. They were OK'd with changes.

Moved by Ken Avery that Amy Leibowitz be allowed to teach a class for those interested on Tues 11/19/96 relating to women's health issues. Seconded and passed.

A letter was shared from COM representative Reverend Stevens asking for Session's intent to continue Stated Supply relationship with Reverend David Votaw.

Moved by Ken Avery that we seek to continue the Stated Supply Pastoral relationship with Reverend David Votaw for another year. Seconded and passed. (Mike to write letter to COM stating above intentions)

An invitation to Reverend Frank Ichishita's retirement party was shared.

George Beinetti, son of David and Joan Beinetti was baptized on 11/10/96.

Moved by Nellie Morse that the letter of transfer request be accepted from Jay and Barbara Peak. Seconded and passed.

A letter from Hubert Houpt was shared and discussed.

Trustee Report

At a recent Trustee meeting, it was decided that a large speaker would be hung in the peak of the sanctuary. Chuck Lowell is working with Bob Puff and intends to try different arrangements of equipment until a satisfactory result is accomplished.

Moved by Dan Minchen that a \$50.00 gift certificate for dinner be purchased and presented to Hubert Houpt in appreciation for years of hard work and dedication to the sound system. Seconded and passed. (Brad to obtain gift certificate, Mike to obtain card and write note)

Moody reports on finances.

- expenses for November are estimated to be approximately \$17,500.00
- usable savings balance as of 11/9/96 is \$23,196.00
- income for November is projected at approximately \$13,500.00

Moody indicated that the monthly deficit appears to be larger, perhaps because of lost rental income.

Use of East Hall

No tenants are lined up at this time.

Greg Milley has indicated a willingness to do an audit to determine how much heat costs are for the East Hall and Music School.

Mike shared a letter suggesting one possible approach to working towards utilizing the East Hall for the purpose of generating income and having the space be an asset to a Christian ministry.

Stewardship Report

Brad Emery reported that 59 pledges have been received through 11/10/96 for a total of \$125,830.00. The average pledge is \$2133.00. Total pledging is up approximately 10% from the same period last year.

Presbytery Meeting Request

Moved by Mike Kuyt that we indicate to the Presbytery that since we are hosting Presbytery Day this coming year, we will be unable to host the Presbytery meeting that they requested on 11/26/97 as well. Seconded and passed. (David is to communicate this to Presbytery)

Directory Update

David shared a proposal that he received from Ron Lane from Olan Mills regarding doing a new pictorial church directory.

Moved by Dan Minchen that we schedule photo sessions for 12/13 and 12/14 with Olan Mills for the purpose of assembling a new church directory. seconded and passed.

Nominating Committee

Nellie Morse reported that committee members are currently contacting prospects for the offices of Elder, Deacon and Trustee. They are trying to work towards having a total of 9 Trustees so that there is a smoother rotation resulting from 3 year terms.

Youth Report

Tom Doughty reported that there were 52 Campaigners in attendance last week and about 70 to 80 kids at the Young Life meeting. Also, 25 kids went to the Campaigners weekend at Saranac Lake.

New Members Class

David Votaw reported that 40 youth and 7 adults signed up for the class. Baptisms are to be handled in several different formats according to the wishes of those being baptized. There will be a special Session meeting at 10:10 12/1/96 in the library.

Other

Dan Minchen shared a final draft of a letter to be sent to the town supervisors of Gates and Chili relating to the scheduling of sporting events on Sunday mornings. The final form of the letter was approved and will be sent to Lori for printing and mailing.

the meeting was adjourned with prayer at 11 PM.

Duly Attested

Mike Kuyt
Clerk of Session



The Session of Parkminster Presbyterian Church met on Tuesday, 12/10/96, at church

Elders Present Ken Avery, Doris Barrows, Peter Crandal, Brad Emery,
Mike Kuyt, Dan Minchen, Nellie Morse

Elders Excused Tom Doughty

Moderated By Rev. David Votaw

Guests Rev. Harriet McConnochie, Charles Griffith, Chuck Lowell,
Moody Johnson

The meeting was opened with prayer.

Presbytery Triennial Visit

The Reverend Harriet McConnochie (Metro Committee) and Charles Griffith (COM) representing Presbytery, met with Session for the 3 year review termed the " Triennial Visit ".

Pastor Votaw and members of Session answered questions and made comments relating to Parkminster's mission and ministry and the current state of our relationship with Presbytery.

Charles Griffith closed this portion of our meeting with prayer.

Trustee Report

Chuck Lowell reported that there is some plumbing work being done in the Pre-School room. Reaction to the experiment with a center speaker hung from the rafters was good, however more options are going to be tried before a final decision is made on what approach to take with the sound system speaker arrangement.

The " World Wide Church ", with Ken Williams as Pastor may be interested in renting the East Hall or Sanctuary. Chuck is to inquire about a Christology statement so that Session may learn more about their theology before pursuing them as a tenant.

Moody Johnson reported on finances. Expenses are expected to be in the neighborhood of 20,000 in December. Income for December is difficult to predict. Usable funds on hand at the beginning of December is approximately 19,000.

Moved by Ken Avery that the special donation of \$700.00 that the church has already received along with an addition special donation of \$700.00 anticipated shortly, be used to purchase a new computer for the church. Seconded and passed. (David Votaw is to procure)

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Stewardship

Brad Emery reported on the status of pledges. 68 pledges have been received to date for a total of \$147,830, up from \$121,032 as of the same time last year.

Budget

Brad Emery presented the first draft of the church budget for 1997. There was some discussion including a disclosure that the current status of Jack Cleveland's special fund for 1996 has reached \$7390 of the \$11,000 goal and how that might relate to the 1997 budget.

Moved by Nellie Morse that Luarie Hauser be given a 2% raise. Seconded and passed with 2 dissenting votes noted.

Moved by Brad Emery that we accept the budget in general concept as presented. Seconded and passed. (see attached)

Nominating Committee Report

Nellie Morse reported that there were 3 candidates that had agreed to serve as Elders, and 4 candidates that had agreed to serve as Deacons. Several people have agreed to be available to serve as Trustees. The Nominating Committee is hoping to have a total of 9 Trustees.

Debbie Brown has agreed to continue as Financial Secretary.

Patti Willit has agreed to continue as Treasurer. Nellie asked for Session input relating to the selection of a Chairperson for Trustees and for someone to be the Corporation Chairperson. After some discussion the topic was tabled until the next Session meeting.

Worship and Music Report

Moved by Peter Crandal that the Christmas offering be received as a general offering to the church. Seconded and passed.

Moved by Nelli Morse that \$500 be given to Becky Davis as a love offering on Christmas Eve. Seconded and passed. (David to present to her with a card)

The meeting was adjourned with prayer at 11:20 PM
Duly attested

Mike Kuyt
Clerk of Session

M Kuyt

CONGREGATIONAL ANNUAL REPORT FOR YEAR ENDING DECEMBER 31, 1996 RETURN TO PRESBYTERY CLERK BY 1997

SYNOD & PRESB 180-224

CHURCH PIN 05466	LOCATION OF CHURCH (CITY OR TOWN, STATE) ROCHESTER NY	NAME OF CHURCH PARKMINSTER
MAILING ADDRESS OF CHURCH AS RECORDED BY THE OFFICE OF GENERAL ASSEMBLY 2710 CHILI AVE ROCHESTER NY 14624		

CLERKS OF SESSION MAY FIND IT NECESSARY TO CONSULT WITH PASTORS ON SOME QUESTIONS

A. PLANNED GIVING RESOURCES

- Does your church have a program for:

	Yes	No
a. Planned giving?	1	0
b. Endowment funds?	1	0
c. Wills emphasis?	1	0
- In the past three years, has your congregation used the following services provided by the Presbyterian Church (U.S.A.) Foundation?

	Yes	No
a. Wills Emphasis Program	1	0
b. Planned Giving materials	1	0
c. Investment Management Services	1	0
d. Assistance of Development Officer	1	0
- From how many bequests did your congregation receive income in 1996?
(If none, write "0" in the space and skip to Section B.) 0 Bequests
- What is the total amount of money your church received from bequests in 1996? (Include proceeds expected from stocks, real estate, and other non-monetary gifts.) \$ 0

B. PEACEMAKING

- Has your session adopted the Commitment to Peacemaking (either the exact text suggested by the General Assembly or as revised by your session)?

1 Yes
2 No
- Has your congregation been engaged in peacemaking efforts during the past year?

1 Yes
2 No

C. GLOBAL SERVICE AND WITNESS

- Has your congregation sponsored resettlement of one or more refugees in the last three years?

1 Yes
2 No
- In the last year, how many workgroups from your congregation have undertaken ...
(If none, write "0" in the appropriate spaces.)

	Number of Workgroups
a. mission projects within 100 miles of your church?	<u>3</u>
b. mission projects in the U.S., but more than 100 miles from your church?	<u>0</u>
c. mission projects outside the U.S.?	<u>1</u>
d. youth mission projects?	<u>1</u>
e. adult mission projects?	<u>0</u>
- In promoting the One Great Hour of Sharing offering, how many of the four prepared bulletin inserts did your congregation use in 1996? (If none, write "0" in the space.)
200 bulletin inserts used (check here if your congregation did not take the offering in 1996: ☐)
- Is your congregation aware of the Commitment to Share the Good News, a General Assembly action similar to the Commitment to Peacemaking?

1 Yes
2 No

Please provide the name and address of someone in your congregation who is involved in mission beyond the local community.

Paul Gluchowski 31 Woodward La Roch NY 14624
Title/Name Address City/State Zip Code

CONGREGATIONAL ANNUAL REPORT FOR YEAR ENDING DECEMBER 31, 1996 CONT.

RETURN TO PRESBYTERY CLERK BY 1997

1446 SYNOD & PRESBY 180-224

CHURCH PIN 05466	LOCATION OF CHURCH (CITY OR TOWN, STATE) ROCHESTER NY	NAME OF CHURCH PARKMINSTER
MAILING ADDRESS OF CHURCH AS RECORDED BY THE OFFICE OF GENERAL ASSEMBLY 2710 CHILI AVE ROCHESTER NY 14624		

D. CHURCH CAPITAL CAMPAIGN

1. Is your congregation planning a major capital campaign in the next two years?

1 Yes
2 No

E. OFFICE OF THE GENERAL ASSEMBLY (OGA)

1. Is your congregation using the Office of the General Assembly's Member Referral Service when members relocate to other communities?

1 Yes
2 No—we have our own system for referring members who move away
3 No—no need
4 No—not familiar with the service

2. If you would like to learn more about the OGA Member Referral Service, please print the name and address of the person to whom information should be sent.

Title/Name	Address	City/State	Zip Code
------------	---------	------------	----------

F. PRESBYTERIAN PUBLISHING CORPORATION

1. Has your congregation purchased
- The Presbyterian Hymnal*
- , which was introduced in 1990?

1 Yes, but only a few copies (e.g., for use by the choir)
2 Yes, our congregation uses *The Presbyterian Hymnal* to sing hymns during worship services
3 No, we haven't purchased any copies of *The Presbyterian Hymnal*
4 Don't know

2. Does your congregation have pew Bibles (i.e., Bibles placed in pew racks for congregants to use during worship services)?

1 Yes
2 No

G. EVANGELISM

1. Immigrant Fellowships are groups of fairly-recent immigrants who gather regularly for worship in their native language. Does such a group currently use space in your congregation's facilities?

1 Yes → If "yes," what is the ethnicity/national origin of this fellowship?
2 No If "yes," is this group... 1 an extension of your church mission?
2 simply renting space from your congregation?

If "yes," please identify a church contact who could provide more information.

Title/Name	Address	City/State	Zip Code
------------	---------	------------	----------

2. Is your congregation located in a:

1 rural area?
2 small city or town (under 50,000 population)?
3 medium-size city (50,000 to 250,000 population)?
4 suburb near medium-size city?
5 large city (over 250,000 population)?
6 suburb near large city?

3. Has your congregation adopted the Commitment to Evangelism (either with the exact text approved by the 1991 General Assembly or as revised by your session)?

1 Yes
2 No

SYNOD & PRESBY 180-224

RETURN TO PRESBYTERY CLERK BY

CHURCH PIN 05466	LOCATION OF CHURCH (CITY OR TOWN) STATE ROCHESTER NY	NAME OF CHURCH PARKMINSTER
MAILING ADDRESS OF CHURCH 2710 CHILI AVE ROCHESTER NY 14624		
MAKE CORRECTION TO MAILING ADDRESS HERE		
HOME AREA CODE (716)	CORRECTION TO CHURCH PHONE NUMBER 2472424	

SESSION ANNUAL STATISTICAL REPORT

PRESBYTERIAN CHURCH

YEAR ENDING DECEMBER 1996

COMPENSATION REVIEW 1446

DID THE CONGREGATION REVIEW WITH THE PASTOR THE ADEQUACY OF HER/HIS COMPENSATION FOR 1996?
YES NO HAVE NO PASTOR HAVE STATED SUPPLY, TEMPORARY SUPPLY, OR INTERIM
DID THE CHURCH REVIEW THE SALARIES OF ANY CHURCH WORKERS (WHO ARE NOT ORDAINED MINISTERS)?
YES NO NO HAVE NO CHURCH WORKERS

PLEASE FOLLOW INSTRUCTIONS IN WORKBOOK

A. Membership

1. ACTIVE MEMBERS 12/31/1996

188

GAINS FOR 1996

2. PROFESSION OF FAITH, REAFFIRMATION, RESTORATION

a. 17 AND UNDER

1

b. 18 AND OVER

3

c. CERTIFICATE

4

d. ALL OTHER GAINS

e. TOTAL GAINS (Add 2a, b, c, d)

8

3. SUBTOTAL (1 plus 2e)

196

LOSSES FOR

4a. CERTIFICATE

4

b. DEATH

5

c. ALL OTHER LOSSES

d. TOTAL LOSSES (Add 4a, b, c)

9

5. TOTAL ACTIVE MEMBERSHIP 12/31/1996

187

(LINE 3 minus 4d)

FEMALE MEMBERS

112

7. INACTIVE MEMBERS

138

8. BAPTIZED MEMBERS

108

9. TOTAL ADHERENTS (Add 5, 7 & 8)

433

10. AGE DISTRIBUTION OF ACTIVE MEMBERS 25 and Under

Ages 26-35

Ages 36-55

Ages 56-64

65 and Over

11. AVERAGE ATTENDANCE AT SUNDAY WORSHIP

158

12a. CHURCH SCHOOL ENROLLMENT BY AGE GROUP

Birth-3

Age 4

Kindergarten

1st Grade

2nd Grade

3rd Grade

4th Grade

5th Grade

6th Grade

7th Grade

8th Grade

9th Grade

10th Grade

11th Grade

12th Grade

Young Adults (under 25)

Ages 25 and older

Teachers and church-school officers

b. TOTAL CHURCH SCHOOL ENROLLMENT

13. BAPTISMS

a. Infant

b. Adult

Active Officers

MEN

WOMEN

TOTALS

Elders

Deacons

a. 6

b. 2

c. 8

d. 9

e. 3

f. 12

15. Are the trustees members of the session? Yes ☐ No ☒ R

16. Persons with a disability

a. Hearing impairment

b. Mobility impairment

c. Sight impairment

d. Other

B. Finances (Use Whole Dollars Only. Do Not Use Cents)

17. BEGINNING BALANCE 01/01/1996

12,210

Adjusted Beginning Balance

18. RECEIPTS

a. Contributions

22,768

b. Capital and Building Funds

c. Investment and Endowment Income

d. Bequests

e. Other Income

rent

18,939

f. Subsidy or Aid

g. Bicentennial Funds

19. TOTAL RECEIPTS (Add 18a thru g)

240,707

20. EXPENDITURES

a. Local Program

105,696

b. Local Mission

11,000

c. Capital Expenditures

98,966

d. Investment Expenditures

e. Per Capita Apportionment

1,500

f. Validated Mission

g. G.A. Theological Education Fund

h. Other Mission

2,700

i. Bicentennial Fund Disbursements

21. TOTAL Expenditures (Add 20a thru i)

229,660

22. ENDING BALANCE or Balances on Hand

(Line 17 plus Line 19 minus Line 21)

23,063

RACIAL ETHNIC COMPOSITION OF CHURCH
ENTER DATA AS WHOLE NUMBERS NOT PERCENT

	ASIAN	BLACK	HISPANIC	NATIVE AMERICAN	WHITE	ALL OTHER	TOTAL
CONGREGATION	1	3			183		187
SESSION					8		8
DEACONS					12		12

SIGNATURE OF PERSON FILING IN REPORT <i>Michael Ruyt</i>	TELEPHONE NO. 247-4467
NAME OF PERSON FILING IN REPORT (Printed or Typed) Michael Ruyt	
ADDRESS 18 Ashwood Knoll	
CITY Rochester	STATE NY
ZIP 14624	


CHURCH COPY

TRIENNIAL VISIT

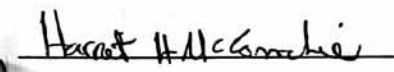
Parkminster Presbyterian Church
December 6, 1996 and December 10, 1996

We had a long and friendly meeting with Pastor David Votaw at noon on December 6 in his office. David is excited by the vitality of his ministry. He has a clear understanding of the church's conflicted history and its serious financial problems (a \$750,000 building mortgage). But he celebrates a confirmation class of 50 (the first in recent years), a vital worship program which has increased average attendance from 130 to 180, an expanded Session (from 6 to 9), and a struggling but concerned mission commitment that includes a small but significant per capita payment to presbytery. David credits presbytery's appointment of Allen Presby who, as moderator, proved to be an exceptional teacher and healer in the interim between the departure of Rev. Burnham and the arrival of David. Because of the scheduling of our visit with David, we felt comfortable in taking the time to gain so full a picture of Parkminster, and we left uplifted.

Our meeting with Session on December 10 was uplifting as well. Six elders and two trustees were present with David. The group repeated the concerns David had expressed about budget, one member noting that 1997 would be a critical year. But the same joys were lifted up: increasing membership, healing within the congregation, vital worship. Session rejoiced in meeting so well the objectives of Parkminster's Mission Statement: Vibrant Worship Service, Strong Christian Education, Loving Fellowship Within, Caring for Others Beyond. Success with the first three objectives has heartened Session to feel that the church is now prepared to reach out to others. One possibility for this outreach might be the expansion of their present nursery program coupled with other efforts to increase the use of the church facilities as a means of both serving the community and increasing church income. Another aspect of outreach was an awareness, especially through Allen Presby's role, of the connectedness between presbytery and Parkminster. Some members of Session observed that presbytery, and the national church as well, seems less confrontationally liberal than in the past and more welcoming of varying views. We left Session with our assurances to do all we could to nurture the relationship between presbytery and Parkminster, and with our prayers for the continued growth and vitality of this good church. Surely we all felt and celebrated the presence of the Holy Spirit.


David J. Votaw, Pastor


Michael Kuyt, Clerk of Session


Harriet McConnochie
Metropolitan Committee


Charles D. Griffith
Committee on Ministry

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Session Docket1/14/97

37 people received into membership

Paul, and Karen, Alicia and Emily Irvine
17 Virginia Lane, 14624

Tim Avery
63 Pinewood Knoll, 14624

Libby Doughty
4 Woodbriar Lane, 14624

Cheryl, Joel and Rachel Votaw
8 Cardinal Drive, 14624

Ray and Ann McQueen
5 Sunderland Trail, 14624

Cheryl Preston
42 Bending Creek Rd. Apt. 2, 14624

Karen Slattery
107 Burrows Street, 14606-1836

Amy Lebowitz
2301 Westside Drive, 14624

James and Deborah Boody
21 Woodshire Lane, 14606

Diana Cottom
142 Brookdale Avenue, 14619

Kathy Farcasin
54 Lexington Parkway, 14624

Andrew Mitchell
31 Woodbriar Lane, 14624

Annette Hrankowsky
1195 Hinchey Road, 14624

Mark Paliani
73 Harrier Circle, 14623

Leslie Ann Melino
16 Tarrycrest Lane, 14606

Julie and Kelly Brown
35 Denishire Drive, 14624

David Kuyt
18 Ashwood Knoll, 14624

Brian and Nathan Minchen
4 Sesqui Drive, 14624

Lisa and Julie McClurg
17 Pinewood Knoll, 14624

Carrie Davis
47 Sweet Birch Lane, 1461

Andrea Kuehn
85 Rowley Drive, 14624

Brian Moore
111 Walbert Drive, 14624

Nicholas Emery
13 Hillswood Drive, 14624

Lynnea and Kristen Milley
6 Laredo Drive, 14624

Brian and Regina Hopkins
30 Woodbriar Lane, 14624

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Parkminster Presbyterian Church 1997 BudgetOpening Balance**\$23,063.00**Receipts

Pledges	\$142,590.00
Other Offerings (non-pledged envelopes and loose)	\$34,733.00
Christmas Offering	\$700.00
Initial Offering (designated for per capita)	\$700.00
Rents	
Rent from #8 Cardinal Dr	\$0.00
Rent from #10 Cardinal Dr	\$3,600.00
Rent from Servants of Christ Church	\$0.00
Rent from Church of The Risen Savior	\$4,200.00
Other Rental Income (AA, Boy Scouts, Board of Elections, etc.)	\$3,100.00
Total Rents	\$10,900.00
Special Fund For Jack Cleveland's Young Life Outreach Package	\$11,000.00
Fundraisers for Missions	\$2,500.00
Fundraisers for General Budget	\$1,250.00
Misc.(Preschool donation, etc.)	\$2,000.00

Total Receipts**\$206,373.00**Expenses

Building Expenses	\$98,675.00
Salaries and Benefits	
Pastor's Package	\$45,312.00
Jack Cleveland's Youth Director's Package	\$11,000.00
Staff Salaries	\$32,502.00
Total Salaries and Benefits	\$88,814.00
Christian Education	\$2,200.00
Other Expenses	\$34,500.00
Outreach	
Jack Cleveland's Young Life Outreach Related Package	\$11,000.00
Mission Support and other Outreach	\$2,500.00
Total Outreach	\$13,500.00
Per Capita Payments	\$1,500.00
Member Loan Payments	\$0.00

Total Expenses**\$239,189.00**Projected Ending Cash On Hand Balance 12/31/97**(\$9,753.00)**Estimated Operating Defecit For 1997**(\$32,816.00)**

Parkminster budget 1997

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Church Properties Mortgages and Maintenance Expenses

Church Building Mortgage Interest
Church Mortgage Principal (1/2 usual principal starting 3/1/96)
Sound System Equipment
Mortgage (interest and principal) on #8 Cardinal Dr
Insurance On All Properties
Maintenance On All Properties (including warranty on roof)
Total

\$68,000.00
\$13,965.00
\$3,000.00
\$3,600.00
\$6,510.00
\$3,600.00

\$98,675.00

Salaries and Benefits

Pastor's Salary and Benefits Package

Salary \$25,000.00
Housing Allowance (Pastor lives in manse, \$8,000.00 value) \$0.00
Utilities \$2,400.00
Medical Deductible \$1,062.00
Pension and Medical \$9,912.00
Social Security \$2,708.00
Travel and Professional Expense \$3,720.00
Study Leave \$510.00
Total Pastor's Package

\$45,312.00

Youth Director's Package

Salary \$8,660.82
Auto \$250.00
Medical \$879.18
Misc Expense \$0.00
Study Allowance \$750.00
IRA \$460.00
Total Youth Director's Package

\$11,000.00

Staff Salaries and Benefits

Director of Music and Organist \$7,210.00
Financial Secretary \$1,060.00
Secretary \$7,852.00
Organist (substitute) \$250.00
Sexton \$7,800.00
Treasurer \$2,830.00
Employer FICA, DBL, Workers Comp, NYS Unemployment Ins, etc. \$5,500.00
Total Staff Salaries and Benefits

\$32,502.00

Total Salaries and Benefits

\$88,814.00

Parkminster budget 1997

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\$2,200.00

Christian Education

Other Expenses

Committees

Chancel \$125.00
Hospitality and Good News \$75.00
Lay Ministry \$0.00
Parkminster Life \$250.00
Piano and Organ Maintenance \$700.00
Stewardship \$200.00
Tape Ministry \$0.00
Worship and Music \$250.00
Total Committee Expenses

\$1,600.00

Office Equipment

\$4,000.00

Supplies

Communion \$100.00
Office \$2,050.00
Sexton \$1,200.00
Total Supplies

\$3,350.00

Utilities and Property Taxes

Property Taxes \$2,900.00
Refuse \$700.00
Snow Plowing \$1,250.00
RG&E \$17,500.00
Telephone \$2,450.00
Water \$750.00
Total Utilities and Property Taxes

\$25,550.00

Total Other Expenses

\$34,500.00

Outreach

Jack Cleveland's Young Life Outreach Related Package

Salary \$8,660.82
Auto \$250.00
Medical \$879.18
Misc Expense \$0.00
Study Allowance \$750.00
IRA \$460.00
Total Jack Cleveland's Young Life Related Outreach Package

\$11,000.00

Mission Support and Other Outreach

\$2,500.00

Total Outreach

\$13,500.00

Per Capita Payments

\$1,500.00

Member Loan Payments

\$0.00

Total Expenses

Parkminster budget 1997

\$239,189.00

Membership and Attendance Statistics**Membership figures for 1996 are as follows:**

	Active Members	Inactive Members
Membership 1/1/96	188	145 ¹
New members received	+ 8	0
Members deceased	- 5	0
Members transferred	- 4	-4
Members dropped	0	-3
Membership 12/31/96	187	138

¹ This amended figure reflects 6 additional transfers before 1996.

In 1996, Harold Galton, Louise Mattes, Mildred Prince, Louise Spohn, and John Stewart were called from this church to the presence of God.

Four infant baptisms and 9 adult baptisms were performed.

Average attendance at Sunday worship services for 1992 - 1996:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1992	216	202	155	193	181	172	134	130	179	164	164	134
1993	178	152	175	211	148	125	163	127	146	165	162	152
1994	156	165	178	193	165	173	100	158	155	149	165	141
1995	131	165	139	202	155	155	132	124	129	141	158	153
1996	141	169	151	164	144	136	141	161	169	178	181	157

Respectfully submitted,
Debby Brown

The Session of Parkminster Presbyterian Church met on Tuesday, 1/14/97, at church.

Elders Present: Ken Avery, Doris Barrows, Peter Crandal, Tom Doughty, Brad Emery, Mike Kuyt, Dan Minchen, Nellie Morse

Elders Excused:

Moderated By: Rev. David Votaw

Guests: Moody Johnson

The meeting was opened with prayer.

Clerk's Report

Minutes were distributed from 11/12/96 and 12/10/96. They were OK'd.

Correspondence

- A letter from Greg Milley was shared.
- Ken Avery and Tom Doughty will begin developing a sound committee for the general week to week operation of the sound system. The committee will report to Session.

Moved by Mike Kuyt that all the names on the "Session Docket, 1/14/97", be accepted in membership of Parkminster Presbyterian Church on today's date. Seconded and passed. (see attached list) *p. 146*

Moved by Mike Kuyt that Shirley Schipper and Kate and Tom Fairbrother's names be removed from the membership roles by letters of transfer. Seconded and passed.

- Letters from the Supervisors of Gates and Chili were read. Laurie is to be asked to request a list of organizations using town sports facilities from the Gates Supervisor's Office. Dan Minchen is to be given copies of correspondence received from the towns relating to this issue of scheduling sporting events on Sunday mornings.

- A thank you note was shared from Becky Davis for the Christmas gift.

Trustee Report

Moody Johnson shared the monthly financial report.

Income in December was 22,696.00.

Expenses in December were 21,401.00.

Usable savings as of 12/31/96 was 19,981.00

Annual Meeting

Nellie is to ask Margie Gartner to take minutes during the second part of the annual meeting.

David is to contact Shirley Miller to see about coffee and cookies for before the Congregational Meeting and will contact Jack to see about scheduling a video and recruiting some youth to baby-sit.

Pulse of the Congregation

Discussion.

Budget

Brad presented the budget in it's final form.

Moved by Nellie Morse that the budget for 1997 be accepted as presented. Seconded and passed. (see attached)

Nominating Committee

Nellie reported that Miles Woodcock was willing to serve on the Audit Committee.

Moved by Nellie Morse that Paul Irvine be nominated as Chair of Trustees. Seconded, no decision.

Moved by Dan Minchen, on behalf of Nominating Committee, that Session put forth the name of Paul Irvine as Corporation Chair. Seconded and passed.

Personnel

A gift of thanks will be given to Debbie Brown, Pattie Willitt, and Jean Houpt.

The meeting was adjourned with prayer at 11:10 PM.

Duly Attested

Mike Kuyt
Clerk of Session

M. Kuyt

Congregational Meeting, January 19, 1997

The Ecclesiastical portion of the meeting began at 12:25 pm with a prayer by Pastor David Votaw. Approximately 65 people were in attendance. The purpose of the meeting was reviewed. A motion was made by Paul Irvine to approve the minutes of the last year's meeting. The motion was seconded and carried. The Annual Report of the Pastor and ministries under Session's authority was reviewed. Comments were made about some of the reports.

Nellie Morse presented the Nominating Committee's report of nominations for elders, deacons, trustees and other corporations officers. Ken Avery, Beverly Evans, Charles Lowell, and Noreen Radcliff have agreed to serve as elders. Linda Deutsch, Gloria Mattice, Elsa Craig, Dorothy Keefe, Iona Kuehn, and Kirk Preston agreed to serve as deacons. Hubert Houpt, Paul Irvine, and William Leyland were nominated to trustees. Additional nominations were Paul Gluchowski to Nominating Committee, Miles Woodcock to Audit Committee, Paul Irvine Corporate Chair, and Margie Gartner Corporate Clerk.

Brad Emery reviewed the 1997 budget. The budget has already been approved by the session. The financial situation is currently healthy. Donations were up at the end of last year. Session is looking for other uses for the East Hall.

Pastor Votaw proceeded with the election of elders and deacons. Nellie Morse nominated Ken Avery, Beverly Evans, Charles Lowell, and Noreen Radcliff to serve as elders and Linda Deutsch, Gloria Mattice, Elsa Craig, Dorothy Keefe, Iona Kuehn, and Kirk Preston to serve as deacons. There were no nominations from the floor. The majority approved the slate, two members opposed.

The Ecclesiastical portion of the meeting concluded and the Corporate portion began at 1:20 p.m. There were approximately 57 people in attendance. Moody Johnson called the meeting to order for Charles Lowell. Moody reviewed the 1996 Treasurer's report.

The Election of Corporate Officers was held for those presented earlier by the Nominating Committee. Motion was made to vote for trustees and officers. The vote was unanimous.

At that time, Paul Irvine took over as Corporate Chairperson. The Terms of call for Pastor David were presented. Some discussion followed. No vote was taken since the terms have been approved by Session.

There was no new business. Paul Gluchowski moved that the meeting be adjourned. The motion was seconded and carried. The meeting was adjourned at 1:45 p.m.

Respectfully Submitted,

Margie Gartner, Clerk of Corporation

Margie Gartner

*Moderator of Session
David J. Votaw*

**Session Meeting 2/11/97
Parkminster Presbyterian Church**

present; Noreen Radcliff, Beverly Evans, Tom Doughty, Peter Crandal, Brad Emery, Dan Minchen, Chuck Lowell, Ken Avery, Mike Kuyt

excused; none

Sunday, January 26

moderator; Rev. David Votaw

Elders Avery, Doughty, Evans, Lowell, Radcliff &

guests; Paul Irvine, Moody Johnson

Deacons Keefe, Kuehn, Mattice, & Preston

were Ordained and Installed

Pastors meditation and teaching

Session shared personal experiences and discussed Gods grace in our lives.

Trustee report

Paul Irvine reported that the Trustees plan to meet Thursdays before the monthly Session meetings and intends to have the minutes available on the Sunday before Session meets on Tuesday.

Paul Gluchowski is to head up the campaign for Jack Cleveland support. This is not to be a part of Trustee responsibility.

Moody Johnson reported on finances. January was a good month.

- income for January 23,782

- expenses for January 21,921

- January surplus 1,861

Moody expects normal expenses to average out to about 17,000 per month with income projected at 15,000 to 15,500. Concern was expressed that Jacks fund be promoted as soon as possible. Ken Avery is to talk to Paul Gluchowski.

Clerks Report

180 received Communion February 9
Minutes were distributed from 1/14/97. Minutes were accepted.

Correspondence;

- thank you note from Jean Haupt was shared

- resignation from Trustees from Wilfred Miller was read

- a letter from Drs Les and Cindy Morgan, missionaries to Bangladesh, was read

- a mission letter from Presbytery was read. Mike is to respond that we will be unable to support (with regrets)

- a letter from Jim Sloey was read

Moved by Chuck Lowell that Jim Sloey be put back on active roles. Seconded and Passed.

Amy and Jamie Goodno asked for baptism of Connor Goodno in March. (The Goodnos are members of Wyoming Presbyterian Church)

Moved by Bev Evans to approve baptism of Connor Goodno in March. Seconded and passed. (the Apostles Creed is to be read at Baptism)

Spiritual Pulse

- Concerns voiced by some congregation members about the length and content of informal worship time that precedes formal Sunday worship were shared. These concerns are to be forwarded to the Worship and Music Committee.

- Larger wafers for health reasons were suggested for Communion by intinction.

- More worship assistants are needed.

- concerns over appropriate roles of ushers were discussed. Mike to contact head usher.

Session Responsibilities

Stewardship	Brad Emery	chair
Nominating	Peter Crandal	chair
	Dan Minchen	member
Presbytery	Chuck Lowell	commissioner
	Cheryl Votaw	commissioner
	Bev Evans	commissioner
	Nellie Morse	commissioner
Worship	Noreen Radcliff	laion
Trustees	Brad Emery	laion
Outreach / Visitation	Bev Evans	laion / chair
Youth	Tom Doughty	laion
Christian Education	Ken Avery	laion
Personell	Chuck Lowell	chair
Clerk	Mike Kuyt	clerk

Moved by Mike to accept the above designated Session responsibilities list for 1997. Seconded and passed.

Moved by Ken Avery to approve the participation of Session and members at large in a research project to be conducted by Dan Minchen aimed at identifying elements of an ideal church and measuring how our church compares. seconded and passed. (Session to meet with Dan 3/27/97, 7-10 PM)

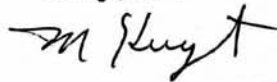
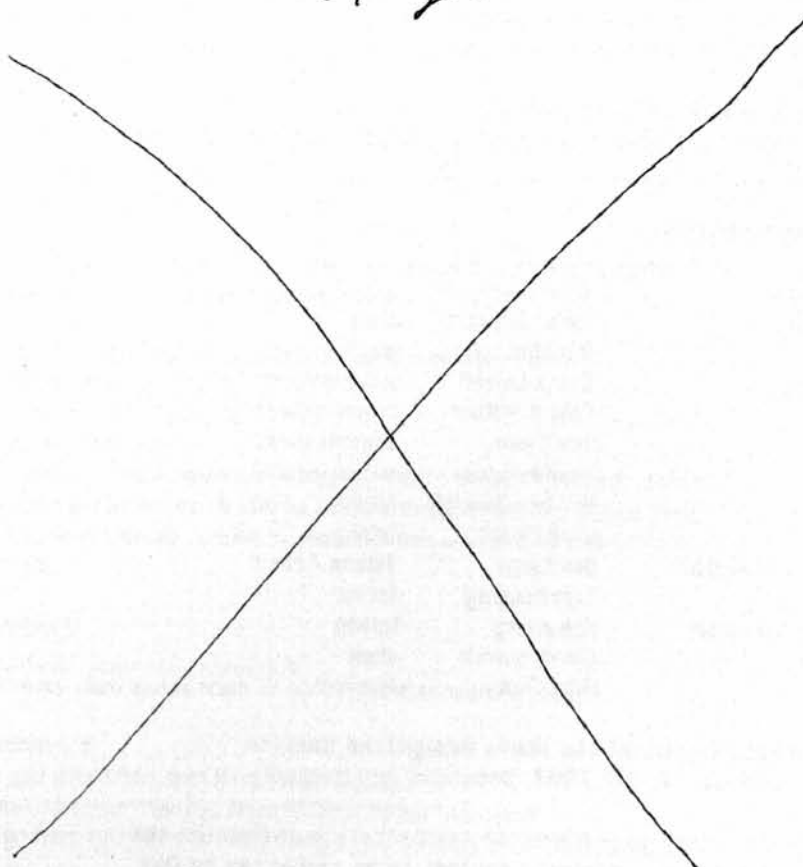
156

Session retreat

A Session retreat is scheduled for 4/5/97 at Bev Evans home from 6PM until 9:30 PM. for new elder training.

The meeting was adjourned with prayer at 10:40 PM.

Duly attested,
M Kuyt, clerk

157

The Session of Parkminster Presbyterian Church met on Tuesday, 3/11/97, at church.

present; Noreen Radcliff, Beverly Evans, Tom Doughty, Peter Crandel, Brad Emery, Chuck Lowell, Ken Avery

excused; Mike Kuyt, Dan Minchen

Moderated By: Rev. David Votaw

Guests: Paul Irvine

1700 sermon Wesley Lk 9:23
take up your cross daily = self denial (It does not mean not doing what you enjoy, it means denying your lower, sinful nature)

Trustee Report (Paul Irvine)

1) Decorating committee
Chris Doughty
Bev Evans
Corinne Avery

191 received Communion March 2

2) Sound Committee - discussion stage
a) equipment
b) operation
c) Session representative

Moved by Ken Avery to approve recommended next steps. Seconded and passed.

3) Scrutinize budget
a) phone bills
b) where is organ fund (9,000.00)?
will it be used for organ?
c) Deacon's fund
should designated funds be eliminated?

Committee Reports

Youth - Tom Doughty reported on Young Life and Jack's Florida trip

Stewardship - Brad Emery reported that we now stand at 68 pledging units, \$143,200 pledged.
(\$2106.00 average pledge)

Presbytery Day here ! April 26

The meeting was adjourned with prayer.

Duly Attested

Mike Kuyt
Clerk of Session
(with appreciation to Chuck Lowell for providing notes)



The Session of Parkminster Presbyterian Church met on Tuesday, 4/8/97, at church

Elders present: Brad Emery, Bev Evans, Noreen Radcliff, Tom Doughty, Chuck Lowell, Mike Kuyt, Dan Minchen, Ken Avery

Elders excused: Peter Crandal

Moderated By: Rev. David Votaw

Guests: Peter Chuduba, Seiji Nakatani

The meeting was opened with prayer at 6:10

Dan Minchen's Research

Dan Minchen led the session in a "Q sort" process to identify trends in thinking among Session members about what would constitute the ideal church. Results of the process are to be compared to a similar survey done among a select group from the congregation at large.

New Member and Baptisms

Seiji Nakatani met with Session and shared his faith.

Moved by David Votaw that Seiji be accepted into membership as of 3/27/97. Seconded and passed.

Seigi was baptized on 3/31/97.

Moved by Chuck Lowell that the baptism of E. J. Preston on 3/23/97 be approved. Seconded and passed

Drama at Pierce Memorial

Response cards were reviewed and several Parkminster attendees had accepted an invitation to accept Christ. Follow up contacts were planned.

Celebrant Singers

Moved by Noreen Radcliff that we approve a service / concert to be put on by Celebrant Singers at Parkminster on Monday, June 30th, and that at least \$200.00 will be given to the group to be raised through the free will offering. (If under \$200.00, the balance is to be provided from general funds). Seconded and passed.

Clerk's Report

Minutes were distributed from 2/11/97 and 3/11/97 and were accepted with corrections. 150 received Communion April 6

Trustees

Minutes of the April Trustees meeting were received and reviewed.

Committee Reports

Bev Evans reported that the Visitation Committee had their first meeting. She indicated that there were 10 to 12 people who had indicated a willingness to participate in visiting.

Prayer for Debt Reduction

On Thursday 4/24, the focus of the evening prayer time is to be focused on church debt.

Study Leave

Moved by Ken Avery that study leave for David Votaw for the period 5/5/97 - 5/11/97 be approved. Seconded and passed.

The meeting was adjourned with prayer.

Duly attested,

m Kuyt
Michael Kuyt, clerk

160

**Session Meeting 5/13/97
Parkminster Presbyterian Church**

present; Noreen Radcliff, Beverly Evans, Tom Doughty, Peter Crandal, Brad Emery, Chuck Lowell, Ken Avery, Mike Kuyt, Don Minchen

excused;

moderator; Rev. David Votaw

guests; Moody Johnson

Pulse of the Congregation

170 received Communion May 11
- Bev shared about visitation
- Some early responses to letter of invitation to return to Parkminster were shared.

Vandalism

Moved by Noreen Radcliff that we accept the remedy as written in the Session meeting docket with ammendment. Seconded and passed.

Docket suggestion;
Felony charges would not be pressed, repairs would be billed to the families of the boys, the boys would do work around the church under supervision.
ammendment;
Youth director to meet with the boys to council and Tom Ellingwood to be asked to supervise boys work.

Chuck will call Tom Ellingwood.

Christian School at Parkminster

A general concept proposal for a Christian School at Parkminster was shared and discussed. The proposal was submitted by Gretchen Forte.

Trustee report

Moody Johnson reported the following

checking account balance as of 5/8/97	\$5,814.00
savings balance	\$16,182.00
rec'd past Sunday	\$2,738.00

161

Moved by Chuck Lowell that we offer for rent rooms to L.E.A.H. at our standard rate for the use of our building facilities for 10 Fridays in the fall and 6 to 8 Fridays in the spring, Seconded and passed.

Mortgage Reduction

Mike Kuyt presented a general concept proposal for mortgage reduction.

A special meeting was scheduled for 5/29 at 7 PM to further discuss ideas for mortgage reduction. Don Minchen is to moderate.

Committee Reports

The Evangelism committee has purchased a teaching video that is currently available for viewing.

Moved by Ken Avery that \$300.00 from the regular fund be made available for evangelism. Seconded and passed.

Baptism

Moved by Bev Evans that Emily Craig be baptized in church on 5/18/97. Seconded and passed

The meeting was adjourned with prayer.

Duly attested,
M Kuyt, clerk

M Kuyt

162

The Session of Parkminster Presbyterian Church met on Tuesday, 6/10/97, at church

Elders present: Brad Emery, Bev Evans, Noreen Radcliff, Tom Doughty, Chuck Lowell, Mike Kuyt, Ken Avery

Elders excused: Peter Crandal, Dan Minchen

Moderated By: Rev. David Votaw

Guests: Moody Johnson

The meeting was opened with prayer

Clerk's Report

165 received Communion June 1

The General Assembly Council report was distributed.

The minutes from 4/8/97 and 5/13/97 were distributed, reviewed and accepted with spelling changes.

Correspondence was shared.

Moved by Chuck Lowell that \$50.00 of the Easter offering be given to Amy Jo DeLucia if it is needed and if not needed by her it is to be sent to the Tribbley's. seconded and passed.

Moved by Chuck Lowell Wendy Palmer's membership be transferred to Highland Park Presbyterian in Dallas Texas and that we re-activated her sister Shanel's membership at Parkminster. Seconded and passed.

Pulse of the Congregation

Session discussed the response to the invitation for people to return for Pentacost Sunday.

Trustee Report

Chuck Lowell reported on status of vandalism issues. He is still looking for someone willing to supervise work to be done by boys involved. Chuck will talk to Paul Irvine to work out details.

Moody Johnson reported on finances;	YTD
income for May was \$15,468.00	\$87,823.00
expenses in May were \$19,482.00	\$99,306.00
deficit for May was \$4,016.00	\$11,476.00

163

Usable savings as of 6/10/97 was \$2935.20.

Mortgage Reduction

The timing for a possible campaign for mortgage reduction was tentatively set for 1999 to allow more time to prepare, to be able to tie it in with the church's 100 year anniversary, to have it correspond with the anticipated start of a new millennium in 2000, and to allow more time to first achieve a balanced budget for the regular finances of the church.

One possible means of balancing the church budget would be to;

- Work with the bank to reduce the size of mortgage payments by \$800.00.
- Generate \$800.00 a month net income by renting the East Hall.
- Increase regular giving with an aggressive stewardship campaign in the fall.

New Clerk

Moved by Mike Kuyt that Session accept my resignation as Clerk as of 6/30/97 and that Beverly Evans be designated as the new Clerk with Noreen Radcliff as Secretary to the Clerk. Seconded and passed.

School at Parkminster

A list of initial steps that would be need to start a Christian School were reviewed. (The list was provided by Gretchen Forte)

Moved by Brad emery that the \$500.00 special gift anonymously offered as seed money for a Christian School at Parkminster be accepted and be made available to Gretchen Forte to use at her discretion to cover her own time or to use to pay others to continue to investigate details relating to starting such a school. Seconded and passed.

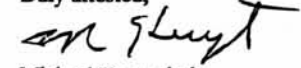
Celebrants Planning

Laurie is to send

- press released to newspapers
- announcements to radio stations
- letters and handouts to selected churches in the area

The meeting was adjourned with prayer at 10:45

Duly attested,



Michael Kuyt, clerk

164 The Session of Parkminster Presbyterian Church met on Tuesday, 7/8/97, at 7:00.

Elders present: Ken Avery, Noreen Radcliff, Peter Crandall, Beverly Evans, Tom Doughty, Chuck Lowell, Mike Kuyt

Elders excused: Brad Emery, Dan Minchen

Moderated by: Rev. David Votaw

Guests: Moody Johnson, Paul Irvine

The meeting was opened with prayer

The minutes from 6/10/97 were reviewed and accepted

113 received Communion July 6

Moved by Radcliff that Sarah Gluchowski and Elizabeth Irvine receive the sacrament of baptism Aug 3, and that Andrea Bonny be baptised later, the baptism to be performed by her grandfather.

Moved by Evans that we accept Peter & Helen Bonney's transfer of membership from Bethany Presbyterian Church. Seconded and passed.

Pastor Votaw will perform the marriage ceremony for Andrew Mitchell and Amy Lebowitz, Saturday July 12

Pulse of the congregation

Trustees report

Moved by Crandall to cancel the August meeting. Seconded and passed.

Session Retreat: October 11, 5:30 - 9:30.

Prayer

Adjournment: 9:04.

Duly attested

Beverly Evans
Clerk of Session

Beverly Evans

The Session of Parkminster Presbyterian Church met on Tuesday, 9/2/97 at 7:00 165

Elders present: Avery, Crandall, Doughty, Emery, Evans, Kuyt, Lowell, Minchen Radcliff

Moderated by: Rev. David Votaw

Guests: Paul Irvine

The meeting was opened with prayer

The minutes from 7/8/97 were reviewed and accepted.

Moved by Doughty that we approve the Rochester Presbyterian Home's request that we make available our church as an emergency shelter. Seconded and passed.

Bill Leyland has tendered his resignation from the Board of Trustees. Moved by Doughty to accept his resignation with regrets. Seconded and passed.

Extensive discussion about Captial Fund Drive for Mortgage Reduction, summarized as follows:

The Session of Parkminster Church authorizes the immediate creation of a "Mortgage Reduction Committee" composed of members of the congregation and the church's leadership. The committee will report to the Session. The committee will have the following charge:

- To develop a detailed proposal for "Mortgage Reduction Campaign" for paying down all or a significant portion of the church mortgage held by M&T Bank.
- The proposal shall be broad in scope and bold in its goal. It shall provide adequate opportunities for youth and adult, present members and past members, families and friends to participate in this campaign.
- The committee shall target the campaign to begin in the Fall of 1998 if possible.
- The committee shall bring the proposal to Trustees and Session for approval. The committee's involvement in the implementation of the campaign shall be determined as part of the proposal.
- The committee shall target the providing of a working proposal to Trustees and Session before year end 1997.

Moved by Minchen that the Session authorize him to develop Part II of a Congregational Research Study together with Session guidance, and that this be implemented through the Fall of '97. Seconded and passed.

Session Retreat: October 11, 5:30 - 9:30 at Evans' home.

Prayer

Adjournment: 11:10.

Duly attested

Beverly Evans
Clerk of Session

Beverly Evans

166

Session Meeting 9/16/97
Parkminster Presbyterian Church

Present: Mike Kuyt, Dan Minchen, Ken Avery, Tom Doughty,
Peter Crandal, Noreen Radcliff, Brad Emery

Excused: Chuck Lowell, Beverly Evans

Moderator: Rev. David Votaw

Called To Order: 7:08 p.m.

Purpose: To discuss Youth Leader, Jack Cleveland's letter
re: six month leave of absence, commencing
October 1, 1997. Also discussion on future of
youth ministry.

Action: Amended and accepted form of congregational letter
to be sent to church members in the name of
Rev. Votaw and session.

Motion: Moved by Ken Avery to accept Jack Cleveland's
request for six month leave of absence. The church
will continue Jack's medical, I.R.A., study allowance.
We will pay his mileage to and from Maryland.
Salary issues will be discussed at next session
meeting.

Motion was seconded and passed.

The meeting was adjourned with prayer at 8:16.

Duly attested,
N. Radcliff, asst. to clerk

N. Radcliff

167

The Session of Parkminster Presbyterian Church met on Tuesday, 10/14/97 at 7:00

Elders present: Avery, Emery, Evans, Kuyt, Lowell, Minchen, Radcliff

Elders absent: Crandall, Doughty

Moderated by: Rev. David Votaw

Guests: Paul Irvine, Moody Johnson

The meeting was opened with prayer (164 received Communion October 5)

The minutes from 9/2/97 were reviewed and accepted
The minutes from 9/16/97 were likewise reviewed and accepted.

Moved by Radcliff that Patricia Rowe be released by letter to the First Congre-
gational Church of Riga, and not by transfer since she is on our Inactive Rolls.
Seconded and passed.

We reviewed the Membership Rolls. The status of 21 members was changed from
"Active" to "Inactive. They will receive correspondence so indicating. Their
names are listed below.

110 names were removed from the rolls by vote. Their names are listed below.

Discussion of the HED-100 system sign advertising the three churches. Kuyt
moved that we proceed in acquiring the sign for the corner of Chili/Pixley.

Minchen moved to table the motion pending a financial and feasibility dis-
cussion. After discussion Radcliff amended the motion to state our belief
by consensus that resources are available. Seconded and passed.

Recommended by trustees that Jack Cleveland's money be rolled over into the
church budget. The upcoming budget will reflect that change.

Lowell moved that due to violence on the basket ball court on Oct 5 we tear
down the court. Seconded and passed. We will contact SB2W to offer assist-
ance in providing portable hoops, and refer to trustees to implement.

Kuyt moved that Cheryl Preston be employed as Youth Administrator with a
minimum of five hours per week to a maximum of thirty hours per month @ \$250.
Seconded and passed.

Moved by Evans that the church be available to Presbytery Saturday a. m.
April 25. Seconded and passed.

Prayer

Adjournment 10:30.

Duly attested

Beverly Evans
Clerk of Session

Beverly Evans

168 From Active to Inactive

James & Mary Lou Chalmers
Charles & Laura Strawbridge Cockrell
Leo & Elizabeth Colegrove
Mary Kate Crawford
Richard & Sydia Reffell Cromer
Roman & Sharon Shafer Filip
Theodore Illi
Dee Lynn Knight
Kenneth & Ruth Kroboth
Robert Noll
Kathryn Rucinski
Jeffrey Ugino
Benjamin & Janet Laugley Whitaker
Karen Privitera

Droppeu

David & Holly Anderson
Doris Long Ardizzone
Lisa Ardizzone
Steven & Raylene Behnke
Philip & Barbara Bridenbaugh
Charles & April Brower
Terrie Cooper
Carl & Sandra Cornell
Grace Cummings
Brian Davidson
Andrew DeLapp
Lewis & Lydia DiPietro
James & Karen Douglas
Diane Thurling Drogosch
Richard Fairbrother
Wava Frazer
William & Susan Fuhrman
Gail Morse Gallasch
Candice Garnham
Douglas Garnham
William & Susan Gent
Jean Grebner
Claire Griffith
Gretchen Griffith
Rebecca Griffith
Thomas Guhl
Luanne Gundry
George Hagen
Harold Hankins
Duane & Donna Hilton
Adam Hilton
Duane Hilton, Jr
Matthew Hilton
Josephine Hinson
Glenn & Robin Hoff
Brian & Darlene Hopkins
Richard Jackson

Janet Jenkins
Kurt & Nancy Jones
Susan Joyce
Cynthia Keefe
Marion Lippincott
Duncan & Susan MacLean
Edward Maloney
Gary & Linda Marshall
Kevin McClurg
Richard & Anne McKibben
Santo & Kim Morici
Susanne Neelin
Kirk & Beth Nelson
William & Candy Nichols
Peggy Nicols
Rebecca Norr
Tracey North
Donna Norton
Glenda Norton
Scott Norton
Todd Olmstead
Nancy Palermo
Patricia Palmer
George & Patricia Park
Christopher Privitera
William & Linda Rabjohn
Evelyn Reda
Cara Regan
Charles Rigby
Patricia Rowe
Andrew Sahrbeck
Aart Schlenklopper
Larry Scott
Peter Showalter
Ronnie Sloey
Daryl Stanek
Douglas Steinmiller
Robin Stewart
Andrew Thurling
John Thurling
Matthew Thurling
Samson & Fides Ushe
Robert & Marilyn Warmus
Michael & Sharon Weber
Tracy Winton
Donald Wood
Benjamin & Laurel Wooley
Martha Wright

EXAMINED AND APPROVED

date 11/19/97
with 3 Exceptions listed
Presbytery Genesee Valley

169

Session of Parkminster Presbyterian Church met at church Tuesday, 11/11/97 at 7:00

Elders present: Avery, Crandall, Doughty, Emery, Evans, Kuyt, Lowell, Minchen, Radcliff

Moderated by: Rev. David Votaw

Guests: Paul Irvine, Moody Johnson

The meeting was opened with prayer. (180 received communion 11/2/97)

The minutes from 10/14/97 were reviewed and accepted.

Andrea Bonney will be baptized January 4, 1998, according to Session approval 7/8/97.

Pulse of the Congregation: Women's Retreat a valuable experience.

Moody Johnson reported that M & T Bank lowered our mortgage payments.

A report from the Capital Fund Campaign committee was positive.

The '98 Budget Proposal was presented--first draft.

We will participate in the Thanksgiving Eve union service at Chili Presbyterian Church, 7:30.

The Capital Fund Campaign Committee invited Session to attend a meeting Nov. 25 with the Presbyterian Financial Campaign Services.

The pastor recommends FELLOWSHIP as the theme for '98. Discussion.

A church decorating party Sunday November 30 at 5 p.m.

An all-presbytery worship service is being planned for May 17 at the Riverside Convention Center. Prayerfully consider our involvement.

New members will meet with Session Dec. 7 at 9:30.

Moved by Tom Doughty that we invite Celebrant Singers to return June 29, 1998. Seconded and passed. No advance deposit.

Lowell volunteered to be the Session liason to Pre-school. We gratefully accepted his offer.

The Nominating Committee is getting a good response.

The Worship Committee is looking at a second service, mid-week, Saturday evening, early Sunday morning.

Avery moved that the Pastor's request for vacation Feb. 14-22 be approved. Seconded and passed.

By consensus of Session we will purchase a color printer with Memorial Monies.

Mike Kuyt presented his findings concerning an exterior sign. He will continue the search.

Meeting adjourned with prayer, 11 p.m.

Very Attached,
Kurt Jones

170
Session of Parkminster Presbyterian Church met at church Tuesday, 12/9/97, at 7:00.

Elders present: Avery, Crandall, Emery, Evans, Lowell, Minchen, Radcliff

Elders absent: Doughty, Kuyt

Moderated by: Rev. David Votaw

Guests: Paul Irvine, Moody Johnson

The meeting was opened with prayer. (182 received communion 12/7/97)

The minutes from 11/11/19 were reviewed and accepted.

Motion made by Lowell to receive into the membership of the church the 13 people who were presented to the congregation 12/7/97. Seconded and passed. They are--

Lewis & Judy Jordan Monk
Beth Calmes Hawn
Marie & Laurie Candelora
Brandon Willit
Jennifer Kuehn
Emeka Uche

Matthew Lowey
Susan Jankovics
Stephanie Grenz
Jennica Avery
David LaFontaine

Motion made by Avery that we continue the relation with David Votaw as Stated Supply for another year. Seconded and passed. Patti Willit has agreed to continue as church treasurer; Debby Brown as financial secretary. The Beinetti letter was accepted. We release that family to the ministry of Covenant Life Metro Church.

Trustees report included the following: Bob Carpenter is trying out as sexton; moving AA to 101 is under consideration; a circuit will be added to the chapel to eliminate power outages; refurbishing the existing sign is under consideration.

Avery moved that the Annual Meeting be on January 18 after a lunch to be served by the Deacons. Seconded and passed.

A recommendation that we develop a packet for visitors and new members.

We will use The 50-Day Adventure during Lent. Subject: "Untapped Miracles for Tapped-Out Christians."

Moved by Avery that \$500 of the Christmas Eve offering be given to Becky Davis, the balance to go to the Deacons. Seconded and passed.

The Session will devote 2 hours next meeting, January 13, to listening to plans from the Mortgage Reduction Committee.

Session approved inviting The Covenant Players to lead the worship service 2/22/98.

The Session agreed upon a season of Fasting and Prayer beginning individually on Friday noon, February 27, and as a body Saturday from 12 to 4. Concluding with communion and then a simple soup.

Adjournment with prayer at 10:30.

Duly attested,

Beverly Evans

SYNOD & PRESBY 180-214

RETURN TO PRESBYTERY CLERK BY

CHURCH PIN 05466	LOCATION OF CHURCH (CITY OR TOWN) STATE ROCHESTER NY	NAME OF CHURCH PARKMINSTER
MAILING ADDRESS OF CHURCH 2710 CHILI AVE ROCHESTER NY 14624		
DIRECTION TO MAILING ADDRESS HERE		
CHURCH PHONE (AREA CODE) (716) 2472424	CORRECTION TO CHURCH PHONE NUMBER ()	

SESSION ANNUAL STATISTICAL REPORT

PRESBYTERIAN CHURCH U.S.A.

YEAR ENDING DECEMBER 1997
COMPENSATION REVIEW
DID THE CONGREGATION REVIEW WITH THE PASTOR THE ADEQUACY OF HER/HIS COMPENSATION FOR 1997?
YES NO HAVE NO PASTOR HAVE STATED SUPPLY, TEMPORARY SUPPLY, OR INTERIM.
DID THE CHURCH REVIEW THE SALARIES OF ANY CHURCH WORKERS (WHO ARE NOT ORDAINED MINISTERS)?
YES NO NO, HAVE NO CHURCH WORKERS

PLEASE FOLLOW INSTRUCTIONS IN WORKBOOK

A. Membership

1. ACTIVE MEMBERS 12/31/1996 187

GAINS FOR 1997

2. PROFESSION OF FAITH, REAFFIRMATION, RESTORATION

a. 17 AND UNDER 28

b. 18 AND OVER 14

c. CERTIFICATE 11

d. ALL OTHER GAINS

e. TOTAL GAINS (Add 2a, b, c, d) 53

3. SUBTOTAL (1 plus 2e) 240

LOSSES FOR

4a. CERTIFICATE 2

b. DEATH 2

c. ALL OTHER LOSSES 21

d. TOTAL LOSSES (Add 4a, b, c) 25

5. TOTAL ACTIVE MEMBERSHIP 12/31/1997

(LINE 3 minus 4d) 215

FEMALE MEMBERS 123

7. INACTIVE MEMBERS 35

8. BAPTIZED MEMBERS 65

9. TOTAL ADHERENTS (Add 5, 7 & 8) 921

10. AGE DISTRIBUTION OF ACTIVE MEMBERS 25 and Under

Ages 25-35 169

Ages 36-55 123

Ages 56-64 123

Ages 65 and Over 123

11. AVERAGE ATTENDANCE AT SUNDAY WORSHIP 169

12a. CHURCH SCHOOL ENROLLMENT BY AGE GROUP

Birth-3 8 Age 4 4 Kindergarten 3

1st Grade 1 2nd Grade 7 3rd Grade 10

4th Grade 1 5th Grade 7 6th Grade 19

7th Grade 4 8th Grade 11 9th Grade 9

10th Grade 10 11th Grade 9 12th Grade 7

Young Adults (under 25) 12 Ages 25 and older 12

Teachers and church-school officers 22

b. TOTAL CHURCH SCHOOL ENROLLMENT 188

BAPTISMS

Children 3 b. Adult 1

Active Officers

Elders a. 7 b. 1 c. 4

Deacons d. 3 e. 1 f. 12

15. Are the trustees members of the session? Yes ☐ No ☒ N/A ☐

16. Persons with a disability

a. Hearing Impairment 1 b. Mobility Impairment 1

b. Sight Impairment 1 d. Other

B. Finances (Use Whole Dollars Only. Do Not Use Cents)

17. BEGINNING BALANCE 01/01/1997 23,063

Adjusted Beginning Balance 30,167

18. RECEIPTS

a. Contributions 244,818

b. Capital and Building Funds 1,999

c. Investment and Endowment Income 293

d. Bequests 0

e. Other Income 16,517

f. Subsidy or Aid 0

g. Bicentennial Funds 0

19. TOTAL RECEIPTS (Add 18a thru g) 267,727

20. EXPENDITURES

a. Local Program 271,492

b. Local Mission 9,113

c. Capital Expenditures 0

d. Investment Expenditures 0

e. Per Capita Apportionment 1,516

f. Validated Mission 0

g. G.A. Theological Education Fund 0

h. Other Mission 0

i. Bicentennial Fund Disbursements 0

21. TOTAL Expenditures (Add 20a thru i) 282,605

22. ENDING BALANCE or Balances on Hand

(Line 17 plus Line 19 minus Line 21) 15,762

RACIAL ETHNIC COMPOSITION OF CHURCH

ENTER DATA AS WHOLE NUMBERS NOT PERCENT

	ASIAN	BLACK	HISPANIC	NATIVE AMERICAN	WHITE	ALL OTHER	TOTAL
CONGREGATION	1	2		1	211		215
SESSION					9		
DEACONS					12		

SIGNATURE OF PERSON FILLING IN REPORT TELEPHONE NO.

Beverly Evans 2-7-2015

NAME OF PERSON FILLING IN REPORT (Printed or Typed)

BEVERLY EVANS

ADDRESS

200 Westside Drive

CITY STATE ZIP

ROCHESTER NY 14624

CHURCH COPY

172

Session of Parkminster Presbyterian Church met at church Tuesday, 1/13/98 at 7:00

Elders present: Avery, Crandall, Doughty, Emery, Evans, Kuyt, Lowell, Minchen, Radcliff.

Elders absent: None

Moderated by: Rev. David Votaw

Guests: Paul Irvine, Moody Johnson, Lewis Monk, Paul Gluchowski, Margie Gartner.

The meeting was opened with prayer. (230 received communion 1/4/98)

The minutes from 12/9/97 were reviewed and accepted.

A letter from Jack Cleveland tendering his resignation was read. Avery moved that we receive the letter, that the clerk respond in writing expressing our regrets and blessings. Seconded and passed.

Moved by Radcliff that we appoint a Task Force of five to seek a new Youth Director, with Tom Toughty as Session liaison. Seconded and passed.

The Mortgage Reduction Campaign Committee presented an excellent and detailed report. After much discussion the matter was returned to committee to further clarify our options, whether using a consultant with a percentage giving campaign, or memorial bricks, or another type of limited campaign. The Session will entertain the Committee again at our next meeting, to better understand our options.

PARKMINSTER LIFE is moving to "in house" for production.

An ad hoc committee will be designated by Session to implement the material in Dan's survey.

Date of Elders' Retreat is changed to March 7, 12 to 4:30, following a fast from Friday after lunch.

The following elders volunteered to be Commissioners to Presbytery: Chuck Lowell, Cheryl Votaw, Beverly Evans.

BASIC CHRISTIANITY course will be taught in Lent by the Elders.

COVENANT PLAYERS will lead the worship service February 15.

The Presbytery Committee on Ministry has registered their objection to Dr Showalter baptizing his granddaughter in this church.

Adjournment with prayer at 11:00.

Duly attested,

Beverly Evans

173

Congregational Meeting, January 18, 1998

The Ecclesiastical portion of the meeting was convened at 1:10 with hymn #213, "Crown Him with Many Crowns," scripture reading I Corinthians 13:8-13, and prayer.

The minutes from last year's meeting were reviewed. Kevin Burtner moved that they be accepted. Seconded and passed.

Committee reports were reviewed.

Jack Cleveland has resigned after eight years of youth ministry in and outside the church. When Jack returns to pick up his belongings there will be a reception for him. Tom Doughty will chair a task force to seek out another youth minister.

Dan Minchen spoke of his survey of the congregation done in conjunction with his master's work at Syracuse University. In summary he found an amazing degree of unanimity in Session and among the congregation. Of prime importance is 1) that we be Christ centered; 2) that we serve Christ; 3) that there be a high priority on prayer.

The treasurer's report was presented.

Ken Avery, chair of the Mortgage Reduction Committee presented an update on their work. Methods and details of the campaign are still under discussion. He noted that this congregation is very generous. If the \$250,000 goal can be achieved, this will enable us to again focus on outreach and building repair.

Peter Crandall, chair of nominating, presented the slate of officers:
Session--Peter Crandall (second term)
Deacons--Peter Bonney, Kathy Johnson, Judy Monk, Pat Romanowski
Trustees--Kevin Burtner, Mike Dembitsky, Chuck Weir

Paul Irvine moved that we accept the whole slate of officers. Seconded and passed.

Bev Evans nominated Nellie Morse to be an elder. Seconded and passed.

The following people were nominated to serve on the Nominating Committee:
Sue Lowell nominated by Nellie Morse
Gloria Mattice nominated by Peter Crandall
Sandra Minchen nominated by Dan Minchen
Seiji Nakatani nominated by Peter Crandall Seconded and passed

The meeting was adjourned with prayer at 2:30.

Duly attested,

Beverly Evans
Beverly Evans

David Votaw
moderator

174

Session of Tuesday, 2/10/98 at 7:00.
 Elders present: Crandall, Doughty, Emery, Evans, Lowell, Morse, Radcliff, Wright.
 Elders absent: Avery
 Moderated by: Rev. David Votaw
 Guest: Paul Irvine
 The meeting was opened with a season of prayer. (196 received communion 2/1/98)
 The minutes from 1/12/98 were read and approved.

There were letters from Rick Rogan & Norman Friberg expressing thanks for monetary gifts.

One goal of Session in '98 is to promote friendship and fellowship, and to get the mechanics in place to bring that about.

Moved by Doughty that Session meetings be convened at 7:15. Seconded and passed.

Committee chair assignments, or liaisons for '98 are as follows:

Youth Ministries-----Doughty	Trustees/Stewardship-----Emery
Personnel-----Morse	Christian Ed, Outreach in summer--Avery
Nominating-----Crandall, Wright	Visitation-----Evans
Worship/Music-----Radcliff	Clerk-----Evans
	Outreach/Preschool-----Lowell

Evans & Crandall volunteered to be delegates to Presbytery.

Paul Irvine presented the trustees' report. Tentative date for spring work day--May 2. Suggests that we use Tinseltown screen for publicity. More discussion about the sign to be installed in the spring. Continuing discussion about the proposed church school.

We sought the mind of the Lord for timing of the Mortgage Reduction Campaign.

Doughty reported on the work of the task force seeking a Youth Director

BASIC CHRISTIANITY will be offered to new members beginning April 19, elders teaching.

YOUNG LIFE will serve Easter breakfast as a fund raiser.

Radcliff, speaking for the Worship Committee, presented the book THE PRACTICE OF CHRISTIAN HEALING, with the recommendation that we introduce a healing service.

Parkminster will participate in the all-Presbytery Worship at the river 5/17/98. Lowell, Session designate to serve communion. Unanimously approved.

Session Retreat March 17 (Tuesday) from 7 to 10. Preparation: fasting, also read the book, THE PRACTICE OF CHRISTIAN HEALING.

In David Votaw's absence, the COVENANT PLAYERS will bring the WORD Sunday 2/15, and Kirk Preston will preach the following Sunday 2:22.

Lowell moved that we give permission to Val Fowler to perform a wedding at Parkminster August 28, and Lester McClelland on July 19. Seconded and passed.

Prayer and adjournment at 10:30.

Duly attested,

Beverly Evans

175

Session of Parkminster Presbyterian Church met at church Tuesday, 3/10/98 at 7:15

Elders present: Crandall, Doughty, Emery, Evans, Lowell, Morse, Radcliff, Wright
 Elders absent: Avery
 Moderated by: Rev. David Votaw
 Guest: Paul Irvine

The meeting was opened with a season of prayer. (196 received communion 3/1/98)

Our huge debt creates tension. Pastor David posed the question: What is the positive side of this issue? Input from the elders in accord with the 50-day adventure study.

Minutes approved as amended.

Moved by Evans that Ann Gundry's membership be restored from inactive to active, that John and Mary Jane Preston be received by transfer from Rochester Christian Reformed Church, and that Sharon Fish be received by transfer from Brighton Pres. Church, and that Chuck & Laura Cockrell be dropped from the rolls. Seconded and passed.

Paul Irvine presented the trustees' report. It was agreed that they focus on three major projects this year: namely, refurbish the social hall; secure a new exterior sign with lighting; acquire church management software.

Bill Garcia from Church of the Risen Saviour requests permission to install a sign on the white pillar at the entrance of the building. Granted.

Pulse of the congregation.

Mortgage Reduction Campaign discussion. The Session is growing toward unity and readiness.

Report from Tom Doughty, Youth Director search committee chair. An info packet has been prepared to send to applicants. Also Corinne Avery will prepare a video showing youth activities.

Radcliff, chair of Worship and Music, recommends a monthly healing service last Tuesday of the month, beginning May 26; also a Maundy Thursday Service, Good Friday open sanctuary from 12 noon to 3 p.m., and an Easter Sunrise Service at 9 a.m. preceding the Easter breakfast prepared by Young Life.

The Christian Ed committee report came from Pastor David, in K Avery's absence. Christian Ed is recruiting teachers for the Fall (increasing enrollment). The new Parkminster School is on hold in that Gretchen Forte is not able to carry the ball at present. The pre-school may need reinforcement teachers within a year or so.

The pastor reported that Amendment A was defeated in the nation by a wide margin, thus retaining Amendment B which states that church leaders--pastors, elders & deacons--are to be faithful in all relationships, faithful in marriage, celibacy in singleness.

Discussion about the difficulties in producing PARKMINSTER LIFE. Conclusion: it is coming in house. Motion so made by Lowell. Seconded and passed.

The Session will retreat at Nellie Morse's Tuesday, March 17 from 7:15 - 10 p.m.

Prayer and adjournment at 10:15.

Duly attested,

Beverly Evans

176

Session of Parkminster Presbyterian Church met at church Tuesday, 4/14/98 at 7:15.

Elders present: Avery, Doughty, Evans, Lowell, Morse, Radcliff
 Elders absent: Crandall, Emery, Wright
 Moderation: Rev. David Votaw
 Guest: Paul Irvine

The meeting was opened with prayer. The elders reported on resurrection life that they are experiencing personally and as a body.

(198 received communion 4/5/98)

Chuck Lowell announced his upcoming retirement in July. Requests prayer.

The minutes were accepted as presented.

Paul & Debra VanGraafeiland have given \$500. toward mortgage reduction. The clerk will send thanks.

Ruth Blekkenk recommends congregational fasting and prayer with a constant vigil at church.

Pulse of the Congregation. Discussion of ethnic diversity and how we can foster that. We praise God for the Guzmans, the Sobes, the Balas.

Mortgage Reduction Report. We need to exercise wisdom in asking for money, making sure that the church leadership makes their donation, also that the anchor gifts are in place before approaching the congregation. The pastor will write from the "Pastor's Desk" on money for the next PARKMINSTER LIFE.

Nellie Morse moved that we initiate a CENTENNIAL CELEBRATION committee. Seconded and passed. And that Evans be empowered to form that committee.

Continuing discussion about new church sign. Lowell moved that the sign the steeple lighting, and the cross lighting be implemented as presented by Paul Irvine. To be obtained from SIGN LANGUAGE. Seconded and passed.

Room 101 will be cleaned out and readied for AA use, contents of the room to go to CE office.

Spring work day scheduled for May 9.

Cathy Leyland has accepted the job of Publicity Chair, with a start-up purse of \$200.

The Youth Pastor Search Committee is hard at work. It looks favorable that we will have a Youth Pastor soon.

Morse moved that on Pentecost Sunday we have a healing service. Date: May 31. Seconded and passed.

Elder Lowell has done extensive ground work to prepare to teach BASIC CHRISTIANITY.

Avery moved that Pastor David be granted permission to attend a Pastor's Conference in CA May 4-10.

Prayer. Adjournment, 10 p. m.

Duly attested,

Beverly Evans

177

Session of Parkminster Presbyterian Church met at church Sunday, 4/26/98 at 12:30

Elders present: Avery, Doughty, Evans, Lowell, Morse, Radcliff, Wright
 Elders absent: Crandall, Emery
 Moderator: Rev. David Votaw
 Guest: Paul Irvine, Corinne Avery

The meeting was opened with prayer.

Purpose: To hear the report from the Youth Director Search Committee, and to consider a candidate.

The committee, as reported by the chair, Tom Doughty, conducted a long search, received 8 applications, met several times to review the applications.

The committee presents Greg Harp as the highest ranking candidate. He grew up in Parkminster Church, lived at Cornerstone, and therefore had some in-house training by Jack.

Tom Doughty moved that we hire Greg Harp as Director of Youth Ministries. Seconded and passed.

The Director of Youth Ministries will be accountable to the Pastor, the Session, and the Youth Ministry Committee.

Greg will be responsible for developing programs for youth, grades 6 thru 12, including Middle School Fellowship, Senior High Fellowship and Sunday School classes. There will also be a high priority of communicating with parents of the church's youth.

Target date for the arrival of the Harp family, including Tracy, Joshua and Caleb, is June 1st.

The package is as follows:

Salary	\$18,000
Auto Allowance	500
Medical Plan	1,500
Study Allowance	1,500
IRA	920
Total	\$22,420 plus housing
Housing	4 bedroom Manse adjacent to church, (utilities not included)

Chuck Lowell moved that we accept the salary package pro-rated to the end of the year. Seconded and passed.

Avery moved that the church provide \$2,000 moving expense. Seconded and passed.

Prayers of praise and gratitude for God's leading in finding the man, and his provision of salary

Adjourned at 1:30.

Duly attested,

Beverly Evans

178

Session of Parkminster Presbyterian Church met at church Tuesday, 5/12/98 at 7:15.

Elders present: Avery, Doughty, Emery, Evans, Lowell, Morse, Radcliff
 Elders excused: Crandall, Wright
 Moderator: Rev. David Votaw
 Guest: Paul Irvine

The meeting was opened with prayer. The minutes were accepted as presented, both from 4/14 & 4/26.
 (184 received communion 6/7/98)

Morse moved that we accept the request of Domenic & Josephine Mancini for transfer to Christ Lutheran Church, Aptos, CA. Seconded and passed.

Brian Mitchell & Brooke Montgomery desire marriage, church membership, and for Brittany their daughter, baptism on July 11. Motion by Lowell. Seconded and passed. They will meet with the Session on the day of their public profession of faith.

Evans moved that Mike and Karen Slattery's baby Philip be baptized May 24. Seconded/passed.

Morse moved that Mildred Brownell be removed from the rolls. She died April 29, 1998. Seconded and passed.

Trustees report. The new lawn sign will soon be installed, with a ceremony to follow the Sunday morning service. Mortgage reduction discussion. Recommended is an information meeting for the congregation June/July. Anchor gifts as well as gifts from the church leaders should be in place before soliciting funds from the congregation.

Report from the Youth Search Committee. Greg Harp expresses his intention of beginning here on August 1. An earlier date is desirable. David Votaw and Tom Doughty will talk with him.

Christian Ed reports the addition of 2 classes for the fall term. The last day of Sunday School this spring will be June 14--with a celebration.

Nellie Morse recommends using the JESUS video, as a teaching tool for families, and then for outreach. That video will be shown Sundays September 13/20 to a joint session of Sunday School, using a rented video player.

Morse moved that the Easter Offering be designated as follows: \$100 for THE RIDE, \$250 for the JESUS video, the balance, \$374, for outreach to be dispersed at the discretion of Paul Gluchowski. Seconded and passed.

The first healing service will be May 31, Sunday morning, thereafter on the last Tuesday evening of the month starting with June 30.

Chuck Lowell reported on the Inquirers' Class. A holy and blessed experience. The class should repeat regularly.

Church Picnic, Barbeque and Strawberry Social, church lawn, Sunday July 12, after Worship. Paul Craig, M. C. THE RIDE, Billy Graham evangelistic film will be shown July 24, following The Great American Chili Contest & other western features.

The Greg Laurie Harvest Crusade will take place Oct 23-25, 1998 at the War Memorial. Greg Laurie can be heard on radio 7 a.m. 99.7.

Dan Minchen requests Session participation in continuing work on his survey, Tuesday, May 26 at 7:15.

Prayer. Adjournment 10:30.

*Duly Attested
 Beverly Evans*

179

Session of Parkminster Presbyterian Church met at church Tuesday, 6/9/98 at 7:15.

Elders present: Avery, Crandall, Doughty, Emery, Evans, Lowell, Morse, Radcliff
 Elders excused: Wright
 Moderator: Rev. David Votaw

The meeting was opened with prayer. The minutes were accepted as presented.
 (107 received communion 6/7/98)

Philip Bruce Slattery was baptized May 24, 1998

The healing Service was reviewed, a holy hour with God very present by His Spirit.

Motion by Evans to approve David & Cindy Greene's request for membership, also for Cindy's baptism, and son Joshua's. Seconded and passed.

The finances were reviewed. We are in the black, thankfully, since we need a cushion in preparation for the soon arrival of the new youth pastor, Greg Harp.

The new lawn sign: Measurements were taken to the town. Our trustees will appear before the town board June 23, the sign will be installed, and dedicated after Worship on June 28.

The manse at 10 Cardinal is being upgraded for the Harp family. Tracy and children will arrive July 4th, Greg will begin his ministry here on August 3.

The Youth Pastor Search Committee becomes the Youth Director Committee to give guidance and support to Greg for one year.

Motion by Radcliff that Sarah Kuyt be the Youth Intern for Middle Schoolers and receive a stipend of \$500. Seconded and passed.

The Sunday School will meet in joint session June 13 for a digest of the children's work during the year. Teacher recognition during Worship.

June 30 will mark our first Tuesday evening monthly Healing Service. Time--7:30.

The Greg Laurie Crusade Video was reviewed. Six key people need to be recruited, offering contributed. Site, War Memorial. Time, Oct. 23-25. Motion by Pastor David to participate. Seconded and passed.

Minchen's survey will be reviewed next Session meeting.

The Mortgage Reduction Committee is planning to continue on as the Mortgage Campaign Committee. The Session registered great gratitude for this.

Radcliff moved that we give Session approval to the Mortgage Reduction Campaign proposal, that we approve the elements, the campaign principles, and the campaign objectives as laid out by the Mortgage Reduction Committee. Seconded and passed.

JARS will be with Billy Graham in Ottawa, June 27, and at Chautauqua on July 17.

Prayer and adjournment at 10.

Duly attested,

Beverly Evans

180 Session of Parkminster Presbyterian Church met at church Tuesday, 7/14/98, at 7:15

Elders present: Doughty, Evans, Lowell, Morse, Radcliff, Wright
Elders excused: Avery, Crandall, Emery
Moderator: Rev. David Votaw

The meeting was opened with prayer. The minutes were accepted with one minor change.
(150 received communion 7/5/98)

Motion by Evans to receive Robert & Dawn Auerhahn by transfer of membership from First Baptist Church of Chili. Likewise to receive John S & Mary Mane Preston by transfer of membership from the Rochester Christian Reformed Church, 2750 Atlantic Avenue. Seconded and passed.

The sacrament of baptism was administered to Cindy Greene and son Joshua on June 14, upon their reception into Parkminster Church, together with husband David.

Motion by Radcliff that Melissa Nakatani be granted the sacrament of baptism Sunday July 19 at Canandaigua Lake. Seconded and passed.

Brooke Montgomery and Brian Mitchell were married at Parkminster July 11. At that time they joined the church and daughter Brittany was baptized.

Greg Milley gave the trustees report pertaining to the refurbishing of 10 Cardinal Drive. It has been a frustrating ordeal for Tracy Harp to arrive before the completion of the work. The pastor has offered good counsel to Greg, and encourages us to extend hospitality to Tracy, especially before Greg arrives.

The Trustees will receive notes of commendation for outstanding commitment and service, together with a ten dollar gift certificate.

Pulse of the Congregation: Youth chores were not accomplished due to a lack of leadership. These were opportunities to raise money for camp.

THE CELEBRANT SINGERS provided an excellent concert. The attendance was poor indicating a hesitation in inviting them back next year.

Committee reports: The Evangelism committee will sponsor THE RIDE, the Billy Graham film, Friday, July 24, following a Chili Dinner.

The Personnel Committee. The pastor instructs Elder Morse concerning the formation of that committee. It is to include an elder, a deacon, and a member of the congregation at large.

Radcliff moved that we have an elder-led healing service on August 25. The motion was amended to postpone the healing service to Sunday, Sept 6. Seconded & passed.

Doughty and helpers are responsible for the moving of the pews in the Church of the Risen Saviour to accommodate both the Church and Summer's Best Two Weeks.

There was some work done on Minchen's survey, and actions delegated... The Elders should wear identification.

The meeting was closed with a season of prayer, at 10 p.m.

Duly attested,

Beverly Evans

Book
181

Session of Parkminster Presbyterian Church met at church Tuesday, 8/11/98 at 7:15.

Elders present: Crandall, Doughty, Evans, Lowell, Morse, Radcliff, Wright
Elders excused: Avery, Emery
Moderator: Rev. David Votaw

The meeting was opened with a season of prayer. The minutes were approved as presented.
(124 received communion 8/2/98)

The pastor reported that Ray Puff had successful surgery yesterday, Aug. 10.

... and that Melissa Nakatani was baptized July 19 in Lake Canandaigua.

Paul Irvine presented the trustee report, citing projects to be accomplished, including church roof, manse roof, exterior excavating to waterproof room 114, furnace upgrade and repair, locating a new financial secretary (Debbie Brown is resigning), working out a compensation package for Greg Harp.

Peter Dillard, pastor of Victory Fellowship Center, volunteers to contribute to work in the Social Hall.

Proposal that Parkminster invite Church of the Risen Saviour & Victory Fellowship Center to join with us in fellowship or worship. Nellie will contact the deacons to arrange a fellowship time with the 3 churches, possibly a dinner after worship this winter.

YOUTH DIRECTOR. There was a kick-off picnic at Doughty's last Sunday for Greg & Tracy Harp.

Doughty will convene the Youth Support Committee to write a job description for Greg. Greg will be involved in local training of Young Life freshmen leaders. He will divide his time between Parkminster and Young Life, but will be funded totally by Parkminster.

David Votaw's vacation, three weeks, from August 13 to September 2.

Pulpit Supply: August 16 Sharon Fish
August 23 Dan Minchen
August 30 Rick Rogan

Jeanne Houpt from Worship & Music Committee Proposed the purchase of a new hymnal, THE CELEBRATION HYMNAL, to be purchased for Parkminster Church. Morse moved that we so act, that there be a dedication service in October, that the congregation be given the opportunity of purchasing the same for home use, that a few copies of the existing hymnal be kept for use and reference. Seconded and passed.

Planning committee for Mortgage Reduction. Is it possible to renegotiate the mortgage soon to get the best interest rate? Ken Avery will be the Chair and Paul Gluchowski will be the spokesman for the campaign. September meeting of session, the Committee will ask for the Elders' financial commitments.

Centennial Celebration activities are in progress: securing a committee, readying Parkminster Life for mailing (including a Centennial Celebration article) to be sent to the church, and the former members.

SUMMER'S BEST TWO WEEKS -- a good time, accident free.

Prayer. Adjournment at 9:30.

Duly attested,

Beverly Evans

182

Session of Parkminster Presbyterian Church met at church Tuesday, 9/8/98 at 7:15.

Elders present: Avery, Doughty, Evans, Emery, Morse, Radcliff
 Elders excused: Crandall, Lowell, Wright
 Moderator: Rev. David Votaw

The meeting was opened with a season of prayer. The minutes were approved as presented.

son of Pastor Elise Craig (141 received communion 9/6/98)
 Tim Craig offered a statement of his faith in Jesus Christ. Evans moved that we receive him into the congregation. Seconded and passed. Baptism--Sept. 6.

Paul Irvine presented the trustees report. August income was good.

Lewis Monk has accepted the position of financial secretary to relieve and replace Debby Brown.

Brad Emery will serve as session rep for the annual stewardship campaign.

The task of selecting new software is in process--good choices available.

The Social Hall refurbishing is about to begin, and completed by Christmas. Carpet cleaning throughout the building will be done this week. The trustees are very grateful to all who assisted with storm clean-up.

The Mortgage Reduction Campaign is in process. The committee is approaching the Session, Trustees, & Deacons in Phase I---Goal \$130,000 (this year)
 Phase II---Goal 80,000 (Spring of '99)- congregation
 Phase III- Goal 40,000 (later) friends of the congregation

A letter will be sent to the congregation informing them of the campaign--late September

November 1 designated as Stewardship Sunday. The October PARKMINSTER LIFE will carry an article by Brad on Stewardship, and by Ken Avery on Mortgage Reduction Campaign.

An update on the New Hymnals by Radcliff. To be dedicated October 25 with the Praise Band, the Orchestra, and the Choir.

The Youth Director Committee will reconvene and write a job description with Greg Harp. Utilities for the manse are relatively high. Refer this to the trustees for '99 budget.

For the Worship Committee, Radcliff announced that an Advent Cantata is in the works, also a bell choir for Christmas Eve.

Morse researched ways and means of connecting the three congregations housed here. She recommends starting with a dinner for the three pastors and their wives, together with a leadership couple from each church.

Sharon Fish offers herself as a Parish nurse for this congregation; could be a great blessing to Parkminster, and provide needed assistance to the pastor.

The next Healing Service, Tuesday, September 29 at 7:30.

The meeting was adjourned with prayer at 10:00.

Duly attested,

Beverly Evans

183

Session of Parkminster Presbyterian Church met at church Tuesday, 10/13/98 at 7:15

Elders present: Avery, Crandall, Doughty, Emery, Evans, Lowell, Radcliff, Wright
 Elders Excused: Morse
 Moderator: Rev David Votaw
 Guests: Paul Irvine, Peter Bonney

The meeting was opened with prayer. The minutes were approved as presented.

176 received communion 10/4/98.

The clerk recommended that the following names be placed on the inactive list:

William & Betty Jacob	Leslie Melino
Dr. & Mrs. Ernest S. S. S.	Garrison Roberts
Donald & Lauri Burns	James Sloey
Dr Scott & Mrs Bonnie Caton	Lisa Smith
Cathi Gallup Hallenback	Rick & Kallah Vandermeulen
Duane Hilton Jr.	

and that the following be dropped, having been made inactive a year ago:

James & Mary Lou Chalmers	Dee Lynn Knight
Chas & Laura Strawbridge Cockrell	Kenneth & Ruth Kroboth
Leo & Elizabeth Colegrove	Robert Noll
Mary Kate Crawford	Kathryn Rucinski
Richard & Sydia Reffell Cromer	Benjamin & Janet Laugley Whitaker
Roman & Sharon Shafer Filip	Karen Privitera
Theodore Illi	Jeffrey Ugino

Motion by the clerk to drop and inactivate as indicated above. Seconded and passed.

Brennan Bala was dedicated to the Lord 10/11/98, Rev. Harry Heintz assisting. Andrea Bonney will be baptized 10/25/98, Dr Bill Showalter assisting.

Paul Irvine reviewed the status of the budget. There will be a meeting with the bank in two weeks to do preliminary work on mortgage refinancing.

The 1999 budget work is in process. The trustees will bring maintenance and repair requests. The Session is asked to present budgetary requirements for ministry committees, before October 22.

Minor upgrading on the social hall will be done this Fall. Church management software is to be purchased by the end of October. Exterior lighting is in process. Steeple lights are to be installed. AA relocation is still in the works.

Peter Bonney visited Session to present a Parkminster World Wide Web page. After an excellent presentation, Lowell moved that we authorize Peter Bonney to be our Webmaster, with Ken Avery as Session rep to go forth and preach the Gospel to every nation of the world. Seconded and passed.

Moved by Crandall that we host a dinner for Presbytery Mar 23, 99. Seconded and passed. Young Life will be contacted and offered this opportunity as a fund raiser.

184
COMMITTEE REPORTS

Youth Ministries: David Votaw met with Greg Harp to establish objectives.

Mortgage Reduction Planning Committee collected pledges from Session.

Music & Worship: Teresa Bala will lead a restored bell choir.

Evangelism: Chuck & Sue Lowell have committed to visitation ministry.

Nominating: The first meeting is scheduled.

Pre-school rep: Lowell reports that the pre-school committee needs more people. Also a paid aid is needed for Thursday and Friday mornings.

Prayer in small groups. Adjournment at 10 p.m.

Duly attested,

Beverly Evans

EXAMINED AND APPROVED

date 11/21/98

with 3 Exceptions listed

Presbytery Genesee valley

Session of Parkminster Presbyterian Church met at church Tuesday, 11/10/98 at 7:15

Elders present: Avery, Crandall, Doughty, Emery, Evans, Morse, Radcliff, Wright

Elders excused: Lowell

Moderator: Rev David Votaw

Guest: Paul Irvine

The meeting was opened with prayer. (170 received communion 11/1/98)

Clerk's Report: The minutes were approved, pending a question about "inactives."

D'lorah (Dee) Knight requests a letter of transfer to Gates Presbyterian Church. Ernest & Janet Luhrs Balajthy request a letter of transfer to Browncroft Community Church. Motion by Evans to provide transfers. Seconded and passed.

Benjamin Forte dedication 11/8/98; Andrea Bonney baptism 10/25/98, Dr Bill Showalter assisting.

New members to be received 12/6/98 following a meeting with Session in the library at 10 a.m. They are Carol Newman, Bob & Dawn Auerhahn, Wayne and Kathy Honsberger, William & Loraine Loudon, Ann & David McQueen. Evans moved that they be accepted into membership. Seconded and passed.

Joy Martorana requests the use of Parkminster Church sanctuary for her wedding 6/5/99, her pastor, Carl Jenks, and her father, Tony Martorana, officiating. Motion to approve by Radcliff; seconded and passed.

Trustees' Report:

Total Income for October.....	\$19,409
Total expenses "	25,725
Summary.....	(6,316)

The negative balance reflects payment for the new roof, stump removal, et al. For the year we are solvent.

Pledges for '99 are ahead of schedule and higher than preceding years. Also monies and pledges for the Mortgage Reduction Campaign Phase I stand at \$98,000.

Work proceeds with M & T Bank for mortgage renegotiation. They are offering us a sliding rate scale, lower rate for larger giving.

We are dealing with the vandals who painted on our garage, graffiti.

We have an opportunity to rent our Social Hall to Narcotics Anonymous the second Sunday of the month from 1 - 5 p.m. We agreed by consensus to do so.

THE CHURCH OF THE RISEN SAVIOUR requests exclusive use of their sanctuary. This question will be further examined by the Trustees together with SB2W committee. Paul Irvine presented a rough draft of our 1999 budget. We applaud the excellent work of the trustees.

Committee reports

Youth Director Committee: the chair, Doughty, will fine-tune the dollars for Harps.

Christian Education: Scripture Memory work is to be reemphasized.

186 Evangelism: Chuck & Sue Lowell are the new chairs. We are grateful for their giftedness and willingness to serve.

Personnel: Committee Chair Morse presented the review. The staff is at peace, content and healthy, relationally.

Nominating: Most of the positions are filled with only two meetings, another sign of the healthy condition of the church.

Presbytery Meeting: Change from hosting Presbytery from March 23, 1999 to April 23-24 Presbytery Day.

Healing Service: Tuesday, November 24, 7:30.

Pastors Dinner: Pastor David reports 4 attending from each of the three churches, a good spirit among all.

Thanksgiving Eve Service: The three in-house churches participating.

Congregational Meeting: Jan 17, '99 as moved by Avery. Seconded and passed. Deacons will provide soup.

Prayer and adjournment at 10:30.

Attested by,

Beverly Evans

Session of Parkminster Presbyterian Church met at church Tuesday, 12/8/98 at 7:187

Elders present: Avery, Crandall, Doughty, Emery, Evans, Morse, Radcliff
Elders excused: Lowell, Wright
Moderator: Rev David Votaw
Guests: Paul Irvine, Kirk Preston

The meeting was opened with prayer. (278 received communion 12/6/98)

Clerk's Report: The minutes were approved as presented. The clerk reports that Presbytery examined the minutes for the preceding year and found them in order with three exceptions.

Publically received 12/6/98 were the following: Carol Newman, Robert & Dawn Auerhahn, Wayne & Kathy Honsberger, William & Loraine Loudon, Ann McQueen and David McQueen who was baptized.

The pastor reports that John Lowell, interested in membership, has been instructed via the internet. He will be examined by the Session and publically received when he is home from college for Christmas.

Pulse of the congregation: Cantata, EVERLASTING LIGHT, was well received. The Spirit fell upon the congregation manifested in tears.

YOUTH SCHOLARSHIP FUND (An Edward Morse memorial): Kirk Preston reports that the money has been moved from the Saint Pius Credit Union to the LEGG MASON VALUE TRUST mutual fund. Current value: \$11,066, up 6.12% from the time of investment.

The budget for 1999 is approved, with directions to Elder Emery to advise trustees to place "OUTREACH" first and not last.

Garage Graffiti: A letter has been sent to the parents documenting what repairs must be made in the Spring.

Mortgage Reduction Planning Committee reports pledged monies of \$108,525 from 20 of 26 church officers. received so far for Phase I of the campaign.

Nominating Committee. Committee chair Peter Crandall reports all positions filled.

Healing Service December 27 with communion.

The pastor requests vacation from 1/3 to 1/10/99 to utilize the remainder of his '98 vacation time. Motion by Evans to approve. Seconded and passed. The Covenant Players will minister the Word January 3. Paul Craig to be invited to fill the pulpit January 10.

Session agreed on a time a prayer, fasting, and planning for the new Session, Feb. 13.

Special meeting of Session Dec. 20 at 12:20 to dispense monetary gifts.

Meeting was closed with prayer at 10:30.

Financial status thru Nov	
Year to Date	
Income	\$235,176
Expenses	230,517
Difference	+4,659

Attested by,

Beverly Evans

188

Session of Parkminster Church met at church Sunday, December 20, 1998, at 12:25

Present: Doughty, Emery, Evans, Lowell, Morse
Absent: Avery, Crandall, Radcliff, Wright
Moderator: Rev. David Votaw

The meeting was opened with prayer.

Purpose of the meeting: Disperse bonuses to staff members and others.

After discussion Emery moved that we give \$200 to Bob Carpenter, \$200 to Lauri Hauser, \$500 to Becky Davis, and \$100 to Jeanne Houpt. Seconded and passed.

Morse moved that all the Christmas Offering be given to the deacon's fund. Seconded and passed. This decision may be revisited when the amount of the offering is known.

Prayer and adjournment.

Duly attested,

Beverly Evans

SYNOD & PRESBY 180-224			SESSION ANNUAL STATISTICAL REPORT	
RETURN TO PRESBYTERY CLERK BY			PRESBYTERIAN CHURCH U.S.A.	
CHURCH PIN	LOCATION OF CHURCH (CITY OR TOWN) STATE	NAME OF CHURCH	YEAR ENDING DECEMBER 1998	
05466	ROCHESTER NY	PARKMINSTER	1998	
MAILING ADDRESS OF CHURCH			2710 CHILLY AVE ROCHESTER NY 14624	
MAKE CORRECTION TO MAILING ADDRESS HERE				
PHONE (AREA CODE)	FAX NO.	E-MAIL ADDRESS		
(716) 2472424	()			
PLEASE FOLLOW INSTRUCTIONS IN WORKBOOK				
A. Membership			B. Finances (Use Whole Dollars Only. Do Not Use Cents)	
1. ACTIVE MEMBERS 12/31/1997 215			17. BEGINNING BALANCE 01/01/1998 \$ 15,761	
GAINS FOR 1998			Adjusted Beginning Balance 10,589	
2. PROFESSION OF FAITH, REAFFIRMATION, RESTORATION			18. RECEIPTS	
a. 17 AND UNDER 2			a. Contributions 241,219	
b. 18 AND OVER 8			b. Capital and Building Funds 49,592	
c. CERTIFICATE 7			c. Investment and Endowment Income 993	
d. ALL OTHER GAINS 1			d. Bequests 0	
e. TOTAL GAINS (Add 2a, b, c, d) 18			e. Other Income 19,182	
3. SUBTOTAL (1 plus 2e) 233			f. Subsidy or Aid 0	
LOSSES FOR			g. Bicentennial Funds 0	
4a. CERTIFICATE 5			19. TOTAL RECEIPTS (Add 18a thru g) 310,386	
b. DEATH 4			20. EXPENDITURES	
c. ALL OTHER LOSSES 3			a. Local Program 288,261	
d. TOTAL LOSSES (Add 4a, b, c) 12			b. Local Mission 1,244	
5. TOTAL ACTIVE MEMBERSHIP 12/31/1998			c. Capital Expenditures 14,265	
(LINE 3 minus 4d) 221			d. Investment Expenditures	
FEMALE MEMBERS 126			e. Per Capita Apportionment 1,167	
7. INACTIVE MEMBERS 28			f. Validated Mission 0	
8. BAPTIZED MEMBERS 71			g. G.A. Theological Education Fund 0	
9. TOTAL ADHERENTS (Add 5, 7 & 8) 310			h. Other Mission 2,347	
10. AGE DISTRIBUTION OF ACTIVE MEMBERS 25 and Under			i. Bicentennial Fund Disbursements 0	
Ages 25-35			21. TOTAL Expenditures (Add 20a thru i) 307,284	
Ages 36-55			22. ENDING BALANCE or Balances on Hand	
Ages 56-64			(Line 17 plus Line 19 minus Line 21) 13,691	
Ages 65 and Over				
11. AVERAGE ATTENDANCE				
AT SUNDAY WORSHIP 200				
11a. AFFILIATE MEMBERS				
12a. CHURCH SCHOOL ENROLLMENT BY AGE GROUP				
Birth-3 8 Age 4 4 Kindergarten 3				
1st Grade 1 2nd Grade 7 3rd Grade 10				
4th Grade 11 5th Grade 7 6th Grade 13				
7th Grade 8 8th Grade 11 9th Grade 8				
10th Grade 10 11th Grade 9 12th Grade 7				
Young Adults				
(under 25) 12 Ages 25 and older 50				
Teachers and church-school officers 32				
b. TOTAL CHURCH SCHOOL ENROLLMENT 211				
13. BAPTISMS				
Children 6 b. Adult 3				
Active Officers				
Elders a. 6 b. 3 c. 9				
Deacons d. 3 e. 8 f. 11				
15. Are the trustees members of the session? Yes <input type="checkbox"/> No <input type="checkbox"/>				
16. Persons with a disability				
a. Hearing impairment			b. Mobility impairment	
b. Sight impairment			d. Other	

RACIAL ETHNIC COMPOSITION OF CHURCH						
ENTER DATA AS WHOLE NUMBERS NOT PERCENT						
	ASIAN	BLACK	HISPANIC	NATIVE AMERICAN	WHITE	ALL OTHER
CONGREGATION		2		1		
SESSION					9	
DEACONS					11	

SIGNATURE OF PERSON FILLING IN REPORT	TELEPHONE NO.
<i>Beverly Evans</i>	
NAME OF PERSON FILLING IN REPORT (Printed or Typed)	
Beverly Evans	
ADDRESS	
2710 Chilly Ave	
CITY	STATE ZIP
Rochester	NY 14624

CHURCH COPY

CONGREGATIONAL ANNUAL REPORT FOR YEAR ENDING DECEMBER 31, 1998

RETURN TO PRESBYTERY CLERK BY 1999

SYNOD & PRESB 190-224	CHURCH PIN 05466	LOCATION OF CHURCH (CITY OR TOWN, STATE) ROCHESTER NY	NAME OF CHURCH PARKMINSTER
MAILING ADDRESS OF CHURCH AS RECORDED BY THE OFFICE OF GENERAL ASSEMBLY 2710 CHILI AVE ROCHESTER NY 14624			

CLERKS OF SESSION MAY FIND IT NECESSARY TO CONSULT WITH PASTORS ON SOME QUESTIONS

Mission Statement

1. Does your congregation have a mission statement or statement of purpose?

- ☐1 no
☒2 yes → To what extent has your congregation's mission statement been used by the session or other church groups in church planning and programming during the last year?
☐3 don't know
- ☒1 to a great extent
☐2 to some extent
☐3 to a small extent
☐4 not at all

2. Has your congregation/session set any explicit ministry or evangelistic goals for 1999?

- ☐1 no → Skip to Q-3
☒2 yes → If "yes," using the list below, indicate explicit goals your congregation has set and the priority given to each.

	An Explicit Goal That Is:			Not an Explicit Goal
	Top Priority	Medium Priority	Low Priority	
a. attract and enlist new members	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
b. increase ministries to and with youth	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
c. strengthen Christian education opportunities for children	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
d. assist our members in their spiritual growth/commitment to Christ	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
e. identify and meet the needs of people in the congregation	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
f. identify and meet the needs of people in the local community	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4
g. increase our giving to local mission projects	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
h. increase our giving to presbytery, synod, and General Assembly mission	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
i. increase our involvement in U.S. mission projects outside of our community	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
j. increase our involvement in foreign mission projects	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
k. increase the recruitment, training, and empowerment of lay leaders	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
l. involve more members in active discipleship roles	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
m. increase our racial-ethnic ministries	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
n. increase worship attendance	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
o. improve our worship service(s)	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
p. help to start a new church	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
q. other (please specify): <u>Flower City Work Camp</u>	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4

Computers

3. What type(s) of computers are available in your church building(s) for use by ... (Check the boxes for all that apply.)

	None	486 or Slower Computer	Pentium 120 MHZ or Slower	Pentium 133 MHZ or Faster without CD ROM	Pentium 133 MHZ or Faster with CD ROM	Apple/Macintosh	Other/Unknown Computer
a. pastors?	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7
b. Christian educators?	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7
c. students in church school classes?	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7
d. staff (e.g., church secretary)?	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7

4. In all, how many computers does your congregation have? 3 computers

5. Please list below the name and position of the most computer-savvy or computer-literate staff person or volunteer associated with the congregation's Christian education program (including programs for adults).

Peter Bunney deacon
 Name Position

CONGREGATIONAL ANNUAL REPORT FOR YEAR ENDING DECEMBER 31, 1998 CONT.

RETURN TO PRESBYTERY CLERK BY 1999

SYNOD & PRESB 190-224	CHURCH PIN 05466	LOCATION OF CHURCH (CITY OR TOWN, STATE) ROCHESTER NY	NAME OF CHURCH PARKMINSTER
MAILING ADDRESS OF CHURCH AS RECORDED BY THE OFFICE OF GENERAL ASSEMBLY 2710 CHILI AVE ROCHESTER NY 14624			

Health Ministries

6. Which of the following were part of your congregation's health ministry in 1998? (Check the box for all that apply.)

- ☐1 observing Health Awareness Sunday (as scheduled in April or at another time)
☐2 observing HIV/AIDS Awareness Sunday (as scheduled in October or at another time)
☐3 observing Mental Health Awareness Sunday (as scheduled in October or May or at another time)
☐4 observing Addiction Awareness Sunday (as scheduled in November or at another time)
☐5 holding one or more health fairs
☐6 conducting a congregational health assessment
☐7 employing a paid or volunteer parish nurse
☐8 providing education on health-related issues
☐9 partnering with a community health agency or institution to promote a healthy congregation or community
☐10 advocating for change in health-related policies on the national, state, or local level
☒11 other (please specify): Monthly Healing Services introduced

Financial Issues

7. Does your congregation currently have a mortgage loan either from a bank or other financial institution, from the Presbyterian Investment & Loan Program, from the General Assembly (Church Loan Program), and/or from your presbytery or synod?

- ☐1 no → Skip to Q-9
☒2 yes

8. Below, please indicate for each loan source the outstanding balance of the mortgage (i.e., unpaid principal), the current interest rate, whether it is a fixed or variable loan, and whether you are reporting actual year-end amounts or an estimate.

Source:	Outstanding Balance	Interest Rate	Type of Loan:		Figures Are:	
			Fixed	Variable	Actual	Estimated
Presbyterian Investment & Loan Program	\$	%	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 2
Church Loan Program (General Assembly)	\$	%	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 2
Synod or Presbytery	\$	%	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 1	<input type="checkbox"/> 2
Bank or other financial institution	\$ <u>696,000</u>	<u>8.75%</u>	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2

9. Does your congregation expect to begin a capital construction project (either new construction or renovation of existing buildings) in the next two years?

- ☒1 no
☐2 yes, possibly
☐3 yes, definitely

10. Did your congregation report investment income/expenditures on lines 18c or 20d of the Session Annual Statistical Report?

- ☒1 no
☐2 yes → If yes, how much is currently in the church's savings or investments? (If you don't know, please try to find out, or estimate.) → \$
 Are these funds invested in ... (Check the box for all that apply and indicate the amount invested in each.)
- | | | |
|--|---|----|
| <input type="checkbox"/> 1 passbook/savings/checking/money market fund | → | \$ |
| <input type="checkbox"/> 2 CD, bonds, fixed return instruments | → | \$ |
| <input type="checkbox"/> 3 stocks, mutual funds | → | \$ |

Curriculum

1. What curriculum package(s) is your congregation using for ... (Check all that apply.)

	Bible Discovery	Celebrate	Lectionary-Based Curriculum	Other Package(s) (Specify):	No Educational Program For This Age Group
a. children (through grade 6)?	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<u>David C Cook</u>	<input type="checkbox"/> 4
b. youth (grades 7-12)?	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<u>Bible</u>	<input type="checkbox"/> 4
c. adults?	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<u>Bible</u>	<input type="checkbox"/> 4

192

Session of Parkminster Presbyterian Church met at church Tuesday, 1/12/99 at 7:15.

Elders present: Avery, Doughty, Emery, Evans, Lowell, Morse, Wright
 Elders excused: Crandall, Radcliff
 Moderator: Rev David Votaw
 Guests: Paul Irvine

The meeting was opened with prayer. (167 received communion 12/27/98)

Clerk's Report: The minutes were accepted as amended. George Merz requests change in status from "inactive" to "active." Motion by Evans to delete David Sylvester from church rolls at his request. He will join the Lutheran Church of the Reformation with his fiancée. Seconded and passed. The clerk will send blessings. Motion by Doughty that John Lowell be received into membership. Seconded and passed.

Infant Baptism: Matthew and Jonathan Preston were baptized 12/27/98.

Pulse of the Congregation: Michelle Brower Kellett phoned Pastor David and said that she feels a tug at her heart to visit Parkminster. Her daughter is in Judy Gluchowski's first grade class.

Jack Radcliff has volunteered to co-chair a task force for church Y2 K readiness. When they get a vision of what needs to be done, the other two churches in our building will be invited to join in.

Mortgage Reduction Committee: Regina Hopkins will put together a brochure for phase II and III of our campaign. Elder Avery will speak about the process and progress of the campaign at the Annual Meeting. The time-line still holds: Info to be mailed March 21, visitation April 11.

Trustees Report: Refinancing of the mortgage is pending. Closing costs between \$5,000 & \$6,000, interest rate to be 8.6%, and down to 7.9% when we have lowered the principle to \$500,000.

Custodial work is to have better supervision....The financial secretary's work is in transition from Debbie Brown to Lewis Monk....Redecorating of the Social Hall will be completed soon....Heat tape problems still exist and will be addressed.... The trustees will negotiate with SB2W and Church of the Risen Saviour concerning space for SB2W gym activities.

The annual Prayer Summit is to be at Chautauqua Jan 26-28, 1999
 Healing Service, Tuesday, February 2 at 7:30.
 Annual Meeting January 17, 1999 following the Worship Service and lunch.
 50-day Adventure begins Feb. 14. Target: 8 small groups of 8.

Session Retreat at Dan Wright's cottage on the lake, Sat., Feb. 13. Preparation: fasting and prayer.

Amy, Andy and Greg will be asked to address the middle school kids' disturbing activities during Worship.

JESUS VIDEO Elder Nellie Morse presents a plan for showing the video to the congregation and then to neighbors. Hopefully this will be implemented after Easter.

Prayer. Adjournment at 10:00.

Duly attested,

Beverly Evans

193

Congregational Meeting, January 17, 1999

The Ecclesiastical portion of the meeting was convened at 1 pm with the singing of hymn # 54, "To God be the Glory," Scripture reading Psalm 75:1-3, and prayer.

Moved by Margie Gartner that the minutes from last year's Annual Meeting be accepted as printed. Seconded and passed.

Pastor David Votaw continued the picture from the morning sermon of Parkminster Church as a ship which in the last several years has been restored, rebuilt, and refurbished, and now is, hopefully, seaworthy.

A review of all committees and ministries.

Mortgage Reduction Campaign Mortgage reduction is foundational to the future of the church. As of today the church leadership has given or pledged \$109,000. This represents 84% of the total for phase I. There has been a great change over the past 24 to 36 months in our financial security and we praise God for the generosity of the leadership groups.

Elder Brad Emery who has worked with the trustees on the budget informed us that the state of the finances is very healthy.

Mortgage Refinancing will probably be consummated in March. The interest rate will be on a sliding scale. The more we give the lower the rate becomes. When the principal declines to \$500,000 the rate should be 7.9% In 1999 we will be paying full principal and interest.

The Nominating Committee Reports Elder Wright placed in nomination the following (in the absence of Committee Chair, Elder Crandall).

Elders: Bradford Emery, Michael Kuyt, & Moody Johnson
 Deacons: Sue Lowell, Scott McClurg, & Mary Jane Preston
 Nominating Committee: Sue Lowell, Gloria Mattice, Sandra Minchen, Seiji Nakatani, and Kenneth Moore

Motion by Tom Ellinwood that we cast one ballot for the entire slate. Seconded and passed.

Prayer and Adjournment at 2:30.

Duly attested,

Beverly Evans

Beverly Evans
 Clerk of Session

194

Congregational Meeting
Sunday September 19, 1999

**RESOLUTION OF SESSION OF PARKMINSTER
UNITED PRESBYTERIAN CHURCH OF ROCHESTER
APPROVING MODIFICATION AND EXTENSION OF MORTGAGE**

RESOLVED: That this Session of Parkminster United Presbyterian Church of Rochester hereby approves the extension and modification of an existing mortgage on property of the church in the Town of Chili, which mortgage is now held by M & T Bank and the balance on which will be reduced to the amount of \$525,000 at an interest rate of 7.9% for five years and thereafter at a fixed rate based on the Bank's Cost of Funds, as defined in its commitment letter dated June 16, 1999, or at an optional variable rate therein also defined, for an additional term of five years and on such other provisions and conditions as are set out in the aforesaid commitment letter, or as may be negotiated by and are agreeable to the trustees of this church, hereby authorizing the said trustees, by such church officers as they may designate, to execute all documents necessary therefore, including, if required, a petition for a court order authorizing such modification and extension, to pay the amount necessary to reduce the mortgage loan to the specified balance, to pay the expenses of such transaction and to take all action necessary to close on same.

Trustee Paul Irvine presented to the congregation information concerning the new mortgage and after questions the resolution was moved seconded and carried. The moderator David Votaw closed the meeting with prayer.

David J. Votaw
MODERATOR

Session of Parkminster Presbyterian Church met at church Tuesday, 2/9/99 at 7:15 195

Elders present: Emery, Evans, Johnson, Kuyt, Lowell, Morse, Radcliff, Wright,
Elders excused: Crandall
Moderator: Rev. David Votaw
Guests: Paul Irvine

The meeting was opened with prayer. (150 received communion 2/7/99)

Clerk's Report: The minutes were approved as presented.

Session Ministries for this year are as follows:

Treasurer:	Patty Willit
Clerk:	Michael Kuyt
Worship & Music:	Noreen Radcliff, Brad Emery
Nominating:	Peter Crandall, Dan Wright
Hospitality/Good News	Chuck & Sue Lowell
Christian Ed:	Beverly Evans
Youth Ministries:	Tom Dougherty
Stewardship:	Moody Johnson with Brad Emery Assisting
Liaison to Pre-school:	Peter Crandall
Liaison to Boy Scouts:	Dan Wright
Personnel:	Nellie Morse
Global Outreach:	Chuck Lowell, Beverly Evans
Presbytery representation:	Michael Kuyt, Chuck Lowell, Dan Minchen

Pulse of the Congregation: The Junior High boys need restraint during the worship service. Pastor David together with Greg Harp will address this problem. A member of the congregation expresses a need for more activities for grade school children: Brigade Boys, Pioneer Girls, Awana Club, Youth Club, Saturday morning social fest, something.

Trustees Report: Paul Irvine presented a 4-year facilities project plan for maintenance and upgrading the buildings and property. Hats off to the trustees for their thorough and ongoing work.

The trustees request that we put in place for minor painting and wallpapering jobs, a women's beautification committee, under supervision of the decorating committee.

The Outreach Budget came into question. Some monies acquired by fund raising etc., were given last year amounting to \$3590.60. This year the budget calls for \$5,500 for Outreach. Outreach can now become more active, as monies are freed up from the Mortgage Reduction Campaign.

Mortgage Renegotiation. On target to take place in March, a five-year contract.

Mortgage Reduction Campaign was again reviewed. Phase I is accomplished with \$109,000 raised or pledged. Phase II will be initiated with visiting stewards being trained March 28 after the Worship Service, and visiting the congregation April 11. Phase III encompassing friends of the church and the wider community will take place in 2000.

SB2W. Long deliberation concerning use of the East Hall or alternative locations. Conclusion: Elder Lowell made the motion that Session approve the purchase of floor covering for East Hall and guarantee the repair of any damages incurred during SB2W, that a delegation of Paul Irvine, Michael Kuyt, Nellie Morse, and Pastor David visit Pastor Garcia in an effort to generate peace and good will. Seconded and passed.

196 Trustee Miscellaneous New furnace at 10 Cardinal. More lights in the parking lot. Sexton to be directed by John Preston. Narcotics Anonymous requests use of the building for a day-long event on a Saturday in April. To be granted if it can mesh with our busy calendar.

Time and date for Session meetings will continue the same, second Tuesday at 7:15.

Session Retreat rescheduled for Saturday, April 10 at Dan Wright's cottage. Leave church at 8; return at 4. Fast in preparation as led. The fast will be broken with communion to end the retreat.

Morse moves that the fees for the use of the sanctuary for the Martorano wedding be waived. Seconded and passed.

Worship Committee Reports In the works are a Maundy Thursday Service, a Good Friday evening service.

Centennial Celebration The committee sent a report. Preparations are proceeding on all fronts for the first event, Banquet Saturday, May 22 and Worship Service Sunday, Pentecost: Processional, expanded orchestra, expanded choir, ministry of the Word concluding with Healing being offered.

Morse recommends that the significance of communion be taught to the children.

Christian Ed Good offerings are in the works for adult education, beginning with a four-week series taught by Dan Minchen on how to share your testimony.

Pastors' Prayer Summit: Pastor David reports that it was very beneficial, that "his heart was tenderized."

Dental Insurance for the Votaws can be purchased through the Chamber of Commerce. Motion by Evans to get that insurance. Seconded and passed.

Perennial Flower Sale: approved. Proceeds for lawn and garden beautification.

Healing Service: Sunday, March 7 with Communion.

Adjournment at 10:30 with prayer.

Duly attested,

Beverly Evans

Beverly Evans

197

Session Meeting Minutes, Parkminster Presbyterian Church 3/9/99

Moderator:	Rev. David Votaw
Elders present:	Peter Crandall, Brad Emery, Bev Evans, Moody Johnson, Mike Kuyt,
Elders excused:	Nellie Morse, Noreen Radcliff, Dan Wright
Guests:	Chuck Lowell
	Paul Irvine, Ken Avery

The meeting was opened with prayer at 7:15 PM

Clerk's Report

- 85 received communion on 3/7/99
- The minutes from 2/9/99 were reviewed and accepted.
- A letter from John Preston expressing concern about minimum attendance requirements for annual meetings not being met was read. It was decided to review this issue late in the year shortly before the next annual meeting.

Pulse of the Congregation

- The healing service and communion went well on 3/7/99 despite many churches being closed due to bad weather.
- The clerk is to send John Leyland a letter of appreciation for doing an exceptional job of clearing snow off the parking lot during the recent record breaking storms.
- Bev Evans shared about her experience with a "prayer ministry" session with David Votaw. David explained that when appropriate, he would be available for what is generally a 2 hour session of prayer focused on a specific trauma or need of one individual. The purpose of this type of prayer session is to establish a sense of being children of God and princes or princesses of the kingdom.

Trustees Report

- Paul Irvine shared an updated financial report from February 1999. Income was down some compared to projections, however not enough time has elapsed in 1999 to draw any conclusions about it being a trend. Expenses were easily met with a remaining balance in the account.
- Paul is expecting a mortgage commitment letter from M&T Bank shortly relating to re-financing.
- Wayne Honsberger has agreed to work as a Trustee.
- Moved by Peter Crandall that we accept Wayne Honsberger as a Trustee for the balance of 1999 with the understanding that he will be nominated for the remaining two years of the term at the congregational meeting in January 2000. Seconded and passed.
- The Trustees have decided to re-carpet the floor in the social hall rather than using tile or vinyl. The goal is to have the work completed by the centennial dinner in May.

Dental Insurance

- It was agreed by consensus that the minutes from 2/9/99 are to be amended to indicate that the dental insurance for David Votaw would be designated as an expense item and not as part of the terms of call.

Session Study

- David lead a discussion of an article written by Andrew Purves, " the Lordship of Jesus Christ and the Christian Doctrine of the Trinity ".
- Questions 2 and 3, (pages 65 and 66), which are based on vows 2 and 3 in the book " The Ordination Vows " are to be discussed at the April Session retreat.
- The goals of the retreat are;
 - to see God speaking to us through prayer and fasting
 - to see what God has for us for the future as Elders and Session.

Deacon Related

- Noreen Radcliff agreed to be a liaison to the Deacons with Nellie Morse as a back up. The goal related to designating a liaison is for an elder to attend a Deacons meeting every other month. The liaison will invite Deacons to send a representative to Session meetings every other month as well to give a short report of what the Deacons are doing.

Mortgage Reduction

- Ken Avery reported on the progress of the mortgage reduction campaign. Ken shared a sample of a professionally prepared brochure that outlines the history of Parkminster Presbyterian Church. It also provides pertinent information relating to the mortgage and the goals of the campaign to reduce it. Letters have gone out in an effort to recruit people to do visitations. An informational meeting will be held for all interested after the service 3/21/99.

Personnel Committee

- Nellie Morse shared highlights of David Votaw's performance review. The review was the result of information submitted by 25 respondents to a questionnaire. David received extremely high praise in a variety of areas, but especially relating to the quality of his sermons.
- There was some discussion about delegating some of David's responsibilities.
- The idea of having committees meet on the same night of the month would enable Dave to attend several meetings in one night.

Centennial Committee

- Bev reported that the tickets for the centennial dinner are ready for sale. Articles are written for " Parkminster Life " to promote the event.. Tickets will be \$12.50. Some complimentary tickets will be available.

Worship Committee

- Noreen Radcliff reported on the preparations for Holy Week. The schedule is as follows;
 - " Living Last Supper " on Maundy Thursday, 7:30 PM.
 - Cantata on Good Friday, 7:30 PM
 - Early Easter Service, 9 AM
 - Easter morning breakfast, 9:30 AM
 - Worship Service, 10:30 AM
- Brad Emery suggested a New Year's Eve service at church. The Worship Committee is to give consideration to how such an event might be done.

Healing Service on 4/6/99

- The devotion is to be done by Sharon Fish.

Moment for Mission

- Dan Wright agreed to do a " moment for mission " relating to the Gideons on 4/18/99.

Elder Presbytery Commissioner

- Mike Kuyt is to attend the Presbytery meeting on 3/23/99 at Third Presbyterian Church.

The meeting was adjourned with prayer at 10:30 PM

Duly attested,

M. Kuyt
clerk

**Session Meeting Minutes, Parkminster Presbyterian Church
4/13/99**

Moderator: Rev. David Votaw
 Elders present: Brad Emery, Chuck Lowell, Bev Evans, Mike Kuyt, Nellie Morse,
 Noreen Radcliff, Dan Wright
 Elders excused: Peter Crandall, Moody Johnson
 Guests: Greg Harp, Elsa Craig, William Craig, Paul Irvine, Ken Avery

The meeting was opened with prayer at 7:15 PM

Baptism

William Stephen Craig shared his faith with members of Session and answered questions.
Moved by Chuck Lowell that William Stephen Craig be baptized and accepted as a member of this church on Sunday 4/18/99. Seconded and passed.

Clerk's report

Minutes from 3/9/99 were reviewed and accepted. Correspondence was read.
Moved by Nellie Morse that Shirley Schipper be accepted into membership by letter of transfer from "The Chapel ", 135 Fir Hill, Akron, OH, 44304. Seconded and passed.

Trustee Report

Paul Irvine reported that income was down in March some and cumulatively about \$7900.00 for the year to date when compared to the budget.

Carpet for the social hall is being purchased from Georgia Carpet Outlet and new tables are being purchased. Both items are scheduled to be in place before the centennial dinner in May.

Negotiations are ongoing with M&T Bank and Fleet to determine the best structure for re-financing the church's mortgage.

Concerns have been worked out with Pastor Garcia regarding use of the East Hall for Summers Best Two Weeks.

Paul encouraged Session to form a women's committee to work on some wall paper, painting and kitchen care.

Spring work day is scheduled for 5/8/99.

Youth Report

Greg Harp talked about the central question and objective in the youth program that was before him when he first came to Parkminster as Youth Director. The question was " What needs to be done to bring the youth program to the next level? " Greg shared about some of the programs and initiatives being taken to accomplish that.

The middle school program " Wyld-Life ", is bringing 20 - 25 kids in each week. Greg hopes to involve high school age kids as leaders and to exercise discipleship together with the middle schoolers.

Summer's Best Two Weeks is being planned with the help of Debbie McClurg.

There 18 people from our church scheduled to participate in " Flower City Work camp ".

The Rockfield Va. trip is being planned. They are hoping to acquire 2 vans to accommodate 20 people for the 7/5/99 -7/12/99 camp. The middleschool trip to Saranac will be 8/22/99- 8/25/99 and will cost approximately \$125.00 per person.

Session Retreat review

New members to have sponsors - Chuck Lowell
 Evangelism and training, fill an empty seat next to you
 Mission V.S. maintenance, future budget priorities
 Children's ministry... children's church and midweek fellowship
 Greg Harp more visible in front for Sunday service leadership
 Healing service, expand through advertising and testimonies
 Add prayers of people to worship and answers to prayer monthly
 Redevelop caring list for church leaders
 Small group development

Mortgage Reduction Campaign

Sunday 4/11/99 was visitation day for the campaign.

pledges rec'd to date for phase II	85,783
goal for phase II	62,000

amount of pledges received over goal	23,783
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	goal	pledges rec
Phase I Leadership	87,000	86,613
Phase II, Congregation	62,000	85,783
Phase III, Former members	21,000	0

202

170,000 172,396

Ken Avery reported that the goal has been reached and some pledges are still expected to be coming in from current members (phase II). Also, the campaign has not yet reached out to former members. Pledges are still expected from phase III as well.

Deacons

Noreen Radcliff reported that she had attended a Deacon's meeting recently and that Dorothy Keefe from Deacons was going to visit Session on 5/11/99.

Presbytery Day

Presbytery Day is going to be at Parkminster on 4/24/99. Deacons are going to do coffee and the youth will be serving lunch.

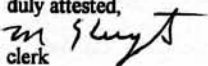
Other business

Concern was expressed about money being charged for the " 50 Day Adventure " materials and Easter breakfast. The consensus of Session was that fund raising should not be done on Easter Sunday and the library is a better location for the selling of books, tickets, etc than the narthex.

Room 201b has been designated as a prayer room. (intended as a quiet place for individuals or small groups, not intended for large groups)

Moved by Noreen Radcliff that David Votaw be authorized to take study leave 5/24/99 - 5/30/99. Seconded and passed.

Meeting adjourned with prayer 10:25

duly attested,

 clerk

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Session Meeting Minutes, Parkminster Presbyterian Church 5/11/99

Moderator: Rev. David Votaw
 Elders present: Peter Crandall, Chuck Lowell, Bev Evans, Moody Johnson, Mike Kuyt, Nellie Morse, Noreen Radcliff
 Elders excused: Brad Emery, Dan Wright
 Guests: Horst Kuehn, Dorothy Keefe, Paul Irvine

The meeting was opened with prayer at 7:15 PM

Clerk's report

- minutes from 4/13/99 were reviewed and accepted with type O's corrected
- correspondence was read
 - letter from Julie Kuyt encouraging formation of prayer groups
 - letter from Charles Griffith indicating our new COM representative to be Terry Christiansen of Brighton Presbyterian
- **Moved by Nellie Morse that we receive a transfer of membership for Sharon Montgomery from Gates Presbyterian Church. Seconded and passed.**

Ordination Vows

Third confession reviewed. The reformed Christian church view of scriptural interpretation includes consideration of our tradition. The discussion included " The Theological Declaration of Barmen ", 1934, and Lutheran ideology in Germany before WWII.

Prayer

Session spent time in prayer with a focus on the upcoming centennial celebration.

Y2K Report

Dorothy Keefe and Horst Kuehn presented a draft of the " Emergency Preparedness Manual " that is to be made available to all church members. Noreen Radcliff is to write a letter on behalf of Session for inclusion in the manual.

Trustee Report

- Paul Irvine presented financial information. Paul indicated that giving continues to fall behind projections (\$9,199.00 YTD), however actual expenses have not exceeded actual income.
- \$ 28,695.00 has been received to date for mortgage reduction.
- \$ 188,000.00 has been pledged through phase I and II.
- The mortgage balance is now approximately \$ 660,000.00.
- Mortgage negotiations are ongoing with both M&T and Fleet Banks.
- Carpet is done in Social Hall

Continuing Discussion Relating to Session Retreat Topics

Redevelopment of caring lists

- teams of 2 people (perhaps 1 elder and 1 Deacon) assigned to a group
- job description to be drafted by Nellie Morse indicating goals and minimum amount of contact with each person on list
- structure of small group ministry to be considered in conjunction with caring lists

Committee Reports**-Outreach**

Chuck Lowell reported contact with Paul Gluchowski regarding outreach. Two youth ministries have received support from;

- direct congregation support
- outreach budget
- Deacons

Chuck indicated that the extra giving that takes place outside of the church budget, but comes from our congregation, should be acknowledged and reported so the real extent of giving to outreach can be acknowledged.

- Deacons

Dorothy Keefe reported on behalf of Deacons.

- Dorothy suggested more publicity of the new policy of not selling tickets or other items in the Narthex.
- Peter and Helen Bonney were making great strides in the re-organization of the kitchen.

- Christian Education

Beverly Evans reminded Session of the upcoming meeting on 5/16/99 to discuss the possibility of organizing a Junior Church.

The meeting was adjourned with prayer at 10:05 PM

Duly attested,

M. Slattery
clerk

Session Meeting Minutes, Parkminster Presbyterian Church

6/8/99

Moderator: Rev. David Votaw

Elders present: Peter Crandall, Chuck Lowell, Bev Evans, Moody Johnson, Mike Kuyt, Nellie Morse, Noreen Radcliff, Dan Wright

Elders excused: Brad Emery

Guests: Paul Irvine

The meeting was opened with prayer at 7:15 PM

Clerk's report

- The minutes from 5/11/99 were accepted.
- A letter from Chris Doughty resulted in the following motion;

Moved by Nellie Morse that the reverend Gary Biekert be allowed to conduct a wedding for his son at Parkminster on 8/14/99. seconded and passed.

- David Votaw shared letters of gratitude and congratulations for a wonderful centennial service and dinner.

Mission Statement

Changes in our " mission statement " were recommended. Moody Johnson, David Votaw and Mike Kuyt are to meet and draft a revised statement for Session's consideration.

Trustee Report

Paul Irvine reported that income in May was approximately \$24,661.00 while expenses were about \$34,643.00. A number of one time payments for capital improvements were made in May (roof repairs, social hall remodeling, pension payments etc.) that account for the discrepancy. Cash on hand at the end of May is \$4,883.00 .

Mortgage re-financing negotiations are reaching their final stages. An anonymous donor has loaned the church \$100,000.00 interest free so that the amount borrowed from M&T Bank will be around \$525,000.00 resulting in a low fixed rate of 7.9 % to be reviewed at 5 year intervals.

Deacons

Noreen Radcliff met with Deacons. The Deacons suggested an Elder - Deacon retreat. Nellie Morse is to organize.

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Christian Education

Paul Craig and members of the Christian Education Committee will be organizing and leading a " Junior Church " this summer.

Personnel Committee

Greg Harp's package is to be reviewed.

Three congregation Service

All three congregations worshipping at 2709 Chili Ave are to have a combined worship service followed by a picnic on 6/27/99. The service is to be at 10 AM.

Moved by Nellie Morse that communion be served on 6/27/99. Seconded and passed.

The meeting was adjourned with prayer at 10:20 PM

Duly attested,

M. Kuyt
clerk

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**Session Meeting Minutes, Parkminster Presbyterian Church
7/13/99**

Moderator: Rev. David Votaw
Elders present: Chuck Lowell, Bev Evans, Mike Kuyt, Nellie Morse,
Noreen Radcliff, Dan Wright, Moody Johnson
Elders excused: Peter Crandall, Brad Emery
Guests: Greg Harp, Dorothy Keefe

The meeting was opened with prayer at 7:15 PM

Clerk's Report

The minutes from 6/8/99 were approved.

Ordination Vows

There was discussion on the 4th vow for elders and a commentary written by Bonnie G. Pattison.

Trustee Report

A written report submitted by Paul Irvine was presented and reviewed by David Votaw. The balance in the church checking account at the end of June was \$9,366.00 .

Mission Statement

The draft dated 6/25/99 was reviewed and suggestions for changes were discussed.

Youth Report

Greg Harp reported on fund raising ideas under consideration for support of the youth program. Greg suggested a coke machine be placed in the foyer leading to the social hall. The machine would be provided and maintained for free by the CocaCola Company.

Moved by Chuck Lowell that a Coke machine be put in the basement on a limited trial basis for the purpose of raising funds for the church's youth program. Seconded, discussed and passed.

Personnel Report

Nellie Morse, on behalf of the personnel committee, made the following recommendation.

Greg Harp should be given a \$100.00 a month raise on August 1, 1999, and it is to be retroactive to March 1, 1999.

Moved by Nellie Morse that we accept the above recommendation. Seconded and passed.

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Caring Lists

Nellie Morse reported that lists have been prepared that associate about 7 families with each elder or deacon. Nellie suggested specific ways that elders and deacons might exercise care and prayer for those on their list. She also suggested that some format of caring be considered that would connect the people on a given list with each other as well as with the assigned caregiver.

Deacon and elders are to have their annual combined meeting on Tues. August 3rd.

Y2K

Dorothy Keefe reported on Phase 2 recommendation. (Phase 2 relates to church preparedness, phase 1 relates to individual preparedness) Dorothy asked that additional suggestions or comments be submitted to her by 8/1/99.

Informal approval was given to spend up to \$1200.00 for emergency supplies.

Christian Education

Beverly Evans reported that consideration was being given to re-establishing a communicants class. The committee is also in the process of reviewing material for the fall curriculum.

Centennial Committee

Consideration is being given to having a special service on November 21, 1999, for the opening of the time capsule followed by a meal. Deacons are to be contacted and asked to consider the details of the meal.

Sound Studio

Brian Moore will be bringing a proposal for the establishment of a sound and recording studio at Parkminster.

Communion

Communion will be served August 1, 1999 and September 5, 1999.

The meeting was adjourned with prayer.

Duly attested,

M. Sluyt
clerk

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**Combined Session - Deacon Meeting
Parkminster Presbyterian Church
8/3/99**

Moderator	Rev. David Votaw
Elders present	Chuck Lowell, Nellie Morse, Moody Johnson, Noreen Radcliff, Peter Crandall, Mike Kuyt
Deacons present	Judy Monk, Iona Kuehn, Kirk Preston, Scott McClurg, Mary Jane Preston, Pat Romanowski, Dorothy Keefe

The meeting was opened with prayer at 7:00 PM

Sharing of Joys and Sorrows

Overview of Prayer / Care Ministry

Moved by Scott McClurg that at the garage sale scheduled for Sat. Sept 18th, 1999, each person contributing goods run their own table. All proceeds are to go to update the kitchen. Helen Bonney is to be asked to organize. Seconded and passed.

Meeting adjourned with prayer at 8:30 PM.

duly attested,

M. Sluyt
clerk

**Session Meeting Minutes, Parkminster Presbyterian Church
9/14/99**

Moderator: Rev. David Votaw
 Elders present: Chuck Lowell, Bev Evans, Mike Kuyt, Nellie Morse, Brad Emery
 Noreen Radcliff, Moody Johnson
 Elders excused: Peter Crandall, Dan Wright,
 Guests: Shirley Schipper, Paul Irvine

The meeting was opened with prayer at 7:15 PM

Clerk's Report

- The minutes from the 7/13/99 Session meeting and the minutes from the 8/3/99 combined Deacon and Session meeting were approved.
- A request from Sharon Vandezande of Grand Rapids Michigan for Reverend Mark Dupree of Brockport Christ Community church to perform a wedding at Parkminster on June 3, 2000 was approved.
- The minutes from the 9/5/99 Session meeting were approved.
- A letter from Debbie McClurg reporting on the state of the Preschool at the start of a new school year was shared. The need to find a replacement for Sue Fuhrman for next year was highlighted.

Trustee Report

- Paul Irvine indicated that income for the year to date is about \$16,000.00 below projections in the budget, however expenses are running at a similarly lower level as well. Paul characterizes finances as stable with an ending balance on 8/31/99 of \$8,863.00.
- The mortgage refinancing project is coming to a culmination with a closing to take place in September. The principal being financed with M&T Bank will be about \$525,000.00 at 7.9% fixed rate for a term of 10 years based on a 15 year amortization schedule. The interest rate may change in 5 years. In addition, \$100,000.00 is being financed by an anonymous donor at 0% interest for a term of 2 1/2 years.

Moved by Noreen Radcliff that the "Resolution of Session of Parkminster United Presbyterian Church of Rochester Approving Modification and Extension of Mortgage" (attached), be approved as presented, Seconded and passed.

Vision and Goal Statement

Changes were suggested. Iterations were incorporated. Progress was made.

Outreach Committee

Paul Gluchowski will be calling a meeting in September. Bev Evans, Chuck Lowell and Mike Kuyt are interested in participating.

Prayer / Care Ministry

Nellie Morse and David Votaw are to collaborate on the writing of a letter to be sent out to members of the congregation and friends explaining the program.

Worship and Music

- Noreen Radcliff reported that the Music and Worship Committee is considering a healing service for 10/3/99.
- The Thanksgiving eve service is being planned as a time for individual testimony of physical and emotional healing. Also non-perishable food will be collected for the needy.
- Brad Emery indicated that planning was under way for selected hymns to be the subject of some discussion during the worship services in the fall. The historical background and meaning of selected hymns will be highlighted.
- Helen Bonney is organizing a New Year's Eve dinner and service.

Stewardship Committee

- Moody Johnson reported that Stewardship Sunday will be 11/7/99. also Elizabeth Irvine will be sharing about her summer mission trip on 9/26/99 from 10:50 to 11:00 during the praise time of the service. Nathan Minchen is to be invited to speak about his summer mission trip on 10/3/99.

The meeting was adjourned with prayer.

Duly attested,

M. Kuyt
 clerk

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**RESOLUTION OF SESSION OF PARKMINSTER
UNITED PRESBYTERIAN CHURCH OF ROCHESTER
APPROVING MODIFICATION AND EXTENSION OF MORTGAGE**

RESOLVED: That this Session of Parkminster United Presbyterian Church of Rochester hereby approves the extension and modification of an existing mortgage on property of the church in the Town of Chili, which mortgage is now held by M & T Bank and the balance on which will be reduced to the amount of \$525,000 at an interest rate of 7.9% for five years and thereafter at a fixed rate based on the Bank's Cost of Funds, as defined in its commitment letter dated June 16, 1999, or at an optional variable rate therein also defined, for an additional term of five years and on such other provisions and conditions as are set out in the aforesaid commitment letter, or as may be negotiated by and are agreeable to the trustees of this church, hereby authorizing the said trustees, by such church officers as they may designate, to execute all documents necessary therefore, including, if required, a petition for a court order authorizing such modification and extension, to pay the amount necessary to reduce the mortgage loan to the specified balance, to pay the expenses of such transaction and to take all action necessary to close on same.

EXAMINED AND APPROVED

date 11/2/99

with 3 Exceptions listed

SESSION RECORDS COMMITTEE

Presbytery Genesee Valley

Robert S. Aldrich

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**Congregational Meeting, September 19, 1999
of the Congregation of Parkminster Presbyterian Church
(Corrected version 01/16/2000)**

On Sunday, September 19 1999 at 12:15 p.m., Pastor Votaw opened the congregational meeting with prayer. Thirty seven people were in attendance. Paul Irvine reviewed the process that was used to negotiate the new mortgage.

The new mortgage will be held by M&T bank at an interest rate of 7.9%. The current principal is \$525,000. An anonymous loan of \$100,000 was given to Parkminster to bring down the principal of the mortgage. The loan will be repaid by pledged contributions to the Mortgage Reduction Campaign.

Kevin Burtner motioned to approve the attached Resolution of Parkminster United Presbyterian Church of Rochester approving modification and extension of mortgage. Paul Craig seconded the motion. The motion was approved by a unanimous vote.

Pastor Votaw adjourned the meeting at 12:30 with prayer.

Respectfully Submitted,

Margaret Gartner

Margaret Gartner, Clerk of Corporation

James A. Votaw
moderator

**Session Meeting Minutes, Parkminster Presbyterian Church
10/12/99**

Moderator: Rev. David Votaw
Elders present: Peter Crandall, Brad Emery, Bev Evans, Moody Johnson, Mike Kuyt, Nellie Morse, Noreen Radcliff, Chuck Lowell
Elders excused: Dan Wright
Guests: Paul Irvine, Dorothy Keefe, Greg Harp

The meeting was opened with prayer at 7:15 PM

Ordination Vows Reviewed

An article titled "Friendship and Discipline" by Daryl Fisher - Ogden was reviewed and discussed.

Trustee Report

Paul Irvine reported on finances. Income in September exceeded expenses by \$3,600.00. Trustees are working on contracting out the installation of a new fire alarm system and phase 2 of the sound system installation.

The new mortgage with M&T Bank closed on 10/4/99. The principal balance is currently \$525,000.00 and monthly payments are \$4986.00.

The new phone system has been installed. It was mostly paid for by insurance as a result of lightning damage to the old system.

Congregational Meeting

The annual congregational meeting was set for 1/16/00.

Greg Harp

Greg is giving serious consideration to attending Seminary at Roberts Wesleyan College. Greg needs to submit his name to Presbytery as an inquirer to work towards a Masters Degree of Divinity.

Clerk's report

The minutes from 9/14/99 were reviewed and approved. Correspondence was shared.

Moved by Nellie Morse that we extend the stated supply contract with David Votaw for the year 2000. Seconded and passed.

Vision and Goal Statement

The current version of the statement was reviewed and more changes were suggested.

Centennial Celebration

Dorothy Keefe reported on the last Deacon's meeting. They are planning a centennial dinner on November 21 st, 1999 at 5 PM. The time capsule that is currently in the corner stone will be opened and the contents reviewed.

Jesus Video Project

A retiring offering will be taken on 10/17 and 10/24 to help support the Jesus Video Program. Paul Gluchowski from the Outreach Committee is to be contacted regarding the idea of using a portion of a recent anonymous \$1000.00 gift they received to help support The Jesus Video Program as well.

Prayer and Care Ministry

Nellie Morse passed out packets to everyone on Session that contained letters that are to go out about 10/15/99.

Worship Committee

- A Christmas Cantata is being planned for 12/5/99.
- A special service with a different than usual liturgy is being planned for the beginning of Advent. The service will be mostly musical and will be held on 11/28/99.
- We will start singing the Lord's Prayer during church services rather than reciting it beginning in November.

Nominating Committee

The committee is scheduled to meet on 10/19/99.

Stewardship

Stewardship Sunday is scheduled for 11/7/99. Brad Emery is to speak on 10/24, Charlie Forte on 10/31, and Bev Evans on 11/7. David Votaw will be giving a stewardship related sermon on 10/31.

Communion

Mike Kuyt to be responsible for organizing communion servers.

Outreach

Chuck Lowell reported on the recent outreach related meeting that was led by Paul Gluchowski. It was decided that the \$5,500.00 available in the budget would be equally divided among the following missions or missionaries:

Davidsons
 McFarlands
 Lily Pinneo
 Wallaces
 Open Door Mission
 Crises Pregnancy Center
 Franklin Graham

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Chuck Lowell is to work on a method for reporting extra giving to youth missionaries that comes from our congregation but is not shown in the church budget. The information is to be shown in the annual report.

Session Dinner

Nellie Morse and Beverly Evans invited the Session members and their spouses to a dinner at their house for a time of fellowship after church on 10/24/99.

The meeting was adjourned with prayer at 10:20 PM

Duly attested,

M. Kuyt
clerk

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Session Meeting Minutes, Parkminster Presbyterian Church 11/9/99

Moderator: Rev. David Votaw
Elders present: Brad Emery, Bev Evans, Moody Johnson, Mike Kuyt, Nellie Morse, Chuck Lowell, Dan Wright
Elders excused: Noreen Radcliff, Peter Crandall
Guests: John Preston

The meeting was opened with prayer at 7:15 PM

Clerk's Report

Minutes from 9/5/99 and 10/12/99 were reviewed and accepted.

It was reported to Session that the Session Book was reviewed by Presbytery on 11/7/99 and there were 3 exceptions. The exceptions were discussed so they might be avoided next year.

Mike Kuyt, as commissioner to Presbytery, reported on the Presbytery meeting held at The Korean Presbyterian Church in Rush, NY.

- Presbytery's Self Development Committee reported on 4 organizations supported.
 - Mike reported on discussion related to inclusive language.
 - Concern was expressed over liturgy including reference to teachings of other religions.
- Mike is to write a letter to Presbytery Council'

New Members Class

A meeting is to be held with Elders present along with those becoming new members at 10 AM on 11/28/99 in the library.

Baptisms

Requests were received from the parents of Scott Doughty, Tom and Chris Doughty, that Scott be baptized on 11/28/99 and from Jeff and Pam Liang that their son Jacob Alejendro Liang be baptized on 11/21/99.

Moved by Chuck Lowell that these requests for baptisms be approved, Seconded and passed.

Ordination Vows

"Returning to The Basics" by Eugene H. Peterson was reviewed and discussed.

Trustees Report

John Preston reported on behalf of Trustees.

- concern was expressed over the pop machine in the basement being the cause of spilled pop and damage to carpets and furniture in different areas of the church.
- A 3 year plan for improving and repairs the facilities was reviewed.
- The second draft of the budget for 2000 was presented for Session to review and then discuss at their 12/14/99 meeting.

Personnel

Nellie Morse reported that Jean Houpt was to retire as organist 1/1/00 and as music director as of 6/1/00.

Moved by Moody Johnson that a visionary committee be formed to develop a plan for the future of music at Parkminster and to define position descriptions of personnel needed. Seconded and passed.

Greg Harp Inquirer Phase

Moved by Nellie Morse that we support Greg Harp in his taking the next step towards becoming an ordained minister. Seconded and passed.

The meeting was adjourned with prayer at 10:15 PM

Duly attested,

m. Kuyt
clerk

**Session Meeting Minutes, Parkminster Presbyterian Church
12/14/99**

Moderator: Rev. David Votaw
Elders present: Brad Emery, Bev Evans, Moody Johnson, Mike Kuyt, Nellie Morse, Dan Wright, Noreen Radcliff, Peter Crandall
Elders excused: Chuck Lowell
Guests: Paul Irvine

The meeting was opened with prayer at 7:15 PM

New Members

Moved by Nellie Morse that we receive the following people into membership;

- by re-affirmation of faith; Joan Gallucci, Tom and Barbara Haschmann, ShaoQing Deng, and Cindy Mowers
- by confession of faith; Yvonne and Brittany McDonald and
- by letter of transfer; Walter and Joyce Palmer

seconded and passed

Budget

Paul Irvine reported that finances are running ahead of projections. There was approximately \$24,000.00 in the bank at the end of November.

Paul reviewed the second draft of the church budget for 2000.

Moved by Beverly Evans that we approve the budget for the year 2000 as amended. Seconded and passed. (see attached)

Personnel Committee

Nellie Morse reported that Teresa Bala would serve as Interim Organist beginning 1/1/00 for \$100.00 a week. Jean Houpt will remain Music Director until 6/30/00 at her normal salary.

Moved by Moody Johnson that end of year bonuses be given as follows:

Jean Houpt	\$300.00
Laurie Hauser	\$200.00
Patti Willitt	\$200.00
Becky Davis	\$200.00
Jackie Dembitsky	\$100.00

Also, the Christmas offering will be used 50% for Deacons fund and 50% for appreciation gifts. Seconded and passed.

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Communion

Communion is to be served 12/31/99, 1/16/00, and 2/13/00 with anointing of oil on 2/13/00.

Deaths

The passing of Grace Baker was noted.

Moved by David Votaw that she be removed from the roles. Seconded and passed.

The meeting was adjourned with prayer at 10:25

duly attested

M Kuyt
clerk

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Session Report 1999
Parkminster Presbyterian Church

Serving on Session in 1999 were: David Votaw (moderator), Peter Crandall, Brad Emery, Bev Evans, Moody Johnson, Chuck Lowell, Mike Kuyt, Nellie Morse, Noreen Radcliff, and Dan Wright.

It is common practice for Elder training to be conducted early in the year, particularly if new members are coming on to Session. David chose to conduct training and study for all Elders throughout the year. At most Session meetings we would study, review and discuss parts of the book " Reform, The Ordination Vows ", edited by Mrs Pamela Bowman and printed by " Presbyterians for Renewal ". Many thought provoking discussions resulted from this study.

Session had the great privilege of being part of a process where many long awaited and substantial goals were accomplished by the grace of God and through the faithfulness of many members. There are too many of these too list here, however a few are;

-A highly successful mortgage reduction campaign led by Ken Avery and others.

-Major improvements in many areas of our facility through the countless hours contributed by Trustees led by Paul Irvine.

- Increasing attendance at worship services that continue to reflect God's grace with outstanding music, worship and teaching through the faithfulness of too many to mention here.

This was a good year to be on Session, if for no other reason than to be a witness of God's love for us and answered prayers from years past.

Session has been working on re-writing our church's mission statement. This is a process that has been ongoing for months. The intention is for the statement to be substantial and specific in content, giving readers insight to our beliefs and goals as a church. It is to be published in brochure form so that it may be easily accessible to anyone. It will give visitors an introduction to who we are as a church, as well as establish some theological principals that we adhere to as a guide for future Sessions.

The Session embarked on a day long retreat and time of fasting and prayer in the spring of 1999. The retreat was held at Dan Wright's cottage in the finger lakes area. Session is looking forward to repeating the event in 2000.

Session also had an opportunity for fellowship and fun at a dinner hosted by Bev Evans and Nellie Morse in October. The dinner was attended by Elders and their spouses and a really good time was had by all.

Session's interaction with Presbytery included regular attendance of meetings by an Elder Commissioner through 1999. Session has written a letter questioning and challenging Presbytery's practice and policy relating to inclusion of or making reference to other religion's beliefs in their liturgy. Along with concerns expressed, an effort is being made to more fully pay our per capita related dues and connect with the greater Presbyterian Church through Presbytery in positive and co-operative ways.

M Kuyt, clerk

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**Congregational Meeting, January 17, 1999
Corporate Meeting of the Congregation of Parkminster Presbyterian Church
(Corrected version 01/16/2000)**

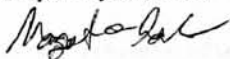
On Sunday, January 17, 1999 at 2:30 p.m., Pastor Votaw closed the Ecclesiastical portion of the meeting and began the Corporate portion with prayer. A quorum was declared with 39 people in attendance. Paul Irvine called the meeting to order. Moody Johnson moved to approve the minutes of the 1998 Corporate Meeting. Paul Irvine reviewed the 1998 Treasurer's and Trustee's reports.

Horst Keuhn, Greg Milley, and John Preston were nominated for Trustees by the nominating committee. There is still one opening on the Board of Trustees. Nominations were opened to the floor for two positions on the Nominating Committee. Sandra Minchen volunteered. Ken Moore was nominated by Beverly Evans. Nominations for other positions were as follows: Paul Irvine for Corporate Chair, Margaret Gartner for Corporate Clerk, and Lewis Monk for Financial Secretary. There will not be an Audit Committee for 1999. There were no further nominations from the floor. Tom Ellinwood motioned to vote as a single slate. The motion was seconded and approved. The slate was approved.

Pastor Votaw was excused from the meeting. Paul Irvine presented the new terms of call for the pastor. Pastor Votaw was welcomed back to the meeting.

There was no new business. Paul Irvine moved that the meeting be adjourned. The motion was seconded and carried. The meeting was adjourned at 3:00 p.m.

Respectfully Submitted,



Margaret Gartner, Clerk of Corporation

223

**Congregational Meeting, January 16, 2000
Corporate Meeting of the Congregation of Parkminster Presbyterian Church**

On Sunday, January 16, 2000 at 2:10 p.m., Pastor Votaw closed the Ecclesiastical portion of the meeting and began the Corporate meeting. A quorum was declared with 40 people in attendance. Paul Irvine called the meeting to order. The minutes of the 1999 Annual Corporate Meeting and September 19, 1999 Congregational meetings were reviewed and approved previously as part of the Ecclesiastical meeting with one correction. In the minutes of the September 19, 1999 meeting, the date was incorrectly noted as January 19, 1999. Paul Irvine reviewed the 1999 Treasurer's report and noted that the Trustee's report was reviewed at the Ecclesiastical meeting.

Paul Irvine and Walter Palmer were nominated for Trustees by the nominating committee. Wayne Honsberger has been serving as a Trustee since the middle of 1999. There is still one opening on the Board of Trustees. Nominations for other positions were as follows: Paul Irvine for Corporate Chair, Margaret Gartner for Corporate Clerk, and Lewis Monk for Financial Secretary. Nominations were opened to the floor for two positions on the Nominating Committee and two positions on the Audit Committee. There were no further nominations from the floor. Paul Irvine called for the vote as a single slate. The slate was unanimously approved.

Pastor Votaw was excused from the meeting. Paul Irvine presented the new terms of call for the pastor. Pastor Votaw was welcomed back to the meeting.

There was no new business. Pastor Votaw adjourned the meeting with prayer at 2:40 p.m.

Respectfully Submitted,



Margaret Gartner, Clerk of Corporation

Congregational Meeting, January 16, 2000
Corporate Meeting of the Congregation of Parkminster Presbyterian Church

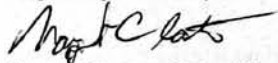
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Paul Irvine and Walter Palmer were nominated for Trustees by the nominating committee. Wayne Honsberger has been serving as a Trustee since the middle of 1999. There is still one opening on the Board of Trustees. Nominations for other positions were as follows: Paul Irvine for Corporate Chair, Margaret Gartner for Corporate Clerk, and Lewis Monk for Financial Secretary. Nominations were opened to the floor for two positions on the Nominating Committee and two positions on the Audit Committee. There were no further nominations from the floor. Paul Irvine called for the vote as a single slate. The slate was unanimously approved.

Pastor Votaw was excused from the meeting. Paul Irvine presented the new terms of call for the pastor. Pastor Votaw was welcomed back to the meeting.

There was no new business. Pastor Votaw adjourned the meeting with prayer at 2:40 p.m.

Respectfully Submitted,



Margaret Gartner, Clerk of Corporation

PARKMINSTER CHURCH ANNUAL MEETING

The meeting was constituted at 1:05 Sunday, January 16 with the singing of SPIRIT OF THE LIVING GOD, Scripture reading, Phil 4:4-8, and prayer by the pastor. Thirty-seven members were present.

Horst Kuehn moved that the minutes be approved as amended. Seconded.

All the reports were reviewed. Pastor David Votaw underlined his joy in serving here--"a taste of heaven."

The deacons are commended for their service to the needy.

The Mortgage Reduction Committee noted that we have surpassed our three-year goal of \$250,000 by \$15,000; also that by year-end '99 \$130,000 had been given instead of the expected \$90,000, thus fulfilling the commitment ahead of time. In short, the response to the Mortgage Reduction Campaign was overwhelming.

Paul Gluchowski, speaking for Outreach, expressed gratitude for increased funds this coming year for missions. In '99, he said that we were able to give \$5,500 to 7 organizations. There will be a sharper focus on Outreach, this coming year as increasing funds are available.

A request from Debbie McClurg concerning Preschool: More staff are desired from Parkminster Church members.

Summer's Best Two Weeks has been operating successfully 17 years, a blessing to the church and also the community.

The trustees explained the equipment in the back lot during the time that gas pipes are being installed. Paul Irvine was recognized for expert administration as chair of the Board of Trustees, also for his extensive work with the bank in arranging our new mortgage.

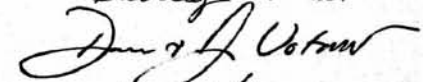
Worship and Music Committee was commended for their excellent work. Our contemporary music is drawing young people here.

For Session it has been a busy, blessed time together. Focus will shift from dollars and celebrations to our caring lists.

Paul Irvine reviewed the budget.

Presented for nomination to Session are Charles Lowell, Beverly Evans, and Horst Kuehn. Presented for nomination to the Board of Deacons are Jane Galton, Rajiv Bala, Robert Auerhahn, Dorothy Keefe, and Iona Kuehn. Kevin Burtner moved that we cast one ballot for this slate of officers. Seconded.

The ecclesiastical portion of the meeting was adjourned at 2:10.

Respectfully submitted
Beverly Evans, asst. clerk

moderator

SYNOD & PRESBY 180-204

RETURN TO PRESBYTERY CLERK BY

CHURCH NAME: **226 PARKMINSTER** LOCATION OF CHURCH (CITY OR TOWN) STATE: **NY**

MAILING ADDRESS OF CHURCH: **1710 CHILL AVE ROCHESTER NY 14624**

MAKE CORRECTION TO MAILING ADDRESS HERE

CHURCH PHONE (AREA CODE) **(716) 247-2424** FAX NO. **()** E-MAIL ADDRESS

SESSION ANNUAL STATISTICAL REPORT
PRESBYTERIAN CHURCH U.S.A.
YEAR ENDING DECEMBER
COMPENSATION REVIEW

DID THE CONGREGATION REVIEW WITH THE PASTOR THE ADEQUACY OF HER/HIS COMPENSATION FOR 1999?
YES ☐ NO ☐ HAVE NO PASTOR ☐ HAVE STAFF SUPPLY, TEMPORARY SUPPLY, OR INTERIM ☐

DID THE CHURCH REVIEW THE SALARIES OF ANY CHURCH WORKERS (WHO ARE NOT ORDAINED MINISTERS)?
YES ☐ NO ☐ NO, HAVE NO CHURCH WORKERS ☐

PLEASE FOLLOW INSTRUCTIONS IN WORKBOOK

A. Membership

1. ACTIVE MEMBERS 12/31/1998 **233**

GAINS FOR 1999

2. PROFESSION OF FAITH, REAFFIRMATION, RESTORATION a. 17 AND UNDER **10**
b. 18 AND OVER **12**

c. CERTIFICATE **12**

d. ALL OTHER GAINS **233**

e. TOTAL GAINS (Add 2a, b, c, d) **233**

3. SUBTOTAL (1 plus 2e) **233**

LOSSES FOR

4a. CERTIFICATE **2**

b. DEATH **2**

c. ALL OTHER LOSSES **2**

d. TOTAL LOSSES (Add 4a, b, c) **2**

5. TOTAL ACTIVE MEMBERSHIP 12/31/1999 (LINE 3 minus 4d) **231**

6. FEMALE MEMBERS **154**

7. INACTIVE MEMBERS **186**

8. BAPTIZED MEMBERS **186**

9. TOTAL ADHERENTS (Add 5, 7 & 8) **186**

10. AGE DISTRIBUTION OF ACTIVE MEMBERS 25 and Under **186**
Ages 36-55 **186** Ages 56-64 **186** 65 and Over **186**

11. AVERAGE ATTENDANCE AT SUNDAY WORSHIP **186**

11a. AFFILIATE MEMBERS

12a. CHURCH SCHOOL ENROLLMENT BY AGE GROUP

Birth-3	Age 4	Kindergarten
1st Grade	2nd Grade	3rd Grade
4th Grade	5th Grade	6th Grade
7th Grade	8th Grade	9th Grade
10th Grade	11th Grade	12th Grade
Young Adults (under 25)	Ages 25 and older	
Teachers and church-school officers		

b. TOTAL CHURCH SCHOOL ENROLLMENT **186**

13. BAPTISMS

a. Children **2** b. Adult **186**

14. Active Officers

	MEN	WOMEN	TOTALS
Elders	7	2	9
Deacons	7	2	9

15. Are the trustees members of the session? Yes ☐ No ☐

16. Persons with a disability

a. Hearing impairment **9** b. Mobility impairment **5**
c. Sight impairment **5** d. Other **5**

B. Finances (Use Whole Dollars Only. Do Not Use Cents)

17. BEGINNING BALANCE 12/31/98 **4,626**
Adjusted Beginning Balance **4,626**

18. RECEIPTS

a. Contributions **2,495.60**
b. Capital and Building Funds **96,528**
c. Investment and Endowment Income **18,308**
d. Bequests **7,110**
e. Other Income **7,110**
f. Subsidy or Aid **-**
g. Bicentennial Funds **-**

19. TOTAL RECEIPTS (Add 18a thru g) **381,406**

20. EXPENDITURES

a. Local Program **235,818**
b. Local Mission **700**
c. Capital Expenditures **25,114**
d. Investment Expenditures **-**
e. Per Capita Apportionment **1,814**
f. Validated Mission **-**
g. G.A. Theological Education Fund **-**
h. Other Mission **4,900**
i. Bicentennial Fund Disbursements **-**

21. TOTAL Expenditures (Add 20a thru i) **279,490**

22. ENDING BALANCE or Balances on Hand (Line 17 plus Line 19 minus Line 21) **44,345**

RACIAL ETHNIC COMPOSITION OF CHURCH
ENTER DATA AS WHOLE NUMBERS NOT PERCENT

	ASIAN	BLACK	HISPANIC	NATIVE AMERICAN	WHITE	ALL OTHER	TOTAL
CONGREGATION	2	10			201		
SESSION					10		
DEACONS					8		

SIGNATURE OF PERSON FILLING IN REPORT **Michael Ruy** TELEPHONE NO. **474 467**

NAME OF PERSON FILLING IN REPORT (Printed or Typed) **Michael Ruy**

ADDRESS **18 Ashwood Road**

CITY **Rochester** STATE **NY** ZIP **14624**

CHURCH COPY

Session Meeting Minutes, Parkminster Presbyterian Church
1/11/00

Moderator: Rev. David Votaw
Elders present: Brad Emery, Chuck Lowell, Bev Evans, Moody Johnson, Mike Kuyt, Nellie Morse, Dan Wright, Noreen Radcliff, Peter Crandall

Elders excused:
Guests: Greg Milley, Mary Jane Preston

The meeting was opened with prayer at 7:15 PM

Clerk's Report

Minutes from 11/9/99 and 12/14/99 were reviewed and accepted with corrections.

Correspondence;

Thank you note from Laurie Hauser.
Transfer request from Frederick Kinde to Pearce Memorial Church
Clerk to send a letter indicating they are already off roles.

Elder training is available through Presbytery 2/12/00

Trustee Report

Greg Milley reported on behalf of Trustees.
Approximately \$14,000.00 on hand at end of year
Ceiling is being installed in social hall
New smoke and fire alarm is now functional
Mortgage reduction program is on track as we enter second of three year program.
Room 301 repairs completed
Two new phone lines are being installed for fax and online service enabling financial secretary and treasurer to access church's computer remotely.
Exterior doors are being re-keyed
Easement is being granted RGE to lay gas lines.
Sound system is undergoing substantial changes.

Deacons

Mary Jane Preston reported on behalf of Deacons. They will be hosting Presbytery Council with a dinner on 3/20/00 at Parkminster.

Clerk's Report Continued

The following requests have been made for weddings at Parkminster;
 2/4/00, Reverend David Prichard of Bergen to marry Lisa LeCour James Master
 4/8/00, Reverend Chuck DeGroat of Spencerport Assembly of God to marry Clair West and Doug Kennedy
 4/29/00, Reverend Sterling Huston and Reverend Dean Weaver to marry Alissa Huston and Everett Parker.
 6/3/00, Reverend Mark DuPree of Christ Community Church of Brockport to marry Sharon Vanderzand and Nick Rogers
 9/9/00, Reverend Lester McClelland of Spencerport to marry Alanna Mack.
Moved by Chuck Lowell to approve the above wedding requests, Seconded and passed.

Pulse of Congregation

New Year's eve celebration went very well and it was suggested that it be repeated again this year.

Personnel Committee

It was agreed by consensus that Jean Houpt be given a 10% raise.

Nominating Committee

Peter Crandall reported, Five meetings were held and the following nominations were made;
 Elders; Beverly Evans, Chuck Lowell, Horst Kuehn
 Deacons; Jane Galton, Dorothy Keefe, Bob Auerhahn, Raji Bala, Iona Kuehn
 Trustees; Walter Palmer, Paul Irvine

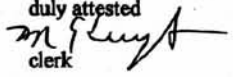
Visiting Committee

Bev Evans, Elsa Craig, Sybil Hutchins, and Doris Barrows have expressed interest in visiting the elderly and shut ins.

Mission Statement

Each Elder is to take the current form of the statement to at least one other person in the congregation for additional input and bring to the February meeting.

Session broke into small groups for a time of prayer, Meeting was adjourned with prayer at 10:10.

duly attested

 clerk

Session Meeting Minutes, Parkminster Presbyterian Church 2/8/00

Moderator: Rev. David Votaw
 Elders present: Brad Emery, Chuck Lowell, Bev Evans, Horst Kuehn, Moody Johnson, Mike Kuyt, Nellie Morse, Dan Wright,
 Elders excused: Peter Crandall
 Guests: Paul Irvine

The meeting was opened with prayer at 7:15 PM

Clerk's Report

Minutes from 1/11/00 were reviewed and accepted with one correction.

Moved by Beverly Evans that we accept Edward and Patricia Brooks into membership by letter of transfer. Seconded and passed.

Veronica Best has requested her wedding be performed at Parkminster on 5/19/01 by Pastor Ray Lindquist. Chuck Lowell is to look into guidelines for weddings at Parkminster involving people from outside the church

Trustees

Paul Irvine reported on behalf of Trustees.

- January income exceeded expenses by approximately \$4,000.00.
- Trustees are still short 2 people and are having some difficulty in finding people who are willing to serve as Trustees.
- The new ceiling in the social hall is near completion.

Elder Training / Ordination Vows

The article "Promoting Peace, Unity and Purity in the Church", by Catherine Clark Kroeger was discussed.

230

Session Assignments

Moody Johnson	Stewardship Chair Trustee Liaison
Horst Kuehn	Worship Support Trustee Liaison
Mike Kuyt	Clerk Presbytery Commissioner
Nellie Morse	Personnel Co-Chair (Doris Barrows) Christian Ed Support
Beverly Evans	Visitation Support Parkminster Life Support Presbytery Commissioner Nominating
Peter Crandall	Nominating Chair
Dan Wright	Personnel / Scouts Liaison
Brad Emery	Worship Chair Stewardship Support
Chuck Lowell	Outreach Support Presbytery Commissioner Preschool Liaison

231

Presbytery Commissioners Elected

Beverly Evans, Chuck Lowell, and Mike Kuyt were elected as Presbytery Commissioners for a period of one year beginning 2/8/00.

Session Retreat

Session scheduled a retreat at Dan Wright's summer house May 6th, 8AM - 4:30 PM. It will be a time of fasting.

Elder Deacon Meeting

Chuck and Sue Lowell will host a combined Elder / Deacon meeting at their lakefront home this summer.

New Bibles

An anonymous donor has agreed to purchase new Bibles for the sanctuary. Session agreed by consensus that the NIV would be best.

Scouts

Dan Wright met with the leader of the Scouts that meet at Parkminster and interest in having them do some raking and cleaning as community service was discussed. Dan is to pass the name of Tim Lehy, 889-5494, on to Trustees for finalization of plans for Scout involvement in work around the church.

The meeting was closed with prayer and listening to a tape of worship music brought Moody Johnson at 10:30 PM.

duly attested

M. Kuyt
clerk

232

**Session Meeting 3/14/00
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Present: Dan Wright, Beverly Evans, Horst Kuehn, Nellie Morse, Chuck Lowell, Moody Johnson, Mike Kuyt
Excused: Peter Crandall, Brad Emery
Guests: Reverend Chuck Roberts (John Knox Presbyterian), Greg Harp, Kathleen Johnson

The meeting was opened with prayer at 7:15 PM

Preparation for Ministry Report

The Reverend Chuck Roberts reported on behalf of the Committee on Preparation for Ministry (from Presbytery), relating to Greg Harp becoming an Inquirer. A video was shown and a large amount of paperwork was distributed. The next step in the process is for Greg to fill out an application and submit it to the committee with Session's approval.

Clerk's Report

- Minutes from 2/8/00 were reviewed and were OK'd with changes noted.
- A request for \$100.00 for equipment for the women's softball team brought by Michelle Koston in letter form was discussed.
- **Moved by Nellie Morse that \$100.00 for equipment be made available from the general church budget. Seconded and passed.** David Votaw will notify Michelle and the Trustees.
- Chuck Lowell will be attending the Presbytery meeting 3/28/00 as commissioner from Parkminster.

Trustees

The minutes from 2/17/00 were reviewed along with a monthly financial statement. The budget continues on track with income exceeding expenditures.

Caring Lists

Nellie Morse reported on status of caring lists. Updated lists were distributed.

The meeting was adjourned with prayer at 10:15 PM.

duly attested,

m. gluchowski
 clerk

233

**Session Meeting 4/11/00
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Present: Dan Wright, Beverly Evans, Horst Kuehn, Nellie Morse, Chuck Lowell, Moody Johnson, Mike Kuyt, Peter Crandall
Excused: Brad Emery
Guests: Paul Gluchowski, Becky Davis, Kirk Preston, Karen Buck, Noreen Radcliff

The meeting was opened with prayer at 7:15 PM

Elder Training

An article titled " Excellence " by Earl T. Palmer was discussed as it related to the vows taken by elders.

Parkminster Music Vision Planning Group Reports

Paul Gluchowski, chair of the committee, reported on behalf of the group which included David Votaw, Karen Buck, Becky Davis, Noreen Radcliff, Theresa Balla, and Kirk Preston. Paul reported that 3 potential options were identified and discussed.

- 1) Hire a part time music minister/ director for 20 -25 hours a week and an organist accompanist for 6 - 8 hours a week.
- 2) Hire a full time music minister/ director and an organist accompanist for 6 - 8 hours a week.
- 3) Hire a full time person to be music minister/ director as well as take on some other leadership responsibilities in the church and an organist accompanist for 6 - 8 hours a week.

Paul indicated that he would obtain some estimated information regarding;

- 1) How many hours Jean Houpt typically spent on her work weekly
- 2) About how many hours are spent by volunteer leaders in the area of preparing for the musical part of worship each week
- 3) What the Trustees thought would be a ball park figure for what our budget would allow for a position of the types being considered

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Moved by Beverly Evans that we invite the following people to serve on a search committee for the hiring of someone to fill the position of Music Minister/ Director ; Nellie Morse, Doris Barrows, Jim Odmark, Paul Gluchowski, David Votaw, Dan Wright and John Preston as an alternate with Nellie Morse as moderator, seconded and passed.

Financial Report

David Votaw reported that the cash on hand at the end of Feb. was \$13,223.00 and at the end of March was \$7,370.00. David indicated that the difference was due to normal variations in payment schedules.

Greg Harp, Inquirer

Moved by Nellie Morse that we accept Dan Minchen as elder liaison to Greg Harp during his Inquirer's phase. Seconded and passed.

Maundy Thursday Dinner Discussed

A drama will be led by John Stanley along with a 6 PM dinner and 7 PM Service. Communion will be served 4/20/00.

Gift Received

A gift of \$700.00 above pledges was received.

Moved by Nellie Morse that the money be used to improve the playground. Seconded and passed.

Jesus March Announced

The March will be June 10th at 1PM starting at St. Apostle Church and ending in Durand Eastman Park. The march is to be announced during the Sunday Service.

Session Retreat

Session retreat is to be May 6th from 8Am to 5 PM at Dan Wright's house by the lake.

The meeting was adjourned with prayer at 10:20 PM.

duly attested

M. Gluchowski
clerk

Form 2A
(Rev. 10-98) 235

CPM EVALUATION AND RECOMMENDATION

THE CPM OF GENESEE VALLEY PRESBYTERY OF ROCHESTER, NEW YORK
(CITY) (STATE)
MET WITH DAVID GREGG HARP ON April 12, 2000
(NAME OF APPLICANT) (DATE)
AND SUBMITS THE FOLLOWING REPORT:

THE CPM X ENDORSES THE APPLICANT TO BE ENROLLED BY THE PRESBYTERY AS AN INQUIRER.
____ DOES NOT ENDORSE

LIAISON

THE CPM HAS APPOINTED THE FOLLOWING COMMITTEE MEMBER TO ACT AS LIAISON WITH THE INQUIRER AND WITH THE PRESBYTERY'S COMMITTEE ON PREPARATION FOR MINISTRY, AND TO PARTICIPATE WITH THE INQUIRER AND THE COMMITTEE AS THEY EXPLORE AND EVALUATE HIS OR HER PROGRESS. (G-14.0306b)

NAME: Rev. Christine Wenderoth
(TITLE) (FIRST) (LAST)
ADDRESS: Colgate Rochester Divinity School PHONE #: 716 271-1320 Work
(STREET OR PO BOX) (CITY) (STATE) (ZIP CODE)
1100 South Goodman Street Rochester, New York 14620
(CITY) (STATE) (ZIP CODE)

REPORT OF ENROLLMENT AS AN INQUIRER BY PRESBYTERY

David Gregg Harp WAS ENROLLED AS AN INQUIRER BY
(NAME OF APPLICANT)
GENESEE VALLEY ON May 23, 2000
(NAME OF PRESBYTERY) (DATE)

SIGNATURE OF STATED CLERK: *[Signature]*

Stated Clerk of presbytery will copy and mail pages 1-2 to:
Office of Resourcing Committees on Preparation for Ministry
Presbyterian Church (U.S.A.)
100 Witherspoon Street - Room M005
Louisville, KY 40202-1396
and
Presbytery Committee on Preparation for Ministry
and
the Inquirer
and
Clerk of Session of Inquirer's Church

DMS # 72-518-98-002

236

Form 2A
(Rev. 10-98)

APPLICATION TO BE ENROLLED BY PRESBYTERY AS AN INQUIRER

NAME OF APPLICANT: HARP DAVID GREGORY
(LAST) (FIRST) (MIDDLE)

SOCIAL SECURITY #: 122 166 6577 FORMER/CURRENT OCCUPATION: Youth Director

CURRENT MAILING ADDRESS: 10 Cardinal Dr PHONE #: (716) 247-5258
(STREET OR PO BOX) (CITY) (STATE) (ZIP CODE)

PERMANENT MAILING ADDRESS: SAME PHONE #: ()
(IF SAME, WRITE IN "SAME") (STREET OR PO BOX) (CITY) (STATE) (ZIP CODE)

GENDER: MALE DATE OF BIRTH: 3/27/67 ETHNIC ORIGIN: White

CHURCH OF MEMBERSHIP: Parkminster Presbyterian Rochester NY 14624
(NAME OF CHURCH) (CITY AND STATE OF CHURCH)

DATE RECEIVED INTO MEMBERSHIP: 1978 APPROXIMATE NUMBER OF MEMBERS: 300

HAVE YOU EVER APPLIED TO A PRESBYTERY TO BE ENROLLED AS AN INQUIRER OR CANDIDATE?
☒ No
☐ Yes If YES, WAS ENROLLED AS _____
(INQUIRER OR CANDIDATE)

IN _____ PRESBYTERY FROM _____ TO _____

IN WHAT CHURCH OCCUPATION IS APPLICANT INTERESTED AT THIS TIME? (e.g., PASTOR, YOUTH LEADER,
 MISSION WORKER, ETC.) Pastor, Youth Leader

PRESENT SCHOOL ATTENDING: Northeastern Seminary

EXPECTED YEAR OF GRADUATION: 2003

APPLICANT'S STATEMENT

I HEREBY APPLY TO BE ENROLLED BY THIS PRESBYTERY AS AN INQUIRER FOR (CHECK ONE)

☒ MINISTRY OF THE WORD AND SACRAMENTOTHER _____
(SPECIFY)I PROMISE, IN RELIANCE UPON THE GRACE OF GOD, TO PARTICIPATE DILIGENTLY AND WHOLEHEARTEDLY
 WITH THE SESSION AND THE PRESBYTERY'S COMMITTEE ON PREPARATION FOR MINISTRY IN EXPLORING MY
 VOCATION.APPLICANT'S SIGNATURE D. H. H. P. DATE: 4/12/00

237

Session Meeting Minutes, Parkminster Presbyterian Church
5/10/00

Moderator: Rev. David Votaw
 Elders present: Brad Emery, Bev Evans, Moody Johnson, Mike Kuyt, Nellie
 Morse, Horst Kuehn, Peter Crandall, Chuck Lowell
 Elders excused: Dan Wright
 Guests: Katherine Johnson

The meeting was opened with prayer at 7:15 PMClerk's Report

Minutes from 3/14/00 and 4/11/00 were reviewed and accepted. Correspondence was read.

Presbytery Report

Chuck Lowell attended the April Presbytery meeting and reported on key issues that were discussed.

Trustee Report

David Votaw reported on behalf of trustees. David indicated that finances were stable. The newly acquired lawn mower needs a new engine at a cost of approximately \$1500.00. The trustees are in the process of purchasing new furnishings for approximately \$1700.00.

Parkminster Music Vision Planning GroupNellie Morse reported that fliers had been printed and sent out to churches and other organizations in the area advertising that we are looking for;
 1) an organist
 2) a director of music ministry
 (both part time positions)

Resumes have been requested by 6/1/00. A process has been agreed on by the committee for the review of the resumes and for the process for hiring.

Mission Statement 2000

Moved by Mike Kuyt that we accept the mission statement as amended (see attached). Seconded and passed.

Portions of the statement are to be printed in the worship bulletins. The full statement is to be included in a future brochure and the longer version written by Dan Minchen is to be made available as well.

238

Music and Worship

Brad Emery reported on how well the Palm Sunday and Easter Sunday services went. Everyone thought the services were beautifully carried out to the glory of God.

Some concern was discussed about occasional lack of sound integrity relating to worship assistants and skits.

Outreach committee

There are 4 members of the committee at this time. An effort is being made to recruit more members. Regular meetings are to be held on the first Tuesday of each month. Paul Gluchowski is chair of the committee.

Walk for Jesus

It was announced that the annual walk for Jesus was postponed until 2001.

Jesus Video

Approximately 400 copies of the "Jesus Video" will be made available to Parkminster in June. David Votaw is encouraging the following:

- 1) 5 minutes of prayer for 5 people each day for 5 weeks
- 2) give a copy of the video to the people being prayed for
- 3) look for ways to follow up

Nellie Morse suggested a task force be formed to find effective ways to distribute the "Jesus Videos" with adequate follow up.

Study leave

Moved by Peter Crandall that we approve David Votaw's study leave request to attend a pastor's conference in California from 5/21/00 to 5/28/00. seconded and passed.

The meeting was adjourned at 10:20 as the Session broke into small groups for closing prayers.

duly attested,

M. Knight
clerk

239

Parkminster Presbyterian Church Mission Statement 2000

Welcome to Parkminster Church

We appreciate your interest in discovering more about who we are as a congregation, what we believe in, and our mission. Our church family embraces ethnic diversity, various worship styles and all age groups, while rejoicing in the worship of the same loving God. Our rich hundred-year history is replete with devoted men and women who have established a tradition of heartfelt worship and dedication to the Lord. We invite you to make Parkminster your church home. Join us and experience the encouragement and support that our Christian fellowship provides.

What we believe in

We recognize Jesus Christ to be the incarnate son of God who died on the cross and rose again. We have forgiveness of our sins by receiving him personally by faith into our hearts. This assures us of the gift of God which is eternal life. Our response to this gift is submission to Jesus Christ as Lord and is then reflected in our daily walk, our family life, our business conduct, our worship, and service to others.

We stand firm regarding the basic tenets of our faith including Biblical interpretation of moral issues. We uphold the Bible as the inspired word of God and believe it to indicate the importance of traditional family lifestyles and the sanctity of the unborn child. We affirm reformed theology found in the Presbyterian Church U.S.A.'s Book of Confessions.

Our purpose . . .

To be a church that lives by grace
To love and follow Jesus Christ
To share Him with all

Objectives: Christ-glorifying worship services
Biblical Christian Education
Deepening and expanding our loving fellowship
Ministering to all through prayer, care, healing, and music
Sending missionaries and supporting local and global missions

Luke 9:2 and Jesus sent them out to preach the kingdom of God and to heal the sick.

How is God calling us to carry out our mission?

We aspire to be ever more effective in serving God, to learn to trust Him completely, to deny ourselves daily, to spread the good news of the kingdom of God, to share others joys and sorrows, and to care for those in need.

It is our aim to allow the Holy Spirit to lead us as we grow in Jesus Christ and in our service to Him. We are open to the gifts of the Spirit, and believe that they are given to help us know God's will for our lives. We enjoy a great variety of inspirational music during our worship services.

The members of Parkminster are aware of our need for spiritual and physical healing. We are inspired by God to care for each other and to reach out to meet the needs of those in the community, especially to youth. As committed Christians, we seek to know God more closely.

**Session Meeting Minutes, Parkminster Presbyterian Church
6/13/00**

Moderator: Rev. David Votaw
Elders present: Brad Emery, Bev Evans, Moody Johnson, Mike Kuyt, Nellie Morse, Horst Kuehn, Chuck Lowell, Dan Wright
Elders excused: Peter Crandall
Guests:

The meeting was opened with prayer at 7:15 PM

Music Vision Planning Group

Nellie Morse reported that the committee had met and reached a unanimous decision by confidential poll to hire Teresa Bala as the new Director of Music Ministry. Members of the committee have met with Becky Davis and Teresa Bala, the two applicants, to discuss their decision.

Moved by Nellie Morse that Teresa Bala be hired as Director of Music Ministry, (a part time position), beginning 8/1/00. Seconded, discussed, and passed.

Clerk's Report

Minutes from 5/10/00 were reviewed and accepted with one change.

Presbytery Report

Beverly Evans attended the last Presbytery meeting held at Bergen Presb. church. She indicated that the worship was lively and wonderful. Some of the things discussed at the meeting were as follows;

- Grace Presbyterian Church is closing.
- Reverend David Pritchard is leaving Bergen Presbyterian Church.
- General Assembly will be meeting soon and will discuss; same sex holy unions, money given to bail out The World Council of Churches, a request from evangelicals that Presbytery Council meetings be open
- David Gregory Harp (from Parkminster) was accepted as an Inquirer.

New member

Moved by Chuck Lowell to accept Rajiv and Teresa Balasubramaniam as new members. Seconded and passed.

Trustee Report

David Votaw reported on behalf of Trustees. Giving was \$6,800.00 lower in May than expected. Higher than expected expenses resulted in \$14,000.00 less cash on hand at the end of the month. The bank balance at the end of the month was \$1994.00.

Paul Irvine is encouraging additional leadership training and looking for ways to increase participation in church workdays.

Praise Night July 7th.

Karen Buck has volunteered to lead a praise- music- fellowship time at 7 PM, July 7th.

Outreach Committee

Chuck Lowell reported growth in numbers on the committee and discussions of a potential trip for training. The committee is planning on encouraging members of the church to go on short-term mission trips.

Trip to Russia

Dan and Nathan Minchen have received commitments from Presbytery for \$700.00 in support and the same amount from Parkminster's mission budget. The total cost of the trip is approximately \$2100.00. By consensus, Session suggests some funding might be available from the Youth Scholarship Fund. Also, the Outreach committee is to be asked to give further consideration to finding ways to more fully fund this trip.

Elder - Deacon Joint Meeting

A Joint Elder - Deacon meeting was held Sunday June 5th, 2000. An elder is needed to attend Deacon meeting and report back to Session.

Wedding Co-coordinator Input

A new schedule of fees for church building usage, and Pastor, Organist, Wedding Co-coordinator fees were amended and approved by general consensus. (see attached)

Study Leave Report

David Votaw talked about Luke 9:1-2 and re-emphasized the belief that disciples are to preach, teach and heal and have authority over the enemy. David is re-committing himself to equipping others to do these things.

Jesus Video

391 videos are now in our possession. The Outreach Committee is to look into ways to effectively distribute them and when to do so.

Greater Rochester Chapter of Evangelicals

David Votaw has been voted president for a term of one year. Congratulations!
 adjourned 10:15 with prayer, duly attested *M. Kuyt* M Kuyt, clerk

242

**Session Meeting 7/11/00
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Present: Dan Wright, Beverly Evans, Horst Kuehn, Nellie Morse, Chuck Lowell,
Moody Johnson, Mike Kuyt, Brad Emery
Excused: Peter Crandall
Guests:

The meeting was opened with prayer at 7:15 PM

Clerk's Report

- Minutes from 6/13/00 were reviewed and accepted with one correction.
- David Votaw reported on the recent General Assembly meeting. An overture was presented to GA and passed and is now being sent to the Presbyteries for voting. The overture basically stated that no Presbyterian officer or property may be used in the process of performing same sex unions.
- Moved by Nellie Morse that Leo and Elizabeth Colegrove be removed from the membership roles. Seconded and passed.
- Moved by Moody Johnson that we receive Jane Ernst by letter of transfer from First Baptist Church of Chili. Seconded and passed.

Spiritual Pulse

The Friday night praise and music time was well attended and those who were there indicated it was a peaceful and touching time of worship. The next Friday evening worship and fellowship time will be 8/18/00.

The Session took time for prayer, especially relating to issues concerning changes in music leadership.

Organist Search Committee

Nellie Morse reported that advertisements were sent to The Eastman School, Roberts Wesleyan College, The Hochstein School, and various churches. Three resumes were received. Interviews and auditions were conducted. The committee recommends the hiring of Michelle Nguyen.

Moved by Nellie Morse that we hire Michelle Nguyen as organist for \$100.00 per week. Seconded and passed.

243

**Session Meeting 7/11/00
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Present: Dan Wright, Beverly Evans, Horst Kuehn, Nellie Morse, Chuck Lowell,
Moody Johnson, Mike Kuyt, Brad Emery
Excused: Peter Crandall
Guests:

The meeting was opened with prayer at 7:15 PM

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Moved by Nellie Morse that we hire Michelle Nguyen as organist for \$100.00 per week. Seconded and passed.

Garden Concern

Chuck Lowell is to call Debbie Yestrebe regarding organizing garden workers.

Preschool Future

A need will be developing over the next several years for leadership and teachers for the pre-school. Session engaged in a discussion of possibly establishing a vision committee to look at possible new formats, curriculum, and direction.

Prayer Room in 201A

Trustees are to be consulted regarding the use of 201A as a prayer room.

the meeting was closed in prayer at 10:15PM.

duly attested,

M. Kuyt
clerk

Session Meeting 8/8/00
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: David Votaw
Present: Brad Emery, Bev Evans, Moody Johnson, Mike Kuyt, Nellie Morse, Horst Kuehn, Chuck Lowell
Excused: Peter Crandall, Dan Wright
Guests: Tom Doughty

Clerk's Report

Minutes from 7/11/00 were reviewed and accepted with 1 change noted.
Correspondence was read.

-Moved by Moody Johnson to accept Roy and Carrie Hawkins by letter of transfer as members of Parkminster Presbyterian Church. Seconded and passed.

-Moved by Moody Johnson that Juliana Greene be baptized 8/13/00. Juliana is the daughter of Cindy and David Greene. Seconded and passed.

Spiritual Pulse

A time of sharing concerns and blessings was undertaken by Session. An informal overview and status of church life as seen by individual Elders was discussed.

Tom Doughty

Tom Doughty spent time with Session and shared concerns relating to the care of Scott Doughty and family concerns relating to that.

Outreach

Bev Evans reported that the committee met with 8 members attending. Consideration was given to ways of distributing the "Jesus Video". Some discussion was held regarding a possible church dinner where the video will be shown, and then sending all attendees with videos to distribute. Paul Gluchowski and Bev Evans are planning on attending "Mission 2000" in San Diego that takes place September 14 - 17.

Nominating Committee

Bev Evans has agreed to chair nominating committee.

David Votaw Vacation

David will be taking vacation 8/14 - 9/4. Preaching will be done by Rick Rogan 8/20, Dan Minchen 8/27, and Greg Harp 9/3.

Coram Deo will be 8/18

Meeting was adjourned with prayer at 10:15 PM.

duly attested, M Kuyt, clerk

M. Kuyt

246

**Session Meeting 9/12/00
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: David Votaw
Present: Brad Emery, Bev Evans, Moody Johnson, Mike Kuyt, Nellie Morse, Horst Kuehn, Peter Crandall,
Excused: Dan Wright, Chuck Lowell
Guests: Inez Brown, Zena and Curlan Sandy, Kathy Johnson, Paul Irvine

Clerk's Report

Minutes from 8/8/00 were reviewed and accepted.
 Correspondence was read.

Spiritual Pulse

Session broke into small groups for discussion.

Membership

Joining by re-affirmation of faith, Curlan and Zena Sandy, and Inez Brown.
 Joining by letter of transfer, Laurel (Clark) and James Odmark.
 Joining by profession of faith, Darryl, Matthew, and Andrew Yestrebi.
Moved by Bev Evans that we accept the above as members of Parkminster Presbyterian Church. Seconded and passed.

Chapel Use

The Chapel is now available for our use. Victory Fellowship has moved into their own facility. Session encourages members to use it for;
 - after church prayer
 - healing services
 - small weddings, etc.

Trustees

Paul Irvine reported that the mortgage reduction giving is reasonably on track. Pledged money is being received on target as budgeted. Loose is less than budgeted, however expenses have been cut to accommodate the shortfall. Overall income is expected to be somewhat higher than last year.

Worship

Brad Emery reports that the Worship Committee will meet this week. There are currently 5 people on the committee. There have been substantial changes in the makeup of the committee including a new Director of Music Ministry.

Outreach Committee

247

Bev Evans reported that the committee is growing in membership. They are currently involved in planning a weekend to initiate a 6 week worship, study, fasting time to culminate with the viewing of and distribution of the " Jesus Video ".

Paul Gluchowski and Bev Evans are planning on attending a mission conference in San Diego this Thursday through Sunday to gather information and to seek God's will for Parkminster's mission program.

Nomination Committee

Bev Evans reported that the committee identified the need for creating some new positions that would result in a smoother and better operation of the church's programs and ministry. They are as follows;
 - Publicity chair
 - Visitation coordinator
 - Evangelism chair
 - Small group coordinator
 - Sunday School coordinator

Photo Directory

David Votaw will call Olin Mills to start the process of having a new church directory made.

Stewardship Committee

Moody Johnson encouraged Session to consider promoting " planned giving " and creating opportunities for an endowment fund to be established. Moody is to research and report back.

Stewardship Sunday this year will be 11/5/00.

The meeting was adjourned with prayer and music at 9:30 PM (a record time)

EXAMINED AND APPROVED
 date 11-5-00
 with 4 Exceptions listed
SESSION RECORDS COMMITTEE
 Presbytery Genesee Valley

duly attested,

Michael Kuyt
 Michael Kuyt, clerk

248

**Session Meeting 10/10/00
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Mike Kuyt
Present: Bev Evans, Moody Johnson, Nellie Morse, Horst Kuehn, Peter Crandall,
Dan Wright, Chuck Lowell
Excused: Brad Emery, David Votaw
Guests: Kathy Johnson

Clerk's Report

Minutes from 9/12/00 were reviewed and approved with one change. Mike Kuyt is to attend the Deacons meeting 11/7/00.

Mission Outreach Report

Paul Gluchowski and Bev Evans reported. The Mission Committee is now up to 10 members. They are; Paul Gluchowski, Beverly Evans, Ruth Blekken, Cindy Green, David and Cheryl Votaw, Tom and Barb Haschman, Julie Kuyt, and Margy Gartner.

Paul indicated that 1999 was a year of re-building the foundations of the Outreach Committee and renewing of an outreach vision through prayer.

"Pray To The Lord Of The Harvest Weekend" (mission weekend), is to be held 11/4 - 11/5. There will also be 8 Sunday School classes relating to missions. Urbana is this December in Illinois and young people will be encouraged to attend. (also young at heart)

The budget being requested by the Outreach Committee is \$22,000.00 for the year 2001. That would be approximately 7 1/2% of the total church budget.

Bev reported on the trip that Paul and Bev took to the "Frontier Mission 2000" Conference in San Diego. She indicated that about 500 Presbyterians attended and agreed that it was time to reach as of yet unreached people groups. They have identified 191 such groups worldwide.

Trustees

Moody Johnson reported that cash flow improved in September with a bank balance at the end of the month of \$6253.00. Committee and program chairs need to submit their budget requests as soon as possible.

Stewardship

Moody Johnson reported that letters are going out 10/23/00. Sunday 10/29 will include a moment for mission and Stewardship Sunday will be 11/12.

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Planned Giving

Moody Johnson spoke to Marty Lembke from Presbytery regarding trusts and endowments. She recommended that a group of 4 or 5 people write a policy for trusts. By consensus, Session agreed to invite Marty to a Session meeting sometime after the first of the year.

Misc

Session agreed by consensus that we would prefer not to host the upcoming Presbytery Officer Training.

Anointing oil cases are to be provided to all elders.

Committee Reports

Moved by Moody Johnson that certificates of appreciation be given to Chuck Weir and Greg Milley for their exceptional work on the floor in the pre-school room and on the sound system. Seconded and passed. Horst Kuehn is to make up the certificates.

Moved by Chuck Lowell that prayer cards be made and put in the pews. The purpose of these cards is to accept prayer requests and then place them in the prayer room, 201a. Seconded and passed. Bev Evans is to have cards made.

Session adjourned with prayer at 10:00 PM.

duly attested,

on 9/10/00
clerk

250

**Session Meeting 11/14/00
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: David Votaw

Present: Bev Evans, Moody Johnson, Nellie Morse, Horst Kuehn, Dan Wright,
Chuck Lowell, Mike Kuyt
Excused: Brad Emery, Peter Crandall
Guests: Paul Irvine

The meeting was opened with prayer at 7:15 PM. David Votaw read and shared from Hebrews 6.

Clerk's Report

Minutes from 10/10/00 were reviewed and approved with one change.
David Votaw reported on the Presbytery meeting at Twelve Corners Church.

Trustee Report

Paul Irvine reported that cash on hand at the end of the month was \$4119.00. The mortgage reduction giving is still on schedule and doing well. Paul reviewed the draft of the 2001 church budget as of 10/27/00. He indicated that some cuts would probably have to be made. At this time, based on the best information available, a \$16,000.00 deficit is projected. More solid numbers should be available next month.

Clerk's Report Continued

A letter from Sue Fuhrman was shared outlining her timetable for her retirement as co-director of the pre-school.

Moved by Mike Kuyt that a task force be formed that would include representation from Session, Preschool leadership, and the congregation at large, to develop a new vision and mission policy for Preschool including the possibility of changing to include Christian specific teaching and activities. Seconded and passed. Chuck Lowell is to make some initial contacts relating to this objective.

The Session Clerk's book was reviewed by Presbytery in November. It was noted that there were 4 exceptions.

Moved by Horst Kuehn that the exceptions were heard, explained, and noted and commended the clerk. Seconded and passed.

Deacons Meeting

Mike Kuyt attended the November Deacons meeting and gave a report.

Christmas Eve Joy Offering

251

The Christmas Eve Joy fund is to be used for Penny Pineo's retirement fund. Chuck Lowell is to determine the best means of contributing funds to benefit her retirement income.

Wedding Request

Session approved by consensus a wedding to be held at Parkminster 10/6/01. It is to be officiated by the Pastor from The New Creation Fellowship.

Thanksgiving Service

The Thanksgiving Service on Wednesday before Thanksgiving is to be done in the format of Corum Deo.

Christmas Contata

The Christmas Contata is scheduled for 12/17/00.

Christmas Services

There will be services both in the AM and PM on 12/24/00.

New Years Eve

Deacons are to be asked about the possibility of helping to put together a time of Communion, fellowship, and worship on New Year's Eve.

Committee Reports

Starting in January, Paul Craig will be teaching a course on Phillipians that will mirror the sermon topics given by David Votaw. Starting at Easter, the "50 Day Adventure" program will be offered.

Beverly Evans reported that Paul Gluchowski is planning on meeting with the chairpersons of the outreach committees from 2 Buffalo area churches to help identify a potential "frontier" type mission that we could all support. Also, Bev indicated that 250 "Jesus Videos" were distribute on election day.

Session adjourned with prayer at 10:15 PM.

duly attested,

Mike Kuyt
clerk

252

Session Meeting 12/12/00
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: David Votaw
Present: Brad Emery, Bev Evans, Moody Johnson, Chuck Lowell, Dan Wright
Excused Peter Crandall, Michael Kuyt, Horst Kuehn, Nellie Morse
Guests: Kathy Johnson

Session was convened at 7:15 with prayer. The minutes from the November meeting were reviewed and received as amended.

David informed us in a report from Presbytery, their November meeting, that the Genesee Valley Presbytery voted to forward an overture to General Assembly requesting re-ordering of the Book of Order to allow homosexual unions, and the ordination of gays.

Presbytery has developed a program to train and commission lay pastors. The training will cover a period of 18 months.

A second event, billed as GATHER AT THE RIVER, is being developed to take place Sunday, October 14. Representatives, delegations, or whole church congregations are asked to attend.

Carl & Florence Jardine request a letter of transfer from Forest Presbyterian Church, Lyons Falls, NY. They, together with Arlene and Ray Puff seek membership at Parkminster. Dan Wright moved that they be received into membership. Seconded and passed.

We spent time on the budget, looking to cut out \$10,000.

There was a report by Chuck Lowell. He had met with the pre-school committee. In view of Sue Fuhrman's imminent retirement, it seems appropriate to examine the program to see if it is relevant in these times, and if any changes need to be made, in curriculum, finances, or any other area. David will ask Cheryl Preston to chair the committee which might be called a VISION COMMITTEE. Bev will ask Nellie Morse to serve. They, Cheryl and Nellie, would fill out the committee with appropriate people such as Judy Gluchowski, Andy Mitchell.

Moody Johnson moved that Nellie & Cheryl or Elsa pull together a task force to create a Parkminster Preschool Vision Committee for the future. Seconded and passed.

Communion will be served January 7.

Several of the elders requested that the worship songs be more familiar.

There is a request from Personnel that the secretary be provided with a mirror and a duress alarm. She feels unsafe when she is alone in the building.

Bev Evans will inform the elder- and deacon-elect people of the Leadership Retreat scheduled for Friday dinner to Saturday afternoon, February 9, 10 at the Notre Dame Center, Canandaigua.

Bev Evans volunteered to assist in serving communion on New Year's Eve.

Next Session meeting, Sunday, New Year's Eve Day, December 31, after the Worship Service to complete any budget business.

Prayer. Adjournment at 10 p m Duly Attested, *Bev Evans*

253

Session Meeting 12/31/00
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: David Votaw

Present: Bev Evans, Moody Johnson, Nellie Morse, Horst Kuehn, Dan Wright, Mike Kuyt

Excused: Brad Emery, Peter Crandall, Chuck Lowell

Guests: Paul Irvine

The meeting was opened with prayer at 12:15 PM

Personnel Committee

Moved by Nellie Morse and Dan Wright that the 3 proposals dated 12/24/00 (see attached), regarding medical related benefits and costs for David Votaw and Greg Harp be accepted and adopted into the budget for 2001. Seconded and passed.

Annual Church Budget

Moved by Moody Johnson that we accept the new budget as presented by trustees on 12/31/00. Seconded and passed.

Session adjourned with prayer at 12:45 PM.

duly attested,

m Kuyt
clerk

254

To: The Session of Parkminster Presbyterian Church
 From: Personnel Committee
 cc: Personnel Committee Members, Trustees

Date: 12/24/2000

Re: 1) Harp Under Payment of 2000 Medical Plan Premium proposal
 2) Proposed Medical / Dental Coverage for Votaw's and Harp's 2001
 3) Greg Harp's Adjusted 2001 salary increase proposal

1) Based on the premium of probably 2 years ago we have been withholding \$19.00 per pay period from Greg Harp's pay, totaling \$456.00 per year. The church pays \$3,500.00 through a budget line for the Harp's medical coverage but as you can see below there is a shortfall of \$1,095.52 for the year 2000.

\$5,051.52 Annual Medical Plan Premium Paid by Parkminster
 - 3,500.00 Budget Item Paid by Parkminster
 - 456.00 Withheld from Greg Harp's Pay and applied to premium
 1,095.52 Total underpayment due by the Harp's

We (The Personnel Committee) feel it is unfair of us to go to the Harp's at year end and ask for a \$1,095.52 repayment to the church, lump sum or otherwise. We (Parkminster) need to take responsibility for our lack of communication of the need to adjust their monthly withhold.

Proposal 1

The Personnel Committee would propose that Parkminster forgive in full the debt incurred by the Harp's for underpayment of their health care premium for the year 2000.

Proposal 2

The Personnel Committee would propose that we budget \$6,000 for payment by the church budget in 2001 to cover the Harp's 2001 medical plan premium and add a family dental plan to the Harp's coverage (See both below under the new plan through GRCC). The under payment of the premiums for these plans (\$711.60) has been communicated to the Harp's and the withhold needed to cover the cost, \$29.65 per pay period (24), would be deducted from Greg Harp's pay in 2001. We would also propose switching the Votaw's Dental coverage to the GRCC plan. (See details attached)

Proposal 3

The Personnel Committee is also recommending a \$1,000.00 salary increase for Greg Harp in 2001. In this proposal we reduced Greg's salary increase to \$1,000.00 and increased the Harp family health care as described above as this coverage is a high priority for the Harp's.

255

2001 Health Care proposal

Insured / Plan	G. Roch Comm. of Churches GRCC- Bene Care Inc. Blue Choice Select	Roch Chamber of Commerce Blue Choice Select
Greg Harp Family Medical Coverage	\$1,495.17/Qtr or \$5,980.68/YR. Total Annual \$5,980.68	\$1,490.20/Qtr or \$5,960.80/YR. plus Membership fee of \$325.00 Total Annual \$6,285.80
Votaw Family Medical Coverage	Through Presbytery	Through Presbytery
	<u>Smile Saver V Dental Plan</u>	<u>Smile Saver V Dental Plan</u>
Greg Harp Family Dental Plan	\$182.73 Qtr or \$730.92 YR.	\$243.85 Qtr or \$975.40 YR.
Votaw Family Dental Plan	\$182.73 Qtr or \$730.92 YR.	\$243.85 Qtr or \$975.40 YR.
Harp Family Total Medical/Dental	\$6,711.60	\$7,261.20
Votaw Family Total Dental Only	\$730.92	\$975.40
Total of All Coverage's	\$7,442.52	\$8,236.60
Total Savings in Switch to GRCC Bene Care Plans	\$794.08	

The Personnel Committee met and approved these proposals on 12/24/2000.

SYNOD & PRESBY 180-224

RETURN TO PRESBYTERY CLERK BY

CHURCH NO. **256** LOCATION OF CHURCH (CITY OR TOWN) STATE **ROCHESTER NY** NAME OF CHURCH **PARKMINSTER**

MAILING ADDRESS OF CHURCH **2710 CHILLI AVE
ROCHESTER NY 14624** YEAR ENDING **2000**

MAKE CONNECTION TO MAILING ADDRESS HERE

WEB ADDRESS **www.parkminster.org/**

CHURCH PHONE (AREA CODE) **(716) 247-2424** FAX NO. **()** E-MAIL ADDRESS **parkminster@cs.com**

PLEASE FOLLOW INSTRUCTIONS IN WORKBOOK

A. Membership

1. ACTIVE MEMBERS 12/31/1999 **231**

GAINS FOR 2000

2. PROFESSION OF FAITH, REAFFIRMATION, RESTORATION a. 17 AND UNDER **18**
b. 18 AND OVER **2**

c. CERTIFICATE

d. ALL OTHER GAINS

e. TOTAL GAINS (Add 2a, b, c, d) **14**

3. SUBTOTAL (1 plus 2e) **245**

LOSSES FOR

4a. CERTIFICATE

b. DEATH **2**

c. ALL OTHER LOSSES

d. TOTAL LOSSES (Add 4a, b, c) **2**

5. TOTAL ACTIVE MEMBERSHIP 12/31/2000 (LINE 3 minus 4d) **243**

6. FEMALE MEMBERS **128**

7. INACTIVE MEMBERS

8. BAPTIZED MEMBERS

9. TOTAL ADHERENTS (Add 5, 7 & 8)

10. AGE DISTRIBUTION OF ACTIVE MEMBERS 25 and Under _____ Ages 25-35 _____
Ages 36-55 _____ Ages 56-64 _____ 65 and Over _____

11. AVERAGE ATTENDANCE AT SUNDAY WORSHIP **190**

11a. AFFILIATE MEMBERS

12a. CHRISTIAN EDUCATION ENROLLMENT BY AGE GROUP

Birth-3	Age 4	Kindergarten
1st Grade	2nd Grade	3rd Grade
4th Grade	5th Grade	6th Grade
7th Grade	8th Grade	9th Grade
10th Grade	11th Grade	12th Grade

Young Adults (under 25) _____ Ages 25 and older _____
Teachers and church-school officers _____

b. TOTAL CHRISTIAN EDUCATION ENROLLMENT

13. BAPTISMS

a. Children **2** b. Adult **0**

MEN		WOMEN		TOTALS
a. 8	b. 1	c. 9		
d. 3	e. 9	f. 12		

14. Are there members of the session? Yes ☐ No ☒

15. Reason for ineligibility

a. Financially **6** b. Mobility impairment **3**
c. Other

B. Finances (Use Whole Dollars Only. Do Not Use Cents)

17. POTENTIAL GIVING UNITS **87**

18. TOTAL OPERATING INCOME **288,453**

19. TOTAL OPERATING EXPENSE **285,218**

20. RECEIPTS

a. Contributions **264,183**

b. Capital and Building Funds

c. Investment and Endowment Income

d. Bequests **7,241**

e. Other Income (FOAT) **17,027**

f. Subsidy or Aid

TOTAL RECEIPTS (Add 18a thru f) **288,453**

21. EXPENDITURES

a. Local Program **212,993**

b. Local Mission

c. Capital Expenditures **69,393**

d. Investment Expenditures

e. Per Capita Apportionment **2,832**

f. Validated Mission

g. G.A. Theological Education Fund

h. Other Mission **15,000**

TOTAL Expenditures (Add 20a thru h) **285,218**

RACIAL ETHNIC COMPOSITION OF CHURCH
ENTER DATA AS WHOLE NUMBERS NOT PERCENT

	ASIAN	BLACK	HISPANIC	NATIVE AMERICAN	WHITE	ALL OTHER	TOTAL
CONGREGATION	2	9	1	1	205	3	221
SESSION					9		9
DEACONS					11	1	12

SIGNATURE OF PERSON FILLING IN REPORT **Michael H. Hux** TELEPHONE NO. **247-4467**

NAME OF PERSON FILLING IN REPORT (Print or Type) **Michael Hux**

ADDRESS **18 Askwood Knoll**

CITY **Rochester** STATE **NY** ZIP **14624**

CHURCH COPY

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Congregational Meeting, January 14, 2001
Corporate Meeting of the Congregation of Parkminster Presbyterian Church

On Sunday, January 14, 2001 at 2:10 p.m., Moody Johnson called the Corporate meeting to order. A quorum was declared with 40 people in attendance. The minutes of the 2000 Annual Corporate Meeting were reviewed. Nellie Morse moved to accept the minutes. The motion was passed. Moody Johnson reviewed the 2000 Treasurer's report. The Trustee's report was reviewed at the Ecclesiastical meeting.

Kevin Burtner, Michael Dembitsky, and Chris Buck, were nominated for 3 year Trustees terms by the nominating committee. Carl Jardine and David Greene were nominated for 2 year terms. Nominations for other positions were as follows: Paul Irvine for Corporate Chair, Margaret Gartner for Corporate Clerk, Lewis Monk for Financial Secretary, Patty Willit for Corporate Treasurer and Miles Woodcock, Jeanne Milley, and Stephanie Grenz for Audit Committee. Nellie Morse and Shirley Schipper were nominated for the Nominating committee. Kevin Burtner moved to accept all nominations as a single slate. Moody Johnson called the vote. The slate was unanimously approved.

Pastor Votaw and Greg Harp were excused from the meeting. Moody Johnson presented the new terms of call for the pastor. Tom Haschman moved to approve the terms of call. It was approved. Pastor Votaw was welcomed back to the meeting.

There was no new business. Pastor Votaw adjourned the meeting with prayer at 2.40 p.m.

Respectfully Submitted,

Margaret Gartner
Margaret Gartner, Clerk of Corporation

Annual Reports
Annual reports were distributed showing reports from all active committees to Session, duly attested,
M. Hux
clerk

Pastoral Salaries & Benefits**Pastor's Salary & Benefits Package**

Salary	4.0%
Housing Allowance (Manse: \$8,902 value)	\$33,831
Utilities	\$0
Benefits	\$3,400
Total Pastor's Package	\$23,803
	\$61,034

Youth Director's Package

Salary	4.0%
Housing Allowance (Manse: \$6,000 value)	\$22,350
Benefits	\$0
Total Youth Director's Package	\$9,120
	\$31,470

Total Pastoral Salaries & Benefits**\$92,504**

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**Session Meeting 1/9/01
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: David Votaw
Present: Bev Evans, Moody Johnson, Nellie Morse, Dan Wright, Chuck Lowell, Brad Emery, Mike Kuyt,
Excused: Peter Crandall, Horst Kuehn
Guests: Cheryl Preston, Teresa Bala

Clerk's Report

Minutes from 12/12/00 and 12/31/00 were reviewed and accepted. Correspondence was shared. It was noted that communion was served 1/7/01.

Pulse

Appreciation was extended to and good-byes expressed to Nellie Morse, Dan Wright, and Peter Crandall as they step down from Session.

Trustees

David Votaw reported on behalf of Trustees and indicated that we ended the year with a bank balance of \$11,800.00 and also received a credit from RGE in the amount of approximately \$3,000.00 which will be applied to future utility bills.

Childcare

Teresa Bala and Cheryl Preston reported on the need for improved child care for various functions in the church. As an example, they indicated that on average there were 14 pre-schoolers attending Sunday mornings. They brought 2 specific suggestions for Session to consider.

- 1) Establish a position within Christian Ed to co-ordinate child care (nursery 0 - 2 and pre-school 2 - 4).
 - 2) Hire 2 people to consistently provide care from week to week on Sunday mornings.
- Moved by Chuck Lowell that the Christian Ed Committee be asked to re-examine the issue of child care for the nursery and pre-school with the objective of finding someone to co-ordinate and recruit minister (workers) for all church functions and to consider hiring 2 paid care takers for the 10:30 service. Seconded and passed. It was suggested to add the above needs to the prayer list.

Vision Task Force for Parkminster Preschool

A task force has been established. Cheryl Preston will be chair of the committee with members Debbie McClurg, Nellie Morse, Judy Gluchowski, and Gretchen Forte. They are planning a meeting next week to begin looking for a new director and review the mission and vision for the Preschool.

Moved by Moody Johnson that the above members be approved for the Preschool Task Force. Seconded and Passed.

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Outreach Committee

Bev Evans reported that she and Paul Gluchowski will be traveling to Deerhorst Presbyterian Church in the Buffalo area to meet with their counter parts on their Outreach Committee to discuss possible co-operative missions work.

Leadership Retreat

There will be a combined meeting and leadership retreat of the Deacons and Elders 2/9/01 - 2/10/01 at the Notre Dame retreat house in Canandaigua. The cost will be \$70.00 per person.

Congregational Meeting

John Preston is to present the budget. Moody Johnson is to moderate the corporate portion of the meeting.

Session adjourned with prayer at 9:35 PM.

duly attested,

m Kuyt
 clerk

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**Session Meeting 2/13/01
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: David Votaw

Present: Bev Evans, Moody Johnson, Horst Kuehn, Chuck Lowell, Mike Kuyt, Jim Odmark, Tom Haschmann, Paul Gluchowski

Excused: Brad Emery

Guests: Kathy Johnson

The meeting was opened with prayer at 7:15 PM.

Clerk's Report

Minutes from 1/9/01 were reviewed and approved with one change.

Approximately 197 people were served communion on 2/4/01.

David Votaw reported on the Presbytery meeting at the Irondequoit Church.

- There have been changes in the guidelines for serving communion to shut ins.
- Vote on amendment O brought no discussion.

Moved by Jim Odmark that we extend our stated supply relationship with David Votaw for another year. Seconded and passed.

Spiritual Pulse

David shared a Devotion of Hearing (I Samuel 3:10). " Samuel answered, ' speak, for your servant hears' "

Elder Responsibilities

Bev Evans	Christian Ed
Jim Odmark	Boy Scouts and Trustees
Chuck Lowell	Pre-school, Nominating
Tom Haschmann	Outreach, Evangelism (local), Personnel
Nellie Morse	Visitation
Paul Gluchowski	Outreach
Brad Emery	Worship
Moody Johnson	Personnel, Stewardship
Horst Kuehn	Deacons
Mike Kuyt	Clerk

Four Commissioners to Presbytery were elected for a one year term. They are; Chuck Lowell, Tom Haschmann, Moody Johnson, and Cheryl Votaw.

Elder Deacon retreat

A retreat for next year was scheduled for 2/8/02 - 2/9/02. The retreat is to be held at the Notre Dame Retreat House.

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Trustee Report

The Trustee report was presented to Session in written form. The cash balance at the end of the year was approximately \$12,000.00. The new computer system and software for financial tracking is now up and running. Some bugs are still being worked out.

Preschool Vision Committee

A written report was presented to Session. The report will be reviewed over the course of the next month and Session will re-visit the issue.

Prayer and Care Lists

New lists with pre-printed envelopes and letters were distributed. Objectives were discussed.

Session adjourned with prayer at 10:15 PM.

duly attested,

clerk

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**Session Meeting 3/13/01
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: David Votaw

Present: Bev Evans, Moody Johnson, Horst Kuehn, Chuck Lowell, Mike Kuyt, Jim Odmark, Tom Haschmann, Paul Gluchowski, Brad Emery

Excused:

Guests:

The meeting was opened with prayer at 7:15 PM.

Devotion On Our Call To Ministry

(Presented by David Votaw, taken from writings of Richard Neber)

- Call to be a Christian
- Secret call (private and unique call to each person)
- Providential call (emerges from God given talents and gifts), needs to match secret call
- Ecclesiastical call (ordained ministry)
 - 1) need to do (heart's desire)
 - 2) needed (needed by others)

"Where our deep gladness and the world's deep hunger meet. "

Clerk's Report

- Minutes from 2/13/01 were reviewed and approved.
- Presbytery Meeting in March is to be at Parkminster. Helpers are needed.
- A letter written to Dorthea Yoder, chair of COM, confirming Session's decision to renew David Votaw's Stated Supply status for another year was read.

Trustee Report

Jim Odmark reported on behalf of Trustees. Cash on hand as of 2/28/01 was \$3,584.00. There have been two inquiries from church organizations interested in renting the chapel. **Moved by Chuck Lowell that we OK the leasing of the chapel to the Italian Congregation. Seconded and passed.**

Deacons' Roles

A letter from Dorothy Keefe was shared by David Votaw. Dorothy expressed concern on behalf of the Deacons regarding the number of dinners that they were being asked to put on. Dorothy indicated that their resources were being stretched and they were struggling to keep up with the requests. David is to reply in a letter form and there was discussion about forming a new committee specifically to organize dinners.

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Presbytery Committee Recruiting

David indicated that there was a need for Elders to become involved in Presbytery committees and encouraged members of Session to consider becoming involved.

Outreach Committee

- Paul Gluchowski reported that the committee had met with Valentina and her interpreter and discussed the work that is ongoing in Russia.
- Paul and Andy Mitchell are planning on looking at ways to coordinated Sunday School programs with ideas for evangelism.

Moved by Paul Gluchowski that we have a retiring offering for Pavel Antonesi on Sunday 3/18/01. Seconded and passed.

Prayer and Care Ministry

Letters are to go out in the next couple of weeks.

Session - Deacon Retreat

The next Session - Deacon Retreat has been scheduled for 2/1/02 - 2/2/02.

Session adjourned with prayer at 10:15 PM.

duly attested,

Paul Gluchowski
clerk

**Session Meeting 4/10/01
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: David Votaw

Present: Bev Evans, Moody Johnson, Horst Kuehn, Chuck Lowell, Mike Kuyt, Jim Odmark, Tom Haschmann,
Excused: Paul Gluchowski, Brad Emery
Guests: Kathie Johnson, Nellie Morse

The meeting was opened with prayer at 7:15 PM.

Meditation

David Votaw shared some thoughts from "Quiet Moments with God", by Lloyd John Ogilvie (Chaplain of The United States Senate) and Colossians 1: 19 - 20.

Clerk's Report

- Minutes from 3/13/01 were reviewed and accepted.
- It was reported that the Presbytery meeting at Parkminster went very well. Positive feedback was received from a variety of sources. The meal was excellent and graciously served. The music and worship time was especially appreciated by those in attendance. A letter from Betty Minemier of Dansville indicating similar sentiments was read.

Spiritual Pulse

Prayer and Care letters were sent out by Elders and Deacons to people on their lists. Nellie Morse shared some thoughts on ways to connect with people beyond the sending of the letters and encouraged everyone to contemplate the importance of developing relationships within the church body.

Trustee Report

Jim Odmark reported on behalf of Trustees.

- Jim indicated that the ending cash balance as of 3/31/01 was \$7,966.00.
- Jim gave an overview and report on the history and current status of the new church financial software program.
 - 98 software purchased
 - 99 membership info and contribution info incorporated successfully
 - 00 extensive efforts were made to incorporate financial module into day to day usage but some substantial problems were encountered
 - 01 books did not quite balance, some data was lost, we have reverted back to the old software and system for now
- The Trustees will revisit the question of what to do next.
- A proposal was shared that outlined a plan for the paving of the parking lot. (see attached)

Deacon Report

Kathy Johnson reported on behalf of Deacons.

- Brian Minchen was given \$500.00 from "The Youth Scholarship Fund" for his upcoming missionary trip.
- Grace Dennison's health is improving.
- Sunday School Teacher appreciation breakfast is scheduled May 20th, at 9:30 AM.
- All church picnic is scheduled for July 8th.

Preschool Vision Committee

Nellie Morse reported on behalf of the committee.

- A new director is badly needed for the September start up.
- Nellie indicated that the current curriculum and format has a Christian basis and does not recommend that Session encourage the leadership of Preschool to change the program.
- Some members of the committee wondered if a daycare format as opposed to a preschool format would better serve the needs of the community.
- Jim Odmark challenged Session to a call to prayer for direction and for a person with vision and a call for preschool leadership.

Visitation

Sue Lowell and Nellie Morse met. They are looking for 8 couples to be involved in greeting and visiting new people that visit the church.

New Position - Christian Education

Bev Evans brought some ideas for expanding and improving the Christian Education program. Bev suggested a new paid, part time or full time position be established to provide additional leadership and programming in the area of both adult and youth Christian Education. Some time was spent in discussion and the following precipitated;

By consensus it was agreed that before a new position be considered, the following should be done by Session;

- 1) Review the current Christian Education program.
 - Communicate with Andy Mitchell to gain a sense of his plan and vision as Superintendent of Sunday School.
 - Re-evaluate Greg harp's responsibilities and focus.
- 2) Ask Greg to Session for an open discussion.
- 3) Solicit more feedback from the impromptu parents group that Tom Haschmann is in contact with.

Outreach

Bev Evans reported that a refugee family from Africa is being sponsored by the "Catholic Resettlement Program" in the Rochester area. For every \$200.00 our church gives, the Catholic Church will match it with \$1,000.00. Parkminster's Outreach Committee is planning on allocating \$1,000.00 from the outreach budget for this purpose.

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There will be an all Presbytery worship service called "Gather At The River", on October 14th of this year. All churches in the Presbytery are being encouraged to hold their Sunday morning services together in one huge worship service in place of their usual individual church services. The Presbytery is asking for financial support to help cover costs. They are asking each church to donate \$500.00 - \$600.00. The main speaker and sermon giver will be Ann Weems who wrote "Kneeling at Bethlehem". The degree of Parkminster's participation will be discussed at the May Session meeting.

Session adjourned with prayer at 10:25 PM.

duly attested,

DR Kuyt
clerk

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April 10, 2001

Proposal for Parking Lot Repaving Funding

Summary:

With the parking lot continuing to deteriorate, and with a large capital expense to repair and resurface it, the church needs a plan to do this work within the next 2-3 years. Deterioration will force this schedule (look at the potholes so far this spring!). So, this proposal suggests using any extra Mortgage Reduction funds and the rental income from the ECC Church plus some budget dollars to fund this project over the next 3 years.

Details:

As we have seen yearly, areas of the parking lot will deteriorate each spring. These are areas that would need to be replaced anyway before the lot would be resurfaced. Therefore, the church will have to budget \$2-4,000 each year for these repairs, as we have for 2001. So this years and future years repair work will actual reduce the remaining cost to resurface the lot.

With the unexpected rental of the Chapel to the ECC church, it would seem wise to take advantage of this and defer that money into a designated account specifically for "Parking Lot Resurfacing". We did not expect to get that money this year, so it is not reducing the budget income. This will provide \$4,200 each year.

Lastly, (and to get a trustee request in first!), we are reaching the point of having fully funded the Mortgage Reduction Campaign. As of the 2nd Sunday in April, the remaining dollars to raise is \$4,200. So if, IF, there is any dollars given beyond that amount over the rest of this year (when the campaign ends), then it could be put in the "Parking Lot Resurfacing" designated account. Note: our mortgage agreement does not allow paying extra monies towards the mortgage principal without a penalty.

So what would this look like? For 2001-3, we would have the budget funding \$8-12,000 in repairs. The ECC rent would provide another \$11,000 over that time. And even \$5,000 extra from the mortgage reduction would probably fully fund this project! Wow!

One additional thought: if this works, that means any "capital fund drive" in 2002-2004 would be for very appealing, givable projects: redoing the Sanctuary and the Organ. It would make it much more focused. Also, you would already have the Organ Fund of \$16-17,000 as starter money. (Irvine comment: cool!)

Recommendation:

1. That the rental monies from the Chapel be put in a designated account for "Parking Lot Resurfacing" until such time as the parking lot is resurfaced.
2. If there any Mortgage Reduction Campaign fund remaining after the "My Church Family" loan is paid off, that those monies would be put in the "Parking Lot Resurfacing" fund.

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**Session Meeting 5/08/01
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: David Votaw

Present: Bev Evans, Moody Johnson, Horst Kuehn, Chuck Lowell, Mike Kuyt, Jim Odmark, Tom Haschmann, Paul Gluchowski, Brad Emery

Excused:
Guests:

The meeting was opened with prayer at 7:15 PM

Clerk's Report

- minutes from 4/10/01 were approved with one correction. (date of " Gather at the River II " is supposed to be 10/14/01)
- there was no Presbytery meeting last month and therefore no report
- a letter from Sue Weir concerning Preschool was read. Mike is to reply.
- membership changes

Moved by Tom Haschman that Charlie Lowell's membership be transferred to Christ Community Church, 309 Church St, Franklin, TN, 37064 and that Peter and Helen Bonney's membership be transferred to Albemarle Road Presbyterian Church, in Charlotte, NC. Seconded and passed.

Moved by consensus to remove with condolences, Virginia Neal from membership due to her recent passing. Seconded and passed.

Trustees

Jim Odmark reported on behalf of Trustees. Jim indicated that quarterly reports would be sent out showing each pledging unit what their status of giving was to date in comparison to amount pledged to date.

Youth Report

Greg Harp sent out a letter outlining the current status of the youth program. Paul Gluchowski and David Votaw have met with Greg and an informal committee comprised of parents. Andy Mitchell, Ken Avery, Tom Doughty, Debbie Candelora, and others have become involved and may lend some assistance to Greg in finding ways to build a sense of community among the youth. Various ideas are being considered. A list of 42 senior high kids is to be distributed to members of Session.

Resolution To General Assembly

Moved by Chuck Lowell that we sign a Session Resolution upholding reformed traditions and confessions of the church and forward it to the appropriate

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organization to go on record as a " confessing " church. Seconded and passed. (see attached copy of resolution)

Worship and Music

Brad Emery reported that positive feedback had been received regarding the singing of " The Lord's prayer ".

Preschool

Chuck Lowell reported that the Preschool Committee intends to continue operating in the fall even if a new Director is not found. They ask for continued prayer that a new Director may be found.

Session stopped for a time of prayer.

Outreach Committee

Paul Gluchowski indicated that a refugee family from Africa would be coming in June. Also, Beth from Intervarsity from RIT is coming to talk to the Outreach Committee. Some discussions about short term missionary trips to Novgorod, Russia in August are underway.

Child Care Ministry

There is still a need for a coordinator for hiring child care providers for Sunday mornings.

Gather At The River II

Moved by Moody Johnson that we as a church participate in the 10/14/01 " Gather At The River II " and support the function with a \$300.00 contribution. David Votaw will be attending the gathering, although some provision will be made for worship at Parkminster that morning. Seconded and passed..

Session adjourned with prayer at 10:15 PM.

duly attested,



clerk

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PARKMINSTER PRESBYTERIAN CHURCH
2710 CHILI AVENUE, ROCHESTER, NEW YORK 14624
716-247-2424

Ministers
ALL MEMBERS



Session Resolution

The session of Parkminster Pres. Ch. meeting this 8th day of May, 2001 joins faithful believers throughout the Church in confessing:

- That Jesus Christ alone is Lord of all and the way of salvation.
- That holy Scripture is the triune God's revealed Word, the Church's only infallible rule of faith and life.
- That God's people are called to holiness in all aspects of life. This includes honoring the sanctity of marriage between a man and a woman, the only relationship within which sexual activity is appropriate.

We therefore announce our commitment to the Confessing Church Movement and we implore all Presbyterians who share these historic Christian

convictions to:

- Renew their individual commitments to the above confessions.
- Urge their session and presbytery to affirm these confessions and to declare that they will not ordain, install or employ in any ministry position any person who will not affirm them.
- Urge the 2001 General Assembly to instruct the General Assembly Council to require that all program personnel uphold these confessions and ensure that these confessions are followed faithfully in all programs and policies of the Presbyterian Church (USA).

Mike Kuyt

Clerk of Session

David J. Odmark

Moderator

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Session Meeting 6/12/01
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: David Votaw

Present: Bev Evans, Moody Johnson, Horst Kuehn, Chuck Lowell, Mike Kuyt, Jim Odmark, Tom Haschmann, Paul Gluchowski, Brad Emery

Excused:

Guests: Kathy Johnson

The meeting was opened with prayer at 7:15 PM

Clerk's Report

- minutes from 5/8/01 were reviewed and accepted.

- Presbytery Report

A letter from Reverend William Hawley that announced his resignation as Executive of the Presbytery was discussed.

- A request from Reverend William Hoffman of the West Hebron Church of Salem, NY, asking permission to perform a wedding at Parkminster on 7/20/01 was approved.

- Moved by Moody Johnson that the request for baptism of Victoria Elizabeth Slattery on 6/17/01 brought by her mother Karen (Black) Slattery be approved.

Seconded and passed.

- Session Book Correction

Debbie Yestrebe should be added to the list of Yestrebe family members joining Parkminster Church on 9/12/00 on page 246 of the year 2000 Session book.

Trustee Report

Jim Odmark reported on Trustee plans to build a closet with 2 doors for storage to the left of the pulpit as you face the altar. Session enthusiastically approved by consensus.

Mission and Outreach

Paul Gluchowski reported on a proposal by the "Rochester - Novgorod Connection" that Parkminster be used as a receiver of money given by various donors and then to be passed on to the First Baptist church in Little Rock, Arkansas, who will then forward the money to Novgorod. (see attached proposal)

Moved by Tom Haschmann that inasmuch as the Rochester - Novgorod Connection (RJC) is a ministry to which Parkminster Presbyterian Church is committed and which its membership participates, we resolve to assume the fiduciary responsibility for them in order to facilitate contributions and participation from the greater Rochester area commencing 7/1/01 and to be re-evaluated in 6 months.

Seconded and passed.

Deacon's Report

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Kathy Johnson reported that Deacons will be continuing the "Talk and Tarry" program through the balance of the summer.

Youth Report

David Votaw reported on a youth committee meeting that he attended last week. The committee is looking at various ways to build a sense of connection and community among the church's youth. Some ideas that were being considered were a trip to Darien Lake, coffee house type of events in the social hall, and a movie night at Jim and Laurie Odmark's house.

More Mission and Outreach

Paul Gluchowski reported that a refugee family of 8, from Togo, Africa (near Ghana), would be coming to Rochester in the next month or so.

Five people, including Dan and Sandra Minchen, Paul Gluchowski and Craig Young from Parkminster, and the doctor that did the surgery on Valentina's leg, will be traveling to Novgorod on 7/18/01. The purpose of the trip will be to explore opportunities for ways to continue support and possibly help with their efforts to establish another church in the region.

Christian Education

Beverly Evans reported that an all church picnic was being planned for Sunday 9/8/01. The picnic is to be held on the front lawn of the church, and all 3 congregations currently meeting at Parkminster are invited to participate.

The "Jesus Video" for children, ages 5-14, is to be shown in the social hall on 7/8/01 at 9:30 AM.

Call to Prayer

Tom Haschmann encouraged prayer for the political process ongoing in the city of Rochester and particularly for Lou Perez who is currently running for mayor.

Session spent time in prayer specifically relating to concerns over the lack of church growth.

Session adjourned with prayer at 10:15 PM.

duly attested,

M. Long
clerk

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A Proposal by the Rochester-Novgorod Connection To the Parkminster Presbyterian Church May 3, 2001

Introduction:

During the past several years the Rochester-Novgorod Connection (RNC) has appealed for funds for the construction of the Novgorod (Rochester's sister city), Russia, Christian Evangelical church. Rochester area churches and individuals have donated approximately \$200,000.

Parkminster Presbyterian Church is designated as the church that is going to receive and disperse funds for the RNC project. Browncroft Community Church (BCC) has handled these finances faithfully for the past several years. Pittsford Community Church (working on behalf of the Greater Rochester Association of Evangelicals) helped in a similar manner in 1995-1997.

BCC would like to no longer receive and send funds as it has in the past. It will continue to send \$1800 per quarter to the Novgorod church as seed money to help fund start-up costs of Children and Family Center programs, for the next two years.

Proposal:

The Rochester Novgorod Connection, knowing of Parkminster's interest in the Novgorod church, is asking Parkminster to receive and receipt funds (**We anticipate about six checks per month.**) in the following manner:

The Rochester-Novgorod Connection (RNC) would ask potential donors to make their checks out to the Parkminster Presbyterian Church, fill in the Memo line Novgorod Church project, and mail their checks to the Rochester-Novgorod Connection, 73 Hawthorne Street, Rochester, NY 14610. Eric Hoard RNC's treasurer would record the donation and send it, along with any other checks received that month, on to Parkminster.

Parkminster would deposit the checks in the Novgorod account at the church, and send each donor a thank-you note acknowledging the amount of the donation, and a year-end statement on Parkminster letterhead. It is expected that expenses of the Rochester Novgorod Connection project would be paid out of the funds received. Each month Parkminster would send a check made out to the First Baptist Church of Little Rock (with Novgorod Church Project written on the Memo line) for the balance of the account and mail it to Rev. Jerry Johnson, Administrator, First Baptist Church of Little Rock, 62 Valley Drive, Little Rock, AR 72212.

Rev. Johnson would send Parkminster a note indicating that he had wired to funds to the church (or had sent them with a courier) and Pastor Korabel would send Parkminster an e-mail acknowledging the receipt of the funds.

In brief, RNC responsibility would be to send the donations to Parkminster, and provide postage, the form letter thanking the donor for the gift, a supply of stamped addressed envelopes (to be sent to Little Rock), and compensate Parkminster for its use of staff time.

In brief, Parkminster's responsibility would be to receive, deposit, and receipt the donations and send them on monthly to Little Rock.

Why is this so important to the Rochester-Novgorod Connection? We would like to collect all of the funds from the Rochester area and issue appropriate receipts for contributions locally. It is true that Rochester donors could be asked to send their donations to First Baptist Church of Little Rock, Arkansas directly but this would largely deprive us of our sister city appeal.

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**Session Meeting 9/11/01
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Present: Chuck Lowell, Horst Kuehn, Bev Evans, Mike Kuyt, Paul Gluchowski,
Brad Emery, Jim Odmark, Moody Johnson
Excused: Tom Haschmann
Guests:

The meeting was opened with prayer at 7:15 PM.

Clerk's Report

- Minutes from 7/10/01 were reviewed and accepted.
- No Presbytery meeting last month to report on.

Moved by Bev Evans that we accept a letter of transfer sent on behalf of Kathleen Merz. Seconded and passed. (Kathleen Merz to be consulted with before entering a motion to accept her into membership)

Prayer

Session spent time in prayer focused on the tragedy at the World Trade Center and Pentagon.

Trustees

Jim Odmark reported regarding pre-payments on the church mortgage. He indicated that there is a 12% penalty on pre-payments (payments made over and above normally scheduled payments). The principal balance as of 9/1/01 is approximately \$491,000. In another 3 years (10/4/04), we will be able to pay extra without penalty. At this point, about \$5,000.00 extra money has been received over and above the goal for the mortgage reduction campaign. Jim suggests putting this money in a CD at St. Pius Credit Union.

Moved by Jim Odmark that at the celebration on the 21st, we inform the congregation that the principal is now \$491,000 and that there are terms that allow extra payments after 3 years. Also that we encourage people who pledged to continue to give and to those who have not yet given to feel free to participate, knowing Trustees will wisely invest and then use all those monies for the intended purpose, mortgage reduction. Seconded and passed

Youth director Task Force

It was reported that there are 8 members of the committee who are currently focusing on;

- 1) continuing short term ministry (perhaps in hiring an interim)
- 2) creating a job description and seeking a longer term person to fill the need for youth ministry

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Moved by Mike Kuyt to set aside \$500.00 for the Gates-Chili Young Life Program for re-imbursements for transportation and contact expenses. Seconded and passed.

Moved by Horst Kuehn to authorize the Youth Director Task Force to recommend someone for the position offering up to 30 hours and up to \$12.00 an hour. Seconded and passed.

- The Session is to approve the selection of a candidate before hiring. (By consensus)

Outreach and Missions

Paul Gluchowski reported that the Outreach Ministry Weekend is being planned for 11/1/01. Harold Kurtz is being invited to speak.

Moved by Chuck Lowell that the communion for the celebration of Brittany Simone's " Rite of passage " ceremony on 9/15/01 be approved. Seconded and passed. Chuck Lowell to assist.

The meeting was adjourned with prayer at 9:30 PM.

Duly attested,

M Kuyt
Clerk

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Position Description/Responsibilities

Position: Transitional Director of Youth Ministries

Position Description:

To provide spiritual Bible-based opportunities for all Middle School and Sr. High youth of Parkminster and develop an atmosphere of Christian vitality among the youth. Assist in preparing the youth for a new, fulltime Director of Youth and Family Ministries. Work with current Youth Ministries and Support Team in creating an overall Vision and in the search and selection of a fulltime Director.

Responsibilities:

- Develop and implement separate programs and for Middle School and Sr.High youth Groups. These programs could involve weekly to monthly activities depending on parent involvement and the time it takes to get the programs up and running.
- Assist in the development and provide training for Middle School and Sr.High Leadership Teams as a part of monthly team meetings with each group.
- Assist in preparation and teaching of Sr.High Sunday School on a weekly basis
- Normally be in attendance at Sunday Worship (based on our need to have our Youth Director available to parents and youth).
- Create opportunities for all Parkminster youth to grow/start in their walk with Jesus
- Be approachable/available to all youth and their parents

Compensation:

Salary of \$360/week (equivalent of \$12/hour @ an average of 30 hours/week)
Private furnished office w/ PC, email, phone and voice mail
Housing at the 10 Cardinal Drive Manse (essentially unfurnished), including gas, electric, water and garbage (this excludes telephone - I don't know about this for sure but telephone would typically not be covered).

Duration of Service:

Initial period of service: October 1 through December 31, 2001.
Extended 3 month period(s) of service to be negotiated.

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Session Meeting 9/23/01
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
Present: Tom Haschmann, Bev Evans, Moody Johnson, Chuck Lowell, Jim Odmark, Mike Kuyt
Excused: Horst Kuehn, Paul Gluchowski, Brad Emery
Guests: Ken Avery, Tom doughty, Regina Hopkins, Jonathan and Tammy McGarvey, Nellie Morse, Amy Haschmann

The meeting was opened with prayer at 1:00 PM.


Interim youth Director Consideration

- Ken Avery and tom doughty presented an overview of their committee's activities, plans, and vision for youth ministry at Parkminster.
- Amy Haschmann shared her vision for youth ministry.

Moved by Jim Odmark that if the way be clear, we hire Amy Haschmann as Interim Youth Director. Seconded and passed.

The meeting was adjourned with prayer at 2:35 PM.

Duly attested,



Clerk

278

**Session Meeting 9/30/01
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Present: Tom Haschmann, Bev Evans, Moody Johnson, Jim Odmark, Mike Kuyt, Horst Kuehn
Excused: Paul Gluchowski, Brad Emery, Chuck Lowell
Guests: Ken Avery, Tom Doughty, Karen Buck

The meeting was opened with prayer at 1:00 PM.

Tom Doughty and Ken Avery presented a written proposal outlining the position description being considered for the new Interim Youth Director being sought.

Moved by Jim Odmark that we accept the proposal with 2 changes (eliminate "and Family Ministries", add "weekly staff meetings, reports to David Votaw", and make available \$100.00 for initial getting settled in costs. Seconded and passed.

The meeting was adjourned with prayer.

EXAMINED AND APPROVED

date 11/04/01

with 2 Exceptions listed

SESSION RECORDS COMMITTEE

Presbytery Genesee-Valley

Lynnette M. Jeffery

Duly attested,

M. Kuyt
Clerk

279

**Session Meeting 10/9/01
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Elders: Tom Haschmann, Beverly Evans, Mike Kuyt, Moody Johnson, Chuck Lowell, Horst Kuehn, Jim Odmark, Paul Gluchowski
Excused: Brad Emery
Guests: Steve Haines, Reverend Robert Dalgleish, Kathy Johnson

Triennial Visit

Steve Haines and Reverend Robert Dalgleish met and prayed with Session, Parkminster's strengths, challenges, and goals were discussed.

Trustee Report

The Church of The Risen Savior is asking for re-imbursement for items stolen from their rental area of the building. Session indicated that based on the terms of the lease, they are responsible for such loses. Jim Odmark is to suggest a meeting with CRS to discuss the problem further. The meeting is to include a representative from Session as well as from Trustees.

Deacons

Kathy Johnson distributed literature relating to Stephen Ministry. Session decided to invite anyone who has a calling to Stephen Ministry to come to Session and share their heart. Session indicated by consensus that it prefers to consider specific requests for support rather than fund the program and then look for participants.

Outreach Report

Paul Gluchowski reported that a refugee family of 8 from Afghanistan has arrived and has moved into the house made available by David and Cindy Green. They are the Tawaf family.

Stewardship

Moody Johnson reported that a letter will be sent 10/22/01, a moment for mission will occur on 10/28/01, and the theme of the sermon will be stewardship on 11/4/01. Pledge cards will be collected on Stewardship Sunday on 11/11/01.

Mission Weekend

The Mission Weekend will take place from Friday 11/16/01 through Sunday 11/18/01. A variety of activities have been planned including inviting Harold Kurtz to give the sermon on Sunday 11/18/01.

Clerk's Report

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Minutes from 9/11/01, 9/23/01, and 9/30/01 were distributed. They are to be reviewed and voted on at Session's next meeting.

Communicants Class

Tom Haschmann is organizing a communicants class beginning in January of 2002 and will run 12 to 15 weeks.

Study Leave

David Votaw has requested study leave from 12/1/01 through 12/8/01.

Moved by Jim Odmark to approve David Votaw's study leave as requested.

Seconded and passed.

The meeting was adjourned with prayer at 10:05 PM.

duly attested

m. Sluyt
clerk

281

Triennial Visit Parkminster Presbyterian Church October 9, 2001

Steve Haines, Committee on Ministry representative, and the Rev. Robert Dagleish, Congregational Ministries representative, facilitated the triennial visit.

Meeting with the Rev. David Votaw

Rev. Votaw noted that Parkminster has an energetic, supportive congregation with good lay leadership. He enjoys his relationship with the church staff and the Session. Parkminster recently completed a highly successful capital campaign and it was noted that the congregation's financial giving (i.e. amount per pledge unit) is outstanding. Rev. Votaw's comments about Parkminster were very similar to the Session's assessment that is noted below.

Meeting with the Session

Goals:

- To do God's will.
- Spiritual and numerical growth.
- To have a full-time youth pastor.
- Link all people's gifts to ministry.
- To have all youth wanting to serve Christ when they graduate from high school.
- More prayer.
- To be a church that lives by grace as a core value.
- Half of the church budget goes to outreach.

Strengths:

- Great elders.
- Coming through difficult times together.
- Great pastor and wife.
- Generous congregation - giving of themselves and resources.
- Worship and music - worship is a happening - life changing.
- Age and ethnic diversity.
- Variety of gifts and encouragement to use them.
- Ability to forgo personal agendas to do God's will.
- Deacons and Trustees function at a high level without supervision.
- Spiritual heritage.

Challenges/Frustrations

- Need more people.
- Finances.
- Plant /property.
- Human sinfulness
- Need to establish community reputation.
- Improved outreach to local community.
- Do not want to be "clicky."

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How could Presbytery be more helpful?
 Let pastor remain at Parkminster.
 Partnering opportunities.
 Outreach opportunities.

Summary:

The Session at Parkminster is very enthusiastic in its faith and goals for the future. There is a sense of energy and excitement as they speak about their church. It is apparent that this congregation is filled with God's grace and a desire to serve Christ.

Respectfully submitted,

Steve Haines, COM

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**Session Meeting 11/13/01
 Parkminster Presbyterian Church
 2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Elders: Beverly Evans, Mike Kuyt, Moody Johnson, Chuck Lowell, Horst Kuehn, Jim Odmark, Paul Gluchowski, Brad Emery
Excused: Tom Haschmann
Guests: Noreen Radcliff, Dorothy Keefe, Kevin Burtner

Clerk's Report

- communion was served 10/9/01
- review of Session Book, 2 exceptions were recorded
 - moderator's signature was missing from annual corporate meeting minutes
 - a review of the roles and contact made with members not meeting their minimal obligations was not recorded

Moved by Mike Kuyt that changes to page 257 in Session book be accepted. Seconded and passed.

Stephen Ministries

Noreen Radcliff reported on past experiences with Stephen Ministries. She indicated that they provide a substantial referral service to various resources and organizations that can meet people's needs in time of stress or grief.

Dorothy Keefe reported a desire to be trained as a leader - trainer. She indicated that there were 8 or more members in the congregation that expressed an interest in being trained as a Stephen Minister. Dorothy recommended sending 4 people including the Pastor to the upcoming training at a cost of \$895.00 per person tuition plus airfare.

Trustee Report

Kevin Burtner distributed the first draft of the budget for 2002.

Clerk's Report

minutes from 10/9/01, 9/11/01, 9/23/01, and 9/30/01 that had been previously distributed were accepted.

Trustee Chair

Paul Irvine has indicated that he will be resigning as Chair of Trustees on Jan 1, 2002.

Presbytery Report

The next Presbytery meeting will include a vote on amendment A. David Votaw and Moody Johnson are to attend.

Nominating Committee

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Chuck Lowell reported that the committee is working hard, but still needing to find some people to fill key positions.

Outreach Committee

Paul Gluchowski indicated that plans were going well for The Outreach Weekend scheduled Friday 11/16 - Sunday 11/18. Paul also reported that the Tawaf refugee family from Afghanistan is settling in well. Another mission trip to Novgorod, Russia is being planned.

The meeting was adjourned with prayer at 10:10 PM.

duly attested

clerk

285

**Session Meeting 12/11/01
Parkminster Presbyterian Church
2710 Chili Ave., Rochester, NY 14624**

Moderator: Rev. David Votaw
Present: Bev Evans, Tom Haschmann, Paul Gluchowski, Charles Lowell,
W. Bradford Emery, C. Moody Johnson, James Odmark, Horst Kuehn
Excused: Mike Kuyt
Guests: Kevin Burtner, Kathie Johnson

The meeting was opened with prayer at 7:15 PM.

Clerks Report

None given as the clerk was not in attendance.

Presbytery Report

David gave a report on the result of vote put before the presbytery.

Special Meeting

A special meeting is called of the session for the purpose of receiving Jean Ellinwood (by letter of transfer) to membership at 10:15 in the library prior to the service where she will be received before the congregation.

Budget Report

Kevin Burtner gave a report on the current status of the pledges given to date, and 2 versions of a budget proposal. 1 was an ideal budget, the second was a budget that was nearly balanced.

Moved by Tom Haschmann to accept the budget as presented (nearly balanced) with the addition of \$2000 for Stephan Ministries, and \$250 for honorariums. Seconded and passed.

Moved by Jim Odmark to use the excess mortgage moneys to reduce/retire the mortgages on the manses. Seconded and passed.

Great job on the part of the trustees. Thanks!

Study Leave Report

David shared the insight gained during his time on his study leave.

Mission and Outreach

- Outreach emphasis weekend. How to improve attendance? Advertise, and plan ahead for the speaker.
- Looking at outreach in a global vs. local focus. How to focus on both, rather than either or situations?
- How do we stir up the gifts of evangelism?
- How do we make our church more inviting?

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- Remind people of their calling as ministers of the gospel. To witness what God has done in their lives.

Moved and passed that the Christmas offering be split between the Pinneo's and the Deacon fund.

Communicants Class

Discussion regarding the nature and duration of classes to give instruction to the middle school through high school students so as to help make the choice for Christ.

Christian Education

Christian ed. Lives! The current members of the board are Andy Mitchel, Nellie Morse, Mary Jane Preston, Cheryl Preston, Amy Haschmann, and Judy Gluchowski with Bev Evans as session representative.

Worship and Music

- Plans are moving forward for the high season of worship and music during the advent season.
- New Year's eve dessert to be held at the home of John and Mary Jane Preston at 9 PM, with a communion service following at 11 PM.

Closed in prayer at 10:15 PM

Duly attested



Horst Kuehn
Acting secretary

287

Congregational Meeting, January 20, 2002 Annual Meeting of the Congregation of Parkminster Presbyterian Church

Budget and Finances

Kevin Burtner reported that for the year 2001, we had an opening balance of \$10,788.00, anticipated income of \$287,940.00, anticipated expenses of \$291,003.00, and an anticipated ending balance of \$7,725.00. He also noted that the balance of the church's mortgage is now under \$500,000.00.

Nominating Committee

Chuck Lowell presented the list of nominees on behalf of the nominating committee.

Session

Michael Kuyt	second term
Margie Gartner	first term
Scott McClurg	first term

Deacons

Walter Palmer	first term
Mary Jane Preston	second term
Janie Ernst	second term
Miles Woodcock	first term

Trustees

Darryl Yestrebi	first term
Kirk Neal	for one year of unexpired term
John Preston	second term

Others

Kevin Burtner	corporate chair and chair of trustees
Margie Gartner	corporate clerk
Lou Monk	financial secretary

Moved by Chuck Lowell that the slate of nominees be accepted, seconded and passed.

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Congregational Meeting, January 20, 2002
Corporate Meeting of the Congregation of Parkminster Presbyterian Church

On Sunday, January 20, 2002 at 2:15 p.m., Kevin Burtner called the Corporate meeting to order. A quorum was declared with 35 people in attendance. The minutes of the 2001 Annual Corporate Meeting were reviewed. Lew Monk moved to accept the minutes. The motion was passed. Moody Johnson reviewed the 2001 Treasurer's report. Tom Haschman moved to accept the minutes. The Trustee's report was reviewed.

Darryl Yestrebi and John Preston were nominated for 3-year Trustees terms by the nominating committee. Kirk Neal was nominated for a 1-year terms. Nominations for other positions were as follows: Paul Irvine for Corporate Chair, Margaret Gartner for Corporate Clerk, Lew Monk for Financial Secretary. There will not be an Audit Committee this year. There were no nominations for Nominating committee. Chuck Lowell moved to accept all nominations as a single slate. Kevin Burtner called the vote. The slate was unanimously approved. The nominating committee will continue to meet to fill the 1-year trustee term and 2 at large Nominating Committee positions.

Pastor Votaw was excused from the meeting. Moody Johnson presented the new terms of call for the pastor, as follows:

Pastor's Salary & Benefits Package

Salary		\$35,184
Housing Allowance (Manse: \$8,902 Value)		
Utilities		\$3,536
Benefits		\$24,391
Medical Deductible	\$1,429	
Pension & Medical	\$13,734	
Social Security	\$3,643	
Dental Insurance	\$750	
Travel & Professional Expense	\$4,200	
Study Leave	\$635	
Total Pastor's Package		\$63,111

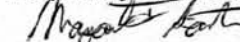
Youth Director's Package

Salary & Benefits	\$25,000
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Tom Ellinwood moved to approve the terms of call. It was approved. Pastor Votaw was welcomed back to the meeting.

There was no new business. Pastor Votaw adjourned the meeting with prayer at 2.35 p.m.

Respectfully Submitted,



Margaret Gartner, Clerk of Corporation

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Parkminster Presbyterian Church 2001 Annual Report
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Financial Reports:
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TRUSTEES REPORT -- 2001

The trustees have had a good year in 2001 for the church finances and facilities. The trustees were comprised of 9 elected church members this year, one taking the role of chair. The trustees are responsible for the facilities, finances and some of the staff of the church (sexton, treasurer, and financial secretary). Each trustee takes several areas of responsibility such as equipment, furnishing, grounds, audio systems, etc.

The church has been in reasonable financial condition this year. We did not make the budgeted giving, but this was offset by lower staff costs due to Greg Harp leaving in September. We were also able to complete some facilities improvement projects. A real accomplishment has been the Outreach budget that will spend \$22,000 this year for outreach ministries. PTL!

An very important success was reaching the \$250,000 giving towards the Mortgage Reduction Fund. As of July of this year, we paid off the "My Church Family" loan. Additionally, the remaining balance on the Church Mortgage is below \$500,000! This is a phenomenal accomplishment, and is due to the faithful giving of the church members. Thank-you all for your dedication. The Session decided to keep the Mortgage Reduction Account open to continued giving. The monies will be used for further pay down of the church mortgage.

Several projects were completed this year. The biggest was the refurbishment and re-carpeting of the "Girl Scout Room" on the 1st floor. The center part of the church roof was re-roofed, leaving only the East Hall to do in the next few years. Repairs were made to the parking lot. Additionally, a "designated fund" was set up for the future re-paving of the parking lot. The rent from the Evangelical Christian Church who uses the Chapel goes into this fund.

My personal thanks to the trustees for their work this past year. These are dedicated, hard working men who know how to balance home and church life, and who take their responsibility seriously. Each has contributed much to the church. It has been a joy working with each one individually and as a team.

Also a warm thanks to the dedicated church staff that help maintain this facility: Lew Monk, Jeff & Patty Willit, Jackie Dembitsky and Laurie Hauser.

Respectfully Submitted,

Paul Irvine

Trustees: Greg Milley, Kevin Burtner, Mike Dembitsky, Wayne Honsberger, John Preston, Chris Buck, Dave Green, Carl Jardine.

SYNOD & PRESBY 180-224		SESSION ANNUAL STATISTICAL REPORT	
RETURN TO PRESBYTERY CLERK BY		PREBYTERIAN CHURCH U.S.A.	
CHURCH NAME	LOCATION OF CHURCH (CITY/TOWN/STATE)	NAME OF CHURCH	YEAR ENDING DECEMBER
05466	Rochester NY	Parkminster	291
MAILING ADDRESS OF CHURCH		WEB ADDRESS	
2710 Chili Ave Rochester NY 14624		http://www.parkminster.org/	
MAKE CONNECTION TO MAILING ADDRESS HERE		E-MAIL ADDRESS	
(716) 247-2424		parkminster@pcusa.com	

PLEASE FOLLOW INSTRUCTIONS IN WORKBOOK

A. Membership

1. ACTIVE MEMBERS 12/31/2001 243

GAINS FOR 2001

2. PROFESSION OF FAITH, REAFFIRMATION,

RESTORATION a. 17 AND UNDER

b. 18 AND OVER

c. CERTIFICATE

d. ALL OTHER GAINS

e. TOTAL GAINS (Add 2a, b, c, d)

3. SUBTOTAL (1 plus 2e)

LOSSES FOR

4a. CERTIFICATE

b. DEATH

c. ALL OTHER LOSSES

d. TOTAL LOSSES (Add 4a, b, c)

5. TOTAL ACTIVE MEMBERSHIP

(LINE 3 minus 4d) 12/31/2001

6. FEMALE MEMBERS 124

7. INACTIVE MEMBERS

8. BAPTIZED MEMBERS

9. TOTAL ADHERENTS (Add 5, 7 & 8)

10. AGE DISTRIBUTION OF ACTIVE MEMBERS 25 and Under

Ages 25-35

Ages 36-55

Ages 56-64

65 and Over

11. AVERAGE ATTENDANCE

AT SUNDAY WORSHIP

11a. AFFILIATE MEMBERS

12a. CHRISTIAN EDUCATION ENROLLMENT BY AGE GROUP

Birth-3

Age 4

1st Grade

2nd Grade

4th Grade

5th Grade

7th Grade

8th Grade

10th Grade

11th Grade

Young Adults

(under 25)

Ages 25 and older

Teachers and church-school officers

15. Are the trustees members of the session? Yes ☐ No ☐

16. Persons with a disability

a. Hearing Impairment

b. Mobility Impairment

17. POTENTIAL GIVING UNITS

18. TOTAL BUDGETED INCOME

19. TOTAL BUDGETED EXPENSE

B. Finances (Use Whole Dollars Only. Do Not Use Cents)**RECEIPTS**

20. Contributions

21. Capital and Building Funds

22. Investment and Endowment Income

23. Bequests

24. Other Income

25. Subsidy or Aid

EXPENDITURES

26. Local Program

27. Local Mission

28. Capital Expenditures

29. Investment Expenditures

30. Per Capita Apportionment

31. Validated Mission

32. G.A. Theological Education Fund

33. Other Mission

RACIAL ETHNIC COMPOSITION OF CHURCH

ENTER DATA AS WHOLE NUMBERS NOT PERCENT

	ASIAN	BLACK	HISPANIC	NATIVE AMERICAN	WHITE	ALL OTHER
CONGREGATION	0	4	0	0	194	2
SESSION	0	0	0	0	9	0
DEACONS	0	0	0	0	1	1

SIGNATURE OF PERSON FILLING IN REPORT

TELEPHONE NO.

NAME OF PERSON FILLING IN REPORT (Printed or Typed)

ADDRESS

CITY

STATE

ZIP

2001

Parkminster's Treasurer Report

Submitted by,

*M. Patricia D. Willit*M. Patricia D. Willit
1/19/02

Session Meeting 1/8/02
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
Elders: Beverly Evans, Mike Kuyt, Moody Johnson, Chuck Lowell, Horst Kuehn,
Jim Odmark, Paul Gluchowski, Brad Emery, Tom Haschmann

Excused:
Guests:

The meeting was opened with prayer at 7:15

Clerk's Report

- communion was served 1/6/02
- the minutes from 11/13/01 and 12/11/01 were reviewed and accepted
- a thank you letter from the Session to Paul Irvine was read
- no Presbytery meeting to report on
- Moved by Chuck Lowell that Tammy and Jonathan McGarvey and Scott and Debbie Roides be accepted as members by letter of transfer. Seconded and passed.

Evangelism

Paul Gluchowski reported on the December meeting of the Outreach Committee. Paul indicated that the focus of their discussion was regarding ^{to} was to sensitize the congregation to ways to conduct person to person evangelism. A number of programs were being reviewed, however Paul indicated the "reaching out... should be a natural result of our joy and fulfillment in Christ".

Combined Session Deacon Retreat

The retreat is scheduled for 2/1/02 - 2/2/02 at the Notre Dame Retreat House in Canandaigua.

Nominating Committee

Scott McClurg, Margie Gartner, and Mike Kuyt were nominated to be Elders for the class of 2004.

Walter Palmer and Miles Woodcock were nominated for first terms as Deacons. Mary Jane Preston and Jane Ernst were nominated as second term Deacons.

Darryl Ystrebi was nominated for first term Trustee, John Preston for second term Trustee, and Kirk Neal for a one year unexpired term.

Kevin Burtner was nominated for Corporate Chair as well as Chair of Trustees.

Margie Gartner was nominated for Corporate Clerk.

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Lou Monk was nominated for Financial Secretary.

Communicants Class

Tom Haschmann reported on the Communicants Classes that are beginning 1/27/02 during the Sunday School hour. They will run every Sunday through 5/18/02. A detailed list of weekly topics was presented and reviewed.

Annual Meeting

The annual meeting was set for 1/20/02 at 1:00 PM in the sanctuary.

Small Group liason

Someone is needed to be a liason between the small group participants and Session.

The meeting was adjourned with prayer.

duly attested

Mike Kuyt
clerk

Special Meeting Of Session Was Held 12/16/01

David Votaw was moderator and a quorum of Elders was present. It was moved that Jean Ellinwood be accepted into membership. Seconded and Passed.

295

Session Meeting 2/12/02 Parkminster Presbyterian Church 2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
Present: Chuck Lowell, Horst Kuehn, Bev Evans, Mike Kuyt, Paul Gluchowski, Scott McClurg, Jim Odmark, Margie Gartner, Tom Haschmann
Excused:
Guests: Kathy Johnson

The meeting was opened with prayer at 7:15 PM.

Clerk's Report

- Minutes from 1/8/02 & 12/16/01 were reviewed and accepted with changes.
- Moved by Mike Kuyt that since an audit was done less than a year ago, the next audit will be scheduled in 2003. Seconded and passed.
- David Votaw reported on the recent Presbytery meeting.
- Communion was served on 1/6/02.
- Moved by Chuck Lowell that Elaine Reise be removed from the membership roles due to her passing. Seconded and passed.

Combined Session -Deacon Retreat

The recent retreat was acknowledged as a great success and a blessing to all who attended. For a change of venue, The Abbey of The Genesee will be considered as a possible location for our retreat next year.

Session Member Responsibilities

C.E. / Preschool	Nellie Morse / Bev Evans
Outreach / Missions	Paul Gluchowski
Personnel	Scott McClurg / Margie Gartner
Worship Team	Jim Odmark
Stewardship	Margie Gartner / Chuck Lowell (Moody and Brad?)
Trustees	Horst Kuehn
Deacons	(as needed, to be assigned)
Clerk	Mike Kuyt
Prayer List	Tom Haschmann
Nominating	Chuck Lowell
Visitation local outreach	Tom Haschmann

Deacon Report

Kathy Johnson reported on the recent Deacon meeting. she indicated that responsibilities and assignment s had been completed for members. Also, Ruth McLeod had requested that communion be served to her at St. John's home if possible.

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Prayer

Session spent a time in prayer.

Communicants Class

Tom Haschmann reported that prayer was needed for the young people attending, that they might be focused and participate more. A retreat is planned for the participants April 12 & 13.

Preschool Future

David Votaw reported on a recent meeting with Debbie McClurg. She indicated concern over recent retirements and the difficulties of filling vacant positions along with general financial stress. She felt that the Sept 02 - June 03 could be the last year for the preschool.

Gretchen Forte will be coming to the next Session meeting to discuss ideas relating to preschool.

Youth Director Search

Ken Avery sent word to Session that resumes were being solicited and that it is hoped that interviews will be conducted this summer.

Outreach

David Barnes is in Novgorod, Russia, to formulate plans for the July 31, 02 mission trip. About 16 people are expected to go.

The Outreach Committee is also looking into the possibility of partnering with a church in California for a mission in Ethiopia.

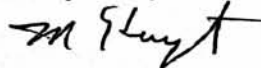
The Tawaf family is doing well. Cindy Green will be doing a moment for mission on Sunday to give the congregation an updated report.

Appeal from Jean Houpt

Jean Houpt sent word to Session making an appeal for a time to be set aside for the congregation to be able to pray about and share and discuss issues relating to 9/11.

The meeting was adjourned with prayer at 10:00 PM.

Duly attested,



Clerk

297

**Session Meeting 3/12/02
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Present: Chuck Lowell, Bev Evans, Mike Kuyt, Paul Gluchowski,
Scott McClurg, Jim Odmark, Margie Gartner, Tom Haschmann
Excused: Horst Kuehn,
Guests: Gretchen Forte

The meeting was opened with prayer at 7:15 PM.

Clerk's Report

Moved by Jim Odmark that Eva Bergold and Ruth Morley be removed from the roles due to their recent passing. Seconded and passed.

Gretchen Forte Reports

Gretchen Forte presented a general concept report for starting a school at Parkminster for K - 6th grade, perhaps to start in the fall of 2003. Session asked for a more detailed explanation of the format and philosophy that the school would be based on.

Spiritual Pulse

Lists were distributed for the Leader Prayer Ministry. Letters and envelopes were provided to all Session members and Deacons. The letters are to go out 4/1/02.

Trustee Report

David Votaw reported on behalf of Trustees. The church had approximately \$20,000 in income in February, which was \$3,000.00 below budget. There has been a total of \$10,000.00 more in expenses than income in the first 2 months of 2002.

Church Growth

Beverly Evans encouraged Session to meet specifically to look at issues and topics related to church growth. A meeting on April 27th, from 8AM to 10:30 AM in the social hall was scheduled.

Prayer Time

The Session spent time in prayer.

Outreach - Missions

Paul Gluchowski reported that telephone conversations and emails to the church in Novgorod have resulted in an agreement for a joint effort in hosting a sporting event. The program would be somewhat similar to "Summers Best Two Weeks" and would provide opportunities for evangelism in the neighboring communities in Novgorod, Russia. The total cost for 10 people to go and for the cost of running the program for a week is about \$25,000.00. There has been \$12,500.00 allocated from the outreach budget for this. The

remaining money would be raised through various means.

Christian Education

Beverly Evans reported that Nellie Morse is planning a trip to Chicago to attend the "Alpha" program. It is a training program that focuses on how to bring the basics of Christianity to others.

Worship Committee

Jim Odmark indicated that a procession was planned for Palm Sunday. Everyone would gather in the narthex and then process in together with palm branches at the beginning of the service to symbolize and to remember Jesus' entrance into Jerusalem.

The meeting was adjourned with prayer at 10:00 PM.

Duly attested,

Michael Sluyt
Clerk

Trustees Report

Chuck Lowell reported on behalf of Trustees. Chuck indicated that Scott Roides has agreed to serve as a Trustee.

Prayer Time

The Session prayed.

The meeting was adjourned at 9:30 PM

duly attested,

Michael Sluyt
clerk

300

**Session Meeting 4/9/02
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Elders: Beverly Evans, Mike Kuyt, Margie Gartner, Chuck Lowell,
 Jim Odmark, Paul Gluchowski, Tom Haschmann
Excused: Horst Kuehn, Scott McClurg
Guests: Theresa Bala and Nellie Morse

The meeting was opened with prayer at 7:15

Clerk's Report

- communion was served March 3rd, 2002
- the minutes from 2/12/02 and 3/12/02 were reviewed and accepted
- David Votaw reported on Presbytery activities. David indicated that Clifton Kirkpatrick, Clerk of The Presbyterian Church USA was at Gates Presbyterian Church for an exchange of ideas regarding the state of the Presbyterian Church as a whole.
- Correspondence from Presbytery outlining policy regarding concerns for sexual misconduct was read and discussed.

Theresa Bala and Nellie Morse Report

Theresa brought statistical information regarding the importance of church attendance for 1 - 11 year olds as it relates to their likelihood to attend church as adults. She also emphasized the importance of teaching as opposed to child care. She expressed concern for the level of care and teaching being provided the 3 - 5 years old in our church at this time in particular.

Bev Evans agreed to discuss these concerns further with the Christian Education Committee.

Outreach

Paul Gluchowski reported that there are 11 people signed up to go on the Novgorod, Russia trip. Some are from other churches and there is a mix of youth as well as adults. The trip is from 7/31/02 to 8/13/02.

Prayer Breakfast

There will be a prayer breakfast that will also include a time for discussion at Bev Evans' house from 8 - 10 AM on Saturday 4/27/02. All the Elders current and passed, Pastor, Youth Director, and Music and Worship Director are invited. The purpose of the gathering is to address concerns over the lack of church growth.

Youth Director Search

Resumes have been received and two interviews are scheduled.

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Minutes of the Parkminster Session (5/14/02)

We started with prayer at 7:15 PM

Excused Horst Kuehn, Paul Gluchowski, and Tom Haschmann, *Mike Kuyt*

Minutes for April Session meeting approved

Membership received by profession of faith: Lindsay Burtner, Kevin Moore, Laura Willit, Mark Willit received by adult baptism and profession of faith Andrew Tschorke, Samantha Hawn, and Alyssa North

Trustees A good work day in May
New trustee Voted to accept Nom. Comm. Rec. of Scott Roides for full 3 Yr. term

Personnel Comm.

Re: Teresa Bala's four week maternity leave (normal w/ pay)

Youth Director Committee:

- Review of process (Avery)
- Pay Pkge was reviewed
- Equiv. value of Interim Pkge was ~\$29K
- Equiv. value of Proposed Full-time ~\$38K
 (taking into account medical, utilities, manse, car allowance, ...)
- Full-time position - Don't fixate on 40 Hr.s
- Session Approved - Hiring within the parameters of the Compensation Pkge recommended by Personnel.

Tom Doughty - personal update
 PTL for the way God has worked to meet needs through the last 2 years

Parkminster School (Forte)

No feeling of "sharing the vision" as Parkminster's
 Encourage Gretchen to pursue the vision (where ever that leads)
 This direction would not be moving in a "strength area" for the church

Follow-up from the Elders Breakfast

Good spirit; Good to gather the elders
 Revisit it at next month's session meeting

One week of vacation was approved for David, May 21-28, 2002 with Amy Haschmann preaching on the 26th.

Closing Extended Prayer 9:45 PM
 Minutes submitted by David J. Votaw

**Session Meeting
6/11/02
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Elders: Bev Evans, Paul Gluchowski, Margie Gartner, Chuck Lowell, Scott McClurg, Jim Odmak, Mike Kuyt
Excused: Horst Kuehn, Tom Haschmann
Guests: Amy Haschmann

The meeting was opened with prayer at 7:15.

Clerk's Report

Minutes from 5/14/02 were reviewed and accepted with one change.
Communion was served on 6/2/02.
No Presbytery meeting this last month.

Internship

Mike Linkins, a seminary student at Northeastern Seminary, has approached David Votaw about serving an internship here at Parkminster. The internship would be from September of this year and end in December. He would be committing 8 hours a week to his work here.
Moved by Chuck Lowell to accept Mike Linkins at Parkminster for an internship from September - December of 2002. Seconded and passed.

Concern Over Lack of Church Growth

A meeting will be held on 6/12/02 at Paul Gluchowski's house to review the Sunday School program for the younger than middle school age children. Teachers, parents, and leaders are all invited.

Elder Breakfast

A breakfast will be held on July 20, 02 at Bev Evans' house from 8:00 - 10:30 AM to further discuss issues relating to church growth.

Trustee's Report

No report.

Outreach

Preparations are continuing for the Novgorod mission trip. A cohesiveness and camaraderie is being formed among the group. Seventeen people are signed up to go. \$23,000.00 out of \$30,000.00 for travel has been raised. About \$6,000.00 out of \$8,000.00 to actually run the camp has been raised.

There will be a Mission Conference at Parkminster October 4 - 6, 2002. The focus is "Window Into The Muslim World".

Committee Reports

Bev Evans and Paul Gluchowski attended a meeting sponsored by Presbytery regarding missions. They received permission to send information regarding the Novgorod trip to all 73 churches in the Presbytery.

Amy Haschmann Reports

Amy is looking at "Life on the Edge" by Dobson as curriculum for Middle School kids starting next school year. She needs help with organizing events and rides for the senior high events. A trip to "Kingdom Bound" is being considered. Amy is looking for opportunities for cross-cultural missions opportunities for the youth in the church to be able to participate in. A varied and diverse roster of serving and ministry opportunities for the youth to participate in, is a key element in Amy's vision.

By consensus, Session approved Amy's brother Matt living with her at 10 Cardinal Drive for the coming school year.

The meeting was closed with prayer at 7:15 PM

Duly attested,

m Kuyt
Clerk

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**Session Meeting
7/9/02
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Elders: Bev Evans, Tom Haschmann, Paul Gluchowski, Margie Gartner, Scott McClurg, Mike Kuyt
Excused: Chuck Lowell, Horst Kuehn, Jim Odmark

The meeting was opened with prayer at 7:15.

Clerk's Report

Minutes from 6/11/02 were reviewed and accepted with 2 changes.

Session discussed the motion going before Presbytery regarding the establishing of an Administrative Commission at Brighton Presbyterian Church. David Votaw will be serving on the Commission.

Moved by Mike Kuyt to approve the baptism of Anthony Chukwudi Chukwukere Ibezim on 7/28/02, born 10/29/01, the son of Benjamin Chukwudi Ibezim and Blessing Akudo Ibezim. Seconded and passed.

Former member and Elder John Lish passed away last week. Mike Kuyt will write a letter of regret to Connie Lish.

Elder Breakfast

All Elders, currently serving on Session as well as those not currently serving have been invited to a breakfast at the home of Bev Evans and Nellie Morse on 7/20/02 from 8AM to 10:30 AM.

Moved by Tom Haschmann that the time David Votaw spends in Russia be Considered Pastoral work on behalf of Parkminster and he will be returning with 3 weeks vacation still available. Seconded and passed.

Preaching Schedule

In the absence of David Votaw during his trip to Russia and vacation the following have agreed to preach, 8/11/02 - Amy Haschmann, 8/18/02 - Novgorod team, 8/25/02 - Linda Schultz.

Novgorod Trip

The trip is getting very close. Paul Gluchowski asks for prayer for all aspects of the trip. A meeting is scheduled for the weekend before leaving. The committee is still in need of \$2,000.00 for costs directly related to the running of the sports camp. The size of the camp has been expanded to 150 children

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Sunday School Restructuring

Paul Gluchowski reported about a meeting held 6/11/02 regarding the Sunday school program. Concerns were expressed about low attendance in some elementary level classes and high attendance with too little help in the nursery and preschool areas. Also, concern was expressed about low attendance in the adult Sunday school classes. A restructuring is being planned that will involve an all grades lead in time and a music program. Then the large group would break into age appropriate groups. A number of other ideas were discussed.

Trustee's Report

Kevin Burtner sent word via David Votaw that finances are on track and bills are being paid without financial stress.

Prayer

Session spent time in prayer.

The meeting was closed with prayer at 9:20 PM

Duly attested,

M. Kuyt

Clerk

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Session Meeting**9/10/02****Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Elders: Bev Evans, Tom Haschmann, Paul Gluchowski, Margie Gartner, Mike Kuyt, Jim Odmark, Chuck Lowell

Excused: Horst Kuehn, Scott McClurg

The meeting was opened with prayer at 7:15.

Clerk's Report

Bonnie Morgan wrote indicating that she is the new C.O.M. liaison to Parkminster Church. She is to be invited to visit us at our next meeting on 10/8/02.

Minutes from 7/9/02 were reviewed and accepted with no changes.

Communion was served 9/8/02.

Elder Prayer Breakfast

The Elders came together on Sat. July, 20th for breakfast, a time of prayer and discussion regarding church growth related issues. Another breakfast is scheduled for 11/2/02, 8:00AM - 10:30 AM at Bev Evans', Nellie Morse's, and Shirley Schipper's house.

Foundations Class

Tom Haschmann is planning an 18 week series of classes for 8th and 9th graders. Paul Craig has agreed to play a substantial role in teaching these classes. Schaeffer's Basic Bible Study as well as the Apostle's Creed will be the basis for the teaching.

MOPS

Mothers of Preschoolers are forming a new MOPS group that will be meeting at Parkminster. They have requested \$1750.00 from the church budget to help with their anticipated financial needs for 2003.

Moved by Chuck Lowell that Session will include this request in the budget process this fall. The diligence of the organizers has provided encouragement for the members of Session and others and we encourage prayer for a blessing on this new ministry at Parkminster. Seconded and passed.

Novgorod Trip

Paul Gluchowski reported that for those who went, this was a life changing trip. Our relationship with the people of the Novgorod church continues to grow deeper. The sports camp was a great success and 150 young Russians were a part of the camp. The leaders of the Novgorod church have indicated that they would like the program repeated next

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year. October 27th has been designated as a time for those who went to share their experiences from the trip in the adult Sunday school time as well as during the worship service.

Stewardship

Stewardship Sunday will be 11/10/02. A stewardship related sermon is scheduled on Sunday 11/2/02. Several "moments for mission" announcements will be scheduled in the weeks preceding. Chuck Lowell will work on a letter to be sent out in conjunction with these events.

Outreach Conference

The focus will be on helping the Afar group in Ethiopia. The conference will be held from 10/4/02 - 10/6/02. Included is a class on Friday titled "Understanding Muslims". On Saturday there will be a class on relating to Muslims. Tom Theriault will be preaching on Sunday 10/6/02. He has been involved in organizing the effort to help the people of Ethiopia.

Prayer

Session spent time in prayer.

The meeting was closed with prayer at 9:40 PM.

Duly attested,

m Kuyt
Clerk

EXAMINED AND APPROVED

date 10/20/02

with 3 Exceptions listed

SESSION RECORDS COMMITTEE

Presbytery Genesee Valley

Synnette H. Ceffley

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Session Meeting
10/8/02
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Tom Haschmann, Paul Gluchowski, Margie Gartner, Mike Kuyt, Chuck Lowell, Jim Odmark, Scott McClurg
 Guests: Michael Linkins
 Excused: Horst Kuehn, Bev Evans

The meeting was opened with prayer at 7:15.

Michael Linkins Reports on His Internship

Michael Linkins indicated that his internship at Parkminster will last for 2 semesters. He is working towards his Masters of Divinity degree at North Eastern Seminary. He came to be interested in having his internship at Parkminster largely as a result of Parkminster being a part of the "Confessing Church" movement. He and his wife are actively involved in music ministry.

Stephen Ministries

Noreen Radcliff returned from a Stephen Ministry leadership conference and reported on her trip. Noreen asked that a permanent line item be incorporated into the budget for future Stephen Ministries training. She suggests that \$2,000.00 be budgeted per year. She described what kind of work Stephen Ministers were trained to do. Much of the focus is on knowing how to make referrals to the right professionals and to provide friendship and encouragement to someone in need. Noreen is planning on conducting a 50 hour training class for those interested in being Stephen Ministers.

Clerk's Report

Communion was served and members of the congregation were anointed with oil and prayed for on Sunday 10/6/02. Minutes from 9/10/02 were reviewed and accepted. David Votaw reported on the last Presbytery meeting. The next meeting is a special meeting to determine the status of the Administrative Commission at Brighton Presbyterian.

A letter was read that Deacons sent to two doctors asking for financial concessions for a member who hurt her knee, needs surgery, and does not have medical insurance.

Elder Representative Needed for Trustees

Chuck Lowell will keep in touch with Trustees. More specific financial information in terms of budgeted income VS spending to date this year is needed in order to start long term planning for next year.

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Elder Prayer Breakfast

The third Elder prayer breakfast is being held 11/2/02 at Nellie, Shirley, and Beverly's house at 8:00 AM.

Outreach Conference

The conference was held from 10/4/02 - 10/6/02. Tom Theriault preached on Sunday 10/6/02. He has been involved in organizing the effort to help the Afar people of Ethiopia.

MOPS Ministry

Consideration was given to a request for \$600.00 from MOPS for operational expenses for the remainder of 2002. More information regarding church finances is needed before action can be taken on this. Chuck Lowell will forward the request to Trustees for their consideration.

Session spent time in prayer.

The meeting was closed with prayer at 9:40 PM.

Duly attested,

Michael Kuyt
 Clerk

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Session Meeting
11/12/02
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
Elders: Bev Evans, Tom Haschmann, Paul Gluchowski, Margie Gartner, Chuck Lowell, Horst Kuehn, Scott McClurg, Jim Odmark, Mike Kuyt
Guests:

The meeting was opened with prayer at 7:15.

Bonnie Morgan visits from COM

Bonnie Morgan came to introduce herself and become more familiar with Parkminster. Members of Session shared views of the state of the church and future hopes and plans.

Clerk's Report

Minutes from 10/8/02 were reviewed and accepted with 2 corrections.

Mike Kuyt reported on the review of the Session Book at the Presbytery review that took place at Summerville Church. We had 3 exceptions. They were reviewed and discussed.

Communion was served on 11/3/02.

A letter was shared from Dorothy O'Keefe regarding the Preschool. She indicated that it appears the Preschool will be closing. They have not been able to find people to take leadership roles to continue the school.

Brad Emery

Brad Emery expressed a desire to modify or replace the sign that would better convey the nature of our church that goes beyond simply being associated with the Presbyterian Church. Brad is hoping that our nature as a "confessing church" might be conveyed in some way by signage.

Trustee Report

Kevin Burtner presented a proposed budget for 2003.

Along with the first draft of the budget, Kevin reported that a change from accounting on a cash basis to accounting on an accrual basis resulted in about \$4,000.00 less in cash available from what was expected. Income YTD is down about \$17,000.00. Expenses paid are also down about the same amount for the period. \$6,335.00 is yet to be allocated for outreach. The net result of all this might be about a \$7,000.00 operating deficit for the year that may preclude any carry over for 2003.

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Kevin and David Votaw will meet on Friday to review individual committee budget standings and to draft a letter to be sent to the congregation to appeal for additional giving.

Kevin expressed a concern about the pop machine resulting in substantial damage to carpets in various areas of the church. Bev Evans is to contact Ken Avery to see what kind of income is being received from the pop machine.

Personnel Report

Moved by Chuck Lowell that we continue the stated supply relationship with David Votaw for the year 2003 and also make a good faith statement of intent to continue through the year 2004 as well. Seconded passed.

Nominating Committee

Chuck Lowell indicated that nominations are going well. They are still looking for a wedding coordinator.

Outreach Committee

A meeting was held recently to plan next years budget and plans. Paul is suggesting that a new committee chair be sought to free him up for more mission trip planning and implementation.

Elder Deacon Retreat

The Elder / Deacon retreat is scheduled for 2/7/03 and 2/8/03 at the Notre Dame Retreat House.

The meeting was closed with prayer at 10:15 PM

Duly attested,

Michael Kuyt
 Clerk

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Session Meeting
12/10/02
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Bev Evans, Tom Haschmann, Paul Gluchowski, Margie Gartner, Chuck Lowell, Scott McClurg, Jim Odmark, Mike Kuyt
 Guests: Kevin Burtner
 Excused: Horst Kuehn

The meeting was opened with prayer at 7:15.

Clerk's Report

Minutes from 11/12/02 were reviewed and accepted with changes regarding list of Elders present and those excused.

Communion was served on 12/1/02.

Mike reported on a letter from Dorothy Keefe regarding an outstanding balance at Logos bookstore that resulted in her not being able to buy supplies for Deacons. David Votaw and Kevin Burtner indicated that the problem had been taken care of.

New members were received at the service Sunday 12/1/02. Received into membership through reaffirmation of faith were; Matthew Zengerle, Paul Zengerle, Carol Zengerle, Martin Lubes, and Elizabeth Lubes. Deborah Knight was received through profession of faith.

Baptism

Deborah Elizabeth Knight was baptized as an adult on 12/8/02.

Trustees

Kevin Burtner presented the proposed budget for 2003. He projects that the income from giving for 2003 will be about \$272,820.00. With anticipated rental and misc. income, a total of \$294,52.00 is projected. This is up from the \$287,940.00 projected in 2002. Expenses are projected to be around \$295,090.00 for 2003. Increases for the Pastor, Youth Director, and staff are included in the budget. Outreach went from \$28,794.00 in 2002 to \$29,452.00 in 2003.

Moved by Chuck Lowell that we include \$1750.00 in the budget as a line item for MOPS. Seconded. Passed.

Moved by Jim Odmark that we allocate \$1,000.00 for babysitting in the budget and that the policy regarding the administration and allocation of those funds is to be determined. Seconded. Passed.

meeting adjourned 10:15
mk *not signed*

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Margie Gartner indicated that she is willing to work with various organizations and individuals to draft a policy for the babysitting that is done during the church service.

Moved by Mike Kuyt that a special Session meeting is to be held on 12/22/02 to give final review and approval of the budget. The meeting will be in David Votaw's office shortly following church. Seconded and passed.

Confirmation Class

Tom Haschmann and Paul Craig are working on a curriculum for the class. Those participating are going to be encouraged to read the entire New Testament.

Outreach

Paul Gluchowski reported that some instructions were given to the treasurer so that payments are made in a way that a carry over does not result at the end of the year.

The meeting was closed with prayer at 10:00 PM

Duly attested,

Michael Kuyt
 Clerk

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Session Meeting
12/22/02
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Bev Evans, Tom Haschmann, Paul Gluchowski, Margie Gartner, Chuck Lowell, Horst Kuehn, Scott McClurg, Jim Odmak, Mike Kuyt
 Guests: Kevin Burtner

The meeting was opened with prayer at 12:15 PM

Budget for 2003

Kevin Burtner presented a final proposal for the 2003 operating budget.

- Pledges have been reviewed and a total of \$306,400.00 in income is projected including rents.
- Projected expenses were set at \$307,200.00.
- The budget includes a 10% allocation for outreach, \$4,200.00 for a parking lot improvement fund, and \$2,000.00 for a capital improvement fund. The medical deduction for the Youth Director was eliminated adding \$960.00 to the package. A 5% increase was included for the pastor, a 4.5% increase for the Music Director, and a \$.50 and hour increase for the Church Secretary.

Moved by Jim Odmak that Kevin Burtner as Chair of Trustees be empowered to decide on the specifics of what to carry over and what should be used to repay money that was borrowed from the parking lot fund. Seconded and passed.

Moved by Jim Odmak that the final proposal for the 2003 budget be accepted as presented. Passed.

The meeting was adjourned at 12:40 PM.

Duly attested

Michael Thuy

clerk

PARKMINSTER PRESBYTERIAN CHURCH 2003 OPERATING BUDGET -

Session Approved	Sub total	Sub total	2003 Budget
Major CAPITAL Improvement FUND (Building and Grounds)	\$2,000		
Property Maintenance			
General maintenance			
Church Maintenance	\$3,800		
Manse Maintenance (8 Card Bathroom included)	\$800		
Woman's Bathroom Update (near SH)	\$500		
Total Property Maintenance		\$5,100	
Total Building Maintenance & Improvements			\$12,500
Pastoral Salaries & Benefits			
Pastor's Salary & Benefits Package			
Salary (increase of 5.0%)		\$36,943	
Housing Allowance (Manse: \$8,902 value)		\$0	
Utilities		\$3,536	
Benefits		\$25,086	
Medical Deductible	\$1,481		
Formula: 3% of Salary, Housing value, Utilities			
Pension & Medical (Medical 1% increase in July)	\$14,241		
Formula: 28% of Salary, Housing, Utilities, Med Ded			
27%-Maj Med 15%; Pension 11%; Death/Disb 2%			
Social Security	\$3,778		
Formula: 7.65% of Salary, Housing, Utilities			
Dental Insurance	\$750		
Travel and Professional Expense	\$4,200		
Study Leave	\$635		
Total Pastor's Package		\$85,565	
Youth Director's Package			
Salary (eliminate Medical pay deduction \$960 added value)		\$22,000	
Housing Allowance (Manse: \$8,000 value)		\$0	
Medical and Dental		\$2,917	
Auto Allowance		\$500	
Meeting Food Allowance (New in 2003)		\$500	
Utilities allowance \$150.00 per Month		\$1,800	
Study Allowance		\$1,000	
IRA		\$1,000	
Total Youth Director's Package		\$29,717	
Total Pastoral Salaries & Benefits			\$95,282
Staff Salaries & Benefits			
Music Director (4.5% increase)	\$10,955		
Organist	\$5,408		
Financial Secretary (\$148 increase for added RNC duties)	\$1,500		
Church Secretary	\$9,360		
Organist (substitute)	\$300		
Sexton	\$11,050		
Treasurer	\$3,588		
Emplyr FICA, DBL, Wkr Comp, NYS Unemplmnt Ins (15%)	\$6,324		
Total Staff Salaries & Benefits			\$48,485
Other Expenses			
Covered by			

Parkminster 2003 Budget.xls

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Membership and Attendance Statistics 2002

We welcomed 17 new members this year and we had 2 infant baptisms and 4 adult baptisms. Three members of our congregation passed away in 2002, Eva Bergold, Ruth Morley and William Loudon. Past member and elder at Parkminster, John Lish, also passed away this year.

Average attendance at Sunday Worship services for 2000, 2001 & 2002

	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.
2000	199	223	208	215	173	164	185	167	179	184	179	255
2001	180	178	174	205	178	166	141	148	161	156	169	220
2002	138	164	174	170	162	141	129	128	152	180	150	184

New Members: Scott & Debbie Roides, Justin & Jill Lassiter, Paul & Carol Zengerle, Martin & Elizabeth Lubes, Deborah Knight. **Youth:** Lindsay Burtner, Samantha Hawn, Kevin Moore, Alyssa North, Andy Tschorke, Laura Willit, Mark Willit, Matthew Zengerle.

Baptisms: **Infant** - Anthony Ibezim & Andrew Buck, **Adult** - Alyssa North, Andy Tschorke, Samantha Hawn & Deborah Knight.

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Session Meeting
1/14/03
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Bev Evans, Tom Haschmann, Paul Gluchowski, Margie Gartner, Chuck Lowell, Jim Odmark, Mike Kuyt
 Excused: Horst Kuehn, Scott McClurg
 Guests: Amy Haschmann

The meeting was opened with prayer at 7:15.

Clerk's Report

Minutes from 12/10/02 and 12/22/02 were reviewed and accepted with 3 corrections.

David Votaw shared some about his involvement with the Administrative Commission at Brighton Presbyterian.

Session/ Deacon/ Staff Retreat

This year's retreat will be 2/7/03 - 2/8/03 at Notre Dame Retreat House.

Outgoing Elders

Thanks and acknowledgements were given to Beverly Evans, Chuck Lowell, and Horst Kuehn going off Session. Installation of officers and ordination of new Elders and Deacons will take place on 2/2/03.

Amy Haschmann

Amy brought concerns about administrative structure and clarity relating to personnel matters and had questions regarding compensation adjustments relating to her transition from part time to full time. Margie Gartner is to meet with the other members of the Personnel Committee to determine Amy's needs and review the details of her package as a full time staff member. Recommendations of the Personnel Committee will be reviewed by Session at their Feb. meeting. It was also acknowledged that the personnel manual should be reviewed and possibly changed and updated to accommodate our church's current needs. The target date for this is by fall 2003.

Nominating Committee

Chuck Lowell reported on nominees to be presented at the congregational meeting.

Elders: Debra Candelora, Brad Emery and Ken Avery
 Deacons: Rajiv Bala, Bob Auerhahn, Barb Haschmann, Justin Lassiter, Jonathan McGarvey for a 1 year unexpired term
 Trustees: Jon LaFontaine, Lew Monk

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Study Leave

David Votaw requested leave 2/23/03 - 3/4/03. Mike Linkins will preach in his absence. Communion will be March 9th.

The meeting was closed with prayer at 10:00 PM

Duly attested,

Michael Thuyt
 Clerk

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Session Meeting
2/11/03
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
Elders: Brad Emery, Debbie Candelora, Ken Avery, Tom Haschmann, Paul Gluchowski, Margie Gartner, Scott McClurg, Jim Odmark, Mike Kuyt
Guests:

The meeting was opened with prayer at 7:15.

Welcome

A welcome was extended to Ken Avery, Debbie Candelora, and Brad Emery coming on to Session for 2003.

Prayer Time

Session decided by consensus that our extended prayer time would be better done at the start of each meeting rather than at the end.

Clerk's Report

None

Presbytery Commission

David reported on the tone of a recent Session meeting that he moderated at Brighton Presbyterian Church and his continuing role there.

Moved by Tom Haschmann that Ray Puff be removed from the membership roles due to his recent passing. Seconded and passed.

Spiritual Pulse

Session members shared about the state of the church and the moving of the Spirit among us.

Election of Treasurer

Moved by Margie Gartner that Patti Willit be elected as treasurer. Seconded and passed.

Amy Haschmann Package

Margie Gartner reported based on meeting with Amy and information obtained from Presbytery regarding typical Youth Pastor packages.

Moved by Mike Kuyt that Amy Haschmann's salary be increased by \$3,000.00 per year beginning January 1st 2003. Seconded. Passed

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Session Meeting Schedule

Moved by Tom Haschmann that Session meet on both the second Tuesday and forth Tuesday of each month so that the Session could focus on prayer during the second meeting of the month and that other Elders not currently serving could be included at meeting. Seconded. (7:15 - 8:15)

Assignment of Session Responsibilities

C.E. Preschool	Debbie Candelora
Outreach	
Personnel	Margie Gartner
Worship Ministry Team	Jim Odmark
Stewardship	Brad Emery
Presbytery Reps	Tom Haschmann
Trustee	Scott McClurg
Deacon	
Clerk	Mike Kuyt
Nominating	Ken Avery
Visitation	Tom Haschmann
Scouting	Scott McClurg
Small Groups	Tom Haschmann

The meeting was closed with prayer at 10:00 PM.

Duly attested,

Michael Shuyt
 Clerk

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**Session Meeting
3/11/03
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Elders: Brad Emery, Debra Candelora, Ken Avery, Tom Haschmann, Paul Gluchowski, Margie Gartner, Scott McClurg, Jim Odmark, Mike Kuyt
Guests: Debbie McClurg

The meeting was opened with an extended time of prayer at 7:15.

Clerk's Report

Minutes from 1/14/03 and 2/11/03 were reviewed and accepted with changes.

David Votaw reported on the status of his role at Brighton Presbyterian Church. He also reported on a very productive time of study leave.

The statistical report did not get done on time. Mike Kuyt will obtain the necessary form and have it done soon.

Moved by Ken Avery that Mike and Jean Linkins from Webster Presbyterian be accepted into membership. Seconded and passed.

Candelabras for the Sanctuary

Debbie McClurg reported on the results of research that has been done on options for obtaining new candelabras for the sanctuary. They recommend purchasing 22 candelabras from the "Kerry Collection". The total cost would be \$6,704.00. The committee is looking at various options for funding including; selling the old candelabras, contributions from various memorial funds, use money in the landscape fund, and make an appeal to the congregation for designated contributions.

Moved by Tom Haschmann that the Chancel Committee be authorized to make a direct appeal to the congregation and to research some memorial funds for the purpose of purchasing new candelabras. Seconded and passed.

Spiritual Pulse

The need for an adult Sunday school class on the basics of Christianity was discussed. Also, having a once a month opportunity for new comers to meet the Pastor and Elders after church was discussed.

Prayer and Care Lists

Mailing should be done on April 1st.

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Committee Reports

A Maundy Thursday service and a 12-1 Good Friday service are being planned.

Paul Gluchowski reported on outreach. Planning is under way for the annual outreach conference. It may be done as a Sunday only event this year.

Debra Candelora reported that Christian Ed is conducting a teacher training session on Saturday. Final plans are being made for Flower City Work Camp. The Preschool is at full capacity for the fall session except for Pre-K.

Tom Haschmann reported on the foundations class. He asks that each elder prayer for one of the participants on a daily basis as they progress through the 10 week program.

4th Tuesday Prayer

Paul Gluchowski reported that in addition to a time of prayer, a Bible study regarding the role of elders would be included.

The meeting was adjourned with prayer at 9:30 PM.

Duly attested,

Michael J. Luyt
Clerk

**Session Meeting
4/8/03
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Elders: Debra Candelora, Ken Avery, Paul Gluchowski, Margie Gartner, Jim Odmark, Mike Kuyt, Tom Haschmann
Excused: Brad Emery, Scott McClurg
Guests:

The meeting was opened with prayer at 7:15.

Trustees Report

Kevin Burtner reported on finances. The cash on hand as of the end of March was \$11,319.89. He indicated that giving was strong, however outreach had not yet drawn anything this year yet against their budget. Also, the balance reflects a passing through of funds for the candelabras. Over all finances are stable and on track based on what has been projected.

Kevin reported that the Trustees are working on making arrangements for some substantial repairs to the parking lot. Kevin suggests that we borrow temporarily some funds from the overage available in the mortgage reduction fund in addition to designated funds for parking lot repairs.

Extended Prayer Time

Clerk's Report

Minutes from 3/11/03 were reviewed and accepted.

David Votaw reported on the recent Presbytery meeting at Gates Presbytery Church.

Moved by Jim Odmark that Mike and Jean Linkins recent joining of Parkminster be designated as by reaffirmation of faith rather than transfer of membership. Seconded and passed.

Moved by Margie Gartner that Myrtle Haschmann be received as a member of Parkminster by reaffirmation of faith. Seconded and passed.

Committee Reports

Chance! Committee- The financial goal for the purchase of candelabras has been 100% met.

Christian Ed- Pat Brooks is responsible for the library and will start coming to Christian Ed Committee meetings.
Debbie Candelora reported on some discussions that are ongoing regarding a basic Christianity class for ~~adult~~ Sunday School.

There are about 20 high school kids participating in the Flower City Work Camp this year.

The graduates of the communicant's class will be given a copy of the Life Application Bible as well as graduating seniors.

Celebration Sunday is June 8th. The following Sunday will be the first Sunday of the summer schedule.

Outreach- Paul Gluchowski reported on some fund raising efforts under way for supporting kids wanting to go to Urbana. The outreach committee approved \$7,500.00 for Scott and Jennifer Frazier. The first Sunday in May is designated as Compassion Sunday and an appeal will be made to encourage people to sponsor a child.

Worship- There will be a Maundy Thursday service at 7:30, a Good Friday service at 12 noon and 7:30, and a sunrise service on Easter at 9AM, fellowship at 9:30 AM and worship at 10:30 AM.

Foundations Class- Tom Haschmann reported that the classes are going well. Each elder made a commitment to pray for one of the participants of the class.

The meeting was adjourned with prayer at 9:15 PM.

Duly attested,

Michael Stuy
Clerk

**Session Meeting
5/13/03
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Elders: Paul Gluchowski, Margie Gartner, Jim Odmark, Mike Kuyt, Tom Haschmann, Scott McClurg, Debbie Candelora
Excused: Brad Emery, Ken Avery
Guests: Scott and Jennifer Frazier

The meeting was opened with an extended time of prayer at 7:15.

Clerk's Report

Minutes from 4/8/03 were reviewed and accepted.

No Presbytery meeting this last month.

David Votaw reported on his ongoing involvement with Brighton Presbyterian Church.

Scott and Jennifer Frazier

Scott and Jennifer Frazier shared about their faith and their anticipated mission in Chili.

Moved by David Votaw that Scott and Jennifer Frazier be accepted into membership by letter of transfer. Seconded and passed.

Membership Correction

Myrtle Haschmann was accepted into membership to Parkminster at the 4/8/03 Session meeting by letter of transfer from Open Door Baptist Church, 350 Chili-Scottsville Rd, Churchville, NY, 14428 as opposed to by reaffirmation of faith. p 324

Spiritual Pulse

David Votaw reported on some encouraging attendance numbers for Sunday services.

Paul Gluchowski reported that there are now 11 people committed to the Novgorod mission trip.

Trustees

Scott McClurg reported on the last Trustee meeting. The parking lot repairs are under way. The steeple has been repaired. Trustees are soliciting estimates for the repainting of the sanctuary. Money has been donated for that purpose. Finances in general on track. Some consideration is being given to remodeling the chancel area.

Personnel

Debbie McClurg, church secretary, is out on disability for about 9 weeks. Laurie Hauser will fill in temporarily with doing the bulletins and one issue of Parkminster Life. Some volunteers have been organized to answer phones. Margie Gartner presented a new organizational chart for the various

members of staff, committees, and organizations in the church. (See attached)

Outreach Committee

Paul Gluchowski moved that one or two special offerings be authorized to help meet the financial needs for the upcoming Novgorod trip. Seconded and passed.

Christian Education

Debbie Candelora reported that Pat Brooks has been updating and cataloging books in the library. Several people are considering taking on the position of Sunday School Superintendent. The committee is looking at their budget and is anticipating the need for an increase next year.

Worship Committee

Sunday School ends on the 8th of June. Regular church services will be at 9:30AM starting June 15th through Labor Day.

Combined Elder - Deacon Meeting

A commitment made at the last Elder - Deacon Retreat to bring everyone together a second time after several months were allowed for prayer and meditation, was discussed. The Session will continue to pray regarding same issues at the 5/27/03 meeting.

The meeting was adjourned with prayer.

Duly attested,

Michael Thuy
Clerk

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**Session Meeting
5/20/03
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Elders: Margie Gartner, Jim Odmark, Mike Kuyt, Tom Haschmann, Scott McClurg, Debbie Candelora, Brad Emery, Ken Avery, Paul Gluchowski
Excused:
Guests:

The meeting was opened with a time of prayer at 8:00 PM.

Moved by Jim Odmark that we receive a letter of resignation from Amy Haschmann with regrets. It is effective August 15, 2003. Seconded, and passed.

Session is to meet Thursday, 6/5/03 at 7:30 to consider where and how to start the process of finding a Youth director.

Duly attested,

Michael S. Luyt
Clerk

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**Session Meeting
6/10/03
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Elders: Paul Gluchowski, Margie Gartner, Jim Odmark, Mike Kuyt, Tom Haschmann, Scott McClurg, Debbie Candelora, Brad Emery, Ken Avery
Excused:
Guests: Bob Jackson

The meeting was opened with an extended time of prayer at 7:15.

Clerk's Report

Minutes from 6/5/03, 5/20/03, and 5/13/03 were reviewed and accepted. David Votaw reported on his ongoing involvement with Brighton Presbyterian Church.

Alpha Outreach

Bob Jackson reported on the Alpha Outreach Program. Bob, Amy Haschmann, and Ted Farcasin attended a conference May 1 and 2. The Alpha program is a small-group based program intended to focus on the basics of Christianity. It is intended to meet the needs of non Christians who are interested in knowing more about Christianity and new Christians who would like to explore the Bible further. Bob outlined the leadership requirements and is suggesting three 10 week sessions per year. The cost of \$1,500.00 - \$2,000.00 per year is estimated for materials and retreat costs. Bob is to explore the interest in members to participate in leadership positions.

Youth Director Search Committee

Debbie Candelora, Scott McClurg, Paul Craig, and Teresa Bala have agreed to serve on the committee.

Moved by Tom Haschmann that Mike Odmark be invited to participate on the Youth Director Search Committee. Seconded and passed.

Novgorod Offering

A special offering will be taken for the Novgorod camp expenses 6/15/03. It will be combined with the regular offering. People will be asked to mark the offerings they give for Novgorod to distinguish from regular church giving.

Vision and Direction

Tom Haschmann shared "Twelve Points to Remember", a text relating to hearing the voice of God. (From Laurie Cunningham's book "Is That You God") Session continued to discuss our vision and direction as a church.

The meeting was closed with prayer at 10:20.

Duly attested,

Michael S. Luyt

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Session Meeting**6/1/03****Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
 Elders: Margie Gartner, Jim Odmark, Mike Kuyt, Tom Haschmann, Debbie Candelora, Ken Avery
 Excused: Brad Emery, Scott McClurg, Paul Gluchowski
 Guests:

The meeting was opened with a time of prayer at 12:45PM. The Elders shared some of their own experiences when they came to be Christians. Individual communicants were paired off with individual Elders for a time of prayer.

Moved by Tom Haschmann that the following people be accepted into membership at Parkminster Presbyterian Church by affirmation of faith.

- Abbey Auerhan
- Stephanie Candelora
- Timothy Craig
- Michael Farcasin
- Andrew Frazier
- Annika Kuyt
- Michael Odmark
- Patricia O'Neil
- Alexander Weir

Seconded and passed.

Duly attested,

Michael Kuyt
 Clerk

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Session Meeting**6/5/03****Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
 Elders: Margie Gartner, Jim Odmark, Mike Kuyt, Tom Haschmann, Debbie Candelora, Ken Avery Paul Gluchowski
 Excused: Brad Emery, Scott McClurg
 Guests:

The meeting was opened with a time of prayer at 7:30.

Discussion of the upcoming process for seeking a Youth Director yielded some of the following by general consensus;

- The process should be relatively short, simple, and involving a small group of people in the search process.
- One of the youth should be included on the committee.
- We should consider a part time position as well as full time.
- The job description should be flexible, allowing for the ministry to be somewhat flexible and responsive to the persons' particular gifts.
- The committee should be ideally made up of 5 people.
- One of the members of the committee should be from the Personnel Committee.

Debbie Candelora indicated she would be willing to serve on the search committee.

Moved by Debbie Candelora that we enlist 5 people including one of the youth for a Youth Director search committee and allow a \$2,000.00 budget for expenses encountered in the process. The target starting date should be 9/15/03. The person recommended by the committee is subject to approval by Session. Seconded and passed.

The meeting was adjourned with prayer at 9:30.

duly attested,

Michael Kuyt
 Clerk

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Session Meeting
7/8/03
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Margie Gartner, Jim Odmark, Mike Kuyt, Scott McClurg, Debbie Candelora, Brad Emery
 Excused: Ken Avery, Tom Haschmann, Paul Gluchowski
 Guests: Venus Gendron, Teresa Bala

The meeting was opened with prayer at 7:15.

Clerk's Report

Venus Gendron came to the Session meeting to share her faith and be accepted into membership.

Moved by David Votaw that Venus Delilia Gendron be accepted into membership by reaffirmation of faith. Seconded and passed.

Minutes from 6/10/03 were reviewed and accepted.

The meeting was closed with prayer at 10:20.

David reported on his role with Brighton Presbyterian Church. He continues to chair the Administrative Commission. A trial has ended, but no conclusions have been handed down.

Youth Director Search

Teresa Bala shared views and ideas relating to family based ministry that integrates the very young (ages 1 - 11) into the youth ministry programs as well as the middle school and high school age youth.

Debbie Candelora shared that the search committee has been looking at concepts put forward in the book "Family Based Youth Ministry" by Mark DeVries. The committee is looking at promoting relationships between adult members of the congregation and the youth.

Alpha Outreach Ministry

A written report and proposal for launching an Alpha Outreach Ministry prepared by Bob Jackson and Ted Farcasin was presented and reviewed. The leadership and monetary commitments were outlined as well as suggestions for timing.

David Votaw vacation and preaching schedule

David will be going on vacation 8/14/03 through 9/5/03. Mike Linkins will be preaching on Sunday August 31.

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Trustees

Scott McClurg reported that the sanctuary will be painted next week. The approximate cost is \$17,000.00 and is all being paid through special donations for this purpose.

The meeting was adjourned with prayer at 10:00 PM.

Duly attested,

Michael Kuyt

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Session Meeting
9/9/03
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
Elders: Margie Gartner, Jim Odmark, Mike Kuyt, Debbie Candelora, Brad Emery, Ken Avery, Tom Haschmann, Paul Gluchowski
Excused: Scott McClurg
Guests: Noreen Radcliff, Rev. Ralph English
 The meeting was opened with prayer at 7:15.

Spiritual Pulse

David Votaw announced the engagement of his son, Joel.

Stephen Ministry

Noreen Radcliff reported on the status of Stephen Ministry. She indicated that we should be aware of the needs of the people on our caring lists, and refer people to the ministry when it appears to be appropriate.

Rev. Ralph English

The Rev. Ralph English reported on behalf of Presbytery missions. He encouraged us to be engaged with the Presbytery in terms of supporting Presbytery as well as taking advantage of the assets available from Presbytery for missions.

Elder Delegates

A letter was shared from Reverend Val Fowler expressing a concern about Parkminster not sending elder delegates to Presbytery meetings on a regular basis. It was determined that Tom Haschmann is our designated elder delegate and he has indicated that he will attend Presbytery meetings as his schedule allows.

Clerk's Report

The minutes from 7/8/03 were reviewed and accepted with one change.

David Votaw reported on Presbytery. He reported on the process of the Judicial Commission he is moderating at Brighton Presbyterian Church.

Youth Director Search

Debbie Candelora reported that we have received more than 10 resumes for the position of youth director. The committee is in the process of narrowing the list and carefully and prayerfully considering the options. Some concern was expressed about how we might be able to meet the needs of the youth during the time we are seeking a youth director.

Men's retreat

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The men's retreat will be October 10th and 11th at Covenant Acres. Scott Ross will be speaking at the retreat. Scott Ross is to be invited to speak at Parkminster on Sunday evening the 12th. An offering for Scott was approved.

Stewardship

Brad Emery reported that stewardship Sunday will be November 9th. A letter will be going out and a presentation will be made during the worship service the week before. David Votaw will preach a stewardship related sermon on Sunday, November the 2nd.

Personnel

Margie Gartner reported that the personnel committee is looking for ways to gain more input for the purpose of performance reviews. A chart was distributed to indicate the current structure of obtaining input for this purpose.

Duly attested,

Michael G. Luyt

MK

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Congregational Meeting, January 19, 2003
Corporate Meeting of the Congregation of Parkminster Presbyterian Church

On Sunday, January 19, 2003 at 2:45 p.m., David Votaw called the Corporate meeting to order. A quorum was declared with 37 people in attendance. The minutes of the 2002 Annual Corporate Meeting were previously reviewed and approved during the Ecclesiastical meeting. John Preston and Patty Willit reviewed the 2002 Treasurer's report. The Trustee's report was reviewed during the Ecclesiastical meeting.

Lewis Monk and John LaFontaine were nominated for 3-year Trustees terms by the nominating committee. Nominations for other positions were as follows: Kevin Burtner for Corporate Chair, Margaret Gartner for Corporate Clerk, Lewis Monk for Financial Secretary. Moody Johnson, Ed Brooks, and Irene Bly were nominated for Audit Committee. Shirley Schipper, Beverly Evans, and Kirk Preston were nominated for Nominating committee. Chuck Lowell moved to accept all nominations as a single slate. David Votaw called the vote. The slate was unanimously approved. The nominating committee will continue to meet to fill the 1-year trustee term.

Pastor Votaw was excused from the meeting. John Preston presented the new terms of call for the pastor, as follows:

Pastor's Salary & Benefits Package

Salary	\$36,943
Housing Allowance (Manse: \$8,902 Value)	
Utilities	\$3,536
Benefits	\$25,086
Medical Deductible	\$1,481
Pension & Medical	\$14,241
Social Security	\$3,778
Dental Insurance	\$750
Travel & Professional Expense	\$4,200
Study Leave	\$635
Total Pastor's Package	\$65,565

Youth Director's Package
Salary & Benefits

\$29,717

Pastor Votaw was welcomed back to the meeting.

There was no new business. Pastor Votaw adjourned the meeting with prayer at 3:05 p.m.

Respectfully Submitted,

Margaret Gartner
 Margaret Gartner, Clerk of Corporation

EXAMINED AND APPROVED

date 11/09/03

with 5 Exceptions listed

SESSION RECORDS COMMITTEE

Lynette M. Egger
 Presbytery Genesee Valley

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Session Meeting

10/14/03

Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Margie Gartner, Mike Kuyt, Debbie Candelora, Brad Emery, Ken Avery, Tom Haschmann, Paul Gluchowski
 Excused: Scott McClurg, Jim Odmark
 Guests: Erin Henlyshyn
 The meeting was opened with prayer at 7:15.

Clerk's Report

Minutes from 9/9/03 were accepted with 1 change.

Moved Ken Avery that Reverend Henry Tomasso be approved to officiate at the Neelin wedding. Seconded and passed.

Moved by Brad Emery to approve the baptism of McKenzie Grace Mulligan on 11/23/03. The baptism is to be done at a rented facility off site from Parkminster Presbyterian Church. Seconded passed.

Moved by Debbie Candelora that Erin Henlyshyn be accepted into membership. Seconded and passed.

Spiritual Pulse

Elders shared personally.

Youth Director Search Committee

Debbie Candelora reported that a candidate, Dennis Richey, will be coming from Connecticut for a formal interview on October 26th. He will meet with Session on the 26th at noon. A second interview may take place with another candidate on November 9th at noon.

Trustees

David Votaw reported that Kevin Burtner and the trustees are currently working on the budget for 2004. They are giving consideration to establishing a capital fund that would use rents as the primary source of income. The fund would be used for projects such as re-roofing, parking lot paving and replacing carpets. Some concerns were expressed about how this might cause strains on the general budget.

Stewardship

Brad Emery reported that Kevin and Laurie Burtner will be sharing a moment for mission on October 26th and Chuck Weir will do the moment for mission November 2nd, both relating to stewardship.

The meeting was adjourned with prayer at 10:20 PM

Duly attested

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**Session Meeting
11/11/03
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Elders: Margie Gartner, Mike Kuyt, Debbie Candelora, Paul Gluchowski, Scott McClurg, Jim Odmark, Ken Avery, Tom Haschmann
Excused: Brad Emery
Guests: Kevin Burtner
The meeting was opened with prayer at 7:15.

Clerk's Report

Minutes from 10/14/03 were accepted with 1 change.

Communion was served on 11/2/03.

A letter from Reverend Dorothy Yoder was read. She indicated that it was time to renew David Votaw's stated supply status with Parkminster.

Moved by Jim Odmark that we enthusiastically renew David Votaw's status as stated supply pastor with Parkminster for the year 2004. Seconded and passed.

A letter from Reverend Gause was read. She suggested some interaction between our session or congregation and her to further establish the connection with Presbytery. A reply from session thanking her for her offer was also read.

Moved by Margie Gartner that the report presented by the clerk regarding the annual review of the Session book be accepted. It was indicated that 4 exceptions were noted. Those exceptions were detailed and discussed. Seconded and passed.

Trustees Report

Kevin Burtner presented the first draft of the 2004 budget. Projected income has been initially set at 283,100.00 with projected expenses at 295,112.00. Kevin indicated that the trustees have set aside all rents in the budget to be part of a designated capital fund for property maintenance and improvements.

Christian Education

Debbie Candelora reported that there has been some concern expressed relating to our not having a Sunday school superintendent. There have been some difficulties that have arisen out of a lack of leadership in the Sunday school program.

Leadership Organization

Concepts were discussed relating to re-evaluating the leadership structure in the church. Concerns over the difficulty of finding enough leaders to fill existing

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positions generated a discussion about defining in order of priority what positions should be upheld. Members of session were encouraged to forward suggestions to Paul Gluchowski regarding their view of where the greatest leadership needs are in the church today.

Youth Director Search

Session reviewed and discussed issues relating to the interview with Michael Kuhlkin that occurred Sunday 11/9.

Nominating Committee

Ken Avery indicated that good progress is being made.

Moved by Jim Odmark that the meeting be adjourned. Seconded and passed.

The meeting was closed with prayer.

Duly attested,

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**Session Meeting
12/9/03
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Elders: Margie Gartner, Mike Kuyt, Debbie Candelora, Paul Gluchowski, Scott McClurg, Jim Odmark, Tom Haschmann, Brad Emery
Excused: Ken Avery
Guests: Paul Craig, Kevin Burtner
The meeting was opened with prayer at 7:15.

Clerk's Report

Minutes from 11/11/03 were accepted with 1 change.

Moved by Jim Odmark that we approve the baptism of Kanechuckwu Mkpasi and the membership of Dennis and Chichi Kanechuckwu. Seconded and passed.

Communion was served on 12/7/03 along with the anointing of oil.

Youth Director Search

Paul Craig reported on the progress of the youth director search. Paul described several meetings that were directed at the idea of structuring a special arrangement with Michael Kuhlkin and the Young Life Organization. Representatives from our committee expressed a desire that any arrangement would include a separate focus on youth at Parkminster in addition to the Young Life related activities at Parkminster. Also included, was a request that Mike be fully involved in Summers Best Two Weeks and some involvement in Flower City Work Camp. Paul described specific responsibilities that Mike would be relieved of from the Young Life organization in order to free up 15 to 20 hours for him to serve Parkminster as youth director. He has asked for \$15,000.00 in yearly salary plus \$3,000.00 over two years for his continued education. Paul and the committee endorse and recommend Mike on this basis. Jim Odmark agreed to draft a description of the end goals for the spiritual growth of our youth that we hope may result from the youth program.

Moved by Jim Odmark that Michael Kuhlkin be offered the position described above. Seconded and passed unanimously.

Budget 2004

Kevin Burtner presented the latest version of the 2004 budget. Kevin anticipates a \$5,000.00 opening bank balance and \$281,500.00 in income. The budget calls for \$284,384.00 in expenses with \$2116.00 remaining at the end of the year. The Session approved the budget by majority vote.

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Elder Deacon Training Retreat

The retreat will be on Friday evening 1/23/04 and Saturday 1/24/04 at the Parkminster facility.

Stewardship

Brad Emery reported that the gap between pledges and the budget is about the same as past years. In past years the gap has been made up by late pledges and unpledged giving. The average pledge for 2004 is \$2,755.00.

Personnel

Margie Gartner reported on a number of issues relating to staff.

Moved by Jim Odmark that the meeting be adjourned. Seconded and passed.

The meeting was closed with prayer.

Duly attested,

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**Session Meeting
1/13/04
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Elders: Margie Gartner, Mike Kuyt, Debbie Candelora, Paul Gluchowski, Scott McClurg, Jim Odmark, Tom Haschmann, Brad Emery, Ken Avery

Excused:
Guests: Charlie and Gretchen Forte
The meeting was opened with prayer at 7:15.

Clerk's Report

Minutes from 12/9/03 were accepted with 2 changes.

Communion was served on 1/4/04 by the passing of trays.

Ministry Leadership Needs

Paul Gluchowski presented a list of leadership needs with descriptions of what those roles might involve. The list is the result of Paul's work as well as input from the session. The list includes, Youth Pastor Support Team Leader, Children's Ministry, Small Group Ministry, Ministry to Newcomers and Visitors, Church Fellowship, Young Adult/Young Marrieds, and Administrative. These are not necessarily listed in order of importance.

Concern was expressed about our ability to find people to fill these positions, as there is already concern about filling existing slots for elders, deacons and trustees.

It was suggested that these needs be publicized by sending a letter to the congregation with a tone of appealing to their stewardship of time and that an appeal be made at the congregational meeting. It was also suggested that we contact those who are already somewhat involved in doing the things listed and ask if they would be willing to expand their roles in that area.

Charlie and Gretchen Forte Report on Preschool and Church School Ideas

Several people are being considered as leadership for Preschool. They are from outside Parkminster. The committee will report on the results of the search next month.

Charlie and Gretchen presented a general proposal for the starting of a Finney School here at Parkminster. The Preschool would be absorbed into the new school. A half-day Kindergarten class would be established along with a home schooling support contingent. Additional classes would be added over a period of a few years. This would be considered a temporary relationship with the intent of providing a place for Finney to start a west side school. It is assumed that after 3 to 5 years, the school would be moved to a "neutral" facility.

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Positive benefits were discussed as well as concern for financial stresses that potentially would occur for Parkminster as a result of wear and tear on the facility and compliance with codes, etc.

Moved by Ken Avery that Charlie and Gretchen Forte be authorized to investigate the possibilities of entering into an agreement with the Finney School. The investigation is to include looking at logistical challenges and for formulating a specific proposal for starting a Finney School at Parkminster. Seconded. Passed

Budget 2004

Two budgets were presented and reviewed. One budget was based on a part time youth director; the other was based on a full time youth director. The former projected a \$0 deficit or surplus, the latter an \$8,329.00 deficit. Both versions of the budget were based on 8 months of expenses relating to the youth pastor position.

**Moved by Tom Haschmann that money be taken from the Trustees capital fund to make up the deficit in the budget for the purposes of hiring a full time youth director based on 12 months costs for the youth director. Seconded.
Tom withdraws his motion and Ken Avery who seconded the motion agrees.**

Nominating Committee

Ken Avery reported that we may be short several elders, deacons, and trustees for next year. He will continue to make contacts. The list of nominees will be presented at the congregational meeting 1/18/04.

The meeting was adjourned with prayer at 11:05 PM

Duly attested,

PARKMINSTER PRESBYTERIAN CHURCH 2004 OPERATING BUDGET - Final Session Approved

PARKMINSTER PRESBYTERIAN CHURCH 2004 OPERATING BUDGET - Final Session Approved

344	Sub total	Sub total	2004 Budget \$	General Comments
DETAILED INCOME				
Basic Income:				
Pledges - anticipate 90 pledges	\$277,400			
Other Offerings (non-pdgd envelopes & loose) - use 1%	\$2,600			
Total Basic Income		\$280,000		Was \$284,700 Projected in 2003 with all rents in
Rental Income: All Rents go to Capital Improv/maint				All Rents go to Capital Improvement and Maintenance Fund which is not a part of the Budget
Rent from ECC				640.00mo CRS
Rent from Church Of The Risen Savior				350mo ECC
Based on \$540 / mth				3,050 Year all others
Other Rental Income (M.School, AA, BS, Town, etc.)				Possible Manse Rent in 2004
Music School: \$1,000; AA's: \$1,800; Town: \$250				Rents Expected 2004
Rent Donated from Cap Improv / maint fund	\$2,000			640
Total Rental Income		\$2,000		350
Miscellaneous Income:				Total CRS and ECC
Initial Offering (solicited for "per capita")	\$1,600			X 12 Mo = \$14,280
Misc. Donations (Preschool?, St. Parly, etc.)	\$3,600			Plus Music School, AA and Town =
Office Income (copier, phone, etc.)	\$300			Total Rents/Year \$17,330
Other (interest, Sunday school, donations, misc)	\$1,000			
Total Miscellaneous Income		\$6,500		
Total Income			\$286,500	
DETAILED EXPENSES				
World and Local Missions				
Outreach Committee 10 % of budget	\$30,310			\$2,000 from Maintenance Fund as title of rents
MOPS	\$1,450			
Stephen Ministries - Training and Materials for 3 trainees	\$500			
Total Outreach			\$32,260	
Christian Education - Per Request				
General Christian Education	\$2,600			
Youth Group Expenses (Materials, scholarships, etc)	\$600			
Leadership Expenses	\$400			
Postage	\$100			
Library Supplies	\$500			
Total Christian Education			\$4,200	
Building Expenses				
Mortgage & Insurance				
Church Mortgage	\$59,843			
Mortgage on #8 Cardinal Dr	\$0			
Insurance On All Properties	\$7,600			
Total Mortgage & Insurance		\$67,443		
Utilities and Property Taxes				
Property Taxes	\$1,700			
Refuse Service	\$1,740			
Snow Plowing	\$2,150			
RGLE	\$18,500			
Telephone and DSL Service	\$2,900			
Frontier: \$80/m 3 ph lines + call charges				
Water	\$1,200			
Total Utilities and Property Taxes		\$26,190		
Total Building Expenses			\$95,633	
Building Maintenance & Improvements (SEE CIF-MF)				
Building Projects	\$0	\$0		Managed under the Pass Thru Capital Improv/Maintenance Fund
Total Building Projects				
Property Furnishing		\$0		
Total Property Furnishing				
Property Maintenance		\$0		
Total Property Maintenance				
Total Building Maintenance & Improvements			\$0	

1/18/2004

Parkminster 2004 Budget.xls

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345	Sub total	Sub total	2004 Budget \$	General Comments
Pastoral Salaries & Benefits				
Pastor's Salary & Benefits Package				
Salary	\$36,790			9% increase or \$1,847 was at \$36,943 in 2003
Housing Allowance (Manse: \$8,902 value)	\$0			
Utilities	\$3,536			
Medical Deductible	\$1,537			
Formula: 3% of Salary, Housing value, Utilities				
Pension & Medical	\$14,774			
Formula: 28% of Salary, Housing, Utilities, Mod Ded				
27%-Maj Mod 15%; Pension 11%; Death/Disb 2%				
Social Security	\$3,919			
Formula: 7.65% of Salary, Housing, Utilities				
Dental Insurance	\$750			
Travel and Professional Expense	\$4,200			
Study Leave	\$1,000			
Total Pastor's Package		\$68,509		
Youth Director's Package (if April Start)				
Salary	\$15,250			
Housing Allowance (Manse value is \$5,000)	\$0			
Auto	\$0			
Medical (More if Family)	\$0			
Meals/Food Allowance (For Meeting with Youth Only)	\$0			
Utilities Allowance (\$150.00 Month)	\$0			
Study Allowance	\$0			
IRA	\$0			
Total Youth Director's Package		\$15,250		
Total Pastoral Salaries & Benefits			\$83,759	
Staff Salaries & Benefits				
Music Director				
Music Director Education Expenses	\$11,503			Was \$10,955 raise of 5% or \$548
Organist	\$400			Now was in CE budget last year
Financial Secretary	\$5,408			
Secretary	\$1,600			Was \$1500 in 2003
Based on 20 hrs @ \$10.00/hr @ 52 wks/year	\$10,400			Was \$9.00 an hour in 2003, increase of \$1,040
Organist (substitute)	\$300			
Sexton	\$11,050			
Based on 25 hrs @ \$8.84/hr @ 50 wks/year				
Treasurer	\$3,800			Increase of \$212 from 2003
Employer FICA, D&L, Worker Compensation, NYS				Less Education expense and Substitute Organist items
Unemployment Insurance, etc. (15%)	\$6,564			
Total Staff Salaries & Benefits		\$51,625		
Other Expenses				
Committees				
Chancel	\$200			
Miscellaneous Session Expense (NEW)	\$1,076			New Line Item
Parkminster Life	\$250			
Piano Maintenance	\$250			Organ Maintenance from Organ fund (Deacons)
Stewardship	\$300			
Sound Committee	\$400			Sub-Wooler Cross-over needed
Worship and Music	\$1,000			
Babysitting	\$200			
Total Committee Expenses		\$3,676		
Office Equipment/Services				
Copier lease + maintenance	\$3,800			
Lease is \$200 mo and Maint is \$100 mo.				
Computer Systems / Software	\$250			
Drive, web software, monitor, etc...				
Church Management Program Support	\$250			
Web site plus Email	\$600			
2x AOL of \$200 plus Website of \$50				
Total Office Equipment		\$4,900		
Supplies				
Office	\$3,000			Was 4,000 in 2003
Sexton	\$1,000			Was \$1,250 in 2003 Budget
Total Supplies		\$4,000		
Miscellaneous				
Per Capita Payments - 100%	\$4,800			Raised \$80 from 2003
Based on 243 "active" membership from previous yr end				

1/18/2004

Parkminster 2004 Budget.xls

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PARKMINSTER PRESBYTERIAN CHURCH 2004 OPERATING BUDGET - Final Session Approved

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	Sub total	Sub total	2004 Budget \$	General Comments
GA: \$1275, Synod: \$890, Presy: \$2552 = \$4240				
Honorariums - general	\$250			
Advertising	\$4,000			Look for Publicity Lead
Total Miscellaneous		\$9,050		
Total Other Expenses			\$21,428	
Total Expenses			\$288,500	

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Congregational Meeting, January 18, 2004
Corporate Meeting of the Congregation of Parkminster Presbyterian Church

On Sunday, January 18, 2004 at 2:25 p.m., David Votaw called the Corporate meeting to order. A quorum was declared with 40 people in attendance. The minutes of the 2003 Annual Corporate Meeting were previously reviewed and approved during the Ecclesiastical meeting. Kevin Burtner and Patty Willit reviewed the 2003 Treasurer's report. The Trustee's report was reviewed.

Marty Lubes was nominated for a 3-year Trustees term by the nominating committee. There were no nominations from the floor for the two remaining 3-year terms, 2-year term and 1-year term. Nominations for other positions were as follows: John Preston for Corporate Chair and Margaret Gartner for Corporate Clerk, and Irene Bly, Moody Johnson, Denise Moore, and Miles Woodcock for Audit Committee. Ken Avery moved to accept all nominations as a single slate. David Votaw called the vote. The slate was unanimously approved. Tom Haschmann, Sandra Minchen, and Nellie Morse were elected to the Nominating committee during the Ecclesiastical meeting.

Pastor Votaw was excused from the meeting. Kevin Burtner presented the new terms of call for the pastor, as follows:

Pastor's Salary & Benefits Package

Salary	\$38,790
Housing Allowance (Manse: \$8,902 Value)	
Utilities	\$3,536
Benefits	\$26,180
Medical Deductible	\$1,537
Pension & Medical	\$14,774
Social Security	\$3,919
Dental Insurance	\$750
Travel & Professional Expense	\$4,200
Study Leave	\$1,000
Total Pastor's Package	\$68,506

Youth Director's Package

Salary & Benefits	\$15,250
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Pastor Votaw was welcomed back to the meeting.

There was no new business. Pastor Votaw adjourned the meeting with prayer at 2:45 p.m.

Respectfully Submitted,

Margaret Gartner, Clerk of Corporation

David J. Votaw moderator

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**Session Meeting
2/10/04
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624**

Moderator: Reverend David Votaw
Elders: Margie Gartner, Mike Kuyt, Debbie Candelora, Scott McClurg, Jim Odmark, Brad Emery, Ken Avery, Moody Johnson
Excused:
Guests: John Preston
The meeting was opened with prayer at 7:00.

Clerk's Report

Minutes from 1/13/04 were accepted with changes.

Communion was served on 2/1/04 by intinction.

On Jan 25th we received Martha Willit, Jennifer Wolford, Ryan Pixton by letter of transfer, reaffirmation of faith and profession faith into membership.

Clerk's Report

David Votaw reported that he is done with his work with the special commission for Brighton Presbyterian Church and also resigned from the Committee on Ministry to allow him more time to focus on Parkminster ministry.

Trustees

John Preston, the new chair of trustees, reported on finances. The income for January was down \$3,600.00 from what was projected and actual expenditures were down \$4,100.00 from the amount budgeted. It was noted, however, that large payments for pensions and allocations for outreach programs were not made in January but are anticipated to be made within the next couple of months. Some concerns were expressed about the lower than expected giving and potential cash flow problems down the road.

Brad Emery has agreed to obtain some clarification regarding the total number of dollars pledged and how the loose offering projection was done.

Discussion Regarding Growth Strategy

Mike Kuyt presented some thoughts regarding growth strategy. Elements included sending teams of elders out to churches that have experienced growth to observe. Be open to refinance the mortgage up to the \$500,000.00 level if necessary to implement a modern style remodeling of the front of the sanctuary as envisioned by Kevin Burtner. Some elements may be audio visual enhancements and accommodations for the choir up front. Mike also suggested that due to current financial stresses, we hire a part time youth director as opposed full time.

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Jim Odmark suggested looking for opportunities to be more inviting as a church. He suggested having a presence and personal connection with the groups that meet in our church building.

Session agreed that we would visit other churches with an eye for sensory impact factors that might be contributing to their growth. Session will keep connected by email regarding which churches we will be visiting and who will visit which church.

Moved by Margie Gartner that we elect Patti Willit as treasurer. Seconded and passed.

Moved by Ken Avery that we start session at 7:00 PM instead of 7:15. Seconded and passed.

Prayer and Care List

There was discussion relating to modifying the prayer and care program to focus some effort to praying and caring for people outside our church body as a mission outreach.

Study Leave

David Votaw asked for one week of study leave and one day of vacation March 8th to March 16th so can attend the National Pastor's conference. Brian Davidson will be preaching on the 14th.

Session Meeting Schedule

Session will meet March 23rd. **Moved by Jim Odmark to approve the rescheduled session meeting and to approve David Votaw's study leave and vacation day. Seconded and passed.**

Youth Director Search Committee

Session agreed that we will start advertising for a part time youth director as opposed to full time.

Session was adjourned with prayer at 10:20 PM

Duly attested,

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Special Session Meeting
2/17/04
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

The purpose of the meeting was to discuss matters relating to the process of considering Michael Kuhlkin for the positin of youth director.

Moderator: Reverend David Votaw
 Elders: Margie Gartner, Mike Kuyt, Debbie Candelora, Scott McClurg, Jim Odmark, Brad Emery, Ken Avery, Moody Johnson
 Excused:
 Guests: Teresa Bala, Kirk Preston, Chris Buck, Paul Craig

The meeting was opened with prayer at 7:00.

Session was adjourned with prayer at 10:20 PM

Duly attested,

church record



**PRESBYTERIAN
CHURCH (USA)**

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CHURCH RECORD FOR 2003

PIN Number 5466

Presbytery Number 224

Church

Parkminster

Location Rochester

Address 2710 Chili Ave

City/State Rochester, NY 14624
4196

Church Phone 585 247-2424

Fax

Email Address parkminster@frontiernet.net

Internet Web Site www.parkminster.org/

Membership

Prior Active Members: 247

Gains

17 & Under:	0
18 & Over:	0
Certified:	0
Other:	0
Total Gains:	0

Losses

Certified:	0
Deaths-	0
Other:	0

Total Losses: 0

Total Active Members: 247

Female Members: 146

Inactive: 0

Baptized: 0

Total Adherents: 247

Average Attendance: 156

Affiliate Members:

Baptisms

Child Baptisms: 4

Adult Baptisms: 3

Officers

Male Elders: 6

Female Elders: 2

Age Distributions

25 & Under: 0

26 - 45: 0

<http://ogasys2.pcusa.org/mrcjava/statistics/100040GC.mrc?K010=2003&@SMLNK=U>

2/15/2005

church record

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Male Deacons:	4	46 - 55:	0
Female Deacons:	5	56 - 65:	0
		Over 65:	0

People with Disabilities

Hearing	8
Sight	1
Mobility	5
Other	0

Christian Education

Birth 3:	0	Grade 7:	0
Age 4:	0	Grade 8:	0
Kindergarten:	0	Grade 9:	0
Grade 1:	0	Grade 10:	0
Grade 2:	0	Grade 11:	0
Grade 3:	0	Grade 12:	0
Grade 4:	0	Young Adults:	0
Grade 5:	0	Over 25:	0
Grade 6:	0	Teacher/Officer:	0
Total:	0		

Racial Ethnic Breakdown	Membership	Elders	Deacons
Asian	5	0	1
Black	10	0	0
Hispanic	3	0	0
Native American	0	0	0
White	195	8	8
Other	0	0	0
Totals	213	8	9

Potential Giving Units:	82
Budgeted Income:	288,500
Budgeted Expense:	288,500

Receipts

Regular Contributions:	280,000	Bequests:	0
Capital Building Fund:	0	Other Income:	6,500
Investment Income:	2,000	Subsidy or Aid:	0

Expenditures

Local Program:	0	Per Capita Apprt:	0
Local Mission:	0	Validated Mission:	0
Capital Expenditures:	0	Theological Fund:	0
Investment Expenditures:	0	Other Mission:	0

Special Session Meeting

3/7/04

Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

The purpose of the meeting was to discuss matters relating to the process of considering Michael Kuhlkin for the positin of youth director.

Moderator: Reverend David Votaw

Elders: Margie Gartner, Mike Kuyt, Debbie Candelora, Scott McClurg, Moody Johnson

Excused: Jim Odmark, Brad Emery, Ken Avery

Guests:

The meeting was opened with prayer at 7:00.

There were no motions or action items this meeting.

Session was adjourned with prayer at 9:00 PM

Duly attested,

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Session Meeting
03/23/04
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Ken Avery, Debbie Candelora, Margie Gartner, Moody Johnson, Scott McClurg, Jim Odmark
 Excused: Brad Emery

The meeting was opened with prayer at 7:00 PM.

Minutes: Minutes for 02/10/04 were accepted with 2 corrections.

Correspondence:

1. Letter of resignation: After considerable discussion it was moved by Odmark and seconded by McClurg to accept (with regret) Mike Kuyt's letter of resignation from session. Odmark agreed to serve as clerk pro tem for this meeting.

Baptism:

Moved by Gartner and seconded by McClurg to baptize Samuel Buck at the Sunday service, 3/28/04 with Reverend Robert Rickus (grandfather) assisting.

Finance and Trustee Report: John Preston and Lou Monk

A preliminary status of pledging and giving through the first quarter was discussed. A financial report through February was also presented.

Youth Committee:

Moved by Gartner and seconded by McClurg to establish a youth committee to support the on-going youth ministry at Parkminster.

Election of Clerk:

Moved by Johnson and seconded by Candelora to appoint Odmark as Clerk of Session and Avery as assistant Clerk of Session.

Nominating:

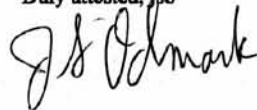
Moved by Gartner and seconded by McClurg to have Nominating seek 2 additional elders to fill vacancies on the session.

Response to visitors from 2/17/04 session meeting:

The clerk will send a letter of summarizing the session's evaluation of the concerns that were discussed at that meeting.

Moved by McClurg and seconded by Candelora to adjourn. The meeting was adjourned with prayer at 10:00 PM

Duly attested, jso



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Session Meeting
--- 04/13/2004 ---
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Ken Avery, Brad Emery, Moody Johnson, Scott McClurg, Jim Odmark
 Excused: Debbie Candelora, Margie Gartner

The meeting was opened with prayer at 7:00 PM.

Minutes: Minutes for 03/23/2004 were accepted as submitted.

Correspondence:

1. Presbyterian Grant application information: Forwarded to Outreach for consideration.

Youth Director Candidate: Debbie Krouskop

The Youth Director Search Committee presented Debbie Krouskop to the session with recommendation that she be considered for the position of Youth Director. Debbie shared her background and vision for ministry at Parkminster. This was followed by a time of sharing and "Q&A's" with the session. After Debbie was excused, a draft financial package for the position (developed by the Personnel Committee) was presented to the session for discussion.

MOVED by McClurg and seconded by Odmark to offer Debbie Krouskop the position of Youth Director at Parkminster (Personnel to finalize the financial package by refinement of the draft presented to session). MOTION CARRIED

AGREED by common consent to disband the Youth Director Search Committee with gratitude for their service and dedication.

Finance and Trustee Report: Presented by Preston

Prayer List Ministry:

Discussion centered on whether or not the present system (congregation names assigned to current Elders and Deacons for prayer ministry) should be continued or revised. The Deacons previously discussed the question and decided to continue with the present system. After discussion the session's consensus was to continue with the present system, as well.

The meeting was adjourned with prayer at 10:15 PM

Duly attested, jso



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Session Meeting
— 05/18/2004 —
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Ken Avery, Brad Emery, Margie Gartner, Moody Johnson, Scott McClurg, Jim Odmark
 Excused: Debbie Candelora

The meeting was opened with a prayer time at 7:00 PM.

Minutes: Minutes for 04/13/04 were accepted as submitted.

Correspondence:

1. Request for the Jackie Daniel wedding to be held at Parkminster 07/09/04 at 4:30 PM conducted by Carl Jenks: **Approved** by common consent.
2. A letter from Outreach requesting that session "adopt" the Novgorod mission outreach as a prayer focus in monthly prayer times was reviewed. It was agreed by common consent to meet this request.
3. Letters expressing concerns about the Youth Director search process - After extended discussion the following actions were agreed upon as next steps concerning the issues raised:
 - (a) Letter from Teresa and Rajiv Bala: Emery to call Balas and review session's discussion and path forward. An offer for a face-to-face meeting with members of session will be made.
 - (b) Letter from Cheryl and Kirk Preston: Odmark, Johnson and Gartner to meet with Prestons and review sessions discussion and path forward.
 - (c) Follow-up with Kuhlkins: Avery and McClurg to meet with Kuhlkins to initiate discussion concerning the search process and how it affected Mike and his family.

Mortgage Refinance Update (K. Burtner, P. Irvine and K. Avery):

Session agreed to pursue refinance within the present M&T contract as a first choice. The next phase of financing would have a 5 year term with payments amortized on a 10 year schedule at 2% above the prime rate. At the end of the 5 year term the total outstanding balance will be due.

MOVED by Johnson and seconded by Gartner to establish a mortgage retirement committee with the goal to be debt free by end of the 5-year term, October 2009.
Motion carried.

Make-up of the committee will include Avery, Burtner and McClurg plus two other members of the congregation.

MOVED by Odmark and seconded by Avery to empower the Mortgage refinance

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committee to work with M&T to lock in a fixed rate for the next 5 year term of Parkminster's mortgage at the earliest possible date. **Motion carried.**

Finance and Trustee Report: John Preston

Financial reports were accepted as reviewed. No action was required.

Youth Director Financial Package:

The package was presented by Gartner for personnel. It had already been reviewed with Debbie Krouskop and met with her approval. The session accepted the package as presented by common consent.

Prayer Lists:

Lists were distributed to the elders. Plans will be made for contact letters to be sent in June.

The meeting was adjourned with prayer at 10:15 PM

Duly attested, jso

J Odmark

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Session Meeting
--- 06/08/2004 ---
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Debbie Candelora, Margie Gartner, Moody Johnson, Jim Odmark
 Excused: Ken Avery, Brad Emery and Scott McClurg

The meeting was opened with prayer at 7:00 PM.

Minutes: Minutes for 05/18/2004 - Moved by Johnson and seconded by Odmark to approve with corrections.

Correspondence:

1. Request for Bienetti wedding at Parkminster 07/17/2004 -- Approved.
2. Request for Letter of Transfer for Matthew Odmark to Christ Community Presbyterian Church, Nashville, TN -- Approved.

Trustee Report: (Report presented by John Preston - Chairman)

Youth Committee:

Triennial visit of Presbytery Committee on Ministry: Ruth Stuart (COM) and Nelson Cole (Presb. Trustees) met with the session.

Reports from visiting other churches:

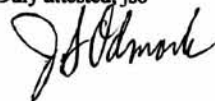
Several shared impressions from personal experiences. It was agreed to have the clerk forward notes from those discussions to the Worship Team as input for on going discussion about improving Parkminster's worship experience.

Request for Vacation: Votaw July 6 - 20, 2004

Moved by Odmark and seconded by Gartner to approve. Motion carried.

Moved by Gartner and seconded by Odmark to adjourn. The meeting was adjourned with prayer at 10:15 PM.

Duly attested, jso



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Session Meeting
--- 06/29/2004 ---
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Ken Avery, Debbie Candelora, Brad Emery, Margie Gartner, Scott McClurg, Jim Odmark
 Excused: Moody Johnson

The meeting was opened with prayer at 7:00 PM.

Resignation of Director of Music (Teresa Bala):

After considerable discussion it was moved by Emery and seconded by Candelora to accept the resignation with regret and agree to the request that the final date of employ be 08/31/2004. Carried.

The meeting was adjourned with prayer at 9:30 PM

Duly attested, jso



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Session Meeting
--- 07/27/2004 ---
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Ken Avery, Scott McClurg, Margie Gartner, Moody Johnson,
 Excused: Debbie Candelora, Brad Emery and Jim Odmark

The meeting was opened with prayer at 7:00 PM.

Reception for Theresa Bala:

Agreed to hold a reception to honor Theresa after the worship service on August 29th.

Interim Director of Music:

1. The Director of Music position has included: a praise band leader, choir director, and keyboardist. We may discussed dividing the job up into three parts on an interim basis.
2. David will ask Jim if he'd be willing to go with another Session member to ask Karen Buck what level of involvement she sees for herself in Praise Band, as we go forward.
3. Discussed how Session can best assist the choir members through this transition.
4. Discussed how Session can best assist the praise band members through this transition.
5. Agreed we need to establish a search committee for the permanent Director of Music position. This will be discussed in more detail at the August 10 Session Meeting.
6. Agreed that we will listen to people over the next two weeks and be praying.

Communication:

David will send an email to the leadership team on Thursday or Friday concerning Theresa's resignation.

The meeting was adjourned with prayer at 9:00 PM.

Duly attested, kra



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Session Meeting
--- 08/10/2004 ---
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Ken Avery, Debbie Candelora, Brad Emery, Margie Gartner, Scott
 McClurg, Jim Odmark
 Excused: Moody Johnson

The meeting was opened with prayer at 7:00 PM.

Minutes: None reviewed.

Correspondence:

1. Moderator of Deacons letter of resignation - Rajiv Bala
 Moved by Emery and seconded by Candelora to accept Rajiv's resignation with regret.
2. Letter from Kirk and Cheryl Preston stating their decision to worship elsewhere was reviewed and discussed at length.

The meeting was adjourned with prayer at 9:30 PM

Duly attested, jso



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Session Meeting
---- 09/14/2004 ----
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Ken Avery, Debbie Candelora, Brad Emery, Margie Gartner, Moody Johnson, Scott McClurg, Jim Odmark
 Excused: none

The meeting was opened with prayer at 7:00 PM.

Correspondence:

1. Letter from McGarveys concerning leadership and communication issues.
2. Letter from Lassiters concerning leadership and communication issues.

Agreed by common consent to contact McGarveys and Lassiters and invite each couple to meet with session (separately) to discuss their letters. Avery to call them.

Gartner agreed to draft a letter from session to the congregation that outlines issues and invites congregation to informational meetings. The draft will be circulated to session for review and comments.

New member candidates: Gloria, Scott and Brian Richie

Gloria, Scott and Brian Richie met with session to discuss their faith and express interest in joining Parkminster.

Moved by McClurg and seconded by Avery to welcome Gloria, Scott and Brian Richie into membership at Parkminster. Motion carried. Richies will be baptized and recognized presented as new members before the congregation Sunday, 09/19/04.

Trustee Report: Presented by John Preston (chairman of Trustees)

Search Committee – Director of Music & Worship:

Agreed by common consent to ask Nominating to support the need to enlarge the committee to include a member from the 20-30's age group.

Kingdom Assignment Program: Outreach recommends participation; will run program.

Moved by Avery and seconded by Johnson to participate in the Kingdom Assignment Program. Motion carried. Outreach will organize the program for early 2005.

Pastor Vacation:

Moved by Odmark and seconded by McClurg to approve vacation request for 10/10/04 to attend the Kuyt wedding in Vermont. Motion carried.

Moved by Odmark and seconded by McClurg to adjourn. The meeting was adjourned with prayer at 11:10 PM.

Duly attested, jso

J. Odmark

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Session Meeting
---- 10/03/2004 ----
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Debbie Candelora, Margie Gartner, Moody Johnson, Scott McClurg, Jim Odmark
 Excused: Ken Avery, Brad Emery

The meeting was opened with prayer at 10:00 AM.

Candidate for Membership: Diana Adams met with session to share her faith and desire to become a member of Parkminster.

Moved by Johnson and seconded by McClurg to welcome Diana Adams into the membership of Parkminster. Motion carried.

The meeting was adjourned with prayer at 10:15 AM.

Duly attested, jso

J. Odmark

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Session Meeting
--- 10/12/2004 ---
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Debbie Candelora, Brad Emery, Margie Gartner, Moody Johnson, Scott McClurg, and Jim Odmark
 Excused: Ken Avery

The meeting was opened with prayer at 7:00 PM.

Minutes:

- Minutes for 6/08/04, 6/29/04, 7/27/04, 9/14/04 and 10/3/04 were accepted as submitted.
- Received 8/10/04 minutes as amended to reference receipt and acceptance of resignation of Moderator of Deacons.
- Moved by Odmark and seconded by McClurg to amend minutes for 6/1/03 to add Matt Avery and Nick D'Ambrosia as members of the communicants class.

Correspondence:

1. Lassiter's letter, dated 10/12/04 Re: Information meeting held 10/10/04.

Finance and Trustee Report: Preston

- Income less expenses year-to-date is showing a trend towards a short fall at year-end. Outreach has been advised that the base for their 10% calculation is at risk.
- Trustees are planning to defer maintenance expenses and improvement projects as they see possible.

Thanksgiving Offering:

Moved, seconded and carried to designate the Thanksgiving offering to Open Door Mission.

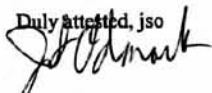
Subject: Mortgage refinance – Information from K. Burtner

- New financing will occur Nov. 1, 2004 with a balance of approximately \$418,000. A one-time no-fee pay-down opportunity will occur at time of refinance. Monies from the mortgage fund and others contributed by congregation will be used for that purpose to reduce the principal. New payment schedule will be based on a 10-year amortization schedule. The committee recommends we initiate a campaign to pay off the balance by the end of 5 years.
- Moved by Gartner and seconded by Johnson to recast the church mortgage per the terms previously negotiated 5 years ago with M&T Bank. Carried.
- Moved by Johnson and seconded by Odmark to solicit the congregation for a one-time pay-down offering before the mortgage is recast. Carried.

Personnel: Gartner (chair)

Moved, seconded and carried to authorize Personnel to give Debbie McClurg and Michelle Ngygen increased compensation due to increased responsibility (to be funded from the staff bonus fund).

Moved by McClurg and seconded by Candelora to adjourn. The meeting was adjourned with prayer at 11:00 PM

Duly attested, jso


362 A

Session Meeting
--- 11/09/2004 ---
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Ken Avery, Margie Gartner, Scott McClurg, Jim Odmark
 Excused: Debbie Candelora, Brad Emery, Moody Johnson

The meeting was opened with prayer at 7:00 PM.

Minutes: Minutes for 10/12/04 were accepted as submitted.

Correspondence:

1. Letter from Paul Irvine
 Reviewed and discussed; Avery to draft a session communication for Parkminster; Odmark to contact Irvine with feedback.
2. Letter from Bev Evans, Nellie Morse and Shirley Skipper
 Reviewed and discussed; Avery to contact them with feedback.

Trustee Report: Presented by John Preston, chairman.

Outreach:

Moved by Odmark and seconded by Avery to approve request for International Student Network to use the social hall weekly (Thursdays) to teach English as a 2nd language (~40 students); no pay to PK will be received.

Agreed by common consent to use the actual giving of the year just-completed for calculation the next year's Outreach budget (10% of just-completed year).

Worship Team: Report by Votaw

Plans for Thanksgiving service were reviewed.

Christmas Offering:

Moved by Avery and seconded by McClurg to designate Christmas offering for deacons w/ recommendation that Bruce Wallace's needs (expenses from roof damage) be considered first. Carried.

Nominating: Report by Avery

Personnel: Report by Gartner

Annual evaluation method discussed.

Moved by Odmark and seconded by Gartner to adjourn. The meeting was adjourned with prayer at 9:00 PM.

Duly attested, jso


363

**Triennial Visit
Parkminster Presbyterian Church
June 8, 2004
Rev. David Votaw, Pastor
Ruth Stewart, COM liaison
Nelson Cole, Trustee liaison**

A new Christian Education program is being inaugurated for kindergarten through grade five. A successful intergenerational Bible Study series on the books of James and Isaiah was recently completed. It included middle school, high school and adult participants.

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Another source of celebration is the 10% of church budget spent on mission. Their Presbyterian-approved mission projects include support of a church in Novgorod, Russia, support of the Afar people of Ethiopia, and support for an indigenous group in Chile.

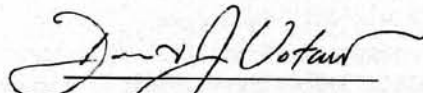
Groups from the church have traveled to Novgorod and taken supplies. A group of twelve will be holding a sports camp there this year and the pastor of the Novgorod church recently visited Parkminster.

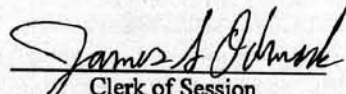
A fun outreach is a two weeks sports camp held locally, which includes neighborhood children.

The church provides many activities and holds its own leadership development retreat.

The church is a good steward of its space and hosts many outside groups and is humorously called the "Mall Church" as two small congregations are housed in their own spaces on premises.

Mr. Cole related his connection to the church in that relatives had belonged to the church when it was known by another name at another location and had moved along to the new location.


Pastor


Clerk of Session

 7/1/04
COM liaison

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Session Meeting
--- 12/14/2004 ---
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
Elders: Debbie Candelora, Brad Emery, Margie Gartner, Moody Johnson, Scott McClurg, Jim Odmark
Excused: Ken Avery

The meeting was opened with prayer at 7:00 PM.

Minutes: Minutes for 11/09/04 were accepted as submitted.

Correspondence:

1. **Moved** by Odmark and seconded by Candelora to approve request for Rev. Dan Thayer to officiate at his son's wedding at Parkminster 07/03/05. Motion carried.
2. **Moved** by Odmark and seconded by Candelora to forward a transfer of membership to Ogden Presbyterian Church for Carol Newman. Motion carried.

Finance and Trustee Report: J. Preston

A draft budget for 2005 was presented by Preston. A significant gap between projected income and expenses was discussed in detail. Several corrections and suggested changes were noted for incorporation into the next draft. It was agreed to meet to review that draft 12/20/04.

Worship Team:

Moved by Johnson and seconded by Emery to pay M. Jackson (interim choir director) a one-time bonus of \$1,000. Motion carried.

The meeting was adjourned with prayer at 10:40 PM

Duly attested, jso



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Session Meeting
--- 12/20/2004 ---
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Ken Avery, Debbie Candelora, Margie Gartner, Moody Johnson, Scott McClurg, Jim Odmark
 Excused: Brad Emery

The meeting was opened with prayer at 7:00 PM.

Trustee Report: J. Preston

A revised budget proposal for 2005 was reviewed. The gap between projected income and expenses was reduced but not eliminated.

Moved by Johnson and seconded by Avery to hold an informational meeting the January 9th to review the budget situation with the congregation and solicit their input prior to the annual meeting. Motion carried.

Stated Supply relationship with Votaw:

Moved by Odmark and seconded by Johnson to renew Parkminster's "stated supply" relationship with David Votaw for calendar year 2005. Motion carried.

Moved by Candelora and seconded by Odmark to adjourn. The meeting was adjourned with prayer at 10:45 PM.

Duly attested, jso



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Session Meeting
--- 01/11/2005 ---
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Ken Avery, Debbie Candelora, Brad Emery, Margie Gartner, Jim Odmark
 Excused: Moody Johnson, Scott McClurg

The meeting was opened with prayer at 7:00 PM.

Minutes: Minutes were reviewed and accepted (12/14/04 as submitted and 12/20/04 as corrected).

Correspondence:

1. **Request** from Mike and Julie Kuyt to be dropped from the rolls.
 Moved by Odmark and seconded by Gartner to comply with deep regret. Carried
2. **Request** for Rev. Bill Balbach to officiate at the Besselman-Warmus wedding, 3/19/05 at Parkminster. Moved by Odmark and seconded by Avery to approve. Carried.

Baptism:

Agreed to baptize Jackson Vladimir Lassiter as part of the worship Sunday 1/23/05.

Finance and Trustee Report: J. Preston

- Year-end 2004 financial report was reviewed
- A revised 2005 spending plan (dated 1/11/05) was reviewed. Further spending reductions were presented by Preston for consideration. All were agreed to with the exception of the suggestion to redirect funds ear-marked for roof repair. Preston will prepare another budget revision reflecting the above for session approval, 1/18/05.

New Members:

1. **David Jackson** (Met with session to share of his faith)
 Moved by Candelora and seconded by Gartner to welcome David Jackson into membership at Parkminster by profession of faith. Carried
2. **David Kenyon** (Session will meet with him Sunday, 1/16/05 at 9:45 AM)

Nominating Committee: K. Avery and T. Haschmann

- Status of preparing the slate for 2005 was reviewed (some answers still outstanding).
- **Session Agreed** to consider enlarging its size to include up to 10 Elders if the Nominating committee process concludes with sufficient willing and qualified candidates. Parkminster bylaws allow the session to have up to 15 members.
- Feedback from interviews as relates to church vision was shared and discussed.

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Study Leave:

Moved by Avery and seconded by Gartner to approve study leave for Votaw to attend the annual Pastor's Conference, 1/31/05 – 2/8/05. Carried.

Dates to Remember:

- New Member meeting with David Kenyon – 1/16/05
- Special Session Meeting – 1/18/05
(discuss "input" from the budget informational meeting held 1/9/05)
- Prayer for Annual Meeting – 1/23/05 (9:30 AM in Library)
- Kingdom Assignment Sunday – 1/30/05
- Installation/Ordination of new Elders and Deacons – 1/30/05
- February Session Meeting – 2/15/05

Sign in front of Parkminster:

Agreed to have Emery collect detailed information (cost, layout, etc.) concerning a proposal to revise the sign. Said information will be reviewed at the February session meeting.

The meeting was adjourned with prayer at 11:15 PM.

Duly attested, jso

Session Meeting
— 01/16/2005 —
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Debbie Candelora, Brad Emery, Margie Gartner, Jim Odmark
 Excused: Ken Avery, Moody Johnson, Scott McClurg

The meeting was opened with prayer at 10:00 AM.

New member meeting – David Kenyon:

Moved seconded and passed to approve membership by Letter of Transfer from Chili First Baptist.

The meeting was adjourned with prayer at 10:15 AM.

Duly attested, jso

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Session Meeting
— 01/18/2005 —
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Ken Avery, Debbie Candelora, Brad Emery, Margie Gartner, Scott McClurg, Jim Odmark
 Excused: Moody Johnson

The meeting was opened with prayer at 7:00 PM.

Spiritual "Pulse" and Direction for Parkminster:

- Votaw shared his growing conviction that God has called him to a "transitional" phase of ministry at Parkminster in 2005. The transition would have two aspects: (1) Prepare Parkminster to search for and call an installed pastor and (2) Prepare Votaw to receive his next call to ministry. Timing and overlap is yet to be determined.
- Members of Session shared how they had independently discerned a direction that it is time for Parkminster to begin the process to call an installed pastor.

Session and Votaw discussed the above in detail. There was open sharing of hopes, fears, excitement, and encouragement as all considered God's next step for Parkminster and Votaw's ministry.

Moved by Avery, seconded by Odmark and Carried that –

In view of the fact that:

1. The Reverend David Votaw, stated supply at Parkminster, has discerned that his ministry is moving into a "transitional" phase with a focus on preparing Parkminster to call an installed pastor and simultaneously preparing himself to seek another call,
2. The Session of Parkminster has independently discerned a growing alignment of the pastor, the session and the congregation with the above direction,
3. The Session desires Reverend David Votaw, stated supply at Parkminster, to continue in leadership as an interim pastor during the search for an installed pastor (and Reverend Votaw is willing to do so),

IT IS RESOLVED that Parkminster should initiate a search to call an installed pastor in accordance with the procedures allowed by Presbytery at the earliest possible date.

Correspondence:

1. Dan Minchen – Regarding direction for Parkminster
 Avery to follow up with Dan, thanking him for the letter and sharing some of session's thinking.

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Operational Budget (2005):

Moved by Odmark and seconded by Avery to accept the budget dated 1/15/2005 as a "Transitional Operating Budget" for 2005. **Carried.**

Agreed to continue discussion and review of notes from budget information meeting (held Jan. 9, 2005) at future meetings.

Communication with COM of Presbytery:

Agreed, the clerk will email the above resolution to the chair of COM to begin dialog concerning Parkminster's move into transition.

The meeting was adjourned with prayer at 10:00 PM.

Duly attested, jso



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PARKMINSTER PRESBYTERIAN CHURCH 2005 OPERATING BUDGET Session Approved

	Detail	Sub-Total	2005 Total \$	2004 Actual
Summary Operating Budget				
Opening Balance			\$57	\$159
Summary Income				
Basic Income (pledging + unpledged giving)		\$233,881		\$261,687
Donation to Outreach from Rental Income		\$1,783		\$2,000
Miscellaneous Income		\$5,650		\$7,287
Total Income			\$241,314	\$270,974
Summary Expenses				
	% of Expenses			
Outreach Comm + MOPS and Stephen Ministries	6.0%	\$14,618		\$30,053
Christian Education	1.5%	\$3,600		\$2,920
Building Expenses	36.2%	\$88,610		\$98,338
Pastoral Salaries & Benefits	34.5%	\$84,489		\$79,295
Salaries & Benefits	14.9%	\$36,489		\$43,932
Expenses	6.9%	\$16,947		\$20,490
	100.0%			
Total Expenses			\$244,753	\$276,028
Year-End '05 Cash On Hand Balance:			\$0	-\$3,895
Estimated Operating Surplus:			-\$3,382	\$0

1/20/05

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PARKMINSTER PRESBYTERIAN CHURCH 2005 OPERATING BUDGET Session Approved

Detail	Sub-Total	2005 Total \$	2004 Actual
DETAILED INCOME			
Basic Income:			
Pledges - have 77 total pledges + 5 add'l during 2005	\$227,110		\$258,777
Other Offerings: non-pledged em's + loose (use 1%)	\$6,771		\$2,910
Total Basic Income		\$233,881	\$261,687
2005 (-) 2004		-\$27,806	
Rental Income: (all rents go to Bldg Maint & Impr.)			
Refer to the "Building Maint. & Improvement" section of Budget following General Budget			
EOC Rent			\$0
CRS Rent			\$0
Other Rent: (Music School, AA, BS, Chik, etc.)			\$0
Rent Donation from Bldg Maint & Improvement	\$1,783		\$2,000
Total Rental Income		\$1,783	\$2,000
2005 (-) 2004		-\$217	
Miscellaneous Income:			
Initial Offering (per capita)	\$1,600		\$1,561
Misc Donations (St Paul, etc.)	\$2,400		\$2,256
Office Income (copier, phone)	\$150		\$94
Other (Interest, Sunday School, donations, etc)	\$1,500		\$3,376
Total Miscellaneous Income		\$5,650	\$7,287
2005 (-) 2004		-\$1,637	
TOTAL INCOME (Basic + Rent Donation + Misc)			\$270,974
2005 (-) 2004			-\$29,600
DETAILED EXPENSES			
World and Local Missions:			
Outreach Committee (5% 2005 expected total income)	\$12,868		\$28,331
MOPS	\$1,450		\$1,450
Stephen Ministries -	\$300		\$272
Total Outreach			\$30,053
2005 (-) 2004			-\$15,435
Christian Education:			
General Christian Education	\$2,050		\$1,680
Youth Group Expenses (Materials, scholarships, etc)	\$1,000		\$600
Leadership Expenses	\$200		\$95
Postage	\$50		\$23
Library Supplies	\$300		\$522
Total Christian Education			\$2,920
2005 (-) 2004			\$680
Building Expenses:			
Mortgage & Insurance			
Church Mortgage	\$51,810		\$59,174
Insurance on All Properties	\$8,232		\$8,232
Total Mortgage & Insurance		\$60,042	\$67,406
2005 (-) 2004		-\$7,364	
Utilities and Property Taxes			
Property Taxes	\$1,700		\$1,700
Refuse Service	\$750		\$1,067
Snow Plowing	\$2,250		\$3,275
RG&E	\$20,468		\$21,545
Telephone and ISP	\$2,900		\$2,859
Water	\$500		\$486
Total Utilities and Property Taxes		\$28,568	\$30,932
2005 (-) 2004		-\$2,364	
Total Building Expenses			\$98,338
2005 (-) 2004			-\$9,728

1/20/05

2

PARKMINSTER PRESBYTERIAN CHURCH 2005 OPERATING BUDGET - Session Approved

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Detail	Sub-Total	2005 Total \$	2004 Actual
Pastor Salaries & Benefits:			
Pastor's Salary & Benefits Package			
Salary - Pastor	\$38,790		\$38,790
Housing Allowance (8 Cardinal: \$8002. value)	\$0		\$0
Utilities - Pastor	\$3,536		\$3,536
Medical Deductible	\$1,537		\$1,432
Pension & Medical	\$16,357		\$17,008
Social Security	\$3,919		\$2,708
Dental Insurance	\$750		\$879
Travel and Professional Expense	\$4,200		\$4,200
Study Leave - Pastor	\$1,000		\$1,138
Total Pastor's Package		\$70,589	\$60,691
2005 (-) 2004		\$396	
Youth Director's Package			
Salary - Youth Director	\$10,400		\$7,000
Housing Allowance (10 Cardinal value = \$8000.)	\$0		\$0
Auto	\$500		\$0
Medical - Youth Director	\$0		\$0
Utilities - Youth Director	\$2,400		\$1,314
Study Allowance - Youth Director	\$600		\$1,200
IRA - Youth Director	\$500		\$0
Total Youth Director's Package		\$14,400	\$9,604
2005 (-) 2004		\$4,796	
Total Pastoral Salaries and Benefits			\$84,489
2005 (-) 2004			\$5,194
Staff Salaries and Benefits:			
Music Director Salary	\$0		\$7,303
Music Director Education Expense	\$0		\$0
Organist	\$4,800		\$4,700
Substitute Organist	\$0		\$0
Financial Secretary	\$1,600		\$1,500
Secretary	\$10,400		\$9,300
Sexton	\$11,050		\$11,489
Treasurer	\$3,800		\$3,566
Withholdings: FICA, DBL, Worker Compensation, Unemployment Insurance, etc. (15%)	\$4,830		\$5,004
Total Staff Salaries & Benefits		\$36,489	\$43,932
2005 (-) 2004		-\$7,443	
Other Expenses:			
Committees			
Chancel	\$150		\$63
Miscellaneous Session Expense	\$200		\$0
Parkminster	\$0		\$0
Piano Maintenance	\$150		\$75
Stewardship	\$100		\$436
Sound Committee	\$200		\$132
Worship & Music	\$750		\$666
Babysitting	\$100		\$0
Total Committee Expenses		\$1,850	\$1,372
2005 (-) 2004		\$278	
Office Equipment / Services			
Copier Lease & Maintenance	\$4,400		\$4,489
Computer Systems / Software	\$250		\$151
Church Management Program Support	\$100		\$190
Email service charge	\$100		\$88
Postage	\$550		\$0
Total Office Equipment / Services		\$5,400	\$4,918
2005 (-) 2004		\$482	
Supplies			
General Office Supplies	\$2,500		\$3,658
Sexton Supplies	\$300		\$928
Communion	\$0		\$30
Total Supplies		\$3,400	\$4,616
2005 (-) 2004		-\$1,216	

1/20/05

374 PARKMINSTER PRESBYTERIAN CHURCH 2005 OPERATING BUDGET - Session Approved

	Detail	Sub-Total	2005 Total \$	2004 Actual
Miscellaneous				
Per Capita Payments - 100% designated	\$1,600			\$5,261
Re-pay Y-E 2004 borrow from savings acct.	\$1,647			\$0
Honorariums	\$250			\$100
Advertising	\$3,000			\$2,703
Misc	\$0			\$1,500
Total Miscellaneous		\$6,497		\$9,564
2005 (-) 2004		-\$3,067		
Total Other Expenses			\$16,947	\$20,490
2005 (-) 2004			-\$3,543	
TOTAL EXPENSES			\$244,753	\$275,828
2005 (-) 2004			-\$30,275	
Building Maintenance & Improvements:				
BM&I Beginning Balance for 2005		\$2,225		\$0
Rental Income				
Church of the Risen Savior	\$10,080			
Evangelical Christian Church	\$4,200			
AA	\$1,800			
Music School	\$1,000			
Town of Chili	\$250			
All Other	\$500			
Total Rental Income		\$17,830		\$17,870
Less: 10% Donation to Church General Budget	\$1,783			\$2,000
Total Net Rental Income		\$16,047		\$15,870
Less: mort. reduct. fund reimb using EOC rent income	\$2,100			\$4,200
Useable Rent Income		\$13,947		\$11,670
Total BM&I Funds Available in 2005			\$16,172	
Anticipated BM&I Expenditures for Year 2005			\$15,800	\$9,445
Anticipated BM&I Balance at Year-End 2005			\$1,172	\$2,225

1/20/05

4

Membership and Attendance Statistics 2004

We welcomed 7 new members this year and we had 2 infant/child baptisms and 3 adult baptisms. Six members of our congregation passed away in 2004, Marietta Parnell, Caroline Sickles, Elizabeth Causey, Hubert Houpt, Alton Peters and Mary Miller.

Average attendance at Sunday Worship services for 2001, 2002, 2003 & 2004

	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.
2001	180	178	174	205	178	166	141	148	161	156	169	220
2002	138	164	174	170	162	141	129	128	152	180	150	184
2003	165	153	166	183	155	147	132	124	152	151	141	202
2004	152	150	162	165	138	142	118	117	128	131	137	157

New Members: Martha Willit, Jennifer Wolford, Ryan Pixton, Gloria Ritchie, Brian Ritchie, Scot Ritchie & Diana Adams

Baptisms: Infant/child - Samuel Buck & Blossom Ibezim

Adult - Gloria Ritchie, Brian Ritchie & Scot Ritchie

Marriages: Joel and Jennifer Votaw, Sarah and Greg Palermo, & Jenna and Joseph Neri.

Births: Samuel Buck, Blossom Ibezim & Rebekah Marie McGarvey

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Session Meeting
---- 01/25/2005 ----
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Ken Avery, Margie Gartner, Scott McClurg, Jim Odmark
 Excused: Brad Emery, Moody Johnson, Debbie Candelora

The meeting was opened with prayer at 7:00 PM.

Votaw meeting with Interim Presbytery Executive and Chair of COM Jan 24th:

- Reaction to Session resolution from Jan 18th meeting: The proposed direction sounds OK with a caveat of "if the way be clear".
- Next Steps: COM will meet with Session to discuss our willingness to embrace the search processes and guidance Presbytery offers. They will further discuss our willingness to allow Votaw to continue in ministry at Parkminster during our search. COM recommends we consider employing an interim to "bridge" between Votaw's departure to a new call and the arrival of Parkminster's next pastor. **The meeting with COM is set for Feb. 9th, 7:00 PM at Parkminster.**

Letter to the Congregation:

Agreed to send a letter to the congregation (to be received before Jan. 30th) to disclose our movement toward a "transition" phase of ministry in preparation for calling an installed pastor to Parkminster. The letter will contain an attachment that lists the slate of officers proposed by the Nominating Committee for 2005 (to be voted at the rescheduled annual meeting Feb. 13th).

Session Planning Timeline:

Jan. 27 th	Letter to Congregation disclosing "transition" direction
Jan. 30 th , 10:30 AM	Votaw speaks, briefly, to transition prior to start of church "Kingdom Assignment" Sunday proceeds, as planned
Feb. 9 th , 7:00 PM	Session meets with COM
Feb. 13 th , 1:00 PM	Parkminster Annual Meeting (re-scheduled)
Feb. 15 th , 7:00 PM	February Session Meeting
Feb. 18 th , 7:00 PM	Session Planning Meeting
Feb. 19 th , 8:00 AM	Session Planning Meeting (continued)
Mar. 8 th , 7:00 PM	March Session Meeting

The meeting was adjourned with prayer at 9:00 PM

Duly attested, jso

J. Odmark

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Session Meeting
---- 02/09/2005 ----
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Debbie Candelora, Margie Gartner, Moody Johnson, Scott McClurg, Jim Odmark
 Elder nominees: Paul Irvine, Tom Doughty
 Excused: Ken Avery, Brad Emery

The meeting was opened with prayer at 7:00 PM.

Meeting with COM from Presbytery: Bob Rice (Chair) and Ruth Stewart

This meeting is in response to the resolution from session's Jan. 25th meeting stating Parkminster's desire to move in the direction of searching for an installed pastor. The resolution further stated our desire to have Votaw continue in pastoral leadership during our transition or until he receives a call to another church. COM and the Executive Presbyter have agreed in principle with this request.

Rice outlined the processes involved with moving toward searching for another pastor. He affirmed COM's commitment to support Parkminster throughout those processes. There was an extended period of questions and answers which served to unify the session's understanding.

Plans for Session Planning Meetings (Feb 18-19, 2005):

Pre-reading materials were distributed and reviewed.

Plans for the Annual Meeting (2/13/05):

Agreed to proceed with normal agenda. Odmark will outline the results of this meeting with COM at the end of the Session report.

The meeting was adjourned with prayer at 8:45 PM

Duly attested, jso

J. Odmark

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**Congregational Meeting, February 13, 2005
Ecclesiastical Meeting of Parkminster Presbyterian Church**

On Sunday, February 13, 2005 at 12:50 p.m., David Votaw called the Annual Ecclesiastical meeting to order with a reading from Matthew 14 and prayer. A quorum was declared with 77 people in attendance. The minutes of the 2004 Annual Corporate Meeting were reviewed and approved. It was noted that the minutes from the Ecclesiastical meeting were not available for review.

David Votaw explained the period of transition that he and the congregation are entering as he seeks a new call and the congregation begins the process to seek a new pastor. Jim Odmark presented the process and timeline that Parkminster will follow to call an installed pastor. Bob Rice and Ruth Stewart from the Committee on Ministry were present. Bob gave his assurance of Presbytery and COM support during the process.

David led the review of the reports of the ministries under Session's authority. **(Editorial comment: not sure how much of the following should be included.)** Andy Mitchell asked if the Book of Order was being followed with regards to pastoral care for members who had left. The Chancel Committee was recognized for its work. Sue Lowell spoke about the new Welcome packet for visitors. Andy Mitchell asked about the size of the Nominating Committee based on requirements in the Book of Order. Paul Gluchowski shared about the impact on missionaries as a result of the cut to the Outreach budget. Ken Avery commented on the new Rotational Sunday School model.

John Preston presented the 2005 budget. The opening balance is \$57. The anticipated income is \$241,314, anticipated expenses are \$244,753, which results in a deficit of \$3,382. The budget was presented as a transition budget that will be closely monitored throughout the year. **(Editorial comment: not sure how much of the following should be included.)** Questions were asked about the value of the manse, calculations of the Outreach budget and if there are any other groups who use the church who can pay rent.

Ken Avery presented the list of nominations on behalf of the nominating committee. Margie Gartner, Scott McClurg, Tom Doughty and Jonathan McGarvey, were each nominated for a 3-year Elder term by the nominating committee. Paul Irvine was nominated for a 2-year Elder term. Ken Avery moved to accept all nominations as a single slate. Kevin Burnett seconded. David Votaw called the vote. The slate was unanimously approved.

Walt Palmer, Miles Woodcock, Judy Monk and Janie Ernst were each nominated for a 3-year Deacon term. Pat Ugino and Pat Romanowski were each nominated for a 1-year Deacon term. Nellie Morse nominated Phyllis LaFontaine for a 2 year Deacon term. Ken Avery moved to accept all nominations as a single slate. Moody Johnson seconded. David Votaw called the vote. The slate was unanimously approved.

Ken Avery moved to nominate Dan Minchen for a 1-year term on the

Annual Meeting 2005 - Ecclesiastical.doc

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**Congregational Meeting, February 13, 2005
Ecclesiastical Meeting of Parkminster Presbyterian Church**

Personnel Committee. Mary Jane Preston seconded. David Votaw called the vote. The nomination was unanimously approved.

Ken Avery moved to nominate Shirley Schipper for a 1-year term on the Nominating Committee. Jim Odmark seconded. The following nominations were made from the floor. Debbie Roides nominated Tammy McGarvey, Jonathan McGarvey nominated Noreen Radcliff, and Mary Jane Preston nominated herself. David Votaw called for the vote as a single slate. The slate was unanimously approved.

David Votaw adjourned the meeting with prayer at 2:30 p.m.

Respectfully Submitted,

Margaret Gartner, Clerk of Corporation

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Congregational Meeting, February 13, 2005
Corporate Meeting of the Congregation of Parkminster Presbyterian Church

On Sunday, February 13, 2005 at 2:40 p.m., David Votaw called the Corporate meeting to order. John Preston moderated the meeting. A quorum was declared with 51 people in attendance. The minutes of the 2004 Annual Corporate Meeting were previously reviewed and approved during the Ecclesiastical meeting. John Preston and Patty Willit reviewed the 2004 Treasurer's report. John Preston reviewed the Trustee's report with the following changes to the 2004 Building and Maintenance Summary.

Beginning Balance	\$0
Rental Income	\$17,870
Expenditures	
Maintenance & Improvements	\$13,645
10% Contribution to General Budget	\$2000
Year End Balance	\$2,225

Ken Avery presented the following nominations on behalf of the nominating committee. Kevin Burtner, Brian Hopkins, and Paul Zengerle were each nominated for a 3-year Trustee. David Jackson and David Kenyon were each nominated for a 2-year Trustee term. Paul Irvine moved to accept all nominations as a single slate. Moody Johnson seconded. David Votaw called the vote. The slate was unanimously approved.

Nominations for other positions were as follows: Kevin Burtner for Corporate Chair and Margaret Gartner for Corporate Clerk. Ken Avery moved to accept all nominations as a single slate. Noreen Radcliff seconded. David Votaw called the vote. The slate was unanimously approved. There were no nominations for Audit Committee.

Pastor Votaw and Debbie Krouskop were excused from the meeting. John Preston presented the terms of call for the pastor and youth director, as follows:

Pastor's Salary & Benefits Package

Salary	\$38,790
Housing Allowance (Manse: \$8,902 Value)	
Utilities	\$3,536
Benefits	\$27,763
Medical Deductible	\$1,537
Pension & Medical	\$16,357
Social Security	\$3,919
Dental Insurance	\$750
Travel & Professional Expense	\$4,200
Study Leave	\$1,000
Total Pastor's Package	\$70,089

Youth Director's Package

Salary	\$10,400
Housing Allowance (10 Cardinal = \$8000)	
Auto	\$500

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Congregational Meeting, February 13, 2005
Corporate Meeting of the Congregation of Parkminster Presbyterian Church

Utilities	2,400
Study Allowance	\$600
IRA	\$500
Total Youth Director's Package	\$14,400

Pastor Votaw and Debbie Krouskop were welcomed back to the meeting.

The following suggestions were made during the meeting:
 Tom Ellinwood suggested that the Trustees notify the congregations as to what jobs need to be done. Members may have contacts that could perform the job at a reasonable cost. Tammy McGarvey suggested that we consider contacting Roberts Wesleyan College about providing opportunities for student internships for Music Director.

Pastor Votaw adjourned the meeting with prayer at 3:05 p.m.

Respectfully Submitted,

Margaret Gartner, Clerk of Corporation

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Session Meeting
--- 02/15/2005 ---
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Ken Avery, Debbie Candelora, Tom Doughty, Brad Emery, Margie Gartner, Paul Irvine, Moody Johnson, Scott McClurg, Jonathan McGarvey, Jim Odmark
 Excused: None.

The meeting was opened with prayer at 7:00 PM.

Clerk's Report

Minutes: **Moved**, seconded and approved that minutes for 01/11/05, 01/18/05, 01/25/05 and 02/09/05 were accepted as submitted.

Correspondence:

1. Margaret Scott – Regarding Votaw's plans to search for another pastorate
2. Mike Linkins – Relocating to Anderson S. Carolina (Foothills Presbytery)
Moved by Avery and seconded by Odmark to transfer the Linkins' membership to First Presbyterian Church of Anderson, S. Carolina. Carried.
3. Kirkhaven – Homes Offering for 2005
 Parkminster will not participate this year.
4. Robert W. Dingman Co. – "How-to" book for pastoral search
Agreed to forward this to the PNC for consideration when it is formed.
5. Andy and Amy Mitchell – Input for session planning.

Annual Statistical Report:

Moved, seconded and carried to approve the Annual Statistical report, as submitted by the Clerk.

Congregation Ministries Committee - Linda Badger-Becker (assoc. Exec. Presb.):

Linda Badger-Becker met with session to review Presbytery requirements, procedures and resources available as we embark on a Mission and Ministries Study at Parkminster. The study must fulfill four fundamental requirements:

1. Complete a congregational survey
2. Complete a demographic study of the surrounding area
3. Conduct a congregational dialogue concerning the results of 1 & 2.
4. Write a Mission and Ministry Statement for Parkminster

Badger-Becker described a tool available through Presbytery to help fulfill requirements 1 & 2, above. It is called offered by The Precept Group, Inc. and has been used in several churches in our Presbytery. Use of this tool is not required but Presbytery is encouraging use of it by offering to underwrite a portion of the cost. **Session agreed** to take this under advisement as we proceed.

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Finally, Badger-Becker reviewed other ways she could support our efforts as we proceed with our study. She is willing to take as active a role as we desire.

Special Session Planning Meetings (02/18/05 and 02/19/05):

Plans were reviewed concerning the agenda, goals and study materials for these meetings. This is an important first step toward organizing for the Mission and Ministries Study. All session members will participate.

Session Organization for 2005:

- **Avery** will draft a list of organizational "jobs" to fill.
- **Agreed** to continue with assignments from 2004 until the above list is available and discussed in session.
- **Agreed** to hold regular monthly Session Meetings on the second Tuesday of the month, 7:15 PM – 9:45 PM.
- **Election of Clerk for 2005** – Odmark will serve as Clerk, Avery as assistant Clerk.
- **Agreed** to hold the March Session Meeting on the 15th since the Session planning meetings will occur in late February.

Vacation days for Votaw:

Votaw shared that he had been invited by COM in a California Presbytery to interview for a Stated Supply position.

Moved by Irvine and seconded by McGarvey to grant permission for vacation so Votaw can travel to California for the interview February 25-28. Carried.

Old Business:

- **Proposal to change the sign in front of the church:** It was **Agreed** that this is not a good time to consider such a change. Initiation of the Mission and Ministries Study will take precedence.

The meeting was adjourned with prayer at 9:50 PM

Duly attested, jso



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Session Meeting
--- 03/15/2005 ---
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
Elders: Debbie Candelora, Tom Doughty, Brad Emery, Margie Gartner, Paul Irvine, Moody Johnson, Scott McClurg, Jonathan McGarvey, Jim Odmark
Excused: Ken Avery

The meeting was opened with prayer at 7:00 PM.

Minutes: Minutes for 1/16/05 and 2/15/05 were accepted as submitted.

Correspondence:

1. Chris and Karen Buck – church concerns
 Lengthy discussion ensued. **Agreed** to respond with a letter from Session expressing our collective views on the points raised. A draft letter was reviewed. Comments and suggestions regarding the draft response were forwarded to Irvine, McClurg and McGarvey who agreed to prepare a final draft for Session review & approval via email.
2. Bob and Mary Jackson – Request for reinstatement of membership
Moved by Odmark and seconded by Irvine to reinstate Bob and Mary Jackson into membership at Parkminster. **Carried**

Communicants Class:

William Craig, Andrew Yestrebi and Gina D'Ambrosia successfully completed Communicants Class and came to Session to be presented for membership at Parkminster. Jaimie Romanowski also completed the class but was unable to meet with Session tonight. There was a time of sharing, questions and answers. **Moved**, seconded and passed to receive William Craig, Andrew Yestrebi and Gina D'Ambrosia into membership.

Finance and Trustee Report:

A written report describing areas of responsibility, financial results and Trustee's plans was submitted.

Agreed that McClurg (Session Rep. to Trustees) would carry the following questions/requests to Trustees for consideration:

1. Explanation of the \$6,000 variance in February is requested.
2. Can Trustees provide a 3-year capital improvement plan?
3. Provide detail for Building Maintenance and improvement projects in 2005.
4. Session asks the step ladders be removed from the church entry way.

church record

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**PRESBYTERIAN
CHURCH (USA)**

CHURCH RECORD FOR 2004

PIN Number 5466

Presbytery Number 224

Church
Parkminster

Location Rochester

Address 2710 Chili Ave

City/State Rochester, NY 14624
4196

Church Phone 585 247-2424

Fax

Email Address parkminster@frontiernet.net

Internet Web Site www.parkminster.org/

Membership

Prior Active Members: 247

Gains		Losses	
17 & Under:	0	Certified:	2
18 & Over:	7	Deaths-	4
Certified:	0	Other:	0
Other:	0		
Total Gains:	7	Total Losses:	6

Total Active Members: 248

Female Members: 160

Inactive: 0

Baptized: 3

Total Adherents: 251

Average Attendance: 135

Affiliate Members: 4

Baptisms

Child Baptisms: 1

Adult Baptisms: 3

Officers

Male Elders: 5

Female Elders: 2

Age Distributions

25 & Under: 40

26 - 45: 40

<http://ogasys2.pcusa.org/mrcjava/statistics/I00040GC.mrc?K010=2004&@SMLNK=U>

2/18/2005

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Mission & Ministry Task Force (MMTF): McGarvey

- **Survey** – MMTF has decided to create a custom survey for Parkminster. The committee has personnel with this expertise. Session cautions MMTF to guard against letting the Survey become their primary focus. It is just a tool.
- **MMTF Members** – The task force was described as a lively group with diverse points of view. Early work has focused on “gathering” the members into an effective and cooperative team.

Strategic Planning Group: Irvine

- **Actions for Session Review** – Assigned for consideration at next Session Meeting.

Outreach:

- Committee working through concerns regarding whether Session really values Outreach given the deep budget cuts that were necessary in the 2005 budget. Implementing that plan has been extremely difficult for the committee.
- **Gap-Closure Giving** – Session agreed to empower Outreach to chose the method they judged to be most effective in managing distribution of such giving.

Christian Education:

- Primary need is to find a chairperson. The two candidates under consideration have declined.
- Agreed to ask Nominating Committee to participate in finding a Chairperson.

The meeting was adjourned with prayer at 10:00 PM

Duly attested, jso



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Session Meeting

---- 04/12/2005 ----

Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
Elders: Ken Avery, Tom Doughty, Margie Gartner, Paul Irvine, Moody Johnson, Scott McClurg, Jonathan McGarvey, Jim Odmark
Excused: Debbie Candelora, Brad Emery

The meeting was opened with a prayer time 7:00 – 7:20 PM.

Minutes: Minutes for 03/15/05 were accepted with two spelling corrections.

Correspondence:

1. Debbie Krouskop – Thoughts concerning root causes for issues at Parkminster Session agreed to allocate time at next session meeting to discuss the content of this letter. Session will pray over the subject between now and that meeting. An action* to follow up with Krouskop was assigned.
2. Paul Gluchowski – Input into vision thinking Session agreed to allocate time at next session meeting to discuss the content of this letter. Session will pray over the subject between now and that meeting. An action* to follow up with Glochowski was assigned.

Membership Class:

A proposal to hold a Membership Class concentrated into one day was discussed. A primary reason for this proposal was to accomodate the needs of a hearing impaired prospective member and the translator(s) who would be required.

Moved by Avery and seconded by Odmark to approve the proposed Membership Class to be held Sunday, 05/01/05 in two sessions (9:00-10:15 AM and 12:00-1:30 PM). Motion carried.

Presbytery Meeting: Report by Votaw.

Positive reports concerning Leonard Sweet's presentation at Presbytery were reviewed. Noted that Edie Gaus has accepted a new call and will be leaving as Interim. Exec.

Session Reorganization Proposal: Report by Odmark

Moved by Odmark and seconded by Johnson to approve the following concerning Session Operations:

- ❖ **Structure of Session Meetings** (time allocation)
 - 15 minutes – Prayer time
 - 30 Minutes – “Church Business” (focus on areas where Session action is required)
 - 90 Minutes – Leadership of the Transformation and Renewal Initiatives

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❖ **Church Committee Operations** (now to September)

- Committees are encouraged to conduct "normal business" with guidance of their Session representative. Only items requiring Session action will be escalated for consideration by the full Session.
- Cross-committee scheduling and calendar coordination will be handled through the church office.

❖ **Strategic Planning Group** (subcommittee of 4 session members and the pastor)

- Assists in preparation of agenda for Session meetings
- Prepares and disseminates supporting information for agenda topics prior to the Session meeting to facilitate Elder preparation
- Forwards recommendations, where possible for information which requires action

❖ **Session Meeting Frequency** (now through June)

- Two meetings per month (2nd and 4th Tuesday, starting at 7:00 PM)
- This measure along with structural changes in time allocation will support Session's desire to give proper emphasis on formation and development of Transformation and Renewal initiatives

The motion carried.

Strategic Planning Group: Report by Irvine

1. **Areas to address in our Transformation and Renewal Initiatives**

Reviewed proposed definitions and priorities for areas to address concerning Transformation and Renewal Initiatives.

Agreed by common consent to have SPG use that the information to guide structuring agenda for future meetings. Actions* were assigned concerning preparation for the April 26th meeting.

2. **Mission / Vision / Execution – structure and format**

The proposal was reviewed and judged to be consistent with MMTF tasking. **Agreed by common consent** to use the proposal as a framework for our Transformation and Renewal activities.

Mission and Ministry Task Force (MMTF): Report by McGarvey

1. **Feedback from Informational Meeting held 04/03/05**

MMTF has decided not to distribute copies of the survey prior to the day it is administered. Their rationale was reviewed and supported by Session.

2. **Preliminary schedule of activities**

- a. Session takes survey and gives MMTF feedback – 05/10/05
- b. Congregation takes survey – 05/22/05
- c. Informational Meeting; Review preliminary results – 06/12/05
- d. Small group meetings (congregation dialogue) – mid-June through July

3. **Grant from Presbytery**

Moved by McGarvey and seconded by Johnson to apply for Grant moneys from Presbytery to support our Transformation and Renewal effort. Carried.

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Outreach:

Request for permission to hold a "Kingdom Assignment" car wash –

This proposal was discussed at length. The primary point of discussion centered on tension between supporting this Kingdom Assignment initiative and guarding the worship experience of the congregants.

Moved seconded and carried to grant permission for the Parkminster youth group to hold a car wash as part of a "Kingdom Assignment" on Sunday, 05/01/05 with the following stipulations:

- ❖ This is not to be a substitute for worship for the participants. Arrangements for their worship time must be included in the plans
- ❖ Precautions must be taken to make sure the car wash activity does not detract from other's worship experience (includes all congregations meeting at Parkminster); Noise level must be controlled
- ❖ Locate the washing activity in at the North end of the parking lot (away from the church)
- ❖ The wash operation must be suspended between 10:15 and 10:45 AM to keep from causing confusion in the parking lot when people are arriving for church
- ❖ There is to be no solicitation for cars from the street until after church has ended
- ❖ The activity should be clearly identified as a Kingdom Assignment Ministry (not merely a fund raiser); Suggested an approach could be "Would you like it if I washed your car? I'm doing this as part of a Kingdom Assignment."
- ❖ Payment should be in the form of a free-will donation

The meeting was adjourned with prayer at 10:30 PM.

Duly attested, jso

* Actions items are detailed and tracked using the Session Action Tracking List

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Session Meeting
--- 04/26/2005 ---
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
Elders: Tom Doughty, Brad Emery, Margie Gartner, Paul Irvine, Moody Johnson,
 Scott McClurg, Jim Odmark
Excused: Ken Avery, Debbie Candelora, Jonathan McGarvey

The meeting was opened with prayer at 7:00 PM.

Minutes: Minutes for 04/12/05 were approved as submitted.

Correspondence:

1. Lassiter – Doughty, Irvine and Johnson to arrange to meet for dialogue

Church Committee Master List:

The format and organization for the list was reviewed. It was agreed to use this as a master list for church committees. Odmark agreed to update with names, as discussed at the meeting, and distribute for further review. Elders will return review copies with corrections & additions.

T&R Proposal – Small Group Study:

Moved by Odmark, seconded by McClurg to approve the Small Group Study proposal, dated April 21, 2005 and to approve the use as Daryl R. Staneck as consultant for this proposal. Motion Carried.

T&R Proposal – Visitor Assimilation Study:

Moved by Odmark, seconded by Doughty to approve the Visitor Study proposal, dated April 21, 2005 and to approve the use as Daryl R. Staneck as consultant for this proposal. Motion Carried.

T&R Proposal – Professional Counseling Input:

Agreed by common consent to drop this proposal. It will not be pursued at this time.

MMTF Report: (Odmark)

Discussed MMTF's need to finalize a plan for access to a statistician to support analysis of survey results. Several options were outlined. Primary goal is to keep our plans for administering the survey on May 22nd in tact.

Agreed by common consent to empower MMTF to make final decision regarding use of a statistician without need for further Session approval.

Theme Scripture for Session during T&R: (Irvine)

Agreed by common consent to adopt Deut. 31:7-8 as a theme scripture. This scripture will be include as part of opening prayer times in Session meetings.

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T&R Initiatives & Discussions:

1. **Krouskop Letter** – Fear as root-cause; Small Groups as solution path.
 - Time was allocated for general discussion and in-depth sharing of each elder's response to the ideas presented
 - Each elder shared thoughts regarding what God might be saying through the ideas presented in the letter.
 - Agreed to invite Krouskop to next Session meeting for further dialogue.
2. **Gluchowski Letter** – Elder leadership tasks for emphasis at this time.
 - Discussion of this letter deferred to a future meeting.

The meeting was adjourned with prayer at 9:30 PM.

Duly attested, jsp



Session Meeting
--- 05/10/2005 ---
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
Elders: Debbie Candelora, Tom Doughty, Brad Emery, Margie Gartner, Paul Irvine, Moody Johnson, Scott McClurg, Jonathan McGarvey, Jim Odmark
Excused: Ken Avery

The meeting was opened with prayer at 7:00 PM.

Minutes: Minutes for 04/26/05 were accepted as submitted.

Worship Team:

1. Moved, seconded and approved to serve communion May 29, 2005 in place of the first Sunday in June (6/5/05).

Dissolution of pastoral Relationship with David Votaw:

Moved by Odmark and seconded by Irvine to receive and approve David Votaw's request to dissolve his "Stated Supply" relationship with Parkminster (detailed in his letter to Session, dated May 10, 2005); Effective date is 6/30/05, vacation to be taken June 1 – 30, 2005, approval granted to keep furniture in the manse until June 30, 2005. Motion carried.

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Transition to Interim Pastor:

1. **Informing the congregation:** Congregation will be informed via letter from Votaw sent before the close of the current week.
2. **Interim Pastor Search:**
Moved by Odmark and seconded by McClurg to appoint Tom Doughty, Margie Gartner and Mary Jane Preston as the search committee (Doughty to chair). Motion carried.
3. **Management of On-going Worship Services (prior to Interim Pastor):**
Agreed by common consent to have the restructured Worship and Music Committee be responsible for weekly arrangements.
4. **Worship Music Leadership:** From July forward resolution of this need is "to be resolved" pending feedback from the Interim Pastor Search committee regarding availability of candidates with worship music leading abilities.
5. **Moderator of Session:** Odmark (Clerk) will moderate until an Interim Pastor is hired. Assistant Clerk (Avery) to assume Clerk's role. A second assistant will be needed.
6. **Planning activities (including agenda for Session meetings):** Strategic Planning Group (SPG) will be responsible.
7. **Operational Administration (day-to-day staff):**
Agreed by common consent to establish a weekly team meeting (or teleconference) involving an Elder, Deacon, Trustee, Church Secretary, Youth director and Music & Worship chair person.
8. **Celebration for Votaws:**
A reception and farewell for Votaws will be held following the morning worship service 5/29/05 after Votaw's last day preaching.

MMTF:

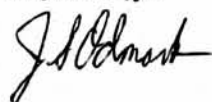
1. **Pilots of the Congregational Survey:**
Session took the survey and provided feedback on content and clarity to MMTF.
2. **Management of data from the congregational survey:**
Agreed by common consent to have MMTF manage the time-frame when we will require all data will be returned from the statistician.

Discussion with Debbie Krouskop: (follow-up to her letter of April 4th)

Krouskop presented further clarification regarding the content of her letter. There was a time of dialogue, questions and answers.

The meeting was adjourned with prayer at 10:30 PM

Duly attested, jso



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Session Meeting

--- 05/15/2005 ---

Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
Elders: Ken Avery, Paul Irvine, Moody Johnson, Scott McClurg
Excused: Debbie Candelora, Tom Doughty, Brad Emery, Margie Gartner, Jonathan McGarvey, Jim Odmark

The meeting was opened with prayer at 10:10 AM.

Membership: Moved, seconded and approved to welcome Aristotle Ogoke into membership of Parkminster Presbyterian Church. Session members will meet with Aristotle Ogoke at a later date for a time of sharing.

The meeting was adjourned with prayer at 10:25 AM

Duly attested, kra



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Session Meeting
---- 05/24/2005 ----
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Reverend David Votaw
 Elders: Ken Avery, Debbie Candelora, Tom Doughty, Margie Gartner, Paul Irvine, Moody Johnson, Jim Odmark
 Excused: Brad Emery, Scott McClurg, Jonathan McGarvey

The meeting was opened with prayer at 7:00 pm.

Minutes: Minutes for 05/10/05 were accepted as corrected.

Correspondence:

1. Church Fair Invitation – Roberts Wesleyan College
Agreed by common consent to forward this invitation to the Hospitality and Good News committee for action in coordination with the Youth Director.
2. Issues concerning multiple churches meeting at Parkminster – Debbie McClurg
Agreed by common consent to the following:
 - a. Signage: No action will be taken at this time.
 - b. Office workload and building utilization: This is a legitimate concern and will be addressed by the Trustees and Operations Committee. Clear limits will be set and communicated regarding office support and space utilization for the other churches meeting at Parkminster.
3. Note to Session – Paul Gluchowski
 Paul's shared of his conviction that he should step down as Chair of Outreach to concentrate on God's call to other areas of ministry. Session affirms Paul's discernment of God's direction as shared in his note. Session expressed deep gratitude for Paul's service in Outreach Session and supports him in this next step in his faith journey.
Agreed by common consent to as Nominating Committee to initiate a search for a person to Chair Outreach.
4. Call to Prayer and Fasting – Tom Haschmann
 (Topic was discussed with Transformation & Renewal Initiatives, item 1, below.)
5. Prayer Meeting June 5th – Bob Jackson
 (Topic was discussed with Transformation & Renewal Initiatives, item 1, below.)

Finance and Trustees: Financial issues raised at 1/9/05 informational meeting (McClurg)
 The list of 11 issues with recommendations from Trustees was reviewed.

Agreed by common consent to the following:

1. Pledge cards: To be mailed to new members within a month of joining
2. Rental rates: A matter of periodic review by Trustees
3. Effectiveness of financial administration at Parkminster: Current policies and procedures are judged to be sufficiently organized and effectively administered.

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4. Summers Best Two Weeks financial responsibility for repairs: By current policy SBTW budgets for this expense.
5. Rent of building use donation from SBTW and Music School: Referred to Strategic Planning Group to draft a broader policy concerning rent (with Trustee input) and present for Session approval.
6. Clothing collection proceeds: Starting in 2006 100% of the proceeds will be included in the general fund of the church budget (50% is currently directed to Pre-school). Candelora will share this direction with the Pre-school committee.
7. Where to show MOPS and SBTW in the church budget: These items will remain separate from the Outreach budget.
8. Continue funding MOPS? Defer this topic to time of ministry rationalization (fall 2005).
9. Music Director staff position: Restore as soon as our financial situation allows.
10. Use of bonds to fund building maintenance & capital needs? Not planned.
11. Redistribution of budget cuts enacted for 2005? Not planned.

Mission and Ministry Task Force (MMTF): (Odmark)

- Survey – Data entry underway
- Informational meeting – To be held 6/12/05 after church.

Interim Pastor Search: (Doughty)

- First meeting of committee to be held 5/26/05
- Job description, Terms of call and abbreviated CIF to be presented for Session approval at the 1st June meeting (6/14/05).

Music and Worship: (Odmark)

- **Sunday-to-Sunday worship planning** – M&W to administer (Mary Jackson will take the lead)
- **Scheduling of Preachers (prior to hiring of an interim)** – To be done by an Elder (Ken Avery has agreed to take this on)

Operations Committee: (McClurg)

- First meeting of committee to be held 5/26/05

Session Moderator for June Meetings:

Moved by Johnson and seconded by Avery that

- Irvine moderate 6/14/05 and
- Odmark moderate 6/28/05.

Motion carried.

Transformation & Renewal Initiatives:

1. **Spiritually supportive environment for T&R**
 - Gather / encourage intercessors to pray for Parkminster in this season of T&R (Johnson to share this at the Spiritual Gifts Sunday School class)

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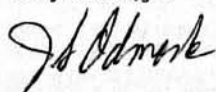
- Call to prayer and fasting – Session agreed to individually commit to a prayer discipline between now and the 1st June meeting (6/14/05)
- Prayer meeting June 5th – A time to pray for this initiative, the Session's commitment to pray, and the calling out of prayer warriors to lift up Parkminster in this season (specifically now through the fall)

2. Follow up discussion from meeting with Lassiters

- Discussion – Insights from those in attendance were shared and discussed
- Next steps – Although no specific further actions are planned, the understanding that resulted from this dialogue will be beneficial to Session as it proceeds with future T&R initiatives

The meeting was adjourned with prayer at 10:20 PM

Duly attested, jso



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Session e Meetings

--- 05/24/2005 to 06/14/2005 ---

Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

The following motion(s) were enacted via simple majority vote of Session using email with the requirement that "yes" votes were unanimous from all responding Elders. The "official" approval of the motion(s) becomes effective, retroactively, with the approval of the e_Minutes at the next stated meeting of Session..

Date: 05/29/05

Elders on-line: Ken Avery, Debbie Candelora, Tom Doughty, Margie Gartner, Paul Irvine, Moody Johnson, Scott McClurg, Jonathan McGarvey, Jim Odmark

Subject: **Amendment of 2005 Budget**

Moved, seconded and carried to amend the 2005 budget to increase the hours for the Youth Director from 20 to 30 hours per week and for the Office Secretary from 20 to 25 hours per week. Secretary's increased hours will be on an "as needed" basis. This change will be revisited once an interim pastor is "on-board".

Date: 06/02/05

Elders on-line: Ken Avery, Debbie Candelora, Tom Doughty, Margie Gartner, Paul Irvine, Moody Johnson, Scott McClurg, Jonathan McGarvey, Jim Odmark

Subject: **Permission for Ev Sahrbeck to conduct a wedding and preach**

Moved, seconded and carried to grant Reverend Everett Sahrbeck (HR), residing in Newcastle Presbytery, permission to officiate at the wedding of Lori Jean Irvine and Bennett Vadnais at Parkminster, 2:00 pm Sunday, August 21, 2005. By passage of this motion we request that COM of Presbytery of the Genesee Valley grant Sahrbeck permission to labor in our bounds on that day.

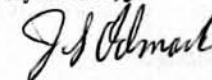
Date: 06/09/05

Elders on-line: Ken Avery, Debbie Candelora, Margie Gartner, Paul Irvine, Moody Johnson, Scott McClurg, Jim Odmark

Subject: **Use of the sanctuary by Pastor Johnson for memorial service**

Moved, seconded and carried to grant permission for Pastor Johnson to use the sanctuary for a memorial service Monday, June 13, 2005 (12:00 PM – 3:00 PM) with appropriate rental fees as set by the Trustees.

Duly attested, jso



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Session Meeting
---- 06/14/2005 ----
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Elder Paul Irvine (for Votaw)
Elders: Tom Doughty, Margie Gartner, Paul Irvine, Moody Johnson, Scott McClurg, Jonathan McGarvey, Jim Odmark
Excused: Ken Avery, Debbie Candelora, Brad Emery

The meeting was opened with prayer at 7:00 PM.

Minutes: Minutes for 05/15/05, 05/24/05 and eMinutes (05/24/05 to 06/14/05) were accepted as submitted.

Correspondence:

1. Willow Creek Leadership Summit –
 McClurg to research this and report at the 6/28/05 Session meeting.
2. Wedding Coordinator – Jill Lassiter
 Moved by Irvine and seconded by McClurg to approve Lassiter's continued service as Wedding Coordinator for Parkminster through year-end 2005.
 Session affirms Lassiter's gifting in this area of service. If a Parkminster member with similar gifting and interests is identified during the above mentioned time Lassiter has agreed to mentor that person. Session is open to Lassiter continuing to serve in 2006 if no one comes forward and she remains willing.
3. Appointment of Session Moderator – Ruth Stewart (COM Rep. to Parkminster)
 Doctor Robert Hann of First Presbyterian Church of Chili has agreed to serve as moderator for Parkminster's session. Session agreed to move the monthly meeting to the 3rd Tuesday of each month to coincide with Dr. Hann's availability to moderate.

Trustee Report: (McClurg)

The financial report for May was reviewed. Agreed to ask the Chairman of Trustees to attend the 6/28/05 meeting to facilitate further discussion.

Mission and Ministry Task Force (MMTF): (McGarvey)

Response to early survey results and the informational meeting held 6/12/05 were discussed. General feedback has been good.

Agreed by common consent to make the rough raw data from the survey available to individuals in the congregation by request. Such data will be the result of a second pass refinement by our statistician.

Agreed by common consent to have Session pilot the survey discussion group program 6/21/05 at 7:00 PM.

Presbytery Grant Awarded – Odmark reported that Presbytery has approved Parkminster's proposal for a "2005 Equipping Congregations for Mission &

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Ministry" Project. Parkminster Transformation and Renewal (2005), Phase I (Mission and Ministry Study) will receive a grant in the amount of \$350.

Strategic Planning Group (SPG): (Irvine)

Agreed by common consent to add two new initiatives to our plan for future consideration and action:

- Defining church organizational structure
- Revitalizing Caring Lists

Interim Pastor Search Committee: (Doughty)

A draft job description was reviewed. The process for the search was reviewed as well as discussions regarding compensation expectations. There was some concern with regard to the latter (~125% of Votaw's compensation package). Further investigation and dialogue with Trustees will follow.

Agreed to present the final parameters and procedures for this search at the July meeting (7/19/05).

Worship Planning: (Odmark)

Preliminary summer preaching schedule was reviewed.

Moved, seconded and approved to pay guest ministers \$100. honorarium and the Presbytery standard of \$0.405 travel expense.

New Business:

1. Consideration of remuneration for Mary Jackson
 Moved by Irvine and seconded by McClurg that Mary Jackson be given some type of remuneration in recognition of her voluntary service as Worship Coordinator and Choir Director during this time of transition. Personnel Committee is asked to recommend an amount and terms to be given on a monthly basis from now until this special situation ends; Recommendation to be returned at the June 28th session meeting. Motion carried.

Hospitality and Small Group Studies: (Status report by Daryl Staneck)

A detailed outline of the study progress to-date was distributed and reviewed. Session enthusiastically received this update.

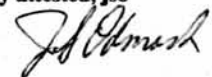
Spiritually supportive environment for Transformation & Renewal: (Odmark)

Session members shared their experiences from prayer disciplines they have adopted during the three weeks between Session meetings. It was a time of encouragement as varied ways that God speaks became apparent. All were encouraged to continue.

Congregational prayer meetings – Agreed to make this matter a subject of session prayer between this meeting and the June 28th meeting.

Moved by McClurg and seconded by Johnson to adjourn. The meeting was adjourned with prayer at 10:40 PM

Duly attested, jso



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Session Meeting
--- 06/28/2005 ---
Parkminster Presbyterian Church
2710 Chili Ave, Rochester, NY, 14624

Moderator: Jim Odmark (elder)
Elders: Ken Avery, Debbie Candelora, Tom Doughty, Brad Emery, Margie Gartner, Moody Johnson, Scott McClurg, Jonathan McGarvey
Excused: Paul Irvine

The meeting was opened with prayer at 7:00 pm.

Action Items List: Reviewed and updated.

Minutes: Minutes for 06/14/2005 were accepted with changes.

Correspondence:

1. Milley wedding request - Moved by Avery, seconded by Johnson, and approved request for Greg Harp to officiate the wedding of Kristen Milley and David Sprankle at Parkminster on 9/9/05.
2. Roides letter of transfer - Moved by Avery, seconded by McGarvey, and approved request for letter of transfer for Scott and Debbie Roides to the Stone Presbyterian Church (Caledonia).
3. Presbytery InfoPak - Agreed that Johnson will continue to review this each month.
4. Haschmann wedding request - Moved by Johnson, seconded by McGarvey, and approved request for letter confirming that Parkminster's facility is availability for 03/04/06 wedding of daughter Amy.

Master Committees List: Odmark distributed an updated list with minor revisions.

Trustee Report: Reviewed BMI plans and status. Agreed to ask Chair of Trustees to bring an update on finances to the 07/19/05 Session meeting.

Mission and Ministry Task Force (MMTF): McGarvey reported on additional survey analysis, plans for congregational dialogue, results from initial meetings, and discussions with groups that use the church building.

Interim Pastor Search: Doughty reported that the committee has received three resumes from Presbytery and is in the process of evaluating them.

Music and Worship: Odmark distributed updated copy of the worship and preaching schedule. Emery provided names of worship assistants for two Sundays. Avery reported on progress of scheduling preaching. Avery will request a directional emphasis from the preachers for the September and October series.